



Budget Development and Input Committee Meeting Minutes

April 27, 2018; 7:00 a.m.

Central Administration Office – Board Room

Present: Board President Brent Seaks (Chair), Board member Jason Rodakowski, Superintendent Douglas Sullivan, and Kent Anderson. Also present: Naomi Obrigewitch, Wayne Schatz, Brian Stark, and Marc Mellmer

Called to Order – The meeting was called to order at 7:00 a.m. by Chair Brent Seaks.

Additions/Deletions to Agenda Items – No additions or deletions to the agenda.

Old Business

Berg Construction Budget Update – The administration is requesting that an additional \$1,216,131 be added to the previously approved \$3.5 million construction budget for Berg Elementary. The majority of these additional funds are necessary to address electrical and HVAC work that were not part of the original scope of the project. Superintendent Sullivan stated if the budget committee recommended approval for the additional funds, timely approval by the Board would be helpful given the project timeline and he proposed a Special Board meeting be held on Monday, April 30, 2018. Consensus by committee members was to recommend that the Board approve the additional funds as requested by the administration.

2018-2019 Classified Salary and Benefit Package – Mr. Anderson updated the committee members on updates to the Classified Salary and Benefit Package for next year, specifically the status of incorporating salary schedules into the document as had been discussed with the committee previously. Mr. Anderson indicated that incorporating salary schedules into the package required additional time and that the administration would like to hire a consulting firm to assist in the process. Mr. Anderson reported that a firm being considered to assist had previously worked with both Minot and Mandan public schools with a similar scope of work. Given time constraints related to work agreements, the administration is proposing to delay incorporating salary schedules into the Package for the 2018-2019 school year and is proposing a 4% raise for the 2018-2019 school year for all classified staff who received satisfactory 2017-2018 performance evaluations. In addition to the compensation adjustment, the administration is also requesting that Presidents' Day be added as a paid holiday for Classified Staff. Mr. Anderson reported that the financial impact of the proposed 4% adjustment combined with the additional paid holiday would be within the \$300,000 limit previously approved by the committee. Consensus of the Committee was to recommend Board approval of the administration requests.

New Business

Major Capital Projects – Mr. Anderson and Mr. Schatz have compiled a list of major projects that had been requested for each building and distributed copies of the list to Committee members. Projects of \$2,500 or more are put on the capital projects list and considered for approval. This year

the requested projects total roughly \$1 million and typically the proposed projects are worked on during the summer months. President Seaks voiced his concern that there may not be sufficient time to complete all of the projects being considered. Mr. Schatz stated that he would be overseeing the various projects and also that local vendors have a good working relationship with Dickinson Public Schools and in the past they have all worked hard to accommodate our time constraints. Superintendent Sullivan stated that the capital projects list be added to the next Board agenda as an informational item.

Speech Language Pathologist Position – Superintendent Sullivan requested the ability to advertise and hire an additional Speech Language Pathologist if the District becomes aware of one being available for future vacancies. Consensus was to allow the addition.

Other – There were no other topics for discussion.

Adjournment – At 7:41 a.m., Chair Seaks declared the meeting adjourned.