

**EDUCATION OF THE HOMELESS
DISPUTE RESOLUTION PROCESS
McKinney-Vento Education of Homeless**

Federal regulations require that the Dickinson Public School District adopt procedures for receiving and resolving disputes pertaining to transition of children and youth experiencing homelessness as identified under the McKinney-Vento Act.

If a dispute arises over school selection or enrollment, the child/youth must be immediately enrolled in the school in which she/he is seeking enrollment, pending resolution of the dispute. [(PL 107-110, Section 722(g)(3)(E)(iv)]. Enrollment is defined as “attending classes and participating fully in school activities.”

The school must refer the student and parent or guardian to the District’s homeless liaison to carry out the dispute resolution process as expeditiously as possible. The homeless liaison must ensure that the dispute resolution process is also applicable to unaccompanied youth.

Any individual who believes that the Dickinson Public School District has violated the regulations or law governing the McKinney-Vento Act should submit a detailed statement of facts supporting the allegation to the Dickinson Public School District’s Superintendent. The Superintendent shall investigate the complaint and provide the individual with the school’s decision regarding school selection or enrollment within thirty (30) days. This response must include information on their right to appeal the school’s decision [(PL 107-110,722(g)(3)(E)(ii)]. The written explanation shall be complete, as brief as possible, simply stated, and provided in a language that the parent, guardian, or unaccompanied youth can understand.

If the dispute remains unresolved at the district level or is appealed, then the district’s homeless liaison shall forward all written documentation and related paperwork to the Department of Public Instruction at the state level. Information should be sent via mail to:

Department of Public Instruction
600 E. Boulevard Avenue, Dept. 201
Bismarck, ND 58505-0440

Any complaint must include the following:

- The date;
- The name of the school district, unit, or individual the complaint is against;
- The name, address and telephone number of the individual filing the complaint;
- A detailed description of the complaint, including specific facts; and
- The signature of the person making the complaint.

Dickinson Public
School District #1

Administrative Regulation
Approved: 07/01/07
Amended: 02/11/08

When a written complaint is filed, the Department of Public Instruction will investigate and issue a written response within sixty (60) calendar days from the date the complaint is received. The Department of Public Instruction will notify the LEA, school, and parent of the final school selection or enrollment decision.

Reconsideration

If the complaint is not resolved to the satisfaction of the individual, the individual may forward a complaint to:

The Secretary of Education
U.S. Department of Education
555 New Jersey Avenue, NW
Washington, DC 20208

If you have any questions or concerns regarding homeless issues in the Dickinson Public School District or your school, you may contact the Director of Student Services at 456-0002 or at the Dickinson Public Schools Central Office, located at 444 4th St. West in Dickinson.

Reference

04/06