

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

August 10, 2009; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on August 10, 2009, at the Central Administration Office. Board members present were: President Dean Rummel, Mrs. Kris Fehr, Dr. Mort Krieg, Ms. Leslie Ross and Ms. Mitzi Swenson. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Sherry Libis, Tammy Praus, Becky Meduna, Dorothy Martinson, Melanie Kathrein, Perry Braunagel, Ron Dockter, Henry Mack, Shawn Leiss, and Del Quigley. Others present were: Naomi Thorson and Twila Petersen.

President Rummel called the meeting to order.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Ms. Swenson moved to approve the consent agenda consisting of the minutes from the July 13, 2009, annual meeting; bills for August 2009; financial report for August 2009; and the pledged assets report for August 2009; and the tuition waiver agreement for Kali Heiser, from Dickinson to South Heart. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report - Superintendent Sullivan reported on the following:

- a. **Introduction:** The new administrative assistant to the superintendent, director of instruction, and school board, Twila Petersen, was introduced.
- b. **Legislature:** Due to changes in the graduation requirements, information will be forwarded to the community and school district indicating those changes.
- c. **First Football Game:** Information provided by Athletic Director, Calvin Dean, regarding the progress at the Dickinson State University Badlands Activities Center (BAC) indicates the BAC may not be ready for the first home football game. This game will need to be held in Glendive. This change will reflect only three home football games this year.
- d. **Fall Sports Practice:** Fall sports practices begin on Wednesday this week. The weather forecast indicates the possibility of high heat conditions during some days. The North Dakota High School Activities Association does send out information to coaches requiring water and rest breaks for the athletes which help to heighten awareness regarding this safety concern. Upon request, no athlete is every prohibited from getting water. Practices will be held before noon.
- e. **Cabinet:** The Cabinet had a very progressive meeting today. It was decided at this meeting to schedule a joint meeting with the school improvement leadership team and the building co-chairs to discuss school improvement, alignment, and restructure. The first meeting has been scheduled for September 16.
- f. **Professional Learning Communities:** Superintendent Sullivan called upon Ms. Melanie Kathrein, Director of Instruction, to discuss the Professional Learning Community. Ms. Kathrein reported a copy of the document "A Big Picture Look at Professional Learning Communities" was posted under Supporting Documents on
- f. **Professional Learning Communities (Cont.)**

the school board website. Ms. Kathrein discussed the advantages of a Professional Learning Community. The three essential ideas include the focus on learning, building a collaborative culture, and the focus on results. The six essential characteristics of a Learning Community include: Shared mission, vision, values, and goals; collaborative teams focused on learning; collective inquiry; action orientation and experimentation; commitment to continuous improvement; and results orientation. Board members asked numerous questions relative to teamwork, collaboration, and the conveyance of the information collected. The clear focus is on learning. President Rummel thanked Ms. Kathrein and offered Board assistance if necessary.

Consolidated Grant Application Approval for 2009-2010 - A copy of the print out of the application for the Consolidated Grant is posted under Supporting Documents on the school board web site. The public was invited to make comments regarding the Consolidated Grant Application. No comments were received. We have received notification of the amounts for several of our Federal grants. Those amounts are as follows:

Title I	<u>\$690,252.00</u>
Title IIa	<u>\$397,488.00</u>
Title IId	<u>\$ 12,688.00</u>
Title IV	<u>\$ 27,121.00</u>
Total	<u>\$1,127,549.00</u>

The Board is required to approve the grant application annually prior to submittal. Action was requested. Ms. Ross moved to approve the Consolidated Grant Application for Federal grants which includes Title I, Title IIa, Title IId, and Title IV, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Conflict of Interest – Mitzi Swenson – Ms. Swenson was not present during the July 13, 2009 Board meeting. A copy of her current Conflict of Interest form is posted under Supporting Documents on the website. Action was requested. Ms. Ross moved to allow Ms. Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Dr. Krieg seconded the motion. Aye-Mr. Rummel, Mrs. Fehr, Ms. Ross, Dr. Krieg. Nay - none. Abstain – Ms. Swenson. The motion carried.

2009-2010 Personnel Update – Mr. Reep commented that we are still seeking to fill three positions for the fall term. It is likely one position will remain vacant. Another kindergarten section was recently added at Lincoln Elementary. As of this afternoon, there are 242 children enrolled in kindergarten.

Mr. Reep reported other vacant positions across the district include a few paraprofessional staff, various kitchen helpers and playground supervisors.

This agenda item was informational only. No action was requested.

Budget and Tax Levy – Mr. Reep reported the Certificate of Levy is due by August 15 at the County Auditor's office. A copy of the School District's Certificate of Levy for the year **Budget and Tax Levy (Cont.)**

2010 is posted under Supporting Documents. Action was requested to approve the expenditure fund levels for 2009-2010, as presented. The administrative recommendation was to approve the budget, as presented. Ms. Swenson moved to approve the general fund expenditures of \$27,199,099 the capital projects fund expenditures of \$1,193,950 the debt services fund expenditures of \$237,046 and the food services fund expenditures of \$979,183 for the 2009-2010 school term. Dr. Krieg seconded the motion. The motion carried unanimously.

The administrative recommendation was to levy for 110 mills in the general fund, 10 mills for the building fund and 2.37 mills for the remodeling bonding levy. They are anticipating an estimated mill levy reduction of 75.16 mills. The total amount requested for all levies was \$6,054,794. Action was requested. Ms. Swenson moved to approve the Certificate of Levy for \$6,054,794 for the fiscal year ending June 30, 2010. Dr. Krieg seconded the motion. The motion carried unanimously.

Fuel Bids – We advertised for bids for fuel (diesel and gasoline) for the transportation department for this school year. The bids were due on or before August 5. The following bids were received from G.A. Sadowsky and Son, Inc.:

- #1 diesel at bidders' pump-\$.0355/gallon below the posted cash price
- #2 diesel at bidders' pump-\$.0355/gallon below the posted cash price
- Unleaded gasoline at the bidders' pump-\$.055/gallon below the posted cash price

The administrative recommendation was to accept the low bid by G.A. Sadowsky and Son, Inc. for #1 and #2 diesel for \$.0355/gallon below the posted cash price and the bid for unleaded gasoline for \$.055/gallon below the posted cash price. Mrs. Fehr moved to accept the low bid by G.A. Sadowsky and Son, Inc. for #1 and #2 diesel fuel for \$.0355/gallon below the posted cash price and the bid for unleaded gasoline for \$.055/gallon below the posted cash price. Dr. Krieg seconded the motion. The motion carried unanimously.

Department of Public Instruction Certificate of Compliance - A copy of DPI's Annual Certificate of Compliance for the year 2009-2010 is posted on the school board web site under Supporting Documents. Action was requested. Ms. Swenson moved to approve the Certificate of Compliance for the 2009-2010 school year. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Policies

Policy FAAA (Formerly ABCBB/FBDB) Open Enrollment-Second Reading – A copy of the revised policy with the proposed changes is posted under Supporting Documents on the school board website. The administrative recommendation is to approve the revisions for second reading approval. Action was requested. Mrs. Fehr moved to approve the revisions in policy FAAA Open Enrollment for second reading approval and final adoption, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other – There was no other business.

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At 5:45 pm., Ms. Swenson moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.

Dean Rummel, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary