

Dickinson Public Schools

Approved School Board Meeting Minutes

January 14, 2019; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on January 14, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Prairie Rose Elementary Principal Nicole Weiler, Roosevelt Elementary Principal Henry Mack, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, Roosevelt Elementary Instructor Donna Abrahamson, Heart River Elementary Instructor Magdalyn Rauser, JE Dunn Project Senior Manager Brian Stark, The Dickinson Press Reporter Kayla Henson, School Board Secretary Twila Petersen, Mr. Matthew Thompson, Miss Austyn Filipi, Miss Keira Paulson, Miss Lily Zier, Miss Savanna Wood, Miss Myra Getz, Mr. Gabe Richard, Miss Brylie Cole, Miss Anna Armstrong, Miss Sierra Skaare, Mr. Ethan Skaare, Mr. Jon Skaare, Mrs. Meggie Cole, Mrs. Connie Armstrong, Mrs. Kjersti Armstrong, Mrs. Michelle Richard, Mrs. Jennifer Moser, Miss Nicole Young, Miss Destiny Getz, Mrs. Tessa Filipi, Miss Morgyn Filipi, Mr. DJ Paulson, Miss Rachel Thompson, Mrs. Jo Thompson, Mr. Jeff Thompson, and Mr. Ryan Zier.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to approve the agenda, including the consent agenda, as presented. Mr. Wilkie seconded the motion. A voice vote was taken. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topics which did not require Board action.

AdvancED – Dr. Hocker reported he has not received the final written report from the November engagement review. AdvancED has notified the superintendent they are behind on their reporting.

DBAA-Administrative Regulation – Superintendent Hocker explained administrative regulation DBAA-AR will be modified in the near future to remove the requirement for a Board member to participate in the interview process for certified positions. Within the next couple of months, the District will be participating in career fairs. In the event an ideal candidate is identified at a career fair, the administration wants to have the capability to offer a position on the spot contingent upon Board approval at the next Board meeting.

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Superintendent's Report (cont.)

I-94 Shared Use Path Project – The North Dakota Department of Transportation, in cooperation with the Federal Highway Administration, is proposing to extend a shared use path along I-94 at exit 59. Dr. Hocker reported this is an intersection located at the exit near Menards. He has witnessed pedestrians that are walking near there and must walk on the curb bank or on the street as there is no walkway. The administration and President Seaks have sent letters of support of the shared use path that will provide a safe, covered walkway across the interstate for pedestrians and bicyclists, some of which are Dickinson Middle School students.

Business Topics—Informational Topics

Principal Reports – Heart River Elementary Principal Susan Cook was joined at the Board table by five Heart River students. The students were all representatives of the Heart River Elementary 4th and 5th grade student council. The project the student council has been working on is choosing a school mascot. The students addressed the Board and explained this process. They have been working on the project since the beginning of December. There were about 40 mascot ideas submitted. Those ideas were narrowed down several times to six finalists. The students in the school voted on the finalists and the final mascot chosen was the otter. The student council will now work on selecting a photo for their new mascot.

Roosevelt Elementary Principal Henry Mack was joined at the Board table by two separate groups of 5th graders from Roosevelt. There were a total of 11 Roosevelt students. Each group provided a PowerPoint presentation. The first group of students addressed the Board and shared the process for students to apply and be selected to the student council at Roosevelt Elementary. The students then explained some of the topics they discuss at their student council meetings that are held once a month. The topics have been hall monitors, recycling, signage around the school, reading to kindergarteners, dropping off and picking up of students, and a project to raise funds for a family that lost their home and belongings in a fire. The popcorn fundraiser for the family who lost their home generated \$500 with an anonymous match for a total of \$1,000.

The second group of Roosevelt 5th graders addressed the Board and shared a project they are working on for a newspaper at their school. The students have done extensive research. They have looked at many newspapers to find a common pattern. Interviews and additional research was completed before a rough draft was created. The students distributed a copy to the Board members of their first edition of the Roosevelt newspaper. The goal of the students is to have a newspaper for the entire school.

President Seaks and Board members expressed their appreciation for the presentations from the students at both Heart River Elementary and Roosevelt Elementary. This agenda item was informational only. No action was requested.

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Dickinson High School Update – Dickinson High School Principal Kevin Hoherz distributed a brochure to the Board members with some highlighted topics regarding the high school project. Principal Hoherz also provided a PowerPoint presentation. Included in the PowerPoint, were renderings from Perkins and Will and JE Dunn of a potential new construction of a high school or partial new construction of the high school. Mr. Hoherz explained the different areas of the exterior and interior of the renderings. One of the renderings showed how the 1997 building and existing gymnasium would be salvaged with everything else being newly constructed.

Included in some of the renderings was the concept of a CTE building or CTE center. Principal Hoherz explained Governor Burgum is proposing a bill that would allow for a \$30 million matching grant for a CTE center and another \$30 million for a career academy. Dickinson Public Schools would use the opportunity of a new high school to incorporate the CTE center and utilize the grant funds if the District would be awarded the grant. Mr. Hoherz explained how the CTE center would benefit the students, provide adult education, have programs that are cooperative with Dickinson State, and benefits to the community. There will be a meeting this week Thursday to discuss the Dickinson High School project and review the costs of possible options available for a new construction and also costs for a partial new construction of the high school. Mr. Hoherz explained if the District wishes to have a bond referendum vote by the community in late spring, it would need to have a proposal for the school board to consider at its February Board meeting.

Superintendent Hocker added representatives from Dickinson Public Schools will be attending the Chamber of Commerce sponsored Southwest Night with the Legislators the end of January to promote grant funding for a CTE center at the high school. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – Business Manager Kent Anderson said the Budget Committee held a meeting on December 17. He noted the main topic the committee discussed was authorizing the District to transfer \$150,000 out of the contingency fund for additional architect fees for the high school project. The minutes from the meeting are an attachment on the school board website using the BoardDocs link. This agenda item was informational only. No action was requested.

Business Topics—Action Topics

Girls' Golf Cooperative Agreement – A copy of the cooperative agreement is an attachment on the school board website using the BoardDocs link. Administrative recommendation was to approve the agreement. Mrs. Schwartz moved to approve the extracurricular cooperative agreement with Hope Christian Academy for girls' golf for the 2019-2020 school year. Mrs. Orton seconded the motion. A voice vote was taken. The motion carried unanimously.

Boys' Hockey Cooperative Agreement – A copy of the cooperative agreement is an attachment on the school board website using the BoardDocs link. Administrative recommendation was to approve the agreement. Mr. Rodakowski moved to approve the

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Boys' Hockey Cooperative Agreement (cont.)

extracurricular cooperative agreement with South Heart School District for boys' hockey for the 2019-2020 school year. Mrs. Schwartz seconded the motion. A voice vote was taken. The motion carried unanimously.

2019-2020 DPS School Calendar – A copy of the school calendar is an attachment on the school board website using the BoardDocs link. Administrative recommendation was to approve the calendar. Mrs. Orton moved to approve the 2019-2020 school calendar with a starting date of August 22, 2019; the last day of school scheduled for May 20, 2020; and graduation scheduled for Sunday, May 24, 2020. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Incentive – Policy DKBC-Early Resignation Notification provides an incentive for unused sick leave to individuals intending to retire by submitting their resignation prior to March 1 for certified employees and prior to April 1 for classified employees. Several certified employees have submitted their notification. Administrative recommendation was to approve the incentives for those individuals.

Mr. Rodakowski moved to approve the early resignation incentive for John Abrahamson, language arts instructor at Dickinson High School; Marlene Biondo, district-wide art instructor; Carolyn Burns, music specialist at Jefferson Elementary; Michael Stevenson, choral/drama director at Dickinson High School; and Sonita Wegner, Spanish instructor at Dickinson High School; with an effective date of May 24, 2019. Mr. Rodakowski further moved to approve the early resignation incentive for James Steckler, science instructor at Dickinson High School, with an effective date of June 30, 2019. Mrs. Schwartz seconded the motion. President Seaks noted the District was losing several teachers with many years of experience. A voice vote was taken on the motion. The motion carried unanimously.

At 5:44 p.m., President Seaks declared a recess to troubleshoot technology. At 5:46 p.m., the meeting reconvened.

Addition of School Board Policy, First Reading – A copy of Board policy ACDC is available as an attachment on the school board website under the BoardDocs link. Administrative recommendation was to approve the new policy for first reading. Mrs. Schwartz moved to approve for first reading the addition of new Board policy ACDC-Operation of Unmanned Aircraft Systems (UAVs), as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Addition of School Board Policy, Second Reading and Final Adoption – A copy of Board policy ACBF is available as an attachment on the school board website under the BoardDocs link. Administrative recommendation was to approve the new policy for second reading and final adoption. Mr. Rodakowski moved to approve for second reading and final

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Addition of School Board Policy, Second Reading and Final Adoption (cont.)

adoption the addition of new Board policy ACBF-Medical Marijuana, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, First Reading - A copy of Board policies DEAG, KAAA, and KADA are available as attachments on the school board website under the BoardDocs link. Administrative recommendation was to approve the revisions to these documents for first reading. Mrs. Schwartz moved to approve for first reading the revisions to policy DEAG-Weapons Prohibition on School Property-Employees, policy KAAA-Visitors in Schools, and policy KADA-Weapons Prohibition on School Property-Public, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, Second Reading and Final Adoption - A copy of Board policies ACBC, ACE, ACEA, BBBA, DJA, and DDEA are available as attachments on the school board website under the BoardDocs link. Administrative recommendation was to approve the revisions to these policies for second reading and final adoption. Mr. Rodakowski moved to approve for second reading and final adoption the revisions to Policy ACBC-Use of Animals in District Schools and in Curriculum Programs, Policy ACE-Violent and Threatening Behavior, policy ACEA-Bullying Prevention Policy, policy BBBA-Officers of the Board, policy DJA-Substitute Teacher, and policy DDEA-Jury and Witness Duty, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment - At 5:50 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
February 4, 2019; 5:00 p.m.
Board Room, Central Administration Office

The Dickinson Public School Board held a Board workshop on February 4, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal/Activities Director Guy Fridley, The Dickinson Press Reporter Kayla Henson, JE Dunn Construction Senior Project Manager Brian Stark, JE Dunn Construction Project Coordinator Melissa Gjermundson, JE Dunn Operations Coordinator Marc Mellmer, Dickinson High School Construction Technology Instructor Scott Schmidt, Hulsing and Associates Project Manager and Architect Janet Prchal, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at 5:12 p.m.

Dickinson High School Expansion Project – Superintendent Hocker addressed the Board. He explained tonight's work session would be a great opportunity to have a discussion regarding four areas pertaining to the Dickinson High School expansion project.

Board/Contractor Relations – Dr. Hocker explained, in his experience, since the Board represents many constituents, they often receive many difference suggestions and requests on a project. He did not wish to have any Board member be placed in an awkward situation. If a request or recommendation is made to a Board member regarding the project, Dr. Hocker suggested a response could be the Board member is an individual and the request from the constituent may need to be a vote of the entire Board. Superintendent Hocker shared some examples of requests. President Seaks added this is an elaborate process and the District is working with a finite budget.

Project Review - JE Dunn Construction Senior Project Manager Brian Stark and JE Dunn Operations Coordinator Marc Mellmer were invited to provide a brief update to the Board regarding the project.

Mr. Stark stated the project started in the fall of 2017. It is currently at the schematic process. There are user groups and steering committees that have met many times. Currently, the JE Dunn team and steering committees are working on preparation of a potential referendum date and gathering information that is clear, concise, and consistent to be shared with the community.

The team and committees will prepare talking points for most commonly asked questions. There will be public forums scheduled. Each forum will have new information shared.

There was discussion regarding the limitations of Board members or District employees advocating for the bond referendum. Mr. Mellmer recommended seeking legal counsel. He felt the Board and District employees could openly support and promote a bond referendum. President Seaks offered to contact Ms. Amy De Kok, legal counsel for the North Dakota School Boards Association.

Dickinson High School Expansion Project Review (cont.)

Dr. Hocker explained the District's Budget Committee has met and made a recommendation to ask a referendum question that will fund the high school. There would be two questions. One question would be a request for a 5% increase of the current 5% limit of indebtedness. The second question would be requesting a bond not to exceed \$115 million for construction of a new high school and elementary school.

Superintendent Hocker shared some enrollment numbers. Currently there are about 362 kindergarten students in the District. Projections for kindergarten students is based on live births at the hospital from five years ago and taking 80% of those births. These numbers seem to be good estimates for projecting incoming kindergartners.

The most recent the number of live births are approximately 700 per year. Using the estimate of 80% of these births would be 560 kindergartners. That is 200 more kindergartners than the District has now. Superintendent Hocker said the District needs to have a plan in place and share that plan with the patrons.

Asking for \$115 million from the community through a bond referendum will not fully fund a high school and an elementary school. The District is hopeful there will be some funding available through other avenues in the next legislative cycle.

Dr. Hocker has been active with the state legislature. There have been many bills that have not made it out of the committee recommendation due to unknowns. Superintendent Hocker shared some of the bills that would benefit the District. There are nearly 980 bills being presented.

Board Member Rodakowski explained if the District can change its indebtedness from 5% to 10%, it would change the debt limit from \$22 million to approximately \$106 million. He noted it was extremely important that both parts of the ballot receive a "yes" vote. President Seaks added if one of the two receives a "no" vote, then the District could bring it back for another special election 90 days later. Mr. Anderson explained there needs to be a 50% pass vote on the debt increase.

Superintendent Hocker commended JE Dunn for the great work in making sure the proposed new high school building was appropriately sized and appropriately constructed. The project started out at \$130 million and is now refined down to \$108 million. There was discussion regarding the cost of a \$16 million swimming pool that will not be included and the difference in cost of an auditorium that would seat 1200 and how it would drastically change the layout of the building. The additional costs for a larger auditorium would be approximately \$2.4 million. The current proposal for the auditorium is seating for 800. With the proposed design, the current DHS gymnasiums and 100 pod would be utilized with a new roof and HVAC. This will provide much needed square footage and cost savings than building it new. The gymnasium addition will be separate from the new proposed high school with a skywalk attaching the two.

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Referendum Details – Mr. Rodakowski explained the first question to receive input from the voters would be doubling the bond capacity from 5% to 10%. President Seaks added having this question on a ballot followed up with the \$115 million general obligation bond for the high school and elementary school question is tying in the bond capacity increase with a project. That is why the two questions are together.

Business Manager Anderson referenced details that need to be addressed before next week Monday's Board meeting. There needs to be talking points, details regarding voting locations, hours for the voting, staffing for the polling site, etc. Those details will be part of the initial resolution the Board will review for consideration. Superintendent Hocker responded each polling location will need a minimum of three trained workers. He added there will need to be a polling site in Dunn County. If there are six or seven polling sites, there would need to be 21+ workers. He did not want someone from the community to say they could not vote because there was not a convenient location. The District will research how many polling machines are available. A suggestion was to have the polling sites open from 7:00 a.m.-7:00 p.m.

