

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

June 16, 2014; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on June 16, 2014, at the Central Administration Office. Board members present were: President Kris Fehr, Vice President Jason Hanson, Mrs. Tanya Rude, Dr. Morton Krieg, and Ms. Leslie Ross. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mrs. Susan Cook, Mr. Jay Hepperle, Mr. Shawn Leiss, and Dr. Becky Pitkin. Others present were: Mrs. Sarah Ricks, Mrs. Stacy Kilwein, Ms. Beth Hurt, and Mrs. Twila Petersen.

Call to Order – Board President Fehr called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent – There were no additions or deletions to the consent agenda.

Consent Agenda – Ms. Ross moved to approve the agenda including the consent agenda consisting of the minutes from the May 12 regular board meeting, the bills for June 2014, the financial reports for June 2014, the pledged assets report for June 2014, the personnel reports, the student/staff recognitions, two tuition waiver agreements from Dickinson to South Heart, and the RACTC report, as presented. Mrs. Rude seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan congratulated the re-elected and newly elected school board members. There will be a board member orientation coordinated with Mrs. Ricks sometime in July. Superintendent Sullivan thanked Dr. Krieg for his 18 years of dedicated service to the school board and congratulated him on his retirement from the school board.

Business Topics

Partners in Parenting Update – Mrs. Stacy Kilwein, Coordinator for Partners in Parenting, addressed the board. Available on the website under Supporting Documents is a summary report prepared by Mrs. Kilwein. Mrs. Kilwein addressed the board. Partners in Parenting continues to strive to reach out to parents with a variety of resources including, parenting classes at schools, parent night, family night, newsletters, website, and through social medias. These resources provide information, education, and support to the parents. The Gearing Up for Kindergarten program continues to be very successful. There are four classrooms scheduled for this fall and almost three classrooms are already filled. Each classroom holds 10-12 students. In 2013-2014, 39 students completed the program. The Changing Program and Project Northland continue to be offered at the relevant schools. Ms. Ross inquired how many staff are hired through Partners in Parenting. Mrs. Kilwein responded there is a part-time secretary and her. Mrs. Kilwein explained there are many families new to the community that are seeking assistance. Students are sometimes having a hard time adjusting to the community and/or school. There may not be as much support in this community as where the families came from. There are behavioral challenges that parents are not sure how to deal with. Many families have expressed support and appreciation for the services provided by Partners in Parenting. President Fehr thanked Mrs. Kilwein for all the work and dedication to the families and students in the community and schools. This agenda item was informational only. No action was requested.

Adult Learning Center (ALC) Update – Ms. Beth Hurt, Coordinator for the Adult Learning Center, addressed the board highlighting some accomplishments from the past school year. Available on the website under Supporting Documents is a summary report prepared by Ms. Hurt. Ms. Hurt stated this is her second year at the ALC and first year as the coordinator. Five goals were established at the beginning of the school year and all five goals were met by the end of the school year. Enrollment in the English Language program has grown. The GED series has now transitioned totally to a computerized format. A testing site was successfully installed at the Beulah satellite. There were 40 graduates this year. On average there are 40-50 who graduate. President Fehr inquired at what age can students enroll at the ALC. Ms. Hurt responded at the age of 16. The ALC is a non-traditional setting. It does not require attendance and the services are on a one-on-one basis. There is motivation for the students to attend the ALC. President Fehr asked for more details regarding the English as a second language service. Ms. Hurt explained there were new materials purchased and there has been more conversation in groups where students sit in a group and exercise their new language skills. This has sometimes turned into a support group for the students. There was discussion of how the information regarding the ALC is distributed in the community. President Fehr thanked Ms. Hurt for the work she is doing at the ALC to assist and educate the students the ALC supports. This agenda item was informational only. No action was requested.

