

Present: Superintendent Doug Sullivan, Assistant Superintendent Vince Reep, Jo Erickson (Roosevelt), Kristi Krebs (Berg), Heidi Smith (Lincoln), Laurie Olson (Hagen), Sundeia Wood (Prairie Rose), Heidi Schostek (Dickinson High School), Paula Penny (Heart River) and Lisa Myran (Central Administration Office).

Absent: Cindy Reiss (Jefferson).

I. Call to Order – The meeting was called to order by Assistant Superintendent Reep at 1:30 pm.

II. Additions/Deletions to Agenda Items – There were no additions or deletions to the agenda.

III. Approval of the Oct 11 Meeting Minutes – The minutes were approved as written.

V. Old Business – Heidi Smith gave thanks for the new bus sign that was installed as it has helped with the flow of traffic.

IV. New Business

1. Review the November 14 School Board Meeting and Workshop Agendas – Assistant Superintendent Reep gave an update from the meeting. He said that Mrs. Goodall from SWCHS gave a nice report and excited for the growth next year in Hagen as there is several on the waiting list and with the move could hopefully increase up to 45 students instead of the 23 now. They would need to hire additional staff. Construction of the middle school is on target thanks to the nice fall that we have been having. The Budget Committee update was that there will need to be an additional 4.65 certified staff members added for the middle school. They will be bringing all the staff with them between Hagen and Berg and will do some reorganization with that. It will be finalized in a couple of months. Still reviewing the K-5 arena next year on what will be done. Projecting 340 kindergarten students and will possibly need to add an additional 5 positions. Also talked about classified salaries, it is a biennium year so will be later this school year on a decision with anything but the district is not interested in reducing any positions. Heidi Smith asked how the passing of Measure 2 will affect us and Assistant Superintendent Reep feels that it will help out the K-12 and he also got the same feeling from Senator Wardner when he talked to him.
2. Substitutes for Paraprofessionals – This was talked about at the Cabinet meeting and the majority of the schools generally seem to follow the same practice of only finding substitutes for the paraprofessionals that are one on one with kids otherwise they just shift things around to cover the absent paraprofessional.
3. Personal Days - Heidi Schostek asked if the extra personal day that the teachers received last year for being here more than 11 years also applied to classified staff. Assistant Superintendent Reep said that it was something that was negotiated with the teachers so it does not apply to classified staff. He had concerns as the 9 month employees had over 592 hours of day deduct last year but he did say that they would consider it when reviewing the classified salary package.
4. Professional Development for Staff - Heidi Schostek brought up that they are seeing more and more behavioral problems with the students at DHS and it would be beneficial to the staff as well as students if everyone were using the same techniques for de-escalation. She mentioned that a large number of the students are on an IEP. Assistant Superintendent Reep suggested that Lisa Myran talk to Dorothy Martinson about this to see if some training would be available. Heidi also mentioned about getting some Office 365 training for the classified staff that regularly use the new programs since they were not given training with the certified staff.

5. Locks for Adult Lockers – Jo Erickson mentioned that several items are being stolen out of the lockers for staff at Roosevelt and they would like to be able to put locks on their lockers. They have been told that they are not able to add locks to them. Assistant Superintendent Reep said that he would talk to Mr. Mack at Roosevelt about this.
6. EZ School Pay System – Sundeia Wood brought up that the two sites for the lunch program is confusing to parents and there is some disconnect with them figuring it out. It creates an issue as well as it isn't real-time when they pay on the one site, the other one doesn't reflect if for a couple of days. We talked about how there are additional fees associated with using just one system. An idea that was mentioned is, do we increase lunch fees and pass that down to help cover those costs? It was brought up if we aren't going to use the full potential why do we have it. Assistant Superintendent Reep was going to meet with Laura Hondl and Naomi Obrigewitch and look at options.
7. Other – No other topics were mentioned.

V. Adjournment – The meeting was adjourned at 2:00 pm

The next meeting will be held on Tuesday, December 13, 2016, at 1:30 pm