



## DICKINSON PUBLIC SCHOOLS FOUNDATION, INC.

Karen Heidt, Director of Development

PO Box 1057, Dickinson, ND 58602-1057

Phone: 590-0495

Email: [Karen.Heidt@dickinson.k12.nd.us](mailto:Karen.Heidt@dickinson.k12.nd.us)

[www.dickinson.k12.nd.us](http://www.dickinson.k12.nd.us)

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**Memo to:** Dickinson Public Schools Employees

**From:** Dickinson Public Schools Foundation Program Allocations Committee  
Jan Fields, Mary Massad, Jude Bullinger, Marisa Armstrong, Jim Peters, Sr. and Karen Heidt

**Date:** October 10, 2011

**Re:** 2011-2012 Foundation Grant Applications

The Dickinson Public Schools Foundation wants to give away \$20,000 to teachers and/or administrators. Foundation grants are available to support unique, challenging, innovative projects and programs which enhance the educational experience. We fund projects that go *"above and beyond"* the school district's budget.

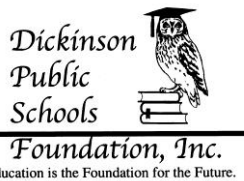
*"It's from teacher's special and innovative projects that we learn about things that really engage students..... we need to nurture our most creative teachers' efforts. Basic public funding doesn't usually cover that kind of innovation."*

We encourage you to apply for a Foundation grant.

Grant applications are due on December 1 and grants will be awarded in January or February of 2012.

Please feel free to contact any of the Program Allocations committee members if you have any questions.

Good luck!



## DICKINSON PUBLIC SCHOOLS FOUNDATION 2011-2012 Grant Application Instructions

### Foundation's Mission/Purpose

The mission of the Dickinson Public Schools Foundation, Inc. is "to provide opportunities for private financial support of unique, challenging, innovative projects and programs which will enhance educational excellence and empower students to succeed."

### Who can apply for Foundation grants?

Applicants can be any Dickinson Public Schools educator or administrator. Applications can be submitted for individual classrooms or collaboratively for school buildings, grade levels, subject areas or departments.

### Project Eligibility

The Foundation awards grants for educational projects that meet their mission and funding guidelines and improve educational opportunities for students. Foundation grant projects help fund projects and programs that would not be funded by building budgets or by the school district's budget. They go "above and beyond" their budgets. All grant applications must be signed by the building principal/administrator. Educational field trips may be considered.

Grants are competitive and the number and amount of awards varies. We have budgeted \$20,000 towards the 2011-2012 grant projects.

### Projects that will not be funded

Projects that could or should be provided by the Dickinson Public School District will not be funded. It is not the intent of the Dickinson Public Schools Foundation to fund projects that are the responsibility of the Dickinson Public School District. Building principals or administrators will screen grant applications in order to determine whether they could be paid by the building budget or are considered a school district responsibility. To assure that the Foundation is not in conflict with the school district, the school district will be notified of all grants.

### How do you apply?

Grant applications will be emailed to all school district staff annually and will be available on the Foundation web site at: [www.dickinson.k12.nd.us/Foundation](http://www.dickinson.k12.nd.us/Foundation) in PDF format and in MS word. Grant applications must be typed. Handwritten applications will not be accepted. A budget must be enclosed. It should state specifically what the money will be used for. Completed grant applications must be submitted by the application deadline.

**Application deadline:** December 1, 2011

### Proposal Review

Proposals will be competitively reviewed by the Program Allocations Committee. Committee members include: Jan Fields, Mary Massad, Jude Bullinger, Marisa Armstrong, Jim Peters, Sr. They will review the applications and rank them to determine which grant applications will give presentations to the Foundation Board. The Dickinson Public Schools Foundation Board will make the final decision regarding which grants to fund and funding amounts. The Foundation may request additional information to evaluate grants.

## **Notification of Recipients**

The Foundation Board will notify the grant applicants of their decision either in person or by mail.

## **Questions?**

Please contact Karen Heidt at 590-0495 or email her at [karen.heidt@dickinson.k12.nd.us](mailto:karen.heidt@dickinson.k12.nd.us) if you have any questions.

## **Submit grant applications to:**

Karen Heidt, Director of Development  
Dickinson Public Schools Foundation  
% Berg Elementary

## **Implementation**

Grant projects that are funded by the Foundation must be ordered before June 1 of the school year the grant was awarded. All bills and invoices must be submitted to the Foundation Director of Development for reimbursement before June 1 of the grant award year.

## **Interim and Final Report**

An interim report must be submitted by the grant applicants by October 1 and a final report is due February 1 of the following year. The interim report and the final report should explain how the students benefited from the grant project, how it made a difference and enhanced their education. We are looking for stories to tell future donors. Applicants are also encouraged to email photos of students using the grant project to use in newsletters and reports.

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Grant Application Form**

This application form is used for DPSF Grant Programs.  
(Grant applications must be typed.)

Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Contact Person: \_\_\_\_\_ School/Building: \_\_\_\_\_

Sponsoring School Building (if applicable): \_\_\_\_\_

Other Partners Collaborating On Project (if applicable):

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

**Project Description/Overview**

Briefly describe your proposed project.

Why is your project needed?

## **Objectives/Goals**

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What are the major objectives/goals of this project?

## **Impact on Students**

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How will the student's educational experience be enhanced, improved or changed as a result of this project?

How will your project engage students in the learning process?

Approximately how many students will be impacted by this project?

## **Evaluation of Project**

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How will you evaluate the effectiveness of the project?

## Budget Summary (include itemized expenses for material/equipment)

Describe the proposed project budget. State specifically how the money will be used.

Ex. List all books, equipment, materials, software to be purchased along with prices and shipping costs.

Item Description	Quantity	Unit Price	Total Cost
Shipping/handling costs			
<b>Total Project Cost</b>		\$ _____	

Date: \_\_\_\_\_ Applicant's signature (s): \_\_\_\_\_

Date: \_\_\_\_\_ Building principal/administrator's signature: \_\_\_\_\_

### For Foundation use only:

Date Application was received: \_\_\_\_\_ Application Received by: \_\_\_\_\_



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**Grant Evaluation Criteria**

The Foundation grant evaluation committee will meet and review all proposals. Grant applications that do not meet the criteria will be disqualified. The grant evaluation committee will evaluate all proposals in accordance with the established criteria. Individual committee members will evaluate each proposal using a point score rubric. Point scores for each proposal will be totaled for the committee as a whole and all proposals will be given a ranking from 1<sup>st</sup> to last in accordance with the highest point total to the lowest.

Item	Possible Points (1-3)	Evaluation Criteria
		<b>Project Description/Overview</b>
1		Relates to the Foundation mission statement <i>“to provide opportunities for private financial support of unique, challenging, innovative projects and programs which will enhance educational excellence and empower students to succeed in the Dickinson Public Schools.”</i>
2		Project will “enhance and enrich student learning”
3		Project is unique, innovative or will challenge students to succeed.
4		Project demonstrates that it will engage students in the learning process.
5		Grant project will benefit a large number of students.
		<b>Budget Information</b>
6		Describes the proposed budget. Project description states specifically how the money will be used.
7		Project will assist the school district in meeting its goals.
		<b>Total Points ( 21 Possible Points)</b>
Comments/Notes		



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## DICKINSON PUBLIC SCHOOLS FOUNDATION, INC.

### Projects Funded by the Foundation

5-10-93	Dickinson Public Schools LEAP program-computer & printer	\$ 1,500.00
12-04-95	DHS Library Project On-line & ODIN	\$20,000.00
5-14-96	Advanced Technology in the Music Classroom Pilot Project LaRae Dykema, Roosevelt Elementary	\$ 3,000.00
3-19-98	Skills for Daily Living Modules Kim Kuhn, Hagen Junior High	\$ 8,302.50
3-19-98	Physical Education Project Carleen Jundt, Jefferson Elementary	\$ 1,697.50
3-19-98	Polar Heart Tech Monitors Fitness Program Pam Reichert, Heart River Elementary	\$ 4,956.00
6-99	Two Auditorium Seats-DHS Risser Auditorium Renovation	\$ 400.00
4-20-00	Projector & Touch Screen for Presentations-DHS	\$ 4,500.00
4-20-00	Lynx Finish Line Electronic Timing Device-DHS	\$ 4,000.00
4-20-00	15 Disk 4 Bay CD Tower-Roosevelt Elementary	\$ 1,500.00
4-26-01	CNC Embroidery Machine-Erv VanVeldhuizen, Hagen	\$ 4,000.00
4-26-01	10 Mobile Notebook Computer/Network System/Interface for Science Probes-Melanie Kathrein, DHS Science Dept.	\$14,000.00
4-4-02	Empowering Student's Learning with Wireless Technology- Lincoln Elementary	\$15,000.00
3-20-03	Using Technology to Achieve Reading and Writing Proficiency- Berg Elementary Staff	\$ 7,000.00
3-20-03	Star Assessment/Accelerated Reader-Jefferson Elementary	\$ 5,000.00
4-04	Renaissance Learning Accelerated Math Program-Lincoln Elementary	\$ 8,000.00

4-04	Auditorium Projection System-Dickinson High School	\$ 4,000.00
2-01-05	Foss "Diversity of Life" Science Module-Jim Peters, Hagen Junior High	\$ 2,213.20
2-01-05	Bill Nye "The Science Guy" DVD Series-Travis Anderson, Hagen Junior High	\$ 3,249.00
2-01-05	Implementing Discourse as a Technologically Way to Improve Student Learning in the Classroom-Sherry Libis, Kelly Steinbach, Diana Haynes, Ali Schneider, Jackie Glaser, Heart River Elementary	\$ 5,734.00
01-06	Kidspiration Software-Berg Elementary	\$ 598.00
01-06	Kidspiration Software-Heart River Elementary	\$ 736.00
01-06	Portable Microbiology Science Technology Lab for one portable microbiology cart for the upper grades-Lincoln Elementary	\$ 4,470.00
01-06	Accelerated Math/STAR Assessment-Roosevelt Elementary	\$ 8,194.00
10-06	Elmo in the Classroom-Jefferson Elementary	\$ 1,600.00
10-06	Promethean Board-Hagen Junior High	\$ 5,897.00
10-06	A+ Classroom Amplification System-Berg Elementary	\$ 2,000.00
10-06	Classroom Sound-Field Amplification System Grades 1-3-Roosevelt Elementary	\$ 5,500.00
10-06	Bully for Reading-District-wide & Heart River	\$ 1,000.00
10-07	Music Map Series: The Carnival of the Animals-Jefferson Elementary	\$ 624.00
10-07	United Streaming by Discovery Education-Dickinson High School	<u>\$ 1,596.00</u>
03-08	Hands On Science for Primary Grades-Jefferson	\$ 546.00
03-08	DVD Slide Show-Jefferson Elementary	\$ 1,283.00
03-08	Differentiated Inquiry Based Science Labs Using Electronic Instrumentation-Hagen Junior High	\$ 4,838.00
01-09	ipod Reading/Listening Stations-Lincoln Elementary	\$ 3,600.00
01-09	The Electronic Student Response System-Lincoln Elementary	\$ 3,505.00
01-09	Differentiated Inquiry Based Science Labs Using Electronic	\$ 4,410.00

Instrumentation-Part 2-Hagen Jr. High

01-09	Student Response Systems-Dickinson High School, Brian Ham, Social Studies teacher	\$ 3,505.00
02-10	Using a GPS to Determine Absolute Location-Hagen Jr. High Scott Obrigewitch & Kristal Fields	\$ 951.94
02-10	Dickinson Public Schools Elementary Physical Education Special Equipment Order-Elementary Schools-Deb Conlon, Tom Gray, Kelly Kussy, Carlean Jundt, Pam Reichert	\$2,000.00
02-10	Flips for Education-Lincoln Elementary Marisa Armstrong, Del Quigley	\$2,999.89
02-11	iPads for Learning-Lincoln Elementary Amber Fridley, Cindy Welch, Nicole Hanson, Angela Skaarvold, Del Quigley	\$5,000.00
02-11	Nooks in the Classroom, Motivating the Next Generation of Readers-Heart River Elementary Jackie Glaser, Marni Neubauer, Sheri Showalter	\$5,000.00
02-11	iPads/iPods for Success-Berg Elementary Sheri Twist	\$5,115.00
<b>Total</b>		<b>\$ 192,570.83</b>