

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

December 12, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on December 12, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Dr. Morton Krieg, Dr. Becky Pitkin and Mr. Jason Hanson. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Mrs. Dorothy Martinson, Mrs. Melanie Kathrein, Mrs. Becky Meduna, Mr. Shawn Leiss, and Mrs. Tamara Praus Others present were: Mr. James Wosepka, Mr. Myron Knutson, Mrs. Twila Petersen and Ms. April Baumgarten from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Dr. Pitkin moved to approve the agenda including the consent agenda consisting of the minutes from the November 14, 2011, regular Board meeting and November 28, 2011, Special Board Meeting; the bills for December 2011; the financial reports for December 2011; the pledged assets report for December 2011; the personnel reports which included the early resignation of Rudy Privratsky, welding instructor at Dickinson High School; the RACTC report; and the student/staff recognitions. There were no new licensed hires or tuition waiver requests. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a) **2012-2013 School Calendar** - The Calendar Committee has met on two occasions. Draft calendars are being circulated by the committee members seeking input from other personnel in their building.
- b) **Early dismissal** – There is an early dismissal for students this week Wednesday, December 14 for professional development for the DPS personnel.
- c) **Anti-bullying policy** – The committee has concluded its work on the policy. There were many clarification questions asked by the committee which were answered by the North Dakota School Boards Association (NDSBA). A revised policy will be proposed at the January meeting. The implementation date for the revised policy would be July 1, 2012. President Fehr thanked the members on this committee for their time and hard work.
- d) **Holiday break** – The holiday break will begin on December 22 and school will resume on January 3.

Sale of General Obligation Building Fund Bonds – Mr. Myron Knutson, managing director from the Public Financial Management Group addressed the Board. Mr. Knutson presented information from the bond sale that was held on Monday. He also noted that the bonds were upgraded in their rating to an Aa3. There were four bids received for the \$5,000,000 general obligation building fund bonds, series 2011A. The lowest bid came in at an average of 2.01%. This rate is considerably less than anticipated and will help DPS lower the annual debt service. The second bond, \$1,500,000 limited tax bonds, had three bids with the lowest bid averaging at 2.18%. Assistant Superintendent Reep reported there are 246 kindergarten students in the district. Of those kindergarten students, 39% of them have a parent whose employment is related to energy. This information will be important when the district applies for funds

Sale of General Obligation Building Fund Bonds (cont.)

through the Energy Development Impact Office. Mr. Reep also noted he has received communication from the Dickinson Parks and Recreation expressing an interest in a cooperative project with the playground at the new elementary school located in north Dickinson by making it into a park/playground. Mr. Reep recommended the Board move forward and accept the two bond sale bids. Ms. Ross moved to approve the resolution authorizing the issuance of \$5,000,000 general obligation building fund bonds, series 2011A, as presented. Dr. Krieg seconded the motion. A roll call vote was taken. Aye-Dr. Krieg, Mr. Hanson, Dr. Pitkin, Ms. Ross, and Mrs. Fehr. Nay-none. The motion carried. Mr. Hanson moved to approve the resolution authorizing the issuance of \$1,500,000 limited tax bonds, series 2011B, as presented. Dr. Krieg seconded the motion. A roll call vote was taken. Aye-Dr. Pitkin, Ms. Ross, Mr. Hanson, Dr. Krieg, and Mrs. Fehr. Nay-none. The motion carried.

Audit Report- Mr. James Wosepka from Wosepka CPA, the school district's auditor, addressed the Board members. A copy of his audit report was mailed to the Board members prior to the meeting for their review. Mr. Wosepka's opinion was there are no issues of major concern and the district was financially sound. The administrative recommendation was for the Board to accept the annual audit report. Action was requested. Mr. Hanson moved to approve the annual audit report for the year ending June 30, 2011. Dr. Pitkin seconded the motion. The motion carried unanimously.

Professional Learning Communities Update – Berg Principal Tammy Praus and Jefferson Principal Becky Meduna addressed the Board providing information regarding the improvements at the schools with the implementation of the Professional Learning Communities. Both principals noted that the additional time set aside for intervention and the collaboration amongst the teachers and staff has created a foundation for positive student learning. The principals explained the strategies used by the teachers with collaborative team meetings, Pyramid to Intervention, common scheduling at Berg, book study committees, education plans, behavioral response, data analysis and becoming more unified. Mrs. Praus, Mrs. Meduna, and Miss Libis have reports posted on the website under Supporting Documents. This agenda item was informational only. No action was requested.

Girls' Fast-Pitch Softball Cooperative Agreement- Athletic Director Mark Rerick received a girls' fast-pitch softball cooperative agreement request from students currently attending New England Public Schools. New England Public Schools currently does not sponsor girls' fast-pitch softball, therefore a cooperative agreement beginning with the 2011-2012 school year is necessary for the students to compete for Dickinson Diamonds Fast-pitch Softball Club, Inc. A copy of the cooperative agreement is available on the website under Supporting Documents. The administrative recommendation was to approve the application. Action was requested. Dr. Pitkin moved to approve a cooperative agreement for girls' fast-pitch softball with the New England Public School District for the 2011-2012 school year, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent Evaluation – President Fehr explained there were four areas evaluated from the superintendent's job description. The areas evaluated were supervision with licensed and non-licensed staff; identification and implementation of board policy needs; effective records management (including all records required by law); and supervision of building and grounds, transportation, and student safety. Areas evaluated either receive a satisfactory or an unsatisfactory. Superintendent Sullivan received all satisfactory responses in all areas evaluated. President Fehr read a portion of the responses from each of the four areas. The Board member responses along with the summary will be placed in Dr. Sullivan's personnel file. A copy of the evaluation summary is posted on the website under Supporting Documents.

