

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: March 13, 2017

- I. **Call to Order** – President Ricks will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
 - a. **Minutes** – February 13 regular meeting, February 23 special meeting, and March 8 special meeting. The minutes are posted under Minutes on the school board web site.
 - b. **Bills** – The bills are posted under Financial Reports on the school board web site.
 - c. **Financial Report** – The Financial Report is posted under Financial Reports on the school board web site.
 - d. **Pledged Assets Report** – The Pledged Assets Report is posted under Financial Reports on the school board web site.
 - e. **Personnel Reports** – The personnel reports are posted under Supporting Documents on the school board website.
 - f. **Student/Staff Recognitions** – The student/staff recognitions are posted on the Consent Agenda.
 - g. **RACTC Report** – A report from the RACTC director is posted under Supporting Documents on the school board website.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the February 13 regular meeting, February 23 special meeting, and March 8 special meeting; the bills for February 2017; the financial reports for March 1, 2017; the pledged assets report for March 1, 2017; the personnel reports; the RACTC report; and the student/staff recognitions; as presented.”

- V. **Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere on the agenda.
- VI. **Business Topics**
 - a. **Roughrider Area Career and Technical Center (RACTC) Update** – Mr. Wayne Olson, RACTC Director, will provide information regarding the RACTC. This agenda item is informational only. No action is requested.

- b. **Dickinson Middle School Construction Update** – Representatives from Mortenson Construction will report to the board updated information regarding the new middle school. This agenda item is informational only. No action is requested.
- c. **North Dakota School Boards Association (NDSBA) Negotiations Seminar** – Mrs. Schwartz, Mrs. Rude, and Superintendent Sullivan attended the recent NDSBA Negotiations Seminar held in Bismarck. The School Board members will summarize the seminar at the meeting. This agenda item is informational only. No action is requested.
- d. **Budget Development and Input Committee Update** – This committee met on Tuesday, February 7 and Monday, February 27. The minutes from these meetings are posted on the District’s website under the District-wide Meeting Minutes link. Vice President Seaks, President Ricks, Superintendent Sullivan, and Assistant Superintendent Reep are the representatives on the committee and will summarize the topics discussed. This agenda item is informational only. No action is requested.
- e. **Interest Based Bargaining Update** – Mrs. Ricks and Mrs. Schwartz are the school board representatives on the team. Mr. Fahy, Ms. Berglund, Mr. Schobinger, Mrs. Knipp, and Mr. Miller are the Dickinson Education Association representatives on the team. The Interest Based Bargaining Team has had two meetings (February 20 and March 6). President Ricks and Mrs. Schwartz will provide an update regarding topics discussed. This agenda item is informational only. No action is requested.
- f. **Early Resignation Incentive Applications** – The following individuals have submitted their resignation before the deadline to receive the early resignation incentive. The deadline for certified staff is March 1 and for classified staff is April 1.
- Christy Beck, social studies instructor at Hagen Junior High, effective 05/26/2017 (10 years of service)
 - Leo Hofer, head custodian at Berg Elementary, effective 06/30/2017 (26 years of service)
 - Rachel Needels, grade one instructor at Jefferson Elementary, effective 05/26/2017 (1 year of service)
 - Ashley Pulver, grade one instructor at Prairie Rose Elementary, effective 05/26/2017 (4 years of service)
 - Ashley Rasmussen, strategist at Dickinson High School, effective 05/26/2017 (2 years of service)
- Assistant Superintendent Reep has verified their eligibility. The administration will evaluate the vacancies these positions may create and will post any openings at a later date. The administrative recommendation is to approve the early retirement incentive applications. Action is requested. Sample motion: **“I move to approve the early resignation incentive from Christy Beck, social studies instructor at Hagen; Rachel Needels, grade one instructor at Jefferson; Ashley Pulver, grade one instructor at Prairie Rose; and Ashley Rasmussen, strategist at DHS; all with an effective date of May 26, 2017. I also move to approve the early resignation incentive for Leo Hofer, head custodian at Berg with an effective date of June 30, 2017.”**
- g. **Open Enrollment Applications** –Open enrollment applications are completed by non-residency parents that wish their children to attend DPS. Open enrollment applications are for parents that have recently moved and the deadline waiver applies (which the Board reviews throughout the year) **or** for parents that have not moved but wish their children to attend DPS.

Those applicants that have not recently moved have a deadline of March 1 to turn in their application to DPS for the next school year.

The administrative recommendation is to approve these applications for open enrollment (listed in order received). Action is requested.

