

**TO:** School Board Members  
**FROM:** Douglas W. Sullivan, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** December 11, 2017

- I. **Call to Order** – President Ricks will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
  - a. **Minutes** – November 13 Regular School Board Meeting, the November 13 School Board Workshop, and the November 30 Special Board Meeting. The minutes are posted under Minutes on the school board web site.
  - b. **Bills** – The bills are posted under Financial Reports on the school board web site.
  - c. **Financial Report** – The Financial Report is posted under Financial Reports on the school board web site.
  - d. **Pledged Assets Report** – The Pledged Assets Report is posted under Financial Reports on the school board web site.
  - e. **Personnel Reports** – The personnel reports are posted under Supporting Documents on the school board website.
  - f. **Tuition Waiver Agreement** – A request for a child of Kay Lanfersieck from Dickinson to South Heart.
  - g. **Students/Faculty/Staff Recognitions** – The student/staff recognitions are posted under the Consent Agenda.

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the November 13 regular School Board Meeting, the November 13 School Board Workshop, and the November 30 Special Board Meeting; the bills for November 2017; the financial reports for November 30, 2017; the pledged assets report for November 30, 2017; the personnel reports; a tuition waiver request for a child of Kay Lanfersieck from Dickinson to South Heart; and the students/faculty/staff recognitions; as presented.**

- V. **Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. **Business Topics**
  - a. **Audit Report** – Mr. James Wosepka, the school district’s auditor, will be at the meeting to answer questions and present the annual audit report. A copy of the report was emailed to the Board members prior to the meeting for their review and is available upon request. There are no issues of major concern. Administrative recommendation is that the Board

take action to accept the report. Action is requested. **Sample motion: “I move to approve the annual audit report for the year ending June 30, 2017.”**

- b. **Roughrider Area Career and Technology Center (RACTC) Update** – RACTC Director Kevin Nelson will provide information regarding the RACTC. Available under Supporting Documents is the Director’s Report and an itinerary for a practicum day. This agenda item is informational only. No action is requested.
- c. **Southwest Community High School (SWCHS) Report** – Principal Kristy Goodall from SWCHS will address the Board and provide a summary of the alternative school. This agenda item is informational only. No action is requested
- d. **Principal Reports** – Prairie Rose Elementary Principal Sherry Libis and Dickinson High School Principal Ron Dockter will provide information regarding the events, activities, and achievements at Prairie Rose Elementary and Dickinson High School. This agenda item is informational only. No action is requested.
- e. **Budget Input and Development Committee Update** – The Budget Committee met on November 30. A copy of the minutes is available on the website under the District-wide Meeting Minutes link. President Ricks and Vice President Seaks are Board representatives on this committee. This agenda item is informational only. No action is requested.
- f. **Bonding Capacity** – At last month’s Budget Committee Meeting, there was a discussion about possibly increasing bonding capacity from 5% to 10%. It is important to note that this would not in any way increase taxes. If approved by the voters of the School District, this would allow the District to address the growing facility needs. Business Manager Anderson and Superintendent Sullivan will address the Board and provide more details regarding the bonding capacity. This agenda item is for discussion only. No action is requested.
- g. **Early Resignation Incentive Applications** – Mrs. Marilyn Dukart and Mrs. Susan Bogner, both third grade instructors at Roosevelt Elementary, have submitted their resignation to receive the early resignation incentive. Their resignations are effective 05/28/2018. Mrs. Dukart has been an instructor in the District for the past 18 years. Mrs. Bogner has been an instructor in the District for the past 27 years. The administration will evaluate these vacancies and post any openings at a later date. The administrative recommendation is to approve the early resignation incentive applications. Action is requested. **Sample motion: “I move to approve the early resignation incentive for Marilyn Dukart and Susan Bogner, both third grade instructors at Roosevelt Elementary, with an effective date of May 28, 2018.”**

## VII. **Other**

## VIII. **Adjournment**

### **Announcements:**

2018 NDSBA Negotiations Seminar is scheduled for February 8-9, 2018, at the Bismarck Ramkota. If you are interested in attending, please inform Twila. She has a block of rooms reserved.