

PROJECT APPLICATION/IDEA-B

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SPECIAL EDUCATION

Revised: (5/21/2013)

Name of LEA or Special Education Unit to Receive Funds Dickinson Special Education Unit			Fiscal Year 2016-2017
Address 444 – 4th St. West	City Dickinson	State ND	Zip Code 58601
Name of Unit Director Dorothy Martinson		Telephone Number 701-456-0002	E-mail Address dmartinson@dpsnd.org

PART C: CHILD FIND ACTIVITIES

NOTE: Child Find activities identified in this section must be consistent with those described in the unit's Eligibility Requirements document, Section III.

Child Find Activities 3-5

Extended assessment for students referred by the building level support teams. 1. Students needing evaluations will be assessed according to the student's assessment plan. This will include assessment through the school psychologist or contracted services as needed which may include: • social or emotional assessment • ADD or ADHD assessment • gross motor assessment • assistive technology assessment

Child Find Activities 6-21

Extended assessment for students referred by the building level support teams. 1. Students needing evaluations will be assessed according to the student's assessment plan. This will include assessment through the school psychologist or contracted services as needed which may include: • social or emotional assessment • ADD or ADHD assessment • gross motor assessment • assistive technology assessment

Opt out of Budget:

Total Budget

110	Professional Salaries	6,487.00
120	Auxiliary Salaries	
200	Employee Benefits	1,934.00
300	Purchased Professional and Tech Services	1,500.00
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		9,921.00
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PART D: COMPREHENSIVE SYSTEM OF PERSONNEL DEVELOPMENT

Describe the personnel development goals and activities planned for the unit during the school year.

Goal 1 - To build the capacity of general education, special education, administration, and related services personnel to ensure quality education for all students in the least restrictive environment. Goal 2 - To support strategies that enable teachers to more effectively serve students with disabilities. Goal 3 - To prepare staff to address behavioral needs of students in order to access the general education curriculum. Possible PD activities include Special Education Procedure Training, Writing Better IEPs Book Study, Comprehensive Behavior Management Training, Secondary Transition Interagency Conference, participation in CEC conference, Special Education Law Conference, Fall Educators Conference and other DPI sponsored activities.

Salaries and benefits will pay teacher stipends or substitute pay for professional development activities. Travel and registration fees will be used to pay expenses for professional development activities. Supply money will be used to purchase books for the "Writing Better IEPs Book Study" or other resources specific to professional development.

Opt out of Budget:

**Total
Budget**

110	Professional Salaries	2,600.00
120	Auxiliary Salaries	
200	Employee Benefits	352.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	3,500.00
600	Supplies and Materials	1,700.00
730	Equipment	
800	Dues, Memberships (other not classified above)	4,800.00

Budget 800 Code Explanation

Registration fees for professional development activities are budgeted to 800.

Totals	12,952.00
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PART E: FAMILY INVOLVEMENT

NOTE: Include activities that meaningfully involve parents/families in planning, implementation and/or evaluation of services for children with disabilities.

Activities

Parent involvement activities are planned and implemented through the West Dakota Parent and Family Resource Center (WDPFRC). The center has been a valuable resource to parents through numerous workshops, support groups, and the availability of media materials. A newsletter is distributed monthly to parents and teachers. The newsletter provides information on upcoming training opportunities and general information that supports the home/school relationship offering parenting tips and family activity ideas. A local website is also available to parents and staff to inform them of training opportunities and available materials. Parents serve on the WDPFRC advisory committee to provide guidance in planning, implementation and evaluation of the program.

Opt out of Budget:

**Total
Budget**

- 110 Professional Salaries
- 120 Auxiliary Salaries
- 200 Employee Benefits
- 300 Purchased Professional and Tech Service:
- 400 Purchased Property Services
- 510 Student Transportation
- 580 Staff Travel
- 600 Supplies and Materials
- 730 Equipment
- 800 Dues, Memberships (other not classified a

Totals 0.00

PART F: EARLY INTERVENING

Check box if you do NOT plan to use a portion of the allocation (up to 15%) for Early Intervening Services



NOTE: Must not exceed 15% of total grant award; Reference: Section 613(f)(1).

In implementing CEIS, an LEA may carry out activities that include:

- a. Professional development (which may be provided by entities other than districts) for teachers and other school staff to enable such personnel to deliver scientifically based academic instruction and behavioral interventions, including scientifically based literacy instruction, and, where appropriate, instruction on the use of adaptive and instructional software; and
- b. Providing educational and behavioral evaluations, services, and supports, including scientifically based literacy instruction.

Each LEA that develops and maintains coordinated, early intervening services under this section must annually report to the SEA on:

- a. The number of children served under this section who received early intervening services; and
- b. The number of children served under this section who received early intervening services and subsequently receive special education and related services under Part B of the Act during the preceding two year period.

