

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

August 13, 2012; After the Public Hearing
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on August 13, 2012, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Jason Hanson and Mr. Scott Staudinger. Board members absent were: Dr. Morton Krieg and Ms. Leslie Ross. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mrs. Melanie Kathrein, Miss Sherry Libis, Mrs. Tamara Praus, Dr. Becky Pitkin, Dr. Marcus Lewton, Mr. Henry Mack, Mr. Shawn Leiss, and Mr. Ron Dockter. Others present were: Mrs. Terri Duttonhefer, Mr. Leo Duttonhefer, Mr. Clarence Hauck, Mrs. Twila Petersen and Miss Katherine Grandstrand from the Dickinson Press.

Call to Order - Board President Fehr called the meeting to order at 6:23 p.m.

Public Participation - There were no requests for public participation.

Additions or Deletions to the Consent Agenda - Mr. Hanson moved to add to the consent agenda a tuition waiver request for two children of Shaunna Ladd from South Heart to Dickinson. Mr. Staudinger seconded the motion. The motion carried unanimously.

Consent Agenda - Mr. Hanson moved to approve the agenda including the revised consent agenda consisting of the minutes from the July 9, 2012, annual meeting; the bills for August 2012; the financial reports for August 2012; the pledged assets report for August 2012; the personnel reports which included the hire of Deborah Thompson, .25 language arts instructor at SWCHS; a tuition waiver agreement request for a child of Amy Kass from New England to Dickinson, a tuition waiver agreement request for a child of Greta Privratsky from Belfield to Dickinson, a tuition waiver agreement request for two children of Shaunna Ladd from South Heart to Dickinson; and the RACTC report, as presented. There was no RESP report received. There were no student/staff recognitions. Mr. Staudinger seconded the motion. The motion carried unanimously. President Fehr asked for administrators to continue requesting the RESP report from its director.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. **Adequate Yearly Progress Report** – Superintendent Sullivan noted the letters to the parents were mailed out on August 6. President Fehr requested the Board be informed regarding the progress the district is making towards achieving adequate yearly progress.
- b. **Professional Development/Inservice Days** – The Dickinson Public Schools teachers and staff will be attending professional development presentations on August 20 and 21st. President Fehr will be welcoming the teachers and staff on Monday and Tuesday during the presentations.
- c. **First Day of School** – The first day of school is next week Wednesday, August 22.

Prairie Rose Elementary School Update – Assistant Superintendent Reep provided updated information regarding the progress of the construction on the new school. The precast panels began being hung on Monday. President Fehr requested pictures to be posted periodically on the website so the progress may be viewed. Mr. Reep noted the process to place students at Prairie Rose Elementary will begin this fall followed by the placement of an administrator, teachers and staff. Available on the website are three reports provided by the general contractor, Comstock. Reports include minutes from a July meeting, an RFI report and a progress chart. This agenda item was informational only. No action was requested.

Summer Building and Grounds Project Update – Assistant Superintendent Reep updated the Board on the projects completed over the summer months. He noted the carpet in the cafeteria at Roosevelt was removed exposing deteriorated cement. The cement was removed and replaced and covered with new tile. Carpet elsewhere and paving is almost completed. This agenda item was informational only. No action was requested.

Health Insurance Committee Report – Assistant Superintendent Reep reported the Health Insurance Committee recently met and at that meeting recommended an increase of 8% to the premiums to be effective October. The District pays 80% of the total premiums for full-time employees. The employee portion of a family premium will increase by approximately \$15.00 per month or cost an employee \$204 per month. The employee portion of a single premium will increase by approximately \$6.00 per month or cost the employee approximately \$83 per month. Mr. Reep noted the district will be researching other possible insurance carriers. This agenda item was informational only. No action was requested.

Budget and Tax Levy – Assistant Superintendent Reep clarified the year end interim fund balance. The interim fund balance will drop down to 18% due to the construction of Prairie Rose Elementary. At 18% this is still above the goal of 10%. The Certificate of Levy is due in the county auditor's office by August 15. It may be amended until October 15. A copy of the school district's Certificate of Levy for the year 2013 is posted under Supporting Documents on the website. A public hearing was held prior to the Board meeting to provide an opportunity for the public to present oral or written comments regarding the property tax levy. The administrative and budget committee recommendation was to levy 106.21 mills in the general fund, 10 mills for the building fund, 3.05 mills for the remodeling bonding levy, and 1.77 mills for the HVAC levy. There is an estimated mill levy reduction of -.83 mills. Assistant Superintendent Reep noted the district anticipates revenue of \$28,000,000. Action was required. Mr. Hanson moved to approve the general fund expenditures of \$33,788,790, the capital projects fund expenditures of \$8,402,000, the debt services fund expenditures of \$670,353, and the food services fund expenditures of \$1,287,979 for the 2012-2013 school term. Mr. Staudinger seconded the motion. The motion carried unanimously. Mr. Hanson moved to approve the Certificate of Levy for \$8,660,954 for the fiscal year ending June 30, 2013. Mr. Staudinger seconded the motion. The motion carried unanimously.

Fuel Bids – Dickinson Public Schools advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2012-2013 school year. The bids were due on or before August 9. Assistant Superintendent Vince Reep reported the following bid was received from Cenex:

#1 diesel at bidders' pump-\$.088/gallon below the posted cash price

#2 diesel at bidders' pump-\$.088/gallon below the posted cash price

Unleaded gasoline at the bidders' pump-\$.088/gallon below the posted cash price.

The administrative recommendation was to accept the lowest bid. Action was requested. Mr. Hanson moved to accept the low bid from Cenex for #1 and #2 diesel fuel for \$.088 /gallon below the posted cash price and the bid for unleaded gasoline for \$.088 /gallon below the posted cash price. Mr. Staudinger seconded the motion. The motion carried unanimously.

Consolidated Grant Application Approval for 2012–2013 – A copy of the summary print out of the application for the Consolidated Grant is posted under Supporting Documents on the school board website. The public was invited to make comments regarding the Consolidated Grant Application.

Consolidated Grant Application Approval for 2012–2013 (cont.)

No comments were received. Dickinson Public Schools has received notification of the amounts for the Title I and Title IIa Federal grants. Those amounts are:

Title I	\$734,068.00 + \$58,697.64 carryover
Title IIa	<u>\$340,726.00</u>
Total	<u>\$1,074,794.00</u> + \$58,697.64 carryover

Superintendent Sullivan reported Title I funding is for remedial mathematics and reading services; Title IIa funds are for professional development services. Dr. Sullivan noted there could be a 10% reduction in funding for Title I next year. Superintendent Sullivan explained the carryover funds may be exhausted before the next school year. The Board is required to approve the grant application annually prior to submittal. Action was requested. Mr. Hanson moved to approve the Consolidated Grant Application for Federal grants which includes Title I and Title IIa, as presented. Mr. Staudinger seconded the motion. The motion carried unanimously.

Open Enrollment Applications – Dickinson Public Schools received four open enrollment applications requesting action by the Board. Scott Erhardt applied for open enrollment for his children to be admitted to the Dickinson Public Schools from the Richardton-Taylor School District. Bobbie Godes applied for open enrollment for her children to be admitted to the Dickinson Public Schools from the Richardton-Taylor School District. The administrative recommendation was to approve the applications. Action was requested. Mr. Hanson moved to approve the request for the two children of Scott Erhardt and also to approve the request for two children of Bobbie Godes, as specified in the open enrollment requests, to be admitted to the Dickinson Public Schools under the open enrollment policy. Mr. Staudinger seconded the motion. The motion carried unanimously.

Other – There were no other topics for discussion.

Adjournment - At 6:56 p.m., Mr. Hanson moved to adjourn. Mr. Staudinger seconded the motion. The motion carried unanimously. The meeting was adjourned at 6:56 p.m.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary