

Dickinson Public Schools

Unapproved School Board Meeting Minutes

June 18, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on June 18, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Business Manager Kent Anderson, Dickinson High School Assistant Principal Jay Hepperle, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Dr. Shon Hocker (via conference call), JE Dunn Senior Project Manager Brian Stark, JE Dunn Operations Coordinator Marc Mellmer, Adult Learning Center Regional Director Beth Hurt, Mrs. Michelle Orton, Ms. Leann Mehrer, Mr. Burton Lewton, Ms. Naomi Thorson, Mr. Keith Fernsler, and Ms. Fern Pokorny.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda – There were no additions or deletions to the consent agenda.

Consent Agenda – Mrs. Rude moved to approve the agenda including the consent agenda consisting of the minutes from the May 14 regular board meeting; the bills for May 2018; the financial reports for May 31, 2018; the pledged assets report for May 31, 2018; a tuition waiver request for a child of Amanda Wanner from Dickinson to South Heart, a tuition waiver request for a child of Carol Davis from Dickinson to South Heart, and a tuition waiver request for a child of LeRoy Schmitt from Dickinson to South Heart; the personnel reports; and the students/teacher/staff recognitions; as presented. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Business Topics

Canvass the School Board Member Election – Stark County and Dunn County held primary elections on Tuesday, June 12. Results from the election for both Stark County and Dunn County combined as of June 15 are as follows: Michelle Orton–1,573 votes, Kimberly Schwartz–1,564 votes, Jason Rodakowski–1,169 votes, Katie Schlosser–810 votes, Sarah Carlson–727 votes, Tanya Rude–702 votes, John Menard–557 votes, and write-ins–17 votes. Absentee voter results may still be received and counted until the abstract is created by the auditor’s offices.

Results from Measure 1 on the ballot for both Dunn and Stark County as of June 15 are as follows: Yes votes=946, No votes=1,768. Action was required. Mrs. Rude moved to accept the 2018 election results as reported and to recognize that Michelle Orton, Kimberly Schwartz, and Jason Rodakowski have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. Board President Seaks explained immediately following tonight’s school board meeting, the newly elected board members may affirm their oath of office.

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Adult Learning Center Update – Ms. Beth Hurt, Coordinator for the Adult Learning Center, addressed the Board. Available under Supporting Documents is a copy of her report. Ms. Hurt thanked the Board members for their support throughout the year and especially appreciated those that attended the recent graduation and Mr. Wilkie for meeting with the English students. Ms. Hurt said the Adult Learning Center has settled into its new location at the Hagen building. The new location provides more space and more opportunities. The extra room gives it a more traditional classroom setting and experience.

Last fall, the Adult Learning Center had two days of compliance review from the Department of Public Instruction (DPI). It received 100% alignment with DPI's expectations.

Ms. Hurt explained there were 27 students that graduated in May. There were 234 individuals that were provided service 2017-2018. Board members shared their appreciation of the speaker at graduation and thanked Ms. Hurt and shared their appreciation for the work she is doing. This agenda item was informational only. No action was requested.

Berg Elementary School Remodel Update – Business Manager Anderson addressed the Board. He noted there have been meetings with Dickinson Public Schools administrators and JE Dunn project managers on a bi-weekly basis. Mr. Anderson stated the asbestos abatement is almost complete and the rough-in framing is approximately 50% complete. The target date for completion has been moved back to August 10. He felt there are no major concerns with this new date and felt the school would be ready. There has been extensive work on the playground with equipment and sprinklers being installed. Mrs. Rude referenced elementary registration on August 6, 7, and 8. Mr. Anderson provided a couple of suggestions for alternate locations for the Berg Elementary registration, if necessary. This agenda item was informational only. No action was requested.

Fuel Bids – Business Manager Anderson will report to the Board the results from the bid advertisement. The District advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2018-2019 school year. Two bids were received. One from Tiger Discount and one from TriEnergy Cooperative (Cenex). Details regarding the bids are available under the background agenda. Business Manager Anderson recommended the Board accept the low bid for #1 and #2 diesel for \$.10/gallon below the posted cash price and the bid for unleaded gasoline for \$.08/gallon below the posted cash price from TriEnergy Cooperative. Action was required. Mr. Wilkie moved that the Board accept the low bid for #1 and #2 diesel fuel for \$.10/gallon below the posted cash price and the bid for unleaded gasoline for \$.08/gallon below the posted cash price provided by TriEnergy Cooperative. Mrs. Schwartz seconded the motion. Discussion: Mr. Rodakowski inquired if this recommendation was acceptable with the Harlow's Transportation Director and it was his recommendation also. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Rude, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Breakfast and Lunch Meal Prices – Business Manager Anderson addressed the Board. To remain in compliance, Mr. Anderson recommended adjustments to certain meal prices for the 2018-2019 school year. Mrs. Schwartz moved to approve a fee of \$1.50 for student breakfast, \$2.00 for adult breakfast, \$2.45 for lunch for students in grades K-5, \$2.75 for lunch for students in grades 6-8, \$3.45 for lunch for grades 9-12, \$4.00 for lunch for adults, and \$.40 for extra milk in

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Breakfast and Lunch Meal Prices (cont.)

grades K-12, effective fall of 2018. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Wilkie, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Business Manager Evaluation – At the April 16 School Board meeting, the School Board directed Board President Seaks to organize and conduct an evaluation of Business Manager Kent Anderson. President Seaks and Vice President Schwartz met with Mr. Anderson and reviewed the evaluation with him. President Seaks explained the business manager position is a new position created in 2017. The Board members utilized the Rocky Mountain Assessment Tool with the Business Manager Evaluation templet from the North Dakota School Boards Association. Action was requested. Mrs. Schwartz acknowledged that the Dickinson Public School Board evaluated Business Manager Kent Anderson using an assessment tool created by the North Dakota School Boards Association and the School Board determined that Mr. Anderson performed well in all areas. She further moved that the School Board approve the modified 2018-2019 Employment Agreement for Business Manager Kent Anderson. Mrs. Rude seconded the motion. Discussion: President Seaks stated this would approve Mr. Anderson’s employment agreement for another year. Mrs. Schwartz said she was pleased with the evaluation and the discussion she had with Mr. Anderson. Board members thanked Mr. Anderson. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Rude, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Assistant Superintendent Position - At the March 8 Budget Committee Meeting, consensus was to set aside funds for the position of assistant superintendent and to receive input from the new superintendent regarding the selection of the candidate. Dickinson Public advertised for the position and held interviews the week of June 4. Mrs. Rude moved to extend a contract to Mr. Keith Harris for the position of Assistant Superintendent for Dickinson Public Schools for the 2018-2019 school year with a salary of \$149,291 as presented in the 2017-2019 Administrative Negotiated Agreement, plus a stipend of \$7,500 for additional new duties, including Human Resource Director responsibilities. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

In-Town and Rural Student Transportation – At the April School Board Meeting, Board members received information regarding the history of the fees for transportation. At that time, Board President suggested researching the topic further and consider the fees for fall 2019. Mrs. Schwartz directed Dickinson Public Schools administration to research the impact of offering free busing services for the 2019-2020 school year. Mr. Wilkie seconded the motion. Discussion: President Seaks explained the motion is directing the administration to research the idea of providing free busing. The research should look into the cost for this service, the number of buses needed for the service, and looking at the distances of the schools and then report back to the Board. Mrs. Rude noted there was a law suit back in the 1980s that should be taken into consideration as well. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rude, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

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Open Enrollment Applications –Mr. Wilkie moved to approve the open enrollment requests for two children of Jennifer Miller from New England Public to Dickinson Public and also approve the open enrollment requests for four children of Brandon Stockie from South Heart Public to Dickinson Public Schools as per the open enrollment policy. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously. All these children attended Dickinson Public Schools in 2017-2018.

School Board Regulation, First Reading and Final Adoption – Board Regulation BA-BR1 School Board Ethics Regulation are posted on the website under Supporting Documents. Administrative recommendation was to remove the text regarding Policy BFD as the Dickinson Public School District has not adopted BFD. Action was requested. Mr. Wilkie moved to complete the first reading and final adoption of revised board regulation BA-BR1 School Board Ethics Regulation, as presented. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Addition, Second Reading and Final Adoption – The North Dakota School Boards Association has recommended adopting Policy ABDA Accessibility Policy. This policy is available on the website under Supporting Documents. Action was requested. Mrs. Schwartz moved to complete the second reading and final adoption of policy ABDA-Accessibility Policy, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Administrative recommendation was to revise policies DDA-Sick Leave and DDBA-Vacations. These policies are available on the website under Supporting Documents. Action was requested. Mrs. Rude moved to complete the second reading and final adoption of revised policies DDA-Sick Leave and DDBA-Vacations, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Other – President Seaks, on behalf of the Board members, extended a thank you to Mrs. Rude for her service, passion, and willingness to help out on interviews or whatever was needed as a school board member. Mrs. Rude provided some recommendation to the Board as they move forward. She suggested when they put the bonding for a vote, to include Heart River Elementary so there is financial backing for that project along with the Dickinson High School project. She expressed it will require a great deal of time and commitment in preparation of putting the bonding to a vote by the public. She offered to share PowerPoints and information from the seminars and conferences she has attended. Mrs. Rude felt the District needs to continue to look at what a graduate looks like for the District. She said she will mostly miss the people. Board members thanked her for her work on the Board.

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Adjournment – At 5:26 p.m., President Seaks declared the meeting adjourned.

Brent Seaks, Board President

Kent Anderson, Business Manager

Twila Petersen, Secretary