

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

August 9, 2010; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on August 9, 2010, at the Central Administration Office. Board members present were: President Kris Fehr, Dr. Mort Krieg, Mr. Jason Hanson, Dr. Becky Pitkin, and Ms. Leslie Ross. Administrators present were: Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Becky Meduna, Mr. Del Quigley, Mrs. Melanie Kathrein, Mr. Perry Braunagel, Miss Sherry Libis and Mr. Shawn Leiss. Others present were: Ms. Lisa Miller, Dickinson Press; Mr. Brian Howell, KQCD; and Mrs. Twila Petersen.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Ms. Ross moved to approve the agenda including the consent agenda, consisting of the minutes from the July 12, 2010, annual meeting; the bills for August 2010; the financial report for August 2010; the pledged assets report for August 2010; the personnel reports; the RESP report; the student recognitions; and the tuition waiver agreements for Keala McCluskey, Sloan McCluskey, Kala McCluskey, Ethan McCluskey, Alexis Liberty, and Abby Liberty, all from Dickinson to South Heart. There was no RACTC report. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Assistant Superintendent Reep reported on behalf of Superintendent Douglas Sullivan. A copy of Superintendent Sullivan's report is posted on the website under Supporting Documents.

- a. **New Licensed Staff Orientation** – Orientation for new licensed personnel is scheduled for August 18 at the Central Administration Office. Board members are invited to attend the lunch on this date.
- b. **Fall Kick-off** – A breakfast and inservice for all District teachers and staff is scheduled for August 23. This will be the first day for returning and new licensed personnel. Board members are invited to attend the breakfast and inservice.
- c. **New Board Member Orientation** – The new Board member orientation is scheduled for Thursday, August 12 at the Central Administration Office.
- d. **New Roughrider Area Career and Technology Center (RACTC) Director** – Mr. Marcus Lewton is the new director for the RACTC. President Fehr added she contacted RACTC members in July regarding an interview team. A committee was formulated using the assistance of the Dickinson Public School Board, administrators, and human resource staff. President Fehr recommended adding RACTC as a topic for the September Board workshop and inviting Mr. Lewton to attend the workshop. The RACTC by-laws and supporting material are posted on the website under Supporting Documents.
- e. **Southwest Community High School (SWCHS)** – On July 28, Dickinson Public Schools closed on the building purchased for relocating the SWCHS. Electricians, painters, and Kolling Construction are working to get everything ready before the beginning of the school year.

Lincoln Elementary and Jefferson Elementary Additions Update – A report of Jefferson Elementary’s progress and a report of Lincoln Elementary’s progress on their additions are posted on the website under Supporting Documents. Assistant Superintendent Vince Reep reported the brick layers have completed the south and east walls at Lincoln. The kitchen flooring is in at Lincoln Elementary and they are waiting for the stainless steel for the new dishwashing area.

Jefferson Elementary has a time-line document from the contractor posted on the website under Supporting Documents. The timeline shows that everything will be done by February of 2011 with the completion of the kitchen remodel during the summer of 2011. The contractor has until the end of June to complete their project. Mr. Reep said he has received good cooperation from all vendors and they have bi-weekly construction meetings. Having the area safe for children when school begins is a priority and will be discussed again at this week’s meeting with the contractors. This agenda item was informational only. No action was requested.

Summer Building and Grounds Project Update – Assistant Superintendent Reep provided a report summarizing the progress on the projects which is posted on the website under Supporting Documents. The report shows approximately 80% of the projects have been completed. Due to the heat generated by the coolers at Lincoln Elementary, an additional cooling unit was installed that was not on the project list. This agenda item was informational only. No action was requested.

2010-2011 Budget Information – The DPS Budget Committee met on Monday. Ms. Ross stated the interim fund (which is a carryover account) will hold approximately 22% into the new school year. The Board recommendation is a minimum of 10% carryover. There was discussion regarding the kindergarten sections at the schools and the decision to move one kindergarten teacher from Jefferson Elementary to Heart River Elementary to accommodate the large number enrolled at that school. This agenda item was informational only. No action was requested.

2010-2011 Personnel Update – Assistant Superintendent Vince Reep briefly discussed the information on the personnel changes list for the 2010-2011 school year. His summary of the 2010-2011 personnel changes is posted under Supporting Documents on the website. This agenda item was informational only. No action was requested.

Budget and Tax Levy – The Certificate of Levy is due in the county auditor’s office by August 15. It may be amended until October 10 and the remainder of the budget may be changed at any time by Board action. A copy of the school district’s Certificate of Levy for the year 2010 is posted under Supporting Documents. The administrative and budget committee recommendation was to levy for 110 mills in the general fund, 10 mills for the building fund and 2.18 mills for the remodeling bonding levy. There is an estimated mill levy reduction of .17 mills. Action was required. Mr. Hanson moved to approve the general fund expenditures of \$27,233,999, the capital projects fund expenditures of \$3,306,026, the debt services fund expenditures of \$218,997, and the food services fund expenditures of \$1,046,971 for the 2010-2011 school term. Dr. Krieg seconded the motion. The motion carried unanimously. Ms. Ross moved to approve the Certificate of Levy for \$6,607,000 for the fiscal year ending June 30, 2011. Dr. Krieg seconded the motion. The motion carried unanimously.

Fuel Bids – Dickinson Public Schools advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2010-2011 school year. The bids were due on or before August 9. Assistant Superintendent Reep reported the following bids were received from Farmers Union Oil Company:

- #1 diesel at bidders' pump-\$.084/gallon below the posted cash price
- #2 diesel at bidders' pump-\$.084/gallon below the posted cash price
- Unleaded gasoline at the bidders' pump-\$.084/gallon below the posted cash price

The administrative recommendation was to accept the lowest bid. Action was requested. Mr. Hanson moved to accept the low bid by Farmers Union Oil Company for #1 and #2 diesel fuel for \$.084/gallon below the posted cash price and the bid for unleaded gasoline for \$.084/gallon below the posted cash price. Dr. Krieg seconded the motion. The motion carried unanimously.

Resolution of the School District Board to Open an Account – Business Manager Reep stated due to the appointment of the new Board president, he recommends the Board adopt a resolution to coincide with the new signature on the accounts. A copy of the resolution is posted on the website under Supporting Documents. The administrative recommendation was to adopt this resolution. Action was requested. Ms. Ross moved to adopt the Resolution of the School District Board to Open an Account, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously.

Department of Public Instruction Certificate of Compliance - A copy of DPI's Annual Certificate of Compliance for the year 2010-2011 is posted on the school board website under Supporting Documents. After the Board approves the certificate, it is submitted to the Department of Public Instruction. Action was requested. Dr. Pitkin moved to approve the Certificate of Compliance for the 2010-2011 school year. Dr. Krieg seconded the motion. The motion carried unanimously.

Consolidated Grant Application Approval for 2010 – 2011 - A copy of the print out of the application for the Consolidated Grant is posted under Supporting Documents on the school board website. The public was invited to make comments regarding the Consolidated Grant Application. No comments were received. Dickinson Public Schools has received notification of the amounts for several of their Federal grants. Those amounts are:

Title I	\$760,829.00
Title IIa	\$395,717.00
Title IIc	\$ 5,241.00
Total	<u>\$1,161,787.00</u>

The Board is required to approve the grant application annually prior to submittal. Action was requested. Mr. Hanson moved to approve the Consolidated Grant Application for Federal grants which includes Title I, Title IIa, and Title IIc, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Southwest Community High School (SWCHS) 2010-2011 Student Handbook - A copy of the 2010-2011 Southwest Community High School Student Handbook and a summary of the recommended changes for the handbook are posted under Supporting Documents on the School Board website. SWCHS principal Shawn Leiss explained most of the changes were done to comply with the recent Board policy changes. The administrative recommendation was to accept the changes to SWCHS's handbook. Action was requested. Ms. Ross moved to approve the 2010-2011 Southwest Community High School student handbook, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Gymnastics Cooperative Agreement with Richardton-Taylor Public School District – Dickinson High School has received a request from Richardton-Taylor Public School District to establish a cooperative agreement for gymnastics beginning in the fall of 2010. Information regarding this request has been posted as a Supporting Document on the website. The administrative recommendation was to approve the agreement. Action was required. Mr. Hanson moved to approve the request from Richardton-Taylor Public School District to establish a cooperative agreement for high school gymnastics commencing in the fall of 2010. Dr. Krieg seconded the motion. The motion carried unanimously.

Committee Reassignment – Mrs. Fehr noted that due to scheduling conflicts, Ms. Ross has asked another Board member to represent DPS on the Roughrider Area Career & Technology Center Governing Board committee. Action was requested. Ms. Ross moved to designate Mr. Jason Hanson as the school Board primary representative and Mrs. Kris Fehr as the secondary representative on the Roughrider Area Career & Technology Center Governing Board for 2010-2011. Dr. Krieg seconded the motion. The motion carried unanimously. Mrs. Fehr thanked Ms. Ross for her many years of service and dedication on this committee. A copy of the remaining committee assignments are posted on the website under Supporting Documents.

Board Policy Revisions–Second Reading and Final Adoption – Copies of the policies presented for second reading approval and final adoption are posted on the school board website under Supporting Documents as Policy Revisions – 2nd Readings. The administrative recommendation was to adopt the following revised policies: policy HBCC–Student Fundraising, policy KAB–Title I Parental Involvement, and policy GAAB–Curriculum Adoption. Action was requested. Dr. Pitkin moved to accept the second reading and final adoption of policy HBCC–Student Fundraising, policy KAB–Title I Parental Involvement, and policy GAAB–Curriculum Adoption, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Regulation Revisions and Additions-First Reading and Final Adoption – The North Dakota School Board Association (NDSBA) has recommended to DPS revisions of some of the board regulations or recommends adopting some new board regulations. Copies of the proposed board regulation revisions or additions are available on the school board website under Supporting Documents and the Board Regulation-1st Reading link. The administrative recommendation was to revise the following board regulations: ACCA-BR–Criteria for Granting Parent Offenders Privileges to Enter School Property, BCBA-BR–Public Participation at School Board Meetings, DEAF-BR–Hazardous Substance Communication Program, FCAB-BR–Procedure for Administering Medication, FFF-BR–Supervision of Students, FFK-BR1–Suspension and Expulsion Regulations, FFK-BR2–Suggested Procedure for Conducting an Expulsion Hearing, FFK-BR3–Suspension and Expulsion of Special Education Students, FGA-BR–Student Education Records Access and Amendment Procedure, FECB-BR–Gift Deliveries to Students While in School, FIB-BR–Criteria for Participation in Non-school Sponsored Contests and Competitions, and board regulation GAAC-BR2–Access to Resources and Services in the School Library Media Program.

The administrative regulation was to add the following board regulations: AAC-BR–Discrimination and Harassment Grievance Procedure, BCAB-BR– Procedure for Seating New Board at the Annual Meeting (with revisions), FAAB-BR–Early Entrance Requirements, and board regulation GABC-B–Sex Education Law.

Board Regulation Revisions and Additions-First Reading and Final Adoption (cont.)

Action was requested. Ms. Ross moved to accept the first reading approval and final adoption of the school board regulation additions and revisions, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other – President Fehr reminded Board members to attend the upcoming new certified staff lunch and the fall school kick off.

Adjournment – At 6:00 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned at 6:00 p.m.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary