

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

April 6, 2010; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on April 6, 2010, at the Central Administration Office. Board members present were: President Dean Rummel, Mrs. Mitzi Swenson, Mrs. Kris Fehr, and Dr. Mort Krieg. Ms. Leslie Ross was absent. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Becky Meduna, Mrs. Melanie Kathrein, Mrs. Tammy Praus, Mrs. Dorothy Martinson, Miss Sherry Libis, Mr. Perry Braunagel, and Mr. Calvin Dean. Others present were: Mrs. Naomi Thorson, Mr. Jason Hanson, Mr. Gaylon Baker, Mr. Dave Moody, Mr. Brian Howell with KQCD-TV, and Mrs. Twila Petersen.

President Rummel called the meeting to order.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Mrs. Swenson moved to approve the consent agenda consisting of the minutes from the March 8, 2010, regular meeting; the March 18, 2010, special meeting; bills for April 2010; financial report for April 2010; the pledged assets report for April 2010; the early resignation notification from Sandra Behm, Day Treatment paraprofessional at Hagen Junior High effective May 27, 2010; the RACTC report; the RESP report; the student/staff recognitions; and the tuition waivers for Joshua Wait, Dickinson to South Heart; Alyssa Purvis, South Heart to Dickinson (both for the 2009-2010 school year); and Ayden Morel, South Heart to Dickinson beginning fall 2010. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- 1) **State Assessment** – The preliminary state assessment results were recently received. Mrs. Melanie Kathrein, Director of Instruction, addressed the Board. Several documents are posted under Supporting Documents on the website. These documents reflect the results in the areas of mathematics, reading, and science. There is also a document indicating the 5-year history of the results. Mrs. Kathrein briefly explained each area. The District is achieving good results in the area of mathematics. The School Board requested follow-up information be presented at a future board meeting to explain the discrepancy in the science scores in different buildings.
- 2) **School Resource Officer** – Dickinson Public Schools has a new resource officer. The new resource officer is Dave Wallace.
- 3) **Kindergarten Enrollment** – Earlier this year, Assistant Superintendent Reep projected kindergarten enrollment for the 2010-2011 school year to be approximately 200 students based on the birth rates at the local hospital. Dickinson Public Schools currently has 191 kindergarten students registered for the 2010-2011 school year. A chart showing the kindergarten placements is posted under Supporting Documents on the website. It is anticipated registration for kindergarten will continue throughout the summer months. The new projected kindergarten enrollment is approximately 230-240 students. This increase in enrollment could be the result of the economic activity in the area. Dickinson Public Schools is currently staffed for ten

Superintendent's Report (cont.)

kindergarten sections next school year. The new enrollment projections were discussed at Cabinet on Monday. The administrative recommendation was to request from the budget committee a minimum of one more section of a kindergarten class.

- 4) **Counseling Services** – Recently information was received regarding counseling services for the next school year. A copy of the letter received is posted under Supporting Documents on the website. The Dickinson Public Schools projected enrollment in grades 7-12 for the 2010-2011 is 1,150 students. Using this projected number of students, we could still be within the guidelines using our current counseling staff.

Lincoln Elementary and Jefferson Elementary Additions Update – Assistant Superintendent Vince Reep gave a brief update to the Board regarding the progress of the additions. Central Mechanical has begun work at Lincoln Elementary connecting pipes for the hot water heating system. Work has begun by District staff at both schools to remove the playground equipment. The larger pieces have been contracted to be removed by Ouellette Recreational Design. The playground equipment will be relocated this summer. Work on the kitchen at Lincoln Elementary has begun. This should be completed this summer. Assistant Superintendent Reep explained Dickinson Public Schools will receive an additional \$55,000 from the one-time supplemental grant. This agenda item is informational only. No action was required.

