



## **Budget Committee Meeting Minutes** **November 17, 2015; 7:00 a.m.** **Central Administration Office – Board Room**

Present: Superintendent Douglas Sullivan, Board Member Leslie Ross and Board Member Jason Hanson, and Assistant Superintendent Vince Reep. Others present: Ms. Laura Hondl and Ms. Tanya Rude.

**Called to Order** – The meeting was called to order at 7:00 a.m. by Chair Leslie Ross.

**Additions/Deletions to Agenda Items** – There were no additions or deletions to the agenda.

**Old Business** – There were no Old Business.

### **New Business**

**Technology Grant**- The committee was presented with a request to provide matching funds for a technology grant to purchase lap top devices for the Language Arts and Science Departments at DHS. This is a non-competitive grant. The amount of the matching fund request is \$54,071.00. The total amount of the grant \$105,654.00. This does not require an increase in the budget. Assistant Superintendent Reep explained that revenue in the technology budget could be reallocated to cover the matching funds. The lap top devices are intended to expand the 1-1 technology initiative at DHS.

Lap tops are the preferred device. Due to the previous purchase of the Surface device it has been identified they do not run the Mastery manager program. The lap top key board is preferred by the students. Information was distributed about current usage of the Surface devices in the History and Science Departments. A question was asked about the wireless infrastructure at DHS. It was explained that with recent improvements the infrastructure will support the devices. Ms. Ross explained that she appreciated section XI on how the project would be evaluated. It was explained the grant aligns with the strategic plan. It will expand the 1-1 initiative at DHS as the District-wide Technology Committee continues to identify what this will look like in the entire district. The devices will be placed in the five year rotation for replacement during the year devices are replaced at DHS. The committee approved the appropriation of funds for the grant application.

**Preliminary 2016-2017 Classified Salary Discussion**- Assistant Superintendent Reep discussed the classified salary increase with the committee. It was explained that the school board has done an excellent job of keeping the wages competitive during the economic expansion. With the slow down it may not be possible nor necessary to be as aggressive as the past few years. The committee asked the Assistant Superintendent to prepare various scenarios for future consideration by the committee.

**Middle School 2016-2017 Budget Items**- Assistant Superintendent Reep discussed the middle school budget for the upcoming school year. He explained that significant expenditures will need to be budgeted next year out of the general fund for the new middle school facility. The estimate at this time is \$535,000.00 but this may need to increase as the administration continues to review the needs at the new facility. The funds are necessary to purchase furniture, fixtures and equipment outside of the construction project. This was presented to the committee for informational purposes so there is an awareness of the need and budgetary implications.

Bus Purchases 2015-2016 and Preliminary 2016-2017- Assistant Superintendent Reep discussed the necessity to purchase a new bus for in town routes. There has been increased interest in the shuttle service. Approximately 140 additional riders have signed up since the initial enrollment period. This year the district budgeted \$500,000.00 for the purchase of additional buses. A bid request was advertised and approval of the purchase will be placed on the next school board agenda for consideration.

The Assistant Superintendent further explained the need to continue the practice of replacing buses as they reach the end of their life. There is a request from Burton Lewton to replace two buses for next year. The administration is inclined to only replace one bus at this time. However, there are ongoing discussions about transporting students to the new middle school. This may have budgetary implications depending on the final design of the transportation services.

Other- There was a preliminary discussion about 2016-2017 revenue and expenditure budget. Concern was expressed by the administration about the budgetary implications of the economic slowdown.

Adjournment- Chair Ross adjourned the meeting at 8:10.