

Community Action Head Start/Early Head Start  
**Policy Council Agenda**  
**Wednesday, August 11, 2021**  
**3:00 – 4:00 PM**  
**Early Head Start Center**

Call to Order	Andrea Fox
Minutes July 21, 2021	Andrea Fox
Committee Reports	
Finance Report Monthly Financial Reports – HS & EHS, CARES Act COVID, ARP COVID USDA Credit Card Statement	Emily Gran
CAP Governing Board	Erv Bren
<b>Unfinished Business</b>	Andrea Fox
<b>Second Reading of Policies</b> Eligibility and Intake Policy Policy Council Chairperson Policy Council Elections Policy Council North Dakota Head Start Association Representative Policy Council Secretary Policy Council Treasurer Shared Governance Policy Council Code of Conduct Policy Council Finance Committee Policy Council Job Description Policy Council Policies and Procedures	
<b>New Business</b>	Andrea Fox
Approval of Head Start Bus Driver Approval of HS/EHS Family Partnership Case Manager	
<b>First Reading of Policies</b> Coaching Policy Ongoing Monitoring Staff Background Check Policy	
<b>Director's Report</b>	Jennifer Braun
Program Summary Attendance Analysis (EHS only) Staff Changes/Resignations	

Health Services Advisory Committee Meeting Minutes  
ACF-IM-HS-21-03  
ACF-IM-HS-21-04  
Notification of Focus Area 1 (FA1) Monitoring Review

### **Committee Reports**

Reports from Community Members

### **Announcements**

Complete In-Kind Form

Next Meeting Date:

**Wednesday, September 8, 2021**

**3:00pm-4:00pm**

Early Head Start Center

338 1<sup>st</sup> St SE

Dickinson, ND

Adjournment

Please RSVP your attendance to Stacey Kern at [staceyke@dickinsoncap.org](mailto:staceyke@dickinsoncap.org) or call 227-3010 or 1-877-546-9420. Thank you.