

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

June 10, 2013; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on June 10, 2013, at the Central Administration Office. Board members present were: President Kris Fehr, Vice President Jason Hanson, Ms. Leslie Ross, and Dr. Morton Krieg. Mrs. Tanya Rude participated via conference call. Administrators present were: Assistant Superintendent Vince Reep, Dr. Becky Pitkin, Mrs. Dorothy Martinson, and Mrs. Tamara Praus. Others present were: Mrs. Stacy Kilwein, Ms. Mary Kay Versen, Mrs. Naomi Thorson, Mrs. Twila Petersen, and Miss Katherine Grandstrand from the Dickinson Press.

Call to Order - Board President Fehr called the meeting to order at 5:00 p.m.

Public Participation - There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda – Ms. Ross moved to add to the consent agenda under the Personnel Report the new certified hires for the 2013-2014 school year of Pamela Aman, Title I/READ 180/System 44 at Hagen Junior High and Amber Berg Title I/Reading Intervention at Roosevelt Elementary. Dr. Krieg seconded the motion. The motion carried unanimously.

Consent Agenda – Ms. Ross moved to approve the agenda including the revised consent agenda consisting of the minutes from the May 13 regular board meeting, the May 21 special board meeting, the May 26 special board meeting, the May 30 special board meeting; the bills for June 2013; the financial reports for June 2013; the pledged assets report for June 2013; the personnel reports; the student/staff recognitions; and the RACTC report; as presented. There were no tuition waiver agreement requests. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Assistant Superintendent Vince Reep reported the following on behalf of Superintendent Sullivan:

- a. **Fresh Fruits and Vegetables Grants** – Mr. Reep reported that Heart River and Roosevelt Elementary Schools were approved for the fresh fruits and vegetables program grants. Roosevelt was awarded \$14,050 and Heart River was awarded \$13,300. President Fehr asked how the fresh fruits and vegetables are distributed. Mr. Reep explained the item is partitioned into small, individual serving containers and they are sorted into small totes which are served up to the classrooms.
- b. **Update Impasse Hearing Procedures** – There will be an Impasse Public Hearing this week Thursday at 3:00 p.m. in the Hagen Junior High gymnasium. The negotiating team from the Dickinson Education Association (DEA) along with the DEA president, and the school board's negotiating team and an additional board member plus the superintendent and business manager will be involved in the hearing. After the hearing is called to order, there will be opening statements from the DEA followed by the school board spokesperson. Then both sides will provide justification for its positions. There are three members of the Fact Finding Commission who will ask questions. There will be an opportunity for individuals from the audience to provide comments.
- c. **Out of the office** – Superintendent Sullivan will be out of the office June 14-21.

Business Topics

Partners in Parenting Update – Mrs. Stacy Kilwein, Coordinator of Partners in Parenting has provided a report which is posted under Supporting Documents. Mrs. Kilwein addressed the Board and highlighted information regarding Partners in Parenting. This is the 19th year that Partners in Parenting has provided service to the Dickinson Public Schools (DPS) students and families. This program is funded in part through DPS, United Way, the Department of Human Services, the North Dakota Drug Free Program, the Governor's Prevention Program and other various grants. Partners in Parenting provides 293 sessions of parenting programs throughout the year. Material is checked from the library, the program sends a monthly newsletter to parents during the school year, plus other avenues of communication. Project Northland is a program that discusses risky behavior. It was very successful this past school year with approximately 147 parents and students in attendance during parent's night. Gearing Up For Kindergarten increased its classroom size this year. This 16-week program is attended by approximately 39 families. The sessions are full. This program helps students succeed through strengthening relationships. Assistant Superintendent Reep reported the District funds approximately \$143,000 towards the Partners in Parenting program. President Fehr thanked Mrs. Kilwein for presenting to the Board. This agenda item was informational only. No action was requested.

Vice President Jason Hanson joined the meeting.

Adult Learning Center (ALC) Update – Ms. Mary Kay Versen, Coordinator of the Adult Learning Center, has provided a PowerPoint which is posted under Supporting Documents on the website. Ms. Versen addressed the Board and highlighted information regarding the Adult Learning Center. Ms. Versen explained some of the goals for the ALC are to increase enrollment, enhance the ESL program, classroom and program makeovers, identify needs of the GED student demographics, redefine policies and procedures to create consistency, and to target areas to increase population at the ALC. She noted the GED graduation rate is 53%. Data indicates that students ages 16-20 have the lowest graduation rate. Ms. Versen noted the English as Secondary Language (ESL) program has grown tremendously which has increased computer hours at the ALC. Some of the computer software taught is Excel, Word, Basics and QuickBooks. QuickBooks is the most popular. Ms. Versen explained the ALC collaborates with Partners in Parenting sharing resources and services. She explained the process for community members to sign up for courses and where most of the referrals are received. Assistant Superintendent Reep reported the District provides the building and maintenance for the ALC. The Adult Learning Center is funded in part through grants, Displaced Homemaker, satellite programs, program fees, and United Way. Board President Fehr thanked Ms. Versen for presenting information and for her work in the program. This agenda item was informational only. No action was requested.

Prairie Rose Elementary School Update – Available on the website under Supporting Documents are minutes from the May 1 and May 15 construction meetings. Assistant Superintendent Reep addressed the Board. He explained the District is scheduled to take possession of Prairie Rose Elementary in five weeks. The biggest delay is the carpeting which should be shipped on June 17. The gymnasium floor should be installed the week of June 24. The curb and gutter for the driveway has been poured. There have been set backs on the exterior grounds due to the weather. The cafeteria has been primed and painted. The lockers are installed. The Smart Boards are installed. The classrooms may be done as early as July 8. The furniture companies plan to begin installing the teacher desks, student desks, tables and chairs during the week of July 22. Mr. Reep explained the lawn will be hydro seeded. This agenda item was informational only. No action was requested.