Open Forum Dates - Superintendent Hocker suggested approximately six open forums between now and the date for the referendum vote. President Seaks inquired how long it would take to have the talking points and detail plans available to present at a forum. Mr. Stark responded the open forums could be scheduled starting possibly the last week in February. He added the forums will have new information at each one. There is a communication group that will use different avenues to share information with the public. This would include pictures of the current facility and the projected facility. Additional information will be shared regarding the general maintenance needed, showing student enrollment growth and projections, and also testimonials from students and teachers.

Mr. Mellmer said the feedback from the first forum was to request the Board members be a part of the presentations. Vice President Schwartz said it would be good to be able to share information. In the past, Board members have not been able to share due to the interpretation of Century Code.

Board Member Wilkie inquired if there was a plan to address those individuals that do not have children in the District. Mr. Stark responded that the plan is to demonstrate how the high school is at the core of the city and collaboration with the hospital, community center, and Dickinson State University. Additionally, how it makes a better community and a recruiting tool. Due to a homestead act, Mr. Stark said the change in property taxes would not impact individuals on a fixed income and receive a set amount of dollars. JE Dunn will provide each of the Board members information when speaking to the elderly and how it will be good for the community and not financially impact the elderly.

Dates for the public forums will be coordinated around events scheduled at the high school and in the community. In addition to the open forums, there will be presentations with many various groups within the community.

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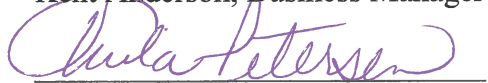
Adjournment – At 6:30 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

February 11, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a regular meeting on February 11, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, JE Dunn Construction Senior Project Manager Brian Stark, JE Dunn Construction Project Engineer Cole Conrad, JE Dunn Operations Coordinator Marc Mellmer, Hulsing and Associates Project Manager and Architect Janet Prchal, Dickinson High School Science Instructor Greg Jung, Berg Elementary Third Grade Instructor Heather Blum, Berg Elementary Third Grade Instructor Megan Hoffman, Berg Elementary Kindergarten Instructor Jamie Prellwitz, Berg Elementary Special Education Instructor Kayla Kimber, Berg Elementary Kindergarten Instructor Skyler Niebuhr, Dickinson High School Sophomore Ayden Waldron, Dickinson High School Sophomore Parker Case-Roy, RASP Director Karla Haugen, RASP Director Assistant Jessica Aparicio, Brady Martz CPA Shareholder Mindy Piatz, The Dickinson Press Reporter Kayla Henson, School Board Secretary Twila Petersen, Harlow's School Bus Transportation Manager Burton Lewton, Mr. Will Davidson, Mrs. Sasha Quijano-Edwards, Mr. Chad Edwards, Mr. Steve Rude, Mr. John Stevens, Mr. Robert Jameson, Mr. Eugene Brown, Ms. Loni Doppler, and Ms. Nellie Mahto.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to approve the agenda, including the consent agenda, as presented. Mrs. Orton seconded the motion. A voice vote was taken. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topics which did not require Board action.

Kindergarten Pre-Registration – Superintendent Hocker reported the Central Office had kindergarten pre-registration last week. There were 223 kindergartners that pre-registered for this fall. He anticipates this number will increase and be comparable to other years.

Dickinson Middle School – Dr. Hocker discussed the social media rumor that transpired at Dickinson Middle School. Superintendent Hocker explained authorities were alerted about ten days ago regarding some comments made by a student. Those comments were thoroughly

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Professional Learning Lab

Superintendent's Report (cont.)

investigated. From the investigation, it was found to be nothing more than inappropriate comments. It had nothing to do with a planned school shooting or any harm to students or staff.

Dr. Hocker commended Dickinson Middle School Principal Dr. Lewton and his staff for doing a great job working with staff and students to share with them how the social media frenzy transpired. Dr. Hocker explained safety is of the utmost priority in the District. He added the District wants to know concerns that patrons have. Knowing about these concerns can help preempt feeding a rumor. He added if there would be a significant issue, the District will follow its emergency procedures, which includes appropriate notification to parents and the community. He added he could not report to the public each and every time the police are called to a school due to student privacy rights. Superintendent Hocker explained the District has contacted law enforcement over 200 times since the first of the school year. The District has a great relationship with the police department and other resources.

Additionally, Dr. Hocker referenced a letter sent to parents about two weeks ago. The letter was sent at the request of the North Dakota Department of Health regarding a student's potential contact with a carrier of mumps. Dr. Hocker stated there have been no confirmed cases of mumps at any of the District schools. This informational letter fueled a small social media frenzy where the facts were elaborated.

Board President Seaks suggested if a patron has a question or concern with a student safety issue after school hours, to consider contacting the Dickinson Police Department. He added his appreciation for the partnership with the law enforcement.

Business Topics—Informational Topics

Audit Report – Ms. Mindy Piatz, Brady Martz, PC addressed the Board. She explained she was the shareholder in charge of the District's audit. Ms. Piatz provided a PowerPoint presentation that highlighted the audit and finances of the District's fiscal year ending June 30, 2018. An unmodified opinion was issued by Brady Martz, PC. There were no concerns noted on the opinion. This agenda item was informational only. No action was requested at this time.

Principal Reports – Several Berg Elementary teachers provided a presentation to the Board on coding, the language of technology. The team of teachers recently submitted a grant to the DPS Foundation and were awarded a grant for purchasing 24 robots. The teachers that presented from Berg Elementary were Mrs. Blum, Ms. Hoffman, Mrs. Prellwitz, Ms. Kimber, and Ms. Niebuhr. The teachers shared a PowerPoint presentation, a video presentation, and robotic demonstrations. The presentations shared how the robots may be utilized to enhance education in a large area of learning, from reading, math, science, music, to professional development.

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Professional Learning Lab

Principal Reports (cont.)

Berg Elementary Principal Tracy Lecoe addressed the Board. She thanked the Board for the opportunity for several school principals to attend a conference for building administrators last week. She congratulated Prairie Rose Elementary Principal Nicole Weiler who was selected as a recipient of the North Dakota Association of Elementary School Principals (NDAESP) Bell Ringer Award at the recent conference.

Last week, Berg Elementary began a recycling program at the school. A parent survey was provided to parents at the recent parent/teacher conferences. Mrs. Lecoe listed some items from the building remodel that need completion or repair.

Dickinson High School (DHS) Principal Kevin Hoherz addressed the Board. He introduced DHS Sophomores Ayden Waldron and Parker Case-Roy. These two students are in Mr. Greg Jung's high school biology class and are working on project-based learning. Miss Waldron and Mr. Case-Roy addressed the Board. They shared the recycling program they are working on and also a printing club at the high school. This semester they will be doing a project on evolution and genetics. In the 4th quarter, they will offer an escape room at the Hagen building as part of a DNA and RNA segment.

Mr. Hoherz recognized the following individuals: Mr. Hepperle as a finalist for the North Dakota Assistant Principal of the Year, DHS Junior Madison Barndt for taking first place in the state American Legion Oratory Contest, and Ms. Pat Kilwein as the runner up in the North Dakota United ESP Award.

Principal Hoherz explained the committee for the school expansion project had its first meeting on February 6. The committee chose a logo for the new school project, Vote Yes Twice for Our Future. At its first meeting a president was identified for the committee and dates were selected for open forum. The open forum dates are scheduled for February 26, March 13, March 28, April 10, April 25, and April 30. Perkins and Will have scheduled workshops on February 25-27th.

President Seaks thanked the principals, teachers, and students for the information shared. This agenda item was informational only. No action was requested.

Regional After School Program (RASP) Report – RASP Director Karla Haugen and Director Assistant Jessica Aparicio addressed the Board. They shared information regarding the after school program.

RASP currently serves 380 students after school. Most RASP employees are high school students and college students. They listed the flat rates charged based on the number of students in the family. New curriculum has been implemented. The grant that partially funds the program is up for renewal and due April 5. The summer RASP program serves approximately 238 students. Summer RASP will run from June 5-August 10 and will be held in the Hagen building.

President Seaks thanked them for the information shared. This agenda item was informational only. No action was requested.

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Self-funded Health Insurance Committee Update – Available on the school board website under the BoardDocs link and also under the District-wide Meeting Minutes link are posted the minutes from the February 4 Self-funded Health Insurance Committee Meeting. Superintendent Hocker said the committee is waiting for some feedback from Hayes Corporation regarding numbers for potentially adding a high deductible plan and whether or not dental and vision insurance is something the District employees would like provided. This agenda item was informational only. No action was requested.

Activity Director's Advisory Committee Update – District Activities Director Guy Fridley addressed the Board. He reported at last week's Activity Director's Advisory Committee Meeting three proposals were introduced for consideration. One proposal was for a Dickinson Middle School yearbook. Another was for a Coding Club at the Dickinson Middle School and the third was regarding the salary schedule for two soccer coaches. As of now, information is being gathered before making any further recommendations. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – Business Manager Kent Anderson addressed the Board and reported the Budget Committee held a meeting on February 1. Available on the school board website under the BoardDocs link and also under the District-wide Meeting Minutes link are posted the minutes from the February 1 Budget Committee Meeting. Mr. Anderson stated there was one item on the Budget Committee agenda for discussion and that was the Dickinson High School project. This agenda item was informational only. No action was requested.

Superintendent's Evaluation – Board President Seaks reminded Board members to complete the evaluation form online before March 1 so that he may share the information with Superintendent Hocker before the March Board meeting. This agenda item was informational only. No action was requested.

Business Topics—Action Topics

Audit Report – Posted on the school board website under the BoardDocs link is the audit report of the District's financials from Brady Martz, PC. Action was requested. Mrs. Schwartz moved to approve the annual audit report for the year ending June 30, 2018, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Resolution Submitting Question of Increasing Limit of Indebtedness to Electors – Available on the school board website under the BoardDocs link is posted the Resolution Submitting Question of Increasing Limit of Indebtedness to Electors. Action was requested. Mrs. Orton moved to approve the Resolution Submitting Question of Increasing Limit of Indebtedness to Electors, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

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Professional Learning Lab

Initial Resolution for General Obligation School Building Bonds – Available on the school board website under the BoardDocs link is posted the Initial Resolution for General Obligation School Building Bonds. Action was requested. Mrs. Schwartz moved to approve the Initial Resolution for General Obligation School Building Bonds, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Resolution Calling a Special Election to Vote – Available on the school board website under the BoardDocs link is posted the Resolution Calling a Special Election to Vote. Also posted is a Sample Ballot. Action was requested. Mr. Wilkie moved to adopt the Resolution Calling a Special Election to Vote on the Questions of Approving an Initial Resolution for General Obligation School Building Bonds and Increasing the Limit of Indebtedness, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Memorandum of Understanding in Boys' and Girls' Soccer – Available on the school board website under the BoardDocs link is posted the Memorandum of Understanding with the Dickinson Public Schools and Dickinson Soccer Club for boys and girls for the 2019-2020 school year. Action was requested. Mrs. Schwartz moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Soccer Club for boys' and girls' soccer for the 2019-2020 school year, as presented. Mrs. Orton seconded the motion. Discussion: Activities Director Guy Fridley was invited to address the Board. President Seaks inquired if other high schools have soccer programs. Mr. Fridley responded Dickinson Public is the only class A school in the western part of the state that does not provide soccer. Mr. Fridley added he felt the timing was right to offer soccer for the student athletes in grades 7-12. The numbers are strong. The Hagen field will be utilized for the soccer team. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Applications – Mrs. Schwartz moved to approve the open enrollment applications for two children of William Such from South Heart Public to Dickinson Public, as per the open enrollment policy. Mr. Wilkie seconded the motion. A voice vote was taken. The motion carried unanimously.

Early Resignation Incentives – Mrs. Schwartz moved to approve the early resignation incentive for Roberta Duttonhefer, paraprofessional at Jefferson Elementary, with an effective date of May 22, 2019. She further moved to approve the early resignation incentive for Brent Danks, English language arts and social studies instructor at Dickinson Middle School; Merrill Fahlstrom, speech language pathologist at Heart River Elementary; William (Butch) Hrouda, gifted and talented instructor at Berg Elementary and Dickinson Middle School; Catherine King, speech language pathologist at Heart River Elementary; Amanda Miller, grade 5 instructor at Prairie Rose Elementary; Ian (Keith) Traquair, band director at Dickinson High School; and Tod Winter, art instructor at Dickinson High School, all instructors with an effective date of May 24, 2019. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
February 11, 2019; 5:00 p.m.
Professional Learning Lab

Addition of School Board Policy, Second Reading and Final Adoption - The North Dakota School Boards Association (NDSBA) recommends a new Board policy be added by the District. Policy ACDC-Operation of Unmanned Aircraft Systems (UAVs) is posted on the school board website under the BoardDocs link. Action was requested. Mr. Wilkie moved to approve for second reading and final adoption the addition of new Board policy ACDC-Operation of Unmanned Aircraft Systems (UAVs), as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, Second Reading and Final Adoption - The NDSBA recommends revisions to several Board policies. The following revised policies are posted on the school board website under the BoardDocs link: Policy DEAG-Weapons Prohibition on School Property-Employees, Policy KAAA-Visitors in the Schools, and Policy KADA-Weapons Prohibition on School Property-Public. The revisions recommended by the NDSBA are noted in red text. Action was requested. Mr. Rodakowski moved to approve for second reading and final adoption the revisions to policy DEAG-Weapons Prohibition on School Property-Employees, policy KAAA-Visitors in the Schools, and policy KADA-Weapons Prohibition on School Property-Public, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment - At 6:02 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

March 11, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a regular meeting on March 11, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, JE Dunn Construction Senior Project Manager Brian Stark, Harlow's Bus Service Transportation Manager Burton Lewton, Prairie Rose Elementary Kindergartner Journey Bradley, Mrs. Tina Bradley, Prairie Rose Elementary Third Grader Erin Martin, Mrs. Casey Martin, Prairie Rose Elementary Kindergarten Instructor Emily Malafa, Prairie Rose Elementary Teacher of the Hearing Impaired Tiffany Ahmann, Prairie Rose Elementary Fourth Grade Instructor Rebecca Natwick, Dickinson Middle School Eighth Grader Darin Aguirre, Dickinson Middle School Eighth Grader Brendan Claudio, Dickinson Middle School Sixth Grader Kenna Nauman, Mrs. Lisa Nauman, Prairie Rose Elementary Kindergartner Bryce Fischer, Mrs. Melinda Fischer, Ms. Nellie Mahto, Mr. John Stevens, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – As per Board Policy, Ms. Nellie Mahto and Mr. John Stevens requested permission to discuss the Bullying Prevention Policy. They addressed the Board. Mr. Stevens presented some facts on bullying in schools. He recommended that students who are bullying other students be treated the same as those students who have violated the smoking, alcohol, and illicit drugs policies. He added that students that have violated the District's Bullying Prevention policy should be removed from extracurricular activities. He felt the District's policy was inadequate. Board President Seaks thanked Mr. Stevens and Ms. Mahto for the information they shared.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to approve the agenda, including the consent agenda, as presented. Mrs. Orton seconded the motion. President Seaks referenced the numerous recognitions of students, teachers, staff, and coaches listed on the consent agenda. He said there are many amazing things happening in the District and invited individuals to take an opportunity to review the list and take pride in the accomplishments within the District. A voice vote was taken. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

March 11, 2019; 5:00 p.m.

Central Administration Offices Board Room

Superintendent's Report – Superintendent Hocker referenced a letter posted on the school board website from State Superintendent Kirsten Baesler. The letter from Superintendent Baesler announced Dickinson High School as being in the top ten percent of all North Dakota public high schools in graduating students who are: Essential Skills Ready, Post Secondary, and Workforce Ready. This is based on a Choice Ready report for the 2017-2018 school year.

Business Topics—Informational Topics

Principal Reports – Prairie Rose Elementary Principal Nicole Weiler addressed the Board. Three students, Miss Journey Bradley, Mr. Bryce Fischer, and Miss Erin Martin along with several Prairie Rose teachers, joined Principal Weiler. Miss Bradley shared information regarding the clubs at the school. Students may participate in clubs during recess time on Friday mornings. Mr. Fischer explained a book he has written to help students learn sign language. Miss Martin shared information regarding the 7 Habits in the Leader in Me program at the school. A video was shared of students at Prairie Rose Elementary with an invitation to a Community Leadership Day on Friday, April 5.

Dickinson Middle School Assistant Principal Shawn Leiss addressed the Board. He was joined by Dickinson Middle School Students Miss Kenna Nauman and Mr. Darin Aguirre. Miss Nauman explained the numerous clubs and organizations students may join. Mr. Aguirre described the sports and extracurricular activities outside of the classroom that students may participate. Both students shared how these have encouraged teamwork, bonding, and have been positive experiences.

Assistant Principal Leiss described how research has shown that participation in extracurricular and co-curricular activities reflect higher student GPAs. They also build real life skills, set goals, provide a sense of community, and are a positive impact on the students. Mr. Leiss listed the many extracurricular activities available to the students at the middle school.

Board members thanked the students, teachers, and administrators for the information presented. This agenda item was informational only. No action was requested.

Dickinson High School Project Update – Dickinson High School Principal Kevin Hoherz addressed the Board. A schematic design of the proposed new high school is available and posted on the District websites. There are public engagement forums scheduled for March 13, March 28, April 10, April 25, and April 30. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – Available on the school board website utilizing the BoardDocs link are the minutes from the March 7 Budget Committee Meeting. President Seaks explained the District does not need to address doubling the bonding capacity as the community had already voted and approved this topic in the 1940s.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

March 11, 2019; 5:00 p.m.

Central Administration Offices Board Room

Budget Input and Development Committee Update (cont.)

The Budget Committee approved several staff positions in the District. Mr. Rodakowski added there will be a change in the accounting system based on information from the recent audit. Superintendent Hocker recommended the Board take action on the minutes as this would essentially approve all the positions noted in the Budget Committee Meeting minutes. Mr. Seaks moved to approve the minutes from the March 7 Budget Input and Development Committee Meeting. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Bond Debt Limit Resolution – Available on the school board website utilizing the BoardDocs link is a Resolution Regarding Debt Limit, a Notice of Election, and an Official Ballot. Administrative recommendation was to approve the documents, as presented. Mrs. Schwartz moved to approve the presented Resolution Regarding Debt Limit, Notice of Election, and Official Ballot. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Applications - Mrs. Schwartz moved to approve the open enrollment requests for a child of Hannah Ingman from South Heart Public Schools to Dickinson Public Schools, a child of Melinda Bray from New England Public Schools to Dickinson Public Schools, a child of Jordan Kukla from New England Public Schools to Dickinson Public Schools, a child of William Such from South Heart Public to Dickinson Public, a child of Andrea Kinsey from Richardton-Taylor Public to Dickinson Public, and a child of Dustin Kuhn from New England Public to Dickinson Public, as per Board policy FAAA-Open Enrollment. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Schedule Special School Board Meeting - Administrative recommendation was for the Board to schedule a Special School Board Meeting to consider the Dickinson Education Association Petition for Recognition. Superintendent Hocker addressed the Board and explained the Special School Board Meeting will also include information regarding a District transportation plan for the Board to consider at its April meeting. Mrs. Schwartz moved to schedule a Special School Board Meeting on Tuesday, March 26 at 5:00 p.m. in the Board room of the Central Administration Offices. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Evaluation – President Seaks explained all Board members completed the online Rocky Mountain evaluation for Superintendent Hocker. Action was requested. Mr. Wilkie moved that upon review of the individual evaluations, all board members have rated the superintendent as satisfactory for all six performance areas: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Mrs. Schwartz seconded the motion. President Seaks commented the evaluations were all positive and that Board members are pleased working with Dr. Hocker. A roll call vote was

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
March 11, 2019; 5:00 p.m.
Central Administration Offices Board Room


Superintendent's Evaluation (cont.)

taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

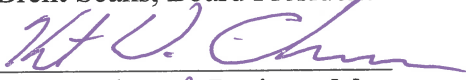
Early Resignation Incentive - Mrs. Schwartz moved to approve the early resignation incentive for Patricia Kilwein, learning disabilities paraprofessional at Dickinson High School with an effective date of May 22, 2019. She further moved to approve the early resignation incentive for Leslie Dykema, band and choir instructor at Dickinson Middle School; Linda Greenwood, learning disabilities instructor at Dickinson Middle School; Andrea Hort-Dvorak, grade four instructor at Heart River Elementary; Kathleen Jepson, grade two instructor at Berg Elementary; Tylyn Lebeau, grade two instructor at Heart River Elementary; Patricia Levorsen, grade six English language arts and social studies instructor at Dickinson Middle School; Emily Montgomery, preschool instructor at the Early Childhood Center; Yvette Schubert, music specialist at Lincoln Elementary; and Todd Selle, technology education instructor at Dickinson Middle School; with an effective date of May 24, 2019. Mrs. Schwartz also moved to approve the early resignation incentive for Dorothy Martinson, Director of Student Services, Central Administration Offices, with an effective date of June 30, 2019. Mrs. Orton seconded the motions. A voice vote was taken on the motions. The motions carried unanimously.

Personnel – Psychologist Intern - At the February 1, 2018, Budget Committee meeting, the committee recommended for hire a school psychologist intern position that did result in a filled position for the 2018-2019 school year. Administration recommends a motion to clarify the intent for the intern position was to transition into a permanent school psychologist position. Mr. Wilkie moved to clarify that the school psychologist intern position previously recommended by the Budget Committee which met on February 1, 2018, was intended to transition to an ongoing school psychologist position. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.


Adjournment - At 5:48 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

March 26, 2019; 5:00 p.m.

Central Administration Offices

The Dickinson Public School Board held a special meeting on March 26, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Business Manager Kent Anderson, Berg Elementary Principal Tracy Lecoe, Harlow's Bus Transportation Manager Burton Lewton, Harlow's Bus Transportation Router/Dispatcher Amanda Wright, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Consider Petition for Recognition from the Dickinson Education Association (DEA)

The DEA has submitted two petitions which are posted on the website under the BoardDocs link. The petitions that are posted are the Recognition of an Appropriate Negotiating Unit and the Recognition of a Representative Organization. The administrative recommendation was to recognize the DEA as an appropriate negotiating unit and recognize them as the representative organization for contract negotiations. Action was requested. Mrs. Schwartz moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all licensed personnel employed, or to be employed, by the Board in positions requiring a license issued pursuant to Chapter 15.1-13 of the North Dakota Century Code, except administrators and substitute teachers, as an appropriate negotiating unit for the purpose of negotiations. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously. Mrs. Schwartz moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize the Dickinson Education Association as the exclusive representative of the appropriate negotiating unit for the purpose of the negotiations. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Construction Loan Application for Consideration - The North Dakota Department of Public Instruction, in conjunction with the Bank of North Dakota, administers a School Construction Loan Program which provides low-interest financing for use in school construction. Applications are accepted until April 1 of each year and can be submitted prior to the related bond referendum election taking place. The new high school project is eligible for up to \$10,000,000 of financing through this program. Available on the website under the BoardDocs link is a copy of the loan application. Mrs. Schwartz moved to authorize the administration to submit the School Construction Loan Application as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Bus Bids for Consideration - The Budget Committee met on March 7, 2019, and one of the agenda items at that meeting was to consider bus bids received on March 6, 2019. The Budget Committee recommended that the Board accept the bid from Harlow's to purchase three 71-passenger gasoline buses for a total of \$282,075. Action was requested.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

March 26, 2019; 5:00 p.m.

Central Administration Offices Board Room

Bus Bids for Consideration (cont.)

Mrs. Schwartz moved to approve the recommendation of the Budget Committee and accept the bus bid from Harlow's for the purchase of three 71-passenger gasoline buses for a total of \$282,075. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Orton, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Resident Teacher Stipend – Dickinson Public Schools would generally offer 1-2 resident teacher program placements each year. At the University of North Dakota (UND), resident teachers earn a master's degree in special education through online coursework and on-the-job experience in a school district/special education unit. Dickinson Public Schools' candidates for the UND resident teacher program commit to work for the school district for two (2) years following graduation or repay the \$9,000 stipend. If a teacher qualifies for the program for two years, they would commit to work for the district for four (4) years.

Mrs. Schwartz moved to approve the recommendation to provide a \$9,000 annual stipend for the resident teacher program. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Busing Proposal – Superintendent Hocker addressed the Board. He distributed a couple of handouts with proposed changes to the student busing program.

Dr. Hocker explained the intent of the busing proposal was an opportunity to have more students on the bus and reduce the restricted zone. Also included in the proposal was an opportunity for parents who have their child on the bus one way to pay for only one way. Buses would be adjusted for the neighborhood school concept. One bus would be assigned to each elementary school and the students riding that bus would be attending the same school. There would be six buses specifically assigned to the six elementary schools, eight buses assigned to Dickinson Middle School, and four buses assigned to Dickinson High School. An additional eight buses would be fulfilling the rural busing routes. That would be a total of 28 buses. Some routes will serve more and therefore two buses would be dedicated to special education.

Superintendent Hocker noted that Mrs. Wright from Harlow's Busing spent a great deal of time creating summary trip schedules for the buses trying to cut down the amount of time the students ride the bus. Currently, there are some elementary students waiting half an hour or more to get on a bus. This should be reduced since one bus will be assigned to each elementary school. It is possible there will be an elementary bus in an area and a middle school bus in an area at the same time. Dr. Hocker added it is a solid plan without a great deal of overlapping.

In the winter months, there are approximately 1,100 students that ride the buses. Dr. Hocker felt that number could double or triple if the District would no longer charge for busing. It would be hard to estimate the number of students. If there were no fees for riding the bus,

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

March 26, 2019; 5:00 p.m.

Central Administration Offices Board Room

Busing Proposal (cont.)

the District would need to purchase enough buses to fulfill the requests. He added it is very difficult to find drivers for the buses. Adding buses would also require finding bus drivers.

The current fees for busing are less than a dollar a day. The patrons Dr. Hocker has visited with felt if they could have their children ride the bus a shorter amount of time and not have to get up so early, it was worth the small price to pay for busing.

Dr. Hocker explained some options in the proposal that would be available for families that qualify for free lunches or reduced lunches. The funding to supplement the busing for those on free or reduced meals could be through Project HERO, the Dickinson Public Schools Foundation, or some other organizations.

President Seaks inquired what the estimated number of increase in riders might be with the change in the restricted zone. Dr. Hocker responded that Mrs. Wright had prepared a spreadsheet and on her spreadsheet she showed an increase of maybe 50 students. The restricted zone would be a parameter of about half a mile around the elementary schools. Not included in her spreadsheet were 143 high school students that are currently in the restricted zone. The proposal would open up those Dickinson High School students east of third avenue west currently in the restricted zone. It is possible some of those high school students could chose to ride the bus. President Seaks inquired how many students are on the free meal plan or reduced meal plan. Superintendent Hocker responded about 28-30% of the students are on the free or reduced plan for meals.

Dr. Hocker commended the representatives from Harlow's Bus Service for the work they did in gathering the information. They did a very thorough job. He added that Harlow's supports the new proposal.

There was additional discussion regarding the change in revenue from busing, the additional work for billing purposes, possible increase in fees, paraprofessionals riding the buses, possible reduction in time for paraprofessionals on the playground after school, and possible reduction in behavior issues with the reduced amount of time students are riding the bus.

Mr. Rodakowski inquired if a child lived in an attendance area but requested and was approved for a different elementary school, would there be busing allowed for that student. Dr. Hocker responded there would not be busing offered to students not attending their assigned school.


Superintendent Hocker would like the Board to consider the busing proposal. He will bring it to the Board at its April 8 meeting for consideration. Board members shared their appreciation to the administration and Harlow's representatives for the work put into the proposal. This agenda item was informational and discussion only. No action was requested.

Dickinson Public Schools
Approved Special School Board Meeting Minutes (cont.)
March 26, 2019; 5:00 p.m.
Central Administration Offices Board Room

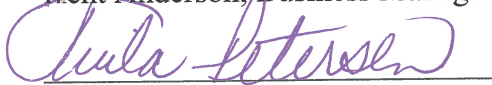
Adjournment - At 5:35 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

April 8, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a regular meeting on April 8, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Board Member Michelle Orton, Board Member Jason Rodakowski, Board Member David Wilkie, and Vice President Kim Schwartz via conference call. Others present were: Superintendent Shon Hocker, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Assistant Principal Jay Hepperle, Southwest Community High School Principal Kristy Goodall, Prairie Rose Elementary Assistant Principal Richard Smith, Jefferson Elementary Principal Sara Streeter, Roosevelt Elementary Principal Henry Mack, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, Lincoln Elementary School Counselor Amber Fridley, JE Dunn Construction Senior Project Manager Brian Stark, Dickinson Public Schools Foundation President Jim Peters, Dickinson Public Schools Foundation Development Director Karen Heidt, City Planning and Zoning Director Walter Hadley, Renaissance Zone Coordinator Steve Josephson, Harlow's Bus Service Transportation Manager Burton Lewton, Harlow's Bus Service Router/Dispatcher Amanda Wright, School Board Secretary Twila Petersen, Mrs. Miriam Oketch, Jefferson Elementary Third Grader James Oketch, Mrs. Jany Nelson, Jefferson Elementary Fifth Grader Jenna Nelson, Lincoln Elementary Fifth Grader Blake Weller, Miss Olivia Weller, Mrs. Stacy Weller, Lincoln Elementary Fifth Grader George Locket, Lincoln Elementary Fifth Grader Grace Pengelley, Mrs. Hildee Fike, Mr. Darren Fike, Jefferson Elementary Third Grader Ira Fike, Jefferson Elementary Fourth Grader Jimena Moreno, Jefferson Elementary Third Grader Emmy Hoff, Mrs. Sarah Hoff, Jefferson Elementary Fourth Grader Olivia Easum, Mrs. Kimberly Easum, Mrs. Sarah Ricks, Jefferson Elementary Fifth Grader Elijah Ricks, Jefferson Elementary Fifth Grader Adam Healy, and Mrs. Jill Healy.

Call to Order - Board President Seaks called the meeting to order at 5:03 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Orton moved to add to the agenda under Business Action Topics as item “D” Schedule Special School Board Meeting. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously. Mrs. Orton moved to approve the revised agenda, including the consent agenda. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Business Topics—Informational Topics

Dickinson Public Schools (DPS) Foundation Update - DPS Foundation Director of Development Karen Heidt and Foundation President Jim Peters addressed the Board. Mrs. Heidt shared the Foundation's mission and stated the Foundation was formed in 1989. She explained the areas the Foundation has supported Dickinson Public Schools. This school year, the Foundation awarded \$26,550 towards grants submitted by District teachers.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

April 8, 2019; 5:00 p.m.

Professional Learning Lab

Dickinson Public Schools Foundation Update (cont.)

Mrs. Heidt highlighted a project the Foundation supported for a music teacher, Laurae Dykema. Mrs. Dykema submitted a grant application for marimbas and African drums plus professional development. The Foundation awarded the grant which involved every student in Mrs. Dykema's music classes. The project evolved and now there are a group of students that travel to area elementary schools and perform and also have been invited to a national music performance. At Dickinson Middle School, students have taken an interest in guitar and drumming which has expanded to 30-40 students playing the guitar.

Mrs. Heidt listed some upcoming events the Foundation supports. Board President thanked Mrs. Heidt and Mr. Peters for the work they have done to support the Dickinson Public School District. This agenda item was informational only. No action was requested.

Request for Renaissance Zone Five Year Extension – City Planning and Zoning Director Walter Hadley and Renaissance Zone Coordinator Steve Josephson addressed the Board. Posted on the website under the BoardDocs link are a Renaissance Zone Five Year Extension, a Dickinson Press article, and information from the downtown Dickinson development. Mr. Josephson explained Dickinson Public Schools is a taxing District. The Renaissance Zone established several years ago will expire in June. The committee is requesting a five year extension and a letter of support from the school board. Mr. Josephson explained the justification for expanding the renaissance zone which provides five years of property tax relief to qualified investors. This agenda item was informational only. No action was requested at this time.

Board Member Schwartz joined the meeting via conference call.

Principal Reports – Jefferson Elementary Principal Sara Streeter addressed the Board. She was joined by eight Jefferson Elementary student council representatives. The students each took turns providing the process for applying for student council, the projects the student council has accomplished, and some of the duties of the student council. The group then performed a short skit that represented how a student could take ownership for their choices and actions.

Lincoln Elementary Principal Tammy Peterson addressed the Board. She was joined by three Lincoln student council representatives. A slideshow was presented regarding an upcoming fundraiser at Lincoln Elementary, the Third Annual Fun Run. The funds may be used for playground equipment or lunch room dining area. Students shared volunteer opportunities at the memory care center and a recycling program at the school that is done during recess time.

Board members thanked the students and administrators from the schools for sharing information at the meeting. This agenda item was informational only. No action was requested.

Dickinson High School Project Update – Superintendent Hocker addressed the Board. He explained there have been several public forums where information has been shared with the public regarding the proposed new high school and the May 7 bond referendum.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

April 8, 2019; 5:00 p.m.

Professional Learning Lab

Dickinson High School Project Update (cont.)

Additionally, administrators have been meeting with groups and sharing information regarding the bond referendum. Dickinson High School Assistant Principal Jay Hepperle and JE Dunn Construction Senior Project Manager Brian Stark addressed the Board and explained the architects are in the area and meetings are being held with teachers.

Board members thanked the administrators and Mr. Stark for the updated information. This agenda item was informational only. No action was requested.

National School Boards Association Convention Highlights - Board President Brent Seaks, Board Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, Superintendent Shon Hocker, and Business Manager Kent Anderson recently attended the National School Boards Association convention in Philadelphia. Each attendee shared some highlights they took away from the conference. Seminar and workshop topics that were beneficial were school safety, mental health, crisis communication, community relations and branding, building family engagement, happiness advantage, new board member boot camp, passing a bond, board governance, outdoor learning centers, sources of student trauma and being proactive, and becoming a better board member.

Board members shared their appreciation for the opportunity to attend the conference. This agenda item was informational only. No action was requested.

Business Topics – Action Items

Memorandum of Understanding in Boys' and Girls' Swimming - The Dickinson Dolphins Swim Team requested an agreement with the Dickinson Public Schools for boys' and girls' swimming. The agreement is the same as it has been for the last five years. Mr. Wilkie moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Dolphin Swim Team for boys' and girls' swimming for the 2019-2020 school year, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Student Transportation Proposal for Consideration – At the March 26 Special School Board Meeting, Superintendent Hocker proposed some changes to the current busing of students. Some changes include neighborhood school attendance zone bus assignments with 1/2 mile walk zone around each school campus. Other changes proposed were assigning buses to specific schools. There will be six buses assigned to the elementary schools, eight buses will be assigned to the Dickinson Middle School, four buses will be assigned to the high school, and eight buses will be assigned to the rural route. Additionally, the high school restriction zone will be reduced. There will no longer be student bus transfers. Students qualifying for the free lunch or the reduced lunch program may also qualify for free or reduced bus fees. The proposed bus plan will create shorter transit times for all students while promoting a reduction in behavior issues.

Mrs. Orton moved to approve the student transportation proposal, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

April 8, 2019; 5:00 p.m.

Professional Learning Lab

Early Resignation Incentive – Mr. Wilkie moved to approve the early resignation incentive for Amy Jahner, administrative assistant at Dickinson Middle School with an effective date of July 1, 2019. He further moved to approve the early resignation incentive for Diana Noble, custodian at Dickinson High School with an effective date of May 22, 2019. Mrs. Orton seconded the motion. A voice vote was taken on the motions. The motions carried unanimously.

Schedule Special School Board Meeting – Today Superintendent Hocker received a petition for recognition from the Dickinson Administrative Council. The Board will need to take action on the petition within time constraints listed in the North Dakota Century Code. This will require a special school board meeting. After brief discussion, Mr. Rodakowski moved to schedule a special school board meeting on Thursday, April 25 at 6:00 p.m. at Dickinson High School. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Teacher Negotiations, Executive Session Anticipated - Teacher Negotiations may be discussed in executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code (NDCC) § 44-04-19.1(9).

As per NDCC § 44-04-19.1(9), Mr. Wilkie moved to close the meeting and go into executive session for the purpose of teacher negotiations. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to negotiators.

Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting. President Seaks requested the following be in attendance: the School Board Members Mrs. Kim Schwartz via conference call, Mrs. Michelle Orton, Mr. David Wilkie, Mr. Jason Rodakowski, and President Brent Seaks. He also requested Superintendent Shon Hocker, Business Manager Kent Anderson, and Recording Secretary Twila Petersen be in attendance.

The meeting convened in executive session and the members of the public were asked to leave the room. President Seaks anticipated adjourning the executive session and reconvening in an open portion of the meeting at approximately 6:15 p.m. The executive session began at 5:51 p.m. and was attended by Mrs. Schwartz via conference call, Mrs. Orton, Mr. Rodakowski, Mr. Wilkie, Chair Seaks, Superintendent Hocker, Business Manager Anderson, and Recorder Petersen.

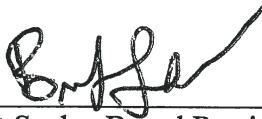
Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
April 8, 2019; 5:00 p.m.
Professional Learning Lab

Teacher Negotiations (cont.)

At 6:13 p.m., President Seaks declared the executive session adjourned. The public was invited to return to the meeting room and the meeting was back in open session. President Seaks stated the discussion of the executive session was teacher negotiations and that no other topics were discussed.

Other - President Seaks referenced the announcements posted on BoardDocs and the dates for the upcoming graduations.

Adjournment - At 6:14 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

April 25, 2019; 6:00 p.m.

Dickinson High School, 300 Pod Office

The Dickinson Public School Board held a special meeting on April 25, 2019, at Dickinson High School. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Mr. Lyle Smith, Mrs. Shary Smith, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 6:00 p.m.

Public Participation – There were no requests for public participation.

Consider Petition for Recognition from the Dickinson Administrative Council - The Dickinson Administrative Council had submitted two petitions which are posted on the website under the BoardDocs link. The petitions that are posted are the Recognition of an Appropriate Negotiating Unit and the Recognition of a Representative Organization. The administrative recommendation was to recognize the Dickinson Administrative Council as an appropriate negotiating unit and recognize them as the representative organization for contract negotiations. Action was requested. Mrs. Schwartz moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson Public School District as an appropriate negotiating unit for the purpose of negotiations. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Mr. Wilkie moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognize the Dickinson Administrative Council as the exclusive representative of the appropriate negotiating unit for the purpose of negotiations. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.


Adjournment - At 6:02 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

May 13, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a regular meeting on May 13, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Board Member Michelle Orton, Board Member Jason Rodakowski, Board Member David Wilkie, and Vice President Kim Schwartz via conference call. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Southwest Community High School Principal Kristy Goodall, Roosevelt Elementary Principal Henry Mack, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, JE Dunn Construction Vice President Marc Mellmer, JE Dunn Construction Senior Project Coordinator Melissa Gjermundson, Mr. Wilson McLaughlin, Miss Isabella McLaughlin, Mrs. Sheila Schilling, Mrs. Syeda Huma Ibrahim, Miss Syeda Khathija Ateeq, Mrs. Julie Townsend, Mr. Hunter Townsend, Mrs. Tracy Lauf, Mrs. Lindsay Kuplauk, DPS Community Relations Coordinator Sarah Trustem, Heart River Elementary Counselor Toril Sanford, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to accept the agenda and the consent agenda, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. Available on the website is a letter from the North Dakota Department of Public Instruction regarding the monitoring of the District's Individuals with Disabilities Education Act (IDEA). The letter verifies the District has met the requirements for the 2017-2018 school year.

Business Topics—Informational Topics

Principal Reports - Roosevelt Elementary Principal Henry Mack was joined by four students from the elementary school and they addressed the Board. The students presented several PowerPoint presentations. The presentations included a Vocabulary Wax Museum, a Reading Café, and Genius Hour. The students explained the process for each of the programs.

The wax museum required students to select a vocabulary word, make a costume, make a poster, and provide specifics regarding the vocabulary word. The students dressed in costumes and other students could learn about their word by pressing a button on the costume. The Reading Café required students to study in their classroom genres of different books. The Genius Hour, which was a favorite of the students, required the student to select a topic, do in-depth research, and write questions to be answered regarding the topic.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

May 13, 2019; 5:00 p.m.

Professional Learning Lab

Principal Reports (cont.)

Heart River Elementary Principal Susan Cook and Heart River Elementary Counselor Toril Sanford were joined by two fifth grade elementary students and addressed the Board. Handouts were distributed to the Board members. Ms. Sanford explained the fifth grade students at Heart River Elementary were provided an opportunity to spend a day in the life of a college student by attending six selected courses at Dickinson State University. Included in the field trip day was time for the elementary students to have lunch with university scholar students. The students were well engaged, collaborated with the university students, and asked questions during the classes they attended.

Board members thanked the principals, counselor, and students from the schools for the information they shared. This agenda item was informational only. No action was requested.

Wellness End-of-Year Summary - Superintendent Hocker addressed the Board. He explained each building administrator had reviewed the beginning of the year summary and submitted any necessary revisions. The year-end Wellness Report is posted on the District's website under the BoardDocs link. This agenda item was informational only. No action was requested.

Major Summer Building Projects - Assistant Superintendent Harris addressed the Board and provided a summary of several of the major projects on the list proposed for completion late spring and summer. Available on the website under the BoardDocs link is a copy of the proposed projects.

Mr. Harris explained there are two types of maintenance projects. One type is funded out of the budget for this year generated by building levies and the other projects have been approved in the past and had not been completed and will therefore carry over to the summer.

The Heart River Elementary Heating Ventilation and Air Conditioning (HVAC) project went out on bids. By the time the architecture fee is paid, the total project cost will be approximately \$2,800,000. Due to complications with having the necessary equipment on time, this project will be completed in two phases. The ductwork and tunnel work will be completed this summer with the mechanical portion completed next summer.

The District's telephone system will be upgraded. This project was a carryover from last year. The middle school overflow parking lot will be paved this summer. The fire department noted last fall that the Berg Elementary kitchen exhaust needed some attention. The District was given a temporary extension last fall but must repair it this summer.

Mr. Harris explained the largest project will be at Jefferson and Lincoln Elementary schools. The roof will be replaced at Jefferson Elementary, carpet will also be replaced at Jefferson, and the interior will be reconditioned at Lincoln Elementary.

President Seaks thanked Mr. Harris for the update on the building projects. This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

May 13, 2019; 5:00 p.m.

Professional Learning Lab

Teacher Negotiations Update - Board representatives for the teacher negotiations are Vice President Kim Schwartz and Board Member Michelle Orton. Dickinson Education Association representatives are Dickinson High School Instructor James Fahy, Dickinson High School Instructor Jay Schobinger, Heart River Elementary Instructor Shawna Knipp, and Roosevelt Elementary Instructor Sara Berglund. Mrs. Schwartz reported the teacher negotiations team has met four times. There have been agreements reached on several items. Mrs. Schwartz and Mrs. Orton are confident the negotiations will be wrapped up by the end of the school year. This agenda item was informational only. No action was requested.

Administrative Negotiations Update - The Board representatives for administrative negotiations are Board President Brent Seaks and Board Member Jason Rodakowski. The administrative representatives are Dickinson High School Assistant Principal Jay Hepperle, Dickinson Middle School Assistant Principal Shawn Leiss, and Prairie Rose Elementary Principal Nicole Weiler. President Seaks reported the administrative negotiations team has met one time and will have another meeting this week. He is optimistic the negotiators will come to an agreement by the end of the school year. This agenda item was informational only. No action was requested.

High School and Elementary School Referendum – President Seaks explained, even though the referendum failed, the challenges still need to be addressed and the District needs to do what is best for the students and the families in the community. He would personally like to have a better understanding of why individuals voted no. The District needs to determine the next course of action. Possibly this could be by directing the administration to get feedback in a timely manner and then maybe have that feedback shared with the Board in a workshop or meeting. Because time is of the essence, President Seaks felt some contingencies need to be addressed and work hard and fast to come up with a plan.

