

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: January 18, 2018

- I. **Call to Order** – Board President Seaks will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **School Board Vacancy** – Mrs. Sarah Ricks submitted her resignation as a member of the Dickinson Public School Board effective midnight January 8, 2018. School Board Policy BBC-Method of Filling a Board Vacancy and School Board Regulation BBC-BR Procedure for Selecting Appointee provide information regarding filling a board vacancy. The Board should discuss this policy and regulation to familiarize itself with the procedure for filling the vacancy. Available under Supporting Documents is the Application for Board Position that was previously utilized for filling a Board vacancy. Action is requested. Sample motion: **“Due to the resignation of Mrs. Sarah Ricks, I move to declare there is a vacancy on the School Board. I further move all applications for the Board vacancy be submitted no later than 4:00 p.m. on _____.”**
- IV. **Election of Officers** – Due to the resignation of Mrs. Sarah Ricks, Mr. Brent Seaks (formerly the vice president) shall fill the vacancy in the presidency as per Board Policy BBBA-Officers of the Board. As Board president, he will be one of the two signatures for the District’s American Bank Center account. Board members will discuss the vice presidency vacancy. Sample motion: **“I nominate _____ for vice president of the Dickinson Public School District.”**
- V. **Superintendent Sullivan’s Resignation** – At the end of the January 8, 2018, School Board Meeting, Superintendent Douglas Sullivan submitted his resignation effective June 30, 2018. Action is requested. Sample motion: **“I move to accept the resignation of Dr. Douglas W. Sullivan as superintendent of Dickinson Public Schools effective June 30, 2018.”**
- VI. **Superintendent Search** – The Board will discuss the potential process and timeline for hiring a new superintendent. Action may be requested based on the Board’s decision.
- VII. **Adjournment**