

## Unapproved School Board Meeting Minutes

Dickinson Public Schools  
Annual Meeting

July 13, 2009; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held their annual meeting on July 13, 2009, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mort Krieg and Leslie Ross. Mitzi Swenson was absent. Administrators present were: Superintendent Douglas Sullivan, Vince Reep, Sherry Libis, Becky Meduna, Perry Braunagel, Tammy Praus and Shawn Leiss. Others present were: Karen Heidt, Lois Myran and Beverly Kinnischtzke.

President Rummel called the meeting to order.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Mrs. Fehr moved to approve the consent agenda consisting of the minutes from the June 8, 2009, regular meeting and the July 1, 2009, special meeting; bills for July 2009; financial report for July 2009; and the pledged assets report for July 2009; the hire of Christa Tescher, preschool teacher, ECC; Shawna Allard, special education strategist, Lincoln; Leann Mehrer, special education strategist, Hagen; and Heather Spaulding, special education strategist, Roosevelt; the RESP report; the student/staff recognitions; and the tuition waiver agreement for Karissa Krueger, Hebron to Dickinson (09-10). Mr. Krieg seconded the motion. The motion carried unanimously.

President Rummel welcomed Superintendent Sullivan to the school district. Superintendent Sullivan stated that he is looking forward to the future with Dickinson Public Schools.

**Superintendent's Report** - Superintendent Sullivan reported on the following:

- a. Update on the Badlands Activities Center-We may not be able to play our first home football game which is scheduled on Saturday, August 29 at the new Badlands Activities Center field if the field isn't ready. Mr. Dean, Activities Director, is working on a contingency plan. They are also working on temporary seating for the new field. He wanted Board members to be aware since they may receive questions from the community.
- b. PLC Conference-The administrative team attended a Professional Learning Communities (PLC) Conference recently. They will be meeting on August 10 at 8:30 a.m. to plan how they will use the information in our district.
- c. Summer school at Heart River-They did not have summer school last Thursday and on Monday at Heart River Elementary because of the storm damage on the south side. Emergency Management was concerned about the impending weather on Monday. We had some minor damage at Heart River. A fence and a pine tree were damaged. The bus barn shelters had minimal damage also. A number of panels were torn off the bus shelters. They received a quote of \$17,326 from Big K. The State Fire & Tornado adjustors will be here tomorrow. The buses were not damaged.

Superintendent Sullivan would like to meet with the budget committee to help him understand how our budget committee operates and functions.

**Facility Planning Follow up**-The Board has been considering classroom and multipurpose room additions at Jefferson Elementary and Lincoln Elementary. The estimated cost is \$1.5 million for the Lincoln addition and \$1.6 million for the Jefferson addition. The administration feels that we could do the Jefferson and Lincoln additions without borrowing or bonding money. They plan to request \$150,000 in stimulus dollars. They would use a portion of the stimulus money, building fund and/or general fund to finance the projects. They have until September 30, 2010, to spend the stimulus money so there is a window of opportunity. Mr. Reep gave an update on the facility planning and reviewed a proposed timeline. A timeline is posted under Supporting Documents. The timeline includes public input meetings in September to inform the public of the plans and the financing opportunities and to receive input. Prairie Engineering has indicated that the boilers at each school would have the capacity to handle the new additions. Mr. Reep has visited with Jan Prchal, a local architect, about the conceptual drawings. They are looking at adding six classrooms and a multipurpose room at the two buildings. Mr. Reep will check if we need to receive bids for architectural services. Prchal designed the addition at Jefferson and the library addition at Lincoln so she is aware of the heating system, etc. They will request budget information from the architectural firms also. President Rummel said that it is a good time to build since commodities are low for construction products and contractors are looking for work. The goal is to occupy the building by August of 2011. The administrative recommendation was to have the Board authorize the administration to hire an architect for the Lincoln and Jefferson addition projects to do some preliminary designs which will be used for the public input meetings. Action was requested. Ms. Ross moved to authorize the administration to hire an architect for the Lincoln and Jefferson addition projects. Mr. Krieg seconded the motion. The motion carried unanimously.

**Summer Building and Grounds Project Update**-Vince Reep reported on the status of the building and grounds projects being done this summer. A handout is posted under Supporting Documents. Summer projects included: a new heating system and boiler at Lincoln, cabinets to replace the old heaters, new lockers at Hagen, a new wood floor and new bleachers in the Berg gym, updates in the Lincoln office area, renovating the DHS art room, replacing the roof on the DHS 400 pod, flooring replacements and updates in several buildings, resurfacing the DHS tennis courts, new doors and hallway curtains at DHS, sidewalk repairs, a scissor lift for DHS (partially funded by a Work Force Safety grant which Mr. Reep wrote), window blinds, etc. He said that the roof on each pod at DHS will need help in the next few years. This agenda item was informational only. No action was requested.

**Election of Officers**-President Rummel conducted the election of a new president and vice president.

Ms. Ross nominated Dean Rummel for president of the Dickinson Public School District and directed the clerk to cast a unanimous ballot for Dean Rummel. Mr. Krieg seconded the motion. The motion carried unanimously.

Mrs. Fehr nominated Mitzi Swenson for vice president of the Dickinson Public School District and directed the clerk to cast a unanimous ballot for Mitzi Swenson. Mr. Krieg seconded the motion. The motion carried unanimously.

## **Budget**

### **a. 2008-2009 Budget Statistics**

Vince Reep, business manager, presented 2008-2009 final revenue and expenditures information. The data from his report is listed under the Combined Balance Sheet under Financial Reports on the school board web site. Mr. Reep reported that we increased the interim fund by \$1,287 million. He stated that the increase was planned and that the money will be used for salaries and benefits during the next biennium. They were able to pay down debt on the GE performance contracting also. The ending balance in Capital Projects was \$974,107. They paid off the bond issue in the Debt Service fund. The Food Services fund was -\$1,520 but they zeroed it out so they wouldn't carry over a negative balance. RESP dollars were moved to a new bank account. We are still the fiscal agent.

### **b. 2009-2010 Budget Information**

Mr. Reep reviewed preliminary 2009-2010 budget information. The budget committee will be meeting in the near future. He is projecting \$27.1 million in expenditures and \$26.8 million in revenues. He noted that the numbers are inflated because of the stimulus dollars. They plan on deficit spending approximately \$285,000 for salaries and benefits. It was noted that the tornado damage may impact our taxable valuation but the state foundation aid funding will go up if our assessed value drops.

This agenda item was informational only. No action was requested.

**Annual Financial Report**-A copy of the annual financial report is posted under Supporting Documents on the school board web site. Vince Reep, business manager, reviewed key portions of the report. The report is a summary of 2008-2009 expenditures and revenue in DPI format. Our average cost per pupil last year was \$7,969. Action was requested. Mrs. Fehr moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2008, and ending June 30, 2009, as presented. Mr. Krieg seconded the motion. The motion carried unanimously.

**Board Workshop**-The Board discussed possible dates and times for their annual Board workshops. Board members agreed to schedule the Board workshops following the August and the October Board meetings. The August Board workshop agenda topics include enrollment and facilities. Board members will forward additional agenda items for the Board workshops to Superintendent Sullivan. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. District administrators will attend the sessions on topics that pertain to their areas of responsibility. Mrs. Fehr moved to schedule the October Board meeting on October 5. Mr. Krieg seconded the motion. The motion carried unanimously.

Action was requested to schedule the Board workshops.

Ms. Ross moved to schedule the Board workshops on August 10 following the Board meeting and October 5 following the Board meeting. Mr. Krieg seconded the motion. The motion carried unanimously.

**Meeting Day and Time**-The Board needs to establish its regular meeting day and time. It is currently the second Monday of the month at 5 p.m.

Mrs. Fehr moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5 p.m. except for the October Board meeting. Mr. Krieg seconded the motion. The motion carried unanimously.

**School Board Authorized Representative**-The Board's authorized representative is the superintendent.

Mrs. Fehr moved that Superintendent Douglas W. Sullivan be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Sullivan shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title IId, Title IV, Title V, Head Start, E-rate and Job Service programs. Mr. Krieg seconded the motion. The motion carried unanimously.

**Designate Official Newspaper**-North Dakota Century Code requires that the school district designate an official newspaper.

Ms. Ross moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Mr. Krieg seconded the motion. The motion carried unanimously.

**Bank Depository Designation**-State law requires us to designate all depositories at our annual meeting. The administrative recommendation was to designate American Bank Center as the official depository for the school district checking account and other investments and Wells Fargo Bank, Bank of the West and Dacotah Bank as depositories for investments.

Ms. Ross moved that American Bank Center be designated as the official depository for the school district checking account and other investments and that Wells Fargo Bank, Bank of the West and Dacotah Bank be designated as depositories for investments for the 2009-2010 fiscal year. Mr. Krieg seconded the motion. The motion carried unanimously.

**Committee Assignments**-Committees were organized for 2009-2010. Mitzi Swenson and Dean Rummel offered to serve as Board representatives on the collaborative bargaining team. Dean Rummel and Kris Fehr volunteered to serve as Board representatives for administrative negotiations. Dean Rummel agreed to serve as the school board representative for RESP and Mitzi Swenson agreed to serve as the alternate. Leslie Ross volunteered to serve on the Roughrider Area Career & Technology Center Governing Board. Other committee assignments are listed under Supporting Documents. Board members agreed with the appointments and accepted the assignments. Action was requested.

Mrs. Fehr moved to designate Mitzi Swenson and Dean Rummel as Board representatives on the collaborative bargaining team, Dean Rummel and Kris Fehr as Board representatives on administrative negotiations, Dean Rummel as the RESP school board representative, Mitzi Swenson as the RESP alternate Board representative, and Leslie Ross as the school board representative on the Roughrider Area Career & Technology Center for 2009-2010. Mr. Krieg seconded the motion. The motion carried unanimously.

**Conflict of Interest**-Copies of the school board member's most recent Statement of Interest forms are posted under Supporting Documents.

Mrs. Fehr asked to make the following changes on her Statement of Interest form: to delete Lee Enterprises Retirement Fund (JP Morgan), AIM Funds and Washington Mutual Funds in Item B, to add VALIC in Item B and to delete RSVP Advisory Council in Item C.

**Conflict of Interest cont.**

Ms. Ross moved to allow Kristen Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Krieg seconded the motion.

Aye- Ross, Krieg, Rummel. Naye-None. Fehr abstained. The motion carried.

Ms. Ross asked to make the following changes on her Statement of Interest form: to delete Aegis Security & Investigations, LLC in Item B. and to delete Agesis Security & Investigations, LLC in Item D.

Mrs. Fehr moved to allow Leslie Ross to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Krieg seconded the motion. Aye- Fehr, Krieg, Rummel. Naye-None. Ross abstained. The motion carried.

Mr. Krieg stated that there were no changes or updates on his Statement of Interest form.

Mrs. Fehr moved to allow Morty Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Ms. Ross seconded the motion. Aye-Fehr, Ross, Rummel. Naye-None. Krieg abstained. The motion carried.

Mr. Rummel stated that there were no changes or updates on his Statement of Interest form.

Mrs. Fehr moved to allow Dean Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Krieg seconded the motion. Aye- Fehr, Ross, Krieg. Naye-None. Rummel abstained. The motion carried.

Mitzi Swenson will declare any changes or updates on her Statement of Interest form at the August Board meeting.

**Board Policies**

a. Policy FBF Graduation Requirements- Policy FBF Graduation Requirements was presented for second reading because of changes in the law. A copy of the revised policy is posted under Supporting Documents. The administrative recommendation was to approve the revisions for second reading approval. Action was requested.

Ms. Ross moved to approve the revisions in policy FBF Graduation Requirements for second reading approval and final adoption, as presented. Mr. Krieg seconded the motion. The motion carried unanimously.

b. Policy FAAA Open Enrollment-First Reading-Policy FAAA (formerly ABCBB/FBDB Open Enrollment) was presented for first reading approval because of changes in the law. A copy of the revised policy with the changes is posted under Supporting Documents. The administrative recommendation was to approve the revisions for first reading approval. Action was requested.

Mrs. Fehr moved to approve the revisions in policy FAAA Open Enrollment for first reading approval, as presented. Mr. Krieg seconded the motion. The motion carried unanimously.

**Other**

Ms. Ross stated that Kevin Nelson, the RACTC Director, will give an update on the Roughrider Area Career & Technology Center at the August Board meeting.

Mrs. Fehr encouraged the school district to provide assistance to school district staff members and student's families that were impacted by the recent tornado. She thanked Karen Heidt for her services to the school board.

At 5:55 p.m., Ms. Ross moved to adjourn. Mr. Krieg seconded the motion. The motion carried unanimously.

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The meeting was adjourned at 5:55 p.m.

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Dean Rummel, Board President

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Vince Reep, Business Manager

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Karen Heidt, Secretary