Superintendent Hocker concurred that they need to be careful and not prolong asking the questions and get some answers. As soon as there is information to report, an additional Board meeting or workshop could be scheduled or the information will be shared at a meeting already scheduled. He reiterated the importance of moving forward to identify the best plan.

This agenda item was informational only. No action was requested.

Business Topics-Action Items

Canvassing the Special Election – Business Manager Anderson addressed the Board. He noted part of the process of finalizing the election results was to review the absentee ballots that had discrepancies. Mr. Anderson said a discrepancy could be the result of signatures not matching or the signature was missing, as a couple of examples. Mr. Anderson proposed counting an additional 20 of the absentee ballots. This would adjust the yes votes by seven and the no votes by 13.

The language in the resolution posted on the website was received by the District from bond counsel. Action was required to canvass the election. Mrs. Schwartz stated she has examined and canvassed the returns of the special election and had determined that 2,083 votes were lawfully cast in favor of approving the Resolution and issuing the Bonds, and those 2,716 votes were lawfully cast against approving the Resolution and issuing the Bonds. Mrs. Schwartz

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

May 13, 2019; 5:00 p.m.

Professional Learning Lab

Canvassing the Special Election (cont.)

declared that 43.4% of all the qualified voters of the District voting upon the question were in favor of issuing the Bonds. She moved to adopt the Resolution Canvassing Returns and Declaring the Result of Special Election, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Budget Input and Development Committee Update - Board President Seaks and Board Member Rodakowski are the representatives on the Budget Committee. The Budget Committee met on May 9, 2019. A copy of the meeting minutes are posted on the website. Administrative recommendation was for the Board to review and approve the recommendations contained within the minutes. Mr. Wilkie moved to approve the recommendations of the Budget Input and Development Committee as noted in the May 9, 2019, Budget Committee meeting minutes, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Cooperative Agreements – Available on the website under the BoardDocs link are the following cooperative agreements. Administrative recommendation was to approve the agreements.

- Belfield Public Schools requests cooperative agreements in boys' soccer, girls' soccer, girls' hockey, and girls' swimming.
- Hope Christian Academy requests cooperative agreements in boys' soccer and girls' soccer.
- New England Public School District requests cooperative agreements for boys' soccer and girls' soccer.
- Trinity Catholic Schools requests cooperative agreements in boys' soccer and girls' soccer.

Mrs. Schwartz moved to approve the extracurricular cooperative agreements with Belfield Public Schools, Hope Christian Academy, New England Public Schools, and Trinity Catholic Schools, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Consider Bid for Heart River Elementary Heating, Ventilation and Air Conditioning (HVAC) System- The Dickinson Public School District advertised for bids for updating the Heart River Elementary Heating, Ventilation, and Air Conditioning (HVAC) system. Bid openings were held on March 20, 2019. There were three bids received. JLG Architect's recommendation was to accept the low bid from Central Mechanical for \$2,487,000. The bid from Central Mechanical is posted on the website along with a summary of the three bids. Action was requested. Mr. Wilkie moved to approve the bid from Central Mechanical for the updating of the Heart River Elementary Heating, Ventilation, and Air Conditioning system for a total cost of \$2,487,000, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

May 13, 2019; 5:00 p.m.

Professional Learning Lab

Consider Bid for Update to the District's Telephone System- Dickinson Public Schools advertised for bids for updating the District's telephone system. Bid opening was held on April 24. One bid was received from Consolidated Communications. This bid is posted on the website under the BoardDocs link. Administrative recommendation was to accept the \$320,000 bid from Consolidated. Action was requested. Mrs. Schwartz moved to accept the bid from Consolidated Communications for the District's upgraded telephone system for a total cost of \$320,000, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Annual Meeting Date and Time – Mrs. Schwartz moved to schedule the annual school board meeting for Tuesday, July 9 at 5:00 p.m. at the Central Administration Offices in the Board room. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Open Enrollment Applications – The District is in receipt of two open enrollment applications for two children of Chris Dietz. These students have been attending Dickinson Public Schools. Mr. Rodakowski moved to approve the open enrollment applications for two children of Chris Dietz from South Heart School District to Dickinson Public, as per the District's open enrollment policy. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Policy Revision, First Reading and Final Adoption – Available on the website under the BoardDocs link is a copy of policy FCAE-Suicide Prevention. The North Dakota School Boards Association (NDSBA) recommends revisions to this policy. Revisions from NDSBA are noted in red text. Administrative recommendation was to waive the second reading on policy FCAE and adopt the policy so it may be placed in the student handbooks. Action was requested. Mrs. Orton moved to approve for first reading, waive the second reading, and final adoption of revised policy FCAE-Suicide Prevention, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

2019-2020 Student Handbooks – Mrs. Schwartz moved to approve the 2019-2020 elementary schools' student handbooks, Dickinson Middle School student handbook, Dickinson High School student handbook, and Southwest Community High School student handbook, as presented. Mrs. Orton seconded the motion. Discussion: President Seaks requested information regarding the high school's exemplary attendance policy change noted in the high school handbook. Dickinson High School Principal Kevin Hoherz and Dickinson High School Assistant Principal Jay Hepperle addressed the Board. They explained Dickinson High has great attendance for a class A school and they would like to maintain this student attendance. In the past, an incentive was provided for good attendance where many of the students did not take finals. The administration was trying to find a way for the students to take a final test, as they would be required to do in college, and still have a reward for exemplary attendance. Since many of the high school classes finish the quarter early in the week, students will be given Thursday and Friday morning off if they have exemplary attendance. This will still provide some good reporting data and provide an incentive for good attendance. Superintendent Hocker explained the student handbooks will be posted online. Buildings will no longer be handing out

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
May 13, 2019; 5:00 p.m.
Professional Learning Lab

2019-2020 Student Handbooks (cont.)

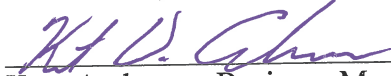
paper copies of the handbooks to the students. A voice vote was taken on the motion. The motion carried unanimously.

Announcements – President Seaks noted the upcoming graduations listed under the announcements on the website. He also announced the June, July, and August regular School Board meetings will be held at the Central Administration Offices in the Board room.

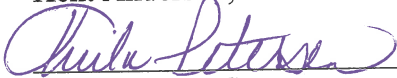
Adjournment - At 5:47 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes
June 3, 2019; 5:00 p.m.
Central Administration Offices Board Room

The Dickinson Public School Board held a special meeting on June 3, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and via conference call Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker and Assistant Superintendent Keith Harris.

Call to Order - Board President Seaks called the meeting to order at 5:01 p.m.

Public Participation – There were no requests for public participation.

2019-2021 Administrative Negotiated Agreement - Board President Brent Seaks and Board Member Jason Rodakowski were the Board representatives on the Administrative Negotiations Team. Dickinson High School Assistant Principal Jay Hepperle, Dickinson Middle School Assistant Principal Shawn Leiss, and Prairie Rose Elementary Principal Nicole Weiler were the Administrative Council representatives on the Administrative Negotiations Team.

Available on the website under the BoardDocs link is the 2019-2021 Administrative Negotiated Agreement. Action was requested. Mrs. Schwartz moved to approve the 2019-2021 Administrative Negotiated Agreement, as presented, which includes the mutually agreed 1.5% paid in 2019-2020 by the District towards the administrator's portion of the TFFR and an additional 2% paid in 2020-2021 by the District towards the administrator's portion of the TFFR, and 1% added to the salary schedule in 2019-2020 and an additional 1% added to the salary schedule in 2020-2021, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5; nays-0; absent-0. The motion carried unanimously.

2019-2021 Professional Negotiated Agreement - Board Vice President Kim Schwartz and Board Member Michelle Orton were the Board representatives on the Teacher Negotiations Team. Representatives from the Dickinson Education Association (DEA) were Dickinson High School Instructor Jim Fahy, Dickinson High School Instructor Jay Schobinger, Heart River Elementary Instructor Shawna Knipp, and Roosevelt Elementary Instructor Sara Berglund.

Available on the website under the BoardDocs link is the 2019-2021 Professional Negotiated Agreement. Action was requested. Mr. Wilkie moved to approve the 2019-2021 Professional Negotiated Agreement which includes the mutually agreed two-year agreement, as presented, to include the District paying 1.5% of the teacher's portion of the TFFR in 2019-2020 and an additional 2% of the teacher's portion of the TFFR in 2020-2021, with the steps and lanes, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5; nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

June 3, 2019; 5:00 p.m.

Central Administration Offices Board Room

Dickinson Middle School Parking Lot Bid Approval - Dickinson Public Schools advertised for bids for the paving of the Dickinson Middle School overflow parking lot. Bids were opened on May 15. Two bids were received. Administrative recommendation was to accept the lowest bid from Winn Construction, Inc. Action was requested. Mrs. Orton moved to approve the bid from Winn Construction, Inc. for the paving of the Dickinson Middle School overflow parking lot in the amount of \$293,795.28. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5; nays-0; absent-0. The motion carried unanimously.

Adjournment – At 5:04 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

June 10, 2019; 5:00 p.m.

Central Administration Offices

The Dickinson Public School Board held a regular meeting on June 10, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, and Board Member Jason Rodakowski. Board Members Michelle Orton and David Wilkie were not present. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Partners in Parenting Coordinator Stacy Kilwein, Dickinson Middle School Principal Marcus Lewton, JE Dunn Construction Vice President Marc Mellmer, Mr. Andy Schmidt, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to accept the agenda and the consent agenda, as presented. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried.

Business Topics—Informational Topics

West Dakota Parent and Family Resource Center/Partners in Parenting Update – Mrs. Stacy Kilwein, coordinator, addressed the Board. She prepared an annual report which is posted on the website under the BoardDocs link. Mrs. Kilwein provided an overview of the education, resources, and services offered at the Center.

The West Dakota Parent and Family Resource Center has been serving students and families in the community for 25 years. The Center reinforces that the success of a student includes what happens before and after school as well as during school and that parents are a vital part of their child's success.

Several of the programs provided are the Changing Program, Gearing Up for Kindergarten, parenting workshops, homeless liaison, foster care liaison, Head Start Program transition, Boundaries, and many parent education sessions. Mrs. Kilwein noted the importance of having routines with students. Also important is reading and communicating with children.

Director of Student Services Dorothy Martinson addressed the Board. She emphasized the importance of the programs and resources that Mrs. Kilwein is providing for the District and community and also commended Mrs. Kilwein for her great work and professionalism. Assistant Superintendent Keith Harris also shared comments about the success of the programs provided by Mrs. Kilwein.

Board members shared their appreciation for what Mrs. Kilwein is doing for the students and the community. This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

June 10, 2019; 5:00 p.m.

Central Administration Offices

Self-funded Health Insurance Committee Update – Available on the website are the minutes from the May 16 Self-funded Health Insurance Committee meeting. Superintendent Hocker addressed the Board and stated the health committee anticipates another meeting before the end of June. At that meeting, there will be a decision regarding the increase of the health insurance premiums. He added the next school year would also be a good time to introduce the high deductible plan. This agenda item was informational only. No action was requested.

Business Topics-Action Items

2019-2020 Classified Salary and Benefits Package – Available on the website is a copy of the proposed 2019-2020 Classified Salary and Benefits Package. Action was requested. Mrs. Schwartz moved to approve the 2019-2020 Classified Salary and Benefits Package with an effective date of July 1, 2019, as presented. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-3 (Rodakowski, Schwartz, Seaks); nays-0; absent-2. The motion carried.

Breakfast and Lunch Meal Prices - Mr. Rodakowski moved to approve a fee of \$1.50 for student breakfast, \$2.00 for adult breakfast, \$2.55 for lunch for students in grades K-5, \$2.85 for lunch for students in grades 6-8, \$3.45 for lunch for grades 9-12, \$4.20 for lunch for adults, \$.40 for extra milk in grades K-12, and monthly milk break price of \$6.00, effective fall of 2019. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-3 (Schwartz, Rodakowski, Seaks); nays-0; absent-2. The motion carried.

School Board Policy Revision, First Reading- Available on the website under the BoardDocs link is a copy of the proposed policy KAB-Parental Involvement. The North Dakota School Boards Association (NDSBA) recommended revisions are noted in red text. Action was requested. Mrs. Schwartz moved to approve for first reading the revisions to Board policy KAB-Parental Involvement, as presented. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-3 (Rodakowski, Schwartz, Seaks); nays-0; absent-2. The motion carried.

Schedule Special School Board Meeting – Mrs. Schwartz moved to schedule a special school board meeting for Monday, June 24 at 5:00 p.m. at the Central Administration Offices. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried.

Schedule Board Retreat – Mr. Seaks moved to schedule a Board retreat for Wednesday, June 26 at the location of the Badlands Ministries from 5:00-9:00 p.m. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried.

Transportation Contract – Available on the website under the BoardDocs link is a copy of the proposed contract with Harlow's School Bus Service. Mrs. Schwartz moved to approve the student transportation contract with Harlow's Bus Service, as presented. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-3 (Schwartz, Rodakowski, Seaks); nays-0; absent-2. The motion carried.

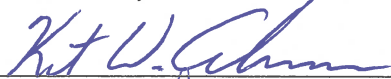
Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
June 10, 2019; 5:00 p.m.
Central Administration Offices

Business Manager Evaluation – Mrs. Schwartz acknowledged that the Dickinson Public School Board evaluated Business Manager Kent Anderson using a modified version of the assessment tool created by the North Dakota School Boards Association and the School Board determined that Mr. Anderson performed well in all areas. Mr. Rodakowski seconded the acknowledgement. A roll call vote was taken: ayes-3 (Rodakowski, Schwartz, Seaks); nays-0; absent-2.

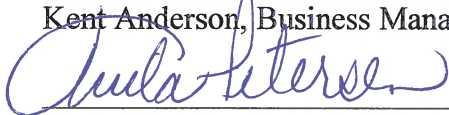
Adjournment- At 5:25 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

June 24, 2019; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a special meeting on June 24, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Board Member Michelle Orton, Board Member David Wilkie, Board Member Jason Rodakowski, and via conference call Vice President Kim Schwartz. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, JE Dunn Senior Project Manager Brian Stark, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition to Agenda – Mr. David Wilkie moved to add to the agenda the Business Manager Contract. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

2018-2019 Average Daily Membership (ADM) Report – Superintendent Hocker explained the Average Daily Membership report reflects the average student enrollment. The student averages under District 1 represent the students that have been placed outside the District or could be home schooled students taking one or two classes through the District. The ADM generates funding from the State for the next year. Mr. Wilkie moved to approve the 2018-2019 Average Daily Membership Report, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

2018-2019 Transportation Report – Mr. Wilkie moved to approve the 2018-2019 Dickinson Public Schools Transportation Report, as presented. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Budget Committee Recommendation – Mr. Rodakowski moved to approve the Budget Committee's recommendation of the revised 2018-2019 General Fund expenditures of \$58,500,000, revised 2018-2019 Debt Service Fund expenditures of \$5,435,000 and revised 2018-2019 Food Service Fund expenditures of \$1,650,000. Mrs. Schwartz seconded the motion. Discussion: Superintendent Hocker explained the amounts reflect the end of the year adjustments. The largest change was the moving of funds from the general fund expenditure into the building reserve. The funds would be in alignment with the Board approved 10%, or roughly a \$50 million budget.

