

TO: School Board Members
FROM: Brent Seaks, School Board President
SUBJECT: Agenda Background
DATE: April 3, 2018

- I. **Call to Order** – President Seaks will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Building Fund Levy** – The Budget Input and Development Committee met on March 28. Board representatives on the Budget Committee are President Seaks and Board Member Rodakowski. The Budget Committee recommends to proceed with placing a building fund levy increase from 10 mills to 20 mills on the June 12, 2018 ballot. Depending on the outcome of the discussion, Board action may be taken.
- IV. **Berg Elementary Playground Bids Awards** – At the March 28 Budget Input and Development Committee Meeting, the committee recommended approving the low bid of \$145,800 from Shep’s Welding and Construction for the Berg Elementary playground construction. The Budget Committee also recommended approving a bid of \$100,000 from BC6 Builders for the Berg Elementary playground equipment. Action is requested. Sample motions: **“I move to approve the low bid of \$145,800 from Shep’s Welding and Construction for the Berg Elementary playground construction. I further move to approve the bid of \$100,000 from BC6 Builders for the Berg Elementary playground equipment.”**
- V. **Superintendent Search** – A representative from Ray and Associates will be in attendance to guide the Board members through the superintendent search process. This discussion will include finalizing the interview questions. The timeline for the superintendent search is available on the School District’s website. This agenda item is for discussion only.
- VI. **Review Confidential Employment Applications for the Superintendent Position (Executive Session Anticipated)** – North Dakota Century Code (N.D.C.C) § 44-04-18.27 states, “The applications and any records related to the applications which contain information that could reasonably be used to identify an applicant are confidential, except records related to finalists are open to the public after the finalists are designated.” School Board members may review confidential employment applications in executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code § 44-04-18.27. The topic or purpose of this executive session is Review the Confidential Employment Applications for the Superintendent Position.
- VII. **Selection of Candidates to be Interviewed for the Superintendent Position** – After reviewing the employment applications for the superintendent position, Board members may select the individuals that the Board would like to invite to interview. Action will be required to designate individuals to be interviewed for the superintendent position. Sample motion: **“I move to invite the following individuals to interview for the position of Superintendent of Schools for Dickinson Public Schools: _____.”**

VIII. Finalize Interview Schedule – After the School Board has identified the candidates invited to interview, a timeline will be set for the interviews. The interviews will be held during a Special School Board Meeting; therefore, a motion would be appropriate. Sample motion: **“I move to schedule a Special School Board Meeting on _____ (date) at _____ (time) to be held at the Central Administration Offices in the Board room.”**

IX. Adjournment