

## Unapproved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

August 8, 2011; After the Public Hearing  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on August 8, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, and Dr. Becky Pitkin. Board members absent were: Ms. Leslie Ross and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, and Mr. Shawn Leiss. Others present were: Mrs. Twila Petersen and Ms. Lisa Miller from the Dickinson Press.

President Fehr called the meeting to order at 6:20 p.m.

There were no requests for Public Participation.

There were no deletions to the agenda. Dr. Pitkin moved to add to the agenda under item XI. Open Enrollment the name Braydn Fielding as an applicant for open enrollment. Mr. Hanson seconded the motion. The motion carried unanimously.

Mr. Hanson moved to approve the revised agenda including the consent agenda consisting of the minutes from the July 11, 2011, annual meeting; the bills for August 2011; the financial reports for August 2011; the pledged assets report for August 2011; the personnel reports including the new certified hires of Tracy Brudwick, basic education instructor at the Adult Learning Center, Erin Saarela, strategist/LD instructor at DHS, and Tina Nygaard, language arts instructor at DHS; and the RACTC report, as presented. There were no licensed resignations, no student recognitions or tuition waiver agreements. Dr. Pitkin seconded the motion. The motion carried unanimously.

**Superintendent's Report** – Superintendent Sullivan reported on the following:

- a) **EDIO Grant** – The District applied for funding through the State Land Department Energy Infrastructure and Impact Office (EDIO). DPS was not awarded any funds. A copy of the letter from the State Land Department is posted on the website under Supporting Documents.
- b) **Stark County Social Services** – DPS and Stark County Social Services have renewed their agreement. A copy of the agreement is posted on the website under Supporting Documents. The agreement provides for one full-time position and one part-time position. Board members requested a breakdown next year of the time the social workers are providing for the district. The case load of the social workers was discussed. President Fehr recommended the budget committee include social workers in their topics of discussion. Administrators wish to include this topic along with other possibilities after a review of a needs assessment for the District.
- c) **NDSBA Policy Services Maintenance Contract** – Superintendent Sullivan said the amount charged by the North Dakota School Boards Association (NDSBA) is the same as last year. The administrative recommendation is to continue with the policy services. A copy of the contract is provided on the website under Supporting Documents.
- d) **Board Policy Final Draft** – Superintendent Sullivan explained the Board has reviewed approximately 263 policies and regulations since February of 2010. In May of 2011, DPS was notified by NDSBA that they are on a waiting list for a final review of their policies. NDSBA recently notified DPS that NDSBA should begin working on the review by the end of August. Once NDSBA reviews the policies, there may be further revisions to the policies. Upon approval from NDSBA, the Board policies may then be posted online.

**Superintendent's Report (cont.)**

- e) Jefferson and Lincoln Elementary School Open Houses – The work on the additions at the two schools is near completion. Assistant Superintendent Reep is intending to work with the principals from the two schools to have a public open house tentatively in September.
- f) 2011-2012 High School Baseball Program – A copy of the email provided by Activities Director Mark Rerick is posted on the website under Supporting Documents. The email explains the transition for DPS to financially control the baseball program. After the baseball season, Mr. Rerick will be meeting with the baseball club board to further discuss the equipment and busing for the program. Mr. Rerick has met with the softball club. The softball club wishes to continue its current agreement with DPS. President Fehr commended Mr. Rerick and the administrators on taking the initiative to move forward with the baseball and softball programs.
- g) Professional Development-August 22 and 23<sup>rd</sup> – Mr. Mike Mattos from Learning Tree will be presenting information regarding Response to Intervention and Professional Learning Communities to all the faculty and administrators on August 22 and 23<sup>rd</sup>. A copy of the agenda for both days is posted on the website under Supporting Documents. Board members were encouraged to attend as much of the sessions as possible.

**Summer Building and Grounds Project Update** – Assistant Superintendent Reep updated the Board members on the projects completed over the summer months. Mr. Reep summarized the projects by building. The estimated value of all the projects was \$365,000. The capital projects fund has a balance of approximately \$1.6 million. The major heating/boiler project at Berg Elementary has been postponed until further information is gathered by the engineering company. This agenda item was informational only. No action was requested.

**Health Insurance Committee Report** – Business Manager Reep said the Health Insurance Committee met in June and at that time recommended an increase of 5% to the premiums to be effective October. The District pays 80% of the total premiums. The employee portion of a family premium will increase by approximately \$9.00 per month or cost an employee \$189 per month. The employee portion of a single premium will cost an employee approximately \$77 per month. This is an increase of \$3.60 per month. This agenda item was informational only. No action was requested.

**Budget and Tax Levy** - The Certificate of Levy is due in the county auditor's office by August 15. It may be amended until October 10 and the remainder of the budget may be changed at any time by Board action. A copy of the school district's Certificate of Levy for the year 2012 is posted under Supporting Documents. A public hearing was held prior to the Board meeting to provide an opportunity for the public to present oral or written comments regarding the property tax levy. The administrative and budget committee recommendation was to levy for 110 mills in the general fund, 10 mills for the building fund and 1.92 mills for the remodeling bonding levy. There is an estimated mill levy reduction of -.26 mills. Action was required. Mr. Hanson moved to approve the general fund expenditures of \$27,147,440, the capital projects fund expenditures of \$987,237, the debt services fund expenditures of \$215,595, and the food services fund expenditures of \$1,128,850 for the 2011-2012 school term. Dr. Pitkin seconded the motion. The motion carried unanimously. Mr. Hanson moved to approve the Certificate of Levy for \$7,368,000 for the fiscal year ending June 30, 2012. Dr. Pitkin seconded the motion. The motion carried unanimously.

**Fuel Bids** – Dickinson Public Schools advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2011-2012 school year. The bids were due on or before August 5. Assistant Superintendent Reep reported the following bids were received from Farmers Union Oil Company:

#1 diesel at bidders' pump-\$.084/gallon below the posted cash price

#2 diesel at bidders' pump-\$.084/gallon below the posted cash price

Unleaded gasoline at the bidders' pump-\$.084/gallon below the posted cash price

The administrative recommendation was to accept the lowest bid. Action was requested. Mr. Hanson moved to accept the low bid by Farmers Union Oil Company for #1 and #2 diesel fuel for \$.084/gallon below the posted cash price and the bid for unleaded gasoline for \$.084/gallon below the posted cash price. Dr. Pitkin seconded the motion. The motion carried unanimously.

**Consolidated Grant Application Approval for 2011–2012** – A copy of the print out of the application for the Consolidated Grant is posted under Supporting Documents on the school board website. The public was invited to make comments regarding the Consolidated Grant Application. No comments were received. Dickinson Public Schools has received notification of the amounts for several of their Federal grants. Those amounts are:

Title I	\$725,042.00 + \$134,666.22 carryover
Title IIa	<u>\$336,103.00</u>
Total	<u>\$1,061,145.00</u> + \$134,666.22 carryover

Superintendent Sullivan informed the Board members that there are some restrictions regarding the Title I funds requiring the District to use a portion of the funds for professional development activities. The Board is required to approve the grant application annually prior to submittal. Action was requested. Dr. Pitkin moved to approve the Consolidated Grant Application for Federal grants which includes Title I and Title IIa, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

**Open Enrollments** – Dickinson Public Schools received applications for open enrollment from the following students to be admitted into the Dickinson Public School District: Ella Venneman from Richardton-Taylor to Dickinson, Karina Perusquia from Richardton-Taylor to Dickinson, Hanna and Aubrey Lindgren from the Killdeer School District to Dickinson, Braydn Fielding from the Belfield School District to Dickinson, and Alex and Hailey Stephenson from the Richardton-Taylor School District to Dickinson. The administrative recommendation was to approve the seven applications. Action was requested. Dr. Pitkin moved to approve the request for Ella Venneman, Karina Perusquia, Hanna Lindgren, Aubrey Lindgren, Braydn Fielding, Alex Stephenson, and Hailey Stephenson to be admitted to the Dickinson Public Schools under the open enrollment policy. Mr. Hanson seconded the motion. The motion carried unanimously.

**Board Policy Revisions, Additions and Deletion–First Reading** – Copies of the policies presented for first reading approval are posted on the school board website under Supporting Documents. The administrative recommendation was to adopt the following revised policies: policy AAC–Nondiscrimination and Anti-Harassment Policy, policy ABCB–Sportsmanship, policy ACBB–Significant Contagious Diseases, policy BAA–Employing Board Members, policy BC–Meetings of the Board, policy BCAD–Executive Sessions, policy CAAA–Superintendent Recruitment and Appointment, policy DBBB–Physical Examinations, policy DDAA–Family and Medical Leave, policy DDCA–Political Leave, policy DEBG–Political Activities, policy DHBA–Professional Development Plan, policy DI–Personnel Records, policy DJA–Substitute Teachers, policy FAB–School Assignment and Choice, policy FCAC–Head Lice, policy FDE–Education of Special Education/Disabled Students, policy FFA–Alcohol and Other Drug

**Board Policy Revisions, Additions and Deletion-First Reading (cont.)**

Use/Abuse, policy FFK–Suspension and Expulsion, policy FGCC–Student Interviews, policy GAAB–Curriculum Adoption, policy GACD–Summer School, and policy IB–Food Service Program. The administrative recommendation was to adopt the following new policies: policy AACA–Section 504 and Dispute Resolution Policy, policy ACBC–Use of Animals in District Schools and in Curricular Programs, policy FCAF–Concussion Management, policy FGBB–Student Prayer During Non-Instructional Time, policy GABDC–Title I Qualifications Notification Requirement, and policy HEAF–Interim Fund. The administrative recommendation was to delete policy DCAE–Continuance Pay. Action was requested. Dr. Pitkin moved to accept the first reading approval of the school board policy revisions, additions and deletion, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

**Board Regulation Revisions-First Reading and Final Adoption** – There were three board regulations presented for review by the Board. Copies of the revised regulations are posted on the school board website under Supporting Documents as Board Regulations. The following regulations were presented for first reading and final adoption. The administrative recommendation was to revise the following regulations: ABCB-BR-Sportsmanship Regulation, BBC-BR- Procedure for Selecting Board Appointee and GAAC-BR-Procedure for Reviewing Complaints About Instructional/Resource Material. After discussion, GAAC-BR-Procedure for Reviewing Complaints about Instructional/Resource Material was tabled until further research is done. Action was requested. Dr. Pitkin moved to approve the first reading and final adoption of the school board regulations ABCB-BR-Sportsmanship Regulation and BBC-BR-Procedure for Selecting Appointee, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

**Other** – There were no other topics for discussion.

**Adjournment** – At 7:15 p.m., Mr. Hanson moved to adjourn. Dr. Pitkin seconded the motion. The motion carried unanimously.

The meeting was adjourned at 7:15 p.m.

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Kris Fehr, Board President

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Vince Reep, Business Manager

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Twila Petersen, Secretary