Mr. Rodakowski added the recommendations of the audit report suggested timing differences for the bus purchases. The increase in the fund is essentially the three buses that were purchased. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

June 24, 2019; 5:00 p.m.


Central Administration Offices Board Room

Business Manager Contract – A proposed new contract for the business manager was distributed to the Board members. Mr. Wilkie moved to approve the 2019-2020 Business Manager's contract, as presented. Mrs. Orton seconded the motion. Discussion: President Seaks explained Mrs. Schwartz, Dr. Hocker, and he have been working on the contract. Mrs. Schwartz added that Mr. Anderson was instrumental in the recent teacher negotiations and presenting information to both the DEA and the school board. She felt he had been a great benefit to the District and DEA negotiators. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

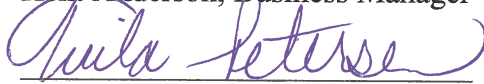
Adjournment – At 5:12 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Retreat Minutes

June 26, 2019; 5:00 p.m.

Badlands Ministries, Medora

The Dickinson Public School Board held a Board retreat on June 26, 2019, at Badlands Ministries. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, JE Dunn Vice President Marc Mellmer, JE Dunn Senior Project Manager Brian Stark, JE Dunn Senior Project Coordinator Melissa Gjermundson, JE Dunn Project Engineer Cole Conrad, Dickinson High School Assistant Principal Jay Hepperle, and Dickinson High School Assistant Principal Tad Schye.

Call to Order - Board President Seaks called the retreat to order at 5:00 p.m.


District Planning – There was lengthy discussion regarding the needs of the facilities in the District related to capacity and condition.

There was additional discussion regarding the next steps for a bond referendum.

Board Self Evaluation – Due to lack of time, this topic was not discussed.

Strategic Planning – Due to lack of time, this topic was not discussed.

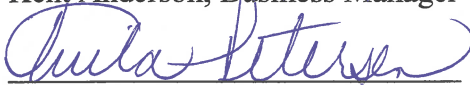
Adjournment – At 8:50 p.m., President Seaks adjourned the retreat.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Annual School Board Meeting Minutes

July 9, 2019; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held its annual meeting on July 9, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Adult Learning Center Coordinator Beth Hurt, Mr. Allen Gillam, JE Dunn Project Engineer Cole Conrad, Dr. Keith Fernsler, Ms. Naomi Thorson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from Consent Agenda – Mrs. Schwartz moved to approve the agenda, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Consent Agenda – Mrs. Orton moved to approve the consent agenda, as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. Due to capacity concerns, open enrollment is closed to any incoming kindergartners and first graders. Other grades requesting open enrollment will be evaluated on a case-by-case basis.

Available on the website is the 2019-2020 agreement with the North Dakota School Boards Association (NDSBA) for the policy maintenance. The fees and language are the same as last year, just updating of the school year. Dr. Hocker noted it is the administrative's intent to keep the partnership with NDSBA.

Business Topics – Informational Topics

Adult Learning Center Update - Ms. Beth Hurt, Coordinator, provided a written report which is posted on the website. She addressed the Board and listed the goals for the Center for 2018-2019. They included increasing student education, increasing student use of digital technology, English Language Learner acquisition, civics education, and collaborative partnerships with area service partners. Ms. Hurt reported that the 2018-2019 goals were met or surpassed.

Adult Learning Center students were encouraged to not only receive certificates of completion but also be college ready. The English Learners continue to increase with anticipation to add another instructor this fall. Within the civics education, students learned the responsibility of voting. The Center is trying to serve more individuals in need such as low income and disabled.

President Seaks inquired if the demographics shown on Ms. Hurt's graph were age typical. Ms. Hurt responded typically she has seen more of an age range of 19-24. Board members thanked Ms. Hurt for all she and her staff are doing to service the individuals in the community. This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 9, 2019; 5:00 p.m.

Central Administration Offices Board Room

Disposal of Equipment and Supplies - The District advertised surplus or obsolete equipment, materials, supplies, and buses. Items were sold by sealed bids. Assistant Superintendent Keith Harris addressed the Board. Posted on the website is a list of items. President Seaks reference Board policy where the unsold items could be donated to a non-profit organization. He inquired if the left-over, unsold items were being donated to non-profit organizations. Mr. Harris responded the District would be reaching out to some agencies including non-profit organizations. This agenda item was informational only. No action was requested.

Business Topics - Action Topics

Self-funded Health Insurance Committee Update - The Self-funded Health Insurance Committee met on June 20. Hayes Corporation participated at that meeting. Available on the website are the minutes from the June 20 meeting. Also available is an information sheet regarding the changes in the health insurance. Action was requested. Mrs. Schwartz moved to approve the recommendations of the Self-funded Health Insurance Committee as per the June 20 meeting minutes for the health insurance for 2019-2020. Mr. Wilkie seconded the motion. Discussion: Mr. Rodakowski inquired what the increase would be for 2019-2020. Superintendent Hocker responded it would be increasing by 10%. The recommendation was for 12%; however, with the additional out-of-pocket deductibles picked up by the employees of the District, the increase was reduced to 10%. He added the stop-loss has increased from \$100,000 to \$125,000. A voice vote was taken on the motion. The motion carried unanimously.

Statement of Interests – Posted on the website are each Board member’s Statement of Interests. President Seaks inquired if Board members had any changes to his/her Statement of Interests. Board members had no changes noted.

Mr. Wilkie moved to allow Brent Seaks to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Rodakowski, Wilkie, Schwartz); nays-0; abstain-1 (Seaks). The motion carried.

Mr. Wilkie moved to allow Kim Schwartz to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Orton, Wilkie, Seaks); nays-0; abstain-1 (Schwartz). The motion carried.

Mrs. Schwartz moved to allow Jason Rodakowski to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Wilkie, Orton, Seaks); nays-0; abstain-1 (Rodakowski). The motion carried.

Mrs. Schwartz moved to allow Michelle Orton to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Schwartz, Seaks); nays-0; abstain-1 (Orton). The motion carried.

Mr. Rodakowski moved to allow David Wilkie to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Rodakowski, Orton, Seaks); nays-0; abstain-1 (Wilkie). The motion carried.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 9, 2019; 5:00 p.m.

Central Administration Offices Board Room

School Board Authorized Representative – Mrs. Schwartz moved that Superintendent Shon Hocker be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. She further moved that Superintendent Shon Hocker be the authorized representative for the District for all federal programs, including but not limited to all school lunch programs, vocational programs, the Energy Infrastructure and Impact Office, Title I, Title IIa, Title III, Title IV, E-rate, and Job Service programs. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Special Education Authorized Representative – Mrs. Schwartz moved that Sheri Twist be named the authorized representative for the Dickinson Public School's VI-B and other special education grants. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Authorized Representative for the 21st Century Community Learning Centers (CCLC) Program - Mr. Rodakowski moved to appoint Assistant Superintendent Keith Harris as the authorized representative for the 21st Century Community Learning Center grant for the 2019-2020 school year. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Homeless Liaison – Mr. Wilkie moved to designate Stacy Kilwein as the Dickinson Public School District's Homeless Liaison for the 2019-2020 school year. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Foster Care Liaison – Mrs. Schwartz moved to designate Stacy Kilwein as the Foster Care Liaison for the Dickinson Public School District for the 2019-2020 school year. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Title I Look-Alike Program – Mrs. Schwartz moved to designate supplemental funds in the amount of \$101,552 be set aside by the school district for at-risk students at Jefferson Elementary, and \$111,872 be set aside by the school district for at-risk students at Lincoln Elementary for the 2019-2020 school year to provide supplemental services to support these student's attainment toward meeting the state's student academic achievement standards. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Designate Official Newspaper – Mrs. Orton moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Bank Depository Designation – Mr. Wilkie moved that American Bank Center be designated as the official depository for the school district checking account and other investments and further moved that Wells Fargo Bank, Bank of the West, Dacotah Bank, Dakota Community Bank, and Cornerstone Bank be designated as depositories for investments for the 2019-2020 fiscal year. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 9, 2019; 5:00 p.m.

Central Administration Offices Board Room

School Board Policy Revisions, First Reading – Revised policies ACEA-Bullying Prevention, DDAA-Family and Medical Leave, DEBG-Political Activities, and DKBC-Early Resignation Notification are posted on the website. North Dakota School Boards Association (NDSBA) recommended revisions are noted in red text. Dickinson Public School’s administrator recommended revisions are noted in purple text. Mrs. Schwartz moved to approve for first reading the revisions to policies ACEA-Bullying Prevention, DDAA-Family and Medical Leave, DEBG-Political Activities, and DKBC-Early Resignation Notification, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; abstain-0. The motion carried unanimously.

School Board Policy Revision, Second Reading and Final Adoption - A copy of revised policy KAB-Parental Involvement is posted on the website. Revisions recommended by the NDSBA are noted in red text. Mrs. Orton moved to approve for second reading and final adoption the revisions to Board policy KAB-Parental Involvement, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; abstain-0. The motion carried unanimously.

Initial Resolution for General Obligation School Building Bonds – The Initial Resolution for General Obligation School Building Bonds is posted on the website. This process is recommended by Board counsel to move forward with the construction of a new high school. Mrs. Schwartz moved to approve the Initial Resolution for General Obligation School Building Bonds, as presented. Mrs. Orton seconded the motion.

Discussion: Superintendent Hocker explained the school board had a work session where there was discussion on plans for moving forward. At the work session, a request for an \$89 million bond referendum was recommended. Dr. Hocker explained this amount is the bare minimum amount to meet the needs of the high school. This would not address the needs for another elementary school. There are similar capacity and maintenance challenges at the elementary schools.

Superintendent Hocker shared information regarding enrollment. Without factoring in any additional growth and using the number of kindergartners from last year that will be moving into the first grade, in four years, those five grades will be very close to 400 students per grade level. Kindergarten classrooms could potentially be at 31 students per classroom unless the needs at the elementary level are addressed.

He noted an additional \$500,000 out of the \$5 million building fund reserve will be utilized to cover the debt that is generated and is not covered by the \$89 bond referendum. If the community supports the \$89 bond referendum, then it would be very likely the District would be back in approximately two years to address the needs at the elementary level. Instead of combining the high school and elementary school in one bond as proposed in the last bond referendum, it will be done in two steps.

Superintendent Hocker shared the student enrollment in kindergarten, first grade, and half of the second grade are already over capacity. Opening the fifth grade classrooms at Berg Elementary this fall will help address the fifth grade enrollment. Dr. Hocker said the District will very quickly have no physical space for additional enrollment growth.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 9, 2019; 5:00 p.m.

Central Administration Offices Board Room

Initial Resolution for General Obligation School Building Bonds (cont.)

President Seaks referenced the CTE Center and inquired if there was a savings estimate with putting the center on hold. Superintendent Hocker responded the \$89 bond referendum is a derivative of setting aside \$2 million. At some point in the future, the District could be looking for corporate sponsorship or fundraising as a possibility for the CTE center. The District should be able to continue to meet the needs of the vocational programs for the next year or two and then hope to secure funding to finish the career and technical education program of the new high school. He added the District is committed to pursuing the academy model at the high school and this would provide additional time to make a smooth transition.

Dr. Hocker explained if the community does not support a high school referendum, there will have to be conversations on how to start reducing enrollment. One option of reducing the enrollment is to make kindergarten half day instead of full day. The ramifications of doing this is the potential for families to try to find daycare for the other half of the day. There are not enough daycare providers to serve those 500 kindergarteners for half a day and it is not an ideal plan.

A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; abstain-0. The motion passed unanimously.

Resolution Calling a Special Election to Vote – Available on the website is the Resolution Calling a Special Election to Vote on the Question of Approving an Initial Resolution for General Obligation School Building Bonds, Notice of the Election, and the sample Ballot. Mrs. Orton moved to adopt the Resolution Calling a Special Election to Vote on the Question of Approving an Initial Resolution for General Obligation School Building Bonds, Notice of Election, and Ballot, as presented. Mr. Wilkie seconded the motion. Discussion: President Seaks noted there will be two locations for voting at the September 10 special election. Vice President Schwartz referenced the language on the ballot question pertaining to the \$39.06 on each \$1,000 and how this was misleading to the taxpayer. Superintendent Hocker responded he has researched this required language on the ballot. It is not the ratio that impacts the individual taxpayer. The \$89 million bond referendum is a 23% reduction from the last bond referendum. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; abstain-0. The motion carried unanimously.

2019-2020 Board Meeting Dates and Times – The Board is required to establish its regular meeting day and time. Mr. Wilkie moved that the regular board meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5:00 p.m., with the exceptions noted and as presented. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Election of Officers - Chair Seaks opened the floor for the election of office for the position of president of the school board. Mrs. Schwartz moved to nominate Brent Seaks as president of the Dickinson Public School Board. Mr. Wilkie seconded the motion. Chair Seaks made three calls for additional nominations. There were no further nominations. A voice vote was taken on the motion. The motion carried unanimously. President Seaks thanked the Board members for their support.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 9, 2019; 5:00 p.m.

Central Administration Offices Board Room

Election of Officers (cont.)

Board President Seaks conducted the election for the position of vice president of the school board. He opened the floor for nominations. Mr. Wilkie moved to nominate Kim Schwartz as vice president of the Dickinson Public School Board. Mrs. Orton seconded the motion. President Seaks made three calls for additional nominations. There were no further nominations. A voice vote was taken on the motion. The motion carried unanimously.

Committee Assignments – Mrs. Schwartz moved to designate for 2019-2020 Michelle Orton and Kim Schwartz as primary Board representatives for teacher negotiations. She further moved to designate Jason Rodakowski and Brent Seaks as Board representatives on the administrative negotiations with David Wilkie assigned as a secondary representative. Mrs. Schwartz moved to designate Brent Seaks as the primary school board representative on the Roughrider Area Career and Technology Center and Kim Schwartz as the secondary representative, to designate Kim Schwartz as the primary school board representative on the Roughrider Education Services Program and David Wilkie as the secondary representative, to designate David Wilkie as the primary school board representative on the Stark County Job Development Authority Committee and Jason Rodakowski as the secondary representative. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Announcement – President Seaks referenced the August 5 Dickinson Stakeholder meeting at the Heart River Retreat. Stakeholders include the City Commissioners, County Commissioners, Dickinson Mayor, Dickinson Parks and Recreation, and local legislators. Dr. Hocker asked the Board members to let the District know if they are planning to attend. If three or more Board members are planning to attend, an announcement needs to be sent out.

