

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

January 9, 2006; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on January 9, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Eileen Rowe, Lois Myran, Dorothy Martinson, Becky Meduna, Sherry Libis, Ron Dockter, Perry Braunagel, Calvin Dean and Henry Mack. Others present were: Karen Heidt, Lew Moorman, Sandy Bertelsen and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the December 12, 2005, regular meeting; December 13, 2005, special meeting; bills for January 2006; financial report for January 2006; the pledged assets report for January 2006; the resignations of Diane Erickson, paraprofessional, Jefferson; Kyla Farenbruck, playground supervisor, Jefferson; Ryne Henderson, playground supervisor, Jefferson; Regina Schubert, paraprofessional, Dickinson High School; Jessica Wentz, playground supervisor, Jefferson; and the hires of Pat Grantier, RESP Educational Facilitator/Grant Manager, Central Office; and Justin Hoag, custodian, Dickinson High School; and the tuition waiver agreement for Alec Dinius Roll to Richardton Taylor.

Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report** -The superintendent reported on the following topic:

- 1) Policy revisions and administrative regulations-The administration will present policy revisions and administrative regulations related to the disposal of obsolete property (equipment), internal control and the use of school property (loaning equipment) and student records at the February meeting.

**SPICE Update** – Superintendent Koppelman gave an update on the SPICE network. Current operations and future plans were discussed. Five schools are currently using the SPICE network. They are trying to add more schools and add more classes. This item was informational only. No action was requested.

**RESP Update** - Superintendent Koppelman and Lois Myran reported on the activities of the Roughrider Education Services Program (RESP). The main emphasis was the administrative and student services being provided by the Joint Powers Agreement group. Myran's report included RESP committee formation; distance learning; Pat Grantier was recently hired as an educational facilitator; long term professional development plan; professional development report; inservice plans; curriculum mapping and leadership teams; brain based

**RESP Update cont.**

learning opportunities; school improvement leadership teams; school study groups; technology proposals; grade level and content level meetings; and needs assessment. This item was informational only. No action was requested.

**Destruction of Old School Records** - NDCC 21-06-05 and 21-06-06 describe the procedure for retention and destruction of school district documents. Vince Reep, business manager, recommended that the fiscal year 1996-1997 Title I records, the fiscal year 1996-1999 job interview records and the fiscal year 1999-2000 accounts payable records and checks, adjusted journal entries, grant reports and bank reconciliation reports be destroyed. All other records from the fiscal year 2000-2001 to the present will be retained. Swenson moved to authorize the business manager to destroy the records presented in accordance with North Dakota Century Code 21-06-05 and 21-06-06 by depositing them in the local landfill. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment Applications** – Fehr moved to approve the request for Shelby and Eric Arntson to attend school in the Killdeer Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously. Since they moved they are eligible to file for open enrollment.

**NCA Update** - Becky Meduna updated the Board on the District's progress regarding North Central Accreditation (NCA). We are using the District accreditation model which is new to the state. Dickinson is on the leading edge for NCA in North Dakota. Meduna serves on the state and national NCA committee. This cycle is expected to be completed the fall of 2008. School improvement is ongoing and continuous. This item was informational only. No action was requested.

**Buildings and Grounds Update** - Vince Reep updated the Board regarding the District's current building projects and performance contracting. He also reported on the plans to air condition Hagen Junior High. We currently have \$184,000 in the special projects account. Recent projects included the Lincoln remodeling project and DHS family consumer science room which will be completed next summer. Oil royalty money, which is partially directed to capital projects, is down. Performance contracting is 99% completed. Reep reviewed an energy comparison report. They are receiving quotes from two engineering firms to look at finishing the air conditioning project at Hagen. No action was requested. This item was informational only.

**2006-07 School Calendar Revision**-The original 2006-07 school calendar was approved in April of 2005. The legislature passed a law after the calendar was approved regarding NDEA days. School districts cannot have school on the NDEA days but they can schedule two additional days for professional development. The recommendation was to schedule the inservice days on August 21 & 22, 2006, and January 15 & 16, 2007. Input was received from the

**2006-07 School Calendar Revision cont.**

calendar committee and administrators. Coordination with DSU, SPICE and RESP schools was considered in producing a final recommendation. The administrative recommendation was to approve the revised 2006-07 school calendar with a start date of August 23 and the last day of school scheduled May 23 with graduation on Sunday, May 27. Action was requested. Swenson moved to approve the 2006-07 revised school calendar with a start date of August 23, 2006, and the last day of school May 23, 2007, and graduation scheduled Sunday, May 27, 2007, as presented. Krieg seconded the motion. The motion carried unanimously.

**Other**

**Superintendent Search Update** – Jon Martinson from the North Dakota School Boards Association gave an update on the superintendent search. His update included the proposed timeline, the brochure, etc. He reviewed information from the input meetings held on January 4 with the stakeholders regarding what skills, qualities and characteristics they would like to see in the next superintendent. They have received two applications thus far (Vince Reep and Hi Schlieve). The application deadline is February 10. Martinson will review the applications and do reference checks. He will bring a short list of three to four candidates to the February 27 school board meeting that he recommends to interview. The school board will have an opportunity to review all of the files at the meeting and decide which candidates to interview. They plan to hold interviews between March 1-10. The schedule for interviewing candidates was discussed. The tentative plan for interviewing candidates includes:

- |                       |   |
|-----------------------|---|
| 10 a.m.               | Candidate meets at the Central Office   |
| 10:30 a.m.-11:30 a.m. | Tour two elementary schools (showcase specific programs or areas in the building)       |
| 11:35 a.m.-12:15 p.m. | Lunch with DHS student council  |
| 12:15 p.m.-1 p.m.     | Tour DHS (showcase specific programs or areas)  |
| 1 p.m.                | Tour Southwest Community High School  |
| 1:30 p.m.-2 p.m.      | Meet with classified council at Central Office  |
| 2 p.m.-2:30 p.m.      | Meet with administrators at Central Office  |
| 2:30 p.m.-3 p.m.      | Tour Hagen and possibly another elementary school (showcase specific programs or areas) |
| 3:30 p.m.-4:15 p.m.   | Meet with teachers at Central Office  |
| 4:15 p.m.-5:15 p.m.   | Meet with community-Open House at Central Office  |
| 5:15 p.m.-6 p.m.      | Break   |
| 6 p.m.                | Dinner with school board  |
| 7:30 p.m.             | Formal interview  |

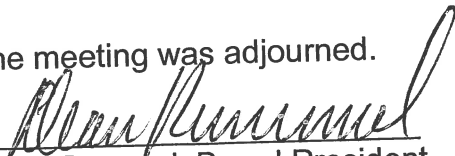
Board members will develop a schedule for the spouse if he/she comes. Martinson asked the school board to think about the compensation package. The salary will be based on the candidate, the years of experience, their educational level, etc. Ross and Rummel will work with Martinson on the interview questions.

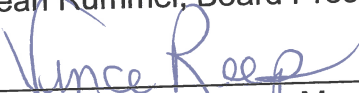
Dickinson Public Schools  
Regular Meeting


January 9, 2006; 5:00 p.m.  
Board Room, Central Office

At 7:30 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
\_\_\_\_\_  
Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

February 13, 2006; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on February 13, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Del Quigley, Henry Mack, Eileen Rowe, Lois Myran, Becky Meduna, Dorothy Martinson, Perry Braunagel, Ron Dockter and Calvin Dean. Others present were: Karen Heidt, Sandy Bertelsen, Lew Moorman, Len Lindbo and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the January 9, 2006, regular meeting; bills for February 2006; financial report for February 2006; the pledged assets report for February 2006; the resignations of Justin Hoag, DHS, custodian; Julie Peplinski, Lincoln, RASP supervisor; Bernadette Schwindt, DHS, library paraprofessional; Ryan Steinman, Lincoln, RASP supervisor; Vicki Stotz, Hagen, Title I paraprofessional; the resignations and early resignation notification of Lois Myran, Director of Instruction, District-wide, Dickinson Public Schools and RESP, effective June 30, 2006; James Becker, DHS, German teacher, effective May 25, 2006; Judith Koppelman, Hagen, Teacher for the Emotionally Disturbed, effective May 25, 2006; Gloria Bloom, Roosevelt, grade one teacher, effective May 25, 2006; Karin Ehli, Berg, grade one teacher, effective May 25, 2006; Diane Hausauer, Berg, grade three teacher, effective May 25, 2006; Linda Kjerstad, Lincoln, Learning Disabilities teacher, effective May 25, 2006; the hires of Reshell Bernatene, Berg, library paraprofessional; Lacey Dockter, Lincoln, RASP supervisor; Andrew Dosch, Jefferson, playground supervisor and RASP supervisor; Alexandra Dressler, Jefferson, playground supervisor; Jessica Emter, Lincoln, RASP tutoring teacher; Alex Gion, Lincoln, RASP supervisor; Anna Gunderson, Lincoln, RASP supervisor; Dustin Huber, Hagen, noon supervisor; Kimberly Jatton, Lincoln, RASP supervisor; Kelli Kessel, DHS, part time library paraprofessional; Chelsea Rathie, playground supervisor, Berg; Allyn (Lyndi) Thom, Hagen, Title I paraprofessional; Wendy Trappen, Hagen, noon supervisor; Altaira Jackson, Lincoln, paraprofessional; Peggy Klein, DHS, paraprofessional and the tuition waiver agreements for Kirsten Root from Richardton Taylor to Dickinson, Acacia Fossum from Dickinson to Richardton Taylor and Jessica Stephens from Belfield to Dickinson. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) Paperless Board meetings-The school board transition to paperless Board meetings is going well;
- 2) April Board meeting-We may need to move the April Board meeting because of schedule conflicts;

**Superintendent's Report cont.**

- 3) Air conditioning for Hagen Junior High-They hired an engineering firm to do an analysis of Hagen Junior High for air conditioning. It is more complex than originally thought and may be more expensive. They may need to use an alternate funding source other than the building fund and Energy Development Impact grant dollars;
- 4) P16 Task Force-Superintendent Koppelman gave an update on the P16 Task Force. The task force identified six priority issues. Their immediate concern is that some students leave high school and aren't ready for college or the work force. The skills needed for the workforce and voc. tech are similar to those needed for higher education;
- 5) Board member email addresses-The school district will use the email addresses for Board members that are listed in the Personnel Directory for contacting them for school business;
- 6) Highly qualified teachers-All of our teachers should be highly qualified by the deadline; and
- 7) Retired teachers/administrator-The school board recognized the teachers/administrator that are retiring. They represent 164 years of educational experience. The school district thanked them for their dedication to education and our students. They will be recognized at our Staff Retirement Recognition program in May. Superintendent Koppelman stated that they are approving some early retirements early this year so they can look for replacements. The early retirement incentive deadline is March 1. They may see additional early retirements at the March Board meeting. Teachers/administrators must be in the District for 15 years to qualify for early retirement.

**Dickinson High School Baseball Agreement**-The one year agreement with the Dickinson Public Schools and Dickinson Baseball Club, Inc. is due for renewal. The Memorandum of Understanding is similar to last year's agreement. There are no changes in the financial commitments for either Dickinson Baseball Club, Inc. or the school district. Action was requested.

Ross moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Baseball Club, Inc. for the 2005-2006 school year. Krieg seconded the motion. The motion carried unanimously.

**Extracurricular Cooperative Agreement with Mott/Regent in Baseball**-Mott/Regent requested to participate in baseball with the Dickinson Public Schools. Calvin Dean, District Activities Director, recommended approval of the agreement. Action was requested.

Fehr moved to approve the extracurricular coop agreement with Mott/Regent in baseball, as presented. Krieg seconded the motion. The motion carried unanimously.

**Early Retirement Incentive Applications**-Policy DBJA Early Retirement Incentive allows teachers and administrators that have been in the District 15 years or more to receive an incentive for early retirement if they meet the criteria. The deadline is March 1, 2006, and we may have more applications submitted. Vince Reep, business manager and personnel director, verified their eligibility. They brought these applications to the February Board meeting so they can open the positions and begin searching for their replacements.

**The following individuals submitted early retirement incentive applications:**

James Becker, German teacher, Dickinson High School, effective May 25, 2006

Lois Myran, Director of Instruction, District-wide, Dickinson Public Schools and RESP, effective June 30, 2006

Gloria Bloom, Roosevelt, grade one teacher, effective May 25, 2006

Karin Ehli, Berg, grade one teacher, effective May 25, 2006

Diane Hausauer, Berg, grade three teacher, effective May 25, 2006

Linda Kjerstad, Lincoln, Learning Disabilities teacher, effective May 25, 2006

Rummel thanked the individuals for their dedication to education and service to the District.

Swenson moved to approve the early retirement incentive applications for James Becker, Lois Myran, Gloria Bloom, Karin Ehli, Diane Hausauer and Linda Kjerstad and to accept their resignations. Krieg seconded the motion. The motion carried unanimously.

**IDEA Title VIB-Dorothy Martinson**-The North Dakota Department of Public Instruction requires assurance that IDEA will be met and the application for funds have been approved by the school board. Martinson distributed copies of the budget summary. She stated that there are three areas they must address: child identification (Child Find), comprehensive system of child development and family involvement (Family Education Enhancement Team).

Fehr moved to approve the application for IDEA Title VI B funds of \$655,889, as presented. Krieg seconded the motion. The motion carried unanimously.

**Administrative Bargaining Recognition Petition**-The administrators requested to meet formally with Superintendent Koppelman and the administrative bargaining Board members to engage in 2006-2007 contract discussions. Mr. Rummel and Mrs. Fehr previously volunteered to serve on the administrative negotiations committee.

1) **Identification of appropriate negotiating unit.**

Swenson moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2006-2007 contract. Krieg seconded the motion. The motion carried unanimously.

**Administrative Bargaining Recognition Petition cont.**

2) **Recognition of Representative Organization**

Swenson moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson administrative council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2006-2007 contract. Krieg seconded the motion. The motion carried unanimously.

**School Board Policies**

1) **Board Policy Revisions, Additions, Deletions-First Reading**

The committees started the policy review process. Sections A and Section C have been reviewed. Fehr served on the committee to review Section A and Krieg served on the committee to review section C. The committees recommended the revision of several policies, the adoption of new policies and the deletion of a policy. The administration recommended the adoption of a policy to address the use of school owned property (DADDA/IBEB/KAHD Use of School Owned Property). It corresponds with current practice but we need a written policy. They also recommended the adoption of a policy for the disposal of school district surplus property (Policy HGBB Disposal of School Equipment and Supplies). The District has a standard practice but needs to have a formal written policy. Discussion followed.

Fehr moved to table policy DADDA/IBEB/KAHD Use of School District Property and policy HGBB Disposal of School Equipment and Supplies until the March Board meeting.

Board members discussed policies containing nondiscrimination language (AAC Equal Employment and Educational Opportunities, CBB Superintendent Recruitment and Appointment and CDB Recruitment of Administrative Staff). Board members agreed that the language should be consistent on all of the policies and in our handbooks since it is a federal law. The consensus was to remove policies AAC, CBB and CDB to replace the nondiscrimination language with consistent language that meets state and federal law. Superintendent Koppelman will check with our attorney, Gary Thune, regarding the correct language. Action was requested.

Fehr moved to revise policy AAB Goals and Objectives, policy AACA/FBBC/DABAA Sexual Harassment, policy ABD/GFA School Year and Calendar, policy ABCA School Attendance Areas, policy ABCBB/FBDB Open Enrollment, policy ABDB/GBEO Summer School, policy CBDA Superintendent's Consulting Activities and to add policy AACD/FBBE/GBEDA Bilingual Instruction, policy AACE/FBBD Education of the Homeless, policy AACF/FBBF Migrant Students, policy GABCA Federal Title Programs Dispute Resolution and GAD/FDCAB/KBB Title I District Parental Involvement and to delete policy AAC-E for first reading approval, as presented. Krieg seconded the motion. The motion carried unanimously.



### **School Board Policies**

#### **Board Policy Revisions, Additions, Deletions-First Reading**

The North Dakota School Board Association will make the corrections after the Board approves them for first reading. They will post them on their web site after second reading approval. We will provide a link from our web site to the NDSBA web site. We plan to place a link on our web site to our regulations and exhibits.

- 2) **Wellness and Nutrition Policy**-Superintendent Koppelman will organize a committee consisting of parents, instructional staff, students, food service staff, school board member(s), administrators and the general public to draft a Wellness policy for the Dickinson Public School District. The group will use the RESP sample policy as a guide. Mitzi Swenson volunteered to serve on the committee. Members of the DHS nutrition committee may be asked to serve on the committee since they studied this area last year. The committee had a licensed registered dietician and a pediatrician. Physical activity is part of the policy. No Board action was required.

**K-12 Interactive Classroom Grant Application Approval**-Lincoln Elementary, Jefferson Elementary, Hagen Junior High and Dickinson High School are submitting a K-12 Interactive Classroom Grant Application to EduTech for eight 50" plasma high definition TV's, eight visual presenters, eight work stations and eight small form factor PC's plus money for contracted services. Heart River is also submitting a smaller grant. They may need approval at a future Board meeting. Action was requested.

