

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Special Meeting

April 26, 2012; 12:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on April 26, 2012, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Dr. Morton Krieg, and Mr. Jason Hanson. Administrators present were: Superintendent Douglas Sullivan and Assistant Superintendent Vince Reep. Others present were: Ms. Janet Prchal from Hulsing and Associates, Mr. Leonard Lindbo, Ms. April Baumgarten from the Dickinson Press, and Mrs. Twila Petersen.

Call to Order - President Fehr called the meeting to order at 12:00 p.m.

Prairie Rose Elementary Bid Award – Assistant Superintendent Reep addressed the Board. Mr. Reep noted available on the website were the summaries for the bids received at the bid opening held on Tuesday, April 24 in the following categories: single prime, general, mechanical, electrical, food service, and summary with alternative bids. For the convenience of the Board members, Mr. Reep distributed hard copies of the spreadsheets.

Mr. Reep explained Comstock from Bismarck was the lowest bid for the general contractor. When adding the Comstock bid with the mechanical, electrical and food service bids, the bids came in approximately \$500,000 over the \$11,620,000 budgeted for the project. Prior to the meeting, Mr. Reep and Superintendent Sullivan discussed the bids and the alternative items. Some alternative items that administrators feel are necessary include the parent/student drop-off lane, two rows of bleachers in the gymnasium, casework, Mondo flooring, and acoustical panels. Part of the funding for the construction will come from the \$400,000 allocated for faculty housing next year and also \$100,000 from the contingency capital projects fund. The total cost for the construction of Prairie Rose Elementary, including the architects fees and contingency, is \$12,120,000. Mr. Reep noted that Comstock has done some major projects such as the ND Heritage Center and the new Halliburton building. Ms. Janet Prchal, Architect from Hulsing and Associates stated that the property the new school will be located on has some clay. This will be an additional cost to the District.

Ms. Ross inquired regarding the \$400,000 housing funding if there were any commitments made by DPS in the collaboration with DSU and the City. Mr. Reep explained that DSU has pursued its own housing and the City bought some FEMA trailers for a short-term plan. Mr. Reep has informed City Administrator Kessel that the school district's plans have changed.

President Fehr asked if there is a penalty to the contractor if the school is not completed by the target date. Mr. Reep responded there is no penalty. If the district asked for a penalty normally the bidders would increase their bid to provide a cushion for the penalties. Dr. Krieg inquired if DPS has some guarantees that Comstock is not over extending themselves. Ms. Prchal responded the companies knew the deadlines when bids were submitted. Comstock is a large company and Ms. Prchal has worked with them in the past on a college project. She noted the key factor will be the weather for the upcoming fall and winter. Once the panels come in, things will move along very quickly.

Ms. Ross asked if constructing the school and using the district's funds will have a negative impact on any future funding from the legislature or other opportunities. The school district

Prairie Rose Elementary Bid Award (cont.)

could have done a bond issuance but instead decided to use monies from the general fund. She further stated the district is making some deep cuts to make this happen and it is not getting any outside aid for funding the building; providing for the students is a priority. The district wants to make sure it is available to receive any monetary assistance. Mr. Reep responded the district has requested funding from EDIO. Receiving some of those funds would be beneficial. Getting impact funding is even more important since the project came in over budget and the district doesn't want to cut corners. President Fehr noted that the district doesn't have a choice; it needs to move forward with the construction because it needs a school for the students.

Ms. Ross moved to accept the lowest responsible bid for the general contractor for the construction of Prairie Rose Elementary from Comstock Construction with a base bid of \$7,447,400 and to include alternative bids G1, G2, G4, G8, and G10 for a total amount of \$7,665,900. Dr. Krieg seconded the motion. The motion carried unanimously.

Mr. Hanson moved to accept the lowest responsible bid for the mechanical contractor for the construction of Prairie Rose Elementary from CA Contracting with a base bid in the amount of \$2,507,535. Dr. Krieg seconded the motion. The motion carried unanimously.

Mr. Hanson moved to accept the lowest responsible bid for the electrical contractor for the construction of Prairie Rose Elementary from Denny's Electric with a base bid in the amount of \$1,024,000. Dr. Krieg seconded the motion. The motion carried unanimously.

Mr. Hanson moved to accept the lowest responsible bid for the food services equipment for the construction of Prairie Rose Elementary from Capital City Restaurant Supply with a base bid in the amount of \$116,085. Dr. Krieg seconded the motion. The motion carried unanimously.

Adjournment – At 12:20 p.m., Ms. Ross moved to adjourn. Mr. Hanson seconded the motion. The motion carried unanimously.

The meeting was adjourned.

Kris Fehr, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary