

**Dickinson Public Schools**  
Unapproved Special School Board Meeting Minutes  
February 2, 2018; 1:00 p.m.  
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on February 2, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Human Resource Coordinator Cyndee Egeness and School Board Secretary Twila Petersen.

**Call to Order** - Board President Seaks called the meeting to order at 1:00 p.m.

**Public Participation** - There were no requests for public participation.

**Superintendent Search** – At the January 26 Special School Board Meeting, consensus of the Board was to secure Ray and Associates as the firm to do the superintendent search. Ray and Associates requested a discussion with Board members. Mr. Ryan Ray and Mr. Rick Mills joined the Board meeting via conference call.

Topics discussed included a timeline for the superintendent search, method of documentation, developing a profile, the interview process, contact person for the Board, contact person for the District for advertising, online application, advertising, State or Board requirements for the position, invoicing, salary and benefits, and procedure for reimbursing the consulting firm for expenses.

There will be a mockup timeline posted on the District’s website. The proposed dates identified for Ray and Associates to meet with stakeholders are February 15 and 16<sup>th</sup>. Attendance at the meetings will be by invitation only. Board members will not be attending the meetings. There will be a public open forum the evening of February 15.

The deadline for applications will be March 23. The first round of interviews will be April 9. This agenda item was for discussion only. No action was requested.

**Schedule Special School Board Meeting** – The Board proposed a discussion with RSP and Associates regarding attendance boundaries. A Special School Board Meeting would need to be scheduled. Mrs. Schwartz moved to schedule a Special School Board Meeting on Tuesday, February 6, 2018, at 5:30 pm. to be held at the Central Administration Office in the Board room. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

**Adjournment** – At 2:20 p.m., President Seaks declared the meeting adjourned.

---

Brent Seaks, Board President

---

Kent Anderson, Business Manager

---

Twila Petersen, Secretary