



Budget Committee Meeting Minutes

July 21, 2016; 2:00 p.m.

Central Administration Office – Board Room

Present: Board Vice President Brent Seaks, Board President Sarah Ricks, Superintendent Douglas Sullivan, and Assistant Superintendent Vince Reep. Also present was Mrs. Twila Petersen.

Called to Order – The meeting was called to order at 2:00 p.m. by Chair Brent Seaks.

Additions/Deletions to Agenda Items – There were no additions or deletions to the agenda.

Old Business – There was no old business topics for discussion.

New Business

2016-2017 Budget – Assistant Superintendent Reep distributed a handout with information regarding revenue and expenditures projected for 2016-2017. He estimated revenue to be \$43 million which is less revenue than what was received at the end of the 2015-2016 year. Any oil and gas monies received by the District is offset with foundation per pupil payment. The District is paid on last year's oil money and last year's enrollment. There was discussion regarding the food services fund. Information will be shared with other Board members at the August 8 school board meeting.

Certificate of Levy – Assistant Superintendent Reep distributed a handout. He proposed three different scenarios for the Board to set the Certificate of Levy at the August Board meeting. The first scenario would keep the number of mills at a zero increase. It would increase the general fund to 112% and then move from 53 mills to 58 mills. The second scenario would request 2.17 additional mills which would be a zero dollar increase. The final scenario would ask for 5.2 additional mills. Mr. Reep recommended the final scenario.

Middle School Staffing – Superintendent Sullivan said this topic was informational only. It appears the enrollment at the new middle school, when it opens in 2017, will be about 800 students. He reminded the committee that DMS was built for the future. The additional staffing required at DMS could be a budgetary cost of approximately \$500,000.

In-Town Busing Service – Superintendent Sullivan said the District has been working on attendance areas. Mr. Reep has budgeted \$500,000 for buses for 2016-2017. Busing the students to the new middle school beginning in 2017 was noted.

Homeless Liaison – Dr. Sullivan explained the McKinney Vento Act requires school districts to provide certain services for those individuals considered homeless. Every person that fills out a form and indicates they are homeless is required to have a contact from the District. Superintendent Sullivan recommended a classified staff member who is currently working part time for the homeless liaison position.

Literacy Coaches – Superintendent Sullivan would like to present to the school board a request for an additional five days for the three literacy coaches. He distributed a handout. This request would

help offset the trainings they attend during the summer months at a budgetary cost of approximately \$5,000.

CAO Organization – Superintendent Sullivan explained the Central Office organization had been discussed at a Board workshop. He added that he would recommend a resolution by December. He distributed a handout. Since Mr. Reep will be retiring in the near future his hours would phase out to 1,300 hours per year, or approximately 7 hours per day. This would be similar to a teacher’s hours. President Ricks inquired if this topic should be discussed further at a Board workshop. Dr. Sullivan also discussed hiring a human resources director at a salary of \$75,000.

SPED Coordinator – Dr. Sullivan explained when Mrs. Twist was hired as a special education coordinator she was only part time. Due to the demand in the special education department she moved to full time status. Last year five additional days were added to her contract. Dr. Sullivan would like to request an additional ten days to her contract at a budgetary cost of approximately \$5,000. He noted the special education department is understaffed in comparison to other class A school districts.

2016-2017 Health Insurance Rates – Mr. Reep explained the Health Insurance Committee comprised of himself and Board Member Kim Schwartz, Board Member David Wilkie, DEA President Lyle Smith, Mr. Scott Schmidt, Mrs. Naomi Obrigewitch, and Mrs. Laurie Olson recently met and discussed the health insurance premiums. It was the recommendation of the committee to consider higher deductibles. The current deductible is \$500. Employees would be given the option to choose their deductible. Mr. Reep said there would be training through Blue Cross and Blue Shield this fall for teachers to receive the necessary information for them to make an informed decision on their deductible choices. At the present time the committee recommendation to the Board was to keep the current plan with the \$500 deductible. This would increase the health insurance premiums 13.4%. The current cost for a family plan is \$15,560. The Health Insurance Committee set the family plan cost at \$17,700. The current cost for a single plan is \$6,220. The Health Insurance Committee set the single plan cost at \$7,260. The employee share of the family premium will increase by \$35 per month. The employee share of the single plan premium will increase by \$14.17 per month. The Budget Committee had set the budget with a 13.4% increase. This will need to go before the Board for approval.

Other – Mr. Seaks inquired if the revised policies regarding student data protection would be an added expense for the school district. Superintendent Sullivan responded the changes affect the FERPA requirements and the District should not incur any additional expenses.

Adjournment – Chair Seaks declared the meeting adjourned at 3:00 p.m.