



District-wide Technology Committee Meeting
Wednesday, January 25, 2017; 4:00 p.m.

Minutes

Members Present: Superintendent Douglas Sullivan (Administrator), Mr. Brent Seaks (Board), Mrs. Tanya Rude (Board), Mrs. Jackie Glaser (Prairie Rose), Mrs. Rebecca Bautz (Prairie Rose), Mrs. Ruth McCabe (Lincoln), Mrs. Andrea Dvorak (Heart River), Ms. Emily Bren (Roosevelt), Mr. Mitchell Murphy (District Technology Coordinator), Mrs. Laura Hondl (Technology Specialist), Mrs. Stacy Northrop (Education Technology), Mrs. Kristi Meidinger (Heart River), Mrs. Laura Kelly (Jefferson), Mr. Brian Ham (DHS), Mrs. Elisa Kensinger (DHS), and Mrs. Chantal Urlacher (Jefferson).

Members Absent: Mrs. Kim Goodall and Mrs. Danielle Paiz (Hagen), Mr. Damian Sobolik and Mr. Christopher Kovash (Berg), Mrs. Lexi Steiner (Roosevelt), Mrs. Jill Nelson-Wetzstein (Lincoln), and Cill Skabo (Community Member).

Call to Order – The meeting was called to order by Superintendent Sullivan at 4:00 p.m.

Review Meeting Norms – The meeting norms were available on the agenda.

Additions/Deletions to the Agenda Items – There were no additions or deletions to the agenda.

Approval of November 21, Meeting Minutes – Mrs. Meidinger moved to approve the meeting minutes, as presented. Mr. Ham seconded the motion. The motion carried unanimously.

Business Topics

Kayako Report – Mr. Murphy reported that that district staff has been prepping the computer labs for ELL testing. All of the elementary schools are completed at this time and testing started this week. An additional cart was added to DHS with remaining funds from the ETC grant that was written last school year. In order to improve coverage of wireless range, additional access points have been added at Jefferson and Heart River. Additional access points will be added to Prairie Rose around the library and staff room in the near future. Mr. Murphy reported that the bandwidth upgrade is still in progress. ITD completed the pulling of the fiber lines and will be working on the splicing and circuit change this Saturday, January 28. Testing will need to occur in order to verify that the upgrade has been completed. Mrs. Rude inquired if the upgrade will interrupt service for the district. Mr. Murphy replied that it is a possibility and the district staff will be monitoring the situation.

Dr. Sullivan requested a review of the technology department’s summer plans, to provide an understanding to the committee the magnitude of the projects that are currently scheduled. Mr. Murphy stated that DMS will be the primary concern for the summer projects. Mr. Murphy stated that the first item to be addressed will be the network switches and wireless access points, followed by staff machines. There will be 500 surfaces that need to be configured, 60 laptops for the 7th and 8th grade Science classrooms, 25 desktops for the 6th grade STEM lab, 10

machines each for the four other STEM rooms, specialty classrooms will also have some student desktops, 8 new iPads for SPED, 41 printers and 3 copiers, along with configuration and installation of Smart Boards and Smart TVs. Additional equipment will be moved and from Hagen and set up at DMS. Dr. Sullivan requested information on DPS entities that will be moving to Hagen. Mr. Murphy stated that Southwest Community High School, Adult Learning Center, and Partners in Parenting will be moved into Hagen as time allows. Mrs. Northrop and Mrs. Hondl have been working with the administration for those buildings to allow for a smooth transition. Dr. Sullivan asked for the committee to relay this information to their buildings and to understand that over the course of the summer the main focus of the department will be the completion of DMS. He also stated that additional help is going to be provided to the department to ease the transition.

Strategic Plan – Dr. Sullivan handed out a copy of the strategic plan along with an email document* that he had received. He asked the committee to read and review the documents and then to break into small groups and discuss the following question, “How do you want this district to prepare your children for this future?” After discussion by the groups, Dr. Sullivan requested input. Below is the list the committee compiled.

Topics about 21st Century Technology

- Digital Citizenship
 - Representing self-online
- Service Industry
 - Repairs
 - Vocational Skills (Human Interaction)
 - Restaurants
- How to Learn
 - Rapid Change
 - Adaptability
 - Managing Robots
- What Technology in School
- Problem Solving
 - Teach them how to learn
- Dealing with large amounts of info
 - Producers and consumers
 - Changing tools for teaching

Professional Development- Dr. Sullivan requested that the committee reflect on these topics and then to develop ideas on what type of professional development is needed in order for teachers to manage and embed future technology into the district.

Next Meeting – The next meeting was scheduled for Tuesday, February 28 at 4:00 p.m.

Adjournment – The meeting adjourned at 5:00 p.m.

Minutes provided by Laura Hondl and Stacy Northrop

*email document is attached.