

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

September 12, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on September 12, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Dr. Becky Pitkin, Ms. Leslie Ross and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Dorothy Martinson, Mrs. Melanie Kathrein, Mr. Del Quigley, Mr. Mark Rerick, Mr. Henry Mack, Mrs. Tamara Praus and Mr. Calvin Dean. Others present were Ms. Dena Jacobson, Mr. Michael Porter, Mr. Brett Braunagel, Miss Allie Murphy, Miss Brittney Haas, and Mrs. Twila Petersen.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Dr. Pitkin moved to approve the agenda including the consent agenda consisting of the minutes from the August 8, 2011, public hearing and the August 8, 2011, regular meeting; the bills for September 2011; the financial reports for September 2011; the pledged assets report for September 2011; the personnel reports including the new certified hire of Paulette Huber as .26 music instructor at Lincoln Elementary; the RACTC report; the tuition waiver agreements for Dion and Zachary Sande from Dickinson to South Heart, Jeremiah D. Moyers from Dickinson to South Heart, Irelynn Kuntz from South Heart to Dickinson, and Alexander Czajkowski from Richardton-Taylor to Dickinson; and to dissolve the open enrollment application for Karina Perusquia; as presented. There were no licensed staff resignations or student/staff recognitions. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent Sullivan and President Fehr welcomed the DHS Student Council representatives to the meeting.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. Lincoln and Jefferson Open Houses – The open houses for the additions at Lincoln Elementary and Jefferson Elementary schools is scheduled for September 27 (Lincoln) and 28th (Jefferson) from 1:00-3:00 p.m. The public will be invited to attend the open houses.
- b. North Dakota School Board Association (NDSBA) Annual Conference – The NDSBA conference is scheduled for Friday and Saturday, October 28-29 at the Ramkota Hotel in Bismarck. A copy of the registration form and topics for sessions for the NDSBA Conference are available on the school board website under Supporting Documents.
- c. NDSBA Law Seminar and New Member Seminar – The NDSBA Law Seminar and New Member Seminar is scheduled for Thursday, October 27 at the Ramkota in Bismarck. A tentative agenda for the seminars is available under Supporting Documents.
- d. Bullying Policy – The NDSBA has provided DPS with a draft of the revised bullying policy. A committee will be formulated to discuss the draft and will propose a policy to the Board for their review. Dr. Krieg, Dr. Pitkin, and Mrs. Fehr volunteered to serve on the committee.
- e. Building Co-chairs and Principals Leadership Team - This team will be meeting on Wednesday, September 21 at 4:00 p.m. at the Central Office.

Superintendent's Report (cont.)

f. **Budget Committee Update** – The Budget Committee met last week. The four topics of discussion were: additional funding for the Gearing Up for Kindergarten program, a Title I teacher at Lincoln Elementary for the remainder of this school year, the Hagen Junior High social studies and science positions, and faculty housing.

ACT Test Results 2010 – The 2010 ACT test results are posted on the website under Supporting Documents. Superintendent Sullivan explained 2011 was the second year that all juniors in the state were required to take the test. Principal Dockter addressed the Board. Due to legislative action, students are required to take the ACT/Work Keys test in their junior year. In 2011, 182 students from DHS took the test. Next year, students will be required to also take the written portion of the test. There are online tools available to students to help them prepare for the ACT testing. Mr. Dockter provided a handout to Board members that indicated the scores for all the class A schools in North Dakota. DPS is in the middle in comparison to other schools. Mr. Dockter also distributed to Board members a handout that compared scores across the nation. North Dakota ranked second in the composite score. North Dakota is one of nine states that require students to take the ACT test. There was discussion regarding the Press article and how the headline and the contents of the article appeared to be two different stories. Mr. Dockter commented that there are students that take the test that don't want to take the test and therefore are not going to do as well. There are also students that are not good "test takers". Other areas discussed were qualification for scholarships based on ACT scores, college acceptance based on ACT scores, and the day of the week the test is administered and conflicts with pre-scheduled athletic activities on the same date. This agenda item was for discussion only. No action was requested.

