

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: June 18, 2018

- I. Call to Order** – President Seaks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – May 14 regular Board Meeting. The minutes are posted under Minutes on the school board web site.
 - b. Bills – The bills are posted under Financial Reports on the school board web site.
 - c. Financial Report – The Financial Report is posted under Financial Reports on the school board web site.
 - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board web site.
 - e. Personnel Reports – The personnel reports are posted under Supporting Documents on the school board website.
 - f. Tuition Waiver Agreements – A child of Amanda Wanner from Dickinson to South Heart for the 2017-2018 school year and also the 2018-2019 school year, a child of Carol Davis from Dickinson to South Heart, and a child of LeRoy Schmitt from Dickinson to South Heart.
 - g. RACTC Report – The RACTC Director’s report is posted on the website under Supporting Documents.
 - h. Students/Faculty/Staff Recognitions – The students/faculty/staff recognitions are posted on the Consent Agenda.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the May 14 regular board meeting; the bills for May 2018; the financial reports for May 31, 2018; the pledged assets report for May 31, 2018; a tuition waiver request for a child of Amanda Wanner from Dickinson to South Heart, a tuition waiver request for a child of Carol Davis from Dickinson to South Heart, and a waiver request for a child of LeRoy Schmitt from Dickinson to South Heart; the personnel reports; and the students/teacher/staff recognitions; as presented.”

- V. Business Topics**
- a. **Canvass the School Board Member Election** – Stark County and Dunn County held primary elections on Tuesday, June 12. NDCC 15.1-09-15 requires “On the sixth day after the election, the school board shall meet to canvass all election returns and shall declare the result of an election.” Candidates from the election have been invited to attend tonight’s board meeting. Results from the election for both Stark County and Dunn County combined as of June 15 are as follows: Michelle Orton–1,573 votes, Kimberly Schwartz–

1,564 votes, Jason Rodakowski–1,169 votes, Katie Schlosser–810 votes, Sarah Carlson–727 votes, Tanya Rude–702 votes, John Menard–557 votes and write-ins–17 votes. Absentee voter results may still be received and counted until the abstract is created by the auditor’s office. The abstracts from Dunn and Stark County may not be available until approximately June 22.

Results from Measure 1 on the ballot for both Dunn and Stark County as of June 15 are as follows: Yes votes=946, No votes=1,768.

Action is required. **Sample motion: “I move to accept the 2018 election results as reported and to recognize that Michelle Orton, Kimberly Schwartz, and Jason Rodakowski have been elected to four-year terms on the Dickinson Public School District #1 Board of Education.”** Immediately following tonight’s school board meeting, the newly elected board members may affirm their oath of office.

- b. **Adult Learning Center Update** – Ms. Beth Hurt, Coordinator, has provided a report which is posted under Supporting Documents. Mrs. Grandell will be present at the meeting to give an update and answer any questions. This agenda item is informational only. No action is requested.
- c. **Berg Elementary School Remodel Update** – Business Manager Anderson will provide updated information regarding the progress on the remodel of Berg Elementary School. This agenda item is informational only. No action is requested.
- d. **Fuel Bids** – Business Manager Anderson will report to the Board the results from the bid advertisement. The District advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2018-2019 school year. The bids were due by 1:30 p.m. on May 31, 2018. Two bids were received. Following is the information from the bids:

Tiger Discount, Inc.:

#1 diesel at bidders’ pump-**\$.09** /gallon below the posted cash price
#2 diesel at bidders’ pump-**\$.09** /gallon below the posted cash price
Unleaded gasoline at the bidders’ pump-**\$.09**/gallon below the posted cash price.

TriEnergy Cooperative

#1 diesel at bidders’ pump-**\$.10** /gallon below the posted cash price
#2 diesel at bidders’ pump-**\$.10** /gallon below the posted cash price
Unleaded gasoline at the bidders’ pump-**\$.08**/gallon below the posted cash price.

The administration recommends the Board accept the low bid for #1 and #2 diesel for \$.10/gallon below the posted cash price and the bid for unleaded gasoline for \$.08/gallon below the posted cash price from TriEnergy Cooperative. The bid will be for one year beginning August 20, 2018. Action is required.

Sample motion: “I move that the Board accept the low bid for #1 and #2 diesel fuel for \$.10/gallon below the posted cash price and the bid for unleaded gasoline for \$.08/gallon below the posted cash price provided by TriEnergy Cooperative.”

- e. **Breakfast and Lunch Meal Prices** – Business Manager Anderson will address the Board. Mr. Anderson has prepared a summary of meal prices. His summary is available on the website under Supporting Documents. Section 205 of the Healthy, Hunger-Free Kids Act requires that schools provide the same level of financial support for lunches served to students who pay for their meals as those students eligible for free meals. To remain in compliance with this requirement and in consultation with the North Dakota Department of Public Instruction-Child Nutrition Program staff, Mr. Anderson recommends adjustments to certain meal prices for the 2018-2019 school year. Action is requested. **Sample motion: “I move to approve a fee of \$1.50 for student breakfast, \$2.00 for adult breakfast, \$2.45 for lunch for students in grades K-5, \$2.75 for lunch for students in grades 6-8, \$3.45 for lunch for grades 9-12, \$4.00 for lunch for adults, and \$.40 for extra milk in grades K-12, effective fall of 2019.”**
- f. **Business Manager Evaluation** – At the April 16 School Board meeting, the School Board directed Board President Seaks to organize and conduct an evaluation of Business Manager Kent Anderson. President Seaks and Vice President Schwartz have met with Mr. Anderson and reviewed the evaluation with him. Action is requested. A roll call vote is suggested. **Sample motion: “I acknowledge that the Dickinson Public School Board evaluated Business Manager Kent Anderson using an assessment tool created by the North Dakota School Boards Association and the School Board determined that Mr. Anderson performed well in all areas.”**
- g. **Assistant Superintendent Position** - At the March 8 Budget Committee Meeting, consensus was to set aside funds for the position of assistant superintendent and to receive input from the new superintendent regarding the selection of the candidate. Dickinson Public advertised for the position and held interviews the week of June 4. **Sample motion: “I move to extend a contract to Mr. Keith Harris for the position of Assistant Superintendent for Dickinson Public Schools for the 2018-2019 school year with a salary of \$149,291 plus a stipend of \$7,500 for additional new duties that will be assigned by Superintendent Hocker for this position.”**
- h. **In-Town and Rural Student Transportation** – At the April School Board Meeting, Board members received information regarding the history of the fees for transportation. At that time, Board President suggested researching the topic further and consider the fees for fall 2019. **Sample motion: “I direct Dickinson Public Schools administration to research the impact of offering free busing services for the 2019-2020 school year.”**
- i. **Open Enrollment Applications** – Jennifer Miller applied for open enrollment for her children to be admitted to the Dickinson Public Schools from New England School District. These children attended Dickinson Public in the 2017-2018 school year. Brandon Stockie applied for open enrollment for his four children to be admitted to the Dickinson Public Schools from South Heart School District. His children attended Dickinson Public in the 2017-2018 school year. All requests indicate the families moved and the deadline waiver applies. The administrative recommendation is to approve the applications. Action is requested. **Sample motion: “I move to approve the open enrollment requests for two children of Jennifer Miller from New England Public to Dickinson Public and also approve the open enrollment requests for four children of Brandon Stockie from South Heart Public to Dickinson Public Schools as per the open enrollment policy.”**

- j. **School Board Regulation, First Reading and Final Adoption** – Board Regulation BA-BR1 School Board Ethics Regulation is posted on the website under Supporting Documents. Administrative recommendation is to remove the text regarding Policy BFD as the Dickinson Public School District has not adopted BFD. Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to complete the first reading and final adoption of revised board regulation BA-BR1 School Board Ethics Regulation, as presented.”**

- k. **School Board Policy Addition, Second Reading and Final Adoption** – NDSBA has made recommended adopting Policy ABDA Accessibility Policy. This policy is available on the website under Supporting Documents. Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to complete the second reading and final adoption of policy ABDA-Accessibility Policy, as presented.”**

- l. **School Board Policy Revisions, Second Reading and Final Adoption** – Administrative recommendation is to revise policies DDA-Sick Leave and DDBA-Vacations. Recommended revisions are noted in red text and/or ~~strikeout~~. These policies are available on the website under Supporting Documents. Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to complete the second reading and final adoption of revised policies DDA-Sick Leave and DDBA-Vacations, as presented.”**

VI. **Other**

VII. **Adjournment**