Funds made available to carry out this option may be used to carry out CEIS aligned with activities funded by, and carried out under, the ESEA of 1965 if such funds are used to supplement, and not supplant, funds made available under the ESEA of 1965 for the activities and services assisted under this option.

Activities

PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Early Childhood Special Education

**Names of Personnel Involved
in Project**

**Teaching Certificate/Special
Education Credential Number**

Cheryl Anderson
Kay Lanfersieck

00049033
000422946

Describe the need for the project, the students to be served and the activities and objectives.

The Dickinson Early Childhood Special Education Program will provide services to approximately 60 students during the 2016-2017 school year. The program provides services to students with disabilities, ages 3-5 at the Early Childhood Center, as well as consultation in other preschool environments as determined appropriate through the IEP process. Students with identified disabilities are provided services within an inclusive environment or on a pull out basis to address individual needs as identified through their IEPs. Services are developmentally appropriate and are coordinated to provide related services within the inclusive setting when appropriate to ensure participation in academic and social environments. Students served may be in any of the disability categories as defined in IDEA, including the Non-Categorical Delay (NCD) disability option. Project objectives and activities are to provide special education staff to support instructional needs of preschool children with disabilities, to work within inclusive settings or on a pull out basis as determined through the IEP process, support home/school connections through meetings, conferences, and home visits, and to purchase supplies for developmentally appropriate instruction and assessment. Purchased services (300) will be utilized to reimburse Community Action Head Start for contracted paraprofessional support.

**Total
Budget**

110	Professional Salaries	113,083.00
120	Auxiliary Salaries	
200	Employee Benefits	37,734.00
300	Purchased Professional and Tech Services	2,000.00
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	2,000.00
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		154,817.00
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PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Psychologist

Names of Personnel Involved in Project

Teaching Certificate/Special Education Credential Number

Jillene Susag

417190

Describe the need for the project, the students to be served and the activities and objectives.

A school psychologist works within the district to conduct assessments, consult with building level support teams, develop IEP behavioral and/or learning plans, provide parent information, and conduct functional behavioral assessments. The school psychologist will assist teams in making sense of all available information and will help to develop appropriate plans. Approximately 125 students, ages 3-21 will be assessed by the psychologist throughout the year, either initially or through reevaluation. In addition, the psychologist will consult with teams on students with significant behavioral or learning needs. Activities and objectives are the following: fund one school psychologist, fund supplies needed for assessments or other resources, assess students needing cognitive assessment, work with teams to conduct functional behavioral assessments, develop behavioral plans along with building level teams and/or parents, provide staff training as needed in the areas of functional behavior assessment and the development of behavior intervention plans.

Total Budget

110	Professional Salaries	58,384.00
120	Auxiliary Salaries	
200	Employee Benefits	17,403.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	500.00
730	Equipment	
800	Dues, Memberships (other not classified above)	
Totals		76,287.00

PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Speech Impaired

Names of Personnel Involved in Project	Teaching Certificate/Special Education Credential Number
Ellen Getz	000044286
Sherry Loris	000420390
Catherine King	000029204

Describe the need for the project, the students to be served and the activities and objectives.

This project will provide funding for speech language pathologists whose primary focus will be services to students with speech and language impairments and students identified in other disability categories needing speech and/or language services as a related service. Services to students are provided in the least restrictive environment as determined by the IEP teams. Approximately 75 students will be served through this project. Students from ages 3-21 may be included through assessment, direct service, consultation or supervision. Supplies to be purchased include updated assessments and teaching materials.

**Total
Budget**

110	Professional Salaries	191,138.00
120	Auxiliary Salaries	
200	Employee Benefits	79,039.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	1,200.00
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		271,377.00
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PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Learning Disabled

Names of Personnel Involved in Project	Teaching Certificate/Special Education Credential Number
Jennifer Nokes	64939
Christa Enebo	65255

Describe the need for the project, the students to be served and the activities and objectives.

This project will support two elementary special education teachers whose primary focus will be services to students with learning disabilities and other health impairments. Services to students are provided in the least restrictive environment as determined by the IEP teams. Approximately 30 students will be served through this project. Students from kindergarten through 5th grade will be included. Activities and objectives are to support staff salaries and benefits by partially funding two teachers to provide case management and direct services for the students identified above. Supplies may be used for teaching materials and/or test protocols.

**Total
Budget**

110	Professional Salaries	112,798.00
120	Auxiliary Salaries	
200	Employee Benefits	35,130.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	400.00
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		148,328.00
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PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Occupational Therapy

**Names of Personnel Involved
in Project**

Stephanie Lyson

**Teaching Certificate/Special
Education Credential Number**

965

Describe the need for the project, the students to be served and the activities and objectives.

Grant dollars will be used to provide partial support for salary and benefits for a full time occupational therapist. The occupational therapist will provide direct and consultative services to address fine motor and sensory needs as well as participating in the initial and reevaluation processes as necessary. Approximately 50 students receive direct services and approximately 25 receive monthly or quarterly consultative services. Students served are eligible for services under a variety of disabling conditions and have been identified through the IEP process as needing occupational therapy as a related service. Students served may range in age from 3-21. Supply costs will be for sensory or fine motor toys and other manipulatives as well as assessment materials. Activities and objectives are to provide occupational therapy services to address the fine motor and/or sensory needs of students with disabilities age 3-21.

**Total
Budget**

110	Professional Salaries	9,884.00
120	Auxiliary Salaries	
200	Employee Benefits	2,060.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	541.07
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		12,485.07
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PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Intellectually Disabled/Autism

**Names of Personnel Involved
in Project**

**Teaching Certificate/Special
Education Credential Number**

McKyla Hondl
Tonya Bishop

000417528
000061129

Describe the need for the project, the students to be served and the activities and objectives.

This project will support funding for two elementary special education teacher whose primary focus will be services to students with intellectual disabilities, autism spectrum disorders, and other students with more significant needs. Services to students are provided in the least restrictive environment as determined by the IEP teams. Approximately 20 students will be served through this project. Students from kindergarten through 5th grade will be included. Activities and objectives are to support staff salary and benefits. Supplies and materials will include low reading level-high interest reading materials, materials to use with eye gaze board, bean bag chairs, and sensory and fine motor manipulatives.

**Total
Budget**

110	Professional Salaries	93,201.00
120	Auxiliary Salaries	
200	Employee Benefits	35,850.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	500.00
730	Equipment	
800	Dues, Memberships (other not classified above)	
Totals		129,551.00

PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Program Improvement

**Names of Personnel Involved
in Project**

To be announced.

**Teaching Certificate/Special
Education Credential Number**

To be announced.

Describe the need for the project, the students to be served and the activities and objectives.

Program improvement resources will be utilized for a variety of activities that support teachers to ensure provision of services to special education students in compliance with IDEA regulations. Activities may include training substitute teacher support to assist teachers in completing student evaluations and other paperwork in a timely manner; stipends for teachers to participate in the monitoring process, stipends or substitute pay for teachers to participate in activities such as transition meetings, meetings with other agency personnel, evaluation of home educated students, etc. This project will impact students with disabilities across all categories and all ages. Activities and objectives are to provide support for completion of evaluations and paperwork in a timely manner, support teacher participation in the monitoring process, and to support teacher participation in appropriate meetings and activities.

**Total
Budget**

110	Professional Salaries	2,000.00
120	Auxiliary Salaries	
200	Employee Benefits	408.00
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		2,408.00
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PART G: INDIVIDUAL PROJECT NARRATIVE

Project Name: Educational Resources

**Names of Personnel Involved
in Project**

N/A

**Teaching Certificate/Special
Education Credential Number**

N/A

Describe the need for the project, the students to be served and the activities and objectives.

The project will support the purchase of assistive technology and other materials/supplies for instruction and assessment to increase student proficiency in reading, written language, math and other areas as determined appropriate by special education personnel and IEP teams. Activities and objectives are to support instructional needs of students with disabilities, purchase assistive technology to support instruction in all environments and participation in the general education curriculum, and purchase materials/supplies for instruction and assessment in curricular areas. Possible equipment purchases include IPADS and computers.

**Total
Budget**

110	Professional Salaries	
120	Auxiliary Salaries	
200	Employee Benefits	
300	Purchased Professional and Tech Services	
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	11,000.00
730	Equipment	4,000.00
800	Dues, Memberships (other not classified above)	
Totals		15,000.00

PART H: PROPOSED EQUIPMENT PURCHASE LIST

Check box if you do NOT plan to purchase equipment with a cost of \$750 or more, or any IT products (regardless of cost.)

Include justification in your Section narratives, and list items below:

Project Title	Item	Federal Cost	Other Cost
Educational Resources	IPADS	3,200.00	0.00
Educational Resources	Laptop	800.00	0.00
Totals		4,000.00	0.00

PART I: PARENTALLY-PLACED PRIVATE SCHOOL CHILDREN WITH DISABILITIES

Check box if there are NO private elementary or secondary schools located in the Unit's jurisdiction

Under 34 CFR § 300.132, the applicant must budget a proportionate amount of funds for services to students with disabilities who are parentally placed in private schools. This amount has been calculated for you by NDDPI, see "STUDENTS VOLUNTARILY ENROLLED IN PRIVATE SCHOOL BY THEIR PARENTS") Under 34 CFR § 300.132 (b) these services are to be documented on a written services plan for each eligible student. The plan must include transportation costs, in certain situations.

During the school year, if an LEA learns that a public school student is being removed by the parent(s) to a private school, the applicant will need to adjust the amount budgeted to this objective. The LEA should divide the number of parentally placed private school students eligible for special education services by the most recent December 1 count of students served by the applicant. That fraction should be multiplied by the allocation to determine the amount that should be budgeted to this objective. The intent of the federal regulations is that this population should receive a proportionate amount of funds for services.

Activities

Direct and consultative services for Dickinson Catholic Schools will be provided by Jennifer Nokes(SLD) at Trinity East and Trinity West; and Christa Enebo (SLD) at Trinity High School. Direct and consultative services for Hope Christian Academy will be provided by Pat Klein (SLD) and Ellen Getz (SLP). Assistance, as needed, in the evaluation and program planning processes will be provided by other school district consultants (i.e. school psychologist, occupational therapist, and physical therapist). Pat Klein is paid through Contracted Services. Services are provided to students under the categories of Speech Impaired and Learning Disabilities. Supply costs may include student and teacher materials. The Director of Student Services will consult with private school administration on a quarterly basis directly or through the assigned service providers.

Total

Budget

110	Professional Salaries	31,752.00
120	Auxiliary Salaries	
200	Employee Benefits	13,598.00
300	Purchased Professional and Tech Services	1,721.00
400	Purchased Property Services	
510	Student Transportation	
580	Staff Travel	
600	Supplies and Materials	55.24
730	Equipment	
800	Dues, Memberships (other not classified above)	

Totals		47,126.24
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PART J: BUDGET SUMMARY

Project	Budget
PART C: Child Find Activities	9,921.00
PART D: Comprehensive System of Personnel Development	12,952.00
PART G: Individual Project Budget & Narrative: Early Childhood Special Education	154,817.00
PART G: Individual Project Budget & Narrative: Psychologist	76,287.00
PART G: Individual Project Budget & Narrative: Speech Impaired	271,377.00
PART G: Individual Project Budget & Narrative: Learning Disabled	148,328.00
PART G: Individual Project Budget & Narrative: Occupational Therapy	12,485.07
PART G: Individual Project Budget & Narrative: Intellectually Disabled/Autism	129,551.00
PART G: Individual Project Budget & Narrative: Program Improvement	2,408.00
PART G: Individual Project Budget & Narrative: Educational Resources	15,000.00
PART I: Parentally-Placed Private School Children With Disabilities	47,126.24
Total	880,252.31

GENERAL ASSURANCES

The Dickinson Special Education Unit assures that it:

- Complies with the requirements outlined in the publication "General Requirements for Federal Programs" compiled by the Department of Public Instruction: (available on the DPI website at <http://www.dpi.state.nd.us/grants/index.shtm>);
- Complies with the requirements outlined in the publication "Guidelines Individuals with Disabilities Education Act (IDEA) Part B" compiled by the Department of Public Instruction: (available on the DPI website at <http://www.dpi.state.nd.us/speced1/fiscal/fiscal.shtm> under "Compliance Resources");
- Complies with Executive Order 12549 regarding debarment and suspension, which states that neither the LEA nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction by any federal department or agency;
- Will only use amounts provided under Part B of the Act to supplement State, local, and other Federal funds and not to supplant those funds;
- Will control the funds and administer the funds and any property purchased with the funds to the extent required by the authorizing statutes;
- Will adopt and use proper methods of administering funds, including the enforcement of any obligations imposed by law for carrying out each program and correcting any deficiencies in program operations that may be identified through audits, monitoring, or evaluations;
- Will keep such records and provide such information to DPI as may be reasonably required for fiscal audit and program evaluation consistent with the responsibilities of DPI;
- Will cooperate in carrying out any evaluation of the program conducted by or for DPI, the U.S. Department of Education, or other federal officials;
- Maintained fiscal effort by expending the same total or per capita amount from either of the following sources as the LEA spent for that purpose from the same source in the preceding year: source of funds may be either local funds only or the combination of State and local funds;
- Will only use amounts provided under Part B of the Act to pay the excess cost of providing special education and related services to children with disabilities. See Appendix A to Part 300 - Excess Cost Calculation.

The authorized representative of the above-named LEA certifies that he/she has read and understands the assurances contained in this document and that the LEA complies with these assurances.

Authorized Representative's Name

Dorothy Martinson

Authorized Representative's Title

Director of Student Services

Date

08/08/2016