Superintendent Evaluation (cont.)

Action was requested. Dr. Pitkin moved to approve the superintendent evaluation, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Applications – Robert Pringle applied for open enrollment for Robert Justin Pringle to be admitted to the Dickinson Public School District from the Killdeer School District. Crystal Kappahn applied for open enrollment for Cade and Chloe Kappahn to be admitted to the Dickinson Public School District from South Heart School District. Both families recently moved so the waiver applies. The administrative recommendation was to approve the applications. Action was required. Ms. Ross moved to approve the requests from Robert Justin Pringle, Cade Kappahn and Chloe Kappahn to be admitted to the Dickinson Public School District under the open enrollment policy. Dr. Krieg seconded the motion. The motion carried unanimously.

Committee Representative – Board members were requested to establish a Board representative for the Roughrider Education Services Program (RESP). Dr. Becky Pitkin offered to serve as the primary Board representative and Mrs. Kris Fehr agreed to serve as the secondary representative. Action was requested. Ms. Ross moved to designate for 2011-2012 Dr. Becky Pitkin as the primary Board representative on the Roughrider Education Services Program and Mrs. Kris Fehr as the secondary Board representative. Mr. Hanson seconded the motion. The motion carried unanimously.

Early Resignation Incentive Application – The District received an early resignation incentive application from Mr. Rudy Privratsky, welding instructor at Dickinson High School. The administrative recommendation was to approve the application. Action was requested. Mr. Hanson moved to approve the early resignation incentive application for Rudy Privratsky, welding instructor at Dickinson High School with an effective date of May 25, 2012. Dr. Krieg seconded the motion. Mr. Privratsky has served in the district for 16 years. President Fehr thanked Mr. Privratsky for the work he has done for the students and the industry in the area.

Board Policy Deletion-First Reading Approval – At the November Board meeting, policy FCAB-Administering Medication to Students was proposed for deletion at the request of the NDSBA. Board members requested further research. Superintendent Sullivan reported NDSBA indicates it needs to work with the legislature regarding this topic. Due to this, NDSBA recommends DPS remove this policy and recommends providing extra training to personnel. Mr. Hanson moved to delete for first reading policy FCAB-Administering Medication to Students, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously. A copy of the policy is available on the website under Supporting Documents.

Board Policy Revisions, Additions and Deletions-Second Reading and Final Adoption – Copies of the Board policies proposed for second reading and final adoption are posted on the school board website under Supporting Documents as Board Policies-Second Reading. The administrative recommendation was to revise the following policies: policy AAB-District Goals and Objectives; policy ABBB-Community Use of School Facilities; policy ABBE-Displays of Religious Objects or Documents; policy ABCC-Dickinson Public Schools Wellness Plan; policy ACAB-Emergency Plans and Drills; policy ACAC-First Aid/Accidents; policy ACDA-Acceptable Use; policy ACEB-Hazing; policy BBBB-School Board Committees; policy BBC-Method of Filling a Board Vacancy; policy BCBA-Public Participation at Board Meetings; policy DBAA-Recruitment, Hiring, and Background Checks for New Classified

Board Policy Revisions, Additions and Deletions—Second Reading and Final Adoption (cont.)

Personnel; policy DBAB-Emergency Hiring of Classified Personnel; policy DBAC-Recruitment, Hiring and Background Checks for New Instructional Personnel; policy DBBA-Drug and Alcohol Testing for Employees; policy DCB—Overtime and Compensatory Time; policy DDDF-Educational Leave; policy DDEA-Jury and Witness Duty; policy DFAA-Evaluation; policy DFC-Transfer and Assignment; policy FACB—Transfers and Withdrawals Records; policy FDB-Education of the Homeless Students; policy FFB-Attendance and Absences; policy FFEA-Use of Controlled Substances by Activity Group Members; policy FGA-Student Education Records; policy FGCB-Searches of Students and Students’ Personal Property; policy FGCC-Student Interviews; policy GAAC-Review and Complaints of Instructional and Resource Material; policy GAAD-Selection and Adoption of Instructional Materials; policy GABC-Sex Education; policy GABDB-Federal Title Programs Dispute Resolution Policy; policy IE-Transportation; policy KAAA-Visitors in the Schools; policy KAAB-Volunteers at Schools; policy KAAD-Distribution and Posting of Noncurricular Material in School; policy KAB-Title I Parental Involvement; policy KBA-Relations with the News Media; and policy LBB-Relations with Department of Human Services. The administrative recommendation was to add the following policies: policy DEBF-Employee Speech, policy FAAB-Early Entrance Requirements, policy FECB-Gifts and Awards to Students, and policy FGDE-Student Distribution and Posting of Noncurricular Material in School. The administrative recommendation was to delete the following Board policies: policy ABBDA—Distribution and Posting of Noncurricular Material in School, policy CABB-Hiring Administrative Staff and policy GABBA-Programs for Students with Disabilities. Action was requested. Ms. Ross moved to accept the second reading approval and final adoption of the school board policy revisions, additions and deletions, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other- President Fehr thanked the principals for inviting Board members to events at the schools. President Fehr recognized Superintendent Sullivan for his recent appointment to the ND Teacher and Principal Evaluation and Support Systems Committee.

Adjournment - At 6:00 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously. The meeting was adjourned.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary