

DKBB--RESIGNATION (Recommended)

Professional employees who for any reason intend to resign or who intend to retire are encouraged to indicate their plans in writing as soon as possible. Generally, resignations become effective at the end of the school year in which they are submitted. Letters of resignation are to be submitted to the Superintendent. The School Board delegates to the Superintendent the responsibility to accept employee resignations. Once a resignation has been accepted, the Superintendent must notify the School Board of acceptance at the next regular meeting. The Superintendent can defer to the Board the decision to accept or reject an employee resignation.

Resignations during the school year must be considered on an individual basis. If the services of a well-qualified replacement can be obtained, the teacher may be released from his/her contract based upon the needs of the District. ~~and either of the following conditions:~~

- ~~1. For reasons of personal health where a physician's statement supports the request.~~
- ~~2. If serious illness or death in the immediate family requires the teacher's presence at home for an extended period of time.~~

The Superintendent may, in his/her sole discretion, grant the employee release from his/her contract for other reasons. Any teacher who fails to fulfill a teaching contract with the District without appropriate release may be reported to the Education Standards and Practices Board (ESPB).

End of Dickinson Policy DKBB Adopted: 01/10/11