

**Present:** Superintendent Doug Sullivan, Assistant Superintendent Vince Reep, Lynette Kent (Jefferson), Laurie Olson (Hagen), Kristi Krebs (Berg), Heidi Smith (Lincoln), Heidi Schostek (Dickinson High School), Paula Penny (Heart River) and Lisa Myran (Central Administration Office)

**Absent:** Jo Erickson (Roosevelt), and Sundeia Wood (Prairie Rose)

**I. Call to Order** – The meeting was called to order by Superintendent Sullivan at 1:30 pm

**II. Additions/Deletions to Agenda Items** – There were no additions or deletions to the agenda

**III. Approval of the January Meeting Minutes** – Heidi Schostek motioned to accept the minutes. Heidi Smith seconded the motion. The minutes were approved as written.

**V. Old Business** – None

**IV. New Business**

1. Review the April 10 School Board Meeting Agenda – Assistant Superintendent Reep gave an update on Dickinson Middle School. Everything is still on target and to be completed July 1. Zone A is complete with furniture being moved in and put in place. They would like to start flooring in the common areas this week. Gym floor is on target to be finished next week. Outside work is getting started as well with the weather getting nice. Currently under budget at \$140,000.

Superintendent Sullivan talked about hiring on the consultants of RSP & Associates. This is a two-part discussion with this firm. They will helping move forward with the repurpose of Berg and look at demographics and attendance areas.

Superintendent Sullivan also talked in regards to the finances and the upcoming biennium. It looks like the district will need to deficit spend during the next biennium since there will not be an increase in our per student allocation, or at least there is no indication there is going to be an increase in our per student allocation. Enrollment does look like it will keep increasing too. However, he does feel that we are well positioned for this challenge and just means some lean times ahead.

Assistant Superintendent Reep reported on the salary increase that was approved at the Board meeting. It is similar to last year's option and most staff will receive wage increases from \$.075 to \$1.25 depending on the category level. Beginning salary pay was frozen as well as pay for RASP supervisors at the buildings. The board saw value in our employees and wanted to make sure we are still competitive in the community.

There will be a slight increase in breakfast and lunch prices.

2. Other – Heidi Smith had a few items that she brought up. One was about the bus stop locations for the Middle School bus. Will there be supervision before and after school? Superintendent Sullivan said at this time there are no plans as the other bus stop locations around town are not supervised. She also inquired about all the glass walls at DMS and do they have locations for students to go during a lockdown or tornado. Superintendent Sullivan said that Dr. Lewton is working on have plans and procedures in place. The last item was time clocks. Assistant Superintendent Reep said that the Administrators discussed and are supportive of moving forward with time clocks. Vonda Gab and several others went to Williston to look at their system and were all impressed. It would tie into our Aesop/Frontline software we currently have. No date yet on when it will be implemented. Heidi Schostek asked if classified employees who are here more than 11 years also get the 3 days personal leave that was recently added for the certified. Superintendent Sullivan said that it is a temporary arrangement with the certified staff to see how it works and would not be offered to the classified staff at this time.

**V. Adjournment** – The meeting was adjourned at 2:00 pm

The next meeting will be held on Tuesday, May 9, 2017, at 1:30 pm