Average Daily Membership (ADM) Report and Transportation Report – Assistant Superintendent Reep has posted these two summary reports on the School Board website under Supporting Documents. Assistant Superintendent Reep addressed the Board explaining the change in the transportation report when comparing it to last year's. The District added an 8th bus route which added additional miles. The justification for the 8th route was due to some students riding the bus for 1½ hours, therefore the route was split. This report is submitted to DPI. There is not a lot of changes from last year's report. It is estimated the District will be reimbursed approximately \$216,000 from DPI which is approximately half of the transportation costs for the year. Mrs. Rude inquired where the remaining expenses would be funded. Mr. Reep responded the other half is paid from general fund dollars and from charges for rural busing.

Mr. Reep explained the change in the ADM report comparing it to a year ago. In 2012-2013, the District had four fewer students than a year ago in preschool through kindergarten, kindergarten had an increase of 15 students, grades 1-6 had an increase of 112 students, grades 7-8 had an increase of 43 students and the high school decreased by five students. The District is up 149 students from last fall. This agenda item was informational only. No action was requested.

Wellness End of the Year Summary – The district Wellness End of the Year Summary is posted under Supporting Documents. Mrs. Rude inquired what were some of the things the schools are doing and wondered if the schools share information with each other. One principal indicated that the schools do share information with each other. President Fehr thanked the principals for compiling the information. This agenda item was informational only. No action was requested.

Impasse Hearing – Board President Fehr explained all Board members are requested to attend the Impasse Hearing scheduled for Thursday, June 13 at 3:00 p.m. in the Hagen Junior High gymnasium. Board members will be seated at a table at the hearing. There will be a table for the DEA representatives, a table for the School Board representatives and a table for the Factfinding Commission. Assistant Superintendent Reep said that data has been shared between the DEA and the Board. President Fehr noted the hearing will be recorded with minutes taken. This agenda item was informational only. No action was requested.

Amend 2012-2013 Capital Projects Fund Budget - Assistant Superintendent Reep addressed the Board and provided information regarding the status of the Capital Projects Fund Budget. Rationale for amending the budget is directly related to the construction of Prairie Rose. Due to the contractors being ahead of schedule, mainly Comstock Construction, the District has paid more than anticipated during this budget year. The budget was set last fall. There will be a lower balance due for next year's budget for Prairie Rose Elementary. The original expenditure budget in the capital projects fund was \$8,402,000. Administration suggested amending the budget to \$10,800,000. The amount spent to date in the capital projects fund is \$8,948,907. Mr. Hanson inquired if next year expenditures would be paid out of the general fund. Mr. Reep replied that expenditures are paid out of the capital projects money. This is money generated through the 10 mills the District levied for. It is bond indebtedness through mills and HVAC. This money cannot be moved to another account. President Fehr inquired if this changes the cost of the project. Mr. Reep responded that it does not. Action was requested. Mr. Hanson moved to approve the amended budget of the Capital Projects Fund for the 2012-2013 school year and increase the budget for expenditures from \$8,402,000 to \$10,800,000. Dr. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Application – Gina Schiller submitted an open enrollment application for her child to attend Dickinson Public Schools from the Belfield School District. Her child currently attends school in the Dickinson Public School District. Administrative recommendation was to accept the open enrollment application. Action was requested. Mr. Hanson moved to approve the request for a child of Gina Schiller to be admitted to the Dickinson Public Schools under the open enrollment policy. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Policy Addition – FCC Restraint or Seclusion – First Reading – The North Dakota School Board Association (NDSBA) has recommended the addition of Board Policy FCC-Restraint or Seclusion. A copy of this new policy is available on the website under Supporting Documents and the Policy Addition-1st Reading link. The administrative recommendation was to add the policy. Ms. Ross moved to accept for first reading the addition of board policy FCC-Restraint or Seclusion, as presented. Dr. Krieg seconded the motion. Discussion followed. Mrs. Rude inquired regarding the chemical restraints noted within the policy. Mrs. Martinson was invited to address the Board. Mrs. Martinson explained the language for the policy is received from the North Dakota School Boards Association. There was a vote on the motion: ayes-0, nays-5. The nays had it therefore the motion was defeated. Mrs. Rude moved to table the current policy until further interpretation is received from the North Dakota School Boards Association. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Policy Additions or Revisions–Second Reading and Final Adoption - The North Dakota School Board Association (NDSBA) has recommended the addition of some policies or revisions to some policies. Copies of the proposed revisions or deletions are available on the school board website under Supporting Documents and the Policy Additions or Revisions-2nd Reading link. Administrative recommendation was to accept the second reading and final adoption of the proposed revisions and additions. Action was requested. Ms. Ross moved to accept the second reading and final adoption of the addition of board policies BGA-Board Communication with the Public, policy DKBD-Teacher Discharge for Cause; and also moved to revise school board policy BCAA-Board Meeting Agenda and Pre-Meeting Preparation, policy BCBA-Public Communication at Board Meetings, and policy DJA-Substitute Teachers, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other – There were no other topics for discussion.

Adjournment - At 6:20 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously. The meeting adjourned at 6:20 p.m.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary