

Dickinson Public Schools
Approved Board Workshop Minutes
Friday, January 3, 2020; 10:00 a.m.
Central Administration Offices

The Dickinson Public School Board held a Board workshop on January 3, 2020, at the Central Administration Offices. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Dickinson High School Assistant Principal Tad Schye, Dr. Keith Fernsler, and Community Relations Coordinator Sarah Tristem.

Call to Order – Board President Seaks called the Board workshop to order at 10:00 a.m.

Dickinson High School (DHS) Career Academies and Scheduling – President Seaks began the meeting asking for a follow up from the last Board workshop on questions raised about safety, overcrowding, discipline, and scheduling of classes for the academy model.

Superintendent Hocker requested Dickinson High School Principal Kevin Hoherz forward to address questions from the Board. Dr. Hocker stated the recommendation to consider going forward would be for the Freshman Academy to be implemented in the fall of 2020 under the current block schedule model and fully implement the academies by the fall of 2021 with an A/B schedule.

Principal Hoherz addressed the safety concern stating the Freshman Academy would be placed in the 100 hall of the 1997 edition using those classrooms and room 50 downstairs. There would be some outlying classrooms also used for freshmen students, especially for science. Mr. Hoherz assured the Board the freshmen would fit in the 100 area.

It was stated that having freshmen in one area would alleviate some of the heavy traffic flow by not having as much congestion. Another option being considered to address overcrowding is adding another lunch period. The lunches would have a similar amount of students so there would be the possibility of having twice as many students eating school lunches.

An example of schedules was distributed and discussed. The schedules were examples for the Freshman Academy using the 4x4 block and A/B block. Included in the packet was a list of elective courses freshmen could choose. There was a discussion on the benefits and drawbacks of each type of schedule, interdisciplinary planning, and collaboration. To develop unity amongst the staff it was discussed that it might be best to use the current block schedule for one more year and use the upcoming year for planning and professional development on the A/B schedule.

The administration could use that time for more communication with staff, parents, and students. Zero and fifth-hour classes were discussed also. It was noted that there are teachers that support both types of schedules, along with some teachers preferring some shortened periods, skinnies, for their classes. This was from an email Mr. Hoherz sent to staff asking for their opinions and with teachers visiting with the administration. President Seaks stated he has also received emails favoring each specific schedule from high school staff members.

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Dickinson High School (DHS) Career Academies and Scheduling (cont.)

Assistant Superintendent Harris presented information on the Success Academy and the details for implementation. The Success Academy will be for Dickinson High School students that are struggling academically and/or socially at DHS and are not meeting the requirements for Southwest Community High School. The Budget Committee is meeting before the upcoming school board meeting to check available funds for the Success Academy. If it is feasible to fund the Success Academy, a target start-up date of February 1 will be recommended to the school board.

With the idea of implementing the academies with staff unity in the upcoming two years, it was recommended the Board act at the next school board meeting to:

- 1) Implement the Freshman Academy in the fall of 2020 with the current block schedule.
- 2) Implement all academies in the fall of 2021 with an A/B schedule.

Adjournment – Board President Seaks adjourned the workshop at 11:10 a.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
January 13, 2020; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on January 13, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, Roosevelt Elementary Second Grade Instructor Sara Berglund, Mr. Scott Meschke, Dr. Keith Fernsler, Heart River Elementary School Counselor Toril Sanford, Heart River Elementary Strategist Shawna Knipp, Mrs. Susan Lemon, Mr. Justin Lemon, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of Consent Agenda or Addition/Removal of Consent Agenda Items – Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. President Seaks acknowledged those individuals listed on the consent agenda under the recognitions. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He referenced open enrollment and the decision last year to close open enrollment to kindergarten and first graders. Dr. Hocker stated the District would continue to close open enrollment for kindergartners, first graders, plus second graders for the 2020-2021 school year. Other open enrollment applications will be reviewed on a case-by-case basis.

Business Topics – Informational Topics

Principal Reports – Heart River Elementary Principal Susan Cook addressed the Board. She provided a PowerPoint presentation. Recently the Heart River Elementary Student Ambassadors volunteered as Salvation Army bell ringers.

Heart River Elementary has seen many improvements to the facility over the past few years. New vinyl windows have been installed, the front steps have been removed and rebuilt, and the gymnasium flooring has been replaced with composite vinyl flooring with a clear coat sealant.

Principal Reports (cont.)

A new climbing wall was installed, new carpeting in several wings, fencing around the perimeter, and HVAC upgrade scheduled for the near future. Mrs. Cook thanked the Board members and administrators for the improvements at the school. She said the teachers, staff, and students show pride in their newly updated school.

Roosevelt Elementary Principal Henry Mack and Roosevelt Elementary Second Grade Instructor Sara Berglund addressed the Board. Ms. Berglund said the teachers and staff are excited to implement WatchDogs at Roosevelt with 25 volunteers signing up. The building has a student leadership team with one member from each classroom. This team did a service project by sending care packages to the U.S. Army troops overseas. On December 13, the Roosevelt third graders shared a Holidays Around the World Culture event. Students researched a particular country and displayed their research.

This agenda item was informational only. No action was requested.

Student/Staff/Community Mascot Survey Results – At the December Board meeting, Board members directed administration to survey the students and community regarding the Midget mascot and bring the information back to the Board. Available on the website are the results of the survey. Dickinson Middle School and Dickinson High School students were surveyed. Approximately 1/3 of the students at both schools did not like the mascot. Dr. Hocker felt the staff survey was the most significant from a validity standpoint as the staff had to log in using a Google account.

Of the 4,644 community members responding to the survey, approximately 1/3 were not in favor of the mascot with 2/3rd in favor of the mascot. Dr. Hocker's recommendation to the Board was to seek additional information. He felt with 1/3 of the community and half of the staff not favoring the mascot, that is a potential concern. President Seaks said this was a significant issue and there are other significant issues that the District is also facing. This agenda item was for discussion only. No action was requested.

Strategic Plan Review – The District contracted out with a consulting firm, APQC, to lead the Strategic Planning Sessions. The sessions were held for three days in December. Approximately 30 dedicated individuals attended the sessions. They included a board member, parents, certified staff, classified staff, and administrators. Available on the website are the Dickinson Public Schools Placemat and Dickinson Public Schools Roadmap. Superintendent Hocker addressed the Board and suggested the Board review the documents and bring them back for consideration at the February Board meeting. This agenda item was informational only. No action was requested.

Superintendent's Community Advisory Council Update – Available on the website are the recommendations from the advisory council to address overcrowding at the high school. Superintendent Hocker addressed the Board and shared that the advisory council had met several times over the winter months. In previous years, some members of the advisory committee were the strongest critics of the District. He was glad they took time from their schedules to be part of the committee. Dr. Hocker explained after the committee meeting several times, at the conclusion of the last committee meeting, each member individually took a vote on their top two options for addressing overcrowding. The overwhelming result was to go back to the community for another vote on a

Superintendent's Community Advisory Council Update (cont.)

referendum. There were 13 votes for the bond referendum with the next highest being ten votes for an extended day.

Dr. Hocker felt it would be timely for the Board to discuss the options of the advisory council at a workshop and discuss the next steps. If the Board would entertain going back to the patrons for a vote, a date for the vote should be identified. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Boys and Girls Swimming Program – Mrs. Orton moved to authorize administration to transition the boys and girls swimming program from a club organization to a District fully-funded activity. Mrs. Schwartz seconded the motion. Discussion: President Seaks asked for a recap on the program. Superintendent Hocker explained the swimming program has been a club activity for the past five years. The club has been picking up the expenses. It will now transition to the District fully funding this activity. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Incentive – Mrs. Schwartz moved to approve the early resignation incentives for Mary Pat Bruels, Title I instructor at Lincoln Elementary, with an effective date of May 22, 2020, and Tracy Sipma, business education instructor at Dickinson High School, with an effective date of May 31, 2020. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Budget Input and Development Committee Update – The Budget Committee met on December 9. Available on the website are the minutes from that meeting. Mr. Wilkie moved to approve the recommendation of the Budget Input and Development Committee for the funding request to implement the Success Academy, which includes the initial hiring of a teacher, a paraprofessional, a contract with Presence Learning for behavioral and mental health services, as well as \$7,500 to provide initial training, supplies, and equipment. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson High School Academy and Schedule - Mrs. Schwartz moved to approve the recommendation to begin the freshman academy next school year, 2020-2021, and to approve the recommendation to keep DHS on the current 4-by-4 class schedule for all grade levels for the school year 2020-2021. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Policy Revision, First Reading – Policy ACE, Violent and Threatening Behavior, policy FC, Restraint or Seclusion, and policy FF, Student Conduct and Discipline are posted on the website utilizing the BoardDocs link. Recommended revisions from the Dickinson Public Schools administration are noted in red text. Action was requested. Mr. Wilkie moved to approve for first reading the revisions to policy ACE, Violent and Threatening Behavior, policy FC, Restraint or Seclusion, and policy FF, Student Conduct and Discipline, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
January 13, 2020; 5:00 p.m.
Professional Learning Lab

School Board Policy Revisions, Second Reading and Final Adoption – Policy AAC, Nondiscrimination and Anti-harassment Policy is posted on the website utilizing the BoardDocs link. Changes recommended by the NDSBA are noted in red text. Dickinson Public Schools' administrative recommendations for revisions are noted in purple text. Action was requested. Mr. Wilkie moved to approve for second reading and final adoption the revisions to policy AAC, Nondiscrimination and Anti-harassment Policy as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – President Seaks reminded Board members there was a Negotiations Seminar in February. Registration is available now.

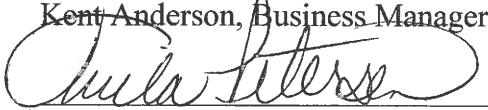
Adjournment – At 5:33 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Board Workshop Minutes
Friday, January 31, 2020; 7:00 a.m.
Central Administration Offices

The Dickinson Public School Board held a Board workshop on January 31, 2020, at the Central Administration Offices. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Jason Rodakowski, Board Member David Wilkie, and Board Member Michelle Orton via conference call. Others present were: Superintendent Shon Hocker, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Mr. Dennis Meschke, Community Relations Coordinator Sarah Trustem, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the Board workshop to order at 7:00 a.m.

Strategic Plan Roadmap and Placemat – Superintendent Hocker distributed a draft copy of the District's Roadmap and Placemat. He explained the belief statements on the Placemat will need to be reviewed for grammatical corrections. He noted the new logo on the Placemat which replaced the logo with the three library books.

President Seaks noticed the transformation of the focus on the Placemat from time driven to mastering skills. A suggestion was shared regarding the Roadmap timeline to add "continual" along with "ongoing". A recommendation was made to move this back to the March Board meeting for consideration.

President Seaks thanked those involved in their commitment to this process.

Dickinson High School Academy Implementation – Superintendent Hocker said he wanted this opportunity for the Board to address any questions they might have regarding the academy. He also wanted to update the Board on a recent conversation initiated by Dickinson State University President Easton to extend some of the courses to the DSU campus. The current 4x4 block schedule would not be in alignment with the university's schedule. Dr. Hocker listed the benefits of an AB modified block schedule.

There was a discussion regarding the potential opportunities for some DHS teachers to provide courses on the DSU campus. Some classes could potentially be a dual credit.

Dr. Hocker explained Senator Wardner's initiative to have a vocational training center in western North Dakota. The current high school schedule may not be in alignment to participate in the training center.


High school teachers are receiving training through professional development on how to utilize the 90-minute class time to its full advantage. Some teachers are embracing this training and recognize the benefits to the students.

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Central Administration Offices Board Room

Facility Planning – There was a discussion regarding the next steps to addressing the facilities and the challenges with some of the conditions and overcrowding. Many options were shared and discussed. In regards to the high school, if the District were to renovate the current building it would need to go to the community for a referendum to fund the repairs. Portable units would also need to be purchased on top of the remodel to address the overcrowding. If the District were to build a new high school, it also would need a referendum to fund the new high school.

Mascot – There was a discussion regarding the pros and cons of changing the mascot and pros and cons of keeping the mascot. Surveys and public forums were discussed as a means to receive and share information.

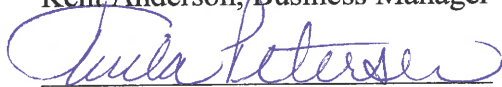
Adjournment – Board President Seaks adjourned the workshop at 8:30 a.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
February 10, 2020; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on February 10, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Tad Schye, Dickinson High School Assistant Principal Guy Fridley, Dickinson Middle School Principal Marcus Lewton, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Lincoln Elementary Principal Tammy Peterson, Jefferson Elementary Principal Sara Streeter, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, Roosevelt Elementary Second Grade Instructor Sara Berglund, Mr. Scott Meschke, Berg Elementary Paraprofessional Glenda Bird, JE Dunn Project Coordinator Melissa Gjermundson, RASP Coordinator Karla Haugen, RASP Assistant Coordinator Jessica Aparicio, KFYR News Reporter Hallie Brown, Dickinson High School Drafting Instructor Marjorie Lehman, Dickinson High School Construction Technology Instructor Scott Schmidt, Dickinson High School Small Engine Repair Instructor Lyle Smith, Dickinson High School Social Studies Instructor Trevor Conrad, Heart River Elementary Strategist Shawna Knipp, Heart River Elementary Kindergarten Instructor Paris Hill, Heart River Elementary Grade Three Instructor Karen Berg, Heart River Elementary Third Grade Instructor Dessa Russell, Heart River Elementary Interventionist Lyn Olafson, Dickinson Middle School Health and Social Studies Instructor Sarah Crossingham, Berg Elementary Student Terique Lehman, Berg Elementary Student Maddie Hayden, Mrs. Brittany Hayden, Mrs. Susan Lemon, Mr. Justin Lemon, The Dickinson Press Reporter Kayla Henson, School Board Secretary Twila Petersen, and Dickinson High School Students Austin Barnhart, Hailey Enney, Kaia Lehman, Jarrid Kostelecky, and Shayne Hoffman.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – Heart River Elementary Strategist Shawna Knipp requested public participation regarding the topic of the School Calendar. Mrs. Knipp addressed the Board and thanked them for this opportunity. Several District teachers joined her. Mrs. Knipp stated she had received a lot of communication regarding the 2020-2021 calendar presented for consideration.

She explained before the Calendar Committee meeting a draft calendar had been emailed to the committee members. Calendar Committee members then forwarded this draft to their building staff. The calendar was received favorably by many teachers within the District.

The calendar presented to the Board for consideration was drafted after the Calendar Committee met and revisions were made to the base calendar. Mrs. Knipp said many teachers from Heart River Elementary are not in favor of the calendar for consideration. The Dickinson High School science department and some representatives of Prairie Rose Elementary and Lincoln Elementary also voiced to DEA President Knipp that they were not in favor of the revised calendar. Many wished to start school a week earlier as proposed on the first draft calendar.

Public Participation (cont.)

Mrs. Knipp requested the Board receive input through a survey for both calendars, the first draft and the draft for consideration tonight. She felt then all the voices could be heard regarding the two calendars and find out which calendar is best suited for the District for the upcoming school year. Board President Seaks thanked her for the comments.

Approval of Consent Agenda or Addition/Removal of Consent Agenda Items – Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He stated he had no additional information to share than what was already on the agenda.

Business Topics – Informational Topics

Regional After School Program (RASP) Report – RASP Coordinator Karla Haugen and Assistant Coordinator Jessica Aparicio addressed the Board. They distributed a handout to the Board members. The current RASP enrollment is 400 students. RASP is located at all the Dickinson Public elementary schools. The RASP staff are mostly comprised of high school and Dickinson State University students. Dickinson Public Schools students that qualify for free or reduced lunches qualify for reduced RASP rates.

The RASP coordinators attended an after school program conference in 2019. They took away many great ideas that benefit the program.

A day is dedicated in October as Lights On Afterschool to celebrate afterschool programs and the importance of this program in the lives of the families in the community.

Board members thanked the RASP coordinators for the important work they do for the students and parents. This agenda item was informational only. No action was requested.

Principal Reports – Dickinson High School Principal Kevin Hohertz recognized Activities Director Guy Fridley as being selected as a finalist for the National Athletic Director of the Year.

Dickinson High School SkillsUSA students Austin Barnhart, Shayne Hoffman, Hailey Enney, Kaia Lehman, and Jarrid Kostelecky addressed the Board. They were joined by SkillsUSA Advisor Scott Schmidt. The students presented a PowerPoint that included information on how SkillsUSA was founded, the framework components, the types of community services provided, state officer responsibilities, and national competition requirements.

The SkillsUSA framework is comprised of personal skills, workplace skills, and technical skills grounded in academics. Technical skills could be anything from repairing engines, drafting, architecture, doing CPR, or checking blood pressure. Students learn how to be a good worker and have good work ethics.

Principal Reports (cont.)

Some of the community service projects include working at soup kitchens, extra-curricular fairs, and attending a national or state conference. The students also are working on a project to make tie blankets for cancer patients.

One of the students who has gone to national competitions explained the competition requirements and skills for time management and efficiency.

President Seaks thanked the students for the presentation and also SkillsUSA Advisors Scott Schmidt, Marjorie Lehman, and Lyle Smith who were all in attendance at the meeting.

Berg Elementary Principal Tracy Lecoe addressed the Board. Mrs. Lecoe introduced Mrs. Glenda Bird, Berg Elementary paraprofessional, and also introduced Berg Elementary Fifth Grader Madison Hayden. As part of Berg's HRS Safe and Supportive Culture, the staff has been working on the leading and lagging indicators. Mrs. Bird has implemented a student council at Berg Elementary.

Ms. Hayden addressed the Board. She is one of 12 students on the Berg Elementary Student Council. Those participating in the Student Council have various volunteer projects, learn skills to demonstrate proper etiquette, and learn other life skills. Mrs. Lecoe recognized Mrs. Bird for her volunteer work as an advisor for the Berg Student Council and her work at Berg. President Seaks thanked Mrs. Bird and commended Ms. Hayden for her presentation.

Principal Lecoe explained some of the newly implemented projects at Berg. They have started to hand out Shout Outs to recognize positive actions and communications from the students and staff. She explained there will be a manners lunch on Valentine's Day and welcomed Board members to attend. President Seaks thanked her for sharing the information with the Board.

This agenda item was informational only. No action was requested.

Self-Funded Health Insurance Committee Update – The Self-Funded Health Insurance Committee met on Friday, January 31. Available on the website are the minutes from the meeting. This agenda item was informational only. No action was requested.

Mascot – Board President Seaks read a statement. The statement thanked the Little People of America for providing input to the Board. He added the Board's appreciation for those that participated in the survey regarding the mascot. The survey responses were respected and valued by the Board. The District and Board will be focusing on finding solutions to the capacity challenges and take no additional action regarding the mascot at this time. This agenda item was informational only. No action was requested.

Superintendent's Evaluation – President Seaks requested Board members to complete the online evaluation of the superintendent by February 21. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

2020-2021 Dickinson Public Schools Calendar – The District administrators met and proposed a draft calendar to the Calendar Committee. The Calendar Committee met on February 5. Adjustments were recommended to the calendar. On February 10 the Cabinet proposed the early release dates. Available on the website is the 2020-2021 Dickinson Public Schools calendar for consideration.

In the absence of a motion, President Seaks addressed Superintendent Hocker and requested additional information. Superintendent Hocker addressed the Board. He explained the Cabinet drafted a base calendar that was sent out to the Calendar Committee. The base calendar had two weeks for Christmas break and a weeklong spring break before Easter. The starting date was August 20 and the last day of school was the same as the proposed calendar, May 26.

The Calendar Committee is comprised of classified staff, DEA building teacher representatives, parents, and administrators. When the Calendar Committee met, they used the draft base calendar as a starting point. There were several recommendations from the Calendar Committee. Dr. Hocker said those recommendations from the Calendar Committee were incorporated into the base calendar and presented tonight for the Board's consideration.

Superintendent Hocker cautioned the Board in going back and doing a survey. There could be many different opinions posed by many participants.

The District has secured a presenter from Marzano for Tuesday, August 18. She is booked two years out. The Calendar Committee preserved this professional development date.

Dr. Hocker explained the Cabinet added three early release dates to the traditional existing four days resulting in seven total early release days within the calendar. The early releases will be at 1:00 instead of the customary 1:30 release.

President Seaks thanked Dr. Hocker for the information. For discussion purposes, President Seaks listed some options. The Board could direct the administration to reconvene the Calendar Committee as soon as possible to come up with a recommendation and then have a special Board meeting. Board members discussed options for the week of August 17. President Seaks noted if there was a two-week Christmas vacation, the classified staff would not be paid for those two weeks. Dr. Hocker added the topic had been mentioned by the Calendar Committee. They did not wish to put the classified staff through undue hardship.

Mr. Rodakowski moved to approve the 2020-2021 Dickinson Public Schools calendar with a starting date of August 26, 2020; the last day of school scheduled for May 26, 2021; and graduation scheduled for Sunday, May 30, 2021, as presented. Mr. Wilkie seconded the motion. Discussion: Mr. Wilkie said he could understand the hard date of August 18 as it is hard to get trainers. Mrs. Schwartz did not wish to micromanage. She also understood the hard date of August 18. Mrs. Orton said the committee put the work into the calendar and the recommendation from the Calendar Committee was presented for consideration. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
February 10, 2020; 5:00 p.m.
Professional Learning Lab

Bus Bid for Consideration – Dickinson Public Schools advertised for bids to purchase four (4) 77-passenger school buses. The bid opening was on Thursday, February 6, 2020. The only bid received was from Harlow's Bus Sales, Inc. Action was requested. Mr. Wilkie moved to accept the bid from Harlow's Bus Servicing for four 77-passenger school buses with options for a total price of \$366,420.00. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Election – Available on the website is a timeline for the Board member election. Action was requested to identify the date, location, and times for the election and polling locations. Mrs. Schwartz moved to schedule the school board election together with the community vote for continuing to publish the meeting minutes for Tuesday, June 9, 2020, and to designate the polling sites in conjunction with the city/county/primary election polling sites at the Dickinson National Guard Armory, the Dickinson State University Biesiot Activities Center, and the Dunn County Court House in Manning with the polls opening at 8:00 a.m. and closing at 7:00 p.m. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Early Resignation Incentive – Mrs. Schwartz moved to approve the early resignation incentive for Bethany Bodine, special education instructor at Jefferson Elementary; Tamara Cottom, grade four instructor at Jefferson Elementary; Paulette Dorval, Family and Consumer Science instructor at Dickinson High School; Christopher Kovash, mathematics and social studies instructor at Dickinson Middle School; and Emily Malafa, kindergarten instructor at Prairie Rose Elementary; all with an effective date of May 22, 2020. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Policy Revision, Second Reading and Final Adoption – Policy ACE, Violent and Threatening Behavior, policy FCC, Restraint or Seclusion, and policy FF, Student Conduct and Discipline are posted on the website utilizing the BoardDocs link. Recommended revisions from the Dickinson Public Schools administration are noted in red text. Action was requested. Mr. Wilkie moved to approve for second reading and final adoption the revisions to policy ACE, Violent and Threatening Behavior, policy FCC, Restraint or Seclusion, and policy FF, Student Conduct and Discipline, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Applications - Christina Dawson has applied for open enrollment for her two children to attend Dickinson Public. The two children have been attending Dickinson Public and recently moved into the South Heart School District. Morgan Leutner has applied for open enrollment for her child to attend Dickinson Public. The child recently moved into the Killdeer School District. Administrative recommendation was to approve the open enrollment applications. Mrs. Orton moved to approve the open enrollment applications for two children of Christina Dawson from South Heart Public to Dickinson Public and an open enrollment application for a child of Morgan Leutner from Killdeer Public to Dickinson Public, as per the open enrollment policy. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
February 10, 2020; 5:00 p.m.
Professional Learning Lab

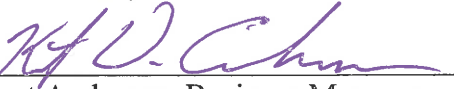
A/B Block Schedule and Academy - Mrs. Orton moved to approve the recommendation to begin the A/B block schedule (with modifications to allow for "skinny" classes) and continue the academy model to all 9-12 grades starting fall 2021. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Announcements – There were no announcements.

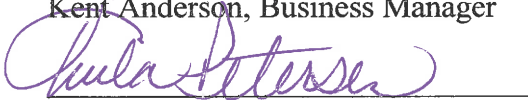
Adjournment – At 5:55 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
March 9, 2020; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on March 9, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, District-wide Elementary Technology Integration Coach Lexi Steiner, Lincoln Elementary Physical Education Instructor Gregg Bertelsen, Lincoln Elementary Music Instructor Karen Wagner, Jefferson Elementary Principal Sara Streeter, Elementary Music Instructor Sarah Olson, Prairie Rose Elementary Physical Education Instructor Kalindi Brandvik, Elementary Social Worker Kristin Seaks, Mr. Brock Thompson, Lincoln Elementary Paraprofessional Supervisor Jenny Thompson, Mr. Clyde Bradshaw, Lincoln Elementary Library Media Specialist Marisa Armstrong, Dickinson High School Social Studies Instructor Trevor Conrad, Community Relations Coordinator Sarah Trustem, Roosevelt Elementary Second Grade Instructor Sara Berglund, Mr. Scott Meschke, Dickinson High School Drafting Instructor Marjorie Lehman, Dickinson High School Small Engine Repair Instructor Lyle Smith, Heart River Elementary Strategist Shawna Knipp, The Dickinson Press Reporter Kayla Henson, School Board Secretary Twila Petersen, and Lincoln Elementary Fifth Graders Olivia Seaks, Kale Thompson, Avery Bradshaw, and Roman Armstrong.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda – Mr. Wilkie moved to approve the consent agenda as presented. Mrs. Schwartz seconded the motion. President Seaks said there were amazing accomplishments listed under the recognitions. He shared his appreciation to the teachers and staff for the wonderful things they are doing and those responding to medical emergencies. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He explained he would be reserving his information for the Board workshop following the Board meeting.

Business Topics – Informational Topics

Principal Reports – Lincoln Elementary Principal Peterson, Lincoln Elementary Music Instructors Sarah Olson and Karen Wagner, Lincoln Elementary Physical Education Instructor Gregg Bertelsen, along with several Lincoln students, addressed the Board. Mrs. Wagner explained the District received approximately \$28,000 as a one-time grant for the District’s elementary music program. The funds were made available through the 2019 legislative session and the North Dakota Department of Public Instruction. The funds were used towards a DRUMTASTIC® program. Each elementary building received two class sets and an instructor set. The DRUMTASTIC® program is a co-teaching program involving music and physical education. Mrs. Olson added the CEO of the DRUMTASTIC® program will be in the District on Wednesday, March 18 for the professional development day.

Lincoln Elementary Fifth Graders Olivia Seaks, Roman Armstrong, Kale Thompson, and Avery Bradshaw demonstrated a routine to a song using a set of drumsticks and an exercise ball. The students went through the song by segments. School board members, Superintendent Hocker, and Assistant Superintendent Harris actively participated by following along with their own set.

Prairie Rose Elementary Principal Nicole Weiler and District-wide Elementary Technology Integration Coach Lexi Steiner addressed the Board. Ms. Weiler explained the local Eagles Club supported a book lunch last week. All students at Prairie Rose Elementary received a book and material. This week, Prairie Rose piloted a school-within-a-school model with three students participating to provide more intensive and more powerful social emotional skills.

Mrs. Steiner provided information regarding technology made available to the students. Students have the opportunity to become creative with their imagination in ways not possible before. She shared a presentation. The presentation included students participating in apps such as ChatterPix Kids, WeVideo, Padlet, and Flipgrid. Students learned how to understand the cultures around the world, make book characters come to life, add QR Codes to a presentation and share it with other individuals in the building or miles away, study the planets, study the weather, participate in book chats, and make their own video segment regarding a topic.

Board members thanked the principals, teachers, and students for the information shared at the Board meeting. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Audit Report – Available on the website utilizing the BoardDocs link is an audit report for Dickinson Public Schools for the year ending June 30, 2019. Mr. Ryan Monson, Senior Manager from Brady Martz & Associates, addressed the Board. He presented a PowerPoint presentation of an outline of the findings of the audit.

The audit’s unmodified opinion had no issues noted. There were two findings. One finding referenced journal entries with the second finding pertaining to a procurement policy.

Mr. Monson explained the total assets decreased by approximately \$750,000 from the previous year. The liabilities are consistent between the two years. The fund balance or equity is down \$1.1 million from prior years or a net loss for the year. The revenues are up approximately \$2.3 million due to state aid. Mrs. Schwartz moved to approve the annual audit report for the fiscal year ending June 30,

Audit Report (cont.)

2019. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Limited Tax Bonds Redemption – Business Manager Anderson addressed the Board and explained the justification for paying off the bond. Funds to pay off the bond will come from funding received from Dunn County. Mrs. Schwartz moved to adopt the Resolution Authorizing Bond Redemption of the School District’s Limited Tax Bonds, Series 2011B, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Budget Input and Development Committee Update – The Dickinson Public Schools Budget Committee met on February 21. Available on the website are the requests for new employee positions for the 2020-2021 school year proposed to the Budget Committee. Mrs. Orton moved to approve the recommendation of the Budget Input and Development Committee for the funding request to add additional positions to the school district as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools Strategic Plan Placemat and Roadmap – Mr. Wilkie moved to adopt the Dickinson Public Schools Placemat and Roadmap as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Open Enrollment Applications – Mrs. Schwartz moved to approve the open enrollment applications for a child of Ashley Boswell from Belfield Public, a child of Raymond Morel from South Heart Public, a child of Mariah Kistler from New England Public, and a child of Catherine Rustan from New England Public, all to Dickinson Public Schools, as per the open enrollment policy. Mrs. Orton seconded the motion. Discussion: Mr. Rodakowski inquired if the open enrollments were for new students to the District. Superintendent Hocker responded three of the four applications are for current students. The fourth applicant is for a child of a student teacher in the District this fall. The motion carried unanimously.

Superintendent’s Evaluation – Upon review of the individual evaluations, Mrs. Schwartz moved that all board members have rated the superintendent as satisfactory for each of the six performance areas: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Incentive – Mrs. Schwartz moved to approve the early resignation incentive for Susan Cook, elementary principal, Heart River Elementary; Jemma Calapen, speech language pathologist, Jefferson and Lincoln Elementary; Lindsay Kuplack, kindergarten instructor, Prairie Rose Elementary; Haley Marsh, grade two instructor, Prairie Rose Elementary; Jasmin Quilton, speech language pathologist, Prairie Rose Elementary; Elmer Quilton, speech language pathologist, Prairie Rose Elementary; Rachel Stagner, grade two instructor, Prairie Rose Elementary; Luane Tormaschy, paraprofessional, Adult Learning Center; and Johnna Westby, District-wide special education process facilitator; all with an effective date of May 21, 2020; and Susan Walz, administrative assistant, Central Administration Offices; with an effective date of June 26, 2020. Mr.

Early Resignation Incentive (cont.)

Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Policy Revision, First Reading – Mr. Wilkie moved to approve for first reading the revisions to policy ACEA, Bullying Prevention, policy DDEA, Jury and Witness Duty, policy FAB, School Assignment, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements - Board President Seaks noted the upcoming school board conference April 4-6. He asked Board members to make a note on their calendars the May 6 Teacher/Staff Retirement and Recognition Program.


Adjournment – At 5:45 p.m. President Seaks adjourned the meeting.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Board Workshop Minutes
March 9, 2020; Following the School Board Meeting
Professional Learning Lab

The Dickinson Public School Board held a Board workshop on March 9, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Southwest Community High School Principal Kristy Goodall, Heart River Elementary Principal Susan Cook, Jefferson Elementary Principal Sara Streeter, Community Relations Coordinator Sarah Trustem, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at 6:10 p.m.

School Facilities Planning – Superintendent Hocker explained the purpose of the workshop was to brainstorm some ideas and have a conversation regarding the District's school facilities. He would like to begin having a Board workshop before the Board meetings starting with the month of April. Additionally, before June 30, the school board is required by North Dakota Century Code to hold a public forum to receive input regarding the effects demographics will have on the District in the next three and five years in regards to academic and extracurricular programs, instruction and administrative staffing, facility needs and utilization, and District tax levies.

Dr. Hocker noted the price of oil recently dropped by 30%. In 2014, this community saw something similar with a drop in oil revenue; however, it did not affect student enrollment.

The District needs to consider a plan to address the overcrowding at the elementary level and the high school level. Currently, the administration is in negotiations with Dickinson State University (DSU) to offer five classes next school year on the DSU campus. This could serve approximately 120 of the Dickinson High School (DHS) students. DHS Principal Hoherz is also working on creating additional options for classes early in the day and later in the day. Eight or nine teachers have come forward and said they would be willing to teach zero hour classes.

Superintendent Hocker said the administration is working diligently with the legislature on a potential vocational center in Dickinson. They are also working on a joint effort with Dickinson State on the activities component of a sports complex. The vocational center and sports complex could help relieve some of the costs of the construction of a new high school. Superintendent Hocker hopes the community would recognize the importance and approve a referendum for a new high school at a reduced amount if the sports complex and vocational center were to be built in Dickinson for the high school students to utilize.

A new high school would not address the need for additional space at the elementary level. There is no temporary plan for the next 3-4 years to address the increasing elementary enrollment. The administration has asked RSP & Associates to review the demographics. A report has come back but at first glance of the report, some errors were noted. The birth rates were almost half of the actual numbers.

School Facilities Planning (cont.)

Dr. Hocker said one direction the District could take to address the overcrowding in the elementary schools is to move towards a half-day kindergarten program. This is not an ideal solution and not his preference. Currently, there are over 400 kindergarten students. Having half-day kindergarten puts a burden on families for the other half of the day. Board President Seaks inquired if there was any data on half-day kindergarten. Superintendent Hocker responded the data is mixed. He is a proponent of preschool and early kindergarten. Some data shows that a preschool child will perform the same at the third grade level as a child that did not attend preschool. It is hard for a survey to quantify and measure building relationships with friends and social interactions. Assistant Superintendent Harris added the biggest challenge with half-day kindergarten is it becomes focused on academics without time for enrichment from music, physical education, library time, and the arts.

Another alternative introduced by Superintendent Hocker was a kindergarten center. A kindergarten center would give relief to all six elementary schools. The District is expecting over 470 kindergarteners next year with anticipated growth every year thereafter based on birth rates. Building a kindergarten center that can serve 700 students would be a large school with all the same age students. Kindergarten parents are very involved. The building would have to be able to accommodate a large group for assemblies with multiple lunches starting mid-morning through mid-afternoon.

The third option Dr. Hocker discussed was a new K-5 school. RSP & Associates would need to provide data to assist with a location for the new school. If a new school was built, the school boundaries would change. There would need to be a transition plan for the 5th graders so they would not be moving in the 5th grade and then again in the 6th grade. There could potentially be a way to build a new school without a referendum.

President Seaks suggested a 4th option, a hybrid for the half-day kindergarten and busing students to a kindergarten center for the enrichment of music, physical education, and the arts. Dr. Hocker said the community would be grateful if the District could come up with a plan for the other half the day for the kindergarten students.

DMS Principal Lewton inquired if the District had considered an intermediate school, such as serving the 6th and 7th graders in one building and serving the 8th and 9th graders at another building.

Board Vice President Schwartz asked if there was more information available regarding adding onto Heart River Elementary. Superintendent Hocker responded there was not a way to add enough space to Heart River to fill the needs. It was the only building that space could be added. It might be a good option in about ten years if there was still the need.

President Seaks requested how a new elementary school might be funded. Business Manager Anderson responded the Budget Committee had discussed this, felt funds could be dedicated to the building fund by shifting and dedicating building fund levy funds to debt. The District needs to still find funds to do the continuous maintenance of the buildings and also staffing and materials for the new school.

There was discussion regarding the cost of a new elementary school, an amount to propose for a new high school, and the projected enrollment at the schools in the next few years. By 2026, all

School Facilities Planning (cont.)

schools will be over capacity based on current projections. Board Member Rodakowski expressed that the choices will be with a tax increase without voter support. He added an elementary school could not be built without a referendum in a roundabout way.

A potential site for a building for kindergarteners to go for physical education, music, and the arts could be built on the Hagen football field site. It could be two stories since this is not a large lot to construct a building.

Board members shared their thoughts on the pros and cons of the options. Vice President Schwartz said she would suggest moving forward with the funds available to the District and not count on funding from the legislature. She suggested putting the funds towards an elementary school. Board Member Wilkie concurred with Mrs. Schwartz. There was a discussion regarding a location and utilizing the plans from the Prairie Rose Elementary initial construction to save money.

President Seaks addressed the administrative Cabinet and inquired if they were in support of moving forward with a new elementary school. Even though there is a dire need at the high school DHS Principal Hoherz said without passing a bond referendum, there could not be a new high school.

Board Member Wilkie proposed constructing another building on the DHS grounds to help alleviate the overcrowding and run a bond referendum for the lesser cost of building a potential two-story building similar to the yellow building. He added a freshman academy could be in the new building. There was a discussion if the voters would support a referendum for another DHS building. It would essentially buy the District a few more years and then within about five years, with the projected increased enrollment at the high school, there would be overcrowding again.

President Seaks said it seemed the best option at this point was to pursue building a new elementary school. He inquired when RSP & Associates' reports would be available. Superintendent Hocker anticipated sharing information from the RSP reports at the April workshop or Board meeting.

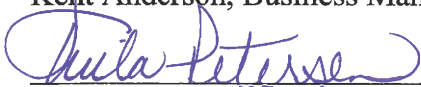
At 7:09 p.m. President Seaks adjourned the workshop.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Special School Board Meeting
Minutes
Monday, March 23, 2020; 2:00 p.m.
Central Administration Offices via Conference Call

The Dickinson Public School Board held a Special School Board Meeting on March 23, 2020. Board President Seaks was present in the Board room. Other Board members were present via conference call.

Others in attendance were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, and School Board Secretary Twila Petersen.

Call to Order and Calling of the Roll – Board President Seaks called the meeting to order at 2:00 p.m. President Seaks conducted a Calling of the Roll. Present via conference call were Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie.

Public Participation - There were no requests for public participation.

Superintendent's Report – Superintendent Hocker explained he has distributed numerous communications to the District employees, to the parents of the students, and patrons in the community. He highlighted a couple of topics.

Dr. Hocker thanked the employees for doing a tremendous job, especially during the past week, in preparing the students to move towards distance learning education. Some classes at the high school started online last week.

Each North Dakota school district is required to prepare a plan for educating the students through distance learning. The plan must be submitted to the North Dakota Department of Public Instruction. Dickinson Public Schools submitted its plan on March 18 as originally required. Recently there were new criteria established. Districts have been requested to cross-reference and resubmit its revised plans by Friday, March 27. The administrators and teachers are working diligently to resubmit the plan by Wednesday, March 25.

Grab-N-Go meals are being prepared at three school locations. The meals are a combination of breakfast and lunch and may be picked up between 11:00 a.m.-12:30 p.m. each weekday. They are available for any child ages 1-18. Using bus zones at the three schools has streamlined the system for passing out the meals.

Last week, all employees of Dickinson Public Schools were deemed essential and needed to report to work. This week only essential staff are reporting to work. Most of the District staff are working remotely. Today, most elementary schools are passing out devices to parents with packets of information so the students have the resources available to them to go online this week Wednesday. There are approximately 70-75 families that have been identified as not having internet in their homes. For those students without the internet, until the distance learning support is met, the schools will be sending home supporting material and hard copies to continue the remote learning. Those families without the internet are also receiving support from internet providers with free internet set up. The internet companies are capable of connecting

Dickinson Public Schools
Approved Special Board Meeting Minutes
Monday, March 23, 2020; 2:00 p.m.

Central Administration Offices Board Room via Conference Call

Superintendent's Report (cont.)

approximately 30 locations per day so it will take several days to get every family connected to the internet.

At the Central Administration Offices, the entrance doors are locked and a majority of the staff are working remotely. The phone calls will continue to be answered as before and individuals will be met at a door to collect documents. There is also a drop box outside the building as another option.

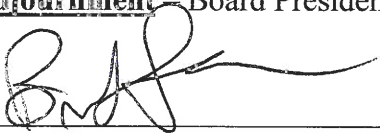
Vice President Schwartz thanked everyone for all they are doing to keep things running as smoothly as possible. Board Member Orton said she truly appreciated everything being done to prepare for online learning. Dr. Hocker concurred and said there are great employees working in the District.

Business Topics – Action Topics

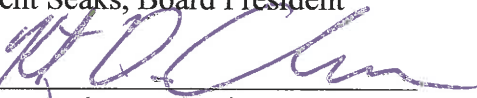
Adoption of School Board Resolution – Posted on the website utilizing the BoardDocs link is a copy of a Resolution Granting Emergency Powers to the Superintendent. Mrs. Schwartz moved to adopt the School Board Resolution Granting Emergency Powers to the Superintendent, as presented. Mrs. Orton seconded the motion. Discussion: Superintendent Hocker said he appreciated the resolution and realized it does come with a caveat. The resolution for consideration was prepared by the North Dakota School Boards Association's attorney. It allows the superintendent to proceed without having to bring a significant amount of items to the Board. This is important during these unprecedented times when things are changing very rapidly. Dr. Hocker presented several examples when the resolution would be beneficial. He has confidence in the District and the school board that the decisions made are for the benefit of the students and employees.

President Seaks inquired if Dr. Hocker would recommend a special Board meeting if there was a topic that he wanted confirmation or input from the Board. Superintendent Hocker responded he would not hesitate to request a meeting. President Seaks noted there was no ending date to the resolution. It would be his understanding when things are back to some type of normalcy that the superintendent would recommend the resolution be dissolved. Dr. Hocker concurred and added the Board may rescind the resolution whenever they wish. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

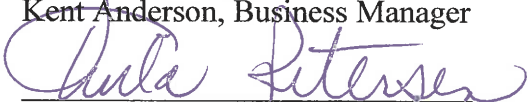
Adjournment – Board President Seaks adjourned the workshop at 2:15 p.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Regular School Board Meeting Minutes

Tuesday, April 14, 2020; 5:00 p.m.

Via Zoom Webinar

The Dickinson Public School Board held a regular School Board Meeting on April 14, 2020, via Zoom webinar. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski, and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, Dickinson High School Language Arts Instructor Nathan Amberg, Jefferson Elementary Grade Three Instructor Chantal Heth, Dickinson Middle School Principal Marcus Lewton, Jefferson Elementary Counselor Amanda Fisher, Lincoln Elementary Paraprofessional Jennifer Thompson, Jefferson Elementary Grade Two Instructor Megan Morey, Human Resources Manager Meghan Ziegs, Jefferson Elementary Kindergarten Instructor Sara Steier, Jefferson Elementary Principal Sara Streeter, Dickinson Middle School Assistant Principal Shawn Leiss, Jefferson Elementary Grade Three Instructor Dinah Eslinger, District Gifted and Talented Instructor Sarah Ricks, Director of Student Services Sheri Twist, Partners in Parenting Coordinator Stacy Kilwein, Dickinson High School Principal Kevin Hoherz, Roosevelt Elementary Principal Henry Mack, Prairie Rose Elementary Principal Nicole Weiler, Berg Elementary Principal Tracy Lecoe, Dickinson High School Assistant Principal Tad Schye, Dickinson Middle School Social Studies Instructor Sarah Crossingham, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Calling of Roll –President Seaks conducted the Calling of the Roll. Board members present via Zoom webinar were Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie.

Public Participation - There were no requests for public participation.

Approval of Consent Agenda or Addition/Removal of Consent Agenda Items – Mrs. Schwartz moved to approve the consent agenda as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Approval of Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported there were no Grab-N-Go meals served last week Thursday and Friday due to the Easter holiday. On Wednesday before the holiday, there were 3,701 breakfast and lunch meals served. The community has shared their appreciation for these meals.

Dr. Hocker referenced an online survey recently conducted asking for input from stakeholders and teachers. The survey asked for input regarding the level of satisfaction with communications received during these unprecedented times. The community input shows 84% are satisfied or very satisfied with the communications. The certified staff responded with 95% satisfaction at average, above average, or far above average.

Dickinson Public Schools
Approved Regular Board Meeting Minutes
Tuesday, April 14, 2020; 5:00 p.m.
Via Zoom Webinar

Superintendent's Report (cont.)

Superintendent Hocker shared some examples of how the community is very caring. One example was the Dickinson Rotary donated over \$4,000 to help the Amen Food Pantry.

Business Topics - Informational Topics

Principal Reports – Jefferson Elementary Principal Sara Streeter addressed the Board. She said there have been exciting achievements from the Jefferson faculty and staff as they work through the pandemic. Mrs. Streeter thanked the Jefferson employees who have been very supportive of whatever needs to be done for the students. She gave a special shout-out to the technologists assisting with online learning.

Jefferson Second Grade Instructor Meghan Morey addressed the Board. She shared the experiences with moving to an online learning platform. Teachers have had training utilizing Zoom and are using it in the classroom as well as Google Classroom. During the first week of online learning, there was a lot of troubleshooting. Students seem to be more independent now and asking for less assistance from their parents on technology. Mrs. Morey thought the percentage of students completing their homework by the due date was high. Students are doing an amazing job of going online and logging in each day.

Jefferson Elementary Kindergarten Instructor Sara Steier addressed the Board and said the teachers have become pros using Zoom. They have utilized Zoom for the weekly staff meetings, weekly grade-level PLC meetings, and some IEP meetings. Mrs. Steier gave an example of show-and-tell with Zoom in her kindergarten class. Students learned how to mute themselves until it was their turn to present.

Mrs. Dinah Eslinger, Jefferson Elementary's third-grade teacher, coordinated the device pickup for the Jefferson parents. She thanked the police department and street department for blocking off some streets to provide a one-way for the parents to pick up the devices. Parents were given information to become familiar with the devices and the device policy before picking up the devices. It was very efficient and parents were in and out within about five minutes.

Jefferson Elementary Counselor Amanda Fisher and Jefferson Third Grade Teacher Chantal Heth also addressed the Board explaining some of the activities of the student council. The student council decided to donate a portion of the funds they had raised to provide Subway platters for all the employees at the local hospital. The students also had a virtual spirit week. President Seaks thanked Mrs. Streeter and the Jefferson teachers. He also expressed his gratitude for all the District teachers and staff and said he is very proud of where the District was at with online learning.

Dickinson Middle School Principal Marcus Lewton addressed the Board. He commended the technology integration specialists that have helped the teachers and administrators through the transition to online learning.

Dickinson Middle School Social Studies Instructor Sarah Crossingham and the District Gifted and Talented Instructor Sarah Ricks have posted on the website a video on the World Peace Game that will begin next year. The World Peace Game will be available for 7th and 8th graders. It is a hands-on module with many components. The students need to make quick and

Dickinson Public Schools
Approved Regular Board Meeting Minutes
Tuesday, April 14, 2020; 5:00 p.m.
Via Zoom Webinar

Principal Reports (cont.)

accurate decisions advancing through the simulation. The students learn to cooperate and have compassion.

Dickinson Middle School STEM Instructor Mary Jane Jeske also has a video posted on the website. She was one of six North Dakota educators awarded a fully-funded trip to the Space Exploration Educators Conference at the Johnson Space Center in Houston, Texas. Mrs. Jeske explained some of the different sessions at the conference. She had an opportunity to be in a pool with scuba gear to understand weightlessness, have lunch with an astronaut, and wear space uniforms. Mrs. Jeske thanked the District for allowing her to have this opportunity.

President Seaks thanked Dr. Lewton and the Dickinson Middle School teachers for their presentations. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – Board representatives on the Budget Input and Development Committee are President Seaks and Board Member Rodakowski. Business Manager Kent Anderson addressed the Board. He referenced the minutes posted on the website from the March 26 Budget Meeting. The minutes reflect three items that require Board action. Due to the low interest rates currently in the bond market, it would be beneficial for the District to consider issuing bonds for a new elementary school. This could be a large cost savings for the District. Mr. Anderson said there was no obligation to issue the bonds. Board Member Rodakowski added it requires a posting of a 60-day notice of intent to issue. The bond resolution is strictly keeping the options open. This agenda item was informational only. No action was requested.

Business Topics - Action Topics

Initial Resolution for General Obligation Building Fund Bonds – Mrs. Schwartz moved to approve the Initial Resolution for General Obligation Building Fund Bonds, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Budget Input and Development Committee Recommendation – Mrs. Schwartz moved the Board approve the recommendations of the Budget Committee presented in the March 26, 2020, meeting minutes that includes a 4% classified salary increase and acceptance of the activity bus bid from Harlow's Bus Sales for \$167,865. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Election – As per Governor Burgum's Executive Order 2020-19, Mrs. Schwartz moved to schedule the Tuesday, June 9, 2020, school board election in conjunction with the county primary election and further approve and authorize all votes for the school board election to be cast by absentee ballot as defined under NDCC § 15.1-09-18. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved Regular Board Meeting Minutes
Tuesday, April 14, 2020; 5:00 p.m.
Via Zoom Webinar

Early Resignation Incentive – Mrs. Schwartz moved to approve the early resignation incentive for Vicki Siefken, a paraprofessional at Heart River Elementary with an effective date of May 20, 2020. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, First Reading – Mr. Wilkie moved to approve for first reading the revisions to policy ACBB, Significant Contagious Diseases as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Mr. Wilkie moved to approve for second reading and final adoption the revisions to policy ACEA, Bullying Prevention, policy DDEA, Jury and Witness Duty, policy FAB, School Assignment, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – President Seaks stated the District needed to schedule a State Mandated Planning Meeting before June 30. Mrs. Schwartz moved to schedule a Special School Board Meeting for Wednesday, April 22 at 5:00 p.m. via Zoom to satisfy the requirement for the District’s State Mandated Planning. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment - At 5:41 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting
Minutes
Wednesday, April 22, 2020; 5:00 p.m.
Central Administration Offices via a Zoom Webinar

The Dickinson Public School Board held a Special School Board Meeting on April 22, 2020, via a Zoom webinar. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, RSP & Associates CEO Robert Schwarz, Heart River Elementary Principal Susan Cook, Dickinson High School Principal Kevin Hoherz, Human Resources Manager Meghan Ziegs, Dickinson High School Physics and Chemistry Instructor CaraLee Heiser, Dickinson High School Paraprofessional Debra Wilson, Southwest Community High School Principal Kristy Goodall, Prairie Rose Elementary Principal Nicole Weiler, Dickinson Press Reporter Kayla Henson, Jefferson Elementary Principal Sara Streeter, Dickinson Middle School Assistant Principal Shawn Leiss, Dickinson High School Social Studies Instructor Trevor Conrad, Dickinson High School Science Instructor Pete Dobitz, Prairie Rose Elementary Assistant Principal Richard Smith, Berg Elementary Principal Tracy Lecoe, Early Childhood Center Building Administrator Julie Jahner, Community Relations Coordinator Sarah Trustem, JE Dunn Operations Manager Marc Mellmer, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Calling of the Roll - President Seaks conducted a Calling of the Roll. Present via the Zoom webinar were Board President Brent Seaks, Board Member Jason Rodakowski, Board Member Michelle Orton, Board Vice President Kim Schwartz, and Board Member David Wilkie.

Presentation by RSP & Associates – Mr. Rob Schwarz, RSP & Associates CEO, addressed the Board. He provided background information including the school districts in North Dakota they have assisted. His team researched data to prepare a report analyzing the Dickinson Public School District enrollment and boundary. This report is in the format of a PowerPoint and is posted on the website utilizing the BoardDocs link.

The RSP & Associates Enrollment and Boundary Analysis includes information on the Dickinson City limits, attendance areas, areas where homes could be developed, tracking of population, housing, workforce income, birth rates, student inward and outward migration, and District building capacity.

Mr. Schwarz stated Dickinson Public Schools has seen a growth of approximately 900 students in a five-year outlook. His data showed the correlation between births and five years later kindergarten students. Sometimes the correlation is 80% of the births becoming kindergarten students five years later. Most recently, 60% of the previous births became kindergarteners.

The data shows enrollment is projected to increase due to a larger amount of kindergarten students in relationship to seniors. In one year, it was as much as 200 more incoming kindergarteners than outgoing seniors. Student inward and outward migration data shows a

Presentation by RSP & Associates (cont.)

decrease in the number of students leaving the District in comparison to three years ago. Many larger class sizes are working their way through the system.

Building capacity projections were shared by Mr. Schwarz. According to the collected data, the elementary buildings will meet or exceed student capacity by the 2022-2023 school year. The Dickinson Middle School will meet or exceed its building capacity by the 2024-2025 school year. Dickinson High School will meet or exceed its capacity by the 2021-2022 school year.

Mr. Schwarz suggested the District address the capacity and find remedies at the elementary level during the current school year, find remedies for the middle school capacity during the 2021-2022 school year, and the high school capacity should have been remedied during the 2018-2019 school year.

Based on the caveat of the COVID-19 and the setbacks attached to the bottoming out of the oil prices, President Seaks asked Mr. Schwartz if he would make recommendations for adjustments to the enrollment numbers. Mr. Schwarz responded if the jobs maintain then the enrollment will maintain. He reiterated there are larger incoming kindergarteners in comparison to outgoing senior students. Mr. Schwarz explained the next steps to address the capacity component would be to try to reflect past the numbers and keep in mind the quality of spaces for programs, the number of sections in the building, and the flexible space available.

Mr. Schwarz provided options for addressing the capacity at the elementary buildings. One option was a new kindergarten center. This new center could serve 800 kindergarteners. A new kindergarten center would not address the capacity at one or more elementary schools nor the middle school or high school. Another option is a grades 5-6 center. This would not address some of the elementary school capacity issues and not address the high school capacity. The third option was building a new K-5 elementary school. This would resolve all the elementary level capacity but would not address the capacity issues at the middle school and high school.

President Seaks noted the three options did not have a price tag attached to them. Board members recognized, due to the current pandemic and oil prices, the student enrollment numbers were unpredictable. There are no indications of what the enrollment will be this fall.

Board members discussed when to pursue the next steps. Dr. Hocker recommended the Board consider the most accurate information available before COVID-19. He added the District could move forward without committing many resources. A construction manager would be very beneficial in providing some cost estimates that can help the District move forward. Once an option is narrowed down, there may be an architect in town that has a rough design for a school that meets the needs to make a decision this fall when the enrollment numbers are known and a better picture from the COVID-19 challenges. President Seaks suggested inviting the public to receive information and understand the options and weigh in on their opinions. Due to the current circumstances, he added this could be done online as a virtual format. Dr. Hocker suggested having the costs before asking for patron recommendations.

Presentation by RSP & Associates (cont.)

Mr. Schwarz recommended receiving input from the teachers and staff. Those stakeholders could offer different implications for educational experiences and their input is just as important as the community input. The teachers and staff may not want another transition or division of another building.

Superintendent Hocker thanked Mr. Schwarz for the information presented and recommendations shared.

PowerPoint Presentation – Available on the website utilizing the BoardDocs link is a State Mandated Planning PowerPoint. Superintendent Hocker addressed the Board. He stated legislation requires school districts to provide to the public and receive input from the public regarding four areas. This requirement is every two years. All information regarding the four areas is satisfied in the two PowerPoints posted on the website.

Superintendent Hocker briefly reviewed the slides with information on academic and extracurricular programs, instructional and administrative staffing, and facility utilization. Assistant Superintendent Harris explained the aging buildings in the District and the funds required to upkeep the buildings. He also shared upcoming major building projects. There is approximately \$120,000-\$150,000 put into the high school every year. There is approximately \$225,000 necessary for remodeling the Berg Elementary kitchen exhaust and HVAC to stay online next year. There are numerous major building projects for the future each costing over \$100,000. The estimated cost for the high school boiler is \$5,000,000.

Business Manager Anderson explained the mill levies the District has assessed over the past five years.

Public Participation – Board President Seaks made three requests for input from the public. There was no input.

Adjournment – President Seaks thanked all attending and participating in tonight's meeting. He adjourned the meeting at 6:22 p.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Regular School Board Meeting
Minutes
Monday, May 11, 2020; 5:00 p.m.
Via a Zoom Webinar

The Dickinson Public School Board held a regular School Board Meeting on May 11, 2020, via a Zoom webinar. Board members present via Zoom conference were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski, and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Tad Schye, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Lincoln Elementary Principal Tammy Peterson, Berg Elementary Principal Tracy Lecoe, Roosevelt Elementary Principal Henry Mack, Roosevelt Elementary Second Grade Instructor Sara Berglund, Roosevelt Strategist Jennifer Nokes, Early Childhood Center Building Administrator Julie Jahner, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Calling of Roll – Board President Seaks conducted the Calling of the Roll. Present via the Zoom webinar were Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton.

Public Participation - There were no requests for public participation.

Approval of Consent Agenda or Addition/Removal of Consent Agenda Items – Mrs. Orton moved to approve the consent agenda as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Approval of Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker explained RSP & Associates has posted additional information on the website regarding enrollment and boundaries.

The District celebrated the 2019-2020 Educator of the Year and Classified Staff of the Year. The recipients are Mary Pat Bruels, a title I instructor at Lincoln Elementary, and Jeanette Wyckoff, the administrative assistant at Heart River Elementary. Last week there was a great celebration caravan lead by the Midget bus, the School Resource Officer driving a police car, Board President Seaks, and many administrators congratulating the recipients. Dr. Hocker thanked the family members that helped to keep it a surprise.

Dickinson Public Schools
Approved Regular Board Meeting Minutes
Monday, May 11, 2020; 5:00 p.m.
Via a Zoom Webinar

Superintendent's Report (cont.)

Dr. Hocker announced that Dickinson Middle School and Dickinson High School completed the evaluation from the Marzano team and congratulated the administrators, teachers, and staff from those buildings for their hard work and dedication in becoming a High Reliability School Level I certified school. The elementary schools will have their evaluations soon.

Superintendent Hocker shared details regarding plans for the high school graduation to be held at the DSU Biesiot Activities Center (BAC). A committee has been working hard to make this a memorable graduation for those students and families. This is the year the artificial turf is being replaced at the BAC. There will be a limited amount of vehicles that will be allowed on the turf. The ceremony will be broadcast on the large screens on the field. The Board members will have a small role, weather permitting.

Southwest Community High School has scheduled graduation on the last day of school. There are nine graduates from the alternative school.

Dr. Hocker said the last day the teachers will present new instruction for students is May 15. This will allow the students an opportunity to wrap up their homework and turn in their devices before May 21. Students will also pick up any remaining personal items left at the school.

Business Topics - Informational Topics

Principal Reports – Heart River Elementary Principal Susan Cook addressed the Board. Available on the website is a PowerPoint presentation. There were many pictures in the PowerPoint of the work being done at Heart River Elementary.

Mrs. Cook said it has been a busy spring. When the schools went to an online platform in March, the updating began immediately on the heating, ventilation, and air conditioning (HVAC) at Heart River Elementary. There are large parts for the HVAC units that are being stored on the parking lot and the playground. The company doing the installation is doing its best to protect the building from dust and noise.

Mrs. Cook presented information with pictures of the paraprofessionals cleaning desks and chairs for the new classrooms added this fall. She also shared information regarding paraprofessionals, the school counselor, and social worker organizing and distributing the Grab-N-Go meals. Other paraprofessionals along with the English language instructor have been spending a great deal of time contacting parents/students on a weekly basis either via a phone call or sending notecards.

President Seaks thanked Principal Cook for all she has done in the eight years she has been with the District. He wished her the best in her retirement. Mrs. Cook said she has many fond memories and appreciated the opportunity to return to North Dakota to finish her career.

Roosevelt Elementary Principal Henry Mack addressed the Board. He introduced Roosevelt's Strategist Jennifer Nokes. Mrs. Nokes thanked the Board for the opportunity to highlight some of the things happening at Roosevelt Elementary. She shared a Google Doc with information on the different avenues taken to reach students using distance learning.

Dickinson Public Schools
Approved Regular Board Meeting Minutes
Monday, May 11, 2020; 5:00 p.m.
Via a Zoom Webinar

Principal Reports (cont.)

Mrs. Nokes explained the Roosevelt employees are working twice as hard to reach out to the students in a new way. Teachers are using SeeSaw, posting videos, and being very creative. Students are writing notes or sharing pictures that are posted for all their classmates to see. Recently some student athletes were recruited to read to the Roosevelt students. Mrs. Nokes commended the technologists for all they are doing to assist with the distance learning.

Roosevelt Elementary teachers presented May Day baskets at the doors of all the students. There will be a virtual tour of Medora towards the end of the school year. Beautiful banners are hanging around the exterior of Roosevelt Elementary commemorating its 100-year celebration.

Mrs. Nokes said due to the great technical support and assistance from the paraprofessionals, teachers can run numerous Zoom meetings daily. Teachers are being pushed outside their comfort zone and having to adapt. They are making it a better District in the end and learning from experience.

President Seaks thanked the principals and teachers for the presentation and all they are doing for the students in the District. This agenda item was informational only. No action was requested.

Wellness End-of-the-Year Summary – Available on the website utilizing the BoardDocs link is the 2019-2020 end-of-the-year wellness summary report. Superintendent Hocker addressed the Board. He explained the wellness summary is reviewed on an annual basis. The posted summary has very minor revisions from last year's summary. This agenda item was informational only. No action was requested.

Business Topics - Action Topics

Board Appointed Representative for the Comprehensive Literacy State Development Grant (CLSD) - Mrs. Orton moved to authorize Melanie Kathrein and Dr. Shon Hocker as the Board appointed representative for the Comprehensive Literacy State Development Grant (CLSD). Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Breakfast and Lunch Meal Prices – Mrs. Schwartz moved to approve a fee of \$1.50 for student breakfast, \$2.00 for adult breakfast, \$2.55 for lunch for students in grades K-5, \$2.85 for lunch for students in grades 6-8, \$3.45 for lunch for grades 9-12, \$4.20 for lunch for adults, \$.40 for extra milk in grades K-12, and monthly milk break price of \$6.00, effective fall of 2020. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Memorandum of Understanding in Boys and Girls Soccer – Mr. Rodakowski moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Soccer Club for boys and girls soccer for the 2020-2021 school year, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved Regular Board Meeting Minutes
Monday, May 11, 2020; 5:00 p.m.
Via a Zoom Webinar

Extracurricular Cooperative Agreement in Girls Hockey – Mr. Wilkie moved to approve the extracurricular cooperative agreement with Richardton Public School District for girls hockey for the 2020-2021 school year. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Annual Meeting Date and Time – President Seaks stated the annual meeting was scheduled last year on the second Tuesday of July. He was open to any suggestions. Mrs. Schwartz moved to schedule the annual school board meeting for Monday, July 13 at 5:00 p.m. at the Professional Learning Lab. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Application – Mrs. Schwartz moved to approve the open enrollment application for a child of Emily Dukart from South Heart Public to Dickinson Public as per the open enrollment policy. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

2020-2021 Student Handbooks – Mr. Rodakowski moved to approve the 2020-2021 elementary schools' student handbooks, Dickinson Middle School student handbook, Dickinson High School student handbook, and Southwest Community High School student handbook, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Mr. Wilkie moved to approve for second reading and final adoption the revisions to policy ACBB, Significant Contagious Diseases as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – President Seaks referenced those in the District that will be retiring at the end of the school year and those that are typically recognized for their years of service. Since there will be no official program or ceremony, he wanted to thank all of them for their years of service and congratulate those that are retiring and appreciated their service to the families in the District. He apologized for not being able to do it in person

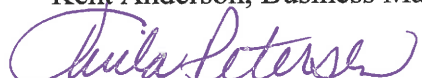
Adjournment At 5:41 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Wednesday, June 10, 2020; 12:00 noon
Central Administration Offices Board Room

The Dickinson Public School Board held a Board workshop on June 10, 2020, in the Central Administration Offices Board room. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski, and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at 12:00 noon.

Build the Agenda for Board Meeting – Available on the website utilizing BoardDocs is a draft of the June 15, 2020, Board meeting agenda.

The subtopic under the Superintendent's Report regarding Schoology was briefly introduced and discussed if it should be placed on the agenda as an action item. The election results were shared from the state website. President Seaks requested input regarding adding a revised policy to the Board meeting agenda. Superintendent Hocker explained a change to the Classified Salary and Benefit Package was the removal of the cumbersome steps to the position classification appeal process. It will be a much simpler process. A recommendation was made to have an executive session added to the June 15, 2020, meeting agenda for the Board's discussion of the contract negotiations for the business manager and superintendent.

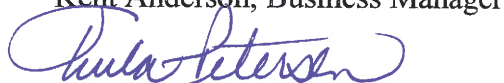
Adjournment – At 1:45 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
June 15, 2020; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on June 15, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Heart River Elementary Principal Susan Cook, Mr. Scott Meschke, West Dakota Family and Resource Center Coordinator Stacy Kilwein, Adult Learning Center Regional Director Beth Hurt, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Approval of Consent Agenda or Addition/Removal of Consent Agenda Items – Mr. Wilkie moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mrs. Orton moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He reported that he had sent out an email to certified staff informing them the District planned to move forward with adopting Schoology as a learning management system for grades 6-12. There will be training this summer to assist the teachers in preparing to utilize Schoology. The Seesaw platform will continue to be utilized for grades K-5.

Dr. Hocker stated the re-entry plan continues to evolve. The Department of Public Instruction has drafted a document that needs to be reviewed by school districts for further discussion to potentially be included in the re-entry plan. Dickinson Public School District sent out a survey for input on a part-time online learning option if parents were given a choice. Within the first few hours, there were 700 responses.

Business Topics – Informational Topics

West Dakota Parent and Family Resource Center (WDPFRC)/Partners in Parenting Update – Mrs. Stacy Kilwein, Coordinator for WDPFRC, addressed the Board. Her annual report is posted on the website.

Mrs. Kilwein highlighted her role as a homeless liaison. In 2015, Mrs. Kilwein was appointed the District's homeless liaison. Within the first few months, 25 students were identified as fitting the McKinny-Vento guidelines. The number of students that fit the guidelines has never been below 25 and sometimes as high as 100.

West Dakota Parent and Family Resource Center (WDPFRC)/Partners in Parenting Update (cont.)

Homelessness affects students in the classroom when the student does not have a permanent place to call home at the end of the day. Some families are identified through a residency questionnaire.

It is sometimes difficult for Mrs. Kilwein to contact families. Families in a homeless situation may or may not have a cell phone, could need transportation for their child to get to school, possibly assistance with an after school program, or various community resources.

Due to COVID-19 in March, the WDPFRC reached out to families with Facebook Live. This was very successful and at times had as many as 3,000 views.

Board Member Orton commended the work being done by the WDPFRC. She said she had worked with Mrs. Kilwein for many years and was thankful for the resources she provides.

President Seaks thanked Mrs. Kilwein for sharing her updated information. This agenda item was informational only. No action was requested.

Adult Learning Center (ALC) Update – Ms. Beth Hurt, Adult Learning Center Regional Director, addressed the board. She thanked the Board for their generous support to the Adult Learning Center. Ms. Hurt explained the ALC served 192 individuals this past year with 20 individuals graduating. One graduate from the ALC is a contender for the state’s overall highest GED score.

The ALC English learning students have done remarkably in measurable skills by achieving 100%.

When the ALC closed due to the coronavirus in March, the ALC switched to a distance-learning platform. Final testing still needs to take place in person. June has been a busy month with the testing.

In the month of April, the ALC was the recipient of a competitive grant. This award will secure funding for the ALC for the next four years.

President Seaks thanked Ms. Hurt for the updated information and the report. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Canvass the Election Results of Measure Question 1 and School Board Members – Stark County and Dunn County held primary elections on Tuesday, June 9. Results from the election for both Stark County and Dunn County combined as of June 15 are as follows: Brent Seaks=3,704 votes, David W. Wilkie=3,889 votes, and write-ins=95 votes. Absentee voter results may still be received and counted until the abstract is created by the auditor’s office. The results as of June 15 from the Measure 1 question on the ballot for both Dunn and Stark County regarding publishing minutes are as follows: yes votes=2,109; no votes=2,956. Action was required.

Canvass the Election Results of Measure Question 1 and School Board Members (cont.)

Mrs. Schwartz moved to accept the 2020 election results as reported and to recognize that Brent Seaks and David W. Wilkie have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. She further moved to disallow the 2020 results of the School Question 1 of the Measures Ballot and recognize that Dickinson Public Schools will continue publishing the minutes in The Dickinson Press effective July 1, 2020. Mrs. Orton seconded the motion. Discussion: President Seaks said it was worth noting the input from the attorney general. If the District were to bring this question back, such as on the November ballot, it would have appropriate language. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

2020-2021 Classified Salary and Benefits Package – The 2020-2021 Classified Salary and Benefits Package is posted on the website utilizing the BoardDocs link. Action was requested. Mrs. Orton moved to approve the 2020-2021 Classified Salary and Benefits Package with an effective date of July 1, 2020, as presented. Mrs. Schwartz seconded the motion. Discussion: Vice President Schwartz referenced the language regarding sick leave taken before accrued and protecting the District from individuals having too many leave hours upfront and then ending employment with the District. Mrs. Schwartz referenced language in the state employee benefits package. She recommended a number be placed instead of leaving it implied. She wanted to express that she whole-heartedly agrees with sick leave and vacation leave and that the District needs to take care of the employees. Superintendent Hocker responded the primary risk to the District is new employees. He concurred with Mrs. Schwartz; a new employee is awarded a significant amount of time before it is earned. Dr. Hocker said he would entertain recommended revised language. Mrs. Schwartz amended the motion and moved to approve the 2020-2021 Classified Salary and Benefits Package with defined hours for employee leaves with an effective date of July 1, 2020. President Seaks inquired twice for a second to the motion. The motion was not seconded.

Assistant Superintendent Harris explained the highest number of hours an employee may have is one year's worth. He added some employees are employed for 9-months, or 10-months, or 12-months. They each have a different amount for the leave depending on applicable months. This would make it difficult to tie a number to the maximum leave.

Vice President Schwartz said she also felt the same way regarding the vacation leave; specifically, that vacation could be used before it is accrued.

There was discussion to approve the language on the leave as it is presented in the benefits package and then review it for next year before it is presented to the Board for consideration. President Seaks put the question to a roll call vote: ayes-4 (Wilkie, Orton, Rodakowski, Seaks); nays-1 (Schwartz); absent-0. The motion carried.

2019-2020 Average Daily Membership Report – The 2019-2020 Average Daily Membership report is posted on the website. Action was requested. Mr. Wilkie moved to approve the 2019-2020 Average Daily Membership Report as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

2019-2020 Transportation Report- The 2019-2020 Transportation Report is posted on the website. Action was requested. Mr. Wilkie moved to approve the 2019-2020 Average Daily Membership Report as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Budget Input and Development Committee Update – The Dickinson Public Schools Budget Committee met on June 11. Available on the website are the minutes from the meeting. Action was requested. Mrs. Schwartz moved to approve the Budget Committee's recommendation of amending the 2019-2020 Budget by changing the General Fund expenditures to \$52,000,000 excluding transfers; General Fund transfer to the Food Service Fund of \$500,000; and Food Service Fund expenditures of \$1,800,000. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Roosevelt Elementary Painting Bid for Consideration - Dickinson Public Schools advertised for bids for an interior painting project at Roosevelt Elementary. Three bids were received with two bids incomplete. Available on the website is a bid tabulation, the bid from Kluver Painting, and a Notice to Proceed. The administrative recommendation was to accept the bid from Dean Kluver Painting for \$148,750. Action was requested. Mr. Wilkie moved to accept the bid from Dean Kluver Painting in the amount of \$148,750 for interior painting at Roosevelt Elementary as per bid specifications and to authorize the administration to sign the Notice to Proceed, as presented. Mrs. Schwartz seconded the motion. Discussion: President Seaks was curious why there were two incomplete bids. Assistant Superintendent Harris responded one company had not acknowledged the addendum and another company rescinded their bid as they made an error in the paint calculation. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Lincoln Elementary Flooring Bid for Consideration- Dickinson Public Schools advertised for bids for interior flooring at Lincoln Elementary. At the bid opening, one qualifying bid was received. Posted on the website is the bid from Floor to Ceiling and a Notice to Proceed. The administrative recommendation was to accept the bid from Floor to Ceiling for \$158,700. Action was requested. Mrs. Schwartz moved to accept the bid from Floor to Ceiling in the amount of \$158,700 for interior flooring at Lincoln Elementary as per bid specifications and to authorize the administration to sign the Notice to Proceed, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Expansion of Covered Bus Parking Bid for Consideration – Dickinson Public Schools advertised for bids for the expansion of the covered bus parking lot at the Bus Barn that houses the Dickinson Public School buses. At the bid opening, two bids were received. Highlands Engineering determined one bid was improperly submitted. Available on the website is a bid tabulation from Highlands Engineering, a letter of transmittal from Highlands Engineering, and the Notice of Award. The administrative recommendation was to accept the bid from Tooz Construction in the amount of \$203,409.96. Action was requested. Mr. Rodakowski moved to accept the bid from Tooz Construction in the amount of \$203,409.96 for the expansion of the covered bus parking lot at the Dickinson Public School Bus Barn as per bid specifications and to

Expansion of Covered Bus Parking Bid for Consideration (cont.)

authorize the administration to sign the Notice to Award, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revision, First Reading – Available on the website is revised Policy ACBB, Significant Contagious Diseases. Recommended revisions from the North Dakota School Boards Association are noted in red text. Administrative recommended revisions are noted in purple text. Action was requested. Mrs. Orton moved to approve for first reading the revisions to policy ACBB, Significant Contagious Diseases as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Discussion of Business Manager and Superintendent's Contract Negotiations-Executive Session Anticipated – President Seaks said the legal authority for closing this portion of the meeting is North Dakota Century Code §44-04-19.1 subsection 9. The topic or purpose of the executive session was to discuss contract negotiations. Mrs. Schwartz stated as per North Dakota Century Code NDCC § 44-04-19.1, subsection 9; she moved to close the meeting and go into executive session for the purpose of Discussing Contract Negotiations. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

President Seaks stated the executive session would be recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic and also reminded the discussion in executive session was confidential. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting unless final action was specifically required by law to be taken during the executive session.

Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and those individuals are the Governing Board members and those individuals deemed necessary to be in attendance as directed by the Board President. The following individuals were asked to be in attendance: the School Board Members Mrs. Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, Mr. Jason Rodakowski, and Chair Brent Seaks, with an option to request Recording Secretary Twila Petersen, Business Manager Kent Anderson, and Superintendent Shon Hocker to participate in the executive session.

The members of the public were asked to leave the room. President Seaks stated he anticipated adjourning the executive session and reconvening the open portion of the meeting at approximately 6:00 p.m.

At 5:41 p.m., the meeting convened in executive session. Those in attendance at the executive session were Mrs. Schwartz, Mrs. Orton, Mr. Wilkie, Mr. Rodakowski, and Chair Seaks.

At 6:21 p.m., the executive session adjourned. The public was invited to return to the meeting room and the meeting was back in open session. President Seaks stated the discussion at the

Discussion of Business Manager and Superintendent's Contract Negotiations-Executive Session Anticipated (cont.)

executive session was regarding the business manager and superintendent's contract negotiations. He added no other topics were discussed.

Business Manager's Contract - Mrs. Schwartz moved to approve the contract, as presented, for Business Manager Kent Anderson for one year to expire on June 30, 2021. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent's Contract – Mr. Rodakowski moved to approve the contract offer for Superintendent Shon Hocker, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – There were no announcements.

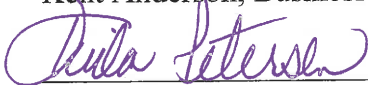
Adjournment - At 6:22 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Committee of the Whole Workshop Minutes

Wednesday, July 8, 2020; 12:00 noon

Central Administration Offices Board Room

The Dickinson Public School Board held a School Board workshop on July 8, 2020, in the Central Administration Offices Board room. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski, and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at 12:00 p.m.

Build the Agenda for July 13, 2020, Annual Board Meeting – Superintendent Hocker addressed the Board. He refreshed the Board on the steps for the annual election of officers.

Dr. Hocker explained at Monday's Board meeting he would make comments under his report regarding options potentially provided by State Superintendent Baesler next week regarding the reopening of school for 2020-2021. President Seaks inquired if the Board would need to take action on the plan drafted by the District administrators for the reopening of school. Superintendent Hocker responded that the Board should take action on the plan and potentially an additional Board meeting may need to be scheduled in July or early August for the Board to consider the plan.

There was a brief discussion regarding the District's bank depositories. Business Manager Anderson explained this is not a bid process. Board members will review potential dates for a Board retreat at Monday's meeting. President Seaks inquired the format of the Board meetings for the upcoming school year, via Zoom or face-to-face. Dr. Hocker responded this will be decided on a month-to-month basis. It will be up to the Board members and recommendations from local health officials.

Board member committee assignments will take place at Monday's meeting. There was a brief discussion if it would be advantageous to have the same Board representatives on the teacher negotiations and the administrative negotiations since topics tend to overlap. Board member conflict of interests and potential negotiation targeted discussions were explained.

There will be a Budget Input and Development Meeting on Thursday, July 9. Superintendent Hocker noted a topic being discussed at the budget meeting will be the District potentially proceeding with the purchase of the Halliburton property. Dr. Hocker explained the potential utilization of the property for the District. Members of the CTE committee have been working with DPS administration on repurposing the building to suit the needs of the District and costs associated with the repurposing.

Dickinson Public Schools
Approved Board Committee of the Whole Workshop Minutes
Wednesday, July 8, 2020; 12:00 p.m.
Central Office Board Room

Adjournment - At 12:50 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Annual School Board Meeting Minutes

July 13, 2020; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held its annual meeting on July 13, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Shawn Leiss, Business Manager Kent Anderson, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Southwest Community High School Principal Kristy Goodall, Roosevelt Elementary Second Grade Instructor Sara Berglund, Stark Development Corporation Executive Vice President Ryan Jilek, and The Dickinson Press Reporter Kayla Henson.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Election of Officers - Chair Seaks opened the floor for the election of officer for the position of president of the school board. Mrs. Schwartz moved to nominate Brent Seaks as president of the Dickinson Public School Board. Mrs. Orton seconded the motion. Chair Seaks made three calls for additional nominations. There were no further nominations. A voice vote was taken on the motion. The motion carried unanimously. President Seaks thanked the Board members for their support.

Board President Seaks conducted the election for the position of vice president of the school board. He opened the floor for nominations. Mr. Wilkie moved to nominate Kim Schwartz as vice president of the Dickinson Public School Board. Mrs. Orton seconded the motion. President Seaks made three calls for additional nominations. There were no further nominations. A voice vote was taken on the motion. The motion carried unanimously.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Consent Agenda – Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. Dr. Hocker stated open enrollment is closed to incoming kindergartners, first graders, and second graders. Other open enrollment requests will be reviewed for consideration on a case-by-case basis.

Dr. Hocker explained the District's Cabinet has been drafting a school restart plan for opening school in the fall. Board members were provided a draft copy of the restart plan. Superintendent Hocker is waiting for additional guidance from the Department of Public Instruction and State Superintendent. These guidelines will be incorporated into the plan.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 13, 2020; 5:00 p.m.

Professional Learning Lab

Superintendent's Report (cont.)

The student and staff safety is the driving motivation and focus of the plan. The restart plan is a three-fold plan that includes an online option for families. Dr. Hocker plans to present the plan to the Board and the community this week Friday.

Vice President Schwartz inquired if there are any teachers on the committee drafting the plan. Superintendent Hocker responded there has been teacher involvement on the plan and there are teacher representatives on the DPS Health and Safety Plan committee.

Business Topics - Action Topics

Budget Input and Development Committee Recommendation – Available on the website are the minutes from the July 9 Budget Committee Meeting. Board representatives on the committee are President Seaks and Board Member Rodakowski. Mrs. Schwartz moved the Board approve the recommendations of the Budget Committee presented in the July 9, 2020, meeting minutes. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; abstain-0. The motion carried unanimously.

Self-funded Health Insurance Committee Update - The Self-funded Health Insurance Committee met on July 8, 2020. Hayes Corporation participated in the health insurance meeting. Available on the website is an information sheet regarding the recommended changes in the health insurance premium rates.

Board representatives on the committee are Board Vice President Kim Schwartz and Board Member David Wilkie. Action was requested regarding the premiums for the 2020-2021 Self-funded Health Insurance. Mrs. Orton moved to approve the recommendations of the Self-funded Health Insurance Committee as per the information sheet provided by Hayes Corporation. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Resolution Determining No Protests – The Initial Resolution for General Obligation Building Fund Bonds was published as required by law and property owners within the District were provided the opportunity to file protests against the issuing of Bonds. No protests were filed and therefore the Board and District are authorized to proceed with the issuance of General Obligation Building Fund Bonds in an amount not to exceed \$25,000,000 at a time yet to be determined by the Board. Mrs. Schwartz moved to approve the Resolution Determining That No Protests Were Filed, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; abstain-0. The motion carried unanimously.

Statement of Interests – Posted on the website are each Board member's Statement of Interests. President Seaks inquired if Board members had any changes to his/her Statement of Interests. Board members had no changes noted.

Mrs. Schwartz moved to allow Jason Rodakowski to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Orton, Schwartz, Seaks); nays-0; abstain-1 (Rodakowski). The motion carried.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 13, 2020; 5:00 p.m.

Professional Learning Lab

Statement of Interests (cont.)

Mr. Wilkie moved to allow Michelle Orton to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Schwartz, Wilkie, Seaks); nays-0; abstain-1 (Orton). The motion carried.

Mrs. Schwartz moved to allow David Wilkie to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Rodakowski, Schwartz, Seaks); nays-0; abstain-1 (Wilkie). The motion carried.

Mr. Wilkie moved to allow Kim Schwartz to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Orton, Wilkie, Seaks); nays-0; abstain-1 (Schwartz). The motion carried.

Mr. Rodakowski moved to allow Brent Seaks to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Rodakowski, Wilkie, Orton); nays-0; abstain-1 (Seaks). The motion carried.

School Board Authorized Representative – Mr. Wilkie moved that Superintendent Shon Hocker be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. In addition, Superintendent Shon Hocker shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch programs, vocational programs, Title I, Title IIa, Title III, Title IV, E-rate, and Job Service programs. Mr. Wilkie further moved that Director of Instruction Melanie Kathrein also be an authorized representative for Title I, Title IIa, Title III, and Title IV programs. Mrs. Orton seconded the motions. A voice vote was taken on the motions. The motions carried unanimously.

Special Education Authorized Representative – Mrs. Schwartz moved that Sheri Twist be named the authorized representative for the Dickinson Public School's VI-B and other special education grants. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Authorized Representative for the 21st Century Community Learning Centers (CCLC) Program - Mrs. Orton moved to appoint Assistant Superintendent Keith Harris as the authorized representative for the 21st Century Community Learning Center grant for the 2020-2021 school year. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Homeless Liaison – Mrs. Schwartz moved to designate Stacy Kilwein as the Dickinson Public School District's Homeless Liaison for the 2020-2021 school year. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Foster Care Liaison – Mr. Wilkie moved to designate Stacy Kilwein as the Foster Care Liaison for the Dickinson Public School District for the 2020-2021 school year. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 13, 2020; 5:00 p.m.

Professional Learning Lab

Title I Look-Alike Program – Mrs. Schwartz moved to designate supplemental funds in the amount of \$106,156.65 be set aside by the school district for at-risk students at Jefferson Elementary, and \$100,668.70 be set aside by the school district for at-risk students at Lincoln Elementary for the 2020-2021 school year to provide supplemental services to support these student’s attainment toward meeting the state’s student academic achievement standards. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Official Newspaper – Mrs. Schwartz moved to designate The Dickinson Press as the official newspaper of the Dickinson Public School District. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Bank Depository Designation – Mrs. Schwartz moved that American Bank Center be designated as the official depository for the school district checking account and other investments and further moved that Wells Fargo Bank, Bank of the West, Dacotah Bank, Dakota Community Bank, and Cornerstone Bank be designated as depositories for investments for the 2020-2021 fiscal year. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Revised policy ACBB, Significant Contagious Diseases is posted on the website. North Dakota School Boards Association (NDSBA) recommended revisions are noted in red text. Dickinson Public School’s administrator recommended revisions are noted in purple text. Mr. Wilkie moved to approve for second reading and final adoption the revisions to policy ACBB, Significant Contagious Diseases, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; abstain-0. The motion carried unanimously.

Schedule a Board Retreat – Mrs. Schwartz moved to schedule a Board retreat on a date and time designated by President Seaks and Superintendent Hocker. Mr. Wilkie seconded the motion. Discussion: Mr. Wilkie requested the retreat not be scheduled on a Saturday. A voice vote was taken on the motion. The motion carried unanimously.

2020-2021 Board Meeting Dates and Times – The Board is required to establish its regular meeting day and time. Mr. Rodakowski moved that the regular board meeting of the Dickinson Public School District be scheduled at 5:00 p.m. on the second Monday of each month with the exception of the August 6, 2020, and October 8, 2020, meetings and the April 19, 2021, meeting, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Committee Assignments – Mrs. Schwartz moved to designate Brent Seaks as the primary school board representative on the Roughrider Area Career and Technology Center and Kim Schwartz as the secondary representative, to designate Kim Schwartz as the primary school board representative on the Roughrider Education Services Program and David Wilkie as the secondary representative, to designate David Wilkie as the primary school board representative on the Stark County Job Development Authority Committee and Jason Rodakowski as the secondary representative. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Announcements – There were no announcements.

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
July 13, 2020; 5:00 p.m.
Professional Learning Lab

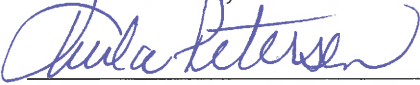
Adjournment – At 5:20 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Committee of the Whole Workshop Minutes
Wednesday, August 5, 2020; 12:00 noon
Central Administration Offices Board Room

The Dickinson Public School Board held a School Board workshop on August 5, 2020, in the Central Administration Offices Board room. Board members present were: Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, and School Board Secretary Twila Petersen.

Call to Order – Board Vice President Schwartz called the workshop to order at 12:00 noon.

Draft the August 6, 2020, Regular Board Meeting Agenda – Superintendent Hocker briefly reviewed some topics on the draft Board meeting agenda. Most of the discussion at the workshop was regarding the topic of revising the start date on the 2020-2021 DPS school calendar.

Board members asked several questions regarding the proposed postponement of the school start date to Wednesday, September 2. Dr. Hocker reassured Board members moving the start date back five days would have no impact on the last day of school or any scheduled non-instructional days or vacation days. There were some challenges shared with the change in the start date such as parents finding childcare for an additional five days. Some of the advantages to the extra five days will be to provide more time with the learning management system, screening practices, health and safety protocols, and better prepare for the start of school. Dickinson High students attending Dickinson State will still attend the DSU classes starting August 24. There will be no change to athletics. Superintendent Hocker stated the additional five days is paramount to providing the much-needed additional time to prepare for the reopening of school.

The District is preparing a Distance Learning Plan and a Health and Safety Plan. Many details are going into the plan including District-wide guidelines and tight expectations. Implementation of the guidelines might be different from building to building. An example shared was temperature checks. One building might have five stations with temperature checks and another building might have seven stations. The building leadership teams have actively contributed information to the plans and providing solutions.

There was a discussion regarding different scenarios due to the pandemic. Most scenarios have solutions included in the District's plan. Many solutions are dictated at the state level.

Superintendent Hocker reported the administrative Cabinet will be meeting on Friday to review the re-entry plan and reviewing the expectations at the buildings. Many committee meetings will be held between now and August 24 when it is anticipated the Board will be reviewing the plans for consideration. One of the main talking points will be face masks. The North Dakota United Teachers Association has been consistently communicating to their entire membership the safety in using face masks. Face masks are important when creating a safe environment for all employees and students.

Dickinson Public Schools

Approved Board Committee of the Whole Workshop Minutes
Wednesday, August 5, 2020; 12:00 p.m.
Central Office Board Room

Mr. Rodakowski inquired when the District plans would be shared with the employees. There is a draft of the District's reopening plan posted on the website. Information is continually updated in the plans to include details. When the draft is closer to being finalized, an updated version will be shared with the employees.

Adjournment – Vice President Schwartz declared the meeting adjourned at 1:00 p.m.



Kimberly Schwartz, Board Vice President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Thursday, August 6, 2020; 5:00 pm.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on August 6, 2020, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, and Board Member David Wilkie. Board Member Jason Rodakowski was not present at the meeting. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Special Education Sheri Twist, Director of Student Services Shawn Leiss, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, School Resource Officer Sergeant Brandon Stockie, Berg Elementary Principal Tracy Lecoe, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Dickinson Middle School Principal Marcus Lewton, Mr. Scott Meschke, Jefferson Elementary Grade Five Instructor Amy Olsen, Harlow's School Bus Transportation Manager Burton Lewton, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mrs. Schwartz moved to approve the agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Consent Agenda – Mr. Wilkie moved to approve the consent agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. Available on the website is posted the 2020-2021 policy services contract from the North Dakota School Boards Association. There were no changes to the fee structure from last year.

Also available on the website is posted the fall registration dates at the schools. Dr. Hocker stated the process will be different this year. The elementary schools will have online registration, Dickinson Middle School will have a drive-by registration process, and Dickinson High School students will have a SignUp Genius to reserve a time slot. Dr. Hocker added these are good measures to have in place to try to have alternate methods of addressing large groups.

Business Topics – Informational Topics

School Resource Officer Annual Report – Sergeant Brandon Stockie addressed the Board. He provided a handout to Board members. His report compared the number of incidents from 2019-2020 to the number of incidents in the 2018-2019 school year. A general incident on the report is any time a police officer assists with a child in school. Total incidents include instances when a summons is issued to the court system. The total incidents went up at the high school level and down at the elementary level.

This past school year, there were 138 text-a-tips received. The patrol officers completed 187 Adopt-A-Cop stops.

School Resource Officer Annual Report (cont.)

President Seaks inquired if the number of incidents decreased due to the District moving to an online school in March. Sergeant Stockie responded the numbers did go down after the transformation to online learning. Sergeant Stockie stated a third school resource officer was being added to assist with the elementary buildings.

Board members thanked Sergeant Stockie and the other school resource officers and shared their appreciation for all they do. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

2020-2021 School Calendar – Mrs. Schwartz moved to modify the 2020-2021 DPS School Calendar with the starting date postponed to Wednesday, September 2, 2020, and the last day of school to remain on Wednesday, May 26, 2021. She further moved to provide in the 2020-2021 school calendar five additional professional development days scheduled on August 26-September 1, 2020, as presented. Mrs. Orton seconded the motion. Discussion: President Seaks addressed Superintendent Hocker and inquired the intent of the delay of the start of school. Superintendent Hocker responded the intent was to focus on being better prepared for the return of students in the fall with the new safety protocols in place. There are various new procedures and safety practices to address COVID related scenarios. He added this delay will not affect any non-instructional days previously established in the calendar nor affect the last day of school. A voice vote was taken on the motion. The motion carried unanimously.

Prairie Rose Elementary Title I School-wide Plan – Prairie Rose Elementary Principal Nicole Weiler was invited to address the Board. Ms. Weiler stated Prairie Rose Elementary was a Title I targeted school. During the planning stages to change to a school-wide Title I school, there was staff and parent input, assessments, and data collection on interventions. Previously the school targeted those students at risk. The school-wide Title I will benefit all the students. This will require all staff to be highly qualified in the building including classified staff that supports the students. As a school-wide plan, it will bring in more family involvement. Available on the website is the Prairie Rose Elementary Continuous Improvement Plan.

Mrs. Orton moved to approve the Prairie Rose Elementary Title I School-wide Plan, as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Schedule Board Retreat – Mrs. Schwartz moved to schedule a Board retreat on Monday, August 17, 2020, from 1:00-5:00 p.m. at the Medora Badlands Ministries. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Schedule Special School Board Meeting – Mrs. Orton moved to schedule a Special School Board Meeting on Monday, August 24, 2020, at 5:00 p.m. at the Professional Learning Lab. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Budget Committee Recommendations - Mr. Wilkie moved to approve the Budget Committee's recommendations as noted in the August 3, 2020, Budget Committee Meeting minutes. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Wilkie, Schwartz, Seaks); nays-0; absent-1 (Rodakowski). The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Thursday, August 6, 2020; 5:00 p.m.
Professional Learning Lab

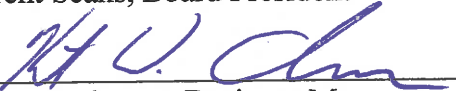
Open Enrollment Application – Mrs. Schwartz moved to approve the open enrollment application for a child of Nicole Burwick from South Heart Public to Dickinson Public as per the open enrollment policy. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Announcements – There were no announcements.

Adjournment – At 5:15 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Workshop Minutes

Monday, August 17, 2020; 1:00 p.m.

Medora Badlands Ministries

The Dickinson Public School Board held a School Board workshop on August 17, 2020, at the Medora Badlands Ministries. Board members present were: Board President Brent Seaks, Board Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, and Director of Instruction Melanie Kathrein.

Call to Order – Board President Seaks called the workshop to order at 1:10 p.m. President Seaks thanked the group for taking time out of their busy schedules to discuss topics that are imperative to every family in the District for the upcoming school year. He added that no action would be taken on any of the topics.

Discussion Topics

Distance Learning Plan/Health and Safety Plan – Most of the discussion at the workshop was regarding the DSP Distance Learning Plan and DPS Health and Safety Plan. Superintendent Hocker distributed a draft of the plans. Board members thoroughly reviewed the plan and administrators discussed scenarios and answered questions. Board members thanked the District Cabinet, teachers, parents, health officials, committee members, and others for their contributions to the plans.

Academy Update – Superintendent Hocker and Assistant Superintendent Harris briefly updated Board members on the progress of the Dickinson High School Career Academy. Due to time constraints, Board members suggested continuing the discussion at a future Board workshop.

Building Fund Levy – Due to time constraints, this topic was not discussed.

Leadership Governance – Due to time constraints, this topic was not discussed.

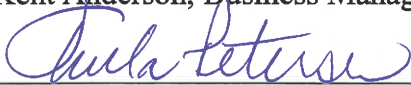
Adjournment – At 5:25 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

Monday, August 24, 2020; 5:00 p.m.

Professional Learning Lab and Zoom Webinar

The Dickinson Public School Board held a Special Board Meeting on August 24, 2020, in the Professional Learning Lab and via Zoom webinar. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, Mrs. Lisa Ainsworth, Mr. Dakota Ainsworth, Mr. Scott Meschke, Ms. Fern Pokorny, Dickinson Press Reporter Kayla Henson, Southwest District Health Unit Executive Officer Sherry Adams (via webinar), Dickinson Sanford Health Pediatrician Dr. Amy Oksa (via webinar), Mr. Andrew Kordonowy (via webinar), Mrs. Tavia Kuntz (via webinar), Mr. Jesse Crone (via webinar), School Board Secretary Twila Petersen, and approximately 95 participants via Zoom webinar.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – President Seaks explained there were several requests for public participation. He asked each person that was providing participation to keep the comments to a maximum of five minutes.

Mrs. Lisa Ainsworth addressed the Board. She wished to specifically respond to the mandatory face mask requirement. Mrs. Ainsworth stated the face masks are unhealthy as they cover the nose and mouth and restrict fresh air intake. This creates a carbon dioxide overload. Mrs. Ainsworth said the state of North Dakota was not mandating face masks and therefore questioned why the public schools are not following government guidelines. She noted area schools such as Trinity Catholic, Grasslands Montessori Academy, South Heart Public, Richardton Public, Williston Public, and Watford City Public are not requiring face masks. She inquired if the District was requiring social distancing, why should a student be required to wear a mask.

Mrs. Ainsworth suggested a survey be done of the parents in the District to find out what the majority wish regarding the face masks and make the survey public. She said she had gotten a petition signed by 133 taxpayers wishing not to have a mandatory face mask. She added this was the time when safety was important and it should be optional for the students to wear a mask for their own well-being.

President Seaks thanked Mrs. Ainsworth for her comments. He asked Mrs. Tavia Kuntz to provide her comments. Mrs. Kuntz addressed the Board. She wished to first respond to the mask requirement. She thought the District's hybrid reopening was a wise decision from the District and was supportive of the mandatory face masks. She did not feel an optional face mask policy would do any good and added the District could just as well not have a mask policy if it was going to be optional.

Mrs. Kuntz said she is an experienced nurse for over 25 years. She has been wearing masks, sometimes and much as 8-12 hour shifts at a time. There has been zero research to show there are any negative side effects from wearing masks. Mrs. Kuntz stated she concurred with the District's decision regarding masks. She did not recall seeing anything in the policies or in the

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, August 24, 2020; 5:00 p.m.
Professional Learning Lab and Zoom Webinar

Public Participation (cont.)

plans and inquired what steps would be taken when a student or staff become COVID positive. She said there are students that will ride a bus and could be in contact with other students and substitute teachers moving from building to building and exposed to several classrooms.

President Seaks thanked Mrs. Kuntz for her input and appreciated her question. He said the public participation was a time for the school board to receive comments and for the public to be heard. Oftentimes during the Board's discussion of the topic, the Board will address questions posed during public participation.

Mrs. Kuntz added she is happy with the hybrid model. She did not feel some details were communicated very well with the parents. Some of the details were regarding transitioning from face-to-face instruction to online instruction and social distancing during the day including lunch and physical education. President Seaks thanked Mrs. Kuntz for her comments.

Mr. Jesse Crone was invited to address the Board for his public participation. Mr. Crone said he was on both sides of the fence whether or not required masks are an appropriate decision. He stated there was not a lot of science around the use of masks or no masks. He added that wearing a face mask is a solution. Some other schools are choosing a path where the families decide. He believed the model where the parents choose is appropriate and added wearing masks will slow down the spread. He noted the health care system has been specific to wearing masks. He questioned if children are essentially required to wear the masks, what is the scientific backing for that decision and from what level. Mr. Crone further questioned if the District's decision was from the local, state, and national levels and what was the effectiveness of the masks. He also inquired what portion of the decision was from the parents and what rights do the parents have. President Seaks thanked Mr. Crone for his comments.

Mr. Andrew Kordonowy was invited to address the Board. Mr. Kordonowy said he has concerns with the mandatory masks. He stated there are long term psychological, physiological, and mental repercussions from using face masks. He listed the basic human needs and added wearing a face mask is not allowing the students to garner relationships.

Mr. Kordonowy said the North Dakota Department of Health website states there are zero deaths between the ages of zero to 19. He felt the generalization of the masks was unfair. The mask is only protecting other people. Mr. Kordonowy stated when looking at the statistics from the Department of Health, his grandfather would never want to endure this on a child for his benefit. He felt by protecting the elderly it was causing damage to the young children.

President Seaks thanked Mr. Kordonowy and others from the public that provided input. This agenda item was informational only. No action was taken.

Pandemic Update from Local Health Officials – Southwest District Health Unit Executive Officer Sherry Adams and Dickinson Sanford Health Pediatrician Dr. Amy Oksa addressed the Board. Mrs. Adams said she has been working with the District on its school-wide plan and the number one goal is the safety of those that will be or are in the school system. She commended a strong partnership with the Southwest District Health Unit and the schools. It is not always an easy decision nor a popular decision to make when it concerns a large number of individuals.

Pandemic Update from Local Health Officials (cont.)

Mrs. Adams said the masks are very effective. It protects when a person coughs out to others and also if the other person has a mask it serves as a barrier; it helps both individuals. Mrs. Adams added the masks slow down the process and decrease the virus from spreading. The Southwest District Health Unit supports the District's decision regarding the mandatory masks. This is not something they take lightly. They understand there are concerns and frustration and they are working together as a team to do what is best for the children, for the staff, and all the people working in the District.

Pediatrician Amy Oksa commended Dickinson Public School for their plan for reopening and specifically regarding the universal wearing of masks. Dr. Oksa addressed a couple of concerns she heard from previous speakers. She stated the majority of the children over two years will not have interference with oxygen intake or carbon dioxide by wearing masks. She added masks will not trap the oxygen or carbon dioxide. Dr. Oksa stated research has shown a reduction in the spread of the COVID virus among those children and adults utilizing cloth masks.

Dr. Oksa said the community will soon be in the cold and flu season. Masks are important in preventing the transmission of COVID, SARS, and influenza as we get into the next several months. She added she has seen a significant increase in the number of children at the clinic, locally with more kids are coming in with symptoms and are then testing positive for COVID. It is no longer just adults testing positive. In data made available last week, Dr. Oksa said of all the children hospitalized, about 1/3 of them were in an intensive care unit.

Mrs. Adams added she and Dr. Oksa were very concerned with the number of positive cases in the area and the reflection of the number of cases from the very young up to the elderly. She said they want to protect all ages as they are seeing individuals of all ages needing to be hospitalized. The key is to continue to test, socially isolate, try to keep schools open, and wearing masks.

President Seaks thanked Mrs. Adams and Dr. Oksa for taking time out of their schedules to update the Board. This agenda item was informational only. No action was requested.

Dickinson Public Schools Reopening and Distance Learning Plan – Available on BoardDocs and on the District's website is the Reopening and Distance Learning Plan. Mrs. Schwartz moved to approve the Dickinson Public Schools Reopening and Distance Learning Plan as presented. Mrs. Orton seconded the motion. Discussion: President Seaks said the Board had the benefit of a workshop last week to thoroughly review the plans. President Seaks addressed Superintendent Hocker and asked what happens when a student tests positive. Dr. Hocker addressed the Board. Due to privacy laws, he couldn't provide specifics. The District is working very closely with health officials. Assistant Superintendent Keith Harris is the District's COVID-19 coordinator. If someone tests positive or has been identified as being in close contact, guidelines would be followed including quarantine and/or home isolation. Students testing positive will be asked to stay physically out of school for ten days. This will be a challenge for every student in the District.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, August 24, 2020; 5:00 p.m.
Professional Learning Lab and Zoom Webinar

Dickinson Public Schools Reopening and Distance Learning Plan (cont.)

The District has been working all summer and especially during the next eight professional development days to review the guidelines. Those students asked not to physically attend school will not have their instruction stop. There is great flexibility within the District.

In the event a teacher would need to be isolated and are capable of completing their job function, paraprofessionals will be in the classroom to assist while the teacher provides the instruction remotely. Those details are in the health and safety plan.

President Seaks asked the superintendent to address the topic of students wearing masks. Superintendent Hocker responded the hybrid model provides the students to be in the building 50% of the time. While the students are in school, the classroom will provide opportunities for the students to remove their masks. The students could be educated outside, take walks, and an opportunity during the lunch recess. Masks will be required when social distancing is not possible.

President Seaks thanked Superintendent Hocker for sharing the information and added the District plans are fluid and will constantly be evaluated. If necessary, additional measures will be taken. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools Health Plan – Available on the website under the BoardDocs link is the District’s Health Plan. Mr. Wilkie moved to approve the Dickinson Public Schools Health Plan as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Level II Hybrid Reopening Designation – Available on the website under the BoardDocs link is the 2020-2021 Hybrid Level II calendar. Mrs. Schwartz moved to approve Dickinson Public Schools to begin the 2020 school year in a Hybrid Level II designation. She further moved to adopt the 2020-2021 Hybrid Level II Calendar as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

2020-2021 Consolidated Grant Application – Mrs. Orton moved to approve the 2020-2021 Consolidated Grant Application for federal grants which includes Title I, Title IIA, and Title IVA as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Approval of the Individuals with Disabilities Education Act (IDEA) VI-B Grant – Available on the website under the BoardDocs link is the summary for the VI-B 2020-2021 grant application. Mr. Wilkie moved to approve the application for the Individuals with Disabilities Education Act VI-B funds as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

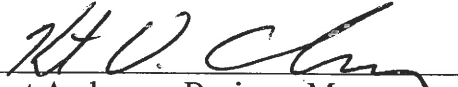
Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, August 24, 2020; 5:00 p.m.
Professional Learning Lab and Zoom Webinar

Board Workshop – Mrs. Schwartz moved to authorize Superintendent Hocker and President Seaks to schedule a Board workshop on an agreed date in September from 1:00-5:00 p.m. at the Medora Badlands Ministries. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Adjournment – At 5:40 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, August 24, 2020; 5:00 p.m.
Professional Learning Lab and Zoom Webinar

Public Participation (cont.)

plans and inquired what steps would be taken when a student or staff become COVID positive. She said there are students that will ride a bus and could be in contact with other students and substitute teachers moving from building to building and exposed to several classrooms.

President Seaks thanked Mrs. Kuntz for her input and appreciated her question. He said the public participation was a time for the school board to receive comments and for the public to be heard. Oftentimes during the Board's discussion of the topic, the Board will address questions posed during public participation.

Mrs. Kuntz added she is happy with the hybrid model. She did not feel some details were communicated very well with the parents. Some of the details were regarding transitioning from face-to-face instruction to online instruction and social distancing during the day including lunch and physical education. President Seaks thanked Mrs. Kuntz for her comments.

Mr. Jesse Crone was invited to address the Board for his public participation. Mr. Crone said he was on both sides of the fence whether or not required masks are an appropriate decision. He stated there was not a lot of science around the use of masks or no masks. He added that wearing a face mask is a solution. Some other schools are choosing a path where the families decide. He believed the model where the parents choose is appropriate and added wearing masks will slow down the spread. He noted the health care system has been specific to wearing masks. He questioned if children are essentially required to wear the masks, what is the scientific backing for that decision and from what level. Mr. Crone further questioned if the District's decision was from the local, state, and national levels and what was the effectiveness of the masks. He also inquired what portion of the decision was from the parents and what rights do the parents have. President Seaks thanked Mr. Crone for his comments.

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Mr. Kordonowy said the North Dakota Department of Health website states there are zero deaths between the ages of zero to 19. He felt the generalization of the masks was unfair. The mask is only protecting other people. Mr. Kordonowy stated when looking at statistics for the Department of Health, his grandfather would never want to endure this on a child for his benefit. He felt by protecting the elderly it was causing damage to the young children.

President Seaks thanked Mr. Kordonowy and expressed to the public that provided input. This agenda item was informational only. No action was taken.

Pandemic Update from Public Health Officials
The motion carried unanimously.
The Board of Education and the Board of Health and Wellness met on Monday, August 24, 2020, at 5:00 p.m. in the Professional Learning Lab and Zoom Webinar. Dr. Amy Oksa addressed the Board. Mrs. Adams said she has been working with the District on its school wellness and the number one goal is the safety of those that will be or are in the school system. She commended a strong partnership with the Southwest District Health Unit and the schools. It is not always an easy decision nor a popular decision to make when it concerns a large number of individuals.

Dickinson Public Schools

Approved School Board Committee of the Whole Workshop Minutes
Wednesday, September 9, 2020; 12:00 p.m.
Central Administration Offices Board Room

The Dickinson Public School Board held a School Board workshop on September 9, 2020, in the Central Administration Offices Board room. Board members present were President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were Superintendent Shon Hocker, Business Manager Kent Anderson, and School Board Secretary Twila Petersen.


Call to Order – Board President Seaks called the workshop to order at 12:00 p.m.

Draft the September 14, 2020, Regular Board Meeting Agenda – Superintendent Hocker inquired what type of delivery Board members preferred for Monday's Board meeting. Board members wished to be as transparent as possible. Ideally, the Board would like to have Board meetings both in person and also virtual such as via Zoom or recorded live on FaceBook, YouTube, or another similar video-sharing platform. Dr. Hocker reported that attendance at the meetings via Zoom has been very good. It is easy for individuals to log into Zoom and watch the meetings from their own homes. For the next meeting, since there has been interest from members of the public to attend in person, the Board wished to give the public that opportunity. Therefore, the regular Board meeting will be held face-to-face. The Board will continue to explore options that follow the local health official's recommendations, allow the Board to have effective meetings, and be accessible to the public.

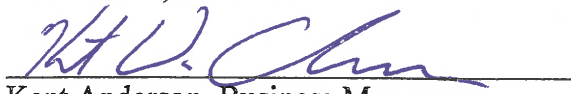
Dr. Hocker briefly went through the proposed topics for Monday's School Board Meeting. Under the Superintendent's Report at Monday's meeting, Dr. Hocker will be reporting on the bus registration numbers, employees utilizing the optional employee benefits, student enrollment, and a COVID-19 update. President Seaks inquired how the District would be billing and refunding parents for busing. Superintendent Hocker responded the District will collect for busing for the entire year and will reimburse families at the end of the school year, similar to the refunding the end of the 2019-2020 school year. Families seem to be satisfied with this process.

Superintendent Hocker explained a survey would be going out to families later this month. He is working with Odney to create and distribute the survey.

Adjournment – President Seaks declared the meeting adjourned at 12:45 p.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved School Board Committee of the Whole Workshop Minutes
Wednesday, September 9, 2020; 12:00 p.m.
Central Administration Offices Board Room

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Dr. Hocker briefly went through the proposed topics for Monday's School Board Meeting. Under the Superintendent's Report at Monday's meeting, Dr. Hocker will be reporting on the bus registration numbers, employees utilizing the optional employee benefits, student enrollment, and a COVID-19 update. President Seaks inquired how the District would be billing and refunding parents for busing. Superintendent Hocker responded the District will collect for busing for the entire year and will reimburse families at the end of the school year, similar to the refunding the end of the 2019-2020 school year. Families seem to be satisfied with this process.

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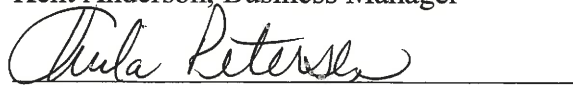
Adjournment – President Seaks declared the meeting adjourned at 12:45 p.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, September 14, 2020; 5:00 pm.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on September 14, 2020, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Jason Rodakowski, Board Member Michelle Orton, and Board Member David Wilkie. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, Berg Elementary Principal Tracy Lecoe, Dickinson High School Principal Kevin Hoherz, Mr. Scott Meschke, Mr. Nicholas Dressler, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – Mr. Nicholas Dressler addressed the Board. He said he has two children that attend Lincoln Elementary. He requested students be back in the classroom full-time, face-to-face. Moving forward in the spring, Mr. Dressler did not want his children to be in a situation where they have not been in school for an entire year. He felt the mental health and education of the children outweighs any other concerns.

He acknowledged there was some guidance provided to Dickinson Public Schools from the Southwest District Health Unit regarding its re-opening plan. He felt the best way for his children to receive their education was through face-to-face instruction. President Seaks thanked Mr. Dressler for his comments.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Consent Agenda – Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He reported there has been a drop in student enrollment. It is down 288 students from one year ago. There is an increase of 46 students being home schooled compared to a year ago. Dr. Hocker attributed a majority of the drop in enrollment of K-5 as being a drop in kindergarten students. This is potentially due to COVID-19 and parents waiting to enroll their kindergartner.

Dr. Hocker said the financial implications for the drop in enrollment could reflect in the District not receiving the rapid enrollment funding. The 288 students is equivalent to a decrease in revenue of approximately \$2.8 million.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, September 14, 2020; 5:00 p.m.
Professional Learning Lab

Superintendent's Report (cont.)

There are approximately 500 full-time, online students with 233 of these students in grades K-5. There are certified Dickinson Public Schools teachers assigned to teach each grade level of the K-5 online students.

Dr. Hocker reported there are approximately 800 students routed for busing. These numbers are anticipated to increase as the weather becomes colder.

The District has seen an increase in the number of employees utilizing the dental and vision benefits plans that were implemented last school year.

Superintendent Hocker shared the number of students and employees absent due to COVID related reasons. This includes those isolated due to being in close contact with someone testing positive for COVID-19. At the end of last week, there were 23 employees out in four of the schools and 104 students absent in seven of the schools.

Business Topics – Informational Topics

Principal Reports – Berg Elementary Principal Tracy Lecoe addressed the Board and presented a PowerPoint. Mrs. Lecoe expressed her appreciation for the District's reopening plan with schools reopening at 50% capacity. She commended the Berg Leadership Team who were part of the committee drafting the plan taking time out of their summer break to work on the plan.

Some repair projects recently completed at Berg Elementary included resurfacing the gymnasium and stage, replacing the sidewalk on the north side of the building, and replacing the lower steps on the south, main entrance of the building with a ramp.

As part of a DPS Foundation grant, there were sensory toolboxes placed in the Berg classrooms. Additionally, there were colorful light covers placed on the classroom fluorescent lights.

Before school began this fall, there was signage, including paw prints, placed on the floors to indicate proper social distancing. Additional signage on the walls and floor were added as sensory tools for students needing a break from the classroom. These support the CHAMPS program in the school.

On September 11, Berg Elementary held its annual flag ceremony on the playground area practicing good social distancing.

Dickinson High School Principal Kevin Hoherz addressed the Board. He commended the students on being very compliant with the face mask requirement. Temperature checks are going well. Social distancing has paid off and there have been a few students who have been in close contact with a positive COVID individual but none have been traced back to the school. Mr. Hoherz said the District's re-opening and health plan has been very beneficial. Mr. Hoherz commended the high school department chairs that worked this summer on the District's re-opening and health plans.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, September 14, 2020; 5:00 p.m.
Professional Learning Lab

Principal Reports (cont.)

This past spring, Dickinson High School collaborated with Dickinson State University to provide high school students college-level dual enrollment courses. This fall, there are 59 DHS students signed up for 78 courses at DSU. There are 125 scholarships available.

Mr. Hoherz gave a shout out to the DHS student council for their hard work at providing public service announcements and assisting students. The student council created a virtual tour of the high school campus to give freshmen and new students a better understanding of the high school layout. On the student virtual days, students can access tutoring sessions, receive announcements and reminders.

Dickinson High has split the lunches to 500 students per section. To practice social distancing during lunch, students are utilizing the bleachers along with the lunchroom tables. Mr. Hoherz said this has been working out well.

The freshman academy course was implemented this fall. Mrs. Haley Porter and Mr. Trevor Conrad are teaching this course. A dental assistance program was also implemented this fall. When completed, the students will be certified under the American Dental Association.

A new automotive technician was recently hired. Students completing the course in automotive technology will receive an A certification for mechanics.

Many students were recently inducted in the National Honor Society. A program was held last week for the students and their parents practicing social distancing in the auditorium.

President Seaks commended both principals and the employees for all the hard work being done at the buildings. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Department of Public Instruction Certificate of Compliance – Available on the website utilizing the BoardDocs link is the 2020-2021 Certificate of Compliance. Mrs. Schwartz moved to approve the Department of Public Instruction’s Annual Compliance Report for the 2020-2021 school year, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Board Workshop – Mr. Wilkie moved to schedule a board workshop on Monday, September 28, 2020, from 2:00-5:00 p.m. at the Medora Badlands Ministries. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Board Appointed Delegates for the 2020 North Dakota School Boards Association Convention – Mrs. Schwartz moved that Board Members Brent Seaks, David Wilkie, Michelle Orton, and Kim Schwartz be appointed as delegates and Board Member Jason Rodakowski be appointed as an alternate delegate from Dickinson Public Schools for the North Dakota School Boards Association convention. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, September 14, 2020; 5:00 p.m.
Professional Learning Lab

School Board Policy Revision, First Reading – Mrs. Orton moved to approve for first reading the revisions to policy CABD-Administrative Work Calendar, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – There were no announcements.

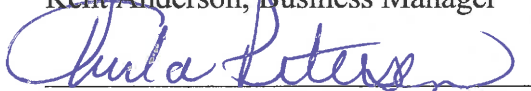
Adjournment – At 5:35 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Budget Public Input Hearing Minutes
Monday, September 14, 2020; 6:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a Budget Public Input Hearing on September 14, 2020, at the Professional Learning Lab. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were: Superintendent Shon Hocker, Business Manager Kent Anderson, Mr. Scott Meschke, Mr. John J. Wanner, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the Budget Public Hearing to order at 6:00 p.m.

Budget Presentation – Business Manager Kent Anderson addressed the Board and referred to the Power Point presentation that is posted on the website utilizing the BoardDocs link. Mr. Anderson noted the information he was sharing was for the preliminary budget which was filed with the Stark County Auditor on August 6, 2020. The final budget and certificate of levy is required to be filed with the Stark County Auditor by October 10, 2020, and will be presented to the board for approval at the regular school board meeting scheduled for October 8, 2020.

Mr. Anderson discussed various revenue and expenditure highlights during his presentation and noted that the preliminary budget kept the mill levies the same as last year at 113.62 total mills. Mr. Anderson also shared information comparing the proposed mill levy for Dickinson Public Schools to other large school districts in the state. He then completed his budget presentation.

President Seaks thanked Mr. Anderson for the information shared in his presentation.

Public Participation – President Seaks made a call for public participation. Mr. John J. Wanner and Mr. Scott Meschke addressed the Board and Mr. Meschke posed a few questions which Mr. Anderson responded. President Seaks thanked both gentlemen for providing their input to the Board.

Adjournment – At 6:35 p.m., President Seaks declared the Budget Public Hearing adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved School Board Workshop Minutes
Monday, September 28, 2020; 2:00 p.m.
Medora Badlands Ministries

The Dickinson Public School Board held a School Board workshop on September 28, 2020, at the Medora Badlands Ministries. Board members present were Board President Brent Seaks, Board Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, and Director of Instruction Melanie Kathrein.

Call to Order – Board President Seaks called the workshop to order at 2:00 p.m.

Discussion Topics

Board Governance – Superintendent Hocker and Board members discussed setting a direction to be a highly effective team with a focus on quality education for all students and serving the needs of the community. The Board discussed its role in reviewing the Superintendent and Business Manager’s contracts on a regular basis and how to accomplish this role.

Update on Restart/Return to School – Superintendent Hocker shared the results of the recent survey responses from parents and staff regarding the hybrid delivery of instruction. The Board reviewed these results and discussed what factors would need to be in place before a decision could be made to return to full-time, face-to-face instruction or to go to full-time, distance learning format of instruction. Dr. Hocker will soon have some recommendations for the Board regarding possible guidelines.

Dickinson High School Career Academy Update – Superintendent Hocker, Assistant Superintendent Harris, and Director of Instruction Melanie Kathrein updated the Board on the progress and plans for the Career Academy. The Board along with the administrators revisited and discussed the reasons behind the shift to the Career Academy and some Board member’s concerns.

Bond/Building Fund Levy – There was a brief discussion regarding the potential creation of a 20-year bond to utilize the current low bond rates. There will be a Budget Input and Development Committee Meeting at the end of this week to continue the discussion.

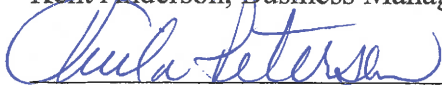
Adjournment – At 5:30 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved School Board Committee of the Whole Workshop Minutes
Wednesday, October 7, 2020; 12:00 p.m.
Central Administration Offices Board Room

The Dickinson Public School Board held a Board workshop on October 7, 2020, in the Central Administration Offices Board room. Board members present were President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, and Mr. David Wilkie. Board member Jason Rodakowski was not present. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at noon.

Draft the October 8, 2020, Regular Board Meeting Agenda – Superintendent Hocker briefly reviewed the informational topics on the draft agenda. Action items on the draft agenda include approving the October 2, 2020, Budget Committee recommendations, designating Board representatives for teacher and administrative negotiations, authorizing Superintendent Hocker to execute the purchase agreement for the former Halliburton property, approving two Board regulations, approving two Board policies, and approving the amended Dickinson Public Schools Health Plan.

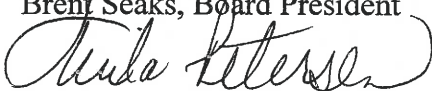
The Budget Committee recommendation includes the annual financial report, annual ESSA report, and the Certificate of Levy that must be filed on or before October 10, 2020. Board members will discuss, at the Board meeting, committee assignments for negotiations. The title company requests documentation authorizing Superintendent Hocker to execute agreements for the Halliburton property. For Board consideration is a new Board regulation and a revised Board regulation. These two regulations along with a Board policy pertain to changes in the law to Title IX.

Superintendent Hocker explained the revisions to the DPS Health Plan. Most of the revisions to language were clarification. Some clarification identified closures to be on a case-by-case basis after researching contact tracing instead of generic full group closures. Transitioning from one risk level to another will continue to be a Board decision in consultation with DPS administration and local health officials.

Adjournment –The workshop adjourned at 1:15 p.m.



Brent Seaks, Board President



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Thursday, October 8, 2020; 5:00 pm.
Professional Learning Lab

A complete recording of the October 8, 2020, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on October 8, 2020, at the Professional Learning Lab. Board members present were President Brent Seaks, Vice President Kim Schwartz, Board Member Jason Rodakowski, Board Member Michelle Orton, and Board Member David Wilkie. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Lincoln Elementary Principal Tammy Peterson, Roosevelt Elementary Principal Henry Mack, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Consent Agenda – Mrs. Schwartz moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He recognized the community's support of the recent face mask drive sponsored by Scott Karsky State Farm Insurance. He commended State Farm Insurance and Paradise Dry Cleaning. Over 1,000 face masks were collected. Paradise Dry Cleaners donated its services to sanitize and individually package the donated cloth masks.

Business Topics – Informational Topics

Principal Reports – Lincoln Elementary Principal Tammy Peterson addressed the Board. The current enrollment at Lincoln is 350 students. A lot of changes have happened at Lincoln this school year. Other than face masks and social distancing, there are new door screens on the front doors for security purposes and to reduce heat from the sun. There are lion paw prints to designate where students line up outside using social distancing. There are two new Gaga ball pits on the playground.

As students and employees enter the building a thermal scanner takes their temperatures. Lincoln has new touchless water filling stations. There is a care room set up for students that are not feeling well while they wait for parents to pick them up. The care room provides more privacy.

Areas of focus for students are respect, responsibility, readiness, and safety. Virtual counseling is available for students. Students receive their lunch in the new gymnasium and lunchroom. During lunch, there are spacers on the floor for social distancing and partitions placed on the tables. The library is on a mobile cart this school year and goes to the classrooms. Principal

Principal Reports (cont.)

Peterson commended the teachers, staff, students, and parents for making this school year successful.

Roosevelt Elementary Principal Henry Mack addressed the Board. Roosevelt Elementary is 100 years old this year. There will be an in-school celebration on October 27 and 28th. This coincides with Theodore Roosevelt's birthday.

Roosevelt students have been completing the NWEA testing. Teachers have commented on how well the scores are from the students.

Updates at Roosevelt Elementary include new playground equipment. ENG landscaping donated the new border. This past summer the entire interior of Roosevelt was painted. Mr. Mack thanked the District for the temporary staff provided at Roosevelt. They have been very beneficial.

President Seaks thanked both principals for their reports. This agenda item was informational only. No action was requested.

Student Mobility Report – The student inward and outward migration reports are posted on the website utilizing the BoardDocs link. Assistant Superintendent Harris addressed the Board. He noted the importance of the reports. When comparing the student inward and outward migration from September 2019 to September 2020, there was a change of 30%. Essentially, 30%, or about 1,257 students, either moved in or out of the District in one year. This affects student learning.

Mr. Harris reported approximately 125 more students chose to be home schooled this year compared to last year. Reasons for home schooling could include not wanting their child to be exposed to more students or disagreement with the District's recent policy implementation.

There are 19 students that have entered from ten different countries and speak nine different languages. This is important to the English as a Second Language program.

President Seaks thanked Mr. Harris for sharing information on the reports. This agenda item was informational only. No action was requested.

Superintendent's Formative Evaluation – Board President Seaks requested Board members complete the online Rocky Mountain Superintendent's Evaluation no later than Friday, October 30. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Budget Input and Development Committee Update – Available on the website utilizing the BoardDocs link are posted the October 2, 2020, Budget Committee Meeting minutes, the Department of Public Instruction North Dakota 2019-2020 Financial Report, the 2019-2020 ESSA Report, and the 2020 Certificate of Levy. Mrs. Orton moved to approve the Budget Committee's recommendations as noted in the October 2, 2020, Budget Committee Meeting

Budget Input and Development Committee Update (cont.)

minutes. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Committee Assignments – Mrs. Schwartz moved to designate for 2020-2021 Michelle Orton and Kim Schwartz as primary Board representatives for teacher negotiations. She further moved to designate Brent Seaks and Jason Rodakowski as Board representatives on the administrative negotiations with David Wilkie assigned as a secondary representative. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Purchase Former Halliburton Property – Mr. Wilkie moved to ratify Superintendent Shon Hocker’s execution of the purchase agreement dated September 3, 2020, entered into between Dickinson Public Schools and Halliburton, for the purchase of real property located in Dickinson, North Dakota, which is intended to be used for the CTE Center, and further authorized Dr. Hocker’s additional execution of documents necessary to proceed towards the closing of the aforementioned purchase on the terms and conditions set forth in the September 3, 2020, purchase agreement. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Regulation Revisions, First Reading and Final Adoption – Available on the website utilizing BoardDocs is posted revised Board Regulation AAC-BR1. Mrs. Schwartz moved to approve the first reading and final adoption of the revisions to Board Regulation AAC-BR1-Discrimination and Harassment Grievance Procedure as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Adoption of New School Board Regulation, First Reading and Final Adoption – Available on the website utilizing BoardDocs is posted Board Regulation AAC-BR2. Mrs. Orton moved to approve the first reading and final adoption of the new School Board Regulation AAC-BR2-Title IX Sexual Harassment Grievance Procedure. Mrs. Schwartz seconded the motion. Discussion: President Seaks requested the word “constant” be struck on page 2. He additionally requested revisions on pages 11 and 12 changing the language “other designated decision-maker” be replaced with “other designee”. A roll call vote was taken on the amended motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, First Reading – Available on the website utilizing BoardDocs is posted revised policy AAC. Mr. Wilkie moved to approve the first reading of the revisions to policy AAC-Nondiscrimination and Anti-harassment Policy as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes
Thursday, October 8, 2020; 5:00 pm.
Professional Learning Lab

School Board Policy Revision, Second Reading and Final Adoption – Available on the website utilizing BoardDocs is posted revised policy CABD. Mrs. Schwartz moved to approve for second reading and final adoption the revisions to policy CABD-Administrative Work Calendar as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Update to Dickinson Public Schools Health Plan – Available on the website utilizing the BoardDocs link is posted the revised Dickinson Public Schools Health Plan. Mrs. Schwartz moved to approve the updated Dickinson Public Schools Health Plan as presented. Mr. Wilkie seconded the motion. Discussion: Superintendent Hocker addressed the Board. He explained based on the survey results and inquiries, modifications have been made to the health plan. The changes will clarify when a school might need to be closed based on varying indicators. There also was an update to the school-level building matrix to help provide guidance to the community. Superintendent Hocker said he hoped that at some stage in the future the students could return to full-time, face-to-face instruction. There have been a lot of phone calls inquiring when this will happen. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – President Seaks announced the North Dakota School Boards Association annual convention and law seminars will be virtual this year.

Adjournment – At 5:40 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President



Twila Petersen, Board Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes
Tuesday, October 27, 2020; 1:00 p.m.
Via Zoom Meeting

The Dickinson Public School Board held a Special Board Meeting on October 27, 2020, via Zoom Meeting. Board members present were: President Brent Seaks, Vice President Kim Schwartz, and Mr. Jason Rodakowski. Board members absent were Mrs. Michelle Orton and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Special Education Sheri Twist, Human Resources Manager Meghan Ziegs, Accounting Manager Naomi Obrigewitch, School Board Secretary Twila Petersen, and Business Manager Candidates #1, #2, and #3.

Call to Order – Board President Seaks called the meeting to order at 1:10 p.m.

Public Participation – There were no requests for public participation.

Interview Candidates #1, #2, and #3, for the Business Manager Position (Executive Session Anticipated) - As per North Dakota Century Code NDCC § 44-04-19.2 and § 44-04-18.27, Mrs. Schwartz moved to close the meeting and go into executive session for the purpose of interviewing candidates #1, #2, and #3, for the business manager position. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-3 (Schwartz, Rodakowski, Seaks); nays-0; absent-2 (Orton, Wilkie). The motion carried.

The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting. President Seaks stated Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and stated the individuals invited to attend the executive session were the School Board Members Mrs. Kim Schwartz, Mr. Jason Rodakowski, and Chair Brent Seaks. Also requested to be in attendance was Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Special Education Sheri Twist, Human Resources Manager Meghan Ziegs, Accounting Manager Naomi Obrigewitch, and candidates #1, #2, and #3, for the business manager position. Due to confidentiality and Century Code requirements, the name of the semi-finalist(s) could not be disclosed in an open meeting.

Members of the interview committee were redirected to another Zoom Meeting link for the executive session. President Seaks stated he anticipated adjourning the executive session and reconvening the open portion of the meeting at approximately 4:00 p.m.

The executive session began at 1:13 p.m. and was attended by Mrs. Schwartz, Mr. Rodakowski, Chair Seaks, Dr. Hocker, Mr. Harris, Mrs. Twist, Mrs. Ziegs, Mrs. Obrigewitch, and Candidates #1, #2, and #3, for the business manager position.

The executive session adjourned at 4:20 p.m. Members of the school board returned to the Zoom Board Meeting. President Seaks stated the discussion during the executive session was interviewing candidates #1, #2, and #3, for the position of business manager and no other topics were discussed.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Tuesday, October 27, 2020; 1:00 p.m.
Via Zoom Meeting

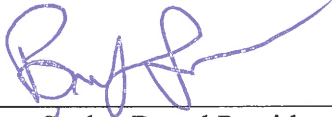
Discussion of Final Candidates to be Interviewed for the Business Manager Position, if Necessary (Executive Session Anticipated) – President Seaks declared this topic tabled.

Finalize Interview Questions for Finalists for Business Manager Position, if Necessary – President Seaks declared this topic tabled.

Schedule Special School Board Meeting – Mrs. Schwartz moved to schedule a Special School Board Meeting on Thursday, October 29, 2020, at 5:00 p.m. to be a face-to-face meeting at the Professional Learning Lab. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried. Dr. Hocker stated this meeting would be live-streamed for the public to view.

Discuss Contract Negotiations, if Necessary (Executive Session Anticipated) – President Seaks declared this topic tabled until the Special School Board Meeting on Thursday, October 29, 2020.

Adjournment – At 4:31 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes
Thursday, October 29, 2020; 5:00 p.m.
Professional Learning Lab

A complete recording of the October 29, 2020, Special School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a Special Board Meeting on October 29, 2020, in the Professional Learning Lab. Board members present were: President Brent Seaks, Mr. Jason Rodakowski, Mrs. Michelle Orton, and Mr. David Wilkie. Board Member Kim Schwartz was not present. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Harlow's School Bus Transportation Manager Burton Lewton, Dickinson Middle School Principal Marcus Lewton, Senator Rich Wardner, Representative Mike Lefor, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Business Topics - Discussion Topics

Halliburton Property – Local Legislators Senator Rich Wardner and Representative Mike Lefor addressed the school board.

Senator Wardner explained funding from the state for a career and technology facility in Dickinson is through a gap bonding bill. It would be bonded through the state of North Dakota. The bonding bill is a part of an infrastructure bill. He added there is a dedicated funding stream through the Legacy earnings. Currently, servicing the bond would be less than 2%. There is a required one-to-one match with funding up to \$15 million.

Representative Lefor added the legislative team feels the CTE Center is important for the next legislative session. There has been over a year of work and dedication put into the program from the task force. The benefits of the CTE Center will be for many generations.

He commended the DPS administration, the members of the task force, and the collaborative work with Dickinson Catholic Schools and Dickinson State University adding this is a community and region project.

There have been meetings with the legislative team and state and political subdivisions, Dickinson City Commissioners, and Stark County Commissioners. Representative Lefor said the initial feedback has been enormously positive.

Dickinson State University has been working on a dual mission polytechnic. The dual mission would benefit from the CTE Center. Representative Lefor and Senator Wardner assured the Board they would continue to do everything they could to make the program successful as CTE education is key for this area.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Thursday, October 29, 2020; 5:00 p.m.
Professional Learning Lab

Halliburton Property (cont.)

Superintendent Hocker addressed the Board. He shared his appreciation for Senator Wardner and Representative Lefor attending the meeting and presenting a picture of the partnership to make the CTE Center a success.

Dr. Hocker said preliminary cost estimates to repurpose the building were approximately \$8 million. He added he was confident the expenses to pay for the remodel would come from local and state resources. The Board has already submitted its resolution that could go to a bond. The District could bond a portion of the building fund levy.

Superintendent Hocker added removing the CTE from the existing high school could reduce the initial bond of at least \$20 million. This would be an opportunity to downsize the high school referendum. The District could maybe look at funding a new high school building that could serve 1,200 students instead of 1,600 students because of the Halliburton campus. This would be a benefit to the community, the taxpayers, and the students.

President Seaks addressed the safety and environmental concerns with the property. Assistant Superintendent Harris responded and shared the results of research and reports that have all come back negative or favorable for the Halliburton buildings.

Mrs. Orton inquired if Senator Wardner and Representative Lefor were members of the task force and would continue to serve on the task force. Both of them responded they are members and would continue to serve until completion. Senator Wardner shared the advantages the CTE Center would have to the workforce, the DSU partnership, the Trinity Catholic Schools partnership, and saving taxpayer dollars. He has received only positive comments when visiting with individuals regarding the CTE Center.

President Seaks inquired regarding the costs for utilities and to maintain the property. Assistant Superintendent Harris provided some estimates for costs the school district would absorb.

Board members thanked Senator Wardner and Representative Lefor for attending the meeting. They also thanked them for their collaboration, work, and passion for the CTE Center.

This agenda item was informational only. No action was requested.

Business Topics – Action Items

Halliburton Property – Mr. Rodakowski moved to proceed with the purchase of the Halliburton property. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-3 (Orton, Rodakowski, Seaks); no-1 (Wilkie); absent-1 (Schwartz). The motion carried.

Business Manager Contract Negotiations (Executive Session Anticipated) – As per North Dakota Century Code NDCC § 44-04-19.1, subsection 9; Mr. Rodakowski moved to close the meeting and go into executive session for the purpose of Discussion of Contract Negotiations. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-1 (Schwartz). The motion carried.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Thursday, October 29, 2020; 5:00 p.m.
Professional Learning Lab

Business Manager Contract Negotiations, Executive Session Anticipated (cont.)

The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting unless final action is specifically required by law to be taken during the executive session.

President Seaks stated Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and those individuals are the Governing Board members and those individuals deemed necessary to be in attendance as directed by the Board President. He requested the following be in attendance during the executive session: School Board Members Mr. Jason Rodakowski, Mrs. Michelle Orton, Mr. David Wilkie, and Chair Brent Seaks. He also requested Superintendent Shon Hocker to be present.

The meeting convened in executive session. President Seaks stated he anticipated adjourning the executive session and reconvening the open portion of the meeting at approximately 6:10 p.m. The executive session began at 5:40 p.m. and was attended by Mrs. Orton, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, and Superintendent Hocker.

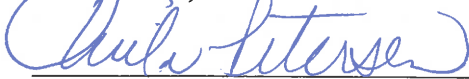
The executive session was adjourned at 5:59 p.m. President Seaks invited the public to return to the meeting room and the meeting was back in open session. President Seaks stated the discussion of the executive session was discussing contract negotiations and that no other topics were discussed.

Extend an Offer for Business Manager Position, if Necessary – Mr. Rodakowski moved to extend an offer to Stephanie Hunter to be the next Business Manager for Dickinson Public Schools. He further authorized Superintendent Shon Hocker and Board President Brent Seaks to negotiate the terms of the contract. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Orton, Seaks); nays-0; absent-1 (Schwartz). The motion carried.

Adjournment – At 6:00 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Committee of the Whole Workshop Minutes
Wednesday, November 4, 2020; 12:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a Board workshop on November 4, 2020, at the Professional Learning Lab. Board members President Brent Seaks, Vice President Kim Schwartz, and Mr. Jason Rodakowski were present. Board members Michelle Orton and David Wilkie were not present. Others attending the meeting were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Community Relations Coordinator Sarah Trustem, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at noon.

Draft the November 9, 2020, Regular Board Meeting Agenda – Superintendent Hocker explained the financial reports for the month of October may not be available for Monday's Board meeting. This is due to the business manager vacancy. The new business manager will begin on Monday, November 9.

A request from a teacher to add an agenda item was discussed. The School Board has a policy regarding concerns. Concerns are to be resolved at the lowest possible level of authority. It may then be directed to the assistant superintendent/superintendent and finally the school board.

Board members and administrators discussed the pros and cons to transitioning to face-to-face instruction after the Thanksgiving holiday with a potential date of Monday, November 30, 2020. The time frame between Thanksgiving and Christmas break could be monitored with data collected.

After a lengthy discussion about proposed topics, the Board suggested adding to the agenda three topics. The topics are a presentation by Trial Runners, consider an agreement with Trial Runners, and consider scheduling a Special School Board Meeting on November 23, 2020.

Adjournment –The workshop adjourned at 1:27 p.m.



Brent Seaks, Board President



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, November 9, 2020; 5:00 pm.
Professional Learning Lab

A complete recording of the November 9, 2020, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on November 9, 2020, at the Professional Learning Lab. Board members present were Board Vice President Kim Schwartz, President Brent Seaks via a conference call, Board Member Jason Rodakowski, Board Member Michelle Orton, and Board Member David Wilkie. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Dickinson Middle School Principal Marcus Lewton, Trial Runners CEO Jill Healy, Mr. James Mohr, and School Board Secretary Twila Petersen.

Call to Order – Board Vice President Schwartz called the meeting to order at 5:00 p.m. Superintendent Hocker introduced Mrs. Stephanie Hunter, the new business manager for the District.

Public Participation – There was one request for public participation; however, the guest was not present at the time of this agenda topic and would be presenting later during the meeting.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mrs. Orton moved to approve the agenda as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Consent Agenda – Mr. Wilkie moved to approve the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He reminded the Board that American Education Week was next week, November 16-20. On behalf of the Board, individually wrapped treats would be delivered on November 18 to all employees in the District.

Business Topics – Informational Topics

Roughrider Area Career and Technology Center (RACTC) Update – Mr. Kevin Nelson, RACTC Director, provided an annual RACTC summary report that is posted on the website utilizing the BoardDocs link. This agenda item was informational only. No action was requested.

Principal Reports – Jefferson Elementary Principal Sara Streeter shared her report through a video. In the video, she highlighted some of the accomplishments of Jefferson Elementary. These accomplishments included integrity, commitment, and goal setting.

Jefferson Elementary parents are invited to submit suggestions and celebrations which are then placed in the staff weekly notes. Jefferson's parents have the option of signing up for a new app called Pikmykid. This app has assisted with making sure students are dismissed to point of exit or entering the parent's car. It connects real-time and makes dismissal safer and more efficient. Principal Streeter thanked the teachers and parents for learning and utilizing the app.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, November 9, 2020; 5:00 pm.
Professional Learning Lab

Principal Reports (cont.)

Principal Streeter explained teachers are sharing their knowledge of Seesaw with their colleagues. The teachers are trying to make the days instruction is hybrid more purposeful and thoughtful.

The staff at Jefferson strive to give shout outs for little things that the students are doing that is being noticed. She thanked community sponsors that provide gifts to the students. Sponsors include McDonald's, Subway, Pizza Ranch, Yum, and Buffalo Wild Wings.

Dickinson Middle School (DMS) Principal Marcus Lewton addressed the Board. He shared his gratitude for all the staff and families not only at DMS but the entire District.

DMS creates a celebration video each month. Dr. Lewton shared the October video with the Board. The video shows appreciation for the staff from cooks to janitors to counselors. Some of the highlights from the video included math using pumpkin seeds, homework club, library books on carts delivered to students, athletics, kitchen staff preparing unique and special meals, custodial staff keeping the building clean and sanitized for the health and safety of the students and employees, collaboration, professional development, writing triage, home economics, ELA students, online escape room, personalized learning, family engagement, staff goals, and morale boosters.

Board members shared their appreciation for the great amount of work that went into the presentations from both buildings. This agenda item was informational only. No action was requested.

Trial Runners Presentation – Trial Runners CEO Jill Healy addressed the Board. Ms. Healy explained she has 24 years of experience in clinical research. She shared her concerns regarding COVID and students having the ability to get back into the classroom.

Ms. Healy explained research that looks at data can be done to create precedence. So far, objective data has been provided by the Southwest District Health Unit. The educational balance is sometimes measured against the Smart Restart risk levels. She added getting to the green risk level or full-time face-to-face instruction could be complicated.

Currently, there is no data available for the District to utilize. Ms. Healy said a way to collect the data would be to have a Data Safety Monitoring Board (DSMB). The chair of the DSMB would look at the data and help to make recommendations for the District. The objective data would be analyzed against the cases of coronavirus at the local and national levels. It would also be analyzed against the number of those hospitalized and deaths at certain age groups. The information would be evaluated against a risk case mitigation plan. There would be a third party that voluntarily looks at the data and make recommendations. The recommendations are still under the control of DPS and the school board.

The services provided by Trial Runners would be donated. Information gathered could be used years down the road if another pandemic should happen. This would be a way to create precedence.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, November 9, 2020; 5:00 pm.
Professional Learning Lab

Trial Runners Presentation (cont.)

Vice President Schwartz inquired if any other school districts were considering this type of research. Ms. Healy responded there were no other school districts to her knowledge that were trying to set a precedence. She said the data will be a powerful tool. She added Trial Runners supports the CDC recommendations 100%, including wearing a mask, social distancing, and washing hands.

There is interest from Dickinson State University to also be involved in the research project including Ph.D. level professors. Board members shared their appreciation for the information shared by Ms. Healy and thanked her for her time.

Business Topics – Action Topics

Partnership with Trial Runners on Data Analysis – Mrs. Orton moved to authorize Superintendent Shon Hocker to partner with Trial Runners to provide short-term data analysis regarding the educational platform within the District. Mr. Seaks seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Seaks, Schwartz); nays-0; absent-0. The motion carried unanimously.

Schedule Special School Board Meeting – Mr. Rodakowski moved to schedule a Special School Board Meeting on Monday, November 23, 2020, at 5:00 p.m. at the Professional Learning Lab. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Memorandum of Understanding in Boys' and Girls' Hockey - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys' and girls' hockey is due for renewal. Dickinson Youth Activities would like to enter into a one-year agreement.

A copy of the Memorandum of Understanding is posted on the website utilizing the BoardDocs Link. There were no changes to the agreement from last year. Action was requested. Mrs. Orton moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2020-2021 school year, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Evaluation – Mr. Seaks moved that upon review of the District superintendent's summative evaluation by the Board, that the superintendent's rating was satisfactory in all six performance areas including Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resource Management. Mrs. Orton seconded the motion. Discussion: Vice President Schwartz explained that President Seaks would review the evaluation with Superintendent Hocker before the November 15 deadline. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Seaks, Rodakowski, Schwartz); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, November 9, 2020; 5:00 pm.
Professional Learning Lab

Open Enrollment Application – Mr. Wilkie moved to approve the open enrollment application for a child of LeAnn Amundson from South Heart Public to Dickinson Public as per the open enrollment policy. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Rescind School Board Policy LBB, Relations with the Department of Human Services – Available on the website utilizing the BoardDocs link is posted policy LBB, Relations with the Department of Human Services. The North Dakota School Boards Association (NDSBA) recommends this policy be rescinded stating it is unnecessary and the requirements are outlined in the law. Action was requested. Mr. Wilkie moved to rescind Board Policy LBB, Relations with the Department of Human Services as presented. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Seaks, Rodakowski, Wilkie, Schwartz); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, First Reading – Available on the website utilizing BoardDocs is posted revised policies ACAA, BDA, DDAA, FFI, FGCA, GFCEB, and KAAA. Action was requested. Mr. Wilkie moved to approve the first reading of the revisions to policies ACAA-Emergency Closings, BDA-Procedure for Adopting Board Policy, DDAA-Family and Medical Leave Act, FFI-Student Use of Personal Technology, FGCA-Searches of Lockers, GFCEB-Searches of Students and Students' Personal Possessions, and KAAA-Visitors in the Schools, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Wilkie, Seaks, Schwartz); nays-0; absent-0. The motion carried unanimously.

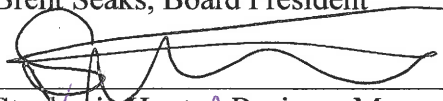
School Board Policy Revision, Second Reading and Final Adoption – Available on the website utilizing BoardDocs is posted revised policy AAC. Action was requested. Mrs. Orton moved to approve for second reading and final adoption the revisions to policy AAC-Nondiscrimination and Anti-Harassment Policy as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Orton, Wilkie, Rodakowski, Schwartz); nays-0; absent-0. The motion carried unanimously.

Announcements – There were no announcements.

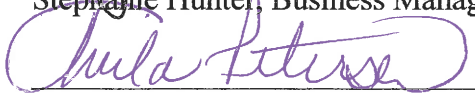
Adjournment – At 5:47 p.m., Vice President Schwartz adjourned the meeting.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Monday, November 23, 2020; 5:00 p.m.
Zoom Webinar

A complete recording of the November 23, 2020, Special School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a Special Board Meeting on November 23, 2020, via Zoom Webinar. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Southwest District Health Unit Executive Officer Sherry Adams, School Board Secretary Twila Petersen, and 23 attendees.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Business Topics – Informational Topics

COVID-19 Pandemic Update – Superintendent Hocker addressed the Board. He noted Governor Burgum initiated an executive order that suspends all winter athletics through December 14. Since then, the order was revised to allow practices to begin on November 30. Superintendent Hocker supports this decision. At the same time, the State Health Officer Dirk Wilke placed an executive order mandating face coverings when indoors, even if capable of social distancing, and outdoors when physical distancing cannot be maintained. A school district could face consequences if it should decide not to follow those orders potentially having funding withheld, and/or be fined, and the District and school board members could be held liable.

Southwest District Health Unit Executive Officer Sherry Adams addressed the Board. She noted she is part of the state planning team incident command process. Ms. Adams stated face masks are just one component of the overall guidance to protect individuals. Social distancing, hand washing, cleaning, and disinfecting are additional components that can reduce the risk of getting COVID-19. All these components are not 100% effective in stopping the spread.

She said that some schools in North Dakota will be moving to total distance learning after the Thanksgiving break. These Districts are following the guidelines from the national and state level. Ms. Adams added that several schools in the region have moved to distance learning due to numerous students and staff being out.

Ms. Adams shared that she is fearful of the Holidays coming up as a lot of people will be traveling. The travel across the United States is higher than before the pandemic. Two weeks after Halloween there was a jump in the number of positive cases. It is anticipated the number of cases will rise two weeks after Thanksgiving and again two weeks after Christmas.

The Dickinson area is showing a current 20% positivity rate at the drive-through testing sites.

COVID-19 Pandemic Update (cont.)

Ms. Adams stated the hospitals are at capacity. Staff in the medical and health fields are fatigued, exhausted, and mentally drained. She encouraged the school district to maintain its hybrid model and not move to face-to-face learning. The District should consider anything it can do to protect the employees, children, and community.

The number one group of individuals testing positive are those in the age group of 20-40 years. A lot of those individuals are parents and teachers. Ms. Adams said that adding extra precautions is not easy. Those are difficult decisions that will help slow the spread of the coronavirus.

Ms. Adams added that they are seeing teenagers across the region becoming a lot sicker than a month ago. They are seeing a lot more of them in bed for 3-4 days. The long-term consequences of the virus, or the post-COVID syndrome, is showing cardiac and lung issues, even in young, healthy individuals. Ms. Adams said the facts and statistics are not to be taken lightly.

President Seaks inquired what factors need to be in place before Ms. Adams would feel comfortable with the District returning to full-time, face-to-face instruction. Ms. Adams responded that the positivity rate on cases needs to be below 10%. She suggested waiting until school returns in January and see where the positive case numbers are at. She added there is hope that the vaccine will start trickling in mid-December.

President Seaks shared his appreciation for all that Ms. Adams and her staff are doing. All the long hours and extra work they are doing to help keep the community safe are greatly appreciated.

A patron in the community, Mrs. Kari Sayler, addressed the Board. Mrs. Sayler inquired what steps were being taken to determine the effects the hybrid learning is having on the students. She noted the District has been in the hybrid model for three months since the schools opened in September. She questioned if the school board was watching the long-term effects on student content retention, grades, and deficits. She felt students were not in school face-to-face enough to retain the information. President Seaks thanked her for her input and question. He said he would come back to this during the meeting when the Board members had their discussion.

President Seaks explained he had visited with the North Dakota School Boards Association's (NDSBA) attorney regarding the delivery mode of instruction. The attorney advised the school board to follow the local health official's recommendations adding for the school board to also follow Governor Burgum's mandates.

The District now has a COVID tracker that is updated on Mondays and Thursdays and are posted on the District website. Dr. Hocker referenced the number of student and staff absences. Currently, there are 28 staff members out and 115 students out. Having employees out creates a big challenge for the District as there is no coverage for the classrooms. Finding substitutes is challenging.

COVID-19 Pandemic Update (cont.)

Mrs. Schwartz moved to continue with the current hybrid delivery of instruction until further notice. Mrs. Orton seconded the motion. Discussion: President Seaks referenced back to the question regarding retention and the quality of instruction and the student's mental health. He said it was important to note that even though they are school board members, they also have children in the Dickinson Public School District. Board members have children in elementary school, Dickinson Middle School, and Dickinson High School. Their children are also part of the educational process. He added that board members care and understand. Their decisions are very difficult.

President Seaks said the pandemic is affecting everyone and is not sparing anyone. Individuals are suffering from it and it is difficult, it is challenging, and people are making sacrifices.

He has heard from parents that they feel their child's education is not going as well as normal. He has also heard that the hybrid is better than online learning. Some teachers have shared from their perspective the smaller classroom sizes have given teachers the ability to cover more instruction and get more done because there is less discipline.

President Seaks noted that Trial Runners is collecting data and information for the school district. That information will be beneficial in the decision-making process.


Board Member Rodakowski concurred with President Seaks. Even though face-to-face instruction is the goal he did not feel that was an option right now. He added that having staff out is challenging. He knows at a given point in the month there was 30 staff out. Substitutes are very hard to find. He felt the District was doing the best it could in the current situation.

Vice President Schwartz explained that with the coronavirus everything changes from day to day. She would be more comfortable to err on the side of caution.

President Seaks referenced the anticipated spikes in the coronavirus positive cases during the upcoming Holidays and suggested the Board re-evaluate the instructional delivery mode possibly at the earliest at the January 11 school board meeting. He added that he wanted to give employees enough time if there was a change in the delivery to prepare for that change.

A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

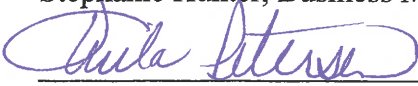
Adjournment – At 5:35 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Committee of the Whole Workshop Minutes
Wednesday, December 9, 2020; 12:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a Board workshop on December 9, 2020, at the Professional Learning Lab. Board members President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski were present. Others attending the meeting were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Community Relations Coordinator Sarah Trustem, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at noon.

Draft the December 14, 2020, Regular Board Meeting Agenda – Superintendent Hocker explained the financial reports would be posted prior to Monday’s Board meeting. Under the Superintendent’s Report, Dr. Hocker will update the Board on the purchase of the Halliburton property. There are several revised Board policies and a revised Board regulation that are proposed for consideration of the Board.

Board members discussed the mode of delivery of Monday’s Board meeting and it was recommended the meeting be via Zoom.

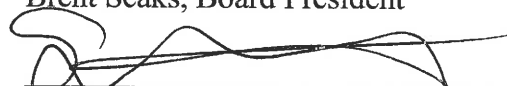
The Board discussed various topics that were considered to be placed on the agenda.

Board Governance – Board members discussed and collectively agreed it was important to advocate actions of the Board. It is the responsibility of the Superintendent to implement and carry out the Board actions.

Adjournment –The workshop adjourned at 1:23 p.m.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
Monday, December 14, 2020; 5:00 pm.
Via Zoom Webinar

A complete recording of the December 14, 2020, School Board Meeting is available on the Dickinson Public Schools website utilizing the BoardDocs link.

The Dickinson Public School Board held a regular meeting on December 14, 2020, via a Zoom Webinar. Board members present were Board President Brent Seaks, Board Vice President Kim Schwartz, Board Member Jason Rodakowski, Board Member David Wilkie, and Board Member Michelle Orton. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Stephanie Hunter, Prairie Rose Elementary Principal Nicole Weiler, Heart River Elementary Principal Randy Muffley, School Board Secretary Twila Petersen, and nine participants.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mrs. Orton moved to approve the consent agenda as presented. Mr. Wilkie seconded the motion. President Seaks thanked Marathon Petroleum Corporation for its donation for a STEM grant at Lincoln Elementary. He also congratulated Dickinson High School Technology Instructor Susan Haider for receiving the teacher excellence award. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Agenda – Mr. Wilkie moved to approve the agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He provided an update regarding the purchase of the Halliburton property. The District closed on the property and has taken possession.

Dr. Hocker said that it has been customary for the Board to review a school calendar for the next school year during its January or February Board meeting. The administration has provided input on a draft calendar. The Calendar Committee will be meeting this week Thursday to also provide input.

Business Topics – Informational Topics

Principal Reports – Prairie Rose Elementary Principal Nicole Weiler addressed the Board. She shared a Google Slide containing information regarding the Student Lighthouse Team. The students voted for officers for the 2021 Student Lighthouse. Ms. Weiler explained the process and showed some of the candidate presentations done by the students utilizing the See Saw platform. Another group of students at Prairie Rose collected donated snacks to help students who may not have a snack at school.

Ms. Weiler is the lead principal for the K-5 online academy. She shared some of the exciting activities and resources available for families.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, December 14, 2020; 5:00 pm.
Professional Learning Lab

Principal Reports (cont.)

Heart River Elementary Principal Randy Muffley addressed the Board. This summer, the Heart River Elementary staff agreed 100% to endorse the Positivity Project. He shared a video clip from the founder of the Positivity Project. This project encourages strong social-emotional learning skills. Principal Muffley also shared a third-grade lesson on one of the character traits of the Positivity Project.

This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Destruction of Old School Records – Mrs. Orton moved to authorize the Business Manager to destroy the records as presented by shredding and/or depositing them in the Dickinson city landfill. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Regulation Revision, First Reading and Final Adoption – Available on the website utilizing BoardDocs is posted revised Board regulation AAC-BR2. Mr. Rodakowski moved to approve the first reading and final adoption of revised Board regulation AAC-BR2, Title IX Sexual Harassment Grievance Procedure as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, First Reading – Available on the website utilizing BoardDocs are posted revised policies HBAA and KBA. Mr. Wilkie moved to approve the first reading of the revisions to policies HBAA-Federal Fiscal Compliance and KBA-Relations with the News Media as presented. Mrs. Schwartz seconded the motion. Discussion: President Seaks referenced the language within KBA-Relations with the News Media that pertained to protecting student directory information. Superintendent Hocker responded the language was there to protect sensitive student personal information. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Available on the website utilizing BoardDocs are posted revised policies ACAA, BDA, DDAA, FFI, FGCA, GFCB, and KAAA. Action was requested. Mrs. Orton moved to approve the second reading and final adoption of the revisions to policies ACAA-Emergency Closings, BDA-Procedure for Adopting Board Policy, DDAA-Family and Medical Leave Act, FFI-Student Use of Personal Technology, FGCA-Searches of Lockers, FGCB-Searches of Students and Students' Personal Possessions, and KAAA-Visitors in the Schools, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
Monday, December 14, 2020; 5:00 pm.
Professional Learning Lab

Board Member Rodakowski requested to address the Board. He wished to receive an update on the time frame on when the District might consider going back to full-time, face-to-face instruction. Mr. Rodakowski referenced the current COVID numbers, the number of patients hospitalized, the rolling average, and also the positivity rate. He inquired if the Board might consider scheduling a special school board meeting to discuss this topic.

Superintendent Hocker responded if the Board would authorize the instructional delivery back to full-time, face-to-face at its January 11, 2021, School Board Meeting, this transition could potentially take place the following week. Dr. Hocker noted that the local health officials requested the COVID numbers be reviewed after Christmas and the New Year's holidays. The recommendation from the health officials was to re-evaluate the COVID numbers 14 days after these holidays.

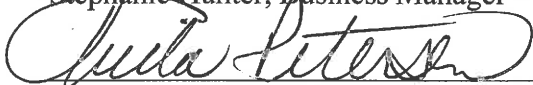
Adjournment – At 5:42 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President



Stephanie Hunter, Business Manager



Twila Petersen, Board Secretary

