



Classified Leadership Minutes
Monday, October 10, 2022; 1:30 p.m.
Professional Learning Lab

Present - Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Kayla Kennedy (Berg Elementary), Jeanette Wyckoff (Heart River Elementary), Jennifer Wyckoff (Jefferson Elementary), Heidi Smith (Lincoln Elementary), Jo Erickson (Roosevelt Elementary), Tracy Lauf (Prairie Rose Elementary), Kristi Eckes (Dickinson Middle School), Kristi Burbank (Dickinson High School), and Twila Petersen (Central Administration Offices).

Absent - None.

Call to Order – The meeting was called to order by Superintendent Lewton at 1:30 p.m.

Introductions – Individuals stated their names and the buildings they represented.

Review and Approval of May 10, 2022, Meeting Minutes – Mrs. Jo Erickson moved to approve the May 10, 2022, meeting minutes as presented. Mrs. Heidi Smith seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Old Business – There was no old business.

New Business

Purpose of the Committee – Superintendent Lewton explained these meetings would be an opportunity to share a two-way communication. If individuals have an item to add to the agenda, Dr. Lewton requested the agenda topic be emailed in advance to Twila so research may be done if necessary.

October 6, 2022, School Board Meeting Agenda – A copy of the agenda from the Board Meeting was distributed to the Classified Leadership members. Dr. Lewton explained that last night under his Superintendent’s Report, he shared there are paraprofessional trainings being offered most Wednesdays this school year. The paraprofessionals are paid to attend eight trainings. Four of the topics are assigned and four are chosen by the paraprofessional. Dr. Lewton commended the Director of Student Services Sheri Twist and her team for providing the training and setting up the speakers and trainers.

Also under his Superintendent’s Report, he noted a new Thank You Program was recently launched by the Communications Department. This is an opportunity for employees or community members to thank a Dickinson Public Schools employee by completing an online form.

Dr. Lewton reported a large portion of last night's Board Meeting was dedicated to the Board goals. This month, there was data shared from the Northwest Evaluation Association (NWEA) assessment on eighth-grade mathematics.

At last night's Board Meeting, Assistant Superintendent Harris reported on projects completed over the summer on the District buildings and grounds. Mr. Harris also shared the student mobility report noting there were over 1,000 students that either entered or exited the District. There was a lot of student mobility this past school year.

The softball and soccer complex on the campus of Dickinson State University should be completed fall of 2023. The District Activities Director Guy Fridley has secured some state softball and soccer tournaments to be held in Dickinson.

The Board will complete a formative evaluation of Superintendent Lewton in November and a summative evaluation in April.

The Board approved an increase of the employee's share of the health insurance premiums. The Self-funded Health Insurance Committee reviewed several options from Brown and Brown and the committee recommended option 3. Employees will see an increase of approximately 8% to their health insurance premiums and the out-of-pocket costs will also increase. The premium increase will be seen in the employee's December 30 paycheck.

Business Manager Hunter said there is a change in AFLAC benefits. These benefits will be run through Brown and Brown as a vendor platform. They will be providing some great benefits that may cost less and have added benefits.

Dr. Lewton said the Board approved the Certificate of Levy last night of 113.7 mills. These mills have remained the same for the last few years. The Board also approved the District contracting with a real estate broker to potentially sell some unused real estate.

Ms. Kristi Eckes inquired how the mobility of students impacts the NWEA and NDSA testing. Dr. Lewton responded that all students are assessed but the scores only count for those students that have been enrolled in the District for over a year.

Other - Mrs. Jeanette Wyckoff inquired regarding the fees and portions charged to adults if they eat at the school cafeteria. Mrs. Jo Erickson explained the portions for the adults are the same as the high school portions. She also noted the adult meals were not reimbursable. For the price they pay, adults are getting a great meal with several options. For \$1.00 more, adults may add another entrée. Assistant Superintendent Harris said this topic will be discussed at the next Head Cooks Meeting.

Scheduling of Future Meetings – Dr. Lewton noted the Classified Leadership Meetings are typically held the day after the Board Meeting at 1:30 p.m. at the Professional Learning Lab. The next meeting was tentatively scheduled for Tuesday, November 15, 2022, at 1:30 p.m.

Adjournment – Superintendent Lewton declared the meeting adjourned at 2:09 p.m.