- A child of Peggy Stroh from Killdeer to Dickinson (tuition waiver 2016-2017, child currently attends Dickinson Public Schools)
- A child of Justin Binstock from South Heart to Dickinson (tuition waiver 2016-2017, child currently attends Dickinson Public Schools)
- A child of Krishanda Clevenger from New England to Dickinson (tuition waiver 2016-2017, child currently attends Dickinson Public Schools)

Sample motion: “I move to approve the open enrollment requests for a child of Peggy Stroh from Killdeer to Dickinson, a child of Justin Binstock from South Heart to Dickinson, and a child of Krishanda Clevenger from New England to Dickinson to be admitted to Dickinson Public Schools as per the open enrollment policy.”

The administrative recommendation is to approve these applications for open enrollment (listed in order received) for kindergarten students. Action is requested.

- A child of Stacy Northrop from South Heart to Dickinson (no siblings attending DPS, kindergarten)
- A child of Scott Olheiser from South Heart to Dickinson (two siblings attending DPS, kindergarten)
- A child of Daphne Hecker from South Heart to Dickinson (one sibling attending DPS, kindergarten)
- A child of Christen Steiner from Belfield to Dickinson (no siblings attending DPS, kindergarten)
- A child of Katherine Rapp from Richardton-Taylor to Dickinson (no siblings attending DPS, kindergarten)
- A child of Jennifer Wyman from South Heart to Dickinson (one sibling attending DPS, kindergarten)
- A child of Alysia Bechtold from Richardton-Taylor to Dickinson (one sibling attending DPS, kindergarten)
- A child of Mindy Wood from South Heart to Dickinson (one sibling attending DPS, kindergarten)

Sample motion: “I move to approve the open enrollment requests for a child of Stacy Northrop from South Heart, a child of Scott Olheiser from South Heart, a child of Daphne Hecker from South Heart, a child of Christen Steiner from Belfield, a child of Katherine Rapp from Richardton-Taylor, a child of Jennifer Wyman from South Heart, a child of Alysia Bechtold from Richardton-Taylor, and a child of Mindy Wood from South Heart; all to be admitted to Dickinson Public Schools as per the open enrollment policy.”

- h. School Board Regulation Revision- First Reading and Final Adoption – Board Regulation FCB-BR–Supervision of Students is available on the website under Supporting Documents. NDSBA has replaced this board regulation with a new descriptor code. No other changes have been made to the content of the regulation. Administrative recommendation is to reaffirm the board policy with the NDSBA changed descriptor code. This only requires one reading. *A roll call vote is required on the motion.* **Sample****

motion: “I move to reaffirm the board regulation entitled Supervision of Students with the new descriptor code of FC-BR with one reading.”

- i. School Board Policy Revision- First Reading and Final Adoption** – Recently, the North Dakota School Boards Association changed the descriptor code on policy GABDC (new descriptor code DHAB)-Title I Qualifications Notification Requirement. There was no change to the policy content. The revised policy is posted on the website under Supporting Documents. Administrative recommendation is to reaffirm the policy with the NDSBA changed descriptor code. This only requires one reading. *A roll call vote is required on the motion.* **Sample motion: “I move to reaffirm the policy entitled GABDC Title Qualifications Notification Requirement to the new descriptor code DHAB with one reading.”**
- j. School Board Policy Revisions- First Reading** –
- (i) Policy ABCC-Dickinson Public Schools Wellness Policy - Recently, the Dickinson Public Schools Food Services Program was reviewed for monitoring by the North Dakota Department of Public Instruction (DPI). Part of the monitoring included the review of the District’s wellness policy (ABCC). DPI has made required minor revisions to the top of page 4 of the policy.
 - (ii) Policy DBAA-Recruitment, Hiring, and Background Checks for New Classified Personnel – NDSBA has recommended revisions to policy DBAA. These changes are noted in red **text** and/or **strikeout**. DPS recommended revisions are noted in **purple** text.
 - (iii) Policy DDEA–Jury and Witness Duty – NDSBA has a minor recommended revision to this policy.
 - (iv) Policy FCAC-Head Lice - NDSBA has recommended revisions to policy FCAC. These changes are noted in red **text** and/or **strikeout**.

The revised policies are posted on the website under Supporting Documents. Administrative recommendation is to revise the policies with the requested changes. *A roll call vote is required on the motion.* **Sample motion: “I move to complete the first reading for revising policy ABCC-Dickinson Public Schools Wellness Policy, policy DBAA-Recruitment, Hiring, and Background Checks for New Classified Personnel, policy DDEA-Jury and Witness Duty, and policy FCAC-Head Lice, as presented.”**

VII. Other

VIII. Adjournment

Announcements

- May 1-5– Teacher/Staff Appreciation Week
- Wednesday, May 3, 7:00 p.m.–Teacher/Staff Retirement and Recognition Program, DHS auditorium.
- Wednesday, May 24, 7:00 p.m.–Southwest Community High School graduation, DHS auditorium
- Sunday, May 28, 1:00 p.m.–Dickinson High School graduation, DHS gymnasium