Swenson moved to approve the submittal of the K-12 Interactive Classroom Grant Application, as presented. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment Applications**- Fehr moved to approve the open enrollment applications for Daniel Kessel to South Heart, Shari Hewson to New England, Dawson Schmeling to Killdeer, Leslie Miller to Richardton Taylor, Alec Roll to Richardton Taylor, Sophie Sandquist to Killdeer, Acacia Fossum to Richardton Taylor and Ray Smith to Richardton Taylor. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman stated that the Board will act on incoming open enrollment applications in March.

**State Mandated Planning**-The legislative planning mandate requires the school board to invite the public to participate in a planning process addressing the effects demographics might have on the school district in the ensuing three-year and five-year periods and to address the potential effects on academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization and District tax levies. The school district must then prepare a report, publish a notice in the official newspaper indicating that the report is available and make the report available upon request. The administration will meet with the staff in each building in February and March and schedule a public input meeting on Monday, April 17 at 7 p.m. following the Board meeting. A draft

**State Mandated Planning cont.**

copy of the information for the input meetings was distributed. Superintendent Koppelman requested input from the cabinet and the school board on the process. Board members requested that they discuss paying for club sports, that they rank the best option for full day kindergarten, include information on school funding so that parents can understand where the money comes from, where it is spent, the Foundation aid shortfall and how it impacts students and a comparison of similar sized schools in North Dakota. No action was requested.

**School Board Election**-The school board election will be held in conjunction with the city/county election and at the city/county polling sites in Dickinson and Gladstone. The city/county election is scheduled on Tuesday, June 13, 2006. They have four polling sites in Dickinson (Days Inn, Stark County Courthouse, Dickinson Armory and Break Forth Bible Church) and the FireHall in Gladstone. We will have a separate table at each polling place with our own election workers and separate ballots for the school board election. We will have two tables and sets of election workers at the Dickinson Armory. Dean Rummel, Mitzi Swenson and Morton Krieg's terms expire. Terms are four-year terms. The filing deadline is Monday, April 17, 2006, at 4 p.m.

The precincts for school board voting purposes are:

**Precinct A-Vote at Days Inn-Grand Dakota Lodge**

All voters living in the Dickinson city limits north of Interstate 94 vote at Days Inn, 532 15 St. W.

**Precinct B-Vote at the Dickinson Armory**

All voters living in the Dickinson city limits south of Interstate 94, west of Highway 22 and north of Broadway vote at the Dickinson Armory, 46 Museum Drive.

**Precinct C-Vote at the Dickinson Armory**

All voters living in the Dickinson City limits south of Interstate 94, east of Highway 22 and north of Broadway vote at the Dickinson Armory, 46 Museum Drive.

**Precinct D-Vote at the Break Forth Bible Church**

All voters living in the Dickinson city limits and south of Broadway vote at the Break Forth Bible Church, 600 Main Street.

**Precinct E-Vote at the Stark County Courthouse**

All rural voters living outside the Dickinson city limits, in the Dickinson Public School District and west of the old Gladstone and Garden Districts, vote at the Stark County Courthouse, 51 3<sup>rd</sup> St. E.

**Precinct F-Vote at the Gladstone Fire Hall**

All voters living in the old Gladstone and Garden Districts and the old Lefor school district vote at the Gladstone Fire Hall in Gladstone.

Action was requested.

Swenson moved to schedule the school board election, Tuesday, June 13, 2006, with the precinct boundaries as presented and with polling places at Days Inn-Grand Dakota Lodge, Dickinson Armory, Stark County Courthouse, Break Forth Bible Church and Gladstone Fire Hall and that the polls open at 8 a.m. and close at 7 p.m. Krieg seconded the motion. The motion carried unanimously.

**Superintendent Evaluation**-The second superintendent evaluation must be completed prior to March 15. Board members will rate the superintendent on the areas identified without prior comment by the superintendent. The three areas to be evaluated were identified as: Board relationship, general administration/financial management and community/public relations. Dean Rummel, Board president, will compile the information and present it to the Board at the March 14 meeting.

**Superintendent Search**-President Rummel gave an update on the Superintendent Search. The application deadline was February 10. Twelve people have submitted applications. They are: Dr. Craig Bangston, Leitchfield, KY; Dr. Jack Crippen, Willow Creek, CA; Charles Dunlop, Turtle Lake, WI; Joseph Hundebly, Pine Island, MN; Daniel Lantis, Bighorn, MT; Vincent Reep, Dickinson, ND; Hy Schlieve, Wahpeton, ND; Brian Duchscherer, Wishek, ND; Dr. Paul Stremick, Grafton, ND; Ed Slocum, New Town, ND; Allan Burgad, Northern Cass, ND; and Dr. Rocco Fuschetto, Alexandria, IN. Jon Martinson from McPherson and Jacobson will be doing reference checks, etc. and make a recommendation of three to four names they recommend to interview at the special Board meeting on Monday, February 27 at 4 p.m. At the February 27 Board meeting school board members will review the list and the superintendent applicant's files and decide which candidates to interview. Interviews are scheduled March 1-3 and March 6-10. Candidates will tour several of the schools in the District, meet with the classified council at 1:30 p.m., administrators at 2 p.m., teachers at 3:30 p.m. and meet with the community at an Open House at the Central Office at 4:15 p.m., followed by dinner with the school board at 6 p.m. and the formal interview at 7:30 p.m. The same schedule will be followed for each final superintendent candidate. The school board plans to announce the selection of a new superintendent at the March 14 school board meeting.

**Other**

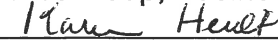
Fehr moved to schedule the April Board meeting on April 17 at 5 p.m. Ross seconded the motion. The motion carried unanimously.

At 6:44 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Special Meeting

February 27, 2006; 4:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on February 27, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Mitzi Swenson. Leslie Ross and Morty Krieg were absent. Administrators present were: Mickey Jordan, Perry Braunagel, Dorothy Martinson, Eileen Rowe, Henry Mack, Becky Meduna, Lois Myran and Tammy Praus. Others present were: Karen Heidt, Sandy Bertelsen, Lew Moormann, Jon Martinson (NDSBA), Marcia Olson and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

### **Superintendent Applicants**

- 1) **Receive the list of recommended applicants**-Jon Martinson from the North Dakota School Boards Association and McPherson and Jacobson and Marcia Olson presented a list of three superintendent applicants that they recommended be interviewed for the superintendent position. The list included: Allen Burgad, Argusville, ND; Brian Duchscherer, Wishek, ND; and Dr. Paul Stremick, Grafton, ND. The recommended candidates have previous superintendent experience, fit the community profile and the criteria established by the school board. Olson and Martinson reviewed background information for the three candidates.
- 2) **Review all applicants**-The school board reviewed the files of the recommended applicants. Discussion followed.
- 3) **Finalize the list of applicants to interview**-The school board members agreed by consensus to interview the recommended candidates: Allan Burgad; Brian Duchscherer; and Dr. Paul Stremick.
- 4) **Establish interview schedule (dates and times)**-Tentative interview dates are: Monday, March 6; Tuesday, March 7; Thursday, March 9; and Wednesday, March 8 (back up date). Martinson will contact the candidates and finalize the schedule.

**Interview schedule**

10 a.m.	Rummel will pick up the candidate at the hotel
10:30 a.m.-11:30 a.m.	Tour Lincoln & Jefferson schools
11:35 a.m.-12:15 p.m.	Lunch with DHS student council
12:15 p.m.-1 p.m.	Tour DHS
1 p.m.	Tour Southwest Community High School
1:30 p.m.-2 p.m.	Meet with classified council at Central Office
2 p.m.-2:30 p.m.	Meet with administrators at Central Office
2:30 p.m.-3 p.m.	Tour Hagen Jr. High
3:30 p.m.-4:15 p.m.	Meet with teachers at Hagen Jr. High
4:15 p.m.-5:15 p.m.	Meet with community-Open House at Central Office
5:15 p.m.-6 p.m.	Break
6 p.m.	Dinner with school board
7:30 p.m.	Formal interview at the Central Office

Date: Monday, March 6  
Date: Tuesday, March 7  
Date: Thursday, March 9

Dr. Paul Stremick  
Brian Duchscherer  
Allen Burgad

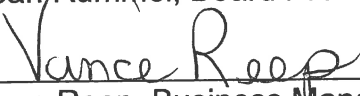
Feedback will be received from all groups through input forms that will be distributed at the meetings.

- 5) **Finalize interview process**-The school board reviewed final details. They plan to finalize the process in March and name the new superintendent.

At 5:18 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Meeting Minutes

Dickinson Public Schools  
Special Meeting

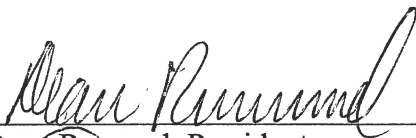
March 6, 2006; 7:30 p.m.  
Board Room, Central Office

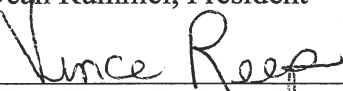
The Dickinson Public School Board held a special meeting on March 6, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Becky Meduna and Lois Myran. Others present were: Karen Heidt, Dr. Paul Stremick, Jan Fields, Sandy Bertelsen, Jerry Tuhy and Stefanie Briggs - Dickinson Press.

President Rummel called the meeting to order.

Dr. Paul Stremick, superintendent candidate, was interviewed.

At 9:05 p.m., Krieg moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary





## Approved School Board Meeting Minutes

Dickinson Public Schools  
Special Meeting

March 7, 2006; 7:30 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on March 7, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Lois Myran, Becky Meduna, Calvin Dean, Ron Dockter, Dorothy Martinson and Sherry Libis. Others present were: Karen Heidt, Brian Duchscherer, Sandy Bertelsen, Ginger Handcock, Jan Fields, Kaye Werremeyer and Stefanie Briggs - Dickinson Press.

President Rummel called the meeting to order.

### **Superintendent Candidate Interview-Brian Duchscherer**

Brian Duchscherer, superintendent candidate, was interviewed.

### **Discuss Superintendent Candidates and Determine Future Direction**

Board members reviewed the input forms from students, classified staff, administrators, teachers and community members. Discussion followed. Board members reviewed the superintendent's job description and the criteria established for the superintendent search.

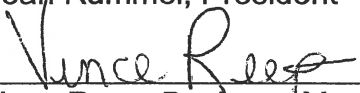
Swenson moved to take out the Phase V policy with McPherson & Jacobson for \$1,000. Krieg seconded the motion. The motion carried unanimously.


Swenson moved to offer the superintendent position to Dr. Paul Stremick and to authorize the Board president to negotiate a contract. Krieg seconded the motion. A roll call vote was taken. Aye-Krieg, Swenson, Fehr, Rummel. Naye-Ross. The motion passed four to one.

Ross's concern was not with Dr. Stremick but that they only interviewed two candidates. Swenson and Krieg will be unable to attend the March 14 school board meeting. They will call in to the Board meeting.

At 10:13 p.m., Krieg moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

March 14, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on March 14, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Leslie Ross. Mitzi Swenson joined the meeting by phone at 7 p.m. for agenda items XIV, XV and XVI. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Dorothy Martinson, Eileen Rowe, Mickey Jordan, Henry Mack, Calvin Dean, Ron Dockter, Perry Braunagel, Lois Myran, Tammy Praus and Becky Meduna. Others present were: Karen Heidt, Sandy Bertelsen and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the February 13, 2006, regular meeting; February 27, 2006, special meeting; bills for March 2006; financial report for March 2006; the pledged assets report for March 2006; the resignation of Sister Doreen King, Home Education Supervisor; the resignation and early resignation notification of Lucas Steier, Roosevelt, second grade teacher, effective May 25, 2006; the reduction in contract due to a reduction of a fourth grade classroom at Berg for Andrew Jangula, Berg, elementary music teacher from 80% to 73%; and Pam Reichert, Berg, physical education teacher, from 73.3% to 66.6%; and the tuition waiver agreements for Trevor and Tucker Nameniuk from Dickinson to Belfield. Ross seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- a. **Power School usage update**-There have been 26,720 parent contacts since last fall; 11,700 contacts by students; 1,300 student records accessed; the average per day parent contacts is 150 per day; average students contacts per day is 67; and 213 parents signed up for progress reports via email; and
- b. **Hagen Jr. High air conditioning and air quality**-A recent engineering analysis projects the cost to air condition Hagen Jr. High at \$500,000. They will meet with the engineering firm in the near future. The plan would include water source heat pumps in the ceiling. The administration will be looking at possible funding sources. They will talk to the budget committee about the project.

**Report on Kindergarten Registration and Enrollment Projections**-Vince

Reep reported on the kindergarten registration and enrollment projections. He is projecting 180 kindergarten students next fall. Reep is projecting 2,579 students next fall (59 fewer students than the fall of 2005) with 1,244 elementary students, 410 at Hagen Jr. High, 906 at Dickinson High School and 19 at Southwest Community High School. No action was requested. This item was informational only.

**Staffing for 2006-2007**-Superintendent Koppelman and Vince Reep reported on the 2006-2007 staffing plan. The administrative recommendation was to continue the reduction plan at Berg Elementary by eliminating one section of grade four. They have been reducing one grade level each year at Berg as the grade moves up. They will continue to adjust other positions, as needed. They are not recommending any other additional reductions at this time. Reep stated that a personnel update is included under Supporting Documents on the school district web site. The report shows the vacancies but there could be some transfers. They will advertise Mrs. Myran's position after they see what RESP is doing. The deadline for teachers to sign their contracts is March 30. Action was requested.

Ross moved to authorize the administration to implement the staffing plan, as presented. Fehr seconded the motion. The motion carried unanimously.

**2006-2007 Classified Employee Salary and Benefit Package**-Superintendent Koppelman recommended approval of an average 4% increase in wages for classified staff who have received a satisfactory performance evaluation. A copy of the 2006-07 Classified Salary and Benefit Package changes is posted under Supporting Documents on the school district web site. Other changes included: a category change for the administrative assistant for Student Services; the salary change (4% increase); and previous experience may be considered for payment on the salary scale beginning July 1, 2006. Up to five years of experience may be given at 4% per year calculated from the beginning salary. The Director of Personnel, in consultation with the superintendent, will make decisions of previous experience. Action was requested.

Fehr moved to approve the Classified Salary and Benefit Package with an effective date of July 1, 2006, and to authorize a 4% average wage increase for the 2006-2007 school year, as presented. Ross seconded the motion. The motion carried unanimously.

**Teaching American History Grant Approval-Lois Myran**-The school district is partnering with DSU, Roughrider Education Services Program (RESP) and the JPA from Jamestown and Valley City on a Teaching American History Grant. Lois Myran worked with Marty Odermann Gardner on writing the grant. The application is for \$499,997. Lois gave an overview of the grant. The grant goals are: to strengthen teacher content knowledge of American History and to develop curricular resources to support and expand our American History curriculum. The three themes of the project are: Vision of our Founding Fathers, Implications of the Louisiana Purchase and Intersection of Cultures. Dickinson Public Schools is the applicant Local Education Agency (LEA) and the fiscal agent for the Teaching American History Grant. They need documentation of school board approval for the grant. Action was requested.

Fehr moved to approve the submission of the Teaching American History Grant, as presented. Ross seconded the motion. The motion carried unanimously.

### **School Board Policies**

**Board Policy Revisions, Additions, Deletions-First Reading-** Board members discussed the proposed Board policy DADDA/IBEB/KAHD Use of School District Property and HGBB Disposal of Equipment and Supplies. The language in HGBB will be changed to "to the *District's appropriate fund.*" The intent of Board policy DADDA/IBEB/KAHD is "not to be for personal or financial gain." Board members requested a more restrictive policy. Superintendent Koppelman will look at revising the policy language with input from Board members.

Fehr moved to remove policy DADDA/IBEB/KAHD Use of School District Property from first reading. Ross seconded the motion. The motion carried unanimously.

Fehr moved to revise policy AAC Equal Employment and Educational Opportunities, policy BCAC Officers of the Board, policy BCB School Board Ethics, policy BCBB Compensation and Expenses for Board Members, policy BCCB New Member Orientation, policy BCD Board Member Vacancy, policy BCDA Board Member Resignation, policy BCDC Method of Filling Board Member Vacancy, policy BDA Types of Meetings, policy BDAA Executive Session, policy BDB/IEA School District Records, policy BDBA Minutes, policy BDC Board Meeting Agenda, policy BDD Board Meeting Procedures, policy BDF Public Participation at Board Meetings, policy BFB Procedure for Adopting Board Policy, policy BGA Superintendent Appointment and Authority, policy BHC School Attorney, policy BIBA/KAGAB Patron Complaints, policy CBB Superintendent: Recruitment and Appointment, policy CBBB Superintendent Evaluation, policy CDB Recruitment and Appointment of Administrative Staff and to add policy HGBB Disposal of School Equipment and Supplies and to delete policy BDFA Public Hearings, policy BEB/KADA Citizens' Advisory Committees, policy BEBA Composition of Advisory Committees, policy BFA Board Policy Development, policy BFC Suspension of Policy, policy BFD Policy Review and Revision, policy BGB Board Superintendent Relation, for first reading approval, as revised and presented. Ross seconded the motion. The motion carried unanimously.

**Board Policy Revisions, Additions, Deletions-Second Reading-**Ross moved to revise policy AAB Goals and Objectives, policy AACA/FBBC/DABAA Sexual Harassment, policy ABCA School Attendance Areas, policy ABCBB/FBDB Open Enrollment, policy ABD/GFA School Year and Calendar, policy ABDB/GBEO Summer School, policy CBDA Superintendent's Consulting Activities and to add policy AACD/FBBE/GBEDA Bilingual Instruction, policy AACE/FBBD Education of the Homeless, policy AACF/FBBF Migrant Students, policy FDCAB/GAD/ICBB Title I District Parental Involvement, policy GABCA Federal Title Programs Dispute Resolution and to delete AAC-E for second reading approval, as presented, with the suggested changes. Fehr seconded the motion. The motion carried unanimously.

The North Dakota School Board Association will make the corrections and post them on their web site after the Board approves them for second reading. We will provide a link from our web site to the NDSBA web site. Regulations and exhibits will not be included on the NDSBA web site because they do not require Board approval. We plan to place a link on our web site to our regulations and exhibits.

President Rummel thanked the groups for working on the policy revisions.

**Heart River K-6 Interactive Classroom Grant Application-Sherry Libis-** Heart River Elementary submitted a K-6 Interactive Classroom Grant Application to EduTech for a Smart Board with floor stand, projector, printer, lap top computer and training. The grant request was \$3,228 with Heart River matching 50% (total \$6,791). The grant was already approved for \$3,228. Action was requested to support the grant project.

Fehr moved to support the Heart River K-6 Interactive Classroom Grant Application, as presented. Ross seconded the motion. The motion carried unanimously.

**Open Enrollment Applications-** The administrative recommendation was to approve the applications. Action was requested.

Fehr moved to approve the open enrollment applications for Jessica Stephens, Alexa Hanna, Drew Ginther, Todd Ginther and Kayla Krance from Belfield to Dickinson and Kyleigh Bennett, Nicholas Kuntz and Erin Marschner from South Heart to Dickinson. Ross seconded the motion. The motion carried unanimously.

**Energy Development Impact Office (EDIO) Grant Application-** Superintendent Koppelman will be submitting a grant to the Energy Development Impact Office (EDIO) for air conditioning and air quality issues at Hagen Junior High for the amount of \$500,000. Action was requested to approve the submittal of the grant. Ross moved to approve the grant application to the Energy Development Impact Office in the amount of \$500,000 for air conditioning and air quality issues at Hagen Junior High. Fehr seconded the motion. The motion carried unanimously.

**Technology Update-** Vince Reep and Superintendent Koppelman reported on the status of the District's technology inventory and the financial effort needed to stay current. They reviewed the Macintosh to PC transition. The total cost to implement the essential work stations and student labs from Macs to PC's was projected at \$191,925. The cost to implement the final phase is \$80,957. Dickinson High School was not included in year one of the funding but will receive assistance in meeting their technology needs for 2006-07. No action was requested. Board input was requested. This item will be discussed with the budget committee.

**Mitzi Swenson joined the meeting by speaker phone at 7 p.m.**

**Superintendent Evaluation-** President Rummel reviewed the evaluations with Superintendent Koppelman. President Rummel reported that the three areas to be evaluated were identified as: Board relationship, general administration/financial management and community/public relations. He reported that all of the Board member's evaluations were satisfactory and that Board members were satisfied with Superintendent Koppelman's performance. The two choices on the evaluation form are satisfactory or unsatisfactory. Rummel stated that Board members rated Superintendent Koppelman as outstanding in all areas. President Rummel thanked Superintendent Koppelman

**Superintendent Evaluation cont.**

for his leadership and outstanding service and for all that he has done for the Dickinson Public Schools. Superintendent Koppleman thanked the Board for their support. He said that it was a team approach with the administrators and staff all working together. In his letter of resignation he wrote that "*being the superintendent of the Dickinson Public Schools was a high point in his career of 28 years in education.*" Koppelman stated that it was a great school district and community and he wished the next superintendent great success.

**Superintendent Contract**-President Rummel reported on the superintendent contract negotiations with Dr. Paul Stremick. He negotiated a three-year contract. Dr. Stremick is excited to come to Dickinson. The contract will be effective from July 1, 2006, to June 30, 2009. The contract refers to the superintendent's job description.

Fehr moved to approve a three-year contract with Dr. Paul Stremick for the position of superintendent of the Dickinson Public Schools with a salary of \$110,000 the first year, \$115,000 the second year and \$120,000 the third year plus benefits, as presented. Additionally, the District will contribute \$12,000 each year payable in 12 equal installments for the duration of his contract to a 403 (b) plan, as identified by the superintendent. Ross seconded the motion. The motion carried unanimously.

**Other**

Swenson recognized Superintendent Koppelman's final evaluation. She said that he has done an outstanding job throughout his tenure in Dickinson. Board members concurred.

At 7:07 p.m., Ross moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary





## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

April 17, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on April 17, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Mitzi Swenson and Morty Krieg. Administrators present were: Superintendent Koppelman, Dorothy Martinson, Eileen Rowe, Becky Meduna, Sherry Libis, Henry Mack, Del Quigley, Tammy Praus and Mickey Jordan. Others present were: Karen Heidt, Dr. Lew Moormann, Sandy Bertelsen and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the March 6, 2006, special meeting; March 7, 2006, special meeting; March 14, 2006, regular meeting; bills for April 2006; financial report for April 2006; the pledged assets report for April 2006; the resignations of Christy Beck, social studies teacher, DHS; Leigh Carter, 40% Gifted and Talented teacher, District-wide; Elizabeth Rasmussen, 40% art instructor, District-wide; Susan Rummel, teacher, ECC; Shawn Sudduth, instrumental music teacher, DHS; Susan Becker, bus driver; Lacey Dockter, supervisor, RASP; and Travis Anderson, science teacher, Hagen; the resignations and early resignation notification of Norma Auer, paraprofessional, Heart River, effective May 24, 2006; Lorraine Bren, custodian, Lincoln, effective June 30, 2006; Robert Bren, custodian, Jefferson, effective June 30, 2006; Jeannie Roshau, Head cook, Lincoln, effective May 24, 2006; Marlo Volk, assistant cook, DHS, effective May 24, 2006; and Jean Wanner, kitchen helper/AccuScan, Hagen, effective May 24, 2006; the hires of Paige Jordan, science teacher, DHS; Dr. Paul Stremick, superintendent, Dickinson Public Schools; and Michele Werchau, learning disabilities instructor, Lincoln; and the tuition waiver agreement for Drake Myran-Wilson from Richardton Taylor to Dickinson, as revised. Krieg seconded the motion. The motion carried unanimously.

Swenson distributed food products that she purchased at the Dickinson High School Midget Market. She stated that they have made some improvements since last year.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) **Early release dates for professional development waiver**-The request for early dismissal for professional development was approved by DPI. Students will be released on Wednesday, September 20, 2006; Wednesday, November 1, 2006; Wednesday, January 31, 2007; and Wednesday, April 4, 2007, at 1:30 p.m. Teachers will participate in professional development after 1:30 p.m. on those days. A copy of the revised school calendar will be posted on the school district web site and in the student handbooks;

**Superintendent's Report cont.**

- 2) School board policy for loaning equipment-Superintendent Koppelman asked for direction on rewriting the proposed policy. The policy committee reviewing Section D Personnel will be asked to help rewrite the policy for consideration. He asked Board members for clarification. Board members agreed that they are not in favor of loaning out equipment unless it is to political subdivisions (city and county) or nonprofits. They do not want school equipment to be used by school district employees and school district personnel for personal gain;
- 3) P-16 update-The committee's main focus has been increasing the rigor in the curriculum. Possible ideas they are studying are: increasing graduation requirements; ACT testing for all students; requiring four years of math and science with courses taken every year; and diplomas that meet requirements for college and work. The skills needed for the work world are similar to the skills needed for higher education. Some of the recommendations may be forwarded to the legislature for possible action and funding. They need to factor in kids with special needs into the plan. The information is posted on the university system web site at [www.ndus.nodak.edu](http://www.ndus.nodak.edu). President Rummel thanked Superintendent Koppelman for serving on the committee;
- 4) Hagen air conditioning project-They will be advertising for a contractor next fall so that the contractor can order materials and schedule the job the summer of 2007 if a funding package is available. There is not enough time to do the project this summer; and
- 5) Strategic plan-A cross section of administrators, teachers, students, parents, DSU representatives and community members met to update the school district's Strategic Planning document. They are currently working on a final draft. Objectives, a timeline and who is responsible for specific duties will be added to the plan. Additional committees and task forces will be formed to carry out the objectives. The plan will be brought to the school board for approval when it is ready.

**2006-2007 Staffing Update** – Vince Reep updated the Board on staffing for 2006-2007. They are moving forward with interviews for job openings. Openings are posted on the Human Resource page of our web site. A staffing update is posted under School Board Supporting Documents under Personnel reports (06-07 changes). Foreign language, the 40% gifted and talented teacher, 40% art teacher and instrumental music at DHS may be hard to fill. President Rummel assigns the Board representatives for the hiring committees. Rummel suggested that personnel give a report on how many people leave, where they are going and why they resigned.

**Major Summer Building Projects**-Vince Reep and Superintendent Koppelman reported on the major building and grounds projects scheduled for this summer. They are planning to do \$207,000 of major summer building projects. Larger projects include: part of the roof at Heart River, carpet projects in several schools, walking trail at Lincoln (partially funded by a grant), new tile in football field, plumbing repairs at Hagen, girls shower room at Hagen, new bathrooms

**Major Summer Building Projects cont.**

new doors at DHS, black top at Roosevelt, shower heads in DHS locker rooms, over haul the chiller system on the roof at DHS and paint the west side of the vocational building. Superintendent Koppelman reported that a representative from the North Dakota Insurance Reserve risk management program looked at our playgrounds and the bleachers at Dickinson High School at our request. He will be preparing a report. If there are liability risks we will need to address them. Surveillance cameras at DHS were another project on the list. This item was informational only. No action was requested.

**School Board Policies**

**Board Policy Revisions, Additions, Deletions-Second Reading**

Fehr moved to revise policy AAC Equal Employment and Educational Opportunities, policy BCAC Officers of the Board, policy BCB School Board Ethics, policy BCBB Compensation and Expenses for Board Members, policy BCCB New Member Orientation, policy BCD Board Member Vacancy, policy BCDA Board Member Resignation, policy BCDC Method of Filling Board Member Vacancy, policy BDA Types of Meetings, policy BDAA Executive Session, policy BDB/IEA School District Records, policy BDBA Minutes, policy BDC Board Meeting Agenda, policy BDD Board Meeting Procedures, policy BDF Public Participation at Board Meetings, policy BFB Procedure for Adopting Board Policy, policy BGA Superintendent Appointment and Authority, policy BHC School Attorney, policy BIBA/KAGAB Patron Complaints, policy CBB Superintendent: Recruitment and Appointment, policy CBBB Superintendent Evaluation, policy CDB Recruitment and Appointment of Administrative Staff, and to add policy policy HGBB Disposal of School Equipment and Supplies and to delete policy BDFA Public Hearings, policy BEB/KADA Citizens' Advisory Committees, policy BEBA Composition of Advisory Committees, policy BFA Board Policy Development, policy BFC Suspension of Policy, policy BFD Policy Review and Revision, policy BGB Board Superintendent Relation for second reading approval, as presented. Krieg seconded the motion. The motion carried unanimously.

**State Assessment Report**-Henry Mack reported on the Dickinson Public School District's North Dakota State Assessment results. We do not have the AYP determination yet for the schools and the District. The report contained the percentage of students achieving proficiency. See Supporting Documents on the school board web site. This item was informational only. No action was requested.

**Summer Pre-Kindergarten Session**-Del Quigley reviewed a proposal for a three-week summer pre-kindergarten session for approximately 30 at-risk students. The funding would be provided by fees collected from the summer daycare program. The cost of the program was estimated at \$9,000. Quigley shared additional details and answered questions. The program involves early

**Summer Pre-Kindergarten Session cont.**

intervention for at risk students coming into kindergarten. The program would begin in July and would last three weeks. They plan to hire two licensed teachers and four paraprofessionals. The children would be identified by the Early Childhood Center through their screening programs. The administrative recommendation was to approve the program. Action was requested.

Fehr moved to approve the summer pre-kindergarten program, as presented. Krieg seconded the motion. The motion carried unanimously.

**Budget Update-**Vince Reep and Superintendent Koppelman updated the Board on the 05-06 budget and 06-07 budget planning. Mitzi Swenson and Leslie Ross are the Board members on the committee. Revenue projections for 05-06 may exceed earlier projections largely due to higher interest rates. Expenditures for heating and motor fuel are expected to be about \$41,000 over budget. Federal programs have been cut by about \$125,000 for 06-07. Professional development took a big hit. They expect to bring a 06-07 budget draft to the July Board meeting and request final approval in August. The item was informational only. No action was requested.

Krieg left the meeting at 6:25 p.m.

**Dickinson Public Schools Website Review-**Sandy Bertelsen demonstrated the improvements made on the District web page. Efforts have been made to keep the web site information current and updated. School newsletters have been added. A link to the Board policies will be added in the future. The negotiated agreement and classified salary and benefit package were added to the Human Resource web site along with a link to the web based teacher assessment. A library K12 web page was added. Staff may log into the District web site to retrieve email and messages and check their calendars through an exchange server when they are out of town or at home. Our District web site had 386 hits today and 4,016 this month. Building staff are currently being trained to add building information to their web site using Contribute software. Several schools have added student work to their web site. President Rummel complimented Sandy Bertelsen and the schools on a job well done! The item was informational only. No action was requested.

**Roughrider Education Services Program (RESP) Update and Web Site-**

Sandy Bertelsen demonstrated the RESP/JPA web site. Nine statewide JPA's post their information on a common web site and share information. Some of the information includes: directory information, committee information, administrative services, student services, projects they work on cooperatively, curriculum mapping, data analysis and initiatives, DPI informational opportunities sponsored by RESP, grant writing, school improvement plans, common elementary curriculum maps and links, distance learning, English language learner plan, wellness plan template for each school district to customize, RESP newsletter, resources, bylaws, JPA agreements, strategic plan, etc. Sandy Bertelsen maintains the RESP web site. The item was informational only. No action was requested.

**Report on National School Board Association Convention-** Mitzi Swenson's report from the National School Board Association Convention is posted under Supporting Documents on the school board web site. Leslie Ross will be preparing her report and sending it out soon. Ross and Swenson thanked the school district for allowing them to attend.

**Other**

At 7 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

The meeting was adjourned.

*Dean Rummel*

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Dean Rummel, Board President

*Vince Reep*

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Vince Reep, Business Manager

*Karen Heidt*

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Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

May 8, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on May 8, 2006, at the Central Administration Office. Board members present were: Kris Fehr, Leslie Ross, Mitzi Swenson and Morty Krieg. Dean Rummel was absent. Administrators present were: Superintendent Koppelman, Ron Dockter, Perry Braunagel, Henry Mack, Sherry Libis, Becky Meduna, Del Quigley, Dorothy Martinson and Calvin Dean. Others present were: Karen Heidt, Sandy Bertelsen and Stefanie Briggs -Dickinson Press.

Vice president Swenson called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the April 17, 2006, regular meeting; bills for May 2006; financial report for May 2006; the pledged assets report for May 2006; the resignations/terminations of Andrew Dosch, playground supervisor/RASP, Roosevelt; Alexandra Dressler, playground supervisor, Jefferson; Jeremy Kruse, technology specialist, Districtwide; Michael Schneider, custodian, Hagen; and Lyndi (Allyn) Thom, Title I paraprofessional, Hagen; the hires of Marissa Armstrong, grade six teacher, Berg; Sara Berglund, grade two teacher, Roosevelt; Jessica Billadeau, social studies teacher, Hagen/SWCHS; James Fahy, social studies teacher, DHS; Dennis Morris, earth science teacher, Hagen; Barb Nelson, 50% German teacher, DHS; Robin Pedersen, grade one teacher, Roosevelt; Dustin Polly, custodian, Hagen; and Johanna Njos, elementary art/elementary gifted & talented program, District wide, as revised. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) Emergency Services Task Force-Superintendent Koppelman has been attending Emergency Services Task Force meetings to help prepare for the avian (bird) flu pandemic. Local and state agencies have been working together. Sherry Adams from the Southwest District Health Unit will be talking to school district staff during the Back to School Inservice. Some of our schools may be used for emergency shelters, etc., if needed; and
- 2) School board policy review-We are moving forward with reviewing our Board policy book. We hope to have a hard copy of the Board policies and also have them posted on the North Dakota School Board Association web site after second reading approval.

**2006-2007 Staffing Update** – Vince Reep updated the Board on staffing for 2006-2007. We have three licensed positions left to fill (instrumental music at DHS, instructor at ECC and Home Bound education instructor.) They will be interviewing candidates in the next few weeks. They still have coaching

**2006-2007 Staffing Update cont.**

openings and classified staff openings. They are waiting to see what happens with RESP in terms of curriculum and professional development. We may need to hire a .50 FTE for curriculum/professional development.

**Board Policy Revisions, Additions, Deletions-First Reading-Discussion**

followed and revisions to the policies were suggested.

Fehr moved to revise policy DABB/DCBA Physical Examinations, policy DABBA/DCBAA/ICBCB Drug and Alcohol Testing for Employees, policy DABD Drug Free Work Place, policy DADB Political Activities, policy DADE/FHCFA/KAFC/KAHC Tobacco Use in the Schools, policy DAE Personnel Records, policy DAFE Vacations-Classified Personnel, policy DAGC Military Leave, policy DAGJ Transfer of Leave, policy DAH/FF/IBD Safety, policy DAHB/FCAAA/JBFBB Significant Contagious Diseases, policy DAHD/IBDE Employee Right-to-Know Hazardous Substances, policy DBA Licensed Staff Positions, policy DBACA Determining the Necessity for Classroom Paraprofessionals, policy DBB Recruitment and Selection of Instructional Staff, policy DBBA Licensure, policy DBC Transfer & Reassignment, policy DBG Professional Growth, policy DBGA Professional Leave, policy DBI Resignation, policy DBK Substitute Teachers, policy DCB Recruitment and Hiring, policy DCBAA/DABBA/ICBCB Drug and Alcohol Testing for Employees and policy DCBB Overtime and Compensatory Time, as presented and revised. Krieg seconded the motion. The motion carried unanimously.

Krieg moved to delete policy DA General Personnel Policy Statement, policy DAA Personnel Goals and Objectives, policy DADF Alcohol and Drug Abuse Policy-Employee, policy DAEB Removal of Material from Personnel Files, policy DAF Payrolls, policy DAFB Salary Deductions, policy DAFC Fringe Benefits, policy DAFCA Hospitalization Insurance, policy DAGB Personal Leave, policy DAKA Staff Participation in Community Activities, policy DBAB Dual Assignment, policy DBAC Work Load/Scheduling, policy DBBB Teacher Contracts, policy DBBC Orientation, policy DBE Instructional Staff Extra Duty, policy DBFD/DCDA Positive Discipline, policy DBGB Professional Growth/Curriculum Development Committee, policy DBGG Educational Leave, policy DBHA/DCEB Employment Release Assistance Provided to Affected Personnel, policy DBIA Separation, policy DBM Student Teachers, policy DBO Adult Education Teachers, policy DC Support Staff Positions, policy DCA Classified Personnel Job Descriptions, policy DCC Classified Personnel Assignment and Transfer, policy DCD Supervision, Evaluation & Promotion, policy DCDA/DBFD Positive Discipline, policy DCE Separation, policy DCEA Retirement, policy DCDB/DBHA Employment Release Assistance Provided to Affected Personnel for first reading approval, as presented. Fehr seconded the motion. The motion carried unanimously.

Fehr moved to approve the addition of policy AAD Wellness Policy, policy DADDA/IBEB/KAHD Use of School District Owned Property, policy DAGF Leave Without Pay and policy DAHE/FFJ/FHCM/IBDG Violent and Aggressive Behavior, as revised and presented. Ross seconded the motion. The motion carried unanimously.



**Administrative Negotiated Agreement**-Dean Rummel and Kris Fehr, school board representatives and Becky Meduna, Perry Braunagel and Dorothy Martinson, administrative representatives for administrative negotiations, met with Vince Reep and Superintendent Koppelman. The committee recommended the following administrative agreement changes: a one-year contract ending June 30, 2007, and a salary schedule increase that would reflect a 4.5% increase on the base salary of the administrative schedule. A copy of the proposed administrative salary schedule is attached to the Supporting Documents on the school board web site.

Fehr moved to approve the administrative negotiated agreement with the Dickinson Public Schools administrators and to authorize a 4.5% overall increase in salary for the 2006-07 school year, as presented. Krieg seconded the motion. The motion carried unanimously.

**Student Handbooks**-Building principals reviewed the recommended changes in the 2006-2007 Student Handbooks. Summaries of the recommended changes for the elementary, Hagen Junior High, Dickinson High School and Southwest Community High School have been posted under Supporting Documents on the school board web site. Principals will update the mission statement/motto, FERPA and other standardized language in the handbooks and make sure they are current and consistent. Activity information will be consolidated into one area in the student handbooks. Participation fees at DHS were increased to \$50 per activity/maximum of \$125 per individual and \$30 fees at Hagen Junior High/maximum of \$75 per individual. Nonathletic activity groups may charge an activity fee for participation, if approved by the building principal and Activities Director. Other changes were made in the drug/alcohol/tobacco violation section.

Ross moved to approve the 2006-2007 elementary, Hagen Junior High, Dickinson High School and Southwest Community High School student handbooks, with the corrections, as presented. Krieg seconded the motion. The motion carried unanimously.

**Student Transfer and Withdrawal Information**- Vince Reep presented student transfer and withdrawal information for students K-12 as requested by the Board. A copy of his information is posted under Supporting Documents on the school board web site. He has tracked student migration since August of 2004. We have had several instate transfers from private schools, Belfield, New England and Killdeer. Several transfers came from Montana and Washington (+10). We had an inward migration of +31 kids. Many of the students that leave the District are placed out-of-District by social services or Juvenile Services (foster care, Home on the Range, etc.). We had 43 students placed in the last year. This item was informational only. No action was requested.

**Activities Director Report**- Calvin Dean, Activities Director, gave an update on the recent A.D. Advisory Committee meeting and current trends in high school activities. The NDHSA is requesting input regarding a three class system. This item was informational only. No action was requested.

**Strategic Plan/Mission Statement**-A representative group of educators, parents, board members, community persons and students participated in strategic planning for the school district. The sessions were facilitated by Dick Gross of the North Dakota Consensus Council. Superintendent Koppelman stated that strategic planning is a work in progress. He stated that "Empowering Students to Succeed" is a motto. The new recommended mission statement is: "The Dickinson Public Schools Community, *including parents and policy makers*, provides educational opportunities and experiences to empower all students to develop their academic, physical, social, personal, creative and career potential." The steering committee will develop a more concise workable document and list the initiatives, who is responsible, what and when. Task forces, etc. will be developed for the strategic plan. A copy of the entire plan is posted under the Supporting Documents. The administrative recommendation was to approve the plan inclusive of the mission, belief and vision statements so that appropriate language may be placed in our student handbooks for next year. Action was requested.

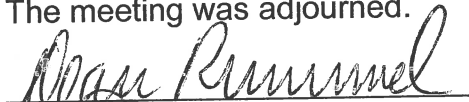
Ross moved to approve the strategic plan, as presented. Krieg seconded the motion. The motion carried unanimously.

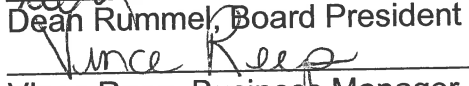
**Other**

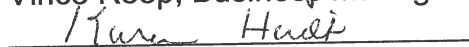
The Staff Retirement Recognition Program is scheduled on Wednesday night.

At 6:30 p.m., Fehr moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
\_\_\_\_\_  
Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

June 12, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on June 12, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Morty Krieg. Mitzi Swenson was absent. Administrators present were: Superintendent Koppelman, Del Quigley, Lois Myran, Ron Dockter, Perry Braunagel, Dorothy Martinson, Becky Meduna, Sherry Libis, Tammy Praus and Henry Mack. Others present were: Karen Heidt, Sandy Bertelsen, Stacy Kilwein and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Ross moved to approve the consent agenda consisting of the minutes from the May 8, 2006, regular meeting; bills for June 2006; financial report for June 2006; the pledged assets report for June 2006; the resignations/terminations of Kristi Barney, custodian, DHS; Glenda Crain, kitchen helper, Hagen and Denise Dietz, RASP supervisor, Roosevelt; the hires of Kayla Abbey, assistant cook, DHS; Reshell Bernatene, LD/speech paraprofessional, Heart River; Kela Hartel, head cook, Lincoln; Ryan Kilwein, custodian, DHS; Jodi Martin, preschool teacher, ECC; Cindy Marboe, library paraprofessional, DHS; Antonio (Chris) Ortiz, RASP supervisor, Roosevelt; Erica Reyman, RASP supervisor, Roosevelt; Mykel Salazar, RASP supervisor, Roosevelt; Randy Schantz, Jr., RASP supervisor, Roosevelt; Kira Simnioiw, RASP supervisor, Roosevelt; and Keith Traquair, instrumental music teacher, DHS; and the tuition waiver agreements for Joshua Scholz from Richardton to Dickinson and Clayton Knopik from Belfield to Dickinson for the 2006-2007 school year. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- 1) **NDIRF report**- Superintendent Koppelman requested that the North Dakota Insurance Reserve Fund Risk Management inspector look at our playgrounds and the Dickinson High School bleachers. The NDIRF inspector sent back a report which is available from the superintendent. There were minor issues with some of the playgrounds. He had significant concerns with the bleachers at Dickinson High School. They plan to address the concerns this summer. The estimated cost to replace the bleachers in the main gym and commons area is \$120,000. It is their recommendation to proceed with replacing the bleachers.
- 2) **New superintendent**-Dr. Paul Stremick, the new superintendent, moved into Dickinson last week. Superintendent Koppelman and Vince Reep will meet with him to review the budget, transition, etc.

**Superintendent's Report cont.**

- 3) NDCEL Conference-The North Dakota Council of Educational Leaders Conference is scheduled in Dickinson this week. Superintendent Koppelman, Superintendent Stremick and several administrators will be attending.
- 4) Superintendent Koppelman's work schedule-Superintendent Koppelman reviewed his schedule for the next two weeks. He will be attending the NDCEL Conference, has a P-16 and ESPB meeting in Bismarck, etc. His last day in the office is Monday, June 19.

**West Dakota Parent & Family Resource Center Report**-Stacy Kilwein reported on the 2005-06 West Dakota Parent Resource Center activities. This item was informational only. No action was requested. A handout is posted on the web site Supporting Documents.

**2006-2007 Staffing Update** – Vince Reep updated the Board on staffing for 2006-2007. A handout is posted on the web site Supporting Documents with the staffing changes. We currently have two licensed staff openings (Home Bound education supervisor and .50 FTE curriculum/professional development director). They have several classified staff vacancies. Custodial positions and bus driver positions have been difficult to fill. Their intention is to fill the Head wrestling coach position with an interim coach for a year and do a full search next year.

**Board Policies**

**a. Board Policy Revisions, Additions, Deletions-First Reading**

Discussion followed and revisions to the policies were suggested. Fehr moved to revise policy DADA Gifts and Solicitations, policy GABA Priorities of the Basic Instructional Program, policy GABB Evaluation of Instructional Program, policy GABC Title I Programs, policy GBA Curriculum Development and Adoption, policy GBEAA Career and Technical Education, policy GBEB Health Education, policy GBEO Significant Contagious Diseases, policy GBEIA Programs for Gifted and Talented, policy GBEIB Programs for Students with Disabilities, policy GBEL Correspondence Courses, policy GBF Selection and Adoption of Instructional Materials, policy GBFF Copyrighted Material, policy GCC Graduation Exercises, policy GD Goals and Objectives of the Extracurricular and policy GFA School Calendar, to delete policy GABC Title I Complaints, policy GABE Title I Comparability, policy GCAC Grading Systems and policy GF Instructional School Year and to add policy GDGA/KAK Sportsmanship for first reading approval, with the changes as presented. Krieg seconded the motion. The motion carried unanimously.

**b. Board Policy Revisions, Additions, Deletions-Second Reading**

Discussion followed and revisions to the policies were suggested. It was suggested that the collaborative bargaining team review the emergency leave language regarding some concerns.

**Board Policies cont.**

**Board Policy Revisions, Additions, Deletions-Second Reading cont.**

Fehr moved to revise policy DABB/DCBA Physical Examinations, policy DABBA/DCBAA/ICBCB Drug and Alcohol Testing for Employees, policy DABD Drug Free Work Place, policy DADB Political Activities, policy DADE/FHCFA/KAFC/KAHC Tobacco Use in the Schools, policy DAE Personnel Records, policy DAFE Vacations-Classified Personnel, policy DAGC Military Leave, policy DAGJ Transfer of Leave, policy DAH/FF/IBD Safety, policy DAHB/FCAAA/JBFBB Significant Contagious Diseases, policy DAHD/IBDE Employee Right-to-Know Hazardous Substances, policy DBA Licensed Staff Positions, policy DBACA Determining the Necessity for Classroom Paraprofessionals, policy DBB Recruitment and Selection of Instructional Staff, policy DBBA Licensure, policy DBC Transfer & Reassignment, policy DBG Professional Growth, policy DBGA Professional Leave, policy DBI Resignation, policy DBK Substitute Teachers, policy DCB Recruitment and Hiring, policy DCBAA/DABBA/ICBCB Drug and Alcohol Testing for Employees and policy DCBB Overtime and Compensatory Time and to add policy AAD Wellness Policy, policy DADDA/IBEB/KAHD Use of School District Owned Property, policy DAGF Leave Without Pay and policy DAHE/FFJ/FHCM/IBDG Violent and Aggressive Behavior and to delete policy DA General Personnel Policy Statement, policy DAA Personnel Goals and Objectives, policy DADF Alcohol and Drug Abuse Policy-Employee, policy DAEB Removal of Material from Personnel Files, policy DAF Payrolls, policy DAFB Salary Deductions, policy DAFC Fringe Benefits, policy DAFCA Hospitalization Insurance, policy DAGB Personal Leave, policy DAKA Staff Participation in Community Activities, policy DBAB Dual Assignment, policy DBAC Work Load/Scheduling, policy DBBB Teacher Contracts, policy DBBC Orientation, policy DBE Instructional Staff Extra Duty, policy DBFD/DCDA Positive Discipline, policy DBGB Professional Growth/Curriculum Development Committee, policy DBGG Educational Leave, policy DBHA/DCEB Employment Release Assistance Provided to Affected Personnel, policy DBIA Separation, policy DBM Student Teachers, policy DBO Adult Education Teachers, policy DC Support Staff Positions, policy DCA Classified Personnel Job Descriptions, policy DCC Classified Personnel Assignment and Transfer, policy DCD Supervision, Evaluation & Promotion, policy DCDA/DBFD Positive Discipline, policy DCE Separation, policy DCEA Retirement, policy DCDB/DBHA Employment Release Assistance Provided to Affected Personnel for second reading approval and final adoption with the corrections that were discussed. Krieg seconded the motion. The motion carried unanimously.

**Adequate Yearly Progress (AYP) Report-** All buildings met the Adequate Yearly Progress (AYP) standards in all content areas and sub groups except for Hagen Junior High. Hagen did not meet AYP standards in the content area of Reading for the subgroup students with disabilities. The District met AYP

**Adequate Yearly Progress (AYP) Report cont.**

standards in all content areas and sub groups except the subgroup students with disabilities. The District did not meet the AYP standards for 05-06. There are 41 categories. We made it in 40 out of 41 categories. Parents will be sent the reports this fall. This item was informational only. No action was requested. Handouts are posted under Supporting Documents.

**State Mandated Planning**-NDCC 15.1-07-26 requires all school districts to conduct a planning process between January 1 and June 30 of each even-numbered year. The school district has completed the State Mandated Planning requirement. The public was invited to participate in the planning process addressing the effects demographics might have on the District in the ensuing three-year and five-year periods. Academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, and District tax levies were addressed. The report explains how we will address the declining enrollment when it moves to Hagen and Dickinson High School with Anticipated Effects and a Plan to Address the Effects. The 2006 State Mandated Plan is posted on the web site under Supporting Documents. A notice will be placed in the Dickinson Press notifying the public that the report is available from the Central Office upon request. Action was requested.

Ross moved to certify that the Dickinson Public School District has completed the public participation and planning requirements outlined in NDCC 15.1-07-26, as presented. Krieg seconded the motion. The motion carried unanimously.

**EDIO Grant Reimbursement Request for Funds**-We need to approve a request for reimbursement of \$15,000 from the Energy Development Impact Office (EDIO) for the air conditioning and air quality issues at Hagen Junior High. Action was requested.

Fehr moved to approve the request for reimbursement for \$15,000 from the Energy Development Impact Office. Krieg seconded the motion. The motion carried unanimously.

**Consolidated Grant Application for 2006-07**-Lois Myran, Del Quigley and Dorothy Martinson gave a synopsis of the consolidated grant application in order to meet the public information meeting requirement of the No Child Left Behind Act, Public Law 107-110. They expect to receive \$ 608,537 from Title I, \$404,597 from Title IIa, \$13,334 from Title IIc, \$32,846 from Title IV and \$12,074 from Title V (a total of \$1,071,388). Allocations are down in several areas. Ross moved to approve the Consolidated grant application for Federal grants which includes Title I, Title IIa, Title IIc, Title IV and Title V, as presented. Krieg seconded the motion. The motion carried unanimously.

**Strategic Plan**- Superintendent Koppelman reviewed a draft of the Revised Strategic Plan. The revised plan is a condensed version of the plan with the objectives, action, who is responsible for the action and a revised timeline. The Revised Strategic Plan Draft is posted under Supporting Documents. Action was requested.