Adjournment – At 5:30 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
August 8, 2019; 5:00 p.m.
Central Administration Offices

The Dickinson Public School Board held a regular meeting on August 8, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Jason Rodakowski, Board Member Michelle Orton, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Business Manager Kent Anderson, School Resource Officer Brandon Stockie, Harlow's Bus Transportation Manager Burton Lewton, RASP Curriculum Coordinator Susan Josephson, Mr. Derby Wiesen, and Reporter Kayla Henson from The Dickinson Press.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additions/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to approve the agenda, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Consent Agenda – Mrs. Schwartz moved to approve the consent agenda, as presented. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He invited Director of Instruction Melanie Kathrein to address the Board regarding an update on the Mental Health Task Force. She explained the purpose of the task force. Some of the recent activities include the defining of Tier I, II, and III. Mrs. Kathrein also explained the importance of Positive Behavioral Interventions and Supports (PBIS), the implementation of Champs, and training on responsive classrooms. Each school in the District has created an intervention tool kit. Board members thanked Mrs. Kathrein for the updated information.

Business Topics—Informational Topics

School Resource Officer Annual Report – Sergeant Brandon Stockie with the Dickinson Police Department addressed the Board. Sergeant Stockie is one of two school resource officers for the District. He reported there were over 400 incidents during the 2018-2019 school year. Of those, 139 citations issued.

The Adopt-a-Cop program is strong with more than 30 visits. The Drug Abuse Resistance Education (D.A.R.E.) program is being expanded. This program educates students in the District about the dangers of substance abuse, violence, and other dangerous behaviors. It also gives the students tools and the ability to avoid bullying and making good decisions.

Board members shared their appreciation for all the school resource officers do for the students, parents, teachers, and community. This agenda item was informational only. No action was requested.

Dickinson Public Schools

Approved School Board Meeting Minutes (cont.)

August 8, 2019; 5:00 p.m.

Central Administration Offices

Business Topics-Action Items

Schedule Special School Board Meetings – Mrs. Schwartz moved to schedule a special school board meeting on Thursday, August 29 at 5:00 p.m. at the Central Administration Offices. She further moved to schedule a special school board meeting on Monday, September 16 at 5:00 p.m. at the Professional Learning Lab. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Budget Committee Recommendation – Mrs. Schwartz moved to approve the Budget Committee's recommendation of filing the 2019-2020 fiscal year ending June 30, 2020 Preliminary Budget with General Fund expenditures of \$50,525,659, Capital Projects Fund expenditures of \$4,781,871, Debt Service Fund Expenditures of \$4,861,634, Food Service Fund expenditures of \$1,700,000, filing of the Certificate of Levy for \$16,881,817 and designate Monday, September 16, 2019 at 6:00 PM (MDT) at the Professional Learning Lab for the Budget Public Hearing. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Fuel Bids – Business Manager Kent Anderson addressed the Board and explained the process for receiving bids for fuel for the upcoming school year and made a recommendation to the Board. Mr. Wilkie moved the Board accept the low bid for #1 and #2 diesel fuel for \$.10/gallon below the posted cash price provided by Tri Energy Cooperative and the bid for unleaded gasoline for \$.10/gallon below the posted cash price provided by Tiger Discount, Inc. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Applications – Mrs. Schwartz moved to approve an open enrollment application for Cheyden Paulson from South Heart School District to Dickinson Public, to approve an application for a child of Robert Haun from Belfield Public to Dickinson Public, to disapprove applications for two children of Francisco Herrera from South Heart School District to Dickinson Public, and to approve applications for three children of Susan Meier from South Heart School District to Dickinson Public, as per the open enrollment policy. Mrs. Orton seconded the motion. Discussion: Mr. Rodakowski inquired the reason for the disapproval of some of the applications. Superintendent Hocker responded this was due to capacity in the District. A voice vote was taken on the motion. The motion carried unanimously.


School Board Policy Revisions, First Reading – Mr. Wilkie moved to approve for first reading the revisions to policies DBBA-Drug and Alcohol Testing Program for Employees, DEAA-Drug and Alcohol Free Workplace, DEAG-Weapons Prohibition on School Property--Employees, DI-Personnel Records, DIB-Review of Material in Teacher Personnel Files, FFB-Attendance and Absences, and KADA-Weapons Prohibition on School Property--Public, as presented. Mrs. Schwartz seconded the motion. Discussion: Superintendent Hocker explained the policies for first reading have minor revisions to the content. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
August 8, 2019; 5:00 p.m.
Central Administration Offices

School Board Policy Revisions, Second Reading and Final Adoption – Mrs. Orton moved to approve the second reading and final adoption of the revisions to policies ACEA-Bullying Prevention, DDAA-Family and Medical Leave, DEBG-Political Activities, and DKBC-Early Resignation Notification, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Wilkie, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – President Seaks reminded Board members of the upcoming Back-to-School Breakfast for all employees on Monday, August 19 and the Booster Club Kick-off on Sunday, August 25.

Adjournment – At 5:36 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

August 29, 2019; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a special meeting on August 29, 2019, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Business Manager Kent Anderson, Prairie Rose Elementary Assistant Principal Richard Smith, Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Business Topics - Action Topics

Approval of the Individuals with Disabilities Education Act (IDEA) VI-B Grant - The North Dakota Department of Public Instruction requires assurances that IDEA will be met and the application for funds has been approved by the Board. The summary for this grant is available on the website under the BoardDocs link. Action was requested. Mr. Wilkie moved to approve the application for the Individuals with Disabilities Education Act VI-B funds, as presented. Mrs. Schwartz seconded the motion.

Discussion: Director of Student Services Sheri Twist was invited to address the Board. Mrs. Twist stated the IDEA VI-B Grant is a non-competitive grant that is issued by the North Dakota Department of Public Instruction (DPI). The amount is determined by DPI for both the public and private schools. Funds from the grant are targeted for salary, benefits, professional development, and educational resources for students with disabilities. President Seaks thanked Mrs. Twist for her work in preparing the grant. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Consolidated Grant Application Approval for 2019-2020 - Information from the Department of Public Instruction has been received by administration notifying them of the amounts for several of the District's federal grants. A summary of these amounts are available on the website under the BoardDocs link. A printed copy of the full Consolidated Application was provided at the meeting. Action was requested. Mrs. Orton moved to approve the 2019-2020 Consolidated Grant Application for federal grants which includes Title I, Title IIA, and Title IVA, as presented. Mrs. Schwartz seconded the motion. Discussion: Director of Instruction Melanie Kathrein was invited to address the Board. She stated the Consolidated Grant focuses on student achievements. These are accomplished through professional development to increase the quality of teachers and principals, safe and healthy schools, and technology. President Seaks thanked Mrs. Kathrein for the work done in preparing the grant. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Bus Garage Parking Lot Bid for Consideration – Available on the website utilizing the BoardDocs link is the Highland Plains Engineering speculation sheet and the Concrete Paving Notice of Award. Action was requested. Mr. Wilkie moved the Board accept the low bid from Winn Construction of \$274,997.68 for the paving of the bus garage parking lot as provided in the engineer's specification. He further moved to authorize Assistant Superintendent Harris to sign the contract. Mrs. Schwartz seconded the motion.

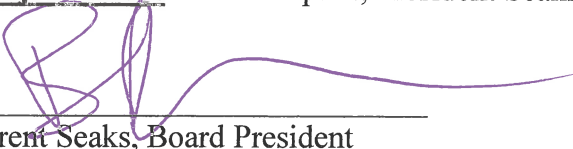
Dickinson Public Schools
Approved Special School Board Meeting Minutes (cont.)
August 29, 2019; 5:00 p.m.
Central Administration Offices Board Room

Bus Garage Parking Lot Bid for Consideration (cont.)

Discussion: Superintendent Hocker addressed the Board. He explained two bids had been received. The low bid was from the same company that had done the middle school parking lot addition this summer. The administration was pleased with that project.

At the bus barn, the buses set on a dirt foundation. Every time it rains or snows, the bus drivers are standing in water as they prepare the buses or plug in the buses. Paving that portion will make it safer for the drivers. This bid does not cover the entire parking lot. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

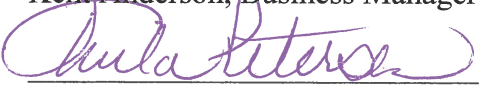
Adjournment – At 5:06 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

September 9, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a regular meeting on September 9, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Business Manager Kent Anderson, Dickinson High School (DHS) Principal Kevin Hoherz, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Berg Elementary Principal Tracy Lecoe, Berg Elementary Fourth Grade Instructor Robin Swenson, Berg Elementary Special Education Instructor Mary Anne Meyerhoeffer, Berg Elementary Music Specialist Maralee Sickler, Berg Elementary Fifth Grade Instructor Karl Leggate, Jefferson Elementary Fifth Grader Bryan Leggate, DHS Technology Integration Coach Greg Jung, DHS Senior Bryanna Tibor, DHS Senior Bailey Schlenvogt, DHS Senior Bonnie Thompson, DHS Senior Dallen Schuetzler, Roosevelt Elementary Grade Two Instructor Sara Berglund, Mr. Andrew Kordonowy, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from the Consent Agenda – Mrs. Schwartz moved to accept the agenda and the consent agenda, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported the District has been advertising for approximately nine months to fill two school psychologist positions. To date, there have been no applications. The District is considering providing current qualified staff wishing to pursue this position an opportunity for the District to assist with the required credits for the credentials. The details are still being fine-tuned.

Dr. Hocker explained District employees were provided with two new optional benefits this fall, dental insurance and vision insurance. The dental insurance benefit requires the employees to pay 100% for the premiums. At the conclusion of open enrollment for those benefits, there were 324 individuals that signed up for the dental insurance and 271 signed up for the vision insurance.

Business Topics – Informational Topics

Principal Reports - Berg Elementary Principal Tracy Lecoe addressed the Board. Four new teachers at Berg Elementary also joined her. Mrs. Lecoe introduced the new teachers and welcomed them to the District. Mrs. Mary Anne Meyerhoeffer previously taught K-12 special education at New England Public and is now a special education instructor at Berg Elementary. Mrs. Robin Swenson transferred from Lincoln Elementary to Berg Elementary teaching fourth graders. Mr. Karl Leggate previously taught in Rapid City. He is now a fifth grade teacher at Berg Elementary. Mrs. Maralee

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
September 9, 2019; 5:00 p.m.
Professional Learning Lab

Principal Reports (cont.)

Sickler is a music specialist at Berg Elementary. She previously taught for Trinity Catholic Schools.

Berg Principal Lecoe stated this school year, Berg Elementary has added two sections of fifth graders. Last school year, Berg serviced students in grades K-4 and there were approximately 185 students. This school year, the enrollment is approximately 250 students. The increase of 65 students are not all fifth graders.

Mrs. Lecoe explained the teachers at Berg are receiving training regarding CHAMPS and Positive Behavioral Interventions and Support (PBIS).

Mrs. Lecoe thanked the Board for their professionalism and all they do for the school district. Board members thanked Mrs. Lecoe and the Berg Elementary teachers and staff for all they do for the students.

Dickinson High School (DHS) Principal Kevin Hoherz addressed the Board and recognized several DHS teachers and students. DHS Technology Education Instructor Susan Haider and a group of Technology Student Association (TSA) students attended a conference in Washington, DC. At the conference, the students were recognized with a silver award for fundraising for the American Cancer Society. Mr. Hoherz listed the names of the students that placed at the national conference.

Mr. Hoherz noted DHS Social Studies Instructor Brian Ham was selected as the 2019 North Dakota History Teacher of the Year.

DHS Small Engine Repair Instructor Lyle Smith and DHS Drafting Instructor Marjorie Lehman attended the Skills USA Conference in Kentucky this summer. Several students placed at the national conference.

Mr. Kent Van Ells was selected as the Special Sports National Coach of the Year by the National High School Athletic Coaches Association.

Dickinson High Principal Kevin Hoherz was selected by Governor Burgum to serve on the K-12 Education Coordinating Council. As per a Press Release, this Council “will promote collaboration across all K-12 education entities in North Dakota as recommended by the Governor’s Innovative Education Task Force.”

Mr. Hoherz thanked National Guard Sergeant First Class Brady Lyson for donating the pulled pork meal and serving it to the staff during the August inservice.

DHS Technology Integration Coach Greg Jung addressed the Board. Mr. Jung provided an update regarding the 1 to 1 technology initiative at the high school. Mr. Jung thanked the District’s technology department and DHS Paraprofessional Jennifer Semerad for a wonderful job in getting the devices set up and placed in the hands of the students. Mr. Jung has been going into the classrooms and visiting with the teachers. Some teachers are using Google Classroom to streamline their class.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
September 9, 2019; 5:00 p.m.
Professional Learning Lab

Principal Reports (cont.)

Approximately 45 DHS students signed up for a self-taught class at Dickinson State. The DHS administrators are utilizing a Google Forms to gather information on teacher observations and for a large database.

Board Member Wilkie referenced the stringent filters for internet which was making it hard for students to do research. Mr. Jung responded there was a recent meeting with the District's technology department and some of the restrictions have been lifted. President Seaks thanked Mr. Hoherz and Mr. Jung for all they do for the District and for sharing the updated information.

This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Annual Financial Report – Business Manager Kent Anderson addressed the Board. He distributed a handout to the Board members. Available on the website utilizing BoardDocs is a copy of the 2018-2019 annual financial report to be filed with the North Dakota Department of Public Instruction (DPI). This report is a summary of the expenditures and revenue for the District.

Mr. Anderson referenced the auditor's recommendation of re-characterization of the oil and gas production revenue. These funds will possibly be used for a building project.

Action was requested regarding the filing of the annual financial report with DPI. Mrs. Schwartz moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2018, and ending June 30, 2019, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks), nays-0, absent-0. The motion carried unanimously.

Department of Public Instruction (DPI) Certificate of Compliance - Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that Dickinson Public Schools does background checks on certain individuals and follows a review process as outlined in Century Code. The 2019-2020 DPI Certificate of Compliance Report is posted under BoardDocs on the website. Action was requested. Mr. Wilkie moved to approve the Department of Instruction's Annual Compliance Report for the 2019-2020 school year, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Orton, Seaks), nays-0, absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Mrs. Schwartz moved to approve for second reading and final adoption the revisions to policies DBBA-Drug and Alcohol Testing Program for Employees, DEAA-Drug and Alcohol Free Workplace, DEAG-Weapons Prohibition on School Property--Employees, DI-Personnel Records, DIB-Review of Material in Teacher Personnel Files, FFB-Attendance and Absences, and KADA-Weapons Prohibition on School Property--Public, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
September 9, 2019; 5:00 p.m.
Professional Learning Lab

Board Workshop – Mrs. Orton moved to schedule a Board workshop following the October 7 regular Board meeting. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Announcements – President Seaks thanked American Bank Center for its \$5,500 contribution to the activities and booster club funds and also thanked American Bank Center for the employee kickoff breakfast. Board members were asked to review the dates for the upcoming North Dakota School Boards Association Law Seminar and Annual Convention in October. There will be a National School Boards Association Conference in Chicago in April. Board members were asked to consider attending the conference.

