

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

June 20, 2016; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on June 20, 2016, at the Central Administration Office. Board members present were: President Sarah Ricks, Vice president Kris Fehr, Mrs. Tanya Rude, Mrs. Leslie Ross and Mr. Brent Seaks (via conference call). Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Shawn Leiss, Dr. Becky Pitkin, Mr. Jay Hepperle, and Mrs. Dorothy Martinson.

Others present: Mrs. Kim Schwartz, Mr. Keith Fernsler, Ms. Naomi Thorson, Mrs. Beth Grandell, Ms. Fern Pokorny and Mrs. Twila Petersen.

Call to Order - Board President Ricks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda – Mrs. Rude moved to add Average Daily Membership (ADM) Report to the agenda under Business Topics as item ‘e’. Mrs. Fehr seconded the motion. There was no discussion on the motion. Assuming a roll call vote the motion carried unanimously.

Consent Agenda - Mrs. Fehr moved to approve the revised agenda including the consent agenda consisting of the minutes from the May 9 regular board meeting and workshop; the May 16, 23rd and 27th special board meetings; the bills for June 2016; the financial reports for June 2016; the pledged assets report for June 2016; the personnel reports; the student/staff recognitions; a tuition waiver agreement for two children of JoAnn Haverluk from Dickinson to South Heart, a tuition waiver for two children of Katie Brock from Dickinson to South Heart, and a tuition waiver for a child of Amy Peterson from Dickinson to South Heart, as presented. Mrs. Ross seconded the motion. Assuming a roll call vote the motion carried unanimously.

Superintendent’s Report – Superintendent Sullivan reported on the following topics. No action was requested.

- a. **Elementary Principal Interviews** - Jefferson Elementary Principal Dr. Becky Pitkin has requested to be released from her contract for the upcoming school year. Principal interviews are scheduled for this week Wednesday. There are two Board representatives who will sit in on the interviews.
- b. **New Board Member Orientation** - When a time can be coordinated there will be an orientation for the two new school board members.
- c. **First Grade Lincoln Students** - There was a first grade teacher opening at Lincoln Elementary. The District will be collapsing that grade level. There are currently 21 kindergarten students at Lincoln who live in a different attendance area. The District will communicate with those parents and request 16 volunteers to move their children out of Lincoln elementary into another elementary school. Vice president Fehr inquired if the other elementary buildings would be able to accommodate the additional students. Superintendent Sullivan responded the classroom sizes would still be within the Board recommended 21 students.

Business Topics

Adult Learning Center (ALC) Update – Mrs. Beth Grandell, Coordinator for the Adult Learning Center, addressed the Board. Available under Supporting Documents is a copy of her annual report. Mrs. Grandell said the ALC had a good year and ended the year satisfying some of its goals. One goal set by the ALC staff was community outreach. The staff wanted to share with the community the services offered by the ALC. They also wanted to help the English Language Learners integrate into the community. Another goal was to teach the importance of civic duty to the community. The target group was the younger students working towards their GED. The ALC amended the curriculum with a focus on social studies and United States civics. The curriculum also taught the privileges of freedom with some fun activities including meeting a couple of veterans. The final goal was to transition from the Work Force Innovation (WIA) to Work Force Innovation Opportunity Act (WIOA). This focuses on career pathways with building relationships with job service and vocational rehabilitation. The ALC served 283 individuals this year. There were 32 total graduates which is double the number of graduates from last year. There were seven students that received their citizenship. The Dickinson ALC is proud to be one of two centers in the state to achieve Top 5 Status in all four portions for the GED. President Ricks said she was very moved at the ALC graduation she recently attended. The students were close knit and there were many individuals working together in many ways. This agenda item was informational only. No action was requested.

Dickinson Middle School Construction Update – Assistant Superintendent Vince Reep addressed the Board and provided information regarding the progress on the construction of the Dickinson Middle School. He reported most of the cement floors have been poured. A majority of the mechanical work is done in level 2 of zone A. The main roofing component is done in zones A, B, and the gymnasium. The water retention pond is working as it is filling up after the recent heavy rains. All the stairwells have been poured except for the grand stairs. The site utility work is 100% complete. The curb and gutter is proposed to be poured in August. This agenda item was informational only. No action was requested.

Canvass the School Board Member Election – NDCC 15.1-09-15 requires “On the sixth day after the election, the school board shall meet to canvass all election returns and shall declare the result of an election.” Candidates from the election had been invited to attend tonight’s board meeting. Results from the election for both Stark County and Dunn County combined for the four-year term: David W. Wilkie-2,422 votes, Brent Seaks-2,218 votes, and Sheila Getz-1,964 votes. Results from the election for both Stark County and Dunn County combined for the two-year term: Kimberly L. Schwartz-2,535 votes, Kris Fehr 1,413 votes. Action was required. Mrs. Rude moved to accept the 2016 election results as reported and to recognize that David W. Wilkie and Brent Seaks have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. She further moved to accept the 2016 results as reported and to recognize that Kimberly L. Schwartz had been elected to a two-year term on the Dickinson Public School District #1 Board of Education. Mrs. Ross seconded the motion. There was no discussion on the motion. A roll call vote was taken: ayes-Seaks, Fehr, Rude, Ross, Ricks; nays-none. The motion carried unanimously. Mrs. Schwartz was in the audience and would be taking her oath of office following the Board meeting. Mr. Wilkie and Mr. Seaks will take their oath of office in the near future.

Board Policy Revisions-First Reading – Board members directed administration to review policies to align protected statuses with policy AAC-Nondiscrimination and Anti-Harassment. Revisions have been made to policy CAAA-Superintendent Recruitment and Appointment and policy GAAD-Selection and Adoption of Instructional Materials. The revised policies are available on the website under Supporting Documents. The administrative recommendation was to revise policy CAAA and policy GAAD. Mrs.

Board Policy Revisions-First Reading (cont.)

Ross moved to accept the first reading approval of revised board policies CAAA-Superintendent Recruitment and Appointment and GAAD-Selection and Adoption of Instructional Materials, as presented. Mrs. Rude seconded the motion. Vice president Fehr and President Ricks thanked the administration for researching the policies and the language proposed for the policies. A roll call vote was taken on the motion: ayes-Fehr, Ross, Seaks, Rude, Ricks; nays-none. The motion carried unanimously.

Average Daily Membership (ADM) Report– Assistant Superintendent Reep addressed the Board and briefly discussed the Average Daily Membership report posted on the website under Supporting Documents. It is required to be submitted by June 30. Once submitted there will be comparisons to make sure a child is not claimed by two different school districts. Mr. Reep compared the report to the November 2015 report and noted there were an additional 13 students. This agenda item was informational only. No action was requested.

Other – Mrs. Fehr thanked the voters for providing her the opportunity to serve the students in the district. She noted the highlight of being on the Board was attending all the three annual graduations for the past 15 years. She added she was happy to see the interest in the candidates in serving on the Board. She has confidence in the new members and congratulated the newly elected members. Mrs. Ross concurred with Mrs. Fehr and said it was important and encouraging to see so many interested individuals running for the school board. Serving the public is important. This provides an opportunity for others that are passionate to have the opportunity to serve the students in the school district. She apologized for not being able to attend events during the month of May due to the loss of her father. She will be keeping track of what happens on the school board and looking forward to seeing the new board members and how they will lead in the future. Mrs. Ross and Mrs. Fehr thanked the teachers, staff, administrators, and other school board members. Mrs. Rude thanked the two board members for their guidance over the years and noted they are an asset to the school district by dedicating their time and service to the students of Dickinson Public Schools. President Ricks acknowledged there was a lot of years of experience the District would be losing. She thanked Mrs. Fehr and Mrs. Ross for helping her answer all the numerous questions she has had. Mr. Seaks said he has thoroughly enjoyed working with Mrs. Fehr and Mrs. Ross during his brief time on the school board. He thanked them for their hard work and dedication.

Adjournment – At 5:29 Mrs. Ross moved to adjourn. Mrs. Fehr seconded the motion. Assuming a roll call vote the motion carried unanimously. The meeting adjourned at 5:29 p.m.

Sarah Ricks, Board President

Vince Reep, Business Manager

Twila Petersen, Secretary