



**NORTH DAKOTA
SCHOOL BOARDS
ASSOCIATION**

Excellence in North Dakota public education through local school board governance

RECEIVED
SEP 06 2018

September 4, 2018

TO: Administrators, Business Managers, Legal Services Affiliation, County Superintendents, Multidistrict Directors

FROM: Alexis Baxley, Executive Director

SUBJECT: **CONVENTION PREREGISTRATION**

The 2018 NDSBA Annual Convention will be held on **Thursday and Friday, October 25-26**, at the Ramkota Hotel in Bismarck. The New Member Seminar and School Law Seminar will be on Thursday, October 25.

The **New Member Seminar** is designed to meet the requirements of law mandating in-service training for newly elected school board members. Attendees will receive certificates of completion in the mail after the convention.

The **School Law Seminar** falls under the NDSBA Legal Services Program and will be administered along with the convention. Registration for the School Law Seminar is available as an option on the convention registration form.

Please review the enclosed information carefully. If you have questions about completing the registration form, please call our office.

Convention delegates and alternates must have their names submitted to the NDSBA office BY OCTOBER 12 in order to vote in the Delegate Assembly. There will be no exceptions. If you're not sure who will be attending, submit all possible names as either delegate or alternate. They will be allowed to **change** status at the convention only if their names were submitted by the deadline.

The formula for determining delegates is:

<u>Number of Teachers Employed</u>	<u>Number of Delegates</u>
0-10	1
11-30	2
31 and over	3

In addition, districts with a pupil population of 1,000 or more shall be authorized increased representation as follows:

<u>Pupils</u>	<u>Additional Delegates</u>
1,000-4,999	1
5,000 and over	2

The maximum number of delegates a district may have is five.

Only elected school board members may serve as delegates and alternates--administrators, county superintendents, and business managers are not eligible to vote. Counties and multidistricts are nonvoting members.

NOTE: Annual dues must be paid in order for delegates to vote at the annual convention.

SCHOOL LAW SEMINAR – THURSDAY, October 25, 2018

FEATURED SPEAKERS



Sonja Trainor is the Managing Director, Legal Advocacy, at the National School Boards Association. She coordinates and manages NSBA's appellate advocacy program; develops, writes and edits NSBA publications for the Office of General Counsel and the Council of School Attorneys (COSA); liaises with outside organizations; speaks on school law issues and NSBA legal advocacy work; and supports COSA programming and working groups. A former school attorney and COSA member, Trainor came to NSBA as a Senior Staff Attorney in 2010 and served as COSA Program Director from 2012 until 2018. Trainor graduated with honors from Washington University in St. Louis with a bachelor's degree in English

literature and educational studies. She received her law degree from the University of Illinois, College of Law in Urbana-Champaign, where she served as a research assistant for the chair of the College of Education's Department of Educational Organization and Leadership.



Lisa Edison-Smith is an attorney with the Vogel Law Firm in its Fargo office practicing exclusively in the area of employment and labor law and litigation and is a MSBA Certified Labor and Employment Law Specialist. She focuses her practice on providing practical advice to North Dakota and Minnesota private and public sector employers, including schools and higher education, on a variety of issues related to discrimination and harassment, state and federal compliance issues, wage and hour law, employment contracts, policy review, hiring and termination, internal

investigations, and employee benefits. She frequently provides training on harassment and other current issues in employment law to employers throughout the area. Lisa also represents employers in labor matters, negotiations, and arbitrations.



KrisAnn Norby-Jahner is also an attorney with the Vogel Law Firm in its Bismarck office and concentrates her practice in employment law, education law, and ERISA compliance and litigation. KrisAnn offers general advice and counsel to ensure school districts remain compliant with state and federal laws; and she assists in other policy development, negotiations, investigations, discipline, and discharge matters.

Education law is a natural fit for KrisAnn because, in addition to her legal practice, KrisAnn has worked at several universities as an adjunct professor. She studied in both M.A. and Ph.D. programs, specializing in Law and Literature studies. She has taught legal research and writing, moot court, employment law, practical writing, composition, and other courses at the University of Minnesota Law School, Hamline University, Kent State University, North Dakota State University, University of Mary, and Bismarck State College. KrisAnn is also very active in United Way, Women United, and the Adopt-a-Classroom program offered in Bismarck elementary schools.

SCHOOL LAW SEMINAR – THURSDAY, October 25, 2018

7:00 a.m. Registration and Continental Breakfast

8:00 a.m. Welcome and Law Seminar Begins

TENTATIVE LAW SEMINAR TOPICS:

- Fostering Safer Schools: Legal Guidance for School Board Members on School Safety
- Student Rights and Discipline
- Anatomy of the Discharge-for-Cause Process
- The #METOO Movement and Its Impact on the School Environment
- The Top Ten Most Common Questions from School Board Members to NDSBA
- Education Case Law, Legislative, and Agency Update
- School District Bidding Requirements under ND Law
- Overview of FERPA Requirements for School Board Members

Applied for 5.5 CLE credits – State Bar Association of North Dakota

BUSINESS MANAGERS' CONVENTION

Specific sessions for business managers will include:

THURSDAY:

RDA User Meeting, Software Unlimited User Meeting, Business Managers' Social

FRIDAY:

ESSA Financial Transparency
Bus Driver Requirements and Reporting
Public Employee Hiring Practices
Business Meeting & Awards

Balance of the convention will consist of NDSBA general and clinic sessions.

2018 NDSBA ANNUAL CONVENTION FEATURED SPEAKERS

Thursday, October 25 – 3:00 p.m.

Opening Session: *Passion! 8 Steps to Reignite Yours*

As professionals, we could all use a little jolt from time to time. This session may be the only time all year when you take a moment to reflect on the things you need to do to reignite the passion that brought you into the workforce in the first place.

World-touring entertainer and actor **Mark J. Lindquist** offers a keynote that is as entertaining as it is enlightening as he sends you out the door on fire.



Audience members will gain an understanding of the importance of an organizational culture that is dedicated to the development of an individual's strengths. The quickest way to reignite a person's passion for what they do is to develop a culture that honors the strengths of the individual and allows them to make major contributions to the organization within their strength zone.

Mark is a nationally recognized motivational speaker and author. He has performed live for over 3 million people in 22 countries and 44 states throughout his career. He is a former sergeant in the United States Air Force and an Afghanistan War veteran who is based out of Fargo, North Dakota.

Friday, October 26 – 8:00 a.m.

General Session: *School Safety—Yesterday, Today and Tomorrow*



In this dynamic, fast-paced, informative and fascinating session, **Michael Dorn** will help dispel many of the common school safety myths that dominate the American media and popular perception of school staff, students, and parents.

Attendees will hear a brief historical overview of major school safety incidents followed by tangible and practical real world action steps to make school a safer place where children can learn more effectively. This session will demonstrate that problems with safety, discipline, and order directly affect test scores using a fact-based rather than fear-based approach to school safety.

As executive director of Safe Havens International, Michael has keynoted hundreds of state, national, and international conferences. He has been a full-time campus safety practitioner for most of the past 35 years and served as a full-time public safety official for 25 years.

In addition to authoring and co-authoring 27 books, Michael has also authored hundreds of articles as well as columns for numerous magazines. Michael's expertise has been routinely utilized by many organizations including the FBI; U.S. Department of Education; National Emergency Management Association; Federal Emergency Management Agency; Bureau of Alcohol, Tobacco and Firearms; U.S. Attorney General's Office; U.S. Department of Homeland Security; and dozens of state police, emergency management agencies, and departments of education.

NEW MEMBER SEMINAR – THURSDAY, October 25, 2018

7:00 a.m. Registration and Continental Breakfast

8:00 a.m.-2:45 p.m. Seminar

TOPICS COVERED:

Role of the School Board

School Board Member Duties and Responsibilities

Boardsmanship

School Finance

Panel of Experienced School Board Members

NOTE: This session meets requirements of the law mandating in-service training for newly elected school board members. Attendees will receive certificates of completion in the mail after the convention.

NDSBA ANNUAL CONVENTION

THURSDAY, October 25, 2018

3:00 p.m. CONVENTION OPENING SESSION

Passion! 8 Steps to Reignite Yours

Mark Lindquist

4:00 p.m. FIRST BUSINESS SESSION

FRIDAY, October 26, 2018

7:30 a.m. Registration -- Continental Breakfast -- Exhibits Open

8:00 **GENERAL SESSION: *School Safety—Yesterday, Today, and Tomorrow***

Michael Dorn

TENTATIVE CLINIC TOPICS:

- Conversation with State Superintendent Kirsten Baesler
- Open Meetings & Public Records
- School Boards and the Legal Issues They Face
- FERPA and Student Data Privacy
- Bullying Abatement Strategies
- 2019 Legislative Session: What Can We Expect in Education? [panel of legislators]
- School Finance 101
- Trends in Opioid & Other Illegal Drug Usage in ND
- Options-based Lockdown: Overview & Rollout
- 2019 Legislative Prep Session
- How to Provide Opportunities While Following North Dakota Century Code
- Parliamentary Procedure
- School Safety
- NDIRF Update
- ND Native American Essential Understandings & Our Schools
- Best Practices in School Board Governance
- 10 Things That Bug Us About Each Other – Superintendent/Business Manager/Board Members
- Design for School Safety
- What's New at TFFR? 2018 Update
- ND Kindergarten Readiness
- Co-Curricular Arts Participation Outcomes
- Construction Projects 101
- Small Organized Schools: Rural Schools Collaborative
- Small Organized Schools: Drones—Flight Plan for Classroom Instruction
- Small Organized Schools: Annual Meeting

3:15 SECOND BUSINESS SESSION AND DELEGATE ASSEMBLY

4:30 ADJOURN CONVENTION

2018 NDSBA CONVENTION REGISTRATION FEES	by Oct 12	after Oct 12	REGIS CODE (include on regis form)
NEW MEMBER SEMINAR <u>ONLY</u> Thursday, October 25, 8:00-2:45 [continental breakfast, lunch, breaks, handouts]	\$130	\$150	NMS
SCHOOL LAW SEMINAR <u>ONLY</u> Thursday, October 25, 8:00-2:45 [continental breakfast, lunch, breaks, handouts] applied for CLE credit for attorneys	\$130 \$180 for attorneys who are not members of NDSBA Legal Services Affiliation	\$150 \$200 for attorneys who are not members of NDSBA Legal Services Affiliation	LAW
CONVENTION REGISTRATION <u>ONLY</u> Thursday afternoon through Friday afternoon, October 25-26 [continental breakfast and lunch (Fri), breaks, handouts]	\$170	\$190	CONV
NEW MEMBER SEMINAR <u>AND</u> NDSBA CONVENTION*	\$220*	\$260*	NMS-CONV
SCHOOL LAW SEMINAR <u>AND</u> NDSBA CONVENTION* applied for CLE credit for attorneys	\$220* \$270* for attorneys who are not members of NDSBA Legal Services Affiliation	\$260* \$310* for attorneys who are not members of NDSBA Legal Services Affiliation	LAW-CONV

* includes discount if registering for New Member Seminar or School Law Seminar and Convention

PREREGISTRATION AND PAYMENT MUST BE RECEIVED IN OUR OFFICE BY FRIDAY, OCTOBER 12, in order to take advantage of the lower early registration fees.

If any person needs special accommodations to attend the convention, contact NDSBA at least two weeks prior to the event.

NDSBA CONVENTION REGISTRATION FORM
OCTOBER 25-26, 2018

 SCHOOL DISTRICT [or county or multidistrict - if applicable]

Our school district is allowed _____ delegates
 (number)
 (Counties and multidistricts are nonvoting members)

 ADDRESS

 CITY ST ZIP

 e-mail address for registration confirmation

NAME OF REGISTRANT	TITLE (Bd Pres, Bd Member, Supt, BsMgr, Attorney, CoSupt)	DELEGATE or ALTERNATE? * (indicate with D or A)	REGISTRATION CODE (from previous page)	AMOUNT PAID
[John Doe]	[Bd Member]	[D]	[LAW-CONV]	[\$220]

(duplicate form if more space is needed)

TOTAL AMOUNT ENCLOSED: \$ _____

RETURN TO: NDSBA
 PO Box 7128
 Bismarck ND 58507-7128

***Convention delegates and alternates (board members only) must have their names submitted to the NDSBA office BY OCTOBER 12 in order to vote in the Delegate Assembly. There will be no exceptions. If you're not sure who will be attending, submit all possible names as either delegate or alternate. They will be allowed to change status at the convention only if their names were submitted by the deadline.**

PAYMENT FOR FAX REGISTRATIONS MUST BE RECEIVED BY OCTOBER 12 OR THE HIGHER FEE WILL BE ASSESSED.

This will certify that those persons designated as delegates and alternates above have been duly appointed and qualified for the assignment.

 Date

 Business Manager (signature required)

CANCELLATIONS: Requests for refunds (less \$25 service fee per registrant) can be honored only if made IN WRITING and FAXED to NDSBA by NOON on MONDAY, OCTOBER 22, 2018. ~~~ No e-mail cancellations will be accepted ~~~

