

## Changing your Edutech K12 account password

1. Go to <http://www.edutech.nodak.edu/>
2. On the left side of the screen you will see Office 365 Links.



3. Click on Password registration. A box will pop up asking for your username and password.

**Username** will be Firstname.lastname@k12.nd.us

**Password** will be the one that was sent to you with your k12 username info.

- 4a. Click Next in the box that appears.

4b. A new window will appear that will ask you to answer 5 questions. These will be your reset questions if you forget your password in the future. It is advised to write these answers somewhere safe.

5. once all the questions are answered hit save and reopen <http://www.edutech.nodak.edu/>

on the left side again, click on Password reset. Enter your username → next Answer 3 of the 5 questions you just created. After you answer the questions it will ask you to change your password.

6. Save.



### Password Registration:

If you ever forget your password, you can reset it yourself without calling your help desk.

Click 'Next' to begin the registration process.

Next

