

## Unapproved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

October 14, 2013; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on October 14, 2013, at the Central Administration Office. Board members present were: President Kris Fehr, Vice President Jason Hanson, Ms. Leslie Ross, Mrs. Tanya Rude, and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mr. Jay Hepperle, Mr. Guy Fridley, Mr. Calvin Dean, Dr. Marcus Lewton, Dr. Becky Pitkin, Mrs. Susan Cook, Ms. Tamara Praus, Mrs. Melanie Kathrein, Ms. Sherry Libis, Mr. Shawn Leiss, Mrs. Dorothy Martinson, and Mr. Henry Mack. Others present were: Mr. Clarence Hauck, Mr. Brian Gregoire, Mr. Chris Gibbs, Mrs. Twila Petersen, and Miss Katherine Grandstrand from the Dickinson Press.

**Call to Order** - Board President Fehr called the meeting to order at 5:00 p.m.

**Public Participation** – There were no requests for public participation.

**Additional Agenda Items/Removal of Items from the Consent Agenda** – There were no additions or deletions to the consent agenda.

**Consent Agenda** – Mrs. Rude moved to approve the agenda including the consent agenda consisting of the minutes from the September 9 regular Board meeting; the bills for October 2013; the financial reports for October 2013; the pledged assets report for October 2013; the personnel reports; the student/staff recognitions; a tuition waiver request for a child of D. Ducaz, two children of Melinda Faulhaber, and a child of Ashlee Young, all from Dickinson to Richardton-Taylor; and the RACTC report; as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report** – Superintendent Sullivan reported on the following topics.

- a. **North Dakota School Boards Association (NDSBA) School Law Seminar/New Member Seminar and NDSBA Convention** – The NDSBA new member seminar and school law seminar are scheduled for Thursday, October 24. The NDSBA convention is scheduled for Friday and Saturday, October 25 and 26<sup>th</sup>. Available under Supporting Documents is a copy of the seminars and convention schedules.
- b. **October 30** – School will be released at 1:30 p.m. on October 30 for teacher professional development.
- c. **Mission, Vision and Belief Statements** – Available under Supporting Documents are revised mission, vision and belief statements drafted by the School Improvement Leadership Team. Dr. Sullivan stated these statements are for the Board's information at this point. No action is requested. The School Improvement Leadership Team has been working hard to draft the statements along with action plans and strategies. He hopes to bring the statements back to the Board for adoption in the future. President Fehr thanked Board Member Rude for her service on the School Improvement Leadership Team.
- d. **Advanced Sample Review Team Itinerary** - Available on the website under Supporting Documents is a sample schedule for the visitation team that Dr. Sullivan received this afternoon from Advanced. He noted two dates where Board member participation is requested. On Monday, November 18 from 10:45-11:45 a.m., the visitation team would like to interview the school Board members. They will interview Board members in pairs. Dr. Sullivan asked that as many Board members as possible be available during this time frame. On Wednesday, November 20, there will be a school Board meeting for the Board members to receive the findings of the visitation. This will be an advertised Board meeting in case there is a quorum. Superintendent Sullivan requested Board members inform Mrs. Petersen of their availability for the interview and Board meeting.

**Business Topics**

**Student Mobility Report** – Assistant Superintendent Reep presented information regarding the mobility for students in grades K-12. He has posted several documents on the website under Supporting Documents. The Inward Migration report from last September 14 to this September 12 indicates 616 students moved into the district. The Outward Migration report indicates 462 students have left the district. The 5-year summary report indicates where the students came from and moved to. There were 1,078 students that either came into the district or left last year. That is the highest mobility of record. Dr. Sullivan stated it has a dramatic impact to the teachers, staff, and administrators. It increases the work load for all those involved. There is extra work involved to get the student acclimated to the classroom and environment. It also impacts assessments. A student could be in the classroom on Friday and be gone the next week, sometimes without notification from parents. President Fehr thanked Mr. Reep for providing the reports. This agenda item was informational only. No action was requested.

**Superintendent's Formative Evaluation** – President Fehr stated that the three areas Superintendent Sullivan will be evaluated will be Recruitment/Retention of Staff (licensed and non-licensed), Financial Management Skills (including development and implementation of budget), and Relationship with Students and Parents. A copy of the superintendent's job description is posted under Supporting Documents. The evaluation process will be the same as last year. Board members were asked to return the evaluation forms to President Fehr by November 22. Board President Fehr reflected Board policy CAAB which states all Board member comments be included in the evaluation summary. The legal deadline for completion of the process is December 15. The Board will review the evaluation at its December 9 Board meeting. This agenda item was informational only. No action was requested.

**Facility Master Planning** – Board President Fehr welcomed Mr. Christopher Gibbs from the DLR Group to the meeting. Mr. Gibbs addressed the Board and noted these are exciting times for the District. In the beginning, the master planning process will walk the community of Dickinson to a direction for visioning the future. Mr. Gibbs distributed a handout which gave a tentative timeline for the facility master planning process. The process will extend throughout the school year with a wrap up anticipated in April. It is a six step, regenerative process which requires community input, administrative input, and Board input. Mr. Gibbs said DLR Group does not come into a District with preconceived notions. The solution may not be what the District thought it might be originally. The process is a long term vision, possibly as far out as ten years. The solution could possibly have some trigger points with facility implementation dependent upon those trigger points. Mr. Gibbs said that many of the neighboring Districts are struggling with the same types of concerns as DPS. He noted it is important to keep the community involved. The DLR Group will challenge the District and guide the District, but the decision will not be made by the DLR Group. More discussion will follow during the Board workshop following tonight's meeting. This agenda item was informational only. No action was requested.

**School Board Workshop** - There was a Board workshop following the Board meeting. The agenda for the workshop is available on the website under the agendas link. No decisions were made during the workshop but topics discussed may become future Board meeting agenda items. This agenda item was informational only. No action was requested.

**Hockey Agreement** - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys' and girls' hockey was due for renewal. A copy of the renewal agreement is posted under Supporting Documents. Mr. Guy Fridley, district-wide activities director, stated there were no changes to

**Hockey Agreement (cont.)**

the agreement from last year. Action was requested. Ms. Ross moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2013-2014 school year, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

**North Dakota School Board Association Convention**

- a. **Delegates** – President Kris Fehr, Mrs. Tanya Rude, and Superintendent Douglas Sullivan will be attending the convention. Superintendent Sullivan will be attending the legal seminar on Thursday, October 24. Mrs. Tanya Rude will be attending the new member seminar on Thursday, October 24. The convention is scheduled for Friday and Saturday, October 25 and 26<sup>th</sup>. Copies of the agendas for the convention and law seminar are posted under Supporting Documents. Action was requested to designate the delegates. Ms. Ross moved that President Kris Fehr and Mrs. Tanya Rude be named delegates from Dickinson Public Schools for the North Dakota School Board Association Convention. Dr. Krieg seconded the motion. The motion carried unanimously.
- b. **Resolutions** – A copy of the 2013 resolutions are posted under Supporting Documents on the school Board website. A copy of the NDSBA fee structure proposal is also available on the website. There was discussion regarding an NDSBA resolution that provides separate and additional funding to the Regional Education Association. President Fehr asked for Board member feedback. Consensus of the Board members was to deny readopting the resolution. Assistant Superintendent Reep requested discussion regarding the NDSBA proposed fee structure. The proposal would increase the dues from \$3,800 to \$7,000. Mr. Reep recommended Board members research the justification for the fee increase. Some examples may be additional services provided, change in salary schedules, or replenishing funds. Consensus of the Board members was a recommendation for further research regarding the 84% increase in fees and find out if it is reasonable. President Fehr encouraged Board members to attend the conference.

**Other** – President Fehr reminded Board members there will be a Special School Board Meeting on Monday, October 21 at 12:00 noon.

**Adjournment** – At 5:45 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

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Kris Fehr, Board President

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Vince Reep, Business Manager

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Twila Petersen, Secretary