



## **Budget Committee Meeting Minutes**

### **May 21, 2015; 8:00 a.m.**

### **Central Administration Office – Board Room**

Present: Board Member Leslie Ross, Board Vice-president Jason Hanson, Superintendent Douglas Sullivan, and Assistant Superintendent Vince Reep. Others present: Mrs. Twila Petersen and Ms. Abby Kessler from the Dickinson Press.

**Called to Order** – The meeting was called to order at 8:00 a.m. by Chair Leslie Ross.

**Additions/Deletions to Agenda Items** – There were no additions or deletions to the agenda.

#### **Old Business**

**Teacher on Special Assignment/Building Administrator Support** – Mr. Reep reported that Dr. Lewton is working on finalizing a description of the duties and expectations of the position. He added the administration is requesting permission to move forward. The job would need to be posted and then the hiring committee could select the person that best fits the position. From a financial standpoint, Mr. Reep said he has cleaned up the state funding and he felt it would be feasible and within the budget. If this committee would approve it then a request to create the position would go before the board for approval. Ms. Ross was in favor of the position if it will allow the current administration at Hagen to get back to the fundamentals of their administrative obligations. She noted it is going to be a busy few years, especially planning the new middle school. Ms. Ross inquired what the recommended student enrollment ceiling before another building administrator is recommended. Dr. Sullivan responded 450 students. There was discussion regarding administrators within the District and those already eligible for retirement.

**Discussion of Elementary School and Baker Tool Property** – Mr. Reep reported the property is not on the market so administrators will keep checking to see when it is listed with the understanding that it is a property that the District is interested in. Dr. Sullivan explained the transportation department is growing. This property is strategically located to provide additional expansion. Administrators will continue to watch for the property to be marketed or put up for public auction. Mr. Hanson suggested getting an approval from the Board on how high to go if it is sold through an auction. The escrow money would need to be put down right away. Ms. Ross inquired how it could be approved by the Board without divulging the amount. Ms. Ross suggested checking into the legalities of a possible special board meeting going into executive session. Mr. Hanson inquired if it would be possible to hire a commercial appraiser to review the property. The appraisal could cost a few thousand dollars. Dr. Sullivan said the administrators would contact the school board association for some advice on how to proceed.

**Elementary School** – Dr. Sullivan said the administrators continue to look for sites for a new elementary school. This week they will attempt to have a conversation with a developer on land west of Sundance Village.

**Middle School Update** – Superintendent Sullivan and Assistant Superintendent Reep spent a couple of days last week meeting with engineers and architects to go over the line items for the middle school and to trim off approximately \$3 million in construction costs without compromising the design. The construction costs are high at \$331 a square foot. The drawings are still in the

schematic design. The first bid package for moving dirt is June 19. The process is slower than anticipated. When the soil borings came in a coal vein was found. There are additional borings being done. There is a 26' variance on the land elevation in case some of the dirt would need to be moved.

**New Business** – There was no new business for discussion.

**Other** – There were no other topics for discussion.

**Adjournment** – At 8:25 a.m., Mr. Hanson moved to adjourn. Ms. Ross seconded the motion. The meeting adjourned at 8:25 a.m.

Minutes provided by Twila Petersen.