Adequate Yearly Progress (AYP) Update 2010-Program Improvement – Superintendent Sullivan explained the federally imposed guidelines for the AYP increase incrementally until students are 100% proficient. During the last school year, none of the schools in the district met the AYP goals. This is the second year that the school district did not meet the AYP goals for students with disabilities. This year, DPS was required to submit a Program Improvement Plan to the Department of Public Instruction. The plan was prepared by Superintendent Sullivan, Mrs. Dorothy Martinson, and Mrs. Melanie Kathrein and submitted the summer of 2011. The entire report is available on the DPS website home page. A portion of the report is posted under Supporting Documents. Mrs. Kathrein addressed the Board and reviewed the state benchmarks for reading and discussed some of the changes being implemented in the language arts, reading and writing areas. The District is taking an active approach in providing additional time for students to strengthen their reading and writing skills. There has been training by Mr. Mike Mattos, leveled libraries have been purchased for classrooms, a reading conference is scheduled in the spring, and the Read 180 program has been implemented. This agenda item was for discussion only. No action was requested.

School Board Workshop – A Board workshop immediately followed the Board meeting. The agenda for this workshop is posted on the website under the workshop agenda link. Topics discussed at the workshop may become agenda items at future Board meetings. This agenda item was informational only. No action was requested.

Department of Public Instruction (DPI) Certificate of Compliance – Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that DPS does background checks on certain individuals and follows a review process as outlined in Century Code. A copy of the 2011-2012 Annual Compliance Report is available under Supporting Documents on the website. Action was requested. Ms. Ross moved to approve the DPI Annual Compliance Report for the 2011-2012 school year, as presented. Mr. Hanson seconded the motion. The motion carried unanimously. Superintendent Sullivan will file the report prior to the September 30 deadline.

Board Policy Revisions, Additions and Deletion–Second Reading – Copies of the policies presented for second reading and final adoption are posted on the school board website under Supporting Documents. The administrative recommendation was to adopt the following revised policies: policy AAC–Nondiscrimination and Anti-Harassment Policy, policy ABCB–Sportsmanship, policy ACBB–Significant Contagious Diseases, policy BAA–Employing Board Members, policy BC–Meetings of the Board, policy BCAD–Executive Sessions, policy CAAA–Superintendent Recruitment and Appointment, policy DBBB–Physical Examinations, policy DDAA–Family and Medical Leave, policy DDCA–Political Leave, policy DEBG–Political Activities, policy DHBA–Professional Development Plan, policy DI–Personnel Records, policy DJA–Substitute Teachers, policy FAB–School Assignment and Choice, policy FCAC–Head Lice, policy FDE–Education of Special Education/Disabled Students, policy FFA–Alcohol and Other Drug Use/Abuse, policy FFK–Suspension and Expulsion, policy FGCC–Student Interviews, policy GAAB–Curriculum Adoption, policy GACD–Summer School, and policy IB–Food Service Program. The administrative recommendation was to adopt the following new policies: policy AACA–Section 504 and Dispute Resolution Policy, policy ACBC–Use of Animals in District Schools and in Curricular Programs, policy FCAF–Concussion Management, policy FGBB–Student Prayer During Non-Instructional Time, policy GABDC–Title I Qualifications Notification Requirement, and policy HEAF–Interim Fund. The administrative recommendation was to delete policy DCAE–Continuance Pay. Action was requested. Ms. Ross moved to approve the second reading and final adoption of the school board policy revisions, additions and deletion, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Regulation Revision-First Reading and Final Adoption – a copy of Board regulation GBFA-R (old descriptor code)/GAAC-BR (new descriptor code) Procedure for Reviewing Complaints About Instructional/Resource Material is posted on the website under Supporting Documents. Action was requested. Dr. Pitkin moved to approve the first reading and final adoption of the school board regulation GAAC-BR Procedure for Reviewing Complaints About Instructional/Resource Material, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Other – There were no other topics for discussion.

Adjournment – At 6:05 p.m., Mr. Hanson moved to adjourn. Ms. Ross seconded the motion. The motion carried unanimously.

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The meeting was adjourned at 6:05 p.m.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary