Superintendent’s Report of Chronological Order of Influenza Preparedness

August, 2009 – Assistant Superintendent Reep ordered hand sanitizers and additional dispensers to place in the common areas of all school buildings

August 28, 2009 – Meeting with Southwest Disaster Coalition

September 2, 2009 – Posted information on DPS website regarding the H1N1 flu virus including links to the CDC

September 4, 2009 – Coordination meeting with Ms. Sherry Adams, Administrator for SWDHU

September 4, 2009 – Identified Chain of Command for DPS in the event of an influenza emergency

September 14-28, 2009 – Distributed influenza pamphlets and Chain of Command information to CAO staff and building administrators

September 15 – 25, 2009 – Provided copies of “Seasonal and Novel H1N1 Flu: A Guide for Parents” pamphlets to elementary schools to distribute to parents of students

September 16, 2009 – Distributed Superintendent’s October Newsletter targeting information regarding the H1N1

September 21, 2009 – Email to District-wide staff notifying them of Point of Dispensing (POD) Clinic at Heart River Elementary recommending they receive the seasonal flu shot on Friday, September 25

September 25, 2009 – Meeting with Southwest Disaster Coalition

September 25, 2009 – Seasonal Flu Shot POD at Heart River Elementary

September 28, 2009 – Updated DPS website with October Superintendent’s Notes targeting information regarding the H1N1 flu virus

I continually receive communication and updates from Ms. Sherry Adams at the Southwest District Health Unit. She coordinates bi-weekly Pandemic Flu presentations. Minutes are taken at the presentations and are promptly forwarded to me.