Adjournment - At 5:24 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Budget Public Input Hearing Minutes
Monday, September 16, 2019; 6:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a Budget Public Input Hearing on September 16, 2019, at the Professional Learning Lab. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were: Superintendent Shon Hocker, Business Manager Kent Anderson, Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the Budget Public Hearing to order at 6:04 p.m.

Budget Presentation – Business Manager Kent Anderson addressed the Board. He provided a PowerPoint presentation that is posted on the website utilizing the BoardDocs link. He explained these were the same slides as presented to the Budget Committee during its discussion of the preliminary budget. Two slides were added to compare Dickinson Public Schools mills to other school districts.

Mr. Anderson explained every additional mill that the school district levies generates fewer dollars for the District. The initial preliminary budget was a break-even budget. There will be a Budget Committee Meeting scheduled prior to the October Board Meeting.

Mr. Anderson noted there is a student waiting list for busing. The budget allocated funds for two replacement buses but they were not for new route buses. The District may need to look at possible additional buses.

He added, the Board may wish to look at architecture fees or make some contingency spending for elementary plans. He provided an option if the District needs to levy some miscellaneous mills, there is a cushion in the sinking and interest funds that could offset. It could generate more general fund dollars without raising taxes.

Part of the PowerPoint was a levy comparison to other North Dakota school districts. The Dickinson Public Schools mill levy from last year was at 109.62. The state average is 100.71. The current plan is to levy the same amount as last year.

Superintendent Hocker added Dickinson Public Schools and Fargo Public Schools are the only Districts in the state that do not assess a miscellaneous mill levy. Mr. Anderson explained Fargo Public Schools has their own separate Century Code and essentially do levy for miscellaneous mills.

Public Participation – President Seaks made a call for public participation. There were no guests wishing to ask any questions or clarification.

Dickinson Public Schools
Approved Budget Public Input Hearing Minutes (cont.)
Monday, September 16, 2019; 6:00 p.m.
Professional Learning Lab

Adjournment – At 6:10 p.m., Chair Seaks declared the Budget Public Hearing adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

September 16, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a special meeting on September 16, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Business Topics - Action Topics

Canvassing the Special Election – Mr. Wilkie moved that he has examined and canvassed the returns of the special election and determined that 1,463 votes were lawfully cast in favor of approving the Resolution and issuing the Bonds, and that 2,470 votes were lawfully cast against approving the Resolution and issuing the Bonds. Mr. Wilkie declared that 37.20% of all the qualified voters of the District voting upon the question were in favor of issuing the Bonds. Mr. Wilkie further moved to adopt the Resolution Canvassing Returns and Declaring Result of Special Election, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Business Topics – Informational Topics

Planning Discussion Regarding Facilities – Superintendent Hocker addressed the Board. He shared with the Board the District would be required to reapply to the North Dakota Department of Public Instruction for approval for a bond referendum for a new high school and possibly reapply for a bond referendum for a new elementary school. Dr. Hocker explained the challenges at the high school are still there and he suggested putting together a plan.

Superintendent Hocker referenced a time line to build a new school noting it would take a minimum of two years. To include a bond referendum, it is a minimum of three years from the date of passing a bond referendum. He thought the next date to approach the community for another vote on the referendum could be May 2020. Because this would put construction back four years from now, Dr. Hocker suggested a plan for making some repairs to the current high school facility.

There was \$120,000 spent this year on the roof at the high school. With the recent rains, some more leaks are appearing at the point where the repaired area meets up with the old roof. Other maintenance areas will also need to be addressed with temporary repairs. Dr. Hocker noted this does not address the capacity concerns.

Superintendent Hocker and Dickinson High School Principal Hoherz have visited about options to address capacity. As early as the next semester or school year, they suggested offering five class periods instead of four. This could be done by extending the day of the school by one period, a partial split schedule.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

September 16, 2019; 5:00 p.m.

Professional Learning Lab

Planning Discussion Regarding Facilities (cont.)

When comparing the number of 8th graders that will be moving up as freshman next year and the outgoing seniors, there are approximately 60 more 8th grade students that will be in the high school building next fall. The number of students at the high school will increase another 60 students the following year or fall 2021. These enrollment numbers do not include a 4% or 5% projected growth.

Some additional ideas shared to address the high school capacity were to hold one or two classes at Dickinson State, offer fewer elective classes, and close open enrollment.

President Seaks shared a four-point process he thought would help pass a bond referendum. The first item is to help the community recognize the problem within the District, the second item is to have a good plan in place that is supported by the community, the third item is to help continue to inform the community that currently ONLY property taxes may be used to fund a school referendum, and the fourth point is that of participation. The community needs to get out and vote. Mr. Seaks expanded on each point.

Dickinson Public Schools has ten campuses to maintain. Dr. Hocker explained the building fund is down to \$1.2 million. That is not enough funds to maintain all ten buildings. He added another challenge was if the District starts spending money on the high school to make it last another five years, it will put a strain on those funds.

Dr. Hocker referenced the building fund levy and said an option was to request an increase to this fund from the community. This was tried in June 2018 and failed. He felt most people did not understand this question on the ballot.

President Seaks said he has heard from individuals that felt there was a need in the District but did not like the plan. People want to have input and share their ideas. He added maybe the Board needs to find out what would be an acceptable amount taxpayers are comfortable with then develop a plan based on that amount. There will be some voters that will not be in favor of a tax increase no matter what. Board members volunteered to take time to share information with the community.

Mrs. Orton felt there was a disconnect with the community. She has often heard a response from individuals saying "I didn't know that." She agreed with President Seaks that work would need to be done to get a message communicated.

Dr. Hocker shared some ideas on how to communicate with the public using Thought Exchange. The District could do its best to reach out to the public and encourage them to get involved. He added the District also could market the need within the buildings and have banners on cars and signs in yards.

Superintendent Hocker said there are going to be some tough decisions for the future. That could include half-day kindergarten or cutting some courses at the high school. Closing open enrollment could have some ramifications such as jeopardizing the rapid enrollment grant.

There was discussion about a bond referendum time table. If the bond referendum was run with the June primary election, it would save the District some money.

Dickinson Public Schools

Approved Special School Board Meeting Minutes (cont.)

September 16, 2019; 5:00 p.m.

Professional Learning Lab

Planning Discussion Regarding Facilities (cont.)

Dickinson High School Principal Hoherz explained that there will need to be some limits to some of the classroom sizes. Only a certain amount of students should be placed in a classroom based on the measure of the room. Those numbers need to be concrete without going beyond the capacity. It is not fair to the teachers to have overcrowding in the classes.

Board members agreed to continue the conversation regarding the future of the facilities at an upcoming Board workshop. They also would like to have a discussion regarding the location for a new elementary school. Dr. Hocker explained it was important the District employees know that there is a light at the end of the tunnel, that something is in place while the District and Board continues to move forward.

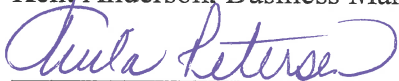
Adjournment – At 5:45 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Board Workshop Minutes
Monday, October 7, 2019; After Board Meeting
Professional Learning Lab

The Dickinson Public School Board held a Budget Public Input Hearing on September 16, 2019, at the Professional Learning Lab. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, School Board Secretary Twila Petersen, and Dickinson Press Reporter Kayla Henson.

Call to Order – Board President Seaks called the Board workshop to order at 5:35 p.m.

Dickinson High School (DHS) Career Academies – Dickinson High School Assistant Principal Jay Hepperle shared a presentation Partnering Schools in Academies. This was detailed information regarding Dickinson High School transitioning to a career academy model. Mr. Hepperle also shared a video created by the Academies of Grand Island Senior High students. The video was a student's perspective of a career academy school.

The career academy model collaborates students and teachers with business professionals in the community. This model prepares students for college, military, or to secure a sustainable job. Mr. Hepperle explained the academies are designed for students to explore high wage, high skilled, high demand job opportunities. A partnership advisory board with by-laws will be developed. There will be 16 pathways within the program.

At 5:53 p.m., President Seaks declared a recess. At 6:12 p.m., President Seaks reconvened the workshop.

Mr. Hepperle explained there has been a great deal of research done on the career academy model. One of the priorities is not to lose the small-town feel. Students should feel like they are one of 200, not one of 1,600. Students will share opportunities with other students that have similar interests.

Superintendent Hocker discussed a timeline for the academy program. To implement next fall, the course schedules need to be prepared in December for the January pre-registration for next fall. An expert will be brought in to help the high school with scheduling, budgets, counseling, administration, and registration.

Administrators thanked the Board members for their support in this project. The high school administrators explained how the Center for Advanced Professional Studies (C.A.P.S.) program associates with the career academy model. A student in C.A.P.S. would be similar to someone at level five. The administration is working with Dickinson State University for dual enrollment and also working towards achieving C.A.P.S. certification.

Board members thanked the high school administrators for their hard work in moving forward to creating a career academies model at the high school.

Dickinson Public Schools
Approved Board Workshop Minutes
Monday, October 7, 2019; After Board Meeting
Professional Learning Lab

District Facilities Planning – Superintendent Hocker addressed the Board. He explained there is an advertisement on the website, on FaceBook, and the newspaper asking for volunteers for a community input group. This committee was a suggestion that came from a public forum. It will be an opportunity for the superintendent to answer questions and seek input from community members.

Dr. Hocker said there would also be a meeting in November with a newly formed Community Leadership Committee. His goal is to receive information regarding concerns, challenges, facts, etc. to share with the school board before or after the Holidays.

Superintendent Hocker referenced the student enrollment numbers and looking at a long-term plan for elementary and secondary schools. There have been at least five years of work into the high school that the community may not be aware. Some community members were not aware there was a referendum for the middle school. It is his hope the committees will recommend some solutions to the challenges of servicing the growing number of students

Adjournment – Board President Seaks adjourned the workshop at 6:53 p.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

October 7, 2019; 5:00 p.m.

Professional Learning Lab

The Dickinson Public School Board held a regular meeting on October 7, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Sheri Twist, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson Middle School Principal Marcus Lewton, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Leco, Lincoln Elementary Principal Tammy Peterson, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Second Grade Teacher Sara Berglund, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from the Consent Agenda – Mrs. Schwartz moved to accept the agenda and the consent agenda, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Approval of the Consent Agenda – Mrs. Schwartz moved to approve the consent agenda, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker addressed the Board. He announced Dickinson Public Schools was awarded a grant from the U.S. Department of Education for over \$1 million to be distributed over five years. He explained these funds would help the District pursue its goal and objective of being a High Reliability School (HRS) System. This grant will also provide funding for 40% of the salary for the Public Relations Coordinator. Additionally, the grant funds will help promote the District through various other avenues.

Dr. Hocker also reported the District's student enrollment is up 219 students compared to this same time last year. The kindergarten enrollment is at 408 as of last week Friday. At the high school level, 228 seniors will be graduating in the spring with 298 eighth graders transitioning to the high school next fall. That is an increase of 70 students. There will be a net gain of 58 students in 2021. Within the next two years, there will be a total of 128 additional students at the high school without taking any additional growth into consideration.

Business Topics – Informational Topics

Principal Reports – Prairie Rose Elementary Principal Nicole Weiler addressed the Board. She explained some of the initiatives at Prairie Rose to becoming a High Reliability School. A survey was implemented receiving information from parents, staff, and community.

Principal Reports (cont.)

Ms. Weiler reported the staff has had a great deal of discussion regarding mental health. The discussion included how to support staff, collaborate, and receive additional education on mental health. The staff at Prairie Rose Elementary are trying to make more connections with the students and build a positive relationship. Additionally, the staff has been utilizing the skills from Professional Learning Communities, Leader in Me, Multi-tiered Systems of Support, and Nonviolent Crisis Intervention.

Prairie Rose staff have been meeting with families to develop the 7 Habits of Highly Effective People. Ms. Weiler commended the Prairie Rose staff for their hard work on all the programs.

Board Member Orton thanked Ms. Weiler and the Prairie Rose staff for all they are doing for the students and families. She has been following the work that is being done by the staff and praised them for their diligence.

Dickinson Middle School (DMS) Principal Marcus Lewton addressed the Board. He explained the middle school did a quantitative survey. The survey generated data to show the strengths and weaknesses of the school. A link is provided on the website for the presentation Dr. Lewton shared with the Board.

One of the areas showcased in the survey is the perception of the faculty and staff has regarding the school environment as being safe and orderly. Another strength at the middle school is the teachers feeling they have formal roles in the decision-making process regarding school initiatives. One area that needs additional discussion pertains to the perception of the students, parents, and the community regarding the school environment as being safe and orderly. Dr. Lewton explained that some of the information from the school cannot be shared with the parents and the community; however, the middle school could do a better job of clarifying with the parents and community. The largest area that needs improvement was to have formal ways of receiving input from students, parents, and the community regarding the optimal functioning of the school. Dr. Lewton explained they have been reviewing the social media platforms and ways of creating dialogues with families.

To address the formal ways of receiving input, Dickinson Middle School has created a social media mission statement to go along with several new links on its website for suggestions, recognitions, celebrations, and an anonymous reporting system. The links are not meant for criticism of individuals or departments.

Board members thanked Dr. Lewton and Ms. Weiler for the updated information they shared. This agenda item was informational only. No action was requested.

ACT Testing – Dickinson High School (DHS) Principal Kevin Hoherz addressed the Board. Available on the website utilizing the BoardDocs link is a letter he has drafted to send to the parents of DHS students announcing the decision to utilize ACT as the official assessment test for DHS.

Freshman and sophomore students at DHS will have the opportunity to complete a pre-ACT. All DHS juniors take the ACT unless an administrator gives them an exemption based on an IEP. The students' progress may be monitored each year.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
October 7, 2019; 5:00 p.m.
Professional Learning Lab

ACT Testing (cont.)

President Seaks thanked Principal Hoherz for the information regarding the decision to adopt the ACT as the assessment test at DHS. This agenda item was informational only. No action was requested.

Student Mobility Report – Available on the website is the District’s 2018-2019 Inward Migration Report and the 2018-2019 Outward Migration Report. Superintendent Hocker addressed the Board. This report is created annually to share with the Board. It shows the number of students that are coming into and exiting from the District and is broken down by state. This agenda item was informational only. No action was requested.

Superintendent’s Formative Evaluation – President Seaks reminded the Board members to log into the Rocky Mountain Evaluation portal and complete the evaluation on Superintendent Hocker. He requested