Prairie Rose Elementary School Expansion Update – Assistant Superintendent Vince Reep addressed the board. This afternoon he met with architects and engineers regarding the expansion at Prairie Rose Elementary. Mr. Reep distributed to board members schematics he had received from Architect Jan Prchal. The expansion will provide six extra classrooms, an office area for a vice principal and a multi-purpose room. The projected bid opening for the expansion is July 27. This timeline will allow administrators to review and make a recommendation for the board to consider at its August meeting. Mr. Reep noted partial financing for the expansion will be from last year's rapid growth funds. President Fehr inquired if the student enrollment numbers are still supporting the expansion necessity. Mr. Reep responded the larger kindergarten classes are moving forward. At Jefferson Elementary and Lincoln Elementary additional classroom space is being made by changing the stage to an instructional room. Mr. Reep was confident the six additional classrooms at Prairie Rose will be utilized when the expansion is complete. This agenda item was informational only. No action was requested.

Average Daily Membership (ADM) Report and Transportation Report – Assistant Superintendent Reep has posted under Supporting Documents both the ADM and Transportation Reports. Both reports had no irregularities. This agenda item was informational only. No action was requested.

Canvass the School Board Member Election – As per NDCC 15.1-09-15, the June board meeting was scheduled to satisfy the requirement for the school board to canvass the election and declare the results within six days after the election. Results from the election for both Stark County and Dunn County combined were: Jason Hanson-1,312 votes, Tanya Rude-1,192 votes, and Sarah Ricks-1,216 votes. Action was required. Ms. Ross moved to accept the 2014 election results as reported and to recognize that Jason Hanson, Tanya Rude and Sarah Ricks have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. Mrs. Rude seconded the motion. The motion carried unanimously. Immediately following the school board meeting the newly elected members affirmed their oath of office.

Request Approval of Energy Infrastructure and Impact Office (EIIQ) Grant Application – The Energy Impact Office is accepting grant applications from K-12 school districts to assist with the direct impacts from oil and gas development. Applications are due June 18. A copy of the grant application is posted on the website under Supporting Documents. Assistant Superintendent Reep addressed the board. He explained preference to the grant will be to non-hub city schools. The expansion of Prairie Rose Elementary is an ideal example of what the grant is meant to support. Action was requested to approve the submittal of the grant. Mrs. Rude moved to approve the grant application to the Energy Infrastructure and Impact Office in the amount of \$2,500,000, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Board Policy Revision–Second Reading and Final Adoption - Policy ACBD School Medication Program was revised in August 2013 allowing schools to administer medication to students following guidelines within the policy. Areas from the DPS policy that have been removed are noted as a ~~strike out~~. New text on the policy is noted as red (this is new information in the policy). The administrative recommendation was to revise policy ACBD School Medication Program. Board Member Ross inquired what level of services and responsibilities are the employees required to provide and if there are responsibilities she would like those included in the policy. She gave an example of students with diabetes and if staff were screening for glucose. Superintendent Sullivan responded that parents have been told that staff will not do carbohydrate counting. He added there have been some challenges since the policy was implemented last fall. As the parents and employees have gotten more familiar with the policy the understanding and cooperation has improved. Federal law does require the district to provide services required in an IEP or 504 plan. To his knowledge there are no required medical administrations in those plans. Berg Principal Leiss was requested to share information regarding students needing assistance with their diabetic needs. Mr. Leiss explained he and/or the Berg staff have assisted a student with the math calculation to figure out the amount of insulin required and the student would self administer the insulin. He explained another student uses an insulin pump and would need to suspend the insulin during certain times of the day, such as before physical education. In both cases the individuals met with the diabetes educator. Ms. Ross noted that the district does educate and train the staff but questioned if this was extensive enough. Superintendent Sullivan explained Mrs. Freed has worked extensively on reviewing and revising the policy and to provide training. This fall there will be training for new staff and faculty and also refresher training. Mr. Leiss added that employees have the opportunity to opt in or out of administering medication. Ms. Ross noted the administering medication policy may be in place so that the legislators do not have to take the responsibility of providing school nurses to districts. This transfers the responsibility from the legislature to the school districts. The expectations placed on the school districts are not appropriate; the schools need health care providers. Action was requested on the policy. Dr. Krieg moved to accept the second reading and final adoption of revised board policy ACBD School Medication Program, as presented. Mrs. Rude seconded the motion. The motion carried unanimously.

Other – President Fehr thanked Dr. Krieg for his support over the years, especially to her since she became president of the school board.

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Adjournment – At 5:59 p.m. Ms. Ross moved to adjourn. Mr. Hanson seconded the motion. The motion carried unanimously. At 5:59 p.m. the meeting was adjourned.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary