

## Unapproved School Board Meeting Minutes

Dickinson Public Schools  
Special Meeting

August 24, 2016; 12:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on August 24, 2016, at the Central Administration Office. Board members present were: President Sarah Ricks, Vice President Brent Seaks, Mrs. Tanya Rude, and Mrs. Kim Schwartz. Board member absent was Mr. David Wilkie. Administrators present were: Superintendent Douglas Sullivan, Mrs. Melanie Kathrein, and Mrs. Dorothy Martinson. Others present were Mrs. Twila Petersen.

**Call to Order** - Board President Ricks called the meeting to order at 12:00 p.m.

**Public Participation** – There were no requests for public participation.

**Consolidated Grant Application Approval for 2016–2017** - A printed copy of the full Consolidated Application was available for board review. The District received notification of the amounts for the following federal grants.

Title I	<u>\$682,976.00</u> + <u>\$82,847.48</u> carryover
Title IIA	<u>\$314,224.00</u> + <u>\$10,264.96</u> carryover
Total	<u>\$997,200.00</u> + <u>\$93,112.44</u> carryover

The Board is required to approve the grant application annually prior to submittal. Action was requested. President Ricks invited Mrs. Martinson, Director of Student Services, and Mrs. Kathrein, Director of Instruction, to address the Board and explain the grant. Mrs. Martinson explained the last part of the grant is targeting the free and reduced numbers in each building and adding the private catholic schools. Based on these numbers the North Dakota Department of Public Instruction informs the District the amount for the allocation at each building. The budget is then built with funds distributed to all the buildings. There is additional funding received for Roosevelt Elementary from the School Improvement Funds which is typically used for professional development. Additionally, the District is required to set aside funds for homeless services out of the Title I program. Mrs. Martinson explained the carryover funds are capped at 15% without losing additional funding. Mrs. Kathrein explained the Title IIA portion of the consolidated grant. That portion is designed for professional development and teacher recruitment to reduce classroom size. About \$100,000 of the grant goes towards professional development; \$30,000 for Trinity and Hope Christian and approximately \$68,000 for Dickinson Public Schools. The DPS Title IIA funds were used to fund the Danielson Framework training held the last couple of days. Mrs. Kathrein explained stipends paid to mentors and the required hours from the state mentoring program. Mrs. Kathrein further explained the additional stipend is for mentoring work that has occurred outside of the contract time. She explained the mentoring within the district where teachers will work with coaches and observe other teachers in their grade level to provide them with new ideas through active learning. Mrs. Rude moved to approve the Consolidated Grant Application for Federal grants which includes Title I and Title IIA, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-Schwartz, Seaks, Rude, Ricks; nays-none; absent-Wilkie. The motion carried unanimously.

**Tuition Waiver Agreements** – Tuition waiver agreements were received for three children of Melissa Valdez from Dickinson to South Heart and a request for a child of Peggy Stroh from Killdeer Public to Dickinson. Ms. Stroh's child attended DPS in 2015-2016. The administrative recommendation was to approve the requests. Action was requested. Mr. Seaks moved to approve the request for tuition waivers for three children of Melissa Valdez from Dickinson to South Heart and also approve a request

**Tuition Waiver Agreements (cont.)**

for a waiver of a child of Peggy Stroh from Killdeer Public to Dickinson, as per the tuition waiver requests. Mrs. Rude seconded the motion. Assuming a roll call vote the motion carried unanimously.

**Open Enrollment Applications** – Priscilla Schamel applied for open enrollment for her child to be admitted to the Dickinson Public Schools from Killdeer Public School District. Julietta Trujillo applied for open enrollment for her child to be admitted to the Dickinson Public Schools from Hebron Public. Both these children attended DPS in 2015-2016. The administrative recommendation is to approve the applications. Action was requested. Mrs. Schwartz moved to approve the requests for a child of Priscilla Schamel from Killdeer Public and a child of Julietta Trujillo from Hebron Public to be admitted to Dickinson Public Schools as per the open enrollment requests. Mrs. Rude seconded the motion. Assuming a roll call vote the motion carried unanimously.

**Adjournment** – At 12:20 p.m. President Ricks declared the meeting adjourned. The meeting adjourned at 12:20 p.m.

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Sarah Ricks, Board President

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Vince Reep, Business Manager

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Twila Petersen, Secretary