

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: November 9, 2015

- I. Call to Order** – President Ricks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Additional Agenda Items/Removal of Items from the Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – October 12 regular Board meeting, October 12 Board workshop and October 22 Special School Board Meeting. The minutes are posted under Minutes on the school board web site.
 - b. Bills – The bills are posted under Financial Reports on the school board web site.
 - c. Financial Report – The Financial Report is posted under Financial Reports on the school board web site.
 - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board web site.
 - e. Personnel Reports – The personnel reports are posted under Supporting Documents on the school board website.
 - f. Student/Staff Recognition – The student/staff recognition is posted on the Consent Agenda.
 - g. Tuition Waiver Agreement – A tuition waiver request for a child of Michele Schmidt from Dickinson to Richardton-Taylor and a child of Austin Buff from Dickinson to Belfield.
 - h. RACTC Report – The RACTC report is posted under Supporting Documents on the school board website.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the October 12 regular board meeting, the October 12 board workshop and the October 22 special school board meeting; the bills for November 2015; the financial reports for November 2015; the pledged assets report for November 2015; the personnel reports; the student/staff recognitions; a tuition waiver for a child of Michele Schmidt from Dickinson to Richardton, a tuition waiver for a child of Austin Buff from Dickinson to Belfield; and the RACTC report, as presented.”

- V. Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. Business Topics**
- a. Audit Report – Mr. James Wosepka, the school district’s auditor, will be at the meeting to answer questions and present the annual audit report. A copy of the report was emailed to the Board members prior to the meeting for their review. It is also available on the website

under Supporting Documents. There are no issues of major concern. Administrative recommendation is that the Board takes action to accept the report. Action is requested. **Sample motion: “I move to approve the annual audit report for the year ending June 30, 2015.”**

- b. **Southwest Community High School (SWCHS) Report** – Principal Kristy Goodall from SWCHS will address the Board and provide a summary of the alternative school. This agenda item is informational only. No action is requested
- c. **Middle School Construction Update** – Assistant Superintendent Reep will provide updated information regarding the construction, and Hagen Principal Lewton and Berg Principal Leiss will provide information regarding the professional development activities at the new middle school. This agenda item is informational only. No action is requested.
- d. **School Board Workshop** - There will be a Board workshop following the meeting today. We will have a light meal between the school Board meeting and the Board workshop. No decisions will be made during the workshop, but topics discussed may become future Board meeting agenda items. This agenda item is informational only. No action is requested.
- e. **North Dakota School Boards Association Convention** – Those in attendance at the conference have posted summary reports on the website under Supporting Documents.
 - i. **Convention Report** – President Ricks, Vice President Fehr, Board Member Rude, Board Member Ross, and Superintendent Sullivan will give brief reports on the North Dakota School Board Convention.
 - ii. **Legal Seminar Report** – President Ricks, Vice President Fehr, Board Member Ross, Board Member Rude, Superintendent Sullivan and Assistant Superintendent Reep will give brief reports on the Legal Seminar.
- f. **Hockey Agreement** - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys’ and girls’ hockey is due for renewal. Mr. Guy Fridley, District-wide activities director, will be available to answer any questions. Mr. Fridley has corresponded with Mr. Dallas Kuntz, Dickinson Hockey Club Coordinator and Dickinson Hockey Club Board President Lynn McChesney to review the Memorandum of Understanding. Dickinson Youth Activities would like to enter into a one-year agreement. There are no changes to the agreement from last year. A copy of the agreement is posted under Supporting Documents. Action is requested. **Sample motion: “I move to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys’ and girls’ hockey for the 2015-2016 school year, as presented.”**
- g. **Superintendent’s Formative Evaluation** - The four areas evaluated for the superintendent’s job description were: relationship with School Board, educational leadership, and relationship with community. Superintendent Sullivan has responded to the topics in writing. Board members completed their portion of the evaluation. Board President Ricks and Board Vice President Fehr have reviewed the documents with Superintendent Sullivan prior to the meeting and will give a summary report to the Board. The evaluation documents and President Rick’s summary will be placed in the superintendent’s personnel file. Action is requested. **Sample motion: “I move to approve the superintendent’s evaluation, as presented.”**

- h. School Board Policy Revision, Second Reading and Final Adoption** – NDSBA and DPS administrators have recommended revisions for policy ABBA-North Dakota’s Comprehensive Model School Policy for Tobacco Use. A copy of the revised policy is posted on the website under Supporting Documents. Administrative recommendation is to revise policy ABBA. Areas on the policy that are new information to the policy are noted in red text. Action is requested: **Sample motion: “I move to accept the second reading approval and final adoption of the revision of policy ABBA, as presented.”**

VII. Other

VIII. Adjournment

Announcements:

- A Board Workshop is scheduled following the meeting. The Board Workshop agenda is posted under Agendas on the school board website. A light meal will be served between the Board meeting and the Board workshop.
- American Education Week is being recognized November 16-20.
- 2016 Negotiations Seminar–Bismarck Ramkota on February 11-12, 2016