

Dickinson Public Schools
Unapproved School Board Meeting Minutes
September 10, 2018; 5:00 p.m.
Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on September 10, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Guy Fridley, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Heart River Elementary Principal Susan Cook, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Berg Elementary Principal Tracy Lecoec, Lincoln Elementary Principal Tammy Peterson, The Dickinson Press Reporter Iain Woessner, JE Dunn Operations Coordinator Marc Mellmer, Mr. Lyle Smith, Ms. Sara Berglund, Mrs. Kristin Seaks, and Mrs. Bethanie Krieg.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – There were no additions or deletions to the agenda nor the consent agenda.

Consent Agenda – Mrs. Schwartz moved to approve the agenda including the consent agenda consisting of the minutes from the August 6 regular Board Meeting and the August 28 Special Board Meeting; the bills for August 2018; the financial reports for July 31, 2018 and August 31, 2018; the pledged securities reports for July 31, 2018 and August 31, 2018; the personnel reports; a tuition waiver request for a child of Ann Robbins from Dickinson Public to South Heart Public, a tuition waiver request for two children of Arica Abner from New England Public to Dickinson Public, a tuition waiver for two children of Jennifer Robinson from Killdeer Public to Dickinson Public, a tuition waiver for two children of Amanda Temple from Richardton-Taylor Public to Dickinson Public, a child of Joyell Binstock from Dickinson Public to Belfield Public, and a child of Jessica Powers from New England Public to Dickinson Public; and the students/faculty/staff recognitions; as presented. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topic which did not require Board action. He shared information regarding a planned administrator's Marzano training that will take place in November. Due to this training, he recommended rescheduling the November 13 School Board Meeting. This is a topic he proposes for the October Board Meeting agenda.

Informational Business Topics

Dickinson Backpack Program and Community Closet/Pantry Update – Dickinson Public Schools Social Workers Kristin Seaks and Bethanie Krieg addressed the Board. Mrs. Seaks shared information regarding the Dickinson BackPack Program including a handout. This program started in 2014. During the last school year, 300 food packs were provided to children to take home with them on a weekly basis. Last week Friday, 182 food packs were distributed. The BackPack program is run by approximately 300 volunteers. A video was presented for the Board members and audience. Mrs. Krieg explained the Dickinson Public Closet is housed in the Hagen building. There have been a generous amount of donated items such as clothes, shoes, coats, and school supplies. This year, a monetary donation was received. Board members thanked Mrs. Seaks and Mrs. Krieg for presenting the information on the programs. This agenda item was informational only. No action was requested.

Principal Reports - Berg Elementary Principal Tracy Lecoe addressed the Board. Mrs. Lecoe explained how the building has transformed and there are many things happening at the building beyond teaching. She distributed a handout with a large amount of pictures of the newly remodeled building. Berg's new motto is **Begin Every day Ready to Give it your best!** The students and staff are working on choosing a mascot. Mrs. Lecoe commended the faculty and staff who are doing a great job and working hard. All but two staff members are new to the District. Similar to other buildings in the District, Berg faculty and staff are following the CHAMPS program. The Berg playground is being utilized by the students, RASP, and the public. There will be monthly newsletters sent out to the parents and the Berg Elementary staff are working on updating the website and setting up a FaceBook page. Mrs. Orton thanked Mrs. Lecoe and all her team members for all the work they have done and continue to do.

Dickinson High School Principal Kevin Hoherz addressed the Board and distributed a handout. Mr. Hoherz explained there are currently 1,010 students at Dickinson High School. There is one floating teacher. Two computer labs have been converted to classrooms and the labs have been replaced with mobile carts. Dickinson High started serving warm breakfasts this year. There are on average 35-40 who receive the breakfast. This school year, a Snapchat account was set up for students and they can view the daily announcements through Snapchat. Each teacher at Dickinson High School is assigned approximately 20 students. The advisor meets with the students every week. The meetings are preferred to be led by the students. Some of the discussion may be regarding grade reports, Harbor videos, and other topics important to the students. This agenda item was informational only. No action was requested.

Dickinson High School Update – Dickinson High School Principal Kevin Hoherz addressed the Board. He distributed an agenda for the upcoming workshops with Perkins+Will. These workshops are scheduled for September 17-18. To expedite the high school expansion project, Perkins+Will has been asked to take the lead and show examples of the process. This agenda item was informational only. No action was requested.

Berg Elementary School Update – Assistant Superintendent Keith Harris addressed the Board. He felt that Mrs. Lecoe did a great presentation regarding the Berg building and he had nothing to add. This agenda item was informational only. No action was requested.

Action Business Topics

Annual Financial Report – Business Manager Kent Anderson addressed the Board and presented a summary of the 2017-2018 expenditures and revenue. Available on the website under [Supporting Documents](#) is a copy of the [Annual Financial Report](#). Action was requested. Mrs. Schwartz moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2017, and ending June 30, 2018, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Final Payment of Signing Bonus – Mrs. Schwartz moved to table indefinitely the topic of Final Payment of Signing Bonus. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Department of Public Instruction (DPI) Certificate of Compliance - Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that Dickinson Public Schools does background checks on certain individuals and follows a review process as outlined in Century Code. The [2018-2019 DPI Certificate of Compliance Report](#) is posted on the website under [Supporting Documents](#). Action was requested. Mrs. Schwartz moved to approve the Department of Instruction’s Annual Compliance Report for the 2018-2019 school year, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Pickup Bid for Consideration – The District advertised for bid a 4-wheel drive pickup truck to be used in the maintenance department. Along with the bid request, the District included a trade-in of the Ford Ranger currently being used in the maintenance department. The bid opening was held on Friday, September 7 at 11:00 a.m. Business Manager Anderson addressed the Board explaining one bid was received. Mr. Wilkie moved to accept the bid from Charbonneau in the amount of \$27,299 less \$8,000 trade-in for a final payment of \$19,299. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Committee Assignment, Roughrider Education Services (RESP) Program – Dickinson Public Schools has become a member of the Roughrider Education Services Program (RESP). RESP requests a Board member be appointed to the RESP Governing Board. Vice President Kim Schwartz has agreed to serve on the governing board. Action was requested. Mrs. Orton moved to designate Vice President Kim Schwartz as the primary School Board representative for the Roughrider Education Services Program (RESP) Governing Board. Mr. Rodakowski seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Resolution of Dickinson Public School District No. 1 Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures – Business Manager Anderson addressed the Board. He recommended the Board pass a resolution relating to the issuance of bonds for the reimbursement of certain expenses. This resolution would give the Board the option of replacing the general fund monies spent on the P.S. Berg Elementary remodel and the Heart River Elementary HVAC upgrade with monies generated from the issuance of a bond. The resolution is

Resolution of Dickinson Public School District No. 1 Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures (cont.)

posted under [Supporting Documents](#). Mr. Anderson stated that Mr. Scott Wegner, representative from Artson, Stewart, and Wegner PC provided the proposed motion. Mrs. Schwartz moved to approve the Resolution of Dickinson Public School District No. 1 Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Other – President Seaks recognized and congratulated the faculty and student accomplishments posted in the consent agenda.

Adjournment - At 5:50 p.m., Board President Seaks declared the meeting adjourned.

Brent Seaks, Board President

Kent Anderson, Business Manager

Twila Petersen, Secretary