Hope Christian Academy Cooperative Agreements – The Hope Christian Academy School Board has requested an extracurricular cooperative agreement with Dickinson High School. Copies of the North Dakota High School Activities Association cooperative applications between Dickinson Public Schools and Hope Christian Academy are available on the school board website under Supporting Documents. These agreements are available for the following athletics during the 2010-2011 school year: baseball, boy's cross country, football, boy's basketball, boy's track, girl's basketball, girl's cross country, girl's track, softball, and volleyball. Action was requested. Mrs. Swenson moved to approve the extracurricular cooperative agreements with Hope Christian Academy for the 2010-2011 school year for the following sports: baseball, boy's cross country, football, boy's basketball, boy's track, girl's basketball, girl's cross country, girl's track, softball, and volleyball, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Application – Amy Hoepfner applied for open enrollment for Shelby Hoepfner to be admitted to the Dickinson Public School District from the South Heart School District. This application is to begin fall of 2010. The administrative recommendation was to approve the application. Action was required. Mrs. Fehr moved to approve the request for Shelby Hoepfner to be admitted to the Dickinson Public School District under the open enrollment policy. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Policy Revisions, Additions, and Deletions-First Reading – The North Dakota School Board Association (NDSBA) has recommended revisions to most of the policies adopted by the Dickinson Public Schools. Copies of the proposed revisions are available under the school board website under Supporting Documents and the Policy Revisions First Reading link. Following are the policies with the proposed revisions presented for first reading using the new descriptor code: policy BA–School Board Pledge of Ethics; policy BBA–School Board Elections and Terms of Office; policy BBBA–Officers of the Board; policy BBBB–School Board Committees; policy BBC–Method of Filling a Board Vacancy;

Board Policy Revisions, Additions, and Deletions-First Reading (cont.)

policy BC–Meetings of the Board; policy BCAA–Board Meeting Agenda and Pre-Meeting Preparation; policy BCAB–Board Meeting Procedures; policy BCAC–Minutes; policy BCAD–Executive Sessions; policy BCBA–Public Participation at Board Meetings; policy BCBB–News Coverage of Board Meetings; policy BDA–Procedure for Adopting Board Policy; policy BDBB–Retaining an Attorney; policy BDD–Compensation and Expenses for Board Members; policy BDE–Membership in Associations; policy BE–Board Member Development; policy BEA–Candidate Orientation; policy BEB–New Member Orientation; policy BFA–Board Superintendent Relations; policy BFE–Board Negotiating Agents; policy CAAA–Superintendent Recruitment and Appointment; policy CAAB–Superintendent Evaluation Procedure; policy CABA–Creation and Elimination of Administrative Personnel Positions; policy CABB–Hiring Administrative Staff; policy CABD–Administrative Work Calendar; policy CBAA–Administrative Regulations; policy CBB–Superintendent’s Consulting Activities; policy CBD–Superintendent’s Role in Negotiations; and policy BDBD–Parent Advisory Council (PAC).

Copies of the first readings of the following recommended policies to be deleted are available on the school board website under Supporting Documents: policy BA–School Board Legal Status and Authority Powers and Duties; policy BAA–General Powers and Duties of School Board; policy BB–Goals and Objectives of the Dickinson School Board; policy BBA–Priority Objectives of Board Members; policy BCDA–Board Member Resignation; policy BDB–School District Records; policy BI–School Community Relations Goals and Objectives; policy CA–Administration Goals and Objectives; policy CBD–Superintendent’s Professional Development; policy CBDC–Conferences and Associations; and policy CDBEB–Conferences and Associations.

Copies of the first readings of the following recommended new policies are available on the school board website under Supporting Documents: policy BAA–Employing Board Members; policy BDC–Insurance for Board Members; policy BEC–School Board Evaluation; and policy CCB–Superintendent Grievance Procedure.

Also posted under Supporting Documents is a spreadsheet indicating the NDSBA revision and the superintendent’s recommendation for the policies. The administrative recommendation was to revise, delete and add the above policies, with the exception of policy BAA-Employing Board Members and BEC-School Board Evaluation. Action was requested. Mrs. Fehr moved to accept the first reading approval of the school board policy revisions, deletions, and additions with the exception of policies BAA-Employing Board Members and BEC-School Board Evaluation, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

- 1) Policy BAA-Employing Board Members – This policy recommended by the North Dakota School Board Association is new. A copy of this policy is available on the school board website under Supporting Documents, Policy Revisions-First Reading.
- 2) Policy BEC-School Board Evaluation – This policy and its process is recommended by the North Dakota School Board Association. This would be new to the Board. A copy of the policy and a sample evaluation form BEC-E School Board Self-Evaluation Form are posted on the school board website under Supporting Documents-First Reading.

Discussion followed. Mrs. Swenson discussed concerns with policy BEC-School Board Evaluation. There will be two or three new board members elected this year and any decisions made will affect those

Board Policy Revisions, Additions, and Deletions-First Reading (cont.)

new members. It will be difficult for the new board members to evaluate some areas since these new members have not completed the process, such as the superintendent's evaluation process. Mrs. Swenson recommended the Board discuss this policy in about another year. President Rummel suggested rotating the list of areas the Board would evaluate and pick those that are most pertinent to the Board at that specific time frame. Superintendent Sullivan will place policy BEC-School Board Evaluation as an item for discussion on the April 2011 school board agenda.

Mrs. Swenson moved to accept the first reading approval of the school board policy BAA-Employing Board Members, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Policy Revisions, Additions, and Deletions – Second Reading and Final Adoption – Copies

of the policies presented for second reading approval and final adoption are posted on the school board website under Supporting Documents as Policy Revisions-Second Readings link. The following policies with revisions are presented (using the new descriptor codes) for second reading approval and final adoption: policy AAA-Philosophy of the Dickinson Public Schools, Dickinson, North Dakota; policy AAB-District Goals and Objectives; policy GABAA-English Language Learners; policy FDB-Education of the Homeless Students; policy FDC-Education of Migrant Students; policy ABCC-Dickinson Public Schools Wellness Plan; policy ABAA-School District Organization Plan; policy AAC-Nondiscrimination and Anti-Harassment Policy; policy FAAC-Enrollment of Suspended or Expelled Students; policy FAAA-Open Enrollment; policy ABAB-School Year and Calendar; policy GACD-Summer School; policy FAB-School Assignment and Choice; policy ABBA-Tobacco-Free Schools and Workplaces; policy ACBA-Automated External Defibrillators (AED); policy ABBE-Displays of Religious Objects or Documents; policy ABCA-Copyrighted Material and Intellectual Property; policy ABCB-Sportsmanship; policy ACAA-Emergency Closings; policy ACBB-Significant Contagious Diseases; policy ACCA-Sexual Offenders on School Property; policy ACE-Violent and Threatening Behavior; policy ACEC-Vandalism; policy FAB-School Assignment and Choice; policy KACB-Patron Complains about Personnel; policy CBD-Superintendent's Role in Negotiations; policy KAAA-Visitors in the Schools; policy KBA-Relations with the News Media; and policy LAC-Relations with Colleges and Universities.

Copies of the second readings of the following recommended policies to be deleted are available on the school board website under Supporting Documents: policy AAA-Purpose and Role of the Board; policy ABA-School District Legal Status; policy FGDA-Canvassing and Distribution of Materials; policy FGDB-Soliciting Funds and Gifts; policy KAI-Distribution/Posting of Promotional Literature; policy KAIB-Advertising in the Schools; policy KAIBA-Advertising in School Publications; policy GBEBD-Significant Contagious Diseases; policy ED-Payment of Negotiations Costs; policy KAA-School-Community Relations Responsibilities of the School Board; policy KAB-School-Community Relations Responsibilities of the Superintendent; policy KAC-School-Community Relations Responsibilities of School Personnel; and policy KCA-Public Information Program.

Copies of the second readings of the following recommended new policies are available on the school board website under Supporting Documents: policy ABABA-Religious Observance; policy ABBD- Distribution and Posting of Noncurricular Material in School; policy ACAB-Emergency Plans and Drills; policy ACDA-Acceptable Use; policy ACEA-Bullying; policy ACEB-Hazing; and policy LBA-Relations with Armed Forces Recruiting Units.

Board Policy Revisions, Additions, and Deletions – Second Reading and Final Adoption (cont.)

The administrative recommendation was to revise, delete or add these policies with an effective date of 07/01/2010. Action was requested. Mrs. Swenson moved to approve the language modifications to policies AAC, GABAA, and FAAA as recommended by the North Dakota State Board Association and present those policies for second reading and final adoption. Dr. Krieg seconded the motion. The motion carried unanimously.

Mrs. Fehr moved to accept the second reading approval and final adoption of the school board policy revisions, deletions and additions, including amended policies AAC, GABAA, and FAAA, with an effective date of July 1, 2010, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other – Mrs. Fehr requested Roughrider Career and Technical Center (RACTC) be an item for discussion on next month's agenda.

At 6:00 p.m., Mrs. Swenson moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.

Dean Rummel, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary