

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, January 4, 2022, Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on January 4, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, and Board Member Jason Rodakowski. Board Member Michelle Orton was unable to attend the workshop. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at noon.

Build the January 4, 2022, Board Meeting Agenda –Superintendent Dr. Lewton addressed the Board. He summarized topics proposed for Monday’s Board meeting agenda. To accommodate a conflict with the scheduled February Board meeting, Board members recommended changing the meeting date to Monday, February 21.

The District is required to review its Continuity Plan at a minimum of every six months. Public input on the plan was suggested. This could be done through a survey or during a Board meeting.

Effective February 1, 2022, a federal mandate will be implemented for all Early Childhood Center (ECC)/Head Start employees, contractors, and volunteers requiring them to have the COVID-19 vaccine. To maintain the special education services for children ages 3-5, the services will be moved to the Hagen Building. Dr. Lewton commended Director of Special Education Services Sheri Twist and administrators and staff for making this transition possible.

There will be a Budget Input and Development Committee Meeting this week Thursday. One of the topics proposed for the agenda is a discussion for options for accommodating the increased enrollment in the elementary schools.

Dr. Lewton noted there have been three certified employee resignations submitted. These positions will be reviewed for attrition.

A roof bid will be provided at the Board meeting for the Board’s consideration. Assistant Superintendent Harris explained two bids were received for sections of roofing at Berg and Lincoln elementary schools. One bid met bid specifications and one bid did not. The administrative recommendation was to accept the bid that did not meet the specifications as it was a lower price and was advantageous as it included total removal and replacement of the sections of the roof.

Dr. Lewton explained a contract is proposed to be on the agenda for Monday’s Board meeting for the architectural services for the CTE infrastructure. The contract is at 6.75% of the total bill. Customarily similar contracts are between 5-10%.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Tuesday, January 4, 2022; Noon
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Build the January 4, 2022, Board Meeting Agenda (cont.)

Superintendent Lewton reminded Board members of the North Dakota School Boards Association Negotiations Seminar on February 3 and 4th in Bismarck. If Board members are interested in attending, they are asked to contact Dr. Lewton or Mrs. Petersen.

Assistant Superintendent Harris noted there will be a bus bid for consideration on the agenda for Monday's meeting. The District originally funded for two buses. After some discussion and review, the administration recommends replacing one route bus.

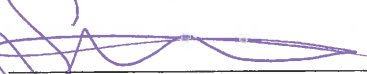
President Seaks inquired regarding the Be Legendary School Board Leadership Institute training for Board members. Dr. Lewton will follow up if potential dates for the training could be shared soon and if there was still an option for other school districts to apply for the training.

Superintendent Lewton referenced the Board's recommendation for another Board retreat in the spring. At that time, administrators plan to provide some considerations regarding the District facilities.

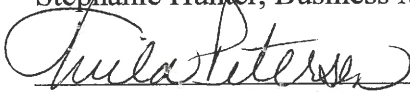
Adjournment – At 12:29 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, January 10, 2022; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on January 10, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Jefferson Elementary Principal Sara Streeter, Director of Student Services Shawn Leiss, Dickinson High School Principal Kevin Hoherz, CTE Director Aaron Anderson, Director of Instruction Melanie Kathrein, Mr. Scott Meschke, Berg Elementary Principal Tracy Lecoe, Prairie Rose Elementary Principal Nicole Weiler, Director of Special Education Sheri Twist, Elementary Assistant Principal Richard Smith, Lincoln Elementary Principal Tammy Peterson, Dickinson Press Reporter Jackie Jahfetson, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m. He noted due to technical difficulties, a video recording of the meeting may not be available. President Seaks recognized each administrator in the audience and thanked them for attending the meeting.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the December 13, 2021, regular Board meeting and the minutes from the January 4, 2022, Board workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He noted next Monday, January 17, 2022, was a full day of professional development. He commended Mrs. Kathrein and the principals in their hard work differentiating the in-service by building.

Dr. Lewton explained the Centers for Disease Control had changed its guidance regarding quarantining for individuals in various scenarios that are a close contact or test positive with COVID. The guidance varies if the individual is vaccinated or is not vaccinated.

Superintendent Lewton and several administrators will be attending a Response to Intervention (RTI) Summit when the February Board meeting was originally scheduled and therefore an action item is proposed on the agenda tonight to move the February Board meeting to a later date.

The District is requesting input from the public and the employees regarding the Continuity Plan posted on the District's website.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, January 10, 2022; 5:00 p.m.

Professional Learning Lab

Business Topics-Informational Topics

Principal Reports – Berg Elementary Principal Tracy Lecoe and Dickinson High School (DHS) Principal Kevin Hoherz addressed the Board. Both principals have posted a presentation on the Board website utilizing the BoardDocs link.

Principal Lecoe explained the Berg Elementary teachers and staff are working hard towards achieving the High Reliability Schools (HRS) Level 3 certification while continuing to maintain Levels 1 and 2. HRS Level 3 is focused on a Guaranteed and Viable Curriculum.

Mrs. Lecoe commended the numerous students that received PAWS awards or positive tickets. There were 752 PAWS awarded at Berg Elementary at the first trimester assembly. There are approximately 200 students attending Berg. During the trimester assembly, there were also 87 positive academic and behavior reports handed out.

Berg Elementary is attempting to achieve the designation of a Top 20 School. Principal Lecoe listed the cornerstones for achieving this designation. The Top 20 School supports the HRS Levels 1 and 2.

Personalized professional development includes instructional routes led by coaches and technology integrationists. Coaching cycles help the teachers maintain effective teaching strategies.

The goal at Berg Elementary is to create and share the learning expectations with students which allows the students to have a clear expectation so they may take ownership.

Mrs. Lecoe explained the program after school on Tuesdays and Thursdays to assist all Berg Elementary students with mathematics and reading.

Principal Hoherz addressed the Board and presented information on the DHS Career Academies. He explained each of the HRS levels and how those are tied into the career academies.

Dickinson High freshman students are in the Freshman Academy. At the end of their freshman year, they have the option of choosing between three academies: Business and Management Administration, Engineering and Technical Science, or Health and Human Services. Students receive continual guidance on what courses they should consider for their careers.

Dickinson High recently hosted a Career Academy Expo in the gymnasium. He commended all the assistant principals, teachers, staff, students, and parents that made the Career Expo successful. Mr. Hoherz shared his appreciation for all the businesses that participated. Students could select from four areas: Freshman Exploration, Business and Management Administration, Engineering and Technical Science, or Health and Human Services.

Dickinson High will be spending two years to reach the HRS Level 3 certification to make sure it will be implemented successfully.

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Monday, January 10, 2022; 5:00 p.m.
Professional Learning Lab

Principal Reports (cont.)

Mr. Hoherz also shared feedback from the 28 students that were in work experience programs the first semester. The types of work experience were child-related, firefighter academy, and health occupation. Health occupation included various fields such as English Language Development Assessment, Certified Nurse Aide, pharmaceutical technician, and speech therapy. There are 35 students signed up for the work experience program in the second semester. Additional fields to choose from include automotive technology and police academy.

President Seaks thanked the principals for the information shared and for all the work they are doing. He thanked all the administrators in the District for all they do and noted they do not have easy jobs.

Special Education Services for Ages 3-5 Moved to the Hagen Building – Superintendent Dr. Lewton addressed the Board. He explained as per a federal mandate, effective January 31, 2022, all Head Start employees, contractors, and volunteers must be vaccinated for COVID. Dickinson Public Schools currently partners with Head Start to offer special education services to children ages 3-5.

Dr. Lewton has worked with the Community Action/Head Start executive director to continue the special education services. Within a short amount of time, a plan was developed to move those services to the Hagen building. Dr. Lewton explained there was a lot of work for the transition and commended a list of individuals. Effective February 1, special education services for 3–5 year-olds will be at the Hagen building with no loss to services. This agenda item was informational only. No action was requested.

Budget Input and Development Committee – Available on the website are the minutes from the January 6, 2022, Budget Committee Meeting. President Seaks noted the minutes reflect the recommendation by the committee for the hiring of up to four additional certified employees. Superintendent Lewton added the projections for fall 2022 indicate an additional 100 elementary students. This agenda item was informational only. No action was requested.

Business Topics-Action Topics

Consider Approving Additional Elementary Certified Instructors for the 2022-2023 School Year – Available on the website is a copy of the current student enrollment. As per the recommendation of the Budget Input and Development Committee, Mrs. Orton moved to approve the hiring of up to four additional elementary certified positions as necessary to accommodate the increased growth for the 2022-2023 school year. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Bus Bid for Consideration – Available on the website are the two bids received at the December 17, 2021, bus bid opening. Superintendent Lewton addressed the Board and explained in the District's commitment to being cognizant of the taxpayer funds, the administrative recommendation was to purchase one bus instead of two. Mrs. Schwartz moved to accept the bid from Harlow's Bus Sales, Inc. for one 77-passenger school route bus with

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, January 10, 2022; 5:00 p.m.

Professional Learning Lab

Bus Bid for Consideration (cont.)

options for a total price of \$107,270.00. She further moved to approve the trade-in to Harlow's Bus Sales of the 2001 59-passenger school bus in the amount of \$1,200.00. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Roofing Bids for Consideration – Available on the website is a summarization of the two roofing bids received during the bid opening on December 29, 2021. Mr. Wilkie moved to accept the two alternative bid proposals from Twin City Roofing for the roofing removal and replacement of segments at Berg Elementary and Lincoln Elementary schools in response to the advertised bid specifications for a total cost of \$113,638.00. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Review and Approve the Contract for Architectural Services for the CTE Infrastructure – Available on the website is the contract with GT Architecture. Mrs. Schwartz moved to approve the contract with GT Architecture and YHR Partners on architectural services for the CTE infrastructure at the Dickinson Public Schools North Campus and Dickinson High School as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

2022-2023 Dickinson Public Schools Calendar – Available on the website is the proposed calendar for the 2022-2023 school year. Mrs. Orton moved to approve the 2022-2023 Dickinson Public Schools calendar with a starting date of August 25, 2022; the last day of school scheduled for May 25, 2023; and graduation scheduled for Sunday, May 28, 2023. A voice vote was taken on the motion. The motion carried unanimously.

Reschedule February Regular School Board Meeting – Mrs. Schwartz moved to reschedule the regular February School Board Meeting for Monday, February 21, 2022, at 5:00 p.m. at the Professional Learning Lab. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Early Resignation Benefit – Mrs. Schwartz moved to approve the early resignation benefits for Kimberly Goodall, English Language Arts Instructor at Dickinson High School; Kevin Hoherz, Principal at Dickinson High School (effective June 30, 2022); Lynelle Mann, Mathematics Instructor at Dickinson High School; Kristi Meidinger, Grade One Instructor at Berg Elementary; Jay Schobinger, Mathematics Instructor at Dickinson High School; Lyle Smith, Powersports Instructor at Dickinson High School; and Sheila Steiner, Special Education Instructor at Prairie Rose Elementary; with an effective date of May 27, 2022. Mrs. Orton seconded the motion. Discussion: Superintendent Lewton noted these seven resignations reflect 140 years of service to Dickinson Public Schools. He thanked them for their dedicated time to the students and families in the District. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, January 10, 2022; 5:00 p.m.

Professional Learning Lab

Dissolve an Open Enrollment – Mrs. Schwartz moved to dissolve the open enrollment for two children of Shawna Knipp from Dickinson Public Schools to South Heart Public Schools. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Mrs. Orton moved to reaffirm Board policy BAA, Employing Board Members for first and final reading with no revisions. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Revisions to Board Regulation, First Reading and Final Adoption – Mrs. Schwartz moved to approve the revisions of Board regulation FFK-BR1, Suspension and Expulsion Regulations for first and final reading as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Mr. Wilkie moved to approve revisions to policy GDAA, Early Graduation and policy FFK, Suspension and Expulsion for second and final adoption as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Closing Items

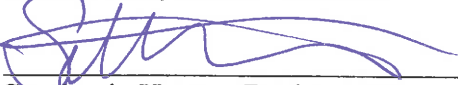
Announcements – President Seaks reminded Board members of the opportunity to attend a Negotiations Seminar sponsored by the North Dakota School Boards Association.

January is School Board Recognition Month. In recognition of the school board and as an appreciation, a video was shared. This video is posted on the website under the BoardDocs link.

Adjournment – At 5:43 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes
Tuesday, February 8, 2022, Following the Board Workshop
Professional Learning Lab

The Dickinson Public School Board held a Special Board Meeting on February 8, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, and Board Member Jason Rodakowski. Board Member Michelle Orton was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 12:55 pm.

Business Topics – Action Items

Board’s Determination of Appropriate Negotiating Unit Submitted by Administrators –

Mrs. Schwartz moved pursuant to North Dakota Century Code Section 15.1-16-10, the school board of the Dickinson Public School District #1 recognizes as the appropriate negotiating unit all administrators licensed by the North Dakota Department of Public Instruction and employed primarily as an administrator. Mr. Wilkie seconded the motion. There was no discussion on the motion. A voice vote was taken on the motion. The motion carried unanimously.

Board’s Determination of Appropriate Negotiating Unit Submitted by Teachers – Mrs. Schwartz moved pursuant to North Dakota Century Code Section 15.1-16-10, the school board of the Dickinson Public School District #1 recognizes as the appropriate negotiating unit all employees licensed to teach by the North Dakota Education Standards and Practices Board or approved to teach by the Education Standards and Practices Board and employed primarily as classroom teachers. Mr. Wilkie seconded the motion. There was no discussion on the motion. A voice vote was taken on the motion. The motion carried unanimously.

Closing Items

Adjournment – At 12:57 p.m., President Seaks declared the Special Board Meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, February 8, 2022, Noon
Professional Learning Lab

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Call to Order - Board President Seaks called the meeting to order at noon.

Build the February 21, 2022, Board Meeting Agenda –Superintendent Lewton addressed the Board. Dr. Lewton requested input regarding placing a topic on the agenda for Monday. The topic pertains to late starts on Wednesdays at the Dickinson High School (DHS) to be implemented in the 2022-2023 school year. Dickinson High School teachers are facing challenges with meeting some of the demands of the High Reliability Schools (HRS). It is difficult for teachers to find a common time for professional collaboration. A team of DHS teachers has a potential solution for their dilemma. Superintendent Lewton invited Mrs. Sisson, Mr. Fahy, and DHS Principal Hoherz to share information with the Board. Mr. Fahy is the chair of the DHS guiding coalition and social studies instructor. Mrs. Sisson is a special education instructor at the high school.

Mr. Fahy explained most of what the teachers are being asked to do at the high school involves the teachers meeting together to plan student enrichment, mastery, and proficiency. He listed several scenarios that make it nearly impossible for teachers to meet at a common time. He proposed the high school begin classes late on Wednesdays starting with the 2022-2023 school year. Teachers would be in the building at their usual time on Wednesdays and would meet from 8:00-9:30. Classes would begin at 9:30 on Wednesdays and each of the four blocks would be condensed from 90 minutes to 75 minutes.

Mrs. Sisson concurred with Mr. Fahy that the special education department is unable to find a common time for the team to meet. Having a common time would be a great opportunity for the special education instructors to have a long-term gain. She added it would be best for the students. Currently when an issue or problem arises and needs to be resolved, it takes a week for the team to meet. With the late starts on Wednesdays and the special education team able to meet weekly, problems could be resolved in a day or two.

Principal Hoherz explained the push was for DHS to be certified in HRS level 3. He commended the high school staff for providing a potential solution. It would provide more effective and efficient teaching. Mr. Hoherz emphasized the proposal would not change the hours for the paraprofessionals as they would be needed to assist with supervising the students while the teachers are collaborating.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Tuesday, February 8, 2022; Noon
Professional Learning Lab

Build the February 21, 2022, Board Meeting Agenda (cont.)

President Seaks thanked the teachers for recognizing the problem and finding a solution. He asked if there were any disadvantages that parents might recognize and if there was a potential where other teachers would not see the benefits. Mr. Fahy responded that it was possible since the high school was the only building proposing the last starts on Wednesdays that it could filter down to the middle school and elementary schools.

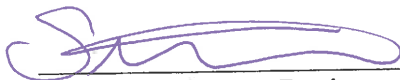
The high school teachers were surveyed to receive their input on the proposal. The teachers' responses indicated they felt this was an opportunity for collaboration on Wednesday. Mr. Fahy gave multiple examples where certain departments do not have the ability to collaborate because of non-shared preparation time and lack of facility space. As an example, there are not enough science labs and health career space, therefore those areas must be used every period of the day. In addition, some departments teach off-campus making it difficult to collaborate. Creating time in the mornings on Wednesday would ensure collaboration time for all staff.

Superintendent Lewton summarized topics proposed for Monday's Board meeting agenda. He noted the student enrollment was up 141 students in comparison to February 2021. He added there were 21 early graduates from the high school. Those students were afforded the opportunity to graduate early due to the block schedule. There was a discussion regarding providing the early graduates an incentive to remain in high school such as offering free college course credits or enrolling in a certificate program through the career center.

There was a brief discussion regarding the recommendations from the Facility Long Term Planning Committee. The recommendation was to seek professional assistance through an architectural firm that could do assessments on the District's buildings. Additionally, this could include an evaluation of the demographics and enrollment projections for the community.

Adjournment – At 12:54 p.m., President Seaks declared the workshop adjourned.

Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

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Professional Learning Lab

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Mr. Fahy explained most of what the teachers are being asked to do at the high school involves the teachers meeting together to plan student enrichment, mastery, and proficiency. He listed several scenarios that make it nearly impossible for teachers to meet at a common time. He proposed the high school begin classes late on Wednesdays starting with the 2022-2023 school year. Teachers would be in the building at their usual time on Wednesdays and would meet from 8:00-9:30. Classes would begin at 9:30 on Wednesdays and each of the four blocks would be condensed from 90 minutes to 75 minutes.

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Build the February 21, 2022, Board Meeting Agenda (cont.)

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Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

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Call to Order - Board President Seaks called the meeting to order at 5:03 p.m. He recognized the teachers and students listed under the consent agenda's Students/Faculty/Staff Recognitions.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the January 10, 2022, Regular School Board Meeting; the minutes from the February 8, 2022, Board Workshop; and the minutes from the February 8, 2022, Special School Board Meeting. Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He noted several administrators and teachers involved in a recent Federal Title Monitoring. The results from the monitoring should be available at the April Board Meeting.

This year there will be a school board member election. It will be held in conjunction with the primary election scheduled for Tuesday, June 14, 2022. It recently came to our attention that the Board is required to canvass the Board member election 13 days after the election. This would require the school board to have a Special Meeting on Monday, June 27, 2022. Dr. Lewton added he would like to propose including a public input on the District's Demographics Long-Term Planning also during the June Special Meeting. This would satisfy the North Dakota Century Code requirement for school districts to have public input every even year on its long-term planning.

Dr. Lewton will bring up at the March School Board Meeting his request to move the June School Board Meeting from June 20, 2022, to June 13, 2022. He requested Board members to check their calendars before that meeting and share their availability.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, February 21, 2022; 5:00 p.m.

Professional Learning Lab

Business Topics-Informational Topics

Proposal for Wednesday Late Starts at Dickinson High School for 2022-2023 – A handout was provided to the Board with key points regarding the proposal for the high school to start later on Wednesdays at Dickinson High School with implementation fall 2022. Dickinson High School Social Studies Instructor James Fahy and Dickinson High School Principal Kevin Hoherz addressed the Board. Mr. Fahy explained there is a need at the high school for teachers to have common time for reviewing the career academies, Professional Learning Communities (PLC), and High Reliability Schools (HRS) Level 3. Providing a late start on Wednesdays would allow all the DHS teachers to block off 90-minutes to meet and be able to get through the HRS level by the end of the next school year. At DHS, there are over 190 classes taught. Mr. Fahy said it is a daunting task to have the time to do the essential standards, pacing guides, and common assessments. Right now, there are no common preparation times for groups. He added these tasks are done on their own time or essentially could cost the District through stipends.

Principal Hoherz said the late start Wednesdays would assist with the Response to Intervention (RTI) students that need additional assistance. It would give those students the necessary time to extend their learning and be more proficient, assist with ACT preparation, and different activities that could increase or enhance learning.

Mr. Fahy realized there will be questions regarding the proposal. He expressed students will still be able to arrive at the school at the same time on Wednesdays and paraprofessionals would be available to assist and supervise students.

Board Member Orton commended the DHS teachers and administrators for putting information together for this large project. Mr. Fahy noted the teachers in the coalition committee have been meeting on Tuesday mornings from 7:00-8:00 since the end of November. Mr. Hoherz added they received input from the student coalition committee.

The high school is proposing to change the name of its Opportunity Time to SMORE Time. SMORE Time will be a mandatory half-hour with a credit attached to it. This time may be utilized for life skills, test preparation, study skills, or ACT test preparation.

This agenda item was informational only. No action was requested.

CTE Academy Update – Superintendent Lewton addressed the Board. He anticipates preliminary drawings for the CTE Center to be available at the March Board Meeting. So far, the CTE Center has been awarded \$6.73 million in grant funds.

Dr. Lewton noted that CTE Director Anderson along with Board President Seaks and Vice President Schwartz traveled to the eastern part of the state to tour some CTE facilities.

This agenda item was informational only. No action was requested.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, February 21, 2022; 5:00 p.m.
Professional Learning Lab

Superintendent's Evaluation – President Seaks requested Board members complete the online superintendent's evaluation before February 28, 2022. This agenda item was informational only. No action was requested.

Enrollment Projections – Superintendent Lewton addressed the Board. He noted that RSP & Associates had reached out to him regarding evaluating the demographics and providing a 5-year enrollment projection. The last time projections were done was in 2018 by RSP & Associates. Having enrollment projections might be beneficial as the District makes decisions on how to move forward with facilities. The estimate from RSP & Associates was \$14,500 to do the groundwork and another \$15,000 for a Board Workshop.

President Seaks inquired if the District would like the enrollment projections by next fall, when would RSP need to be notified. Dr. Lewton felt the District could wait for a couple of months.

This agenda item was informational only. No action was requested.

District Long-Term Facility Planning – Assistant Superintendent Harris addressed the Board. He provided a couple of handouts about the District's Facility Report Card and a 5-year building maintenance project cost utilizing the capital projects mill levy. The Facility Report Card broke down each building with recommendations for maintenance scoring from 1-5 with a score of "1" indicating an area was failing and needing significant attention or replacement. The mill levy generates approximately \$1.6 million each year. These funds are for all District buildings. The amount generated is not sufficient to maintain all buildings.

Mr. Harris explained the propose of the Facility Report Card was to provide the Board with some information regarding the long-term facility needs in the District. The information was a collection of information after several meetings of the Facility Task Force. The task force toured several of the facilities. One recommendation from the task force was to consider seeking an expert opinion of the facility needs, maintenance needs, and growth needs of the District buildings.

Superintendent Lewton visited with some other school districts in a similar situation and found a construction company that would be willing to review the buildings and provide an estimated cost of maintenance of the buildings for the next ten years. Consolidated Construction provided an estimate for all buildings for a fee of \$14,000. The construction company would review the structures, the HVAC, electrical, and the inside and outside of the buildings.

Business Topics-Action Topics

Facility Assessments- Available on the website utilizing the BoardDocs link is a proposal from Consolidated Construction. Mrs. Orton moved to authorize Superintendent Lewton to enter into a Planning Agreement with Consolidated Construction for the facility planning and consulting services of the District's facilities at a cost of \$14,000.00, as presented. Mrs. Schwartz seconded the motion. Discussion: Superintendent Lewton noted that there may be some areas that may require a consultant to provide an estimated cost for a specialized area. He used an example of the high school's fire safety system. A roll call vote was taken on the motion: ayes-5

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, February 21, 2022; 5:00 p.m.
Professional Learning Lab

Facility Assessments (cont.)

(Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Benefit – Mrs. Schwartz moved to approve the early resignation benefit for Michelle Dacar, a mathematics instructor at Dickinson Middle School; Maxine Hauck, a school counselor at Dickinson High School; Kayla Kilwein, a music specialist at Prairie Rose Elementary; David Michaelson, a social studies instructor at Dickinson High School; and Halley Shippy, an instrumental music instructor at Dickinson Middle School; all with an effective date of May 27, 2022. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Election – Mrs. Orton moved to schedule the school board election on Tuesday, June 14, 2022, and to designate the polling sites in conjunction with the city/county/primary election polling sites at the Prairie Hills Mall and the Dickinson State University Biesiot Activities Center with the polls opening at 8:00 a.m. and closing at 7:00 p.m., and a polling site at the Dunn County Court House in Manning with the polls opening at 7:00 a.m. and closing at 7:00 p.m. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Open Enrollment Applications – Mrs. Schwartz moved to approve the open enrollment application for a child of Sofia Ortiz from South Heart Public to Dickinson Public and to approve an open enrollment application for a child of Amy Eveland from Belfield Public to Dickinson Public as per the open enrollment policy. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dissolve an Open Enrollment – Mrs. Schwartz moved to dissolve the open enrollment for a child of Len Shafer from Dickinson Public to Richardton-Taylor Public School District. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm the Dickinson Public Schools 2021-2022 Continuity Plan – Available on the school board website utilizing the BoardDocs link is the 2021-2022 DPS Continuity Plan. Mrs. Orton moved to reaffirm the Dickinson Public Schools 2021-2022 Continuity of Services Plan as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policies, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link are the policies BAB and FEE. Mr. Wilkie moved to reaffirm Board policy BAB, Board Conflict of Interest and policy FEE, Student Organizations with only grammatical revisions. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, February 21, 2022; 5:00 p.m.

Professional Learning Lab

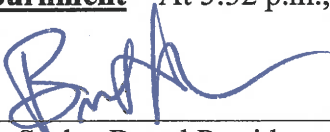
School Board Policy Adoption, First Reading and Final Adoption – Available on the website is the policy ABCD proposed for adoption. A recent Federal Title Audit recommended the District have a policy on records retention. Mr. Wilkie moved to approve the first reading and to expedite the process as per policy BDA and waive the second reading of the adoption of policy ABCD, Records Retention as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, First Reading – Available on the website are the policies ABAD, ABBB, DGGA, and FFG with revisions noted. Mrs. Schwartz moved to approve the first reading of the revisions to policy ABAD, Education of Virtual Students Through the Roughrider Academies; policy ABBB, Community Use of District Property; policy DGGA, Professional Development Plan; and policy FFG, Student Assemblies as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Closing Items

Announcements – President Seaks reminded Board members to utilize the online superintendent's evaluation and complete the evaluation before February 28, 2022.

Adjournment – At 5:32 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, March 8, 2022, Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on March 8, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Community Relations Coordinator Sarah Trustem, Attorney Nicholas Grant, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the workshop to order at noon.

Build the March 14, 2022, Board Meeting Agenda –Superintendent Lewton addressed the Board. He summarized several proposed topics for Monday’s meeting.

Dr. Lewton noted there were a large amount of student, faculty, and staff recognitions on the consent agenda and hoped Board members would take time to read all the accomplishments and celebrations.

There will be a presentation by a representative from Brady, Martz and Associates at Monday’s meeting regarding the District’s audit report. Business Manager Hunter addressed the Board and referenced the District’s audit findings. She distributed information regarding the District’s deficit breakdown. Mrs. Hunter noted an audit finding that revealed journal entry adjustment recommendations that had been carried forward for a few years. With the Brady, Martz recommendations, the DPS June 30, 2021, financial records would reflect the audited financial statement. Board Member Rodakowski added the ending balance on June 30, 2021, still leaves the District with a deficit of \$1.248 million. He noted there is a \$1 million contingency included in the deficit.

Superintendent Lewton stated District representatives will be meeting with Dickinson Education Association (DEA) representatives on Friday. As the District continues to be transparent, the information shared with the Board today will be shared with the DEA representatives on Friday.

Dr. Lewton would like the Board to consider if it would like to have two Board meetings in June or combine several meetings into one night. One meeting would be the regular School Board Meeting potentially scheduled for June 13. The second meeting would be for public input on the District’s long-term planning followed by a Special School Board Meeting to canvass the school board member election. Century Code requires school districts to canvass their election on June 27. Several Board members were favorable to having all the topics in one meeting and also the public input the evening of June 27.

Other topics proposed for Monday’s Board Meeting are several elementary principals reporting on Response to Intervention, Professional Learning Communities, and the High Reliability Schools; a proposal for enrollment projections; the superintendent’s evaluation; Wednesday late starts at Dickinson High School; and policy revisions or adoption for consideration.

Dickinson Public Schools

Approved School Board Workshop Minutes (cont.)


Tuesday, March 8, 2022; Noon

Professional Learning Lab

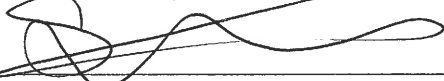
Build the March 14, 2022, Board Meeting Agenda (cont.)

President Seaks referenced the Wednesday late starts proposal. He asked for the input from administration. Dr. Lewton responded the administrative recommendation from the high school was to have late starts every Wednesday. One Wednesday would be set aside for academy work. The Professional Learning Communities meet every other week. Dr. Lewton hoped that the PLC work would transition into some of the preparation time during the day as every other week was not sufficient for those teams to engage in the PLC process. A survey was sent to the community. There were 135 responses with most of the responses positive. President Seaks inquired if Dickinson Public would be the first District to have late starts every week. Superintendent Lewton was not aware of any other Districts having weekly late starts. He noted there are other options regarding the time for the late starts instead of 9:30 a.m. Dr. Lewton added this would be a trial and he has asked the high school to link this to a goal for student achievements.

Adjournment – At 12:26 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes
Tuesday, March 8, 2022, Following the Board Workshop
Professional Learning Lab

The Dickinson Public School Board held a special meeting on March 8, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Attorney Nicholas Grant, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 12:27 p.m.

Business Topics – Action Topics

Board’s Decision and Notice of Recognition, Dickinson Administrative Council – Available on the website utilizing the BoardDocs link is a Petition for Recognition of Representative Organization with an attached list of administrator signatures. Mrs. Schwartz moved that the Dickinson Public School Board has investigated the petition filed by the Dickinson Administrative Council requesting that the Council be recognized as the representative organization for the negotiating unit and has determined that the Administrative Council does represent a majority of the administrators within that unit. She further moved the Board recognizes the Dickinson Administrative Council as the representative organization for a minimum of one year beginning March 9, 2022. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Board’s Decision and Notice of Recognition, Dickinson Education Association – Available on the website utilizing the BoardDocs link is a Petition for Recognition of Representative Organization with an attached list of teacher signatures. Mr. Wilkie moved that the Dickinson Public School Board has investigated the petition filed by the Dickinson Education Association requesting that the Association be recognized as the representative organization for the negotiating unit and has determined that the Education Association does represent a majority of the teachers within that unit. He further moved the Board recognizes the Dickinson Education Association as the representative organization for a minimum of one year beginning March 9, 2022. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Hiring of New Certified Positions – Mrs. Schwartz moved the District extend a contract to Conway Heupel as an instrumental music instructor at Dickinson Middle School; Heather Nelson as a special education instructor at the Early Childhood Center; Cassandra McWhorter as a grade two instructor at Lincoln Elementary; and Madison Myhre as a grade one instructor at Prairie Rose Elementary; all with an effective date of August 22, 2022. She further moved the District extend a contract to Jeffrey Brandt as principal at Dickinson High School with an effective date of July 1, 2022. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)
Tuesday, March 8, 2022; Following the Board Workshop
Professional Learning Lab

Executive Session Topic

Attorney Consultation-Teacher Grievance-Executive Session - President Seaks stated the next item on the agenda was Attorney Consultation-Teacher Grievance with an executive session anticipated. The legal authority for closing this portion of the meeting was North Dakota Century Code section(s) N.D.C.C. § 44-04-19.2. The topic or purpose of this executive session was Attorney Consultation-Teacher Grievance.

Mrs. Schwartz moved, as per North Dakota Century Code N.D.C.C. § 44-04-19.2, to close the meeting and go into executive session for the purpose of Attorney Consultation-Teacher Grievance. Mrs. Orton seconded the motion. There was no discussion on the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Schwartz, Orton, Seaks); nays-0; recused-1 (Wilkie). The motion carried.

At 12:30 p.m., Board Member Wilkie exited the meeting and recused himself from the executive session.

President Seaks stated the executive session would be recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. He added any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting unless final action was specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions from the District's attorney.

Board policy BCAD-Executive Session allows certain individuals to attend the closed meeting as directed by the Board President. President Seaks authorized the following individuals to remain in the room during the executive session: School Board Members Kim Schwartz, Michelle Orton, Jason Rodakowski, and Chair Brent Seaks. He further authorized the following to be in attendance: Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Assistant Superintendent Keith Harris, Attorney Nicholas Grant, and Recorder Twila Petersen.

At 12:31 p.m., the meeting convened in executive session. President Seaks asked the members of the public to exit the meeting room. President Seaks stated he anticipated adjourning the executive session and reconvening the open portion of the meeting in approximately 30 minutes or at 1:00 p.m.

The executive session began at 12:31 p.m. and was attended by Board Members Mrs. Schwartz, Mrs. Orton, Mr. Rodakowski, Chair Seaks, Superintendent Lewton, Business Manager Hunter, Assistant Superintendent Harris, Attorney Grant, and Recorder Petersen.

The executive session adjourned at 12:57 p.m. The public was invited to the meeting room and the meeting was back in open session. President Seaks stated the discussion of the executive session was attorney consultation-teacher grievance and that no other topics were discussed.

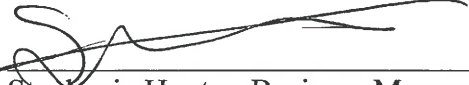
Dickinson Public Schools
Approved Special School Board Meeting Minutes (cont.)
Tuesday, March 8, 2022; Following the Board Workshop
Professional Learning Lab

Closing Items

Adjournment – At 12:58 p.m., President Seaks declared the Special School Board Meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, March 14, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the March 14, 2022, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on March 14, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Director of Instructor Melanie Kathrein, Director of Student Services Shawn Leiss, Director of Special Education Sheri Twist, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Principal Nicole Weiler, Berg Elementary Principal Tracy Lecoe, Roosevelt Elementary Principal Henry Mack, Dickinson High School Principal Kevin Hoherz, Heart River Elementary Principal Randy Muffley, Ms. Brenda Loney, Mrs. Kelly Olson, Dr. Keith Fernsler, Mrs. Marjorie Lehman, Mr. Scott Meschke, Dickinson Press Reporter Jackie Jahfetson, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:03 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the February 21, 2022, Regular School Board Meeting; the minutes from the March 8, 2022, Board Workshop; and the minutes from the March 8, 2022, Special School Board Meeting. Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mrs. Schwartz moved to amend the agenda by adding the topic Dickinson High School Teacher Grievance to be added under Business Topics-Action Topics as item “N”. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton referenced the long list of recognitions under the consent agenda. There are many celebrations within the District with the students, teachers, staff, administrators, and coaches.

Dr. Lewton noted the Teacher/Staff Recognition and Retirement Program has been scheduled for the evening of Thursday, May 5 at the Dickinson Middle School. He invited and encouraged the Board members to attend this event.

Kindergarten pre-registration was held in February. There were 129 that pre-registered for this fall. These numbers are low. Dr. Lewton will be working with elementary administrators to research some ideas to spark interest in the pre-registration process.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, March 14, 2022; 5:00 p.m.

Professional Learning Lab

Superintendent's Report (cont.)

Superintendent Lewton announced the 2021-2022 Educator of the Year and Classified Employee of the Year have been selected. The Educator of the Year is Mrs. Melinda Fridrich, an interventionist at Dickinson Middle School. The Classified Employee of the Year is Mrs. Shonah Kinzel, Dickinson High School Student Affairs administrative assistant. Dr. Lewton added these are two extraordinary District employees.

Business Topics – Informational Topics

Presentation by Brady, Martz and Associates – Ms. Mindy Piatz, a shareholder in charge of the audit, from Brady, Martz and Associates attended the meeting via Zoom Meeting. She presented a summary of the financial audit of the Dickinson Public School District for the fiscal year ending June 30, 2021. Brady, Martz issued an unmodified opinion which is the highest level of assurance.

Ms. Piatz noted there was a new government accounting standard where the student activities fund is now combined with the general fund. Previously it was shown as a separate fund on the financial statement.

Ms. Piatz explained there was one finding on the internal controls that were reviewed during the audit. They proposed significant journal entries to get financials in accordance with the Generally Accepted Accounting Procedures (GAAP). She noted this was a repeat finding from the prior year's audit.

There were three areas the audit tested for the federal compliance programs. Those areas were the Child Nutrition Cluster, the Coronavirus Relief Fund, and the Elementary and Secondary School Emergency Relief (ESSER) funding. The unmodified opinion is that the school district is in compliance with these three programs.

Ms. Piatz shared information when comparing the ending financial balances from June 30, 2020, and June 30, 2021. She noted federal grants increased by \$4.6 million from 2020 to 2021 due to ESSER funding and the Coronavirus Relief Fund. The expenses were up \$9.1 million due to the recording of the increase in the pension liability due to COVID-19, and depreciation in assets. Ms. Piatz predicts the pension liability will decrease over the course of the next one to two fiscal years.

This agenda item was informational only. No action was requested.

Principal Reports – Prairie Rose Elementary Principal Nicole Weiler, Roosevelt Elementary Principal Henry Mack, and Heart River Elementary Principal Randy Muffley addressed the Board. Their presentation focused on the Response to Intervention (RTI), Professional Learning Communities (PLC), and the High Reliability Schools (HRS) and how these all tie together as one.

Principal Weiler stated that as a High Reliability organization, the administrators in the buildings take proactive steps to prevent failure and ensure success within the District. These processes

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, March 14, 2022; 5:00 p.m.

Professional Learning Lab

Principal Reports (cont.)

may include Professional Learning Communities (PLC), Response to Intervention (RTI), and Positive Behavioral Interventions and Supports (PBIS). She explained the PLC process involves collaborative teams assisting to improve student learning. The PLCs require designated time to work together.

Principal Muffley referenced the PBIS process. He explained this is an evidence-based, three-tiered framework to improve the data systems and practices that affect student outcomes on a daily basis. Student behavior is addressed through system change. There will be noted student academic and social outcomes in a PBIS process. One solid system is CHAMPS. CHAMPS creates a classroom environment that focuses on the student's behavioral expectations and motivates students through perseverance to improve their behavior. The result is improved test scores and less time disciplining students. Mr. Muffley listed several examples of proactive expectations of the students and their behaviors. He also explained the different tiers. With each tier, there is more focus, individualized support, and intensity to help improve the student's behavior and academic outcomes.

Principal Mack referenced Response to Intervention (RTI). He noted that students learn at different rates and with different approaches. The goal of RTI is to ensure that every student receives additional time and support needed to learn at high levels. Mr. Mack said the teachers work in their PLCs to address four critical questions. Those questions relate to what the child should learn and do, how to know if they have learned it, what to do if the child is not learning it, and how to approach the student who is already proficient. Also part of the PLC work is identifying the minimum standards the students will learn at their grade level. Mr. Mack listed the High Reliability Schools Level 3 standards. He broke down the intervention tiers and responsibilities of the teams.

This agenda item was informational only. No action was requested.

CTE Academy Update – Superintendent Dr. Lewton addressed the Board. He noted last month the team met with the CTE teachers and architects. This agenda item was informational only. No action was requested.

Update on Teacher Negotiations and Administrator Negotiations – Superintendent Lewton said that he and Business Manager Hunter have met with the administrator and teacher negotiators and reviewed financial data with both groups. This agenda item was informational only. No action was requested.

Announcements – There were policies for the Board to review before being placed on next month's Board meeting agenda. No action was requested.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, March 14, 2022; 5:00 p.m.

Professional Learning Lab

Business Topics – Action Topics

Audit Report – Mr. Wilkie moved to approve the annual audit report for the year ending June 30, 2021. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Wednesday Late Starts at Dickinson High School Implemented 2022-2023 School Year – Mrs. Schwartz moved to approve the revised 2022-2023 Dickinson Public Schools Calendar to include late start Wednesdays at Dickinson High School as presented. Mrs. Orton seconded the motion. Discussion: Superintendent Lewton explained he would be meeting with the high school guiding coalition and the teachers in the near future to go over some logistics. President Seaks thanked all those involved in the research and providing the proposal for the Board's consideration. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Schedule the District's State Mandated Planning and Reschedule the June Board Meeting for June 27, 2022 – Mrs. Schwartz moved to schedule the District's Public Input on its Long-term Planning Process for Monday, June 27, 2022, at 5:00 p.m. at the Professional Learning Lab. She further moved to reschedule the June Regular Board Meeting for Monday, June 27, 2022, following the Public Input. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Enrollment Projections – Mrs. Orton moved to direct the administration to proceed with the hiring of RSP & Associates Consulting to provide an analysis and five-year enrollment projections for the proposed fee of \$14,500.00. Mrs. Schwartz seconded the motion. Discussion: Superintendent Lewton noted the importance of the District knowing its enrollment projections for the next five years. These all reflect on the facilities and staffing needs. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Dissolve an Open Enrollment - Mrs. Schwartz moved to dissolve the open enrollment for a child of Hanna Rear from Dickinson Public School to Richardton-Taylor Public School District. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Open Enrollment Applications – Mrs. Orton moved to approve the open enrollment applications for a child of Jessica Caban from Belfield Public, a child of Elizabeth Okerson from Richardton-Taylor Public, a child of Alexcia Frederick from Richardton-Taylor Public, a child of Christina Dawson from South Heart Public, a child of Hanna Rear from Belfield Public School District, a child of Larissa Kohler from New England Public School District, a child of Amanda Adamson from Richardton-Taylor School District, two children of Mandy Snyder from Belfield Public, and a child of Hanna Ingman from South Heart Public, all to Dickinson Public Schools, as per the open enrollment policy. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, March 14, 2022; 5:00 p.m.

Professional Learning Lab

Superintendent's Evaluation – Mr. Wilkie stated upon review of the individual evaluations, he moved that all Board members have rated the superintendent as satisfactory for each of the six performance areas: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Benefit – Mrs. Schwartz moved to approve the early resignation benefit for Kelly Brown, Grade Two Instructor at Heart River Elementary, and Susan Haider, Technology Education Instructor at Dickinson High School with an effective date of May 27, 2022. She further moved to approve the early resignation benefit for Shawn Leiss, Director of Student Services at the Central Administration Offices, and Beverly Mahto, a custodian at the Hagen building, both with an effective date of June 30, 2022. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Rescind School Board Policy ABBC, Use of School District Owned Property First Reading and Final Action – Mr. Wilkie moved to rescind Board Policy ABBC, Use of School District Owned Property as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Reaffirm Board Policies, First Reading and Final Adoption – Mrs. Schwartz moved to reaffirm Board policy BBA, School Board Elections and Terms of Office and policy BBBA, Officers of the Board with only grammatical revisions. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Regulation Adoption, First Reading and Final Adoption – Mr. Wilkie moved to approve for first reading and final adoption of Board regulation HCAF-BR, Food Service Procurement Bid Protest Procedure as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Adoption, First Reading – Mrs. Schwartz moved to approve for first reading the adoption of policy HCAF, Food Service Procurement Policy as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption - Mrs. Orton moved to approve the second reading and final adoption of the revisions to policy ABAD, Education of Virtual Students Through the Roughrider Academies; policy ABBB, Community Use of District Property; policy DGGA, Professional Development Plan; and policy FFG, Student Assemblies as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion:

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, March 14, 2022; 5:00 p.m.
Professional Learning Lab

School Board Policy Revisions, Second Reading and Final Adoption (cont.)

ayes-5 (Schwartz, Wilkie, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson High School Teacher Grievance – Mrs. Schwartz moved to approve the Settlement Agreement between the Dickinson Public School Board and the Dickinson High School Teacher Grievants for the sum of \$75,000.00. Mrs. Orton seconded the motion. Discussion: Board Member Wilkie inquired how the decision was made for the amount. President Seaks responded this was a process over many, many meetings over a long period of time with many considerations. He added that both parties did not waiver on where they stood. He noted it was a lesser amount than requested by the grievants but was an amount that was settled. Board Member Wilkie explained he had recused himself from the discussions on this topic and therefore had no knowledge. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Business Topic – Executive Session

Administrator and Teacher Negotiations Strategy - Executive Session Anticipated –

President Seaks stated the next item on the agenda was the administrator and teacher negotiations strategy which may be discussed in executive session. The legal authority for closing this portion of the meeting and going into an executive session was NDCC 44-04-19.1(9). The purpose of the executive session was Administrator and Teacher Negotiations Strategy. As per North Dakota Century Code NDCC 44-04-19.1(9), Mrs. Schwartz moved to close the meeting and go into an executive session for the purpose of administrator and teacher negotiations strategy. Mrs. Orton seconded the motion. There was no discussion. A roll call vote was taken on the motion: ayes-3 (Rodakowski, Schwartz, Orton); recused-2 (Seaks and Wilkie); absent-0. The motion carried. President Seaks passed the gavel to Vice President Schwartz to preside over the remainder of the meeting. Vice President Schwartz stated the executive session would be recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to the Board negotiators.

At 5:55 p.m., President Seaks and Board Member Wilkie exited the meeting.

Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting as directed by the Governing Board. The following were asked to be in attendance: the School Board Members Mrs. Michelle Orton, Mr. Jason Rodakowski, and Chair Kim Schwartz. Vice President Schwartz also requested the following be in attendance: Superintendent Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Recording Secretary Twila Petersen.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, March 14, 2022; 5:00 p.m.

Professional Learning Lab

Administrator and Teacher Negotiations Strategy - Executive Session Anticipated (cont.)

At 5:55 p.m., the meeting convened in executive session. The members of the public were asked to leave the meeting. Vice President Schwartz anticipated adjourning the executive session, and reconvening the open portion of the meeting, in approximately 60 minutes or at approximately 7:00 p.m.

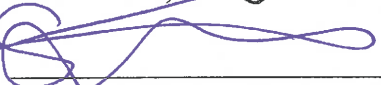
The executive session began at 5:55 p.m. and was attended by Mrs. Orton, Mr. Rodakowski, Chair Schwartz, Superintendent Lewton, Assistant Superintendent Harris, Business Manager Hunter, and Recording Secretary Petersen.

The executive session adjourned at 7:44 p.m. The public was invited to return to the meeting room and the meeting was back in open session. Vice President Schwartz stated the discussion of the executive session was administrator and teacher negotiations strategy and that no other topics were discussed.

Adjournment – At 7:44 p.m., Vice President Schwartz declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, April 5, 2022, Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on April 5, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Community Relations Coordinator Sarah Trustem, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the workshop to order at noon.

Build the April 11, 2022, Board Meeting Agenda – Superintendent Lewton addressed the Board. He summarized several proposed topics for Monday’s meeting.

Dr. Lewton reported under the Consent Agenda the student enrollment report is up 146 students from the same time last year. He suggested Board members review the list of great accomplishments and celebrations under the recognitions.

The elementary principals have been researching possibilities for encouraging parents to pre-register their child for kindergarten. There will be a Kinder Kid kickoff event on April 26 for families of incoming kindergarteners. Parents will have an opportunity to visit their child’s school, meet the kindergarten teachers, and their child will receive a t-shirt.

Early Childhood Program registration opened up last week for those that had previously shown an interest. It will open up to the general public next week.

Teacher/Staff Appreciation Week is May 2-6. The DPS Employee Appreciation Picnic is scheduled for Thursday, May 5 at 5:00 p.m. at the Dickinson Middle School. At 6:00 on May 5 will be the annual Teacher/Staff Recognition and Retirement Program.

The Board proposed a date of Friday, April 29 to build the agenda for the May 9 Board Meeting.

There was a discussion regarding the monthly reports to the Board from the building principals. Dr. Lewton updated the Board on the CTE Center.

There was a discussion regarding potential excess District-owned real estate. The discussion included the bus barn, a duplex, and the Hagen field. Board members suggested Superintendent Lewton and Assistant Superintendent Harris do some additional research.

At Monday’s Board Meeting, Assistant Superintendent Harris will provide a proposal for the Board’s consideration regarding student busing. The proposal recommends a \$5 per month increase or \$50 for the school year. Parents that register early will receive a discount.

Dickinson Public Schools

Approved School Board Workshop Minutes (cont.)

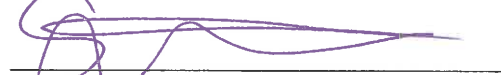
Tuesday, April 5, 2022; Noon

Professional Learning Lab

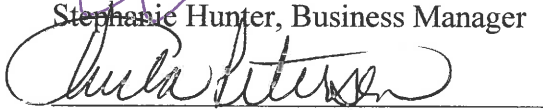
Adjournment – At 12:38 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, April 11, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the April 11, 2022, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on April 11, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Shawn Leiss, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Assistant Principal Richard Smith, Dickinson Middle School Principal Cassie Francis, CTE Director Aaron Anderson, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the March 14, 2022, Regular School Board Meeting, and the minutes from the April 5, 2022, Board Workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. President Seaks noted the long list of accomplishments under the Student/Teacher/Staff Recognitions. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton reported that Teacher/Staff Appreciation Week is May 2-6, 2022. He recognized the great things the teachers and staff do for the District and appreciated their ability to adapt to the pending inclement weather and changes made to the instruction schedule.

The DPS Employee Appreciation Picnic is scheduled for Thursday, May 5 at 5:00 p.m. Following the picnic at 6:00 p.m. will be the Annual Teacher/Staff Recognition and Retirement Program.

The Kinder Kids kickoff will be on Tuesday, April 26. This Kickoff will be for incoming fall 2022 kindergarten students. They will have an opportunity to meet the kindergarten teachers at the building they will be attending.

Dr. Lewton is presenting the State of the District to the community on Thursday, April 28 at the Dickinson Middle School. Preschool registration for this fall will be opened up to the general public next week.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, April 11, 2022; 5:00 p.m.

Professional Learning Lab

Superintendent's Report (cont.)

Dr. Lewton reported the Dickinson High School graduation is scheduled for Sunday, May 29 at 1:00 p.m. at the Biesiot Activities Center, weather permitting. The Southwest Community High School graduation is scheduled for Wednesday, May 25 at 7:00 p.m. at the Hagen gymnasium.

Business Topics – Informational Topics

Principal Reports – Jefferson Elementary Principal Sara Streeter and Dickinson Middle School Principal Cassie Francis addressed the Board. They provided a brief PowerPoint presentation. The principals shared some celebrations at their buildings. Dickinson Middle School (DMS) had a Glow Room learning event for students during their mathematics and English Language Arts classes. Principal Francis reported 30 students participated from the middle school in the North Dakota National History Day competition with several qualifying for state. The DMS Acalympics team took second place, and the Math Counts Team had a national qualifier that will compete in Washington, D.C.

DMS Sixth Grade Special Education Strategist Jessica Wolf had information she prepared for the Board in the form of a letter regarding Standards Referenced Grading. Ms. Francis read the letter from Mrs. Wolf to the Board.

DMS will be piloting Standards Referenced Grading in sixth grade next school year. Mrs. Wolf noted the Professional Learning Communities (PLC) and Response to Intervention (RTI) Teams work well together. The teams are working hard to achieve Level 3 in the High Reliability Schools (HRS) model. The move to Standards Referenced Grading was a decision made by the DMS teachers to do what was best for the students to achieve a guaranteed and viable curriculum. Mrs. Wolf's letter listed the reasons the teachers felt they were ready for the transition to Standards Referenced Grading fall of 2022.

Principal Streeter summarized some of the celebrations at Jefferson Elementary. Jefferson Elementary has seen a decline in the negative office referrals with on average less than eight a month. There has been an increase in everyday positive interactions with students with approximately 900 "shout-outs" per month. On average, there have been 30 students a month that have gone above and beyond as PAWS-itive Influencers.

Mrs. Streeter reported Jefferson Elementary staff use the Keys of Excellence as a way to teach positive community character traits on Campus to help students understand that they are positive, productive, members of the Jefferson Elementary School and Dickinson community.

There were many celebrations in the month of March when Jefferson Elementary held a Read-a-thon. Over \$15,000 was raised. Students read a total of 118,078 minutes over a 3.5-week time. A large portion (80%) of the funds raised will help support the students with a book vending machine, outside playground stencils for additional blacktop games, new student-size soccer nets, and books for each classroom.

Mrs. Streeter commended the students on their hard work. They will be rewarded both in their growth academically with the additional reading that has taken place and a special Blacklight Dance Party for all students to participate to be scheduled in the near future.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, April 11, 2022; 5:00 p.m.

Professional Learning Lab

Principal Reports (cont.)

Students that have read over 1,000 minutes will be rewarded with a special lunch with Principal Streeter in her office and play boardgames after they have finished their lunches.

This agenda item was informational only. No action was requested.

CTE Academy Update – CTE Director Aaron Anderson addressed the Board. Mr. Anderson distributed a handout with information regarding some preliminary designs of the north campus. He explained the timeline for bids for construction was anticipated at the end of May or early June with construction to begin potentially this summer with it being ready for students in August 2023. Board Member Wilkie inquired how the welding area will be separated for the culinary classes. Mr. Anderson explained the entrances and air exchanges are strategically being placed to accommodate the two areas. This agenda item was informational only. No action was requested.

Update on Teacher Negotiations and Administrator Negotiations – Superintendent Lewton reported the Teacher Negotiations Team has met two times. He listed the topics for discussion at the meetings and tentatively agreed topics. Dr. Lewton added the Administrative Negotiations Team has also met twice and he listed the topics for discussion at those meetings and also the tentatively agreed topics. This agenda item was informational only. No action was requested.

Announcements – There were policies for the Board to review before being placed on next month's Board meeting agenda. No action was requested.

Business Topics – Action Topics

Student Transportation Proposal for Consideration – Available on the website utilizing the BoardDocs link is a proposal for the DPS Student Transportation Cost Increase Comparisons with Explanations documents. Mrs. Orton moved to approve the student transportation proposal effective the 2022-2023 school year as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Extracurricular Cooperative Agreement in Boys and Girls Swimming – Mrs. Schwartz moved to approve the extracurricular cooperative agreement with the New England Public School District for boys and girls swimming for the 2022-2023 school year. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Early Resignation Benefit – Mrs. Schwartz moved to approve the early resignation benefit for Carol Klatt, paraprofessional at Dickinson High School, and Nona Miller, paraprofessional at Dickinson High School, both with an effective date of May 26, 2022. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, April 11, 2022; 5:00 p.m.

Professional Learning Lab

Reaffirm Board Policies, First Reading and Final Adoption – Mr. Wilkie moved to reaffirm Board policy BBBB, School Board Committees for first and final reading with no revisions. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Adoption, Second Reading and Final Adoption – Mr. Wilkie moved to approve for second reading and final adoption new policy HCAF, Food Service Procurement Policy as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Business Topic – Executive Session

Administrator and Teacher Negotiations Strategy - Executive Session Anticipated –

President Seaks stated the next item on the agenda was the administrator and teacher negotiations strategy which may be discussed in executive session. The legal authority for closing this portion of the meeting and going into an executive session was NDCC 44-04-19.1(9). The purpose of the executive session was the discussion of Administrator and Teacher Negotiations Strategy. As per North Dakota Century Code NDCC 44-04-19.1(9), Mrs. Schwartz moved to close the meeting and go into an executive session for the purpose of administrator and teacher negotiations strategy. Mrs. Orton seconded the motion. There was no discussion. A roll call vote was taken on the motion: ayes-3 (Rodakowski, Orton, Schwartz); recused-2 (Seaks and Wilkie); absent-0. The motion carried. President Seaks passed the gavel to Vice President Schwartz to preside over the remainder of the meeting.

Vice President Schwartz stated the executive session would be recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to the Board negotiators.

At 5:30 p.m., President Seaks and Board Member Wilkie exited the meeting.

Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting as directed by the Governing Board. The following were asked to be in attendance, the School Board Members Mrs. Michelle Orton, Mr. Jason Rodakowski, and Chair Kim Schwartz. Vice President Schwartz also requested the following be in attendance: Superintendent Marcus Lewton, Business Manager Stephanie Hunter, and Recording Secretary Twila Petersen.

At 5:31 p.m., the meeting convened in executive session. The members of the public were asked to leave the meeting. Vice President Schwartz anticipated adjourning the executive session, and reconvening the open portion of the meeting, in approximately 60 minutes or at approximately 6:30 p.m.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, April 11, 2022; 5:00 p.m.

Professional Learning Lab

Administrator and Teacher Negotiations Strategy - Executive Session Anticipated (cont.)

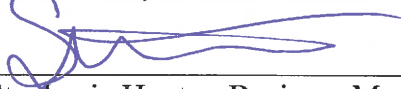
The executive session began at 5:31 p.m. and was attended by Mrs. Orton, Mr. Rodakowski, Chair Schwartz, Superintendent Lewton, Assistant Superintendent Harris, Business Manager Hunter, and Recording Secretary Petersen.

The executive session adjourned at 6:02 p.m. The public was invited to return to the meeting room and the meeting was back in open session. Vice President Schwartz stated the discussion of the executive session was administrator and teacher negotiations strategy and that no other topics were discussed.

Adjournment – At 6:02 p.m., Vice President Schwartz declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Friday, April 22, 2022
Professional Learning Lab

The Dickinson Public School Board held a workshop on April 22, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board Member David Wilkie was unable to attend. Also present were Tenet Leadership Institute Governance Coach Laurie Elliott, Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, North Dakota Department of Public Instruction Chief of Staff Dr. Donna Fishbeck, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the workshop/training to order at 8:30 a.m. The Dickinson Public School Board had applied for a grant for training through the North Dakota Be Legendary School Board Leadership Institute. The trainer was Ms. Laurie Elliott with Tenet Leadership Institute.

Introductions – Tenet Leadership Trainer Laurie Elliott introduced herself and provided her background. Board members and others attending the training introduced themselves.

Topics covered during the April 22, 2022, training included:

- I am the Genesis of Transformation.
- Integrity is My Access to Goals.
- Why do School Systems Exist?
- Why Reading Matters?
- Inputs, Outputs, Outcomes.
- Inputs, Outputs, Outcomes within School Systems.

At 11:40 a.m., the workshop/training recessed for lunch. At 12:15 p.m., the workshop/training reconvened.

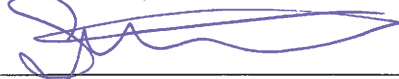
Topics covered included:

- Other Outcomes versus Student Outcomes.
- Why do Goals Matter?
- How to Write a Goal?
- How to Write a Student Outcome Goal?
- School Board Goals Aligned to State Goals.
- Board Work versus Superintendent Work.


Adjournment – At 2:30 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Saturday, April 23, 2022
Professional Learning Lab

The Dickinson Public School Board held a workshop on April 23, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board Member David Wilkie was unable to attend. Also present were Tenet Leadership Institute Governance Coach Laurie Elliott, Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, North Dakota Department of Public Instruction Chief of Staff Dr. Donna Fishbeck, and Board Secretary Twila Petersen.

The Dickinson Public School Board had applied for a grant for training through the North Dakota Be Legendary School Board Leadership Institute. The trainer was Ms. Laurie Elliott with Tenet Leadership Institute.

Call to Order - Board President Seaks called the workshop/training to order at 8:30 a.m.

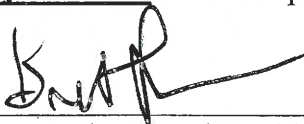
Topics covered during the April 23, 2022, training included:

- I am the Genesis of Transformation.
- Integrity is My Access to Goals.
- Introduction of State Goals and State and Local Data.

The workshop/training recessed for lunch at 11:30 a.m. At 12:00 p.m., the workshop/training reconvened. Topics covered included:

- Work on Data Analysis and Goal Selection.
- Next Steps for Implementation.

Adjournment – At 1:45 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager

Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Friday, April 29, 2022, Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on April 29, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Director of Communications Sarah Trustem, CTE Director Aaron Anderson, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the workshop to order at noon.

Build the May 9, 2022, Board Meeting Agenda – Superintendent Lewton addressed the Board. Based on the training last week for school board leadership, Dr. Lewton asked for some direction regarding the Board goals listed on the Consent Agenda. The goals will be reviewed at the May 9, 2022, Cabinet meeting and potentially look at the progress measures and targets. On May 10, 2022, Dr. Lewton plans to bring this topic to the Central Office Cabinet for refining. The School Improvement Leadership Team will look at the data at its June 1 and 2nd, 2022, School Improvement Camp. Action on the Board goals may be on the June meeting agenda to include the goal templates.

Berg and Prairie Rose elementary schools have been recognized as achieving Level 3 of the High Reliability Schools (HRS). Heart River and Lincoln elementary schools will have their HRS audit on May 10, 2022.

CTE Director Anderson will provide an update on the Southwest Area Career and Technology Center at the next Board meeting.

At the May 9, 2022, Board meeting, Dr. Lewton will report the participation of parents and incoming kindergarteners at the Kinder Kickoff. There were 215 registered. Dr. Lewton extended a thank you to the Communications Department and the teachers, staff, and administrators that helped with the kickoff.

Dr. Lewton noted the long list of outstanding accomplishments of the students, teachers, administrators, and staff on the Consent Agenda under the recognitions.

Other topics proposed for the May 9, 2022, meeting included the year-end Wellness Report, Summer Building Projects Report, an update on administrator and teacher negotiations, a Memorandum of Understanding for soccer, a proposal for the 2022-2023 breakfast and lunch meal prices, scheduling the Board's annual meeting in July, review a couple of policy revisions, and to review the 2022-2023 student handbooks for all buildings and the virtual academies.

Dickinson Public Schools
Unapproved School Board Workshop Minutes (cont.)
Friday, April 29, 2022; Noon
Professional Learning Lab

Adjournment – At 12:57 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, May 9, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the May 9, 2022, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on May 9, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Shawn Leiss, Director of Special Education Sheri Twist, Jefferson Elementary Principal Sara Streeter, Southwest Community High School Principal Kristy Goodall, Southwest Community High School Day Treatment Paraprofessional Jeffrey Whitehead, Elementary Assistant Principal Richard Smith, Berg Elementary Principal Tracy Lecoe, Dickinson High School Assistant Principal Theodore Schye, CTE Director Aaron Anderson, West Dakota Parent and Family Resource Center Coordinator Stacy Kilwein, Adult Learning Center Coordinator Beth Hurt, Mr. Scott Meschke, Dickinson Press Reporter Jackie Jahfetson, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the April 11, 2022, Regular School Board Meeting; the minutes from the April 22 and 23rd, 2022, Board Workshops, and the minutes from the April 29, 2022, Board Workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. President Seaks noted and listed many of the recognitions on the Consent Agenda. Superintendent Lewton said a video was received from Marzano Resources Vice President Dr. Tammy Hefelbower congratulating Prairie Rose Elementary (and Berg Elementary) on receiving its designation of the High Reliability Schools (HRS) Level 3. The video was played for the Board members. Receiving HRS Level 3 is a huge accomplishment for the Prairie Rose and Berg elementary schools. Dr. Hefelbower commended the employees in those buildings who have worked very hard to receive this designation. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton referenced the Be Legendary Board Leadership Training the Board members participated in a few weekends ago. During the training, the Board identified three goals regarding student achievement. The goals are to increase proficiency in third-grade reading, eighth-grade mathematics, and the percentage of students that are Choice Ready. These goals were shared at the May 9 Cabinet meeting for review and recommendations for progress measures and targets. The Central Administration Offices Cabinet will be working with the trainer to develop and recommend progress measures and targets for a recommendation for the Board's consideration at its June meeting.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, May 9, 2022; 5:00 p.m.
Professional Learning Lab

Superintendent's Report (cont.)

There will be a School Improvement Camp on June 1 and 2nd at most of the schools. Part of the Camp will be Positive Behavioral Intervention Support (PBIS) training. Some schools have chosen alternate dates for the PBIS training due to scheduling conflicts.

Approximately 187 certified or classified staff members have signed up for trauma training for schools to be held in the month of June.

Kindergarten Kickoff was held on April 26. There are now 215 incoming kindergarteners registered for the next school year.

Business Topics – Informational Topics

Principal Report – Southwest Community High School (SWCHS) Principal Kristy Goodall and Southwest Community High Day Treatment Paraprofessional Jeffrey Whitehead addressed the Board. SWCHS is currently in its 20th year of serving students. 266 students have or will have graduated. Most of these are at-risk students for dropping out of school. Students are encouraged to take personal responsibility for their learning and their choices.

The majority of the SWCHS staff Professional Learning Communities (PLC) and in-service is focused on how to best accomplish the student's goal of meeting their graduation using the HRS Levels as a guiding principle.

There were 63 students serviced this year. Risk factors for dropping out include loss of credits, students that are parents, accommodating schedules, and credit-recovery opportunities. Next year, SWCHS will begin servicing the Roughrider Virtual Academy students.

The Social Emotional Learning (SEL) program has enhanced the education of the students at SWCHS. Mrs. Goodall stated Mr. Whitehead has been the coordinator of the SEL program. The program helps the students deal with social and emotional needs. The transition of the students to face their challenges and fears has helped them to better themselves and be successful. Many of the students are working one or more jobs and continue to progress.

A brief video was shown to the Board highlighting the 2022 SWCHS graduates. This agenda item was informational only. No action was requested.

School Board Goals – Superintendent Lewton recapped the Board had established three goals based on the Be Legendary Board Leadership Training. The training was partially funded by a grant the Board had applied for. The direction of the goals correlates with the High Reliability Schools and also the District's vision. Increasing third-grade reading and helping students be proficient increases the student's success later. Students that have grasped eighth-grade mathematics will impact the student's skills for mathematics in high school. Choice Ready students are successful upon graduation to be prepared to go out into the workforce or post-secondary education or training.

This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, May 9, 2022; 5:00 p.m.

Professional Learning Lab

Adult Learning Center Update – Adult Learning Center (ALC) Coordinator Beth Hurt addressed the Board. Available on the website utilizing the BoardDocs link is posted an annual report.

Ms. Hurt highlighted an overall summary of the past school year. The ALC served 47 GED students, 54 ESL students, and students in the Bowman area. She recognized the goals set by the ALC to address barriers for students to continue their education. Barriers could include a lack of transportation and childcare services. Other goals include assisting students with the most need such as those referred by community agencies and to launch a Community Education Program. The Community Education Program includes workshops, computer classes, internet safety, resume building, tracking monthly expenses, and other classes to further an individual's education.

This agenda item was informational only. No action was requested.

West Dakota Parent and Family Resource Center/Partners in Parenting Update – West Dakota Parent and Family Resource Center (WDPFRC) Coordinator Stacy Kilwein addressed the Board. Available on the website utilizing the BoardDocs link is posted an annual report.

The Center was established in 1994. They have shared with families and the community monthly newsletters, community service announcements, social media postings, referrals, community partnerships, and various parent/family resources.

The Changing Program returned last fall for fifth and sixth grade students and their parents. In the fall and spring, the Center hosts a Gearing Up for Kindergarten eight-week session. Positive discipline parent classes served 25 families this year. Family education and support promote student success. The Center schedules resources four nights a week. They have reached 1,500 parents/caregivers/families/students. This agenda item was informational only. No action was requested.

Major Summer Building Projects – Assistant Superintendent Harris addressed the Board. He distributed a summary of the proposed summer projects. Mr. Harris explained the maintenance on the buildings is provided through a 10-mill levy that the District receives. Approximately \$1.6 million is received from the levy plus ESSER funds provided a total of \$2.1 million towards maintenance this summer. This agenda item was informational only. No action was requested.

Update on Teacher Negotiations and Administrator Negotiations – President Seaks reported the Administrative Negotiations Team will be having its fourth meeting this week. The Teacher Negotiations Team has its fifth meeting scheduled for next week. This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, May 9, 2022; 5:00 p.m.

Professional Learning Lab

Business Topics – Action Topics

Memorandum of Understanding in Boys' and Girls' Soccer – Available on the website utilizing the BoardDocs link is a copy of the Memorandum of Understanding for Boys' and Girls' Soccer for the 2022-2023 school year. Mrs. Orton moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Soccer Club for Boys' and Girls' Soccer for the 2022-2023 school year as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

2022-2023 DPS Nutrition Services Prime Vendor Bid for Consideration – Available on the website utilizing the BoardDocs link is a copy of the 2022-2023 Food Bid Criteria Calculations and Results Report. Mr. Wilkie moved to award the DPS 2022-2023 Nutrition Services Prime Vendor bid to Sysco North Dakota. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Breakfast and Lunch Meal Prices – Mrs. Schwartz moved to approve a fee of \$2.00 for K-12 student breakfast, \$2.75 for adult breakfast, \$3.15 for lunch for students in grades K-5, \$3.45 for lunch for students in grades 6-8, \$3.95 for lunch for grades 9-12, \$4.80 for lunch for adults, \$.45 for extra milk in grades K-12, and monthly milk break price of \$9.00, effective fall of 2022. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Annual Meeting Date and Time – Mrs. Orton moved to schedule the Annual School Board Meeting for Monday, July 11, 2022, at 5:00 p.m. at the Professional Learning Lab. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Dissolve an Open Enrollment – Mrs. Schwartz moved to dissolve the open enrollment for a child of Amanda Adamson from Richardton-Taylor Public School District to the Dickinson Public School District. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Regulation – Available on the website utilizing the BoardDocs link is a copy of Board regulation BBC. Mr. Wilkie moved to reaffirm Board regulation BBC, Procedure for Selecting Appointee for first and final reading with no revisions except grammar corrections. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is a copy of Board policy BBC. Mrs. Schwartz moved to reaffirm Board policy BBC, Method of Filling a Board Vacancy for the first and final reading with no revisions. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

Monday, May 9, 2022; 5:00 p.m.

Professional Learning Lab

School Board Policy Revisions, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is a copy of the proposed revisions for Board policy FCAE. Mrs. Schwartz moved to approve the first reading and expedite the process as per policy BDA and waive the second reading of the revisions to Board policy FCAE, Suicide Prevention as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

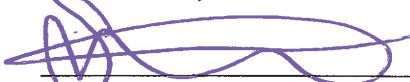
2022-2023 Student Handbooks – Available on the website utilizing the BoardDocs link are posted the proposed student handbooks for the 2022-2023 school year. Mrs. Orton moved to approve the 2022-2023 elementary schools' student handbooks, Dickinson High School student handbook, Roughrider K-8 Virtual Academies student handbook, Roughrider 9-12 Virtual Academies student handbook, and the Southwest Community High School student handbook, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – There was one policy, BCAC, Minutes, for the Board to review before being placed on next month's Board meeting agenda. No action was requested.

Adjournment – At 5:45 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes
Wednesday, May 25, 2022, 5:15 p.m.
Professional Learning Lab

The Dickinson Public School Board held a special meeting on May 25, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board Member David Wilkie was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, and Business Manager Stephanie Hunter.

Call to Order - Board President Seaks called the meeting to order at 5:19 p.m.

Business Topic – Action Topics

Consider Approving Additional Elementary Certified Instructors for the 2022-2023 School Year – Superintendent Dr. Lewton addressed the Board. He explained based on projected enrollment in some of the elementary grades the District was tracking the student enrollment. He gave examples of potential student enrollment in some of the grades. Superintendent Lewton recommended the Board consider adding four additional certified instructors. Mrs. Schwartz moved to approve the hiring of up to four additional elementary certified positions, as necessary, to accommodate the increased growth for the 2022-2023 school year. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

2022-2023 Administrative Negotiated Agreement – Available on the website utilizing the BoardDocs link is the proposed 2022-2023 Administrative Negotiated Agreement. Mrs. Schwartz moved to approve the 2022-2023 Administrative Negotiated Agreement, as presented, which included the mutually agreed .10% paid by the District on the base, education, and service movement. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

2022-2023 Classified Salary and Benefits Package – Available on the website utilizing the BoardDocs link is the proposed 2022-2023 Classified Salary and Benefits Package. Assistant Superintendent Harris explained the revisions from last year to this year in the package. He noted that the Classified Leadership Committee provided their input for recommendations to the document. Mrs. Orton moved to provide an increase of \$.50 per hour to the salaries of those classified individuals employed by Dickinson Public Schools as of June 30, 2022. She further moved to increase the base classified wage scale by \$.25 per hour and further moved to approve all other proposed changes in the 2022-2023 Classified Salary and Benefits Package with an effective date of July 1, 2022, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Rodakowski, Orton, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

Teacher Negotiations Strategy – Executive Session Possible – Superintendent Lewton addressed the Board. He recommended this topic be tabled. President Seaks declared the topic tabled.

Dickinson Public Schools

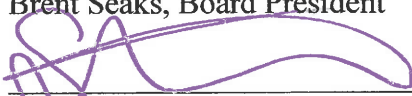
Approved Special School Board Meeting Minutes (cont.)
Wednesday, May 25, 2022, Professional Learning Lab

Closing Items

Adjournment – At 5:29 p.m., President Seaks declared the Special School Board Meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, June 6, 2022, 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a special meeting on June 6, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board Member David Wilkie was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Ellen Getz, Jackie Glaser, Lyle Smith, Lee Mehrer, Jenna Cranston, Jolene Gress, Kalindi Brandvik, Madison Schobinger, Hannah Lindley, Brenda Loney, Marjorie Lehman, Audra Galster, Sandra Schobinger, Rachel Burns, Shelly Wolberg, Tammy Meschke, Scott Meschke, Darcy Schulte, Jodi Martin, Alicia Hutzenbiler, Leah Campbell, Tana Lafond, Carolyn Carroll, Amy Kuehl, Kelly Smith, Cameron Lorge, Jill Nelson-Wetzstein, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Mr. Lyle Smith requested to address the school board. He addressed what he stated was a shortfall in the District's \$52 million budget. He felt one group (the teachers) was bearing the burden of the (fiscal) responsibility.

Mr. Smith stated that when they (the Dickinson Education Association) went to an impasse in 2013, the DEA received donations from its membership so that they would have enough money. He expressed the DEA has enough money to do a massive media campaign. He felt the DEA membership would prefer to support student-sponsored activities. He hoped the school board would find a solution before what he considered "things got crazy." President Seaks thanked Mr. Smith.

Business Topics – Discussion Topic

Update on the 2022-2023 Teacher Negotiations – Superintendent Lewton reported the Teacher Negotiations Team met on May 24 and 25th. The team reached a tentative agreement at its May 25, 2022, meeting. Dr. Lewton said he found out this morning at 11:00 a.m. that the tentative agreement reached on May 25 was not ratified by the Dickinson Education Association (DEA). He stated that, as of now, there was no agreement for the next school year.

Business Topic – Possible Action Topic

2022-2023 Professional Negotiated Agreement – The tentative 2022-2023 Professional Negotiated Agreement was not ratified by the Dickinson Education Association; therefore, action on the agreement was moot.

Executive Session – Possible Action Item

Teacher Negotiations Strategy – Executive Session Possible – President Seaks declared a conflict of interest. He stated his wife was subject to the negotiated agreement, but he could be impartial on the subject of negotiations, and he requested to participate in the executive session and any potential vote. Mrs. Schwartz moved to allow Mr. Brent Seaks to participate in the executive session regarding negotiations. She further moved to allow Mr. Brent Seaks to vote on any motions or actions regarding negotiations. Mrs. Orton seconded the motion. There was no discussion on the motion.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

Monday, June 6, 2022, Professional Learning Lab

Teacher Negotiations Strategy – Executive Session Possible (cont.)

A roll call vote was taken on the motion: ayes-3 (Rodakowski, Schwartz, Orton); nays-0; recuse-1 (Seaks); absent-1 (Wilkie). The motion carried.

President Seaks stated a motion was required to discuss the next topic in executive session rather than in an open meeting. As per North Dakota Century Code NDCC 44-04-19.1(9), Mrs. Orton moved to close the meeting and go into executive session for the purpose of teacher negotiations strategy. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

President Seaks stated the executive session would be recorded, and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting unless final action is specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to the Board negotiators.

Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting as directed by the Governing Board. The following were asked to be in attendance: the School Board Members Mrs. Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski, and Chair Brent Seaks. President Seaks also requested the following to be in attendance: Superintendent Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Recording Secretary Twila Petersen, and the possibility of Attorney Rachel Bruner.

At 5:07 p.m., the meeting convened in an executive session. The members of the public were asked to leave the room. President Seaks anticipated adjourning the executive session and reconvening the open portion of the meeting in approximately 60 minutes or at approximately 6:00 p.m.

The executive session began at 5:07 p.m. and was attended by Mrs. Schwartz, Mrs. Orton, Mr. Rodakowski, Chair Seaks, Superintendent Lewton, Assistant Superintendent Harris, Business Manager Hunter, and Recording Secretary Petersen.

At 5:42 p.m., there was a brief pause waiting for the public to enter and be seated as they were invited back into the meeting room. President Seaks stated the executive session adjourned at 5:42 p.m. The public was invited to return to the meeting room and the meeting was back in open session.

President Seaks stated the discussion of the executive session was teacher negotiations strategy and declared that a (three-part) motion was made in the executive session by Mrs. Schwartz to give the Board Teacher Negotiations Committee the authority to make a final offer before impasse, waive mediation, and go to impasse. President Seaks stated the motion was seconded by Mrs. Orton. He then took a roll call vote on the motion: ayes-4 (Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

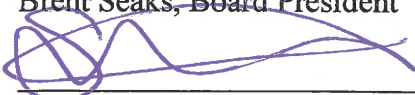
Monday, June 6, 2022, Professional Learning Lab

Closing Items

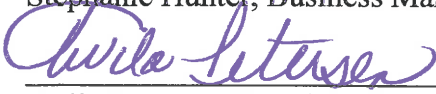
Adjournment – At 5:45, President Seaks declared the Special School Board Meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

Wednesday, June 15, 2022, 4:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a special meeting on June 15, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board Member David Wilkie was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Acting Board Secretary Nancy Muffley.

Call to Order - Board President Seaks called the meeting to order at 4:00 p.m.

Business Topic – Action Topic


2022-2023 Professional Negotiated Agreement – Mrs. Schwartz moved to approve the 2022-2023 Professional Negotiated Agreement, as presented, which includes the mutually agreed 0% increase to the base, lanes and service movement, a reduction to the salary index of 0.0125, which will automatically transition to a 0.015 reduction on June 30, 2023, and the addition of Step 16 to the salary schedule. She further moved the 2022-2023 Professional Negotiated Agreement was contingent upon ratification by the Dickinson Education Association. Mrs. Orton seconded the motion. Discussion: President Seaks inquired how this agreement was different from the previous agreement. Superintendent Lewton referenced the Board's authorization for a maximum of a 1% pay increase. He noted the amount in the negotiated agreement was more than the 1%, adding that it does change the salary schedule with an index change. Dr. Lewton explained some of the changes to the agreement from last year with the most significant changes being the reduction in the index and the adoption of Paid Time Off (PTO). A roll call vote was taken on the motion: ayes-4 (Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

Closing Items

Adjournment – At 4:06 p.m., President Seaks declared the Special School Board Meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager

Nancy Muffley, Acting Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, June 21, 2022, Noon
Central Administration Offices Board Room

The Dickinson Public School Board held a workshop on June 21, 2022, at the Central Administration Offices. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Southwest Area Career and Technical Education Academy Director Aaron Anderson, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the workshop to order at noon.

Build the June 27, 2022, Board Meeting Agenda and State Mandated Planning – Superintendent Lewton addressed the Board. He explained there would be a State Mandated Planning Public Input on Monday followed by the School Board Meeting. There will be a PowerPoint presentation during the State Mandated Planning. The PowerPoint will summarize the strategic plan, student enrollment, academic achievements, major building maintenance projects, and a timeline for facility planning.

Dr. Lewton recommended the Board consider a retreat the first week of August to receive information from Consolidated Construction. The report will include an analysis of the District facilities. Also proposed for the Board retreat is an opportunity to build an agenda for the August Board Meeting and potentially meet with Tenet Institute Director Laurie Elliott to continue the conversation regarding the Board's student outcome goals. Dr. Lewton recommended the Board consider a half-day for a retreat. A tentative suggested date was Thursday, August 4.

Dr. Lewton recommended the Board consider a date to build the agenda for the July 11, 2022, Annual School Board Meeting. A tentative suggested date was noon on Wednesday, July 6, 2022.

Mr. Aaron Anderson, Southwest Area Career and Technical Education Academy Director, was invited to provide an update to the Board. CTE Director Anderson explained the steps for the remodeling process of a few of the District's North Campus buildings. Three buildings are recommended for the bidding process for repurposing for the CTE Academy. Building A is recommended for construction remodel bidding as early as the first week of July. The engineers are putting together the final documentation for Building A before the bidding process. Potentially the bids will be awarded towards the end of July, with construction over the fall and a goal of having students instruction in Building A beginning January 2023.

Buildings B and C at the SWACTEA could potentially go to bid in late August 2022. Construction will potentially take 11 months. The goal is for there to be classes in Building B and possibly Building C fall of 2023. The preliminary estimated total costs are between \$11.5-12.4 million, not including the architecture fees.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Tuesday, June 21, 2022; Noon
Central Administration Offices

Build the June 27, 2022, Board Meeting Agenda and State Mandated Planning (cont.)

Mr. Anderson listed some anticipated programs at the North Campus. The programs planned for the North Campus include health sciences, power sports, agriculture, drafting, and diesel technology. With the completion of Building B, additional programs could consist of culinary arts, automotive technology, and CDL heavy equipment operation.

Dr. Lewton reported the North Dakota School Boards Association had withdrawn its membership in the National School Boards Association over concerns about a letter sent to the Biden administration.

Superintendent Lewton distributed a handout with the student outcome goals established by the Board at its April training. The goals are to increase proficiency in third-grade reading, increase proficiency in eighth-grade mathematics, and increase the percentage of Choice Ready students. Dr. Lewton reviewed the goals with the District administrators. The administrators provided recommendations for the targeted goals and progress timelines.


At Monday's Board Meeting, the Board will canvass the results of the recent school board member election that was held in conjunction with the Stark County and Dunn County June 14, 2022, primary election.

Other topics proposed for Monday's Board Meeting were a report on the District's 2021-2022 student enrollment Average Daily Membership, the 2021-2022 Transportation Report, an open enrollment application, renewal of the business manager's work agreement, review of the Dickinson Middle School 2022-2023 Student Handbook, approve the 2022-2023 Consolidated Grant Application, and reaffirm a Board policy. There were no other topics recommended for inclusion on the agenda.

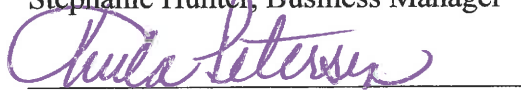
Adjournment – At 12:48 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

Wednesday, June 15, 2022, 4:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a special meeting on June 15, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board Member David Wilkie was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Acting Board Secretary Nancy Muffley.

Call to Order - Board President Seaks called the meeting to order at 4:00 p.m.

Business Topic – Action Topic

2022-2023 Professional Negotiated Agreement – Mrs. Schwartz moved to approve the 2022-2023 Professional Negotiated Agreement, as presented, which includes the mutually agreed 0% increase to the base, lanes and service movement, a reduction to the salary index of 0.0125, which will automatically transition to a 0.015 reduction on June 30, 2023, and the addition of Step 16 to the salary schedule. She further moved the 2022-2023 Professional Negotiated Agreement was contingent upon ratification by the Dickinson Education Association. Mrs. Orton seconded the motion. Discussion: President Seaks inquired how this agreement was different from the previous agreement. Superintendent Lewton referenced the Board's authorization for a maximum of a 1% pay increase. He noted the amount in the negotiated agreement was more than the 1%, adding that it does change the salary schedule with an index change. Dr. Lewton explained some of the changes to the agreement from last year with the most significant changes being the reduction in the index and the adoption of Paid Time Off (PTO). A roll call vote was taken on the motion: ayes-4 (Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

Closing Items


Adjournment – At 4:06 p.m., President Seaks declared the Special School Board Meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Nancy Muffley, Acting Board Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

**Monday, June 27, 2022; Following the State Mandated Planning
Professional Learning Lab**

A complete recording of the June 27, 2022, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on June 27, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:23 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the May 9, 2022, regular Board meeting; the May 25, 2022, Special School Board Meeting; the June 25, 2022, Special School Board Meeting; and the June 21, 2022, School Board Workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He referenced the numerous students/teachers/staff/bus drivers listed on the Consent Agenda under the recognitions. He noted the activities currently taking place in the District, especially the camps being held at the buildings. He commended the custodial staff who work around the activities going on in the buildings while they try to do their summer repairs and projects.

Dr. Lewton reminded the Board members of upcoming dates for Board workshops.

Business Topics – Discussion Topic

School Board Goals – Available on the website utilizing the BoardDocs link is posted information regarding the student outcome goals the Board established earlier this year. The document posted includes data to correlate with each goal. Superintendent Lewton explained the District administrators proposed the goals for increasing the proficiency in third grade reading, increasing the proficiency in eighth grade mathematics, and increasing the percentage of students that are Choice Ready. The projected goals for five years from now are posted within the report.

Dr. Lewton noted that some measurement tools are available once a year which could create some lagging data. The NWEA data is provided three times a year, allowing teachers to make adjustments, such as interventions on the curriculum, after reviewing the data.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)
Monday, June 27, 2022; Following the State Mandated Planning
Professional Learning Lab

School Board Goals (cont.)

There are three subgroups within each goal. Those subgroups include disabilities, limited English proficiencies, and free and reduced lunch. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Canvass the School Board Member Election Results – The Stark County and Dunn County auditors submitted the official election results from the school board member election held on June 14, 2022. Mr. Wilkie moved to accept the 2022 school board member election results as reported and to recognize that Michelle Orton, Kimberly L. Schwartz, and Jason Rodakowski have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

2021-2022 Average Daily Membership Report – Available on the website utilizing the BoardDocs link is the 2021-2022 Student Average Daily Membership Report. Mrs. Orton moved to approve the 2021-2022 Student Average Daily Membership Report as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

2021-2022 Transportation Report - Available on the website utilizing the BoardDocs link is the 2021-2022 Transportation Routes Report. Mrs. Schwartz moved to approve the 2021-2022 Dickinson Public Schools Transportation Routes Report as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Open Enrollment Application – Mr. Wilkie moved to approve the open enrollment application for a child of Gabriel Franco from Belfield Public to Dickinson Public as per the open enrollment policy. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Renew Business Manager’s Work Agreement – Mrs. Schwartz moved that an evaluation was completed on Business Manager Stephanie Hunter and upon review of the evaluation by the Board, that Business Manager Hunter's evaluation was satisfactory in all areas. She further moved to approve the 2022-2023 work agreement for Business Manager Stephanie Hunter with a salary increase of \$.50 per hour, equivalent to an annual increase of \$1,026. Mrs. Orton seconded the motion. Discussion: President Seaks said he appreciated all the long hours of work Mrs. Hunter has provided for the District. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

2022-2023 Dickinson Middle School (DMS) Student Handbook – Available on the website is a copy of the 2022-2023 DMS Student Handbook. Mrs. Orton moved to approve the 2022-2023 Dickinson Middle School Student Handbook as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools
Approved State Mandated Planning Public Input Hearing Minutes
Monday, June 27, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the June 27, 2022, State Mandated Planning is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a State Mandated Planning Public Input Hearing on June 27, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the State Mandated Planning Public Input Hearing to order at 5:00 p.m.

State Mandated Planning

PowerPoint Presentation – Available on the website utilizing the BoardDocs link is posted the State Mandated Planning PowerPoint that was shared with the Board. Superintendent Dr. Lewton addressed the Board.

The PowerPoint was a snapshot of the District and included information on the District's profile. The profile highlighted that the District had increased its enrollment by 1,200 students since 2009.

Some of the District's accomplishments towards addressing the overcrowding at the high school have been the implementation of the Roughrider Virtual Academies, collaboration with Dickinson State University, zero-hour classes at Dickinson High School, and purchasing the Halliburton building that houses the North Campus.

The District's financial data presents a general fund ending balance of approximately \$14 million at the end of the 2018-2019 fiscal year. At the end of the 2020-2021 fiscal year, the general fund balance was approximately \$5.8 million.

The District currently receives ten mills for maintenance of all the District buildings. The ten mills generate approximately \$1.6 million. Dr. Lewton shared this amount does not cover the facilities' maintenance costs.

The student enrollment projection for the next school year is trending upwards based on rolling student enrollment forward. From 2020-2021 to 2021-2022, the number of DPS employees has decreased.

Dr. Lewton explained that student enrollment significantly impacts the District's long-range planning. If the elementary enrollment would increase, the buildings would soon reach maximum capacity. Superintendent Lewton used an example of the enrollment at Heart River Elementary, which is currently at 268 students. The maximum capacity is 270 students. Superintendent Lewton referenced data that is being collected that will help to identify some of the areas where student capacity could be reached in the near future.

Dickinson Public Schools

Approved State Mandated Planning Minutes (cont.)

Monday, June 27, 2022; 5:00 p.m.

Professional Learning Lab

PowerPoint Presentation (cont.)

At the high school level, projections indicate the high school will be at maximum student capacity in the 2025-2026 school year. The number of students that could utilize the CTE Center at the North Campus in 2025-2026 is unknown. Moving some students to the North Campus would help assist with space at the high school. Dr. Lewton explained the grant funds and donations received for the Southwest Area Career and Technical Education Academy.

Through all the oil booms and lulls, shortages of space, and the adversity of Dickinson Public Schools, the District continues to excel in preparing students to be Choice Ready. Choice Ready students are ready for the workforce, post-secondary education, and the military.

Available in the PowerPoint is a list of several major projects within the District's buildings and also a list of just the repairs to upkeep the Dickinson High School. Dr. Lewton noted the average age of the school buildings is 55 years. As the buildings continue to get older, the cost of maintaining the buildings increases.

One of the slides in the PowerPoint provides a timeline for reviewing the District facilities for planning for the future while engaging the community with input on facility needs.

Next school year, four health careers classes will relocate to the Dickinson Middle School. These classes have been moved to the middle school due to the lack of space at Dickinson High School.

Some factors that will affect the District in the future will be student enrollment at all levels, the cost of deferred maintenance, the cost to renovate Dickinson High School, and balancing the elementary enrollment.

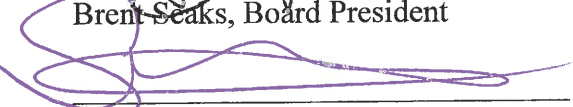
President Seaks thanked Superintendent Lewton and the staff for their time preparing the report. He encouraged members of the community to reach out to the Central Administration Offices if they should have any questions.

Public Input – There was time allocated for public input regarding the District's planning. There were no members of the public in the audience.

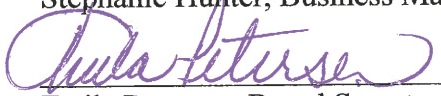
Adjournment – At 5:20 p.m., President Seaks declared the State Mandated Planning adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools


Approved School Board Meeting Minutes (cont.)
Monday, June 27, 2022; Following the State Mandated Planning
Professional Learning Lab

Approval of the 2022-2023 Consolidated Grant Application – Available on the website utilizing the BoardDocs link is the 2022-2023 Consolidated Grant Application. Mr. Wilkie moved to approve the 2022-2023 Consolidated Grant Application for federal grants, which includes Title I, Title IIA, and Title IVA as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted policy BCAC, Minutes. There were no recommended revisions to the content of the policy. Mrs. Orton moved to reaffirm Board policy BCAC, Minutes for first and final reading with no revisions. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – There was one policy, BCAD, Executive Session, for the Board to review before being placed on next month's Board meeting agenda. No action was requested.


Adjournment – At 5:41 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Wednesday, July 6, 2022; Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on July 6, 2022, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, and Board Member Jason Rodakowski. Board Member Michelle Orton was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Assistant Superintendent Keith Harris, Director of Communications Sarah Trustem, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the workshop to order at noon.

Build the July 11, 2022, Annual Board Meeting Agenda – Superintendent Dr. Lewton addressed the Board. He shared the current pre-registration for kindergarten enrollment was 276 students. This is lower than the same time last year. The number of students pre-registered for busing has increased from the same time the previous year.

The School Board Goals will be on the agenda each month for the Board to receive an update regarding the data. Dr. Lewton will share a monitoring calendar with the Board at Monday's meeting.

At the annual meeting on Monday, the Board will designate individuals as authorized representatives for federal, state, and local programs and governing boards. Board members will also be appointed to represent the Board on several committees. Other proposed agenda topics will include the Board identifying dates for the regular monthly Board meetings, designating an official newspaper, allocating supplemental funds for the Title I Look-A-Like Program, scheduling a Board retreat, and considering two policies for Board action.

Adjournment – At 12:32 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Annual School Board Meeting Minutes
Monday, July 11, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the July 11, 2022, Annual School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held its annual meeting on July 11, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Director of Instruction Melanie Kathrein, and Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Election of Officers - Chair Seaks opened the floor for the election of officer for the position of president of the school board. Mr. Seaks moved to nominate Michelle Orton as president of the Dickinson Public School Board. Mrs. Schwartz seconded the motion. Chair Seaks made two calls for additional nominations. There were no further nominations. A voice vote was taken on the motion. The motion carried unanimously. President Seaks thanked the Board for the opportunity to serve as the president. On behalf of the Board, Mrs. Orton thanked Mr. Seaks for his service to the community, families, and students serving as Board president.

Newly elected Board President Michelle Orton conducted the election for the position of vice president of the school board. She opened the floor for nominations. Mr. Seaks moved to nominate Kim Schwartz as vice president of the Dickinson Public School Board. Mr. Wilkie seconded the motion. President Orton made two calls for additional nominations. There were no further nominations. A voice vote was taken on the motion. The motion carried unanimously.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the June 27, 2022, State Mandated Planning; the June 27, 2022, Regular Board Meeting; and the July 6, 2022, School Board Workshop. Mr. Wilkie moved to approve the consent agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Seaks moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He reported there are 280 kindergarten students pre-registered for this fall. There are fewer pre-registered than at the same time last year when the number of pre-registered was 330. The number of students registered for busing are 325 in town and 106 rural. These are higher than those signed up at the same time last year.

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
Monday, July 11, 2022; 5:00 p.m.
Professional Learning Lab

Superintendent's Report (cont.)

The District's back-to-school breakfast is scheduled for two mornings in August. Grades 6-12 employees are invited on Monday, August 22. Grades Pre-K-5 employees are invited on Tuesday, August 23.

Dr. Lewton shared some highlights from last week's meeting with RSP. The District has contracted with RSP & Associates to review enrollment numbers. If the District should see enrollment numbers as it had last year and is projected for the future, there are capacity concerns at the elementary level. Heart River Elementary will be at enrollment capacity this fall. Jefferson Elementary will be at its capacity level in 2024. Lincoln Elementary and Berg Elementary will be at their capacities in 2026. The District will be out of elementary space in 2026 if the District should have 350-375 kindergarteners each year.

The projections indicate the high school will be over capacity in 2025-2026. Moving some students to the CTE Center will alleviate some of the concerns about overcrowding at the high school. High school students are already utilizing courses at Dickinson State University. Some health careers students will be taking classes at Dickinson Middle School to provide additional space at the high school.

Dr. Lewton referenced the report from RSP & Associates which shows new construction units have declined drastically since 2010. During 2010-2019, new construction was averaging 400 units a year. These units included apartment complexes. This year, there has been 67 new construction units. The reduction in new construction correlates with a decrease in student enrollment.

The birth rates have not declined. They consistently average 500-550 births per year.

Superintendent Lewton explained the Board will be receiving information from Consolidated Construction at a workshop. Consolidated Construction will share a presentation with information regarding the District facilities' deferred maintenance and remodeling costs. Dr. Lewton noted the average age of the District schools is 55 years.

President Orton inquired if there has been a good response with parents returning their Free and Reduced Meal Applications. Dr. Lewton stated the federal government was no longer funding the cost of student breakfast and lunches, and therefore there will be charges for student meals. For families to qualify for free or reduced meals, they must complete an application. Dr. Lewton explained there is an additional benefit for the District in title monies based on families qualifying for the free or reduced meals. He was not sure how many applications had been received.

Business Topics – Discussion Topic

School Board Goals – Available on the website utilizing the BoardDocs link is posted the DPS Board Goals, a Monitoring Calendar, and a Choice Ready Chart. Superintendent Lewton addressed the Board. The Board had established three goals. He referenced Goal 3, increasing the proficiencies of students who are Choice Ready upon graduation. The Monitoring Calendar that is posted lists the individuals responsible for tracking student progress on a monthly basis.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

Monday, July 11, 2022; 5:00 p.m.

Professional Learning Lab

School Board Goals (cont.)

The Essential Skills are broken down in the Choice Ready Chart. Also in the chart are the requirements for scoring on the ACT and other accelerated courses, areas considered as workforce ready, and pre-requisites for students to be military ready. Choice Ready students also receive North Dakota scholarships for assistance with tuition at universities in North Dakota.

The Goal 3 sheet that is posted references the goal of the District to increase the percentage of students who are Choice Ready as measured by the Choice Ready Report. The goal is to increase the rate of students from 53.4% in the spring of 2022 to 78.4% by the spring of 2027. Within the Goal 3 sheet, GPM 3.3 indicates the percentage of students who score above a 21 on the Math ACT will increase from 33% in the spring of 2022 to 66% in the spring of 2027. GPM 3.5 indicates the percentage of students who score above a 22 on the Reading ACT will increase from 30% in the spring of 2022 to 60% in the spring of 2027. Dr. Lewton noted the ACT is administered in the junior year.

One way the Board was supporting the high school teachers with increasing the number of students to be Choice Ready, was providing the extra time for teacher collaboration around student learning on Wednesday mornings with the late-start Wednesdays at Dickinson High School. Administrators and coaches also attended some Professional Learning Communities (PLC) training.

Mr. Seaks acknowledged input from the administrators and hopefully some teachers on the Board goals. He inquired if there has been input from the students and how will the goals be shared with students. It will be imperative the students are motivated and engaged. Superintendent Lewton responded the elementary students will know their goals as they will be set in the classrooms.

Board President Orton noted the achievements listed on the Consent Agenda. Listed are many students with national achievements. Dr. Lewton said there are various areas such as SkillsUSA, Future Farmers of America (FFA), and Technology Student Association (TSA). These are essential skills for becoming Choice Ready.

This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Statement of Interests – Available on the website utilizing the BoardDocs link is posted each Board member's Statement of Interests.

Mr. Seaks moved to allow Michelle Orton to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Schwartz, Seaks, Wilkie); nays-0; abstain-1 (Orton). The motion carried.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

Monday, July 11, 2022; 5:00 p.m.

Professional Learning Lab

Statement of Interests (cont.)

Mrs. Schwartz moved to allow Jason Rodakowski to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Seaks, Schwartz, Wilkie, Orton); nays-0; abstain-1 (Rodakowski). The motion carried.

Mr. Seaks moved to allow David Wilkie to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Seaks, Schwartz, Rodakowski, Orton); nays-0; abstain-1 (Wilkie). The motion carried.

Mrs. Schwartz moved to allow Brent Seaks to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Rodakowski, Schwartz, Orton); nays-0; abstain-1 (Seaks). The motion carried.

Mr. Seaks moved to allow Kim Schwartz to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Seaks, Orton); nays-0; abstain-1 (Schwartz). The motion carried.

School Board Authorized Representative – Mr. Wilkie moved that Superintendent Dr. Marcus Lewton be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Lewton shall be the authorized representative for the District for all federal programs, including but not limited to: all school food service programs, Comprehensive School Reform, Federal Vocational programs, the Energy and Infrastructure and Impact Office, Title I, Title II, Title III, Title IV, Rural and Low-Income School (RLIS) grant program, E-rate, and Job Service programs. He further moved that Director of Instruction Melanie Kathrein also be an authorized representative for Title I, Title II, Title III, and Title IV programs. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Southwest Area Career and Technical Education Academy Board and District Authorized Representatives – Mr. Wilkie moved that Board Members Kim Schwartz and Brent Seaks be the authorized representatives of the Dickinson Public School District on the Southwest Area Career and Technical Education Academy Governance Board for the 2022-2023 school year. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Special Education Authorized Representative – Mrs. Schwartz moved to designate Director of Special Education Sheri Twist the authorized representative for the Dickinson Public School's VI-B and other special education grants. Mr. Seaks seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

Monday, July 11, 2022; 5:00 p.m.

Professional Learning Lab

Authorized Representative for the 21st Century Community Learning Centers (CCLC)

Program – Mrs. Schwartz moved to designate Assistant Superintendent Keith Harris as the authorized representative for the 21st Century Community Learning Center Grant for the 2022-2023 school year. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Homeless Liaison – Mrs. Schwartz moved to designate Stacy Kilwein as the Dickinson Public School District's Homeless Liaison for the 2022-2023 school year. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Foster Care Liaison – Mrs. Schwartz moved to designate Stacy Kilwein as the Foster Care Liaison for the Dickinson Public School District for the 2022-2023 school year. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Title I Look-Alike Program – Mrs. Schwartz moved to designate supplemental funds in the amount of \$116,439.51 be set aside by the school district for at-risk students at Jefferson Elementary, and \$103,941.56 be set aside by the school district for at-risk students at Lincoln Elementary for the 2022-2023 school year to provide supplemental services to support these student's attainment towards meeting the state's student academic achievement standards. Mr. Seaks seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Official Newspaper – Mrs. Schwartz moved to designate The Dickinson Press as the official newspaper of the Dickinson Public School District. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Bank Depository Designation – Mrs. Schwartz moved that Bravera Bank be designated as the official depository for the school district checking account and other investments and further move that Wells Fargo Bank, Bank of the West, Dacotah Bank, Dakota Community Bank, and Cornerstone Bank be designated as depositories for investments for the 2022-2023 fiscal year. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Schedule a Board Retreat – Mr. Seaks moved to schedule a Board retreat on Thursday, August 4, 2022, at noon in the library of the Dickinson Middle School. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

2022-2023 Board Meeting Dates and Times – Available on the website under the BoardDocs link is posted the proposed schedule for the 2022-2023 regular Board meetings. Mrs. Schwartz moved that the regular Board meeting of the Dickinson Public School District be scheduled at 5:00 p.m. on the second Monday of each month, with the exception of the Thursday, October 6, 2022, and the Tuesday, April 11, 2023, meetings, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
Monday, July 11, 2022; 5:00 p.m.
Professional Learning Lab

Committee Assignments – Mr. Seaks moved to designate for 2022-2023 Kim Schwartz and Michelle Orton as primary Board representatives for teacher negotiations. He further moved to designate Brent Seaks and Jason Rodakowski as Board representatives on the administrative negotiations with David Wilkie assigned as a secondary representative. He also moved to designate Brent Seaks as the primary school board representative on the Roughrider Area Career and Technology Center and Kim Schwartz as the secondary representative, to designate Kim Schwartz as the primary school board representative on the Roughrider Education Services Program and David Wilkie as the secondary representative, to designate David Wilkie as the primary school board representative on the Stark County Job Development Authority Committee and Jason Rodakowski as the secondary representative. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted policy BCAD, Executive Sessions. There were no recommended revisions to the content of the policy. Mrs. Schwartz moved to reaffirm Board policy BCAD, Executive Sessions for first and final reading with no revisions. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.


School Board Policy Adoption, First Reading – Available on the website utilizing the BoardDocs link is posted policy IAD, Disposal of School Real Estate proposed for Board adoption. Mrs. Schwartz moved to approve the first reading of the adoption of policy IAD, Disposal of School Real Estate as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Rodakowski, Schwartz, Wilkie, Orton); nays-0; absent-0. The motion carried unanimously.

Announcements – There was one policy, BCBA, Public Participation at Board Meetings, and one regulation, BCBA-BR, Rules of Decorum at Board Meetings, for the Board to review before being placed on next month's Board meeting agenda.

Adjournment – At 5:37 p.m., President Orton declared the meeting adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Thursday, July 21, 2022; Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on July 21, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, and Board Member Jason Rodakowski. Board Member Wilkie was unable to attend. Also present were Superintendent Dr. Marcus Lewton, and Ms. Laurie Elliott, director with Elliott and McMahan, LLC.

Call to Order - Board President Orton called the workshop to order at noon.

Superintendent and Board Guardrails Pertaining to Board Achievement Goals – Ms. Laurie Elliott, director with Elliott and McMahan, LLC, addressed the Board. Ms. Elliott has been coaching the Board on their adopted student outcome goals.

Ms. Elliott said it would take several months for all the key pieces to be in place. It will take some time to study the data to set a solid target for the goals. Ms. Elliott reminded the Board the goals belong to the Board and progress measures belong to the superintendent and his team. The superintendent is responsible for bringing good progress goals.

Ms. Elliott expressed the importance of students being at grade level reading by third grade. She said the “students are learning to read up to third grade. After third grade, the students are reading to learn.”

Ms. Elliott referenced the monitoring calendar created by the superintendent. The school board agenda will transition to about 25% of the content that will pertain to student outcome goals. As more data becomes available and the Board delves into the data, there could be more questions with the Board spending more time on the student outcome goals in their meetings. The questions and answers will also provide information to the public.

Board Member Seaks referenced those students that have not reached the target in the third-grade reading. He inquired how their progress will be addressed. Ms. Elliott responded that a populous will not be able to read. There was a discussion regarding parent engagement and input. Ms. Elliott said the adults can only change themselves to meet the demands. Community meetings will have an impact on some of the adults to where they will join the team. She explained that parents are often afraid to approach the school or to attend meetings. She added the parents do care about their children.

Ms. Elliott referenced the guardrails. She explained that the guardrails are components that will monitor adult behavior impacting the Board’s goals. She provided several scenarios of groups of students. Some teachers will do whatever it takes to reach the students that are not meeting their goals. The teacher may utilize intervention techniques, a different approach to the curriculum, or different strategies for those students.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Thursday, July 21, 2022; Noon
Professional Learning Lab

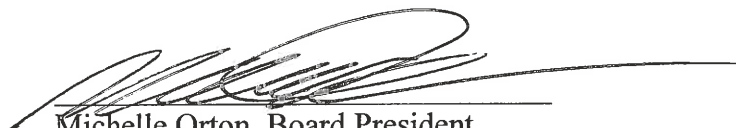
Superintendent and Board Guardrails Pertaining to Board Achievement Goals (cont.)

Ms. Elliott explained that teachers need to teach to align with the state standards. In the future, the assessments will align with the state standards.

The Board reviewed several examples of Board guardrails and superintendent guardrails. There were several that supported the goals of the Board and the monitoring progress.

Superintendent Lewton said there are several areas the Central Administration Offices (CAO) Cabinet is focused and will not waiver. Response to Intervention (RTI) and Professional Learning Communities (PLC) are two areas. There was a discussion on the building leadership teams and their roles in supporting the principal.

Adjournment – At 12:50 p.m., President Orton declared the workshop adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Thursday, August 4, 2022; Noon
Dickinson Middle School Library

The Dickinson Public School Board held a workshop on August 4, 2022, at the Dickinson Middle School library. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, Board Member Jason Rodakowski, and Board Member David Wilkie. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Harris, CTE Director Aaron Anderson, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Director of Communications Sarah Trustem, Consolidated Construction Pre-Construction Services Director Mike Barsness, and Consolidated Construction Business Development Manager Cassidy Hartman.

Call to Order - Board President Orton called the workshop to order at noon.

Discussion Topics

Consolidated Construction Presentation – Available on the website utilizing the BoardDocs link is posted the Capital Maintenance Planning prepared by Consolidated Construction for Dickinson Public Schools.

Superintendent Dr. Lewton welcomed Consolidated Construction Representatives Mr. Mike Barsness, Director of Pre-Construction Services, and Ms. Cassidy Hartman, Business Development Manager. The Consolidated Construction team addressed the Board. They explained their team's background and experience with helping school districts with projects. Mr. Barsness noted the Consolidated Construction team had toured the interior and exterior of each facility within the District, except the North Campus. Their research determined the expected useful life of the systems, defined the expected useful life of each facility, the potential preventative measures to reduce costly emergency repairs in the future, determined the level of resources/expenses, prioritized the repairs based on funding availability, and identified issues to be considered with educational needs.

The Consolidated Construction representatives reported the process they utilized for the Capital Maintenance Planning. The planning fits within the District's strategic plan. The representatives presented key issues with individual facilities and an estimated cost for the maintenance of the facilities within the next ten years.

To prepare their proposal, the Consolidated Construction team reviewed the historical records for each facility, the square footage of existing facilities, the energy studies and proposals, the fire marshal reports, and assessed the roofs.

Consolidated Construction prioritized the buildings in three blocks of time periods. One block was within 0-2 years or immediate need of repairs, one block was within 2-5 years, and the last block was within 5-10 years.

Dickinson Public Schools

Approved School Board Workshop Minutes (cont.)

Thursday, August 4, 2022; Noon

Dickinson Middle School Library

Consolidated Construction Presentation (cont.)

The cost for repairs and maintenance at the buildings was developed based on the cost per square foot of the building. Mr. Barsness noted the square footage cost for repairing a building can sometimes cost half the amount as it would if it was new construction.

Mr. Barsness commended the District and the facilities staff on keeping the elementary buildings in good condition. Berg Elementary has a new heating, ventilation, and air conditioning (HVAC) system. Heart River Elementary also has a new HVAC system. Jefferson Elementary's older sections are driving most of the maintenance costs for that particular building. The same is for Lincoln Elementary. The maintenance is low at Prairie Rose Elementary. Even though Roosevelt Elementary is the oldest building, it is in very good condition. It has its challenges with multiple levels. There are some plans in the future to address the Roosevelt HVAC system. Dickinson Middle School is low maintenance for now.

Mr. Barsness addressed the challenges at Dickinson High School. He said due to the age of the facility, the mechanical systems are worn out. There is a lot of square footage at the high school. The structure is fine, but its biggest challenge is meeting the needs of its educational purposes.

The outbuildings that are pre-engineered metal will continually need work. The life expectancy of these types of metal buildings is 25 years. The metal buildings have outlived their life expectancy by about 20 years. The driver's education and woodshed are currently under renovation. The outbuilding maintenance requirements will depend on the utilization of the buildings.

Mr. Barsness explained the Hagen building does not have a great deal of square footage. He noted the staff has done some awesome things in the building to make it more personalized. To meet the needs of the educational environment in the building, there will need to be extensive improvements to the building.

There was a common thread for the list of improvements at the school buildings that are more than ten years old. These improvements include HVAC, roofing, controlled entry, and fire protection systems.

Board Member Seaks referenced the building fund levy that generates \$1.6 million each year. The cost for the amount of repairs to keep the District buildings maintained surpasses the amount the building fund levy generates for the school district.

The consultants from Consolidated Construction explained a bond referendum for the high school would be an option to address the challenges at Dickinson High School. They provided some guidance on the best way to approach a successful referendum.

Board members had a discussion regarding the failed referendums and supported the requests from the community for some alternative options for the students at the high school. One option that was implemented was for the Dickinson High School students to complete dual credit courses at Dickinson State University.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Thursday, August 4, 2022; Noon
Dickinson Middle School Library

Consolidated Construction Presentation (cont.)

Board members suggested a citizens advisory committee for the community and its leaders to participate and provide solutions for the areas that need to be addressed.

Board members and administrators broke into groups and further reviewed Consolidated Construction's report. They were asked to identify areas that surprised them, what was most important to the team, and key things to communicate to the community. One of the surprises noted by the groups was the Hagen building. The driving force for what to do with the Hagen building will be what the building will be utilized for in the future. The Board discussed the importance in continuing to increase security across buildings.

Areas of most importance to the groups were Dickinson High School, more secure entrances, and the recommended repairs to the Hagen building. One group felt no matter how much money was poured into the high school, it will not be enough for the upkeep. Consolidated Construction estimates the repairs at the high school to cost approximately \$2.89 million within the next two years, and another approximately \$28 million within ten years.

Some information that the groups felt should be shared with the community is that many of the buildings had surpassed their intended expected life span. They also felt it was important for the community to know the District had done a good job of upkeeping the elementary buildings.

The workshop recessed from 1:36-2:02 p.m.

RSP & Associates Presentation – Superintendent Dr. Lewton addressed the Board. The District has contracted with RSP & Associates to review enrollment numbers and demographics of the school district. A detailed report provided by RSP & Associates is posted on the website utilizing the BoardDocs link.

Dr. Lewton noted the report reflects if the current enrollment trends continue, the District will be out of space in the elementary schools by the 2026-2027 school year. Heart River Elementary will be at enrollment capacity this fall. Jefferson Elementary will be at its capacity level in 2024. Lincoln Elementary and Berg Elementary will be at their capacities in 2026. RSP & Associates used an average classroom size of 25 students at the elementary level.

The projections indicate the high school will be over capacity in 2026-2027. Moving some students to the CTE Center will alleviate some of the concerns about overcrowding at the high school. High school students are already utilizing courses at Dickinson State University. Some health careers students will be taking classes at the Dickinson Middle School to provide additional space at the high school.

Attendance Boundaries – The report from RSP & Associates recommends some micro-adjustments to the elementary attendance zones as the buildings begin reaching their maximum student capacity. One area was to move some of the Jefferson Elementary attendance zone students to Prairie Rose Elementary.

Dickinson Public Schools

Approved School Board Workshop Minutes (cont.)

Thursday, August 4, 2022; Noon

Dickinson Middle School Library

RSP & Associates Presentation (cont.)

Birth Rate Information – Over the past four years, the number of kindergarten students has fluctuated. One reason for the fluctuation was due to COVID-19. Dr. Lewton noted if the District were to return to pre-COVID numbers of 360 kindergarten students a year, the building capacities for students will be achieved sooner.

Over a five-year average, a report indicates there are more students leaving the District than entering. This average includes the enrollment from 2019-2020 where the enrollment decreased by 280+ students.

Board Member Wilkie inquired if the District has compared incoming kindergarten numbers to the number of students that graduated 12 years later. Dr. Lewton responded the District has not gathered that data. Principals are asking how we are monitoring the system. Many students are coming in and then leaving. The inward and outward migration of families due to the fluctuation of oil and then compounded with COVID makes the variables unpredictable.

Assistant Superintendent Harris addressed the Board. He reviewed information from RSP & Associates regarding development and growth trends. Broken down by attendance zones, the data from RSP shows the average number of elementary students per 100 single-family or 100 multi-family units. Prairie Rose Elementary has the largest single-family student yield rate. Lincoln Elementary has the largest multi-family student yield rate.

The report forecasts 1,600 potential new dwellings over the next ten years based on newly developed land. Most of the new-development homes are being built north of Interstate 94. A chart reflects a population growth but the enrollment in the past few years does not match the same student enrollment growth.

Director of Instruction Kathrein referenced the enrollment data from the past 11 years prepared by RSP & Associates. COVID moved the high enrollment projections back by five years, therefore the student enrollment is less than originally projected. A chart reflects the number of students in an area and the number of students that attend their attendance school. Two of the six elementary schools and Dickinson High School show those schools will be beyond attendance area capacity by or before 2026-2027. Those schools are not large enough to accommodate the students in that attendance area. Micro adjustments are an option for meeting those challenges.

Solutions – Dr. Lewton explained that RSP & Associates shared some possible solutions at the elementary level to address challenges with near-capacity schools. Options provided by RSP & Associates were to build an addition to some of the elementary buildings, build a new elementary school, adjust the attendance boundaries for Jefferson Elementary, or complete a comprehensive boundary analysis. Dr. Lewton noted putting an addition on an elementary school would essentially create the need to adjust the attendance boundaries.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Thursday, August 4, 2022; Noon
Dickinson Middle School Library

RSP & Associates Presentation (cont.)

RSP & Associate's recommendations to address the high school capacity concerns were to build an addition or additions to Dickinson High School, remodel Dickinson High School, or build a new high school.

Director of Communications Trustem noted that Trinity Catholic Schools has implemented an all-day preschool program. The program is very successful and has attracted families to keep their children at Trinity beyond the preschool.

There was a discussion regarding open enrolled students. These are students that reside in another school district than the school district they are attending.

Finances – Business Manager Stephanie Hunter reported the 2021-2022 ending fund balance in the general fund had a deficit of \$653,592. She explained the number of mills in each of the four fund balances. The four funds are the general fund, the building fund, the sinking and interest fund, and the food service fund. The ending fund balance in the general fund for the 2022-2023 year is projected to be at approximately \$268,687. Mrs. Hunter provided some options for the sinking and interest fund to help cover the expense of the building bonds that exceeds the number of dollars generated from the mills from the sinking and interest fund account without raising the mills.

Mrs. Hunter shared a report on the mill levy comparisons for some of the largest Districts in North Dakota and some of the schools in the area.

Information was shared by Business Manager Hunter on the District's current debt and the bonding capacity for the District.

The Board members and administrators broke into groups and discussed the priorities within the District. A common theme was to review the schools for additional safety features, address the high school, and consider selling land and/or properties owned by the District.

Build the August 8, 2022, Regular Board Meeting Agenda – Superintendent Lewton briefly reviewed topics proposed for the Board agenda for Monday's regular meeting. There will be a revised District Organizational Chart reflecting the transfer of a Central Office administrator's portfolio by splitting up the responsibilities amongst other administrators. At this time, this position will not be filled.

District School Resource Officer Sergeant Stockie will present updated information regarding the number of calls to the schools during the 2021-2022 school year. Lincoln Elementary Principal Tammy Peterson will present information on the new Science, Technology, Engineering, and Mathematics (STEM) Center. The new STEM Center is being funded by a grant.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Thursday, August 4, 2022; Noon
Dickinson Middle School Library

Build the August 8, 2022, Regular Board Meeting Agenda (cont.)

At Monday's meeting, Superintendent Lewton will provide updated information to the Board on the student outcome goals. He reviewed these goals with the District's Cabinet at a retreat held this week. Dr. Lewton reported there was an in-depth discussion from the Cabinet and the Cabinet provided some plans and accountability.

The Budget Input and Development Committee will be making a recommendation to the Board for a preliminary budget for the 2022-2023 fiscal year. Based on the recommendation, it is anticipated the Board will take action to approve the estimated mills for the fiscal year ending June 30, 2023. The mills are proposed to remain the same as last year. The Board will also need to schedule a Budget Public Input Hearing to receive community input on the estimated mills. The Board may amend the budget and Certificate of Levy before October 10, 2022.

On Friday, July 29, 2022, the District received bids for fuel for the 2022-2023 school year. The Board will review these bids for consideration. Also, on July 29, the District received bids for two-77-passenger school route buses for the Board's consideration. These buses are to replace two buses that have exceeded their expectations and will become costly to the District the longer they are utilized.

Also proposed for Monday's meeting are several Board policies for consideration.

Business Manager Hunter highlighted that for the first time in 13 years the food service fund operated in the black.

Dr. Lewton would like the Board to consider an opportunity to review bids and award bids for the remodel of building "A" of the Southwest Area Career and Technical Education Academy. The bid opening will be on Thursday, August 11, 2022. An option would be to have a Special School Board Meeting.

President Orton thanked all the administrators that prepared and provided input on the material for today's workshop.

Adjournment – At 4:16 p.m., President Orton declared the workshop adjourned.


Michelle Orton, Board President


Stephanie Hunter, Business Manager


Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Regular School Board Meeting Minutes
Monday, August 8, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the August 8, 2022, Regular School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on August 8, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member David Wilkie, and Board Member Jason Rodakowski. Board Member Brent Seaks was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Dickinson High School Principal Jeffrey Brandt, Heart River Elementary Principal Randy Muffley, Lincoln Elementary Principal Tammy Peterson, School Resource Officer Sergeant Brandon Stockie, Southwest Community High School Principal Kristy Goodall, Elementary Assistant Principal Richard Smith, Dickinson High School Assistant Principal Randy Cranston, Berg Elementary Principal Tracy Lecoe, Director of Instruction Melanie Kathrein, Dickinson Parks and Recreation Executive Director Benjamin Rae, and Technology Specialist Laura Hondl.

Call to Order - Board President Orton called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the July 11, 2022, Annual School Board Meeting and the July 21, 2022, Board Workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Approval of Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He noted summer school ended last Friday. Pre-registration for kindergarten is currently at 312 students. That is down compared to 355 at the same time the previous year. Registration for busing is up compared to last year.

There will be a Back-to-School Breakfast on Monday and Tuesday, August 22 and 23rd. This breakfast is for all District employees. The 22nd is for the secondary employees, and the 23rd is for the elementary employees. Dr. Lewton encouraged school board members to attend the breakfast.

Business Topics – Informational Topics

School Resource Officer (SRO) Annual Report – Posted on the website utilizing the BoardDocs link is an annual report prepared by School Resource Officer Sergeant Brandon Stockie. Sergeant Stockie addressed the Board. He reported during the 2021-2022 school year, there were 445 instances where a school resource officer or police officer was requested to respond regarding a concern with a student. Instances may include an incident at the child's home, text messaging, or social media. These incidents have increased from the previous year. The posted report breaks down the instances by buildings and by description.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, August 8, 2022; 5:00 p.m.

Professional Learning Lab

School Resource Officer (SRO) Annual Report (cont.)

This school year, a criminal justice class was offered to the students at the high school. There was great interest in the course, with only about half of the students allowed to enroll in this semester-long course.

The Drug Abuse Resistance Education (DARE) program was offered to fifth and seventh graders this past school year. School resource officers additionally attended school athletic events and dances to assist with overseeing the students.

Sergeant Stockie noted that another SRO position had been added this year. There are now four SROs in the District.

This agenda item was informational only. No action was requested.

Lincoln Elementary Science, Technology, Engineering, and Math (STEM) Center Update –

Available on the website is a brief video shared with the Board providing a snapshot of the Cal Ripken Foundation STEM Center. Lincoln Elementary Principal Tammy Peterson addressed the Board. With the assistance of Devon Energy Services and the Cal Ripken Foundation, an opportunity was made available for Lincoln Elementary to be one of the first elementary STEM Center sites in North Dakota. There are over 200 STEM Centers nationwide.

Mrs. Peterson noted she expressed the wishes of having the sites in all elementary schools, the middle school, and the high school when meeting with the representatives from the STEM Center.

The STEM Center would require one room in the building designated for the Center. This was a barrier since many classrooms are at or beyond capacity. To overcome this barrier, the STEM Center Foundation representatives were willing to provide mobile carts. These carts could then be shared between classrooms or grade levels.

Mrs. Peterson commended Ms. Riesinger, the building STEM teams, and the elementary building principals on their work to make the mobile STEM carts available.

The STEM Centers will assist the elementary schools in meeting the expectations of a High Reliability School Level 5 certification by providing personalized, competency-based education. It opens the door for student creativity in a hands-on learning environment.

The STEM Center includes innovative learning equipment such as a 3D printer, Snap Circuits, Ozobots, and Bee-Bots. Teachers have an opportunity for training and curriculum guidebooks to enhance the tools provided in the Center.

This agenda item was informational only. No action was requested.

Board Goals – Superintendent Lewton addressed the Board. Dr. Lewton referenced last week's Board Workshop when they met with the co-founder of Elliott and McMahan, LLC. In September, the Board will dive into the established goals and review the data. Dr. Lewton noted that he had

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, August 8, 2022; 5:00 p.m.

Professional Learning Lab

Board Goals (cont.)

reviewed the Board and Superintendent Guardrails with the administrators at a Cabinet retreat last week. The administrators discussed some progress measures within the guardrails.

President Orton felt the timing of the elementary STEM Centers ties in with the Board's goal of improving the student reading and mathematics scores.

This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – Available on the website utilizing the BoardDocs link are the minutes from the August 2, 2022, Budget Input and Development Committee Meeting.

Business Manager Hunter addressed the Board. She noted the District ended last year with a deficit of \$650,000. This deficit was expected to be much higher.

Mrs. Hunter addressed the Certificate of Levy that needs to be filed by August 10, 2022. In the Budget Committee's discussion, there was a recommendation to ask the Board that the current 113.70 mills levied be kept the same but change how they are distributed. The committee recommends that four mills be transferred from the miscellaneous fund levy, bringing it down to eight mills, and increase the sinking and interest fund levy by four mills bringing the sinking and interest mills to 25.7.

Mrs. Hunter explained the ending fund balances as of June 30, 2022, will be shared at the Budget Public Input Hearing on September 12, 2022.

President Orton thanked those on the committee for all their extra work in putting the proposed budget together. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

2022-2023 Preliminary Budget and Certificate of Levy – Mrs. Schwartz moved to approve the preliminary 2022-2023 budget expenditures for the fiscal year ending June 30, 2023, in the amount of general fund expenditures of \$58,357,096, capital projects fund expenditures of \$2,932,345, debt service fund expenditures of \$4,385,172, and food service fund expenditures of \$2,200,000. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Schwartz, Wilkie, Orton); nays-0; absent-1 (Seaks). The motion carried. Mr. Wilkie moved to approve the preliminary Certificate of Levy for 113.70 mills for the fiscal year ending June 30, 2023. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Rodakowski, Schwartz, Orton); nays-0; absent-1 (Seaks). The motion carried.

Schedule Budget Public Input Hearing – Mrs. Schwartz moved to schedule the Budget Public Input Hearing for Monday, September 12, 2022, at 5:00 p.m. Mountain at the Professional Learning Lab. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, August 8, 2022; 5:00 p.m.

Professional Learning Lab

Bus Bid for Consideration - The bus bid opening was held on Friday, July 29, 2022. Three bus bids were received. Mrs. Schwartz moved to accept the bid from Harlow's Bus Sales, Inc. for two (2) 77-passenger school route buses with options for a total price of \$121,700 for Bus 1 and \$106,070 for Bus 2. She further moved to approve the trade-in to Harlow's Bus Sales of the 2009 IC CE school bus in the amount of \$1,500.00. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Rodakowski, Wilkie, Orton); nays-0; absent-1 (Seaks). The motion carried.

2022-2023 Fuel Bids for Consideration – The fuel bid opening for the upcoming school year was held on Friday, July 29, 2022. There were three fuel bids received. Mr. Wilkie moved the Board accept the bid for #1 diesel fuel for \$.12/gallon below the posted cash price provided by Tri-Energy Cooperative, the bid for #2 diesel fuel for \$.14/gallon below the posted cash price provided by Tri-Energy Cooperative, and the bid for unleaded gasoline for \$.12/gallon below the posted cash price provided by Tri-Energy Cooperative. Mrs. Schwartz seconded the motion. Discussion: Mr. Rodakowski noted the motion did not match the background information. Mr. Wilkie amended his motion. Mr. Wilkie moved the Board accept the bid for #1 diesel fuel for \$.16/gallon below the posted cash price provided by Tri-Energy Cooperative, the bid for #2 diesel fuel for \$.14/gallon below the posted cash price provided by Tri-Energy Cooperative, and the bid for unleaded gasoline for \$.12/gallon below the posted cash price provided by Tri-Energy Cooperative. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Schwartz, Wilkie, Orton); nays-0; absent-1 (Seaks). The motion carried.

Reaffirm Board Regulation, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is Board Regulation BCBA-BR, Rules of Decorum at Board Meetings. Mrs. Schwartz moved to reaffirm Board Regulation BCBA-BR, Rules of Decorum at Board Meetings for first and final reading with no revisions. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Rodakowski, Schwartz, Orton); nays-0; absent-1 (Seaks). The motion carried.

Reaffirm Board Policies, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted policies BCBA, Public Participation at Board Meetings and FG, Student Rights and Responsibilities. There were no recommended revisions to the content of the policies. Mr. Wilkie moved to reaffirm Board policy BCBA, Public Participation at Board Meetings and Board policy FG, Student Rights and Responsibilities for first and final reading with no revisions. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Schwartz, Rodakowski, Orton); nays-0; absent-1 (Seaks). The motion carried.

School Board Policy Revisions, First Reading – Available on the website utilizing the BoardDocs link is posted policy DEBD, Maintaining Professional Employee-Student Boundaries with proposed revisions noted. Mrs. Schwartz moved to approve the first reading of the revisions to policy DEBD, Maintaining Professional Employee-Student Boundaries, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Rodakowski, Wilkie, Orton); nays-0; absent-1 (Seaks). The motion carried.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, August 8, 2022; 5:00 p.m.

Professional Learning Lab

Board Policy Adoption, Second and Final Reading – Available on the website utilizing the BoardDocs link is policy IAD, Disposal of School Real Estate proposed for adoption. Mr. Wilkie moved to approve the second reading and final adoption of policy IAD, Disposal of School Real Estate as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Schwartz, Orton); nays-0; absent-1 (Seaks). The motion carried.


Announcements – President Orton noted a Special School Board Meeting needed to be scheduled to review the bids for the construction of building “A” at the Southwest Area Career and Technical Education Academy (SWACTEA). After the Board’s discussion regarding availability, President Orton scheduled the meeting for Monday, August 15, 2022, at noon.

There was one policy, BCBB, News Coverage of Board Meetings, for the Board to review before being placed on next month’s Board meeting agenda.

Adjournment – At 5:32 p.m., President Orton declared the meeting adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, August 15, 2022; Noon
Professional Learning Lab

The Dickinson Public School Board held a Special Board Meeting on August 15, 2022, at the Professional Learning Lab. Board members present were Board President Michelle Orton, Board Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Brent Seaks via conference call. Others present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, CTE Director Aaron Anderson, Community Outreach Coordinator Jaci Holm, GT Architecture Owners/Architects Brian Gregoire and Jared Twogood, and Board Secretary Twila Petersen.

Call to Order – Board President Orton called the meeting to order at noon.

Business Topic – Action Topic

Southwest Area Career and Technical Education Academy (SWACTEA) Bid Awards – Available on the website utilizing the BoardDocs link are posted the final bid tabulation, and the bid summaries for the general, mechanical, and electrical construction of the remodel to Building “A” at the Southwest Area Career and Technical Education Academy in the North Campus. Superintendent Lewton addressed the Board. He explained the administration had been working with GT Architecture regarding the remodeling of the North Campus.

President Orton noted there were three bid awards for consideration. Mrs. Schwartz moved to accept the lowest responsible bid for the general contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Roers Construction with a base bid of \$206,500 and to include alternative bids G1 for a total amount of \$235,390. Superintendent Lewton explained there was a recommendation to add a contingency to the motion. He had printed off the sample motions before the contingency was added to the motion. The revised motions were posted in BoardDocs. Mrs. Schwartz amended her motion and moved to accept the lowest responsible bid for the general contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Roers Construction with a base bid of \$206,500 and to include alternative bids G1 for a total amount of \$235,390 with a contingency of 15% or \$35,308. Mr. Rodakowski seconded the motion. Discussion: Mr. Seaks reminded the Board members that the Board was voting on these bids since the Academy was located in a Dickinson Public Schools facility. Mr. Seaks added that the funding for the construction would come out of the grant from the state for the Southwest Area Career and Technical Education Academy. A roll call vote was taken on the motion: ayes-5 (Wilkie, Seaks, Rodakowski, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

Mr. Wilkie moved to accept the lowest responsible bid for the mechanical contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Central Mechanical with a base bid in the amount of \$155,900 with a contingency of 15% or \$23,385. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

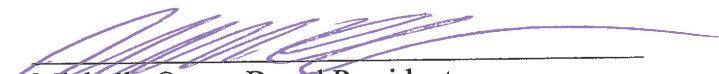
Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, August 15, 2022; Noon
Professional Learning Lab

Southwest Area Career and Technical Education Academy (SWACTEA) Bid Awards (cont).

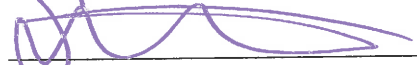
Mrs. Schwartz moved to accept the lowest responsible bid for the electrical contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Electric Sales & Service with a base bid in the amount of \$205,366 and to include alternative bids for E1 for a total amount of \$219,816 with a contingency of 15% or \$32,972. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

Superintendent Lewton noted the Southwest Area Career and Technical Education Academy governing board would be meeting this Wednesday also to consider the bids to be awarded.

Adjournment – At 12:06 p.m., President Orton declared the meeting adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Thursday, September 8, 2022; Noon
Central Administration Offices Board Room

The Dickinson Public School Board held a workshop on September 8, 2022, at the Central Administration Offices in the Board room. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, and Board Member David Wilkie. Board Member Jason Rodakowski was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Director of Communications Sarah Trustem, CTE Director Aaron Anderson, and School Board Secretary Twila Petersen.

Call to Order - Board President Orton called the workshop to order at noon.

Discussion Topics

Build the September 12, 2022, Budget Public Input Hearing Agenda – Business Manager Hunter addressed the Board. She shared a PowerPoint with proposed information for her presentation to the Board and the public during the Budget Public Input Hearing on Monday. The information included the income and expenses for the 2021-2022 school year and the income and expenses projected for the 2022-2023 year. Her chart broke down the revenue of approximately \$56.8 million received from local, federal, state, and oil/gas, with the state providing the most significant percentage of 56.6% in 2021-2022. Approximately \$56.7 million of expenditures in 2021-2022 were from operations utilizing 16.5%, and employee salaries and benefits utilizing 83.5%. Mrs. Hunter noted that Elementary and Secondary School Emergency Relief (ESSER) II funds were backfilled to reflect the revenue amount. The ESSER funds are one-time funding. The estimated revenue for 2022-2023 is \$58.9 million and, the estimated expenditures are \$58.6 million.

Mrs. Hunter's presentation provided a breakdown of the ending fund balances for the general, building, sinking and interest, and food service funds for 2021-2022. She also provided an analysis of the 2021-2022 mills levied for the general fund of 70 mills, miscellaneous fund of 12 mills, building fund for capital projects of 10 mills, and the sinking and interest or debt service fund of 21.7 mills.

At the August Board Meeting, the Board received information from the Budget Committee's recommendation to keep the 113.70 mills the same but to transfer four mills from the miscellaneous fund levy, bringing it down to eight mills, and increasing the sinking and interest fund levy from 21.7 mills to 25.7 mills.

Mrs. Hunter explained the estimated real estate tax statements that were mailed from the county auditor's office reflect the value of the mills increasing due to an increase in property values. She emphasized Dickinson Public School District did not increase its mills.

The District ended the 2021-2022 fiscal year with a positive balance in the food service fund. This was a great accomplishment for the food service department as the account has been in the red many times.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Thursday, September 8, 2022; Noon
Central Administration Offices

Build the September 12, 2022, Budget Public Input Hearing Agenda

At the Budget Public Input Hearing on Monday, Business Manager Hunter will provide more information on several topics including enrollment projections, ESSER funding, and oil and gas revenues.

Build the September 12, 2022, School Board Meeting Agenda – Superintendent Dr. Lewton addressed the Board. He provided information regarding emergency preparedness, safety precautions recently implemented, and training.

At Monday’s Board Meeting, Dr. Lewton will share information regarding busing registrations which are up from last year, enrollment which has increased, and information on the Board goals for student achievement. The Board will receive information on the progress measure for students enrolled in work-based learning programs.

Other topics proposed for the agenda for Monday’s Board Meeting include the Annual Compliance Report to be filed with the Department of Public Instruction and three policies for review and consideration. One policy pertains to volunteers in the schools.

Adjournment – At 12:57 p.m., President Orton declared the workshop adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Budget Public Input Hearing Minutes
Monday, September 12, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the September 12, 2022, Budget Public Input Hearing is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a Budget Public Input Hearing on September 12, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Elementary Assistant Principal Richard Smith, Southwest Community High School and Roughrider Virtual Academies 9-12 Principal Kristy Goodall, Community Outreach Coordinator Jaci Hulm, Prairie Rose Elementary Principal Nicole Weiler, Director of Student Services Sheri Twist, Berg Elementary Principal Tracy Lecoe, Heart River Elementary Principal Randy Muffley, Director of Communications Sarah Trustem, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Director of Instruction Melanie Kathrein, Lincoln Elementary Fourth Grade Instructor Karl Leggate, The Dickinson Press Reporter Jason O'Day, and Board Secretary Twila Petersen.

Call to Order - Board President Orton called the public hearing to order at 5:00 p.m. She explained the procedure for the public input hearing. The Board will receive information from Business Manager Hunter and then have an opportunity to ask questions and make comments. Then the members of the audience would have an opportunity to ask questions or make comments before the Board would have any final questions.

Budget Presentation – Business Manager Hunter prepared a PowerPoint presentation posted on the school board website utilizing the BoardDocs link. She addressed the Board and reviewed the preliminary budget information.

The 2021-2022 general fund had revenue of approximately \$56.8 million and expenditures of approximately \$56.7 million. The largest portion of the revenue, or 56.6%, was received from the state. The largest portion of the expenditures, or 83.5%, was to pay for employee salaries and benefits. Approximately 16.5% of the expenditures were for operations. Mrs. Hunter noted the District ended the fiscal year with a deficit of \$653,592. To balance the deficit, \$653,592 from the Elementary and Secondary School Emergency Relief (ESSER) II funds were used to backfill the budget.

Mrs. Hunter listed the 2021-2022 ending fund balances for the general fund, building fund, sinking and interest fund or debt service, and the food service fund. The breakdown of the number of mills levied for 2021-2022 for each fund was shared. Mrs. Hunter also listed examples of where each of the fund accounts are utilized.

In 2022, the value of a mill was approximately \$157,415. The Dickinson Public School District levied 113.7 mills in 2022.

Dickinson Public Schools

Approved Budget Public Input Hearing Minutes (cont.)

Monday, September 12, 2022; 5:00 p.m.

Professional Learning Lab

Budget Presentation (cont.)

The general fund of 70 mills is used for employee salaries, benefits, and operating costs. The miscellaneous fund of 12 mills is used to assist with operating and employee costs. The building fund levy is maxed out at ten mills. This fund is used to maintain all District buildings and grounds. The revenue received in 2021-2022 from the building fund levy was approximately \$1.59 million. ESSER funds in the amount of \$500,000 were transferred into the building fund account to cover the costs for the HVAC upgrade at Berg Elementary.

The sinking and interest fund of 21.7 mills is utilized to pay the annual taxpayer-approved bonds that are used for the Dickinson Middle School project. The annual payment for the three bonds and the construction loan totals approximately \$4.3 million. The total generated from the sinking and interest fund mills is approximately \$3.5 million. This left a deficit of approximately \$822,170 that was absorbed by the savings account attached to this levy.

The projected revenue for 2022-2023 is approximately \$58.9 million and projected expenditures of approximately \$58.6 million. Some adjustments will be made to utilize more of the ESSER funds this fiscal year and also grant funds. It is anticipated the District will receive more in foundation aid from the state.

Business Manager Hunter explained the projected ending fund balances as of June 30, 2023, for the general fund, building fund, sinking and interest fund, and the food service fund.

The District will continue to levy 113.7 mills. The value of one mill is estimated to increase in 2023 to \$159,111. The general fund levy will remain at 70 mills. The District will be changing the miscellaneous fund levy from 12 mills to eight mills. The difference of the four mills will transfer from the miscellaneous fund to the sinking and interest fund, or debt service fund, to assist with balancing this fund's account. The building fund, or capital projects fund, will remain the same at ten mills.

Mrs. Hunter provided a spreadsheet with mill levy comparisons of area and state school districts, noting Dickinson Public was about average on its mills levied.

Additional financial facts Mrs. Hunter shared reflected the state aid for 2022-2023 will be calculated off of the daily student membership from the 2021-2022 enrollment. The District is budgeting \$2.9 million from ESSER funding for the 2022-2023 fiscal year.

In 2021-2022, Dickinson Public received approximately \$1 million more in oil and gas production tax than anticipated. Due to the astronomical costs associated with the building maintenance and the State Automated Reporting System (STARS) rebuild, the District absorbed into the general fund the oil and gas production tax revenue from the summer months. Past practice has been to take the oil and gas production tax revenue from the summer months and place those funds into the building fund during the lower payment cycle.

Dickinson Public Schools

Approved Budget Public Input Hearing Minutes (cont.)

Monday, September 12, 2022; 5:00 p.m.

Professional Learning Lab

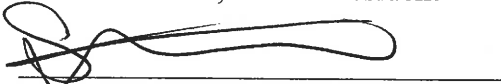
Public Participation – Board President Orton requested public participation from the audience. No members of the audience provided questions or comments regarding the presentation. There were also no comments from the public received via email. Board President Orton noted the public was welcome to reach out to Business Manager Hunter at any time if they should have any questions. Mrs. Hunter concurred.

Superintendent Dr. Lewton emphasized that Dickinson Public Schools did not increase the mills levied. They were maintaining a total of 113.7 mills. This is the same as they were last year and the year before. Property owners may see an increase in their property taxes. This increase is a reflection of the increase in property values.

Adjournment – At 5:17 p.m., Mrs. Schwartz moved to adjourn. Mr. Seaks seconded the motion. President Orton declared the public input hearing adjourned at 5:17 p.m.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Regular School Board Meeting Minutes
Monday, September 12, 2022; Following the Budget Public Input Hearing
Professional Learning Lab

A complete recording of the September 12, 2022, Regular School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on September 12, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, Board Member Jason Rodakowski, and Board Member David Wilkie. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Elementary Assistant Principal Richard Smith, Southwest Community High School and Roughrider Virtual Academies 9-12 Principal Kristy Goodall, Community Outreach Coordinator Jaci Hulm, Prairie Rose Elementary Principal Nicole Weiler, Director of Student Services Sheri Twist, Berg Elementary Principal Tracy Lecoe, Heart River Elementary Principal Randy Muffley, Director of Communications Sarah Trustem, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Director of Instruction Melanie Kathrein, The Dickinson Press Reporter Jason O'Day, and Board Secretary Twila Petersen.

Call to Order - Board President Orton called the meeting to order at 5:22 p.m. President Orton requested to observe a brief moment of silence in recognition of those who lost their lives on September 11, 2001.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the August 8, 2022, Regular School Board Meeting and the September 8, 2022, School Board Workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mr. Seaks seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Seaks moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He noted enrollment was up by 70 students from one year ago and an increase of 130 students from last May. The high school health career classes have been moved to the middle school. This has helped free up some needed space at the high school. The goal is to move the health career students to building “A” of the CTE Center in January after remodeling is completed at that building.

There will be a meeting next week on the long-range facility planning. Some of the discussions will include student enrollment and deferred maintenance.

Dr. Lewton noted that busing registration has increased 90 students in comparison to last year.

Starting this fall, the students at the high school will have an opportunity to participate in the Family, Career, and Community Leaders of America (FCCLA) and Esports. Esports is a form of competition using video games.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)
Monday, September 12, 2022; After the Budget Public Input Hearing
Professional Learning Lab

Superintendent's Report (cont.)

Director of Communications Sarah Trustem addressed the Board. She explained a program in the schools for volunteers called Voly. This program will be launched shortly in the District. The program is funded through the School Climate Transformation Grant. The website link for volunteers allows community members to create a login, receive some training, complete confidentiality agreements, and complete onboarding. All volunteers will go through a background check process. The volunteers will be able to review and sign up for options in the District.

President Orton mentioned the District hires over 600 employees. Dr. Lewton said that DPS was one of the largest employers in the county.

Business Topics – Informational Topics

Board Goals – Superintendent Dr. Lewton addressed the Board. Posted on the website is information regarding Superintendent's Guardrail 2 and Superintendent's Guardrail Progress Measure 2.1. Part of these guardrails are to ensure the District was implementing a true Response to Intervention (RTI) process in the schools. To ensure this is happening, a percentage of the instructional staff are consistently analyzing data to drive instruction within learning teams. The principals and coaches and teachers are discussing and reviewing student achievement data to drive intervention. The discussions should be happening during the professional learning communities (PLC) time built into their schedules.

Dr. Lewton requested information from the principals and found that approximately 37.5% of the time during the PLC meetings has been dedicated to the RTI discussion. The goal is for the percentage to be closer to 75%, or that essentially 75% of the meetings should be focused on looking at student achievement data to drive instruction and drive interventions for all students. Some ways this may be accomplished is through PLC training that occurred this fall for all certified staff, having embedded PLC time for all the teachers, RTI and PLC training for coaches and principals, and the Cabinet meetings will be centered around data.

Board Member Seaks inquired if the goal of 75% was an average for all the teachers. Dr. Lewton responded that 75% references the "instructional staff consistently analyzing data to drive instruction with administratively designed PLC teams as measured by team logs." President Orton asked if the late-start Wednesdays at the high school would be a good opportunity to implement more PLC. Dr. Lewton responded that Wednesday morning time would be a great chance for some time to review data.

Community Outreach Coordinator Jaci Hulm addressed the Board. Ms. Hulm has posted on the website utilizing BoardDocs information regarding the District goal of increasing the percentage of students who are Choice Ready and also areas where students have been placed for work-based learning.

Board Progress Goal 3.2 addresses the percentage of students graduating with a work-based learning experience. The monitoring report reflects there are currently 30 students enrolled in the work-based learning experience or 4% of the seniors. The goal is to increase the number by 15 students in the spring. Some ways of increasing the numbers are by creating a better awareness of the opportunities available for the students.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)
Monday, September 12, 2022; After the Budget Public Input Hearing
Professional Learning Lab

Board Goals (cont.)

Ms. Hulm will be meeting with the seniors towards the end of the month. She will also be meeting with faculty to share more information. Faculty will be encouraged to nominate five students for work-based learning. Dr. Lewton noted that part of the goal is to provide all students in the District, parochial, and area schools the opportunity to participate in the work-based learning program.

This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Memorandum of Understanding with the City of Dickinson for the School Resource Officers (SROs) – Posted on the website utilizing the BoardDocs link is the Memorandum of Understanding with the City of Dickinson and Dickinson Public Schools for the three school resource officers.

Mrs. Schwartz moved to approve the School Resource Officer Memorandum of Understanding with the City of Dickinson for three School Resource Officers for the 2022-2023 school year as presented. Mr. Seaks seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Department of Public Instruction (DPI) Annual Certificate of Compliance – Available on the website utilizing the BoardDocs link is the Annual Compliance Report to be submitted to the Department of Public Instruction. Mr. Seaks moved to approve the Department of Public Instruction's Annual Compliance Report for the 2022-2023 school year as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is Board policy BCBB, News Coverage of Board Meetings. Mrs. Schwartz moved to reaffirm Board policy BCBB, News Coverage of Board Meetings for first and final reading with no revisions. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, First Reading – Available on the website utilizing the BoardDocs link is posted policy KAAB, Volunteers in the Schools. Mr. Seaks moved to approve the first reading of the revisions to policy KAAB, Volunteers in the Schools as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Seaks, Schwartz, Rodakowski, Orton); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted policy DEBD, Maintaining Professional Employee-Student Boundaries. Mrs. Schwartz moved to approve the second reading and final adoption of the revisions to policy DEBD, Maintaining Professional Employee-Student Boundaries as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Seaks, Rodakowski, Orton); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)
Monday, September 12, 2022; After the Budget Public Input Hearing
Professional Learning Lab


Announcements – President Orton reminded the Board members the North Dakota School Boards Association Law Seminar and Annual Convention will be held on October 27 and 28th.

There was one policy, BDA, Procedure for Adopting Board Policy, for the Board to review before being placed on next month's Board meeting agenda.

Adjournment – At 5:56 p.m., Mrs. Schwartz moved to adjourn. President Orton declared the meeting adjourned at 5:56 p.m.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved School Board Workshop Minutes (cont.)

Tuesday, October 4, 2022; Noon

Central Administration Offices

Build the October 6, 2022, School Board Meeting Agenda (cont.)

Dr. Lewton plans to communicate with teachers information provided by RSP & Associates and Consolidated Construction on the status of the District facilities.

Assistant Superintendent Harris reviewed an inward and outward migration report. During the 2021-2022 school year, 1,060 students either entered or left the school district. The net gain was 48 students. Mr. Harris explained the diverse students entering the District with 48 students entering from other countries where English is not the traditional language. English Language Learners assistance is provided to students to help with their successful acquisition of the English language.

There will be a Self-Funded Health Insurance Committee Meeting on Wednesday, October 5, 2022. The committee will review a potential increase to health insurance premiums and/or a potential increase in the out-of-pocket costs for health.

Business Manager Hunter explained she will have the District's Annual Financial Statement for the Board's consideration. The Board will also consider the final budget for 2022-2023. The Certificate of Levy proposed for consideration maintains the mills at 113.70.

Dr. Lewton proposed other topics for Thursday's agenda. These topics include an update on the soccer and softball complex, the superintendent's formative evaluation, a proposal for a real estate broker, appointing delegates for the North Dakota School Boards Association convention, two open enrollment applications for consideration, and several Board policies and Board regulations for consideration.

Dr. Lewton noted the student enrollment report reflects an increase of 93 students compared to one year ago. Board Member Seaks inquired what the student enrollment numbers were for the Roughrider Virtual Academies. Superintendent Lewton reported there are currently 32 students enrolled in the Roughrider Academies.

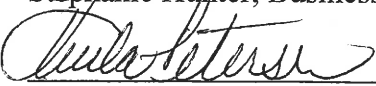
Adjournment – At 12:39 p.m., President Orton declared the workshop adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, October 4, 2022; Noon
Central Administration Offices Board Room

The Dickinson Public School Board held a workshop on October 4, 2022, at the Central Administration Offices in the Board room. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Jason Rodakowski, Board Member Brent Seaks, and Board Member David Wilkie. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Director of Communications Sarah Trustem, and School Board Secretary Twila Petersen.

Call to Order - Board President Orton called the workshop to order at noon.

Build the October 6, 2022, School Board Meeting Agenda – Superintendent Dr. Lewton addressed the Board. Under his report for Thursday’s Board meeting, he will reference training for paraprofessionals coordinated by the Special Education Department. The trainings are scheduled for most Wednesdays within the school year. He commended Director of Student Services Sheri Twist, and Special Education Coordinators Cheryl Anderson and Chelsee Skogen on their work organizing the trainings and presenters.

The Communications Department will be launching a thank you program. This is a way for community members or District employees to complete an online form thanking employees in the District. There has been a great response before the program has launched.

Dr. Lewton will share at Thursday’s meeting some research on the Board goals for the progress measure on 5th, 6th, and 7th grade mathematics. The research utilizes data from the NWEA Math testing. Dr. Lewton met with the administrative Cabinet yesterday and a large part of the time in their meeting was dedicated to reviewing the measure of mathematics proficiency and the response to intervention process.

Director of Communications Trustem has expanded the student/teacher/staff recognitions and created a slide show highlighting the individuals recognized on the consent agenda. The information will also be available in the District’s Chronicle which is published in The Dickinson Press.

Assistant Superintendent Harris prepared a report that summarized the larger District facilities maintenance projects completed over the summer. The District spent over \$2.5 million. The District receives \$1.6 million generated each year from the mills for the facilities maintenance. Additional funds were made available to the District that are not generally available.

Mr. Harris explained inflation and supply chain issues have impacted the repairs. Repairs to the sewer line at Roosevelt Elementary were estimated at \$50,000 but ended up costing \$100,000. Vents for a boiler and an intercom system have been delayed. This will cause the upgrades to the boiler and intercom to happen after school has started and not during the summer months when anticipated.

Dickinson Public Schools
Approved Regular School Board Meeting Minutes
Thursday, October 6, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the October 6, 2022, Regular School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on October 6, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, Board Member Jason Rodakowski, and Board Member David Wilkie. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Elementary Assistant Principal Richard Smith, Dickinson Middle School Principal Casaundra Francis, Heart River Elementary Principal Randy Muffley, Director of Instruction Melanie Kathrein, Activities Director Guy Fridley, Assistant Superintendent Keith Harris, Mrs. Neva Alejandro, Mrs. Rebecca Shuster, and Board Secretary Twila Petersen.

Call to Order - Board President Orton called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the August 4, 2022, Board Retreat/Workshop, the September 12, 2022, Budget Public Input Hearing, the September 12, 2022, Regular School Board Meeting, and the October 4, 2022, School Board Workshop. Mrs. Schwartz moved to approve the consent agenda as presented. Mr. Seaks seconded the motion. A slide show was displayed recognizing some students for their accomplishments. President Orton noted some of the national dates observed this week and commended the Communications Department for the Thank You Program that was recently launched. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Seaks moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He commended the District Communications Department for creating and launching the Thank You Program which is an opportunity for employees and community members to complete an online form to thank an employee of the District. It is a way of recognizing the great employees in the District. A video was created with some of the first recipients of the thank you program. This video is posted on social media.

Dr. Lewton noted there are paraprofessional trainings held most Wednesdays this school year. He commended Director of Student Services Twist and her team for coordinating the speakers and trainers for these weekly trainings.

Business Topics – Informational Topics

Board Goals – Posted on the website is information regarding Choice Ready, Response to Intervention, Board Goals 1.2, 2.2, and 2.3, and detailed information on Board Goal 2. Superintendent Dr. Lewton addressed the Board. Board Goal 2 addresses the number of students that are proficient or above in eighth-grade mathematics as measured by the North Dakota State

Dickinson Public Schools
Approved Regular School Board Meeting Minutes (cont.)
Thursday, October 6, 2022; 5:00 p.m.
Professional Learning Lab

Board Goals (cont.)

Assessment administered in the spring. The percentage of those proficient in the spring of 2022 was 28%. The goal is to increase this proficiency to 70% by the spring of 2027.

Director of Instruction Kathrein addressed the Board. She addressed the reason why the District was focusing on the mathematics goal and using progress measures and how the goal will be accomplished.

Mrs. Kathrein explained that “achievement in mathematics is important at all levels building consistently grade after grade.” Mathematics is built on from the elementary level through high school.

Statistics show that students that fail Algebra I are less likely to graduate. Statistics also show that students that take Algebra II are more likely to go on to post-secondary education. Success in mathematics builds a foundation for the student’s future.

Choice Ready is a measure to determine if students are prepared for success upon graduation. Mrs. Kathrein provided some examples of the essential skills to be post-secondary ready, workforce ready, and military ready.

One of the components of the High Reliability Schools (HRS) framework is how we respond when a student did not learn the material. The Response to Intervention (RTI) process is an approach to assist students that may not have understood what was taught. Typically, RTI is provided through a three-tiered process. The first tier is a preventative process. Tier 2 is an intervention process. At Tier 3, there is intensive remediation. Each tier builds on the previous tier.

Superintendent Lewton reviewed Goal 2.1, “The percent of seventh-grade students that score at grade level or above on the NWEA MAP Math will increase from 68% in spring of 2022 to 90% by spring of 2027.” Dr. Lewton has posted on the website a graph displaying the proficiency of all students, disabled students, limited English proficiency students, and free and reduced lunch students. The goal is to see the trend move towards more proficiency. The baseline was set in the spring of 2022. To meet the goal for this year, Dr. Lewton said the proficiency will need to increase by eight or nine points. He said the subgroups are on track to meet this goal.

Dickinson Middle School Principal Francis addressed the Board. She explained how the District has implemented steps to try to meet the goals. This includes additional interventions, targeting specific skills, common summative and formative assessments, and collective responsibility.

The mathematics department interventions are sometimes daily interventions depending on the skill level and meeting the needs of all students at their level. Meeting these needs could be at the lower level, medium level, or higher level.

At Dickinson Middle School, each grade level has four Tier-1 teachers. Ms. Francis explained it is the responsibility of the entire team of teachers to make sure all the students are learning.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Thursday, October 6, 2022; 5:00 p.m.

Professional Learning Lab

Board Goals (cont.)

Board Member Seaks shared a scenario of a classroom of students at different levels. Some students in the classroom understand the material, some students are struggling, and some students have grasped the material and are ready to move on. He inquired how the RTI process would be provided in this type of classroom setting. Ms. Francis responded one interventionist would potentially work with the students that have not grasped the information and do a reteach. Another teacher could be assessing those students that are bored. She explained the intervention process is flexible. If necessary, the intervention is repeated, sometimes with a different approach, until the student grasps the material. The goal is not to give up on the student.

Board Member Seaks inquired if there were enough teachers for the interventions. Ms. Francis responded they could always use more staff at the interventionist level. Mr. Seaks inquired if the Roughrider Academy students receive an intervention. Ms. Francis responded they do receive different services dependent upon the level of need.

Board President Orton noted that within all the groups, the seventh graders appeared to be the ones declining in the data for all students. She inquired what they attribute to that decline. Mrs. Kathrein noted the data was for the seventh graders in the spring in comparison to the seventh graders in the fall. It is anticipated the seventh graders this fall will be more proficient in the spring.

The Board Goal 2.2 states “The percent of 6th-grade students that score at grade level or above on the NWEA MAP Math will increase from 60% in spring of 2022 to 82% by the spring of 2027.” Superintendent Lewton noted the data shows the sixth graders appear to be mostly on target. DMS Principal Francis said the only difference between seventh and sixth graders is the addition of the standards-based grading that was implemented in grade six this year. This type of grading provides more clarity. Board Member Schwartz inquired how Ms. Francis felt standards-based grading will make a difference. Ms. Francis has seen how this type of grading has changed the conversation immensely within the learning environment. She commended the teachers on the great job they are doing. She has seen where the teachers are now taking the behavior aspect out of the grading and providing a different delivery method.

The Board Goal 2.3 states “The percent of 5th-grade students that score at grade level or above on the NWEA MAP Math will increase from 55% in the Spring of 2022 to 77% by Spring of 2027.” Superintendent Lewton felt the fifth graders were possibly the most on track to meet the goal.

Heart River Elementary Principal Muffley addressed the Board. He noted that elementary students have been utilizing standards-based grading for a few years. This type of grading helps the students take ownership of their learning. Their grades are a more accurate reflection of what the students know and understand.

Some ways of meeting the goal for mathematics in fifth graders are tighter Tier 1 essentials. Some of the work happening in the past couple of years at the elementary level is identifying priority standards in mathematics, providing common vocabulary, and creating proficiency scales during the collaborative time of the early release days. Mr. Muffley noted there is a standard level of services in mathematics across the District. A student at one building in one grade is essentially having the same mathematics experiences as another student in the same grade at another elementary building.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Thursday, October 6, 2022; 5:00 p.m.

Professional Learning Lab

Board Goals (cont.)

Principal Muffley explained the District's elementary researched-based resource for mathematics is Eureka Math. All teachers are using Eureka Math to reach the goals in Tier 1. Additionally, teachers are using a digital tool called DreamBox. DreamBox can assist with boosting proficiency. Tier 2 has resources in Eureka Math to help support with training in mathematics.

Board Member Seaks addressed the challenges with students coming in and exiting the District that have not been part of this process. Dr. Lewton responded the students need to be in the District for more than a year to be included in the data. Out of the enrollment of approximately 4,000 students, approximately 1,000 of those students were entering or exiting the District. That emphasizes the reason for an RTI process so that any incoming student stays on track and does not fall behind.

This agenda item was informational only. No action was requested.

Summer Buildings and Grounds Update – Available on the website utilizing the BoardDocs link is a report listing the projects completed this summer and the approximate cost for the projects. All projects combined were a total of \$2.57 million. This agenda item was informational only. No action was requested.

Student Mobility Report – Available on the website utilizing the BoardDocs link is a report providing the demographics and number of students entering and exiting the District. This agenda item was informational only. No action was requested.

Soccer and Softball Complex Update – District Activities Director Guy Fridley addressed the Board. He updated the Board on the construction of the Sanford Sports Complex. This complex will include four softball fields and two soccer fields. The Sanford Sports Complex is located on property owned by Dickinson State University. Dickinson Public Schools has an agreement to utilize the sports complex. Available on the website are pictures of the progress being made on the construction.

The turf should be put in within the next couple of weeks. The lighting of the championship field will be installed in the near future. The soccer fields will have natural grass with irrigation. The softball fields should be ready to be utilized in the spring of 2023. The soccer fields should be ready to be utilized in the fall of 2023. Mr. Fridley has secured a high school level 18 softball tournament and the west region softball tournament to be held at the Dickinson Sanford Sports Complex in the spring 2023. He also secured the state softball and baseball tournaments to be held in Dickinson in 2024 and 2028.

This agenda item was informational only. No action was requested.

Superintendent's Formative Evaluation – Board members were reminded to complete an online superintendent's formative evaluation before November. This agenda item was informational only. No action was requested.

Dickinson Public Schools
Approved Regular School Board Meeting Minutes (cont.)
Thursday, October 6, 2022; 5:00 p.m.
Professional Learning Lab

Self-Funded Health Insurance Committee Update – Available on the website are the minutes from the October 5, 2022, Self-funded Health Insurance Committee Meeting. Superintendent Lewton explained the committee was provided multiple options from Brown and Brown regarding the health insurance premiums. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Self-Funded Health Insurance Premium – Available on the website utilizing the BoardDocs link are slides provided by Brown and Brown and also the minutes from the October 5, 2022, Self-Funded Health Insurance Committee Meeting. Mrs. Schwartz moved to approve the recommendation of the Self-funded Health Insurance Committee as per the October 5, 2022, committee meeting minutes with the new premiums to become effective on January 1, 2023. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Seaks, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

Annual Financial Report – Available on the website utilizing the BoardDocs link is the 2021-2022 State Annual Report in the North Dakota Department of Public Instruction format. Mr. Seaks moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2021, and ending June 30, 2022, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Rodakowski, Schwartz, Wilkie, Orton); nays-0; absent-0. The motion carried unanimously.

Final Budget and Certificate of Levy for 2022-2023 – Available on the website utilizing the BoardDocs link is the 2022-2023 Budget and Certificate of Levy to be filed to the County Auditor's Office before October 10, 2022. Mrs. Schwartz moved to approve the final Certificate of Levy for 113.70 mills for the fiscal year ending June 30, 2023, in the amount of general fund expenditures of \$58,357,096, capital projects fund expenditures of \$2,932,345, debt service fund expenditures of \$4,385,172, and food service fund expenditures of \$2,200,000. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Seaks, Wilkie, Orton); nays-0; absent-0. The motion carried unanimously.

Request for Proposal for a Commercial Real Estate Broker – The District advertised for Requests for Proposals for a Commercial Real Estate Broker for the purpose of selling excess District property. At the proposal opening, two qualified proposals were received. Mr. Seaks moved that Business Manager Stephanie Hunter enter into a real estate contract with Real Estate Broker Kyle Kuntz for a term of 12 months with an option for renewal for the purpose of disposing of school real estate as per Board policy IAD. Mrs. Schwartz seconded the motion. Discussion: Superintendent Lewton acknowledged a pre-determined rubric was utilized to select the broker and was included in the request for proposals. A roll call vote was taken on the motion: ayes-5 (Wilkie, Seaks, Rodakowski, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Thursday, October 6, 2022; 5:00 p.m.

Professional Learning Lab

Board Appointed Delegates for the 2022 North Dakota School Boards Association Convention

– Mrs. Schwartz moved that Board Members Michelle Orton, Kim Schwartz, Brent Seaks, and Jason Rodakowski be appointed delegates from Dickinson Public Schools for the North Dakota School Boards Association 2022 Convention. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Open Enrollment Applications – Mr. Wilkie moved to approve the open enrollment applications from Ashley Loveless for her children to attend Dickinson Public Schools from Belfield Public as per the open enrollment policy. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is Board policy BDA, Procedure for Adopting Board Policy. Mrs. Schwartz moved to reaffirm Board policy BDA, Procedure for Adopting Board Policy for the first and final reading with no revisions. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Wilkie, Rodakowski, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

School Board Regulation Revisions, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted Board regulation FGA-BR1, Student Education Records Access and Amendment Procedure. Mr. Wilkie moved to approve the first reading and final adoption of the revisions to Board regulation FGA-BR1, Student Education Records Access and Amendment Procedure as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

Reaffirm Board Regulation, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted Board regulation FGA-BR2, Criteria for Approving and Denying Directory Information and Personal Identifiable Information (PII) Release Requests. Mr. Seaks moved to reaffirm Board regulation FGA-BR2, Criteria for Approving and Denying Directory Information and PII Release Requests as presented for first and final reading with no revisions. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Seaks, Rodakowski, Orton); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, First Reading – Available on the website utilizing the BoardDocs link are posted several proposed policies with revisions. Mrs. Schwartz moved to approve the first reading of the revisions to policy FFD, Possessing Weapons; policy FGA, Student Education Records and Privacy; policy GCAA, Grade Promotion, Retention, and Acceleration; and policy KAAB, Volunteers in the Schools; as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Wilkie, Rodakowski, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

Announcements – There was one policy, BDAB, Savings Clause, for the Board to review before being placed on next month's Board meeting agenda.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Thursday, October 6, 2022; 5:00 p.m.

Professional Learning Lab

Adjournment – At 6:10 p.m., Mrs. Schwartz moved to adjourn. Mr. Seaks seconded the motion. President Orton declared the meeting adjourned at 6:10 p.m.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Tuesday, November 8, 2022; Noon
Professional Learning Lab

The Dickinson Public School Board held a workshop on November 8, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member David Wilkie, and Board Member Jason Rodakowski. Board Member Brent Seaks was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, Director of Communications Sarah Trustem, CTE Director Aaron Anderson, and School Board Secretary Twila Petersen.

Call to Order - Board President Orton called the workshop to order at noon.

Discussion Topics


Build the November 14, 2022, School Board Meeting Agenda – Superintendent Dr. Marcus Lewton addressed the Board. At Monday’s meeting, under the Superintendent’s Report, Dr. Lewton will provide information from the recent Regional After School Program (RASP) audit, the food service audit scheduled for this week, open positions in the elementary schools, English Learners numbers, the Gifted and Talented Program, facilities survey, and proposing to start the hiring process at an earlier date.

Other topics proposed for Monday’s Board Meeting include an annual report from the Roughrider Area Career and Technical Center (RACTC) director, Board goals, and several policies for review.

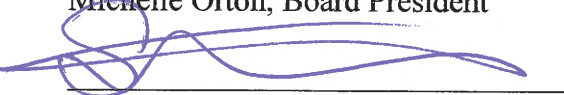
Dr. Lewton explained Business Manager Hunter has been reviewing the District’s cybersecurity. She will be meeting with a consultant later this month.

CTE Director Aaron Anderson provided an update to the Board on the construction being done at the Southwest Area Career and Technical Education Academy (SWACTEA). Last week Thursday, there was a Dickinson High School advisory committee to discuss the programs offered at the SWACTEA and receive input from stakeholders.

Adjournment – At 12:22 p.m., President Orton declared the workshop adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Regular School Board Meeting Minutes
Monday, November 14, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the November 14, 2022, Regular School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on November 14, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member Brent Seaks, Board Member David Wilkie, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Elementary Assistant Principal Richard Smith, Prairie Rose Elementary Principal Nicole Weiler, Roughrider Area Career and Technology Center (RACTC) Director Ronda Schauer, Lincoln Elementary Principal Tammy Peterson, Curriculum Coordinator/Response to Intervention Coach Lexi Steiner, Director of Instruction Melanie Kathrein, Roosevelt Elementary Principal Henry Mack, Berg Elementary Principal Tracy Lecoe, Dickinson High School Assistant Principal Theodore Schye, Dickinson High School Principal Jeffrey Brandt, Dickinson High School Assistant Principal Guy Fridley, Jefferson Elementary Principal Sara Streeter, Career and Technology Education (CTE) Director Aaron Anderson, and Board Secretary Twila Petersen.

Call to Order - Board President Orton called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the October 6, 2022, School Board Meeting and the November 8, 2022, Board Workshop. Mr. Seaks moved to approve the consent agenda as presented. Mrs. Schwartz seconded the motion. President Orton highlighted that two Board members, Mrs. Schwartz and Mr. Seaks, received awards at the recent North Dakota School Boards Association convention for their years of service as Board members. A slide show was displayed recognizing students, administrators, and school board members for their accomplishments. A voice vote was taken on the motion. The motion carried unanimously.

Approval of the Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He explained the District received a grant from the North Dakota Full-Service Community Schools (NDFSCS). This grant provides funding to hire a coordinator to work inside and outside entities to provide support for students, families, and educators. Due to barriers, sometimes students attend school unprepared to learn. The coordinator might identify the family needs food for the winter, assistance with housing or transportation, or other needs such as early childhood education exposure.

Dr. Lewton noted this was American Education Week. He thanked the principals, teachers, staff, and parents for the transition to virtual instruction last week Thursday. He noted it was not an easy transition with many details and inconveniences.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, November 14, 2022; 5:00 p.m.

Professional Learning Lab

Superintendent's Report (cont.)

There were recent audits of the Regional After School Program (RASP) and also the food service program. He thanked those that coordinate and work in those programs.

Dr. Lewton is working with the Director of Instruction Kathrein to put together an English Learners and Gifted and Talented task force to consider some improvements in those areas.

Superintendent Lewton, Business Manager Hunter, Assistant Superintendent Harris, and some principals will be reviewing some options for hiring recommendations for the next school year.

Business Topics – Informational Topics

Roughrider Career and Area Technical Education Center (RACTC) Annual Report – Posted on the website is an annual report provided by RACTC Director Ronda Schauer. Mrs. Schauer addressed the Board. She referenced some highlights from her report.

There are currently 238 students that attend the health careers courses at Dickinson High School. There are a variety of health career classes for students to choose from. Some courses can be taken for certification, such as Certified Nursing Assistant (CNA), developmental disabilities certification, dental assistant, Emergency Medical Responder (EMR), and also for a firefighter.

The RACTC is currently serving 12 member schools in southwestern North Dakota. These schools all participate in emerging technology modules. These modules rotate among the member schools. Heavy equipment operation was newly launched this year. There are currently 37 students in the heavy equipment operator program.

The RACTC in partnership with CHI St. Alexius received a grant to provide a Scrub Camp for students. Students will have an opportunity to participate in 15 different stations.

This agenda item was informational only. No action was requested.

Board Goals – Dickinson Public Schools Curriculum Coordinator/Response to Intervention Coach Lexi Steiner and Director of Instruction Melanie Kathrein addressed the Board. They shared data regarding the Dibels assessments for the second and third graders in reading. Available on the website utilizing the BoardDocs link is a presentation regarding the data.

Mrs. Kathrein explained the goal is to ensure the students have sufficient ability to comprehend words. She added it is a lot of work to achieve this goal. She referenced the Board's goal of increasing the percentage of students who are proficient or above proficiency in third-grade reading. Students that have good word recognition and language comprehension will achieve reading comprehension.

Mrs. Kathrein noted that the assessment of the second and third graders has two pieces. Those pieces are nonsense word fluency and oral reading fluency.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, November 14, 2022; 5:00 p.m.

Professional Learning Lab

Board Goals (cont.)

The District's English Language Arts instructors are currently doing a review of the instruction and how time is used in the classroom for literacy instruction. Mrs. Kathrein commended them for their work on this committee. They started work over the summer.

At the recommendation of the review committee, a new program in phonetic awareness was implemented. This assists students to have the ability to understand the individual sounds in spoken language. Director Kathrein said that students learn how to decode letter sounds and then put them into writing.

Mrs. Steiner provided a more in-depth explanation for nonsense word fluency. Nonsense word fluency is in two parts; the correct letter sound and also decoding the whole word reading. Mrs. Steiner provided some examples of the data for assessing letter sounds and decoding from second graders. Additional data drilled down information for two students and their ability to sound out a word or set of words within a specified amount of time. The data can explain what areas the student needs additional assistance or practice. Mrs. Steiner explained the data from Dibels is helping the teacher narrow down the focus.

Board Member Seaks inquired if there was a correlation between the student's exposure to reading, especially if there is motivation in the home environment. Mrs. Steiner said this is the first time they are looking at specific skills. The more successful reader needs to sound out the words. She noted the Dibels components have some great parent-friendly tools to provide support at home to practice reading. Some examples are to have a child make out a grocery list or start a journal.

Board President Orton noted some classrooms have up to 27 students in a classroom and inquired how a teacher might manage the different levels of learning. Mrs. Steiner responded that it does make it challenging. She hopes there is a better understanding of how complex it is for the students to comprehend their reading. Her presentation was a sampling of two students and not an entire classroom. Teams are leveraging what happens in Tier 1 to support all students. The teams are being more intentional at Tier 2 during the smaller group instruction.

Board Member Seaks inquired how Dickinson Public's data compares to other school districts. Mrs. Steiner responded she had compared the data from another out-of-state District. Dickinson Public's data is similar. She noted that they are using a different way of targeting the specific needs of the individual student and reading instruction practices.

Superintendent Lewton inquired regarding a baseline. Mrs. Steiner noted the assessment was done at the beginning of the school year. The benchmark window did not happen until October. The time for instruction and impact was much shorter. Due to this, more students may have fallen into the lower percentile. This type of assessment and scoring is not an easy task.

This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, November 14, 2022; 5:00 p.m.

Professional Learning Lab

Southwest Area Career and Technical Education Academy (SWACTEA) Update – CTE

Director Aaron Anderson addressed the Board. Mr. Anderson reported construction work is progressing in building A at the North Campus or former Halliburton building. The demolition is almost complete. The plumbing and electrical are also almost completed. Contractors are working on the interior drywalls and painting. The flooring should be arriving within the next two weeks. The contractors still estimate the work should be completed in December so that building A is occupied before the end of the year.

Mr. Anderson reported that bids for the construction of buildings B and C are scheduled for opening on November 23, 2022.

Director Anderson noted there are approximately \$3.33 million in grant funds that the CTE Center is waiting to be released from the Federal Treasury Department. Approximately \$6.66 million has been received from the grant program.

This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Memorandum of Understanding in Boys' and Girls' Hockey – Available on the website utilizing the BoardDocs link is a Memorandum of Understanding for hockey. Mrs. Schwartz moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2022-2023 school year, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Evaluation – Mr. Seaks stated upon review of the superintendent's formative evaluation by the Board, he moved that Superintendent Dr. Lewton's rating was satisfactory in all six performance areas including Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Mrs. Schwartz seconded the motion. Discussion: President Orton noted all five Board members participated in completing the evaluation. She commended Superintendent Lewton for his leadership. A roll call vote was taken on the motion: ayes-5 (Wilkie, Seaks, Rodakowski, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Applications – Mrs. Schwartz moved to approve the open enrollment applications for three children of Martha Nunez from Richardton-Taylor Public Schools to attend Dickinson Public Schools as per the open enrollment policy. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is Board policy BDAB, Savings Clause. Mrs. Schwartz moved to reaffirm Board policy BDAB, Savings Clause for the first and final reading with no revisions. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, November 14, 2022; 5:00 p.m.

Professional Learning Lab

Rescind School Board Policy, First Reading – Available on the website utilizing the BoardDocs link is posted Board policy GCBC, Curricular Performances and Grading. Mr. Seaks moved to rescind Board policy GCBC, Curricular Performances and Grading for first reading. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Seaks, Schwartz, Wilkie, Orton); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, First Reading – Available on the website utilizing the BoardDocs link is posted Board policy BCAA, Board Meeting Agenda and Pre-Meeting Preparation, and policy IDC, Data Protection and Security Breaches. Mrs. Schwartz moved to approve the first reading of the revisions to policy BCAA, Board Meeting Agenda and Pre-Meeting Preparation, and policy IDC, Data Protection and Security Breaches, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Rodakowski, Wilkie, Schwartz, Orton); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, Second Reading and Final Adoption – Available on the website utilizing the BoardDocs link are posted several proposed policies with revisions. Mr. Wilkie moved to approve the second reading and final adoption of the revisions to policy FFD, Possessing Weapons; policy FGA, Student Education Records and Privacy; policy GCAA, Grade Promotion, Retention, and Acceleration; and policy KAAB, Volunteers in the Schools; as presented. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

Announcements – There was one policy, BDBB, Retaining an Attorney, for the Board to review before being placed on next month's Board meeting agenda.

Adjournment – President Orton declared the meeting adjourned at 5:46 p.m.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved School Board Workshop Minutes

Tuesday, December 6, 2022; Noon

Professional Learning Lab

The Dickinson Public School Board held a workshop on December 6, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Brent Seaks, and Board Member Jason Rodakowski. Also present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, CTE Director Aaron Anderson, Jared Twogood from GT Architecture, and School Board Secretary Twila Petersen.

Call to Order - Board President Orton called the workshop to order at noon.

Discussion Topics

Build the December 12, 2022, School Board Meeting Agenda – Superintendent Dr. Lewton addressed the Board. He noted student enrollment was up by approximately 60 students compared to the same time last year.

Under the Superintendent's Report at Monday's meeting, Dr. Lewton plans to ask the Board to consider a date for the January workshop to build the January Board Meeting agenda. He will also provide an update on the State of the District, review a scholarship program through Dickinson State University for an opportunity for paraprofessionals to become elementary teachers, explain the University of Mary Teacher Leadership Academy, update the Board on the lease with the Dickinson Parks and Recreation softball fields, provide an update on the 2023-2024 Calendar Committee, and school perception surveys.

Dr. Lewton explained most of the information shared at Monday's Board Meeting will focus on the third-grade reading goals. Data will be provided from the Northwest Evaluation Association (NWEA) testing of the first and second graders and the progress measures.

Board members were provided with a booklet of information for the North Dakota Be Legendary School Board Leadership Manual. Part of the manual is for the Board to self-assess the framework. There are six objectives the Board will self-assess with the guidance of Ms. Laurie Elliott from Elliott and McMahan, LLC. There was discussion regarding the time commitment, comprehending what is involved in the self-assessment, and the objective. It was suggested to do the self-assessment of the framework during the January 5, 2023, Board Workshop.

Dr. Lewton and Business Manager Hunter have met to discuss the District certified staff needs for the 2023-2024 school year. They propose to add three certified positions next school year. This will be for the Board's consideration at Monday night's meeting.

Business Manager Hunter explained a Supplemental Resolution for the Reissued School Building Bond proposed to be on the agenda for Monday's meeting. The Dickinson Middle School building construction loan is set to have a balloon payment of \$6 million in 2023. The reissue would extend the loan to 2026 at a 2% interest rate.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
Tuesday, December 6, 2022; Noon
Professional Learning Lab

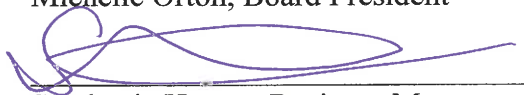
Build the December 12, 2022, School Board Meeting Agenda (cont.)

There was a discussion regarding the Southwest Area Career and Technical Education Academy (SWACTEA) classes and coordinating them with the Dickinson High School's current A/B schedules. CTE Director Anderson has met a couple of times with Dickinson High School Principal Brandt to review the schedule. Information on this topic is currently being received from the high school staff through a survey.

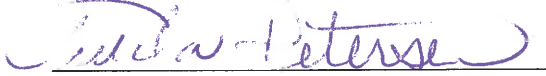
Adjournment – At 12:30 p.m., President Orton declared the workshop adjourned.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

Tuesday, December 6, 2022; 12:30 p.m.

Professional Learning Lab

The Dickinson Public School Board held a Special Board Meeting on December 6, 2022, at the Professional Learning Lab. Board members present were Board President Michelle Orton, Board Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Brent Seaks. Others present were Superintendent Dr. Marcus Lewton, Business Manager Stephanie Hunter, CTE Director Aaron Anderson, GT Architecture Owner/Architect Jared Twogood, Dickinson Press Reporter Jason O'Day, and School Board Secretary Twila Petersen.

Call to Order – Board President Orton called the meeting to order at noon.

Business Topic – Action Topic

Southwest Area Career and Technical Education Academy (SWACTEA) Bid Awards –

Available on the website utilizing the BoardDocs link are posted the final bid tabulation for the general, mechanical, and electrical contractors for the construction of Building B, Building C, Alternate 1, Alternate 2, and Alternate 3 at the Southwest Area Career and Technical Education Academy in the North Campus.

Superintendent Lewton addressed the Board. He explained the bid openings for Buildings B and C, and Alternates 1, 2, and 3 at the SWACTEA were held on November 23, 2022. The Board is required to take action on the bid openings within 14 days. CTE Director Anderson and Business Manager Hunter prepared handouts for communicating the bid opening process and breakdown of the bids.

In the handouts provided, Building B is the base bid. SWACTEA Building B is proposed to serve classes in diesel, welding, technology, and engineering. SWACTEA Building C is proposed to serve classes in agriculture, building trade, drafting, and powered sports.

Alternate 1 is the west portion of Building C. Alternate 2 is the east portion of Building C or the larger portion. Alternate 3 is for the greenhouse.

Following were the options from the bids. Option 1 is for Building B only. Option 2 is for Building B, Building C, and Alternate 1. Option 3 is for Building B, Building C, Alternate 1, and Alternate 2. Option 4 is for Building B, Building C, Alternate 1, Alternate 2, and Alternate 3.

Superintendent Lewton said out of the \$10 million awarded in grants towards the SWACTEA, \$6.6 million has been received. There is \$3.3 million committed to the SWACTEA through the federal Coronavirus Capital Projects Fund that is being held by the federal treasury and has not been received. It is unknown when the \$3.3 million in grant funds will be released. There is \$4 million that has been received in donations.

CTE Director Anderson shared there is a small possibility that the District may never receive the Coronavirus Capital Projects Funds. This would also affect 14 other projects. There is a potential that if the federal treasury denies the release of the funds, the North Dakota legislature would fully fund the grant.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Tuesday, December 6, 2022; 12:30 p.m.
Professional Learning Lab

Southwest Area Career and Technical Education Academy (SWACTEA) Bid Awards (cont.)

Dr. Lewton reported that CTE Director Anderson and GT Architect Twogood worked with the contractors that submitted the bids and the contractors agreed to honor the bid amounts through December 31, 2022. Any bids awarded for Building C, Alternate 1, Alternate 2, or Alternate 3 would be contingent upon federal funding through the Coronavirus Capital Projects Fund.

The advantages and consequences were discussed should the District wait to award bids on Building C and any alternates until the \$3.3 million was received. Mr. Twogood shared postponing the bids on Building C and alternates would require a change order back into the project and not a rebidding process. There could be additional costs.

Board Member Seaks inquired how it would affect the students if the awarding of the bids on Building C and alternates were postponed. He also inquired if this would create any missed opportunities for the students. CTE Director Anderson responded the only new programs are the heavy equipment and CDL. This is temporarily provided in another building. All other programs are currently provided.

Mr. Seaks moved to award the general contractor lowest responsible bid to Tooz Construction for the construction of Building B of the Southwest Area Career and Technical Education Academy with a base bid in the amount of \$2,147,147.00 and with a contingency of 15% or \$322,072.05. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Seaks, Wilkie, Orton); nays-0; absent-0. The motion carried unanimously.

Mrs. Schwartz moved to award the mechanical contractor lowest responsible bid to Central Mechanical for the construction of Building B of the Southwest Area Career and Technical Education Academy with a base bid in the amount of \$2,289,900.00 and with a contingency of 15% or \$343,485.00. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Rodakowski, Schwartz, Wilkie, Orton); nays-0; absent-0. The motion carried unanimously.

Mrs. Schwartz moved to award the electrical contractor lowest responsible bid to Magnum Electric for the construction of Building B of the Southwest Area Career and Technical Education Academy with a base bid in the amount of \$1,383,364.00 and with a contingency of 15% or \$207,504.60. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-0. The motion carried unanimously.

Adjournment – At 12:54 p.m., Board Member Seaks moved to adjourn. President Orton declared the meeting adjourned at 12:54 p.m.



Michelle Orton, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Regular School Board Meeting Minutes
Monday, December 12, 2022; 5:00 p.m.
Professional Learning Lab

A complete recording of the December 12, 2022, Regular School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on December 12, 2022, at the Professional Learning Lab. Board members present were President Michelle Orton, Board Member Brent Seaks, Board Member David Wilkie, and Board Member Jason Rodakowski. Board Member Kim Schwartz was unable to attend. Also present were Superintendent Dr. Marcus Lewton, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Director of Student Services Sheri Twist, Elementary Assistant Principal Richard Smith, Prairie Rose Elementary Principal Nicole Weiler, Lincoln Elementary Principal Tammy Peterson, Southwest Community High School/Roughrider 9-12 Virtual Academy Principal Kristy Goodall, Dickinson Middle School Principal Cassie Francis, Heart River Elementary Principal Randy Muffley, Director of Instruction Melanie Kathrein, Roosevelt Elementary Principal Henry Mack, Dickinson High School Principal Jeffrey Brandt, Jefferson Elementary Principal Sara Streeter, and Board Secretary Twila Petersen.

Call to Order - Board President Orton called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of the Consent Agenda or Addition/Removal of Consent Agenda Items – Included in the consent agenda are the minutes from the November 14, 2022, School Board Meeting; the December 6, 2022, Board Workshop; and the December 6, 2022, Special School Board Meeting. Mr. Seaks moved to approve the consent agenda as presented. Mr. Wilkie seconded the motion. A slide show was displayed recognizing students for their accomplishments. A voice vote was taken on the motion. The motion carried.

Approval of the Agenda – Mr. Wilkie moved to approve the agenda as presented. Mr. Seaks seconded the motion. A voice vote was taken on the motion. The motion carried.

Superintendent's Report – Superintendent Dr. Lewton addressed the Board. He reminded the Board the January workshop to build the January School Board Meeting agenda has been scheduled for Thursday, January 5, 2023. Dr. Lewton will soon be providing the State of the District presentations at the school buildings.

Dickinson State University is partnering with Dickinson Public Schools to provide a scholarship to two paraprofessionals interested in becoming elementary teachers.

The University of Mary Teacher Leadership Academy has an opportunity for educators interested in completing their master's in the teacher leadership program.

The Calendar Committee met last week and will meet again in early January. Potentially a 2023-2024 school calendar will be shared with the Board at its February meeting.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, December 12, 2022; 5:00 p.m.

Professional Learning Lab

Superintendent's Report (cont.)

Dr. Lewton reported the lease agreement with Dickinson Parks and Recreation for the four softball diamonds has been extended for another five years.

Business Topics – Informational Topics

Board Goals – Lincoln Elementary Principal Tammy Peterson, Roosevelt Elementary Principal Henry Mack, and Director of Instruction Melanie Kathrein addressed the Board. Available on the website utilizing the BoardDocs link is detailed information regarding the data from the Northwest Evaluation Association (NWEA) reading assessment for students in the first grade and second grade.

Mrs. Peterson explained the data from Goal 1.2 for all the first-grade students indicates they have surpassed the target of the percentage of students who are on a path to be proficient or above in third-grade reading.

Mr. Mack explained the steps that were taken to try and increase proficiency. There was increased professional development in phonics and phonemic awareness and essential learning targets were clarified. During the 2022-2023 school year, the Haggerty phonemic awareness and decodable texts were added. Additionally, Professional Learning Community (PLC) teams focused their collaboration on mClass Diebels literacy screening. There were also improvements in Response to Intervention (RTI) which reflects the work done in the PLCs. Mrs. Peterson provided information on how the elementary buildings developed a schedule for tier 1 support. They try to make sure everyone is working under the umbrella of the RTI program. She commended the work being done by the new RTI coordinator.

Mrs. Kathrein noted there will be assessments in January 2023 and again at the end of the school year. She described the reasons why the third grade reading goal was important. She reported that students are learning to read at the lower elementary levels. The students need to apply their reading comprehension abilities as they move through the grades. Mrs. Kathrein added students start early to begin the path for students to be Choice Ready after graduation.

Mrs. Peterson referenced Goal 1.1 which pertains to the percentage of second-grade students that will score at grade level or above on the NWEA MAP reading. Mr. Mack stated overall the students are at 70%. This is on target for the end-of-the-year goal. He noted the data was taken from the last school year and not the same students as the data from Goal 1.2.

Mrs. Peterson distinguished the percentages for the demographic groups of students and clarified the percentage difference to reach the goal. The steps taken to meet Goal 1.1 were similar to those in Goal 1.2.

Board Member Seaks referenced the first-grade students that have limited English proficiency and asked if the goal to go from 27% to the goal of 46% by the end of the 2022-2023 school year might be too aggressive. Mrs. Kathrein explained how the work of the individual teachers will impact the results. Superintendent Lewton added that when there are few students in the subgroup, the sample size is small and therefore even a small percentage increase in the proficiency of one or two students will change the results. This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, December 12, 2022; 5:00 p.m.

Professional Learning Lab

Business Topics – Action Topics

Consider Approving Three Additional Certified Instructors for the 2023-2024 School Year – Mr. Seaks moved to approve the hiring of up to three additional certified positions as necessary to accommodate the projected increased growth for the 2023-2024 school year. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-1 (Schwartz). The motion carried.

Proposal from School Perception Survey for Consideration – Available on the website utilizing the BoardDocs link is a proposal from School Perception Survey. Mr. Rodakowski moved to direct the administration to proceed with the hiring of School Perception to provide survey data on stakeholder perception regarding facilities and enrollment for the proposed fee of approximately \$10,000.00. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Seaks, Rodakowski, Orton); nays-0; absent-1 (Schwartz). The motion carried.

Supplemental Resolution for the Reissued General Obligation School Building Bond, Series 2016B – Posted on the website utilizing BoardDocs is the Supplemental Resolution for the General Obligation School Building Bonds, Series 2016B prepared by Bond Attorneys Arntson, Stewart, and Wegner, PC. Mr. Wilkie moved to approve the Supplemental Resolution for the Reissued General Obligation School Building Bond, Series 2016B, as presented. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-4 (Seaks, Rodakowski, Wilkie, Orton); nays-0; absent-1 (Schwartz). The motion carried unanimously.

Board's Determination of Appropriate Negotiating Unit Submitted by Teachers – Available on the website utilizing the BoardDocs link is posted the Petition for Recognition from the Dickinson Education Association. Mr. Rodakowski moved pursuant to North Dakota Century Code Section 15.1-16-10, the school board of the Dickinson Public School District #1 recognizes as the appropriate negotiating unit all employees licensed to teach by the North Dakota Education Standards and Practices Board or approved to teach by the Education Standards and Practices Board and employed primarily as classroom teachers. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Bus Bid for Consideration – Mr. Seaks moved to accept the lowest bus bid from Harlow's Bus Sales for the purchase of one 71-passenger gasoline bus for a base bid of \$109,625.00 with options for a grand total of \$112,275.00. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-1 (Schwartz). The motion carried.

Destruction of Old School Records – Available on the website utilizing the BoardDocs link is a list of records proposed to be destroyed. Mr. Rodakowski moved to authorize the Business Manager to destroy the records as presented by shredding and/or depositing them in the Dickinson city landfill. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Dickinson Public Schools

Approved Regular School Board Meeting Minutes (cont.)

Monday, December 12, 2022; 5:00 p.m.

Professional Learning Lab

Reaffirm Board Policy, First Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted Board policy BDBB, Retaining an Attorney. Mr. Wilkie moved to reaffirm Board policy BDBB, Retaining an Attorney for the first and final reading with no revisions. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Seaks, Rodakowski, Orton); nays-0; absent-1 (Schwartz). The motion carried.


Rescind School Board Policy, Second Reading and Final Adoption – Available on the website utilizing the BoardDocs link is posted Board policy GCBC, Curricular Performances and Grading. Mr. Wilkie moved to rescind Board policy GCBC, Curricular Performances and Grading for second and final reading. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-4 (Seaks, Rodakowski, Wilkie, Orton); nays-0; absent-1 (Schwartz). The motion carried.

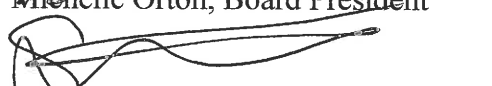
School Board Policies Revisions, Second Reading and Final Adoption – Available on the website utilizing the BoardDocs link are posted Board policy BCAA, Board Meeting Agenda and Pre-Meeting Preparation, and policy IDC, Data Protection and Security Breaches. Mr. Seaks moved to approve the first reading of the revisions to policy BCAA, Board Meeting Agenda and Pre-Meeting Preparation, and policy IDC, Data Protection and Security Breaches, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Seaks, Orton); nays-0; absent-1 (Schwartz). The motion carried.

Announcements – There was one policy, BDBD, Parent Advisory Council (PAC), for the Board to review before being placed on next month's Board meeting agenda.

Superintendent Lewton noted due to the impending inclement weather, there will be an early release on Tuesday, December 13, 2022. He added that Wednesday, December 14, 2022, will be a virtual learning day. Dr. Lewton explained it is difficult to balance providing families with enough notification so they can make plans and also predict the weather. The decision for Tuesday and Wednesday was after a webinar with the National Weather Service, a meeting with city officials, and a meeting with county officials. Dr. Lewton said he tries to err on the side of safety.

Adjournment – President Orton declared the meeting adjourned at 5:34 p.m.


Michelle Orton, Board President


Stephanie Hunter, Business Manager


Twila Petersen, Board Secretary