

## Unapproved School Board Meeting Minutes

Dickinson Public Schools  
Special School Board Meeting

November 21, 2014; 7:00 a.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on November 21, 2014, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Jason Hanson, Mrs. Sarah Ricks, Ms. Leslie Ross, and Mrs. Tanya Rude. Administrators present were: Superintendent Douglas Sullivan and Assistant Superintendent Reep. Others present were: Mrs. Twila Petersen.

**Call to Order** – Board President Kris Fehr called the meeting to order at 7:00 a.m. She noted this was a Special School Board Meeting and only topics on the agenda may be discussed.

**Public Participation** – There were no requests for public participation.

**Review Architect Selection Process for New Middle School** – Board President Fehr referenced the September 2013 discussion when the facility master planner was selected and remembered the discussion at that time was that an architect was not being selected. Superintendent Sullivan explained the history within the District of the projects completed to date. Since he arrived in 2009, there has been expansion projects to Jefferson and Lincoln Elementary schools, a new elementary school was built, an expansion is under construction at the new school, and the approval of the bond on the new middle school. He noted prior to the expansion at the elementary schools, the board authorized the administrators to hire an architect. During the Prairie Rose construction there was a motion to buy bonds but no specific motion regarding an architect. The new middle school project is on an extremely tight schedule for it to be completed by the fall of 2017. Dr. Sullivan added the Board had conducted a thorough review of four firms and there have been no noted reservations regarding the DLR Group. Superintendent Sullivan and Assistant Superintendent Reep discussed the process that has gotten the District to this point where it needs to consider an architect. Mr. Reep explained the Request for Qualifications (RFQ) Construction Manager Services, which he has posted on the website under Supporting Documents. This document has no reflection on the architect. President Fehr clarified that the \$65 million for the middle school included the architect's services. Mr. Reep suggested an RFQ for an architect. Ms. Ross noted the steps the Board takes today could take precedence for future processes. After lengthy discussion, consensus of the Board members was to consider moving forward with the DLR Group as the architect for the middle school. Ms. Ross moved to approve the DLR Group as the architect for the new middle school. Mr. Hanson seconded the motion. Discussion on the motion: Ms. Ross suggested reviewing the architect's progress after a certain period of time and rate it as satisfactory or unsatisfactory. Dr. Sullivan suggested the Board members focus on the basic footprints of the project and not the details. Ms. Ross noted that it has been past practice that pictures of the progress are shared and she has appreciated these. Having no further discussion on the motion, a roll call vote was taken: yeas-Hanson, Ricks, Ross, Rude, Fehr; nays-none. The motion carried unanimously.

**Construction Management At Risk** – President Fehr noted the discussion regarding construction management was initiated at the November 17 Board workshop. She asked Mr. Reep to provide additional information. Mr. Reep distributed handouts regarding North Dakota Century Code on this topic and also distributed copies of the RFQ. He noted Century Code specifies some requirements of the governing board. There was discussion regarding the selection committee, timeline, Century Code requirements, etc. The Board was in consensus with the January 21 interview date which set a timeline requesting action. Ms. Ross moved to authorize the administration to move forward with the process to seek applications for the Request for Qualifications in the selection of a Construction Management At Risk Company for the construction of the new middle school. Mrs. Ricks seconded the motion. A roll call

Construction Management At Risk (cont.)

vote was taken on the motion: yeas-Rude, Ricks, Ross, Hanson, Fehr; nays-none. The motion carried unanimously.

**Resolution Providing for Sale of \$9,995,000 General Obligation Building Fund Bonds** – Posted under Supporting Documents is a copy of the resolution. Administration requested the Board members to consider the resolution authorizing the District to sell fund bonds in the amount of \$9,995,000. Action was requested. Ms. Ross moved to approve the resolution providing for the sale of \$9,995,000 general obligation building fund bonds, series 2014. Mr. Hanson seconded the motion. A roll call vote was taken on the motion: yeas-Ricks, Hanson, Ross, Rude, Fehr; nays-none. The motion carried unanimously.

Due to a prior commitment, Mrs. Ricks exited the meeting.

**Resolution Authorizing the Participation in the School District Bonds Credit Enhancement**

**Program** – Assistant Superintendent Reep addressed the Board stating the resolution was posted on the website under Supporting Documents. Ms. Ross moved to approve the resolution providing for participation in the School Bond Credit Enhancement Program, as presented. Mr. Hanson seconded the motion. Discussion: Mrs. Rude asked questions regarding the language within the document. She additionally made a recommendation under #5 on page two to strike the word “is” in the last sentence. Assistant Superintendent Reep explained the document was prepared by the bond attorney and felt some portions may have been taken out of Century Code. Consensus of the board was to strike the word “is” at the end of paragraph #5 and leave the remaining language within the document. The Board understood this was for the middle school only. A roll call vote was taken on the motion: yeas-Rude, Hanson, Ross, Fehr; nays-none; absent-Ricks. The motion carried unanimously.

**Teacher Contract Negotiations** – President Fehr noted the next item on the agenda was teacher contract negotiations. She stated this item may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-19.1(9). The topic or purpose of the executive session was teacher contract negotiations. President Fehr reported a motion would be in order to discuss this topic in executive session, if this was the wishes of the Board. As per North Dakota Century Code NDCC 44-04-19.1 (9), Mrs. Rude moved to close the meeting and go into executive session for the purpose of teacher contract negotiations. Mr. Hanson seconded the motion. A roll call vote was taken on the motion: yeas-Rude, Hanson, Ross, Fehr; nays-none; absent-Ricks. The motion carried unanimously. President Fehr reported the executive session would be recorded and all members of the governing board were to limit their discussion during the executive session to the announced topic which is the teacher contract negotiations. Any collective decision, collective commitment, or other final action by the governing board would occur when the meeting reconvenes unless required by law during the executive session. President Fehr reflected school board policy BCAD-Executive Session which lists those individuals that may attend the executive session. Those designated to be in attendance were Board Vice-president Hanson, Board Member Rude, Board Member Ross, Board President and Chair Fehr, Superintendent Sullivan, Assistant Superintendent Reep, and Recorder Petersen. President Fehr noted she anticipated the meeting would adjourn at approximately 8:15 a.m. At 7:59 a.m. the School Board convened into executive session for the purpose of teacher contract negotiations. The session was attended by Board President Fehr, Board Vice-president Hanson, Board Member Tanya Rude, Board Member Leslie Ross, Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep and Recorder Twila Petersen.

**Teacher Contract Negotiations (cont.)**

The executive session was adjourned at 8:25 a.m. President Fehr invited the public back into the Special School Board meeting. She noted the Board discussed the teacher contract negotiations.

**Adjournment** – At 8:25 a.m., Ms. Ross moved to adjourn. Mrs. Rude seconded the motion. The motion carried unanimously. At 8:25 a.m. the meeting was adjourned.

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Kris Fehr, Board President

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Vince Reep, Business Manager

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Twila Petersen, Secretary