

**TO:** School Board Members  
**FROM:** Douglas W. Sullivan, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** September 14, 2015

- I. **Call to Order** – Board President Ricks will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
  - a. **Minutes** – August 10, 2015 Public Hearing, August 10, 2015, Regular Board meeting, and August 25 Special Board meeting. The minutes are posted under Minutes on the school board web site.
  - b. **Bills** – The bills are posted under Financial Reports on the school board web site.
  - c. **Financial Report** – The Financial Report is posted under Financial Reports on the school board web site.
  - d. **Pledged Assets Report** – The Pledged Assets Report is posted under Financial Reports on the school board web site.
  - e. **Personnel Reports** – The personnel reports are posted under Supporting Documents on the school board website.
  - f. **Tuition Waiver Agreements** – A child of Kandi Myers from Dickinson to South Heart

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the August 10 Public Hearing, August 10 Board meeting, August 25 Special meeting; the bills for August 2015; the financial reports for August 2015; the pledged assets report for August 2015; the personnel reports; and a tuition waiver request for a child of Kandi Myers; as presented.”**

- V. **Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. **Business Topics**
  - a. **Approval of the Individuals with Disabilities Education Act (IDEA) VI-B Grant** – Mrs. Dorothy Martinson, Director of Student Services will address the Board regarding the IDEA VI-B Grant. The North Dakota Department of Public Instruction requires assurances that IDEA will be met and the application for funds has been approved by the Board. The summary for this non-competitive grant is available on the website. Mrs. Martinson will be available to answer any questions. Action is requested. **Sample motion: “I move to approve the application for the Individuals with Disabilities Education Act VI-B funds.”**

- b. **ACT Test Results 2014** - The 2014 ACT test results along with comparison data have been posted on the website under Supporting Documents for the Board members information. Superintendent Sullivan and DHS Principal Ron Dockter will address the Board presenting information and summarizing the results. This agenda item is informational only. No action is requested.
- c. **New Middle School Construction/Prairie Rose Elementary Expansion Updates** – Assistant Superintendent Reep and Superintendent Sullivan will address the board providing updated information regarding the progress towards building a new middle school and completing the expansion at Prairie Rose Elementary. This agenda item is informational only. No action is requested.
- d. **Superintendent’s Formative Evaluation** – DPS will use the same process as last year. President Ricks and Superintendent Sullivan have selected three areas from the superintendent’s job description to be evaluated. The areas are: relationship with School Board, educational leadership, and relationship with community. A copy of the superintendent’s job description is posted under Supporting Documents. Superintendent Sullivan will respond to the topics in writing and forward the evaluation to the school board members for their comments. Board members are asked to return the evaluation forms to President Ricks by October 23. The written feedback and comments from the board members will be the basis of the evaluation. Due to revisions to House Bill 1316 the deadline for completion is one month earlier, November 15. The board will review the evaluation at its November 9 board meeting. This agenda item is informational only. No action is requested.
- e. **Department of Public Instruction Certificate of Compliance** – Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that DPS does background checks on certain individuals and follows a review process as outlined in Century Code. A copy of the 2015-2016 Annual Compliance Report is available under Supporting Documents. Once approved by the Board, the report is submitted to DPI. Action is requested. **Sample motion: “I move to approve the DPI Annual Compliance Report for the 2015-2016 school year, as presented.”**
- f. **Schedule a Special School Board Meeting** – In the past there have been requests to schedule a Special School Board meeting. Superintendent Sullivan will address the board to make a request for a special meeting perhaps as soon as Thursday, September 17. Action will be requested. **Sample motion: “I move to schedule a Special School Board meeting for (date and time) \_\_\_\_\_ at the (location) \_\_\_\_\_.”**
- g. **Teacher Contract Negotiations** - (Pursuant to NDCC 44-04-19.1 (9) an executive session is anticipated). This item may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-19.1(9). The topic or purpose of this executive session is for Teacher Contract Negotiations.

**VII. Other**

**VIII. Adjournment**

## Announcements

- There will be a Board Workshop following the October 12 School Board Meeting. Board members are encouraged to submit topics for discussion to President Ricks or Superintendent Sullivan.
- The School Law Seminar/New Member Seminar will be held Thursday, October 29, 2015, at the Ramkota Hotel.
- The North Dakota School Board Association Conference will be held Thursday and Friday, October 29 and 30<sup>th</sup>, 2015, at the Ramkota Hotel in Bismarck. There are a block of rooms reserved at the Bismarck Ramkota for those wishing to attend the conference and/or law seminar.
- The National School Board Association Conference will be held April 9-11, 2016, in Boston, MA. Registration and housing opens simultaneously on October 28.
- Please inform Twila if you plan to attend any of the above conferences.