**Strategic Plan cont.**

Fehr moved to approve the condensed version of the Dickinson Public Schools Strategic Plan and the revised timelines, as presented. Krieg seconded the motion. The motion carried unanimously.

Ross left the meeting at 6:45 p.m.

**Budget Update-**Vince Reep and Superintendent Koppelman updated the Board on the 2005-2006 and 2006-2007 budget projections. Reep reviewed year end projections. The 2005-2006 revenue is expected to be more than projected and expenditures are expected to be less than budgeted. June property back taxes and interest earned on our accounts exceeded revenue projections by approximately \$200,000. They paid for the final phase of the Mac to PC conversions, a professional development lab at Berg and the bus lease payment from this year's budget.

They are projecting a deficit for the 2006-2007 budget. The budget committee will meet to finalize budget details in July. Budget projections will be presented at the July and August Board meetings.

**Average Daily Membership Report-Vince Reep-**New law requires the school board to certify to the Superintendent of Public Instruction the Average Daily Membership for the 2005-2006 school year. A summary of the Average Daily Membership Report is posted under Supporting Documents. Action was requested.

Fehr moved to certify that the average daily membership report has been submitted, as presented, in accordance with NDCC 15.1-27-20. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment-**Fehr moved to approve the request for Lakota Rhoads and Laura Barney Rigney to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Annual Meeting Date & Time-**Fehr moved to schedule the annual school board meeting Monday, July 10, 2006, at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

**Other**

Board members thanked Superintendent Koppelman for his leadership the past eight years.

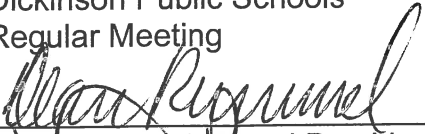
Superintendent Koppelman thanked the Board and administrators for eight great years. He enjoyed the collaboration and the working relationship between Board members, administrators, staff, parents and the community.

At 7:05 p.m., Fehr moved to adjourn. Rummel seconded the motion. The motion carried.

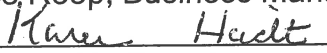
The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

June 12, 2006; 5 p.m.  
Board Room, Central Office

  
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Dean Rummel, Board President

  
\_\_\_\_\_  
Vince Reep, Business Manager

  
\_\_\_\_\_  
Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Special Meeting

June 14, 2006, 12 noon  
Board room, Central Office

The Dickinson Public School Board held a special meeting on June 14, 2006, at the Central Administration Office. Board members present were: Kris Fehr, Leslie Ross and Dean Rummel. Mitzi Swenson and Morton Krieg were absent. There were no administrators present. Others present were: Karen Heidt.

President Rummel called the meeting to order.

### Canvass Annual Election

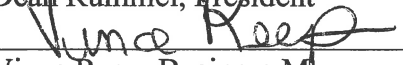
Board members reviewed the poll books. Dean Rummel received 1,068 votes, Mitzi Swenson received 1,050 votes, Morton Krieg received 992 votes, Harold Krieg-one vote, Dale Hansen-two votes, Barbara Baker-one vote, J.D. Rowe-one vote, William Herauf-one vote, Chris Fehr-one vote, Chuck Carter-three votes, Allan Schmitt-one vote, LeRoy Boespflug-one vote, Dean Koppelman-one vote, Anybody Else-one vote, James Pavlicek-one vote, James Dohrman-one vote, Clarence Corneil-one vote, Linda Sailer-one vote, Danita Rummel-two votes, Jan Lynch-one vote, Jon Bogner-one vote, Pat Blake-three votes, Audrey Zins-one vote, Mike Lefor-one vote, Pete Dobitz-one vote, Al King-two votes, Erv Kessel-one vote, Cheryl Lantz-one vote and Darrel Koffler-one vote. There were 1,168 total votes cast.

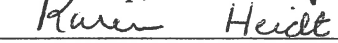
1,009 voters voted in favor of publishing the minutes and 149 voters voted against publishing the minutes. A copy of the election results are attached to the official minutes.

Ross moved to accept the June 13, 2006, election results as reported and recognize that Dean Rummel, Mitzi Swenson and Morton Krieg have been elected to four-year terms on the Dickinson Public School District #1 Board of Education and to approve publishing the minutes in the official school district newspaper. Fehr seconded the motion. The motion carried unanimously.

At 12:10 p.m., Ross moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
\_\_\_\_\_  
Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Annual Meeting

July 10, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held their annual meeting on July 10, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Morty Krieg. Mitzi Swenson was absent. Administrators present were: Superintendent Stremick, Perry Braunagel, Sherry Libis, Becky Meduna, Eileen Rowe, Dorothy Martinson, Ron Dockter, and Calvin Dean. Others present were: Karen Heidt and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the June 12, 2006, regular meeting; June 14, 2006, special meeting; bills for July 2006; financial report for July 2006; the pledged assets report for July 2006; the resignations/terminations of Peggy Brown, paraprofessional, Hagen; Michelle Dunn, paraprofessional, DHS; and Joan Ott, kitchen helper, Berg; the hires of James Becker, .50 German, DHS; Diane Hausauer, library paraprofessional, Berg; Marlene Novotny, custodian, DHS; Vickie Olsen, kitchen helper, Jefferson; Melissa Pavlicek, Academic Learning Center paraprofessional, DHS; and Lyla Smith, kitchen helper, Hagen; and the student/staff recognitions.

There were no tuition waiver agreements. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Stremick reported on the following topics:

- a. **EDIO grant notification**-We recently received notification from the Energy Development Impact Office (EDIO) that the school district was awarded \$5,000 for the Hagen Junior High air quality and air conditioning project. We had applied for \$500,000.
- b. **Commission for Education Improvement**-He will be remaining on the Commission for Education Improvement as a nonvoting member. The Commission was appointed to make suggestions on the funding formula for education. They meet the first Wednesday of each month.
- c. **Technology Center in Southwest North Dakota**-The Commission for Education Improvement discussed the need for technology centers in southwest North Dakota at their last meeting. Pilot projects were discussed with the possibility of one being located in southwest North Dakota with Dickinson as the hub. He will keep the Board informed of their progress.

President Rummel welcomed Superintendent Stremick to the school district. The Board is pleased that he is continuing to serve on the Commission for Education Improvement. Dickinson Public Schools is definitely interested in being a hub for a technology center.

**Administer the Oath of Office to Dean Rummel, Mitzi Swenson and Morton Krieg**-Vince Reep, business manager, administered the oath of office to Morton Krieg and Dean Rummel. Mitzi Swenson was unable to attend the Board meeting. Reep will administer the oath of office to Mitzi Swenson prior to the next Board meeting.

**Election of Officers**-President Rummel conducted the election of a new president. Fehr nominated Dean Rummel for president of the Dickinson Public School District. Krieg seconded the motion. Fehr moved that nomination cease and to cast a unanimous ballot for Dean Rummel for president of the Dickinson Public School District. Krieg seconded the motion. The motion carried unanimously.

Rummel thanked the Board for their support.

President Rummel conducted the election for vice president.

Ross nominated Mitzi Swenson for vice president of the Dickinson Public School District. Krieg seconded the motion. Fehr moved that nomination cease and to cast a unanimous ballot for Mitzi Swenson. Krieg seconded the motion. The motion carried unanimously.

### **Budget**

a. **2005-2006 Budget Statistics**-The 2005-2006 budget closed out with revenues of \$68,306 (0.37 % over estimate) and expenditures of \$114,998 (0.62 % under budget). Revenues exceeded expenditures by \$985. Vince Reep, business manager, presented additional detail on the 2005-2006 budget. The revenue exceeded expenditures due to payment of back taxes and interest earned. The interest earned exceeded our budget projections by \$120,000. They were able to pay off two bus leases, complete the Mac to PC conversion at seven schools, pay for part of a professional development lab at Berg Elementary and pay for the food service software from last year's budget. Our utilities ended up only 9% over budget.

b. **2006-2007 Budget Information**-Vince Reep, business manager, reviewed the information regarding the 2006-2007 budget. The budget committee will be meeting in the next few weeks to review the fine details of the budget. Reep stated that they are projecting a \$132,000 deficit. They don't know the taxable valuation for the District yet. A \$120,000 line item is included in next year's budget to replace the bleachers at Dickinson High School. The NDIRF inspector recommended that they be replaced because of safety concerns. The bleachers are the original bleachers that were installed when DHS was built in 1968. They will bring the Certificate of Levy to the August Board meeting for approval. This agenda item was informational only. No action was requested.

**2006-2007 Staffing Update**-Vince Reep, business manager, gave an update on the staffing for 2006-2007. They will be interviewing for the Director of Instruction .50 FTE position on Thursday. Ross and Fehr will serve as Board members on the interview team. They are still working on hiring a Home Bound instructor. There are still 12 classified positions left to fill. Custodial positions have been difficult to fill. A copy of the personnel changes is posted under Supporting Documents on the school board web site. This agenda item was informational only. No action was requested.

**Board Policy Revisions, Additions, Deletions-Second Reading**-Ross moved to revise Policy DADA Gifts and Solicitations, Policy GABA Priorities of the Basic Instructional Program, Policy GABB Evaluation of Instructional Program, Policy GABC Title I Programs, Policy GBA Curriculum Development and Adoption, Policy GBEAA Career and Technical Education, Policy GBEB Health Education, Policy GBEO Significant Contagious Diseases, Policy GBEIA Programs for Gifted and Talented, Policy GBEIB Programs for Students with Disabilities, Policy GBEL Correspondence Courses, Policy GBF Selection and Adoption of Instructional Materials, Policy GBFF Copyrighted Material, Policy GCC Graduation Exercises, Policy GD Goals and Objectives of the Extracurricular and Policy GFA School Calendar; to delete Policy GABC Title I Complaints, GABE Title I Comparability Policy, Policy GCAC Grading Systems and Policy GF Instructional School Year; and to add Policy GDGA/KAK Sportsmanship for second reading approval and final adoption, as presented. Krieg seconded the motion. The motion carried unanimously.

**Annual Financial Report**-Vince Reep, business manager, reviewed the Annual Financial Report. The report is a summary of 2005-2006 expenditures and revenue in DPI format. A copy of the annual financial report is posted under the Financial Reports on the school board web site. Reep pointed out that the average cost per pupil for Dickinson Public Schools students for 2005-2006 was \$6,162.60. It only increased \$16 from the previous year. The average cost to educate a Dickinson Public Schools student is \$35 per day. Action was requested.

Ross moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2005, and ending June 30, 2006, as presented. Krieg seconded the motion. The motion carried unanimously.

**Board Workshop**-Board members discussed the dates for the annual Board Workshop. Superintendent Stremick suggested that all District administrators attend the sessions on topics that pertain to their area of responsibility. Discussion followed. Board members agreed to schedule the Board Workshops (two hour sessions) following the October and November Board meetings. Board workshop agenda topics will be forwarded to Superintendent Stremick or Karen Heidt. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

**Meeting Day and Time**-Fehr moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

**School Board Authorized Representative**-Fehr moved that Superintendent Paul Stremick be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Stremick shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title IIc, Title IV, Title V, Head Start, E-rate and Job Service programs. Krieg seconded the motion. The motion carried unanimously.

**Designate Official Newspaper-** North Dakota Century Code requires the school district to designate an official newspaper. Action was requested.

Ross moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Krieg seconded the motion. The motion carried unanimously.

**Bank Depository Designation-**State law requires us to designate all depositories at our annual meeting. The administrative recommendation was to designate American State and Trust as the official depository for the school district checking account and other investments and designate Wells Fargo Bank and Bank of the West for investments for the 2006-2007 fiscal year.

Fehr moved that American State Bank and Trust be designated as the official depository for the school district checking account and other investments and that Wells Fargo Bank and Bank of the West be designated as depositories for investments for the 2006-2007 fiscal year. Krieg seconded the motion. The motion carried unanimously.

**Committee Assignments-**Ross moved to designate Mitzi Swenson and Dean Rummel as Board representatives for 06-07 on the collaborative bargaining team, Dean Rummel and Kris Fehr as Board representatives for 06-07 administrative negotiations and Dean Rummel to serve as the RESP school board representative and Mitzi Swenson to serve as the RESP alternate school board representative for 06-07. Krieg seconded the motion. The motion carried unanimously.

The other committees are appointed by the Board chair and are listed under Supporting Documents and Committees on the school board web site.

**Conflict of Interest-**The Statement of Interest forms were sent to school board members to review. A motion is required to identify potential conflict of interests for Board members and to allow them to vote on potential conflicts of interest. President Rummel had each Board member identify their potential conflicts.

Dean Rummel said to add the North Dakota Education Fact Finding Commission on Item B. He said that it would be a conflict if the District went to impasse.

Fehr moved to allow Dean Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. A roll call vote was taken. Aye-Fehr, Krieg, Ross. Nay-none. Rummel abstained. The motion carried.

Kris Fehr said to add Castle Cleaning & Home Repair to Item B and to delete Girl Scouts, to change Boy Scouts to Cub Scouts member, to delete the After Graduation Party, the After Prom Party and the DHS PAC on Item C, to delete St. John Lutheran Church and to add Dickinson Public Schools Foundation secretary and St. Luke's Home & Park Avenue Villa trustee and St. Luke's Home Foundation trustee in Item D.

Ross moved to allow Kris Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. A roll call vote was taken. Aye-Rummel, Krieg, Ross. Nay-none. Fehr abstained. The motion carried.

Krieg stated that there were no changes on his Statement of Interest form.

Fehr moved to allow Morton Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Ross seconded the motion. A roll call vote was taken. Aye-Fehr, Ross, Rummel. Naye-none. Krieg abstained. The motion carried.

**Conflict of Interest cont.**

Leslie Ross added Zeus Holdings 260, LLC to Item C and Zeus Holdings 260, LLC and Atlas Cartel, LLC to Item D.

Fehr moved to allow Leslie Ross to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Fehr, Krieg, Rummel. Naye-none. Ross abstained. The motion carried.

Rummel, Fehr and Ross will file new Statement of Interest forms with the approved changes.

Mitzi Swenson will be asked to declare her conflicts of interest at the August Board meeting.

**Other**

Superintendent Stremick stated that they will review the remaining Board policy sections on August 14 and September 11 at 9 a.m. Leslie Ross and Morty Krieg are the Board representatives for Sections H and I on August 14. Rummel will serve on the committee if Krieg is unable to attend the meeting. Dean Rummel and Kris Fehr are the Board representatives for Sections J, K and L on September 11. We will send out a copy of the policies to committee members.


Fehr welcomed Dr. Stremick to the Dickinson Public Schools. She suggested that we schedule an open house and invite the public to meet Superintendent Stremick. Board members agreed that October would be a good time to schedule an open house.

Fehr stated that the North Dakota School Board Summer Conference is scheduled in Dickinson in July.

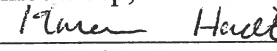
Dr. Stremick stated that he is happy to be in Dickinson and is looking forward to the school year.

At 5:48 p.m., Ross moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary





## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

August 14, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on August 14, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morton Krieg was absent. Administrators present were: Superintendent Stremick, Vince Reep, Perry Braunagel, Tammy Praus, Becky Meduna, Dorothy Martinson, Eileen Rowe, Melanie Kathrein, Henry Mack, Calvin Dean and Ron Dockter. Others present were: Karen Heidt and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the July 10, 2006, annual meeting; bills for August 2006; financial report for August 2006; the pledged assets report for August 2006; the resignations/terminations of Deborah Anderson, LD paraprofessional, Hagen; Jane Heiser, kitchen helper, Roosevelt; Shirley Huber, kitchen helper/Accuscan, Hagen; Joann Kessel, head cook, Heart River; Garry Papineau, in school suspension supervisor, DHS; RoseMary Santoy, RASP Site Director, Lincoln; Joellen Shypkowski, paraprofessional, Roosevelt; LaVonne Tormaschy, LD/Vib paraprofessional, Lincoln; and Angela Walker, ED paraprofessional, Jefferson/Lincoln; the hires of Theresa Godlevsky, Academic Learning Center paraprofessional, DHS; Erin Graham, RASP project secretary (.5 FTE); Lisa Holding Eagle, .50 FTE science, DHS; Melanie Kathrein, .50 FTE District Director of Instruction, Central Office; Robin Kuhn, head custodian, Jefferson; Holly Morris, ED paraprofessional, Hagen; Lois Myran, .50 FTE RESP Coordinator-Director of Instruction; Verlene Sticka, assistant cook, Berg; and Stacy Weninger, technical specialist, Central Office; the tuition waiver agreement for Dana Braun, grade 11, New England to Dickinson; and dissolving the open enrollment application for Tucker Pavlicek with South Heart. There were no student/staff recognitions. Ross seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Stremick reported on the following topics:

- a. **Back to School schedule**-He reviewed the Back to School schedule. An orientation for new licensed staff is scheduled on Thursday, August 17. Board members are invited to attend the luncheon. A teacher inservice for RESP schools is scheduled on Monday, August 21 at DSU and a Back to School Kickoff is scheduled on Tuesday, August 22 at Dickinson High School. All Dickinson Public Schools employees and Board members are invited to the August 22 continental breakfast and inservice. The first day of school is Wednesday, August 23.
- b. **Board workshop**-The Board workshops are scheduled on Monday, October 9 and possibly Tuesday, November 14 following the regular Board meetings. Please forward topics for discussion to Superintendent Stremick or Karen Heidt.

**Superintendent's Report cont.**

- c. **Education Commission**-The Education Commission will release financial numbers tomorrow regarding their recommendation for school funding. The intent is to make school funding more equitable. The report will show a comparison of last year's funding under the current formula and last year using the new formula for each school district.

**06-07 Personnel Update**-Vince Reep and Superintendent Stremick updated the Board on the personnel changes for 2006-07. The home education supervisor position has not been filled but may be filled this week. They have a variety of support staff positions to fill prior to the start of school. A summary of the 2006-07 personnel changes is posted under Supporting Documents. This item was informational only. No action was requested.

**Conflict of Interest**- Mitzi Swenson was gone during the July 26, 2006, Board meeting. Board members cannot participate in the vote on their own situations unless approved by the Board. Swenson did not have any changes to her potential Conflicts of Interest. Ross moved to allow Mitzi Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. Aye-Fehr, Ross, Rummel. Naye-none. Swenson abstained. The motion carried.

**Budget and Tax Levy**- Superintendent Stremick and Vince Reep reviewed the 2006-2007 budget information. Mitzi Swenson and Leslie Ross are the Board members on the committee. The projected general fund budget for the 2006-2007 school term includes revenues of \$19,101,228 and expenditures of \$19,232,221 with a projected deficit of \$130,993. The budget includes new telescopic bleachers at Dickinson High School, two new buses, dollars to complete the professional development lab at Berg and dollars for the Hagen air quality project. The administrative and budget input committee recommendation was to approve the budget as presented. Action was requested.

Ross moved to approve the general fund budget for the 2006-2007 school term with revenues of \$19,101,228 and expenditures of \$19,232,221. Swenson seconded the motion. The motion carried unanimously.

The certificate of levy includes 185 mills in the general fund, 10 mills for the building fund plus additional mills to help fund the Hagen Junior High air quality project and Southwest Community High School, etc. There may be an increase of + 1.12 mills. The + 1.12 mills would cost a home owner with a \$150,000 home approximately \$4.30. The total amount requested for all levies is \$7,496,000. The Certificate of Levy is due in the County auditor's office August 15. It can be amended until October 10 and the rest of the budget can be changed at any time by Board action. A copy of the Certificate of Levy for the year 2007 is posted under Supporting Documents. The administrative and budget committee recommendation was to levy for 185 mills in the general fund, 10 mills for the building fund and the other levies, as needed. Action was requested.

Swenson moved to approve the Certificate of Levy for \$7,496,000 for the fiscal year ending June 30, 2007. Ross seconded the motion. The motion carried unanimously.

**Fuel Bids**- Fuel bids for diesel and gasoline were submitted by G.A. Sadowsky & Son, Inc. The administration recommended to accept the low bid for #1 and #2 diesel for \$0.0275/gallon below the posted cash price and the bid for unleaded gasoline for \$0.0651/gallon below the posted cash price by G.A. Sadowsky & Son, Inc. The bid will be for one year beginning August 23, 2006.

Swenson moved that the Board accept the bid for #1 and #2 diesel fuel for \$0.0275/gallon below the posted cash price and the bid for unleaded gasoline for \$0.0651/gallon below the posted cash price by G.A. Sadowsky & Son, Inc. Fehr seconded the motion. The motion carried unanimously.

**Department of Public Instruction Certificate of Compliance**-The Certificate of Compliance is part of the DPI annual approval and accreditation process. A copy of DPI's Annual Certificate of Compliance for the year 2006-2007 is posted under Supporting Documents. The certificate is submitted to DPI. Action was requested. Swenson moved to approve the Certificate of Compliance for the 2006-2007 school year. Fehr seconded the motion. The motion carried unanimously.

**Buildings and Grounds Update**-Vince Reep reported on the status of the major summer building and grounds projects. Projects included: part of the roof at Heart River, painting the fascia and soffit at Heart River, carpeting the primary wing at Jefferson, removing storage areas, completing the walking trail at Lincoln, remodeling the girls' locker room into a conference room at Lincoln, new doors on the west end of Lincoln, rewiring at Lincoln, new sprinkler system and planting grass at the Hagen football field, plumbing repairs at Hagen, repairing safety concerns on the elementary school playgrounds, tennis court repairs, refinishing the gym floors, work at Roosevelt and work on the chiller system at DHS, remodeling the DHS Family Consumer Science room, etc. They will be advertising for bids in September for the DHS bleachers and the Hagen air quality project. The bleachers at DHS and air quality/air conditioning work at Hagen will be completed next summer. Reep stated that our "hats go off" to the custodial crew for all of the work they did this summer. Reep reviewed a Capital Projects Detail Analysis for 2004-2006. The school district spent \$1,220,434 on landscape and watering, performance contracting, heating and air, flooring and carpeting, plumbing, roofing, windows and doors, surfacing/concrete/paving, electrical work, contracted cabinetry, sound/clock systems, maintenance equipment, tennis court repair, structural repair and miscellaneous from 2004-2006 for Capital Projects. The Hagen air quality project is projected to cost about \$500,000. The total building fund budget is \$305,000. This item was informational only. No action was requested.

**Open Enrollment Applications**-Brian and Leann Schaff applied for open enrollment for Alexis and Damon to attend school in the South Heart Public School District. Amy Adkins applied for open enrollment for Lillian Adkins to attend school in the Dickinson Public School District. The Schaff's and Adkins both recently moved so the deadline waiver applies. The administrative recommendation was to approve the open enrollment applications. Action was requested.

Fehr moved to approve the request for Alexis and Damon Schaff to be admitted to the South Heart Public School District and Lillian Adkins to be admitted to the Dickinson School District under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

**Health Insurance Committee Report**-Vince Reep reported on the recommendations of the Health Insurance Committee and updated the Board on the status of the program. The committee approved a 5% increase in premiums and no change to the deductibles. Reep reviewed a District Health Insurance Expenditure report. The report showed District expenditures only; no employee costs. The District went to a self-funded health insurance plan in 2003. We have had a 6.05 % increase in our health insurance expenditures over the last six years. Health insurance went up 8% nationally. Reep stated that the 2005 national average family premium was \$9,000 and our District's family premium was \$6,922. Seven percent of the District's annual budget is for health insurance. Rummel requested a comparison of health insurance statistics for Dickinson Public Schools, our peers and other Blue Cross groups. Ex. Claims comparison for Dickinson Public Schools employees and other Blue Cross groups, etc. The school district's self-funded health insurance fund is doing well. President Rummel complimented Vince Reep on managing it. This item was informational only. No action was requested.

**Board Policy Revisions, Additions, Deletions-First Reading**


Swenson moved to revise Policy FBA Ages of Attendance, Policy FBBB/GBEI Education of Exceptional Children, Policy FBC/FCAAC Inoculations, Policy FBE/GCA Placement, Promotion, Retention and Acceleration of Students, Policy FBEA/LACA Postsecondary Dual Credit, Policy FBF/GC Graduation Requirements, Policy FBFA Transfers/Withdrawals, Policy FBFAB Tuition to Other Districts, Policy FBFC/GCE/GDHC/LABD Students Educated in Home Schools, Policy FC Attendance, Policy FCA Illnesses, Policy FCF/GBIA Make Up Work, Policy FDA Student Education Records, Policy FEAA Administering Medicines to Students, Policy FFD Automobile Use, Policy FFE Reporting Child Abuse and Neglect, Policy FFEB/FHBB Interview of Students by Officials of Other Agencies, Policy FFF Supervision of Students, Policy FGB Contests for Students, Policy FGDA Canvassing and Distribution of Materials, Policy FGDB Soliciting Funds and Gifts, Policy FGDC Fundraising for School Projects, Policy FHBC Searches of Lockers, Policy FHBD Searches of Students, Policy FHC Student Conduct, Policy FHCA Student Handbooks, Policy FHCF Drug Use/Abuse, Policy FHCG Carrying Weapons, Policy FHD Student Discipline, Policy FHDA Suspension and Expulsion, Policy FIC Student Publications, Policy FID Student Organizations and Policy GDHB Use of Controlled Substances by Activity Group Members; to delete Policy FCAA Communicable Diseases, Policy FCAB Reporting Diseases, Policy FDB Maintenance of Student Records, Policy FDC Dissemination of Student Records and Policy FHCBA Video Cameras on School Buses; and to add Policy DADF Alcohol and Drug Abuse Policy (Employee) and Policy FIF Student Assemblies for first reading approval, as presented and revised. Fehr seconded the motion. The motion carried unanimously.

**2006-2007 Board Meetings**-The Board previously approved scheduling regular Board meetings the second Monday of the month. There were some conflicts with the November, January and March Board meetings. The administrative recommendation was to schedule the November, March and April Board meetings on Tuesday, November 14 (followed by the Board workshop), Tuesday, March 13 and Tuesday, April 10. Action was requested. Swenson moved to schedule the November, March and April Board meetings on Tuesday, November 14 (followed by the Board workshop), Tuesday, March 13 and Tuesday, April 10. Fehr seconded the motion. The motion carried unanimously.


**Other**

Fehr asked how many kindergarten students we have registered. Martinson stated that we currently have 179 kindergarten students. They have 925 students registered at DHS. Reep will give a student migration report at the September Board meeting with updates that have occurred this summer. They have 254 students in the senior class.

At 6 p.m., Swenson moved to adjourn. Ross seconded the motion. The motion carried unanimously. The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

September 11, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on September 11, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Mitzi Swenson and Morton Krieg. Administrators present were: Superintendent Stremick, Vince Reep, Eileen Rowe, Ron Dockter, Calvin Dean, Henry Mack, Melanie Kathrein, Mickey Jordan, Del Quigley, Sherry Libis, Becky Meduna and Tammy Praus. Others present were: Karen Heidt, Sandy Bertelsen, Becky Pitkin, Betsy Lasley and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from August 14, 2006, regular meeting; bills for September 2006; financial report for September 2006; the pledged assets report for September 2006; the resignations/terminations of Amy Beaudoin, grant writer/activity director, RASP, Lincoln; Tamara Goerndt, Title I paraprofessional, Heart River; and Rena Olheiser, EMH paraprofessional, Heart River; and the hires of Kristie Barney, custodian, DHS; Gwenda Cisar, head cook, Heart River; Kathryn Cvancara, RASP supervisor, Berg; Wendy Fox, RASP supervisor, Lincoln; Drew Flaagen, playground supervisor, Hagen; Nancy Kostelecky, hospital, homebound tutor, part-time, Central Office; Kari Raab, paraprofessional, Heart River; Chelsea Russel, paraprofessional, DHS; Maria Stockert, Title I paraprofessional, Heart River; Jonathan Tangen, playground supervisor, Berg; Allyn Thom, grant writer/activity coordinator, RASP, Lincoln; Kathy Zimmerman, kitchen helper/Accu-Scan, Hagen; the tuition waiver agreements for Sydne Beld, Dickinson to Killdeer; Jessica and Kody Bilquist, Dickinson to South Heart; Acacia Fossum, Dickinson to Richardton Taylor; Cody and Logan Richey, Dickinson to Richardton Taylor; Jodee D. Root and Kirsten Root, Richardton Taylor to Dickinson; Michael A. Schieffer, Dickinson to Richardton Taylor; Marlee Schmitz, Dickinson to Belfield; and Kimberly Thompson, Killdeer to Dickinson; and to dissolve the open enrollment applications for Erin Marschner with South Heart and Eric Taylor with South Heart. There were no student/staff recognitions. Swenson seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Stremick reported on the following topics:

- 1) **Disaster distribution centers**-Jefferson and Roosevelt schools have been designated by FEMA as disaster distribution centers in case of a declared disaster. The schools could be used to distribute food, supplies, etc. in a disaster.
- 2) **Commission on Education and Improvement**-Superintendent Stremick reported that the Commission on Education and Improvement is finalizing the plan to be recommended to the Governor and the legislature to address equity and adequacy in school funding in North Dakota. New spreadsheets and data will be released tomorrow. Their last meeting is scheduled October 11 in Bismarck. Dickinson Public Schools is a property poor school district and will benefit from the plan, if approved by the legislature.

**School Opening Report-** Superintendent Stremick reported on the 2006 school opening and gave the fall enrollment numbers. We had 2,643 students enrolled on September 1 with 1,277 in the elementary, 418 at Hagen, 928 at DHS, 20 at Southwest Community High School and 40 at ECC. Three additional students registered since September 1 so we have a total of 2,646 students. It is the first time since 1995 that fall enrollment has been higher than the previous year. The enrollment report is posted under Supporting Documents. This item was informational only. No action was requested.

**Student Transfer Information-**Vince Reep presented student transfer information regarding students entering and leaving the Dickinson school system. A total of 163 students transferred into the Dickinson Public Schools since May. We had a total of 109 students transfer out. The net result was a gain of +54 students since last spring. He stated that we will probably be paid on fall enrollment rather than ADM. We had a turnover of 11% of our student population. Reep stated that we picked up 63 more students than our enrollment projection. He will continue to track the data. A summary of the information is posted under Supporting Documents. This item was informational only. No action was requested.

**06-07 Budget Update-**Vince Reep and Superintendent Stremick reviewed recent developments regarding the 2006-2007 budget. Superintendent Stremick stated that the budget was created before he started as the superintendent. He will work with the budget numbers that were submitted and approved and hold to the line items and will not approve additional funding requests. Reep stated that the unknowns are taxable valuation and the November state foundation aid payment. He is confident that we should be within our budget projection. This item was informational only. No action was requested.

**Open Enrollment Applications-** Fehr moved to approve the request for Cory Urlacher, Brittney and Jessica Snyder, James Puphal, Jordan Lutz, Reed Marmon, Dusty Johnston, Corey Mahoney and Carissa Aaron to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Extracurricular Cooperative Agreement with Trinity High School in Girls' Hockey -** Trinity High School would like to coop in girls' hockey. Calvin Dean, activities director, recommended approval of the extracurricular agreement. There will probably be two to three players from Trinity High School this year. Swenson moved to approve the extracurricular cooperative agreement with Trinity High School in girls' hockey. Krieg seconded the motion. The motion carried unanimously.

**Board Workshops-**The Board workshops are scheduled Monday, October 9 and Tuesday, November 14 following the regular Board meeting. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. Administrators will be invited to attend areas that apply to them. Suggested topics were: strategic plan, independent review of the block schedule by an outside neutral party, all day every day kindergarten, moving grade 6 to Berg or Hagen, future Hagen staffing, prioritizing needs if new funding becomes available and Food Service (offering a variety of salads). Board members should forward additional topics to Superintendent Stremick.



**Board Policy Revisions, Additions, Deletions-First & Second Reading-**

The NDSBA will update legal references, as needed.

Swenson moved to revise Policy FBA Ages of Attendance, Policy FBBB/GBEI Education of Exceptional Children, Policy FBC/FCAAC Inoculations, Policy FBE/GCA Placement, Promotion, Retention and Acceleration of Students, Policy FBEA/LACA Postsecondary Dual Credit, Policy FBF/GC Graduation Requirements, Policy FBFA Transfers/Withdrawals, Policy FBFAB Tuition to Other Districts, Policy FBFC/GCE/GDHC/LABD Students Educated in Home Schools, Policy FC Attendance, Policy FCA Illnesses, Policy FCF/GBIA Make Up Work, Policy FDA Student Education Records, Policy FEAA Administering Medicines to Students, Policy FFD Automobile Use, Policy FFE Reporting Child Abuse and Neglect, Policy FFEF/FHBB Interview of Students by Officials of Other Agencies, Policy FFF Supervision of Students, Policy FGB Contests for Students, Policy FGDA Canvassing and Distribution of Materials, Policy FGDB Soliciting Funds and Gifts, Policy FGDC Fundraising for School Projects, Policy FHBC Searches of Lockers, Policy FHBD Searches of Students, Policy FHC Student Conduct, Policy FHCA Student Handbooks, Policy FHCF Drug Use/Abuse, Policy FHCG Carrying Weapons, Policy FHD Student Discipline, Policy FHDA Suspension and Expulsion, Policy FIC Student Publications, Policy FID Student Organizations and Policy GDHB Use of Controlled Substances by Activity Group Members; to delete Policy FCAA Communicable Diseases, Policy FCAB Reporting Diseases, Policy FDB Maintenance of Student Records, Policy FDC Dissemination of Student Records, Policy FHCBA Video Cameras on School Buses; and to add Policy DADF Alcohol and Drug Abuse (Employee) and Policy FIF Student Assemblies for second reading approval and final adoption, as presented. Krieg seconded the motion. The motion carried unanimously.

Discussion followed. Ross requested that the NDSBA do a search and replace Board with school board in all of the policies. Corrections were suggested in policy HCB Tuition Fees, Policy IBEA Community Use of School Facilities and Policy ICC Special District Transportation.

Swenson moved to revise Policy HCB Tuition Fees, Policy HCE/KAJ Gifts, Bequests and Grants, Policy HEA Payment Procedures, Policy HEB Expense Reimbursements, Policy HFA Bidding Requirements and Procedures, Policy HGA Inventories of School Properties, Policy HHA System of Accounts, Policy HHAB Oil and Gas Production Tax Revenue, Policy IBCB/FHCE Vandalism, Policy IBDA First Aid/Accidents, Policy IBEA/KAH Community Use of School Facilities, Policy IC Transportation, Policy ICC Special District Transportation, Policy ID Food Service Management, Policy IDA Food Service Purpose, Policy IEA School District Records and Policy IHA Insurance Management; to delete Policy HB Budget Development, Policy HHAA Petty Cash/Incidental Revolving Accounts and Policy IBCA Access to Buildings; and to add Policy HHAC Cash in School Buildings and Policy IFAA Reproduction of Copyright Materials for first reading approval, as presented and corrected. Krieg seconded the motion. The motion carried unanimously.

**Other**

At 5:30 p.m., Krieg moved to adjourn. Swenson seconded the motion. The motion carried unanimously. The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

September 11, 2006; 5 p.m.  
Board Room, Central Office

*Dean Rummel*

Dean Rummel, Board President

*Vince Reep*

Vince Reep, Business Manager

*Karen Heidt*

Karen Heidt, Secretary

## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

October 9, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on October 9, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Mitzi Swenson and Morton Krieg. Administrators present were: Superintendent Stremick, Vince Reep, Sherry Libis, Perry Braunagel, Dorothy Martinson, Ron Dockter, Del Quigley, Melanie Kathrein, Mickey Jordan, Calvin Dean, Eileen Rowe, Tammy Praus, Becky Meduna and Henry Mack. Others present were: Karen Heidt, Altaira Jackson, Allyn (Lyndi) Thom and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from September 11, 2006, regular meeting; bills for October 2006; financial report for October 2006; the pledged assets report for October 2006; the hires of Diana Fliginger, RASP supervisor, Berg; Kelly Hagfeldt, RASP supervisor, Jefferson, Sara Ihmels, playground supervisor, Berg; Jennifer O'Brien, RASP supervisor, Roosevelt; Jaden Schoch, RASP supervisor, Heart River; Sabara Lee Veit, playground supervisor, Heart River; Carly Weinert, playground supervisor, Jefferson; Kayla Westrum, TMH paraprofessional, Heart River; and Sheryl Ziemann, playground supervisor, Heart River; and the resignations/terminations of Gwenda Cisar, head cook, Heart River; Bobbi Gannaway, RASP supervisor, Heart River; Katie Keith, RASP supervisor, Berg; Nancy Kostelecky, homebound supervisor/hospital tutor, Jackie Priebe, playground supervisor, Berg; Chelsea Rathie, playground supervisor, Berg; Kira Simnioniw, RASP supervisor, Roosevelt; Sheryl Ziemann, playground supervisor, Heart River and the tuition waiver agreement for Mitchell Saylor, Dickinson to Killdeer. Krieg seconded the motion. The motion carried unanimously.

There were no student/staff recognitions.

**Superintendent's Report**-Superintendent Stremick reported on the following topics:

- 1) **Certified Nursing Assistance Program**-The Adult Learning Center was awarded a \$45,000 grant to develop a Certified Nursing Assistance Program. They will train people to become Certified Nursing Assistants for nursing homes, etc. Development of the program was strongly encouraged by community partners.
- 2) **Software to track technology work orders**- The school district recently purchased software to track technology work orders. Administrators will have access to the database.
- 3) **North Dakota School Study Council (NDSSC) endorsements**- The North Dakota School Study Council recently endorsed full day every day kindergarten and the goals of the P-16 commission. The NDSSC consists of the 16 largest school districts in North Dakota.

**Southwest Community High School Report**-Eileen Rowe gave an annual report on Southwest Community High School. They currently have an enrollment of 20 students and a waiting list. Four students are from RESP schools. Students have to be 16 years of age or older to attend. They have a .50 FTE social studies teacher, a .50 FTE math teacher, .50 FTE language teacher and a part-time diversified occupations teacher. Science courses are offered online through North Dakota Independent Study. Art classes are being offered through collaboration with Dickinson High School and Dickinson State University. She would like to add a .50 FTE science teacher in the future if dollars would be available. This agenda item was informational only. No action was requested.

**Pre Kindergarten and RASP After School Program Update**-Del Quigley gave an update on the RASP (Roughrider After School Program) and the Pre Kindergarten Jump Start program that was held this summer. Handouts are posted under Supporting Documents on the school board web site. This agenda item was informational only. No action was requested.

**Commission on Education and Improvement Funding Formula**-Superintendent Stremick updated the Board on the funding formula that will be recommended by the Commission on Education and Improvement to the legislature and the Governor to address equity and adequacy in school funding in North Dakota. The last meeting of the Commission on Education and Improvement is scheduled on October 11. Stremick distributed an expenditure calculation of average cost per pupil for 04-05. Dickinson ranked #119 with an average cost of \$6,147. The average cost per pupil for North Dakota was \$7,041.52. Dickinson would receive \$9,907,859 if the current formula is approved which is an increase of \$1,405,532 or 16.53%. The proposed Funding Printout and an Average Cost per Pupil handout are posted under Supporting Documents on the school board web site. The administrative recommendation was to make a motion endorsing the plan. Action was requested.  
Ross moved to endorse the Commission on Education and Improvement funding formula, as presented. Krieg seconded the motion. The motion carried unanimously.

**Hockey Agreement-Calvin Dean**-The agreement with Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey is due for renewal. There were minor changes in the agreement related to management. Board members expressed a concern regarding having the clubs track the gate and if it would be acceptable to the auditors. A copy of the agreement is posted under Supporting Documents on the school board web site. Action was requested.

Fehr moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey for the 2006-2007 school year. Krieg seconded the motion.

Fehr moved to amend her original motion and to add "pending the outcome of the meeting with Vince Reep and the school district auditors." Krieg seconded the amendment. The motion carried unanimously.

The Board suggested that they look at all extracurricular activities and the amount of fundraising that is done by extracurricular groups at the Board workshop.

**Transportation Report**- Superintendent Stremick gave an update on the transportation program. He presented a financial summary of the 2005-2006 year. The 2005-2006 total expenditures for the transportation program were \$313,486.47 and total revenue was \$217,607.39. The transportation program lost \$95,879.08 which came from the general fund. Total miles driven were: 120,588 for activities and 162,755 for routes and special education. The average cost per mile for activities is \$1.11. A handout is posted under Supporting Documents on the school board web site. This item was informational only. No action was requested.

**Bid for Dickinson High School Bleachers**- The North Dakota Insurance Reserve recommended that the bleachers at Dickinson High School be replaced in their safety report last spring. The bleachers are the original bleachers that were installed when the building was built in 1967. We advertised for bids for new bleachers in the main gym. Seating & Athletic Facility Enterprise submitted two bids; a base bid and an alternate bid. The base bid was \$122,576 for materials and installation for CSM (contoured seat module) bleachers. The alternate bid was \$119,211 with tax for materials and installation for Interkal SSM bleachers. Dickinson Public Schools staff will remove the current bleachers and the company will install the new bleachers between June 11 and July 13, 2007. The administrative recommendation was to accept the base bid by Seating & Athletic Facility Enterprise for \$122,576 for materials and installation for the CSM bleachers (Universal Base Bid). A handout is posted under Supporting Documents. Reep stated that they budgeted \$120,000 in the 06-07 budget to replace the bleachers. Action was requested. Ross moved to accept the base bid of \$122,576 by Seating & Athletic Facility Enterprise for materials and installation of new CSM bleachers at Dickinson High School. Krieg seconded the motion. The motion carried unanimously.

**North Dakota School Board Convention**

- a. **Delegates**-Dean Rummel, Leslie Ross, Mitzi Swenson and Kris Fehr will be attending the North Dakota School Board Convention October 27-28 in Bismarck. Superintendent Stremick will be presenting information at two sessions for the Commission on Education and Improvement on the funding formula. Vince Reep will be attending the law seminar. Action was requested to designate delegates. Swenson moved that Dean Rummel, Mitzi Swenson, Leslie Ross and Kris Fehr be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Krieg seconded the motion. The motion carried unanimously.
- b. **Resolutions**-A copy of the 2006 resolutions is posted under supporting documents. Input on the resolutions was requested.

**Board Policy Revisions, Additions, Deletions-First & Second Reading**

Swenson moved to revise Policy HCB Tuition Fees, Policy HCE/KAJ Gifts, Bequests and Grants, Policy HEA Payment Procedures, Policy HEB Expense Reimbursements, Policy HFA Bidding Requirements and Procedures, Policy HGA Inventories of School Properties, Policy HHA System of Accounts, Policy HHAB Oil and Gas Production Tax Revenue, Policy IBCB/FHCE Vandalism, Policy IBDA First Aid/Accidents, Policy IBEA/KAH Community Use of School Facilities, Policy IC Transportation, Policy ICC Special District Transportation, Policy ID Food Service Management, Policy IDA Food Service Purpose, Policy IEA School

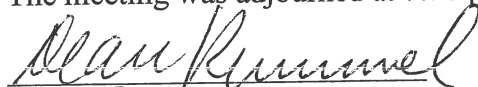
**Board Policy Revisions, Additions, Deletions-First & Second Reading cont.**

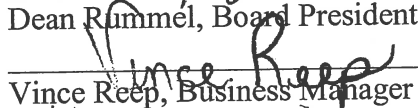
District Records and Policy IHA Insurance Management; to delete Policy HB Budget Development, Policy HHAA Petty Cash/Incidental Revolving Accounts and Policy IBCA Access to Buildings; and to add Policy HHAC Cash in School Buildings and Policy IFAA Reproduction of Copyright Materials for second reading approval and final adoption, as presented and corrected. Krieg seconded the motion. The motion carried unanimously.

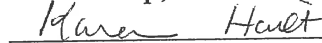
Swenson moved to revise Policy JA Facilities Development Goals, Policy JB Facilities Planning, Policy JD Retirement of Facilities Procedure and Criteria, Policy JDA Memorabilia from Closed Facilities, Policy KA School Community Relations Goals and Objectives, Policy KAA School Community Relations Responsibilities of the School Board, Policy KAB School-Community Relations Responsibilities of the Superintendent, Policy KAC School Community Relations Responsibilities of School Personnel, Policy KAD Community Involvement in Decision Making, Policy KADAB Parent Advisory Committees, Policy KAE Community Assistance, Policy KAEB Community Resources, Policy KAF/IBCAB Visitors in the Schools, Policy KAIA Personnel Directory, Policy KAIB Advertising in the Schools, Policy KAIBA Advertising in School Publications, Policy KC News Media Relations Goals and Objectives, Policy KCA Public Information Program, Policy KCC/BDE News Media Services at Board Meetings, Policy L Organizational Relations, Policy LAA Relations with Other Schools and School Districts, Policy LAC Relations with Colleges and Universities, Policy LAD Educational Accreditation Agency Relations, Policy LAE Relations with State Education Agencies, Policy LAG Relations with Education Research and Service Centers, Policy LB/BCCD Membership in Associations, Policy LD Relations with Community Organizations, Policy LEA Relations with Law Enforcement, Policy LEF Relations with Department of Human Services; to delete Policy KCAA School Sponsored Information Media and Policy LAF Federal Education Agency Relations for first reading approval, as presented and revised. Krieg seconded the motion. The motion carried unanimously.

**Other**

The meeting was adjourned at 7:10 p.m.

  
Dean Rummel, Board President

  
Vince Reep, Business Manager

  
Karen Heidt, Secretary

## Approved Board Workshop Minutes

Dickinson Public Schools  
Board Workshop

October 9, 2006; following the Board meeting  
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on October 9, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Mitzi Swenson and Morton Krieg. Administrators present were: Superintendent Stremick, Vince Reep, Sherry Libis, Perry Braunagel, Dorothy Martinson, Ron Dockter, Del Quigley, Melanie Kathrein, Eileen Rowe, Becky Meduna and Henry Mack. Others present were: Karen Heidt.

President Rummel called the meeting to order.

Topics for Discussion Included:

### Strategic Plan

Superintendent Stremick requested input on the Strategic Plan that was prepared last spring. A copy of the Strategic Plan was distributed. He recommended that they select two to three specific goals that are measurable and based on hard data. They would determine objectives and indicators to meet the goal. The plan would serve as the mission/vision for the District for the next 3-5 years. Example: The goal to improve student achievement would have a specific target area such as reading or math. Professional development opportunities would be targeted towards the specific target area for student achievement. The budget and available resources would be related to the Strategic Plan goals. The Strategic Plan would guide the decisions that administrators/school board members and teachers make on a daily basis. The consensus was to have Superintendent Stremick go through the Strategic Plan document with the administrators and identify two to three main goals and prioritize the goals. They would determine objectives or strategies on how to accomplish the goals, how they would measure progress and develop a timeline with a matrix. The administration will report back to the Board with progress reports on how they are accomplishing the goals.

### Block Schedule Review

Board members and administrators would like to have an external team from outside of Dickinson do an objective review of the block schedule at Dickinson High School. They would like a written document with the findings. The school board and administration would review the report and look at recommendations for improving the block schedule. They will also consider the smaller enrollment that will occur at DHS in the next three years.

### Funding Priorities

Board members discussed developing a list of funding priorities for the school district if they get additional funding from the State as a result of the equity/adequacy lawsuit and the Commission on Educational Improvement funding formula.

Suggestions included (Note: not prioritized):

- 1) Full day every day kindergarten
- 2) Capital expenditures/buildings/safety of the buildings  
Ex. Berg, Hagen and Southwest Community High School
- 3) Science facilities at DHS and Hagen
- 4) Long term technology plan/integration of technology
- 5) Extracurricular activities
  - a. Bring club sports under Dickinson Public Schools
  - b. Look at all extracurricular activities
  - c. Title IX-consider a participation survey
- 6) Gifted education-Gifted teacher in every school
- 7) Smaller class size
- 8) Reading coaches for teachers (discussed two years ago at Board workshop-Lois)
- 9) Librarians
- 10) Counselors/social workers at DHS, Hagen and elementary schools
- 11) Full time School Resource Officer

Board member should send additional ideas to Superintendent Stremick. He will ask administrators for input and then they will look at costs and prioritizing the wish list.

### Legislative Issues

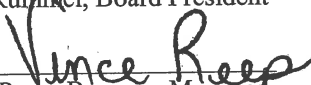
Superintendent Stremick distributed a copy of The Agenda section of the 2004 Legislative Issues book and requested input from Board members. The RESP meeting with legislators is scheduled on Thursday November 16 at 5:30 p.m. at the DSU Student Center. Board members felt that the P-16 goals and supporting the Commission on Education and Improvement funding formula were important issues.

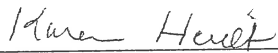
Dickinson Public Schools  
Board Workshop

October 9, 2006; following the Board meeting  
Board Room, Central Office

The meeting was adjourned at 9:08 p.m.

  
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Dean Runnel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary



## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

November 14, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on November 14, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morton Krieg was absent. Administrators present were: Superintendent Stremick, Vince Reep, Becky Meduna, Dorothy Martinson, Calvin Dean, Mickey Jordan, Del Quigley, Perry Braunagel, Ron Dockter, Henry Mack and Eileen Rowe. Others present were: Karen Heidt, Chuck Rummel, William (Jack) Jackson and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

**Public Participation**-William (Jack) Jackson presented information on the Avian Bird flu.

There were no other requests for public participation.

There was an addition to the personnel report on the consent agenda. Additions included the hire of Jerald Pavlicek, head custodian, Jefferson and the resignations/terminations of Sara Ihmels, playground supervisor, Berg and Chad Uran, technology coordinator, District-wide. There were no deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from October 9, 2006, regular meeting; October 9, 2006, Board workshop; bills for November 2006; financial report for November 2006; the pledged assets report for November 2006; the resignations/terminations of Martha Decker, kitchen helper, Heart River; Erin Graham, RASP project secretary, Lincoln; Robin Kuhn, head custodian, Jefferson; Sabra Lee Veit, playground supervisor, Heart River; Sara Ihmels, playground supervisor, Berg; and Chad Uran, technology coordinator, District-wide; and the hires of Alyssa Dschaak, playground supervisor, Jefferson; Debra Frenzel, CNA training instructor, Adult Learning Center; Alyssa Glantz, playground supervisor, Berg; Morgan Hanson, playground supervisor, Jefferson; Abbey Johnson, RASP supervisor, Roosevelt; Darlene Meier, assistant cook, Heart River; Shannon Stolp, kitchen helper/playground supervisor, Heart River and Jerald Pavlicek, head custodian, Jefferson; the tuition waiver agreements for Christopher Smith, South Heart to Dickinson; Kyle Heiser, Dickinson to South Heart and Shayna Bolles, Dickinson to Richardton Taylor and the student/staff recognitions. Fehr seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Stremick reported on the following topics:

- 1) American Education Week-November 12-18 is American Education Week. The Chamber Education Committee is collecting books for the Early Childhood Center/Head Start and Domestic Violence.
- 2) Technology work order database-The database for technology work orders is ready. Chad Uran gave a demonstration to the administrative cabinet. He will be meeting with building techs on Thursday to demonstrate how to use the work order database.
- 3) Commission on Education and Improvement-The Commission on Education and Improvement held their final meeting and approved the funding formula that will be recommended to the governor and the legislature to address equity and adequacy in school funding in our state. Dickinson Public Schools could potentially gain \$1.4 million if the recommended funding formula is approved.

**Superintendent's Report cont.**

President Rummel thanked Superintendent Stremick for his efforts on the State level and for serving on the Education Commission.

**Dickinson Public Schools Foundation Update**-Karen Heidt, DPS Foundation Director, gave an update on the Foundation. Kris Fehr serves as a Board representative on the Foundation Board. A summary of the 2006-07 grants is posted under Supporting Documents. The Foundation recently funded \$15,497 in grant projects throughout the school district. They have given over \$147,000 in grant awards since the Foundation was formed in 1989. Dickinson Public Schools employees have pledged over \$3,600 through the Payroll Deduction Program this year. The Foundation recently sent out over 3,000 of its Annual Report/Annual Giving Program mailings. They have collected over \$4,000 thus far. This agenda item was informational only. No action was requested.

**Open Enrollment Applications**-Fehr moved to approve the request for Alexander Hatzenbuhler and Saydee, Michael and Ethan Wahl to be admitted to the Dickinson Public School District under the open enrollment policy. Ross seconded the motion. The motion carried unanimously.

**Legislative Issues Meeting with RESP Schools and Legislators**-A dinner meeting with RESP schools and legislators from southwest North Dakota is scheduled Thursday, November 16 at 5:30 p.m. at the DSU Student Center. They will be addressing issues that impact RESP schools. We are finalizing the Dickinson Public Schools Legislative Issues book which will be given to our legislators. The Agenda section of the book addresses issues our school district would like addressed by the legislature. A copy of "The Agenda" is posted under Supporting Documents on the school board web site. This item was informational only. No action was requested.

**Board Policy Revisions, Additions, Deletions-Second Reading**-This is the last section of the Board policy review for second reading and final adoption. Swenson moved to revise Policy JA Facilities Development Goals, Policy JB Facilities Planning, Policy JD Retirement of Facilities Procedure and Criteria, Policy JDA Memorabilia from Closed Facilities, Policy KA School-Community Relations Goals and Objectives, Policy KAA School-Community Relations-Responsibilities of the School Board, Policy KAB School-Community Relations-Responsibilities of the Superintendent, Policy KAC School-Community Relations-Responsibilities of School Personnel, Policy KAD Community Involvement in Decision Making, Policy KADAB Parent Advisory Committees, Policy KAE Community Assistance, Policy KAEB Community Resources, Policy KAF/IBCAB Visitors in the Schools, Policy KAIA Personnel Directory, Policy KAIB Advertising in the Schools, Policy KAIBA Advertising in School Publications, Policy KC News Media Relations Goals and Objectives, Policy KCA Public Information Program, Policy KCC/BDE News Media Services at Board Meetings, Policy L Organizational Relations, Policy LAA Relations with Other Schools and School Districts, Policy LAC Relations with Colleges and Universities, Policy LAD Educational Accreditation Agency Relations, Policy LAE Relations with State Education Agencies, Policy LAG Relations with Education Research and Service Centers, Policy LB/BCCD Membership in Associations, Policy LD Relations with Community Organizations, Policy LEA Relations with Law Enforcement, Policy LEF Relations with

**Board Policy Revisions, Additions, Deletions-Second Reading cont.**

Department of Human Services; to delete Policy KCAA School-Sponsored Information Media and Policy LAF Federal Education Agency Relations for second reading approval and final adoption, as presented and revised. Fehr seconded the motion. The motion carried unanimously.

President Rummel thanked Board members and administrators for helping with the Board policy review. Board policies will be posted on the North Dakota School Board Association web site with a link on our web page in the near future.

**North Dakota School Board Convention**

- a. **Convention Report**-Dean Rummel, Mitzi Swenson, Leslie Ross and Kris Fehr gave a brief report on the North Dakota School Board Convention. Their reports will be posted on the school district web site under Supporting Documents.
- b. **Legal Seminar Report**-Vince Reep distributed his report on the Legal Seminar. This item was informational only.

**School Resource Officer (SRO)** –Chuck Rummel, Dickinson Police Chief, was present at the meeting to answer questions. The School Resource Officer would be used primarily at Dickinson High School and Hagen Junior High. The school district would pay 50% (\$22,600-\$27,200). Equipment costs are included for the first year of the agreement. We will need to budget for annual salary increases in the future. Administrators are in favor of a full time School Resource Officer. The entire agreement will be presented in the future for final Board approval.

Ross moved to direct the Superintendent to work with the city and law enforcement on an agreement to share the cost of a School Resource Officer (SRO). Swenson moved to second the motion. The motion carried unanimously.

**IDEA Title VIB-Dorothy Martinson**-The North Dakota Department of Public Instruction requires that IDEA will be met and the application for funds have been approved by the Board.

Swenson moved to approve the application for IDEA Title VI B funds, as presented. Fehr seconded the motion. The motion carried unanimously.

**Superintendent Evaluation** – The school board will evaluate Superintendent Stremick in the following areas: Board relationship, Educational Leadership and Community/Public Relations. The areas were selected from the superintendent's job description. A copy of the superintendent's job description is posted under Supporting Documents. Superintendent Stremick will react to the topics in writing and Board members will give written feedback and comments. The written feedback and comments from Board members will be the basis of the evaluation. President Rummel will meet with Superintendent Stremick and review the evaluations. The Board will review the evaluation at the December 11 Board meeting. The legal deadline for completion of the process is December 15. No action was requested. This item was informational only.

**Other**

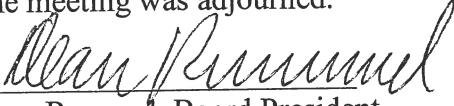
Swenson stated that St. Joseph's Hospital is holding a book fair in case Board members want to purchase books for American Education Week.

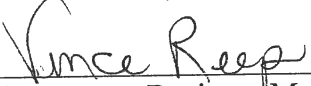
Dickinson Public Schools  
Regular Meeting

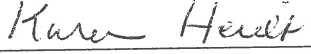
November 14, 2006; 5 p.m.  
Board Room, Central Office

At 6:08 p.m., Fehr moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved Board Workshop Minutes

Dickinson Public Schools  
Board Workshop

November 14, 2006; following the Board meeting  
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on November 14, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morton Krieg was absent. Administrators present were: Superintendent Stremick, Vince Reep, Becky Meduna, Dorothy Martinson, Calvin Dean, Mickey Jordan, Del Quigley, Perry Braunagel, Ron Dockter, Henry Mack and Eileen Rowe. Others present were: Karen Heidt.

President Rummel called the Board workshop to order.

### **Food Services-Salads**

Mitzi Swenson asked that Food Services consider serving salads as a menu option at Hagen Junior High and to offer different salad options at Dickinson High School. Discussion followed. Perry Braunagel, Hagen principal, and Ron Dockter, DHS principal, and Sherry Libis, Director of Food Services, will have a dialogue regarding surveying Hagen students to see if they would eat salads, if available; options to add salads at Hagen; offering a variety of salads during the week at Dickinson High School and the cost and how or who would pay for the cost. They will report back at a future Board meeting.

### **Fundraising**

Board members and administrators discussed fundraisers that are held throughout the school district and the school board policy FGDC which prohibits elementary students in grades 1-6 from selling door to door. The administration will get a copy of the DHS fundraising request form and prepare a District form; collect fundraising data for 2006-07; prepare a letter to send home with elementary fundraisers notifying them that elementary students are prohibited from selling door-to-door according to school board policy; and survey the North Dakota School Study Council Schools to see what they do for fundraising. They will collect the data and report back at a future Board meeting.

### **Technology**

Board members and administrators discussed the District technology plan. The technology committee is working on a long term Action Plan with goals/objectives/budget. The statewide technology plan is due the end of this year. The committee will update the plan. They are currently collecting data (dollars spent on technology, inventory of technology equipment and software licenses, etc.). The plan will include a rotation plan for equipment. The budget will include networking costs, maintenance, equipment (computers and peripherals, Elmo projectors, projectors, promethean boards, digital cameras, ipods, graphing calculators), servers, routers, switches). They would like a line item included in the budget for servers, switches, etc. Other items discussed included: internet usage, a spam filter for the Dickinson Public account and looking at the entire District technology resources and equal access for all students. Board members would like to see an Open House scheduled in the new Professional Development lab.

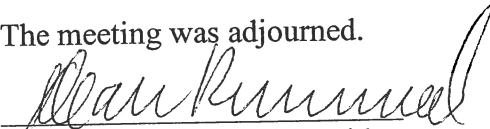
**Grade 7-12 Staffing**

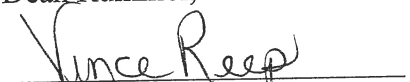
Board members and administrators discussed planning for grade 7-12 staffing needs resulting from declining enrollment. The superintendent and administrative cabinet will develop two options (include full day every day kindergarten) for future staffing. They will bring the options back to the school board for discussion at a future Board meeting. They will also look at class size and core subject areas. The administration will inform parents and the public of the projected enrollment and what the school district will do to address declining enrollment and the loss of foundation aid.


Progress reports will be brought back to the school board at a future meeting to address the Board workshop topics.

At 8:35 p.m., Ross moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Meeting Minutes

Dickinson Public Schools  
Regular Meeting

December 11, 2006; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on December 11, 2006, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Stremick, Vince Reep, Eileen Rowe, Tammy Praus, Melanie Kathrein, Becky Meduna, Sherry Libis, Perry Braunagel, Ron Dockter, Del Quigley, Dorothy Martinson, Calvin Dean and Henry Mack. Others present were: Karen Heidt, Linda Steve, Lew Moormann and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the November 11, 2006, regular meeting; November 11, 2006, Board workshop; bills for December 2006; financial report for December 2006; the pledged assets report for December 2006; the resignations/terminations of Adam Herring, custodian, DHS; Rebecca Hutzenbiler, administrative assistant, Central Office; Jonathan Tangen, playground supervisor, Berg; Gail Wallace, paraprofessional, Hagen; and Antonio Ortiz, RASP supervisor, Jefferson; and the tuition waiver agreements for Johnetta Jablonsky, South Heart to Dickinson; Adrian Moreno, Richardton Taylor to Dickinson; Kaytie Preston, Richardton Taylor to Dickinson; and to dissolve the tuition waiver agreements for Cody and Logan Richey. Ross seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Stremick reported on the following topics:

- 1) DHS/THS student activity pass-DHS and THS are offering a DHS/THS activity pass which allows students from both schools to attend activities at either school.
- 2) Governor Hoeven's budget-Governor Hoeven's budget has \$80.5 million for K-12 funding. Included in the funding is \$16 million for equity and funding for "at risk" full day every day kindergarten (free and reduced percentage for your school district). The additional \$20.5 million should assist in getting the recommendations of the Governor's Commission on Education Improvement passed.
- 3) Early Childhood Center federal review-ECC recently completed a federal review. They were recognized as an exemplary program. He congratulated Sharon Hansen, her staff and Dorothy Martinson for their efforts.
- 4) Technology coordinator-They recently interviewed four candidates. There were two internal candidates. The position is still open and listed on the internet and our web site. The salary will depend on the applicant's education and experience. They hope to make a decision this week.
- 5) Avian Bird flu-The administrative cabinet heard a presentation from Sherry Adams, Southwest District Health Unit, on the Avian Bird flu and what the school should be prepared to do. Administrators will begin planning a more comprehensive plan in the next few months.

**Audit Report**-Linda Steve from the firm of Linda Steve, CPA presented the annual audit report. There were no issues of major concern. She recommended that the school district develop a fraud policy which would include a system to report fraud confidentially. Swenson moved to approve the annual audit report for the year ending June 30, 2006. Ross seconded the motion. The motion carried unanimously. The Board directed Superintendent Stremick to review the policy for fraud prevention provided by Steve.

**Budget and Mill Levy Report**-Vince Reep and Superintendent Stremick reported on the final 2006-2007 budget and mill levy information formulated by the Stark County auditor. Mills for the Hagen air conditioning and air quality project will go into the capital projects fund and also help fund the alternative high school (Southwest Community High School). A copy of the information is posted under Supporting Documents. No action was required.

**Bus Bids**-The school district advertised for two activity buses. Bids were submitted by Harlow's, Hartley's and Trucks of Bismarck. The administrative recommendation was to accept the bid by Harlow's for \$74,405.00 for a conventional 44 passenger activity bus less a \$9,000.00 trade-in, and to accept the bid by Trucks of Bismarck for \$89,370.00 for a rear engine 46 passenger activity bus less a \$3,000.00 trade-in. Swenson moved to accept the bid by Harlow's for \$74,405.00 for a conventional 44 passenger activity bus less a \$9,000 trade in and the bid by Trucks of Bismarck for \$89,370.00 for a rear engine 46 passenger activity bus less a \$3,000 trade in, as presented. Fehr seconded the motion. The motion carried unanimously.

**School Resource Officer (SRO) Joint Powers Agreement with City of Dickinson** – The city, school and law enforcement have finalized the joint powers agreement for a School Resource Officer (SRO). A copy of the proposed agreement is posted under Supporting Documents. The school district will pay 50% of the cost of the School Resource Officer. The police department, with advisory representation from DHS, held interviews last week. The administrative recommendation was to approve the joint powers agreement, as presented. Discussion followed. Swenson moved to approve the Joint Powers Agreement with the City of Dickinson for a School Resource Officer (SRO) subject to approval by legal counsel. They authorized Superintendent Stremick to make the changes recommended by legal counsel and authorized the changes in advance. Fehr seconded the motion. The motion carried unanimously.

**Board Workshop Follow up**-Superintendent Stremick reported on the status of the topics discussed at the Board workshops and the proposed timeline. Items that need Board action or follow up will appear as future Board meeting agenda items.

- December-Strategic plan
- January-Food services and fundraising
- February-Funding priorities and grade 7-12 staffing
- Technology-The District technology committee is working on updating the technology plan, etc. They will report back to the Board on their progress.

A copy of the timeline is posted under Supporting Documents on the school board web site.



**Proposed Strategic Plan-** The School Board discussed the Strategic Plan at the Board workshop. Implementation was also discussed. They directed Superintendent Stremick to work with administrators to identify two to three specific goals with objectives and indicators to accomplish the goals and to measure progress. Superintendent Stremick reviewed an Action Plan that identified the goals and objectives that were selected with a timeline and responsibilities outlined. Mathematics, reading and the high school curriculum were selected as target areas under improving student achievement. Professional development would be targeted towards the specific target area for student achievement. The budget and available resources would be related to the Strategic Plan goals. The current Strategic Plan under the "Completed" section shows how it is integrated with the Action Plan. A copy of the current Strategic Plan and the Action Plan are posted under Supporting Documents. Discussion followed.

Board members agreed to add the Action Plan as an addendum to the Strategic Plan. They directed Superintendent Stremick to revisit the current approved Strategic Plan and to update it. Fehr and Rummel (Board members) and Meduna, Martinson, Mack and Kathrein (administrators) will serve on the review committee.

Swenson moved to endorse the Action Plan targeting mathematics, reading and the high school curriculum, as an addendum to the Strategic Plan. Ross seconded the motion. The motion carried unanimously.

**School Start Date-** Input was requested for the legislative process on the school start date. Discussion followed. The consensus of Board members was to do what is best for kids. They would be in favor of starting school after Labor Day if the legislature addresses issues such as the North Dakota High School Activities Association and sports start dates, the University system start date, SPICE consortium, dual credit classes and summer school for instructors, etc.

**Superintendent's Evaluation-** President Rummel presented a summary report of the superintendent's evaluation. The three areas to be evaluated were: Board Relationship, Educational Leadership and Community/Public Relations. Every area of the evaluation was positive and satisfactory by all five Board members. (The two choices were satisfactory and unsatisfactory.) Board members were pleased with Superintendent Stremick's performance and felt that he was off to a good start. Comments and suggestions were listed in President Rummel's summary report. Superintendent Stremick thanked the Board for their support. The evaluation documents will be placed in Superintendent Stremick's personnel file.

Swenson moved to approve the superintendent evaluation, as presented. Fehr seconded the motion. The motion carried unanimously.

### **Other**

Vince Reep forwarded 2007 fall enrollment projections to Board members. He is projecting a loss of 100 students next fall because we are graduating large classes and bringing in smaller kindergarten classes. This would result in a loss of revenue.

At 6:45 p.m., Swenson moved to adjourn. Ross seconded the motion. The motion carried unanimously.

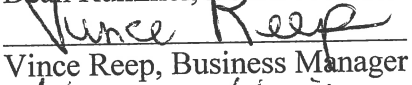
The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

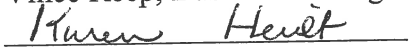
December 11, 2006; 5 p.m.  
Board Room, Central Office



Dean Rummel, Board President



Vince Reep, Business Manager



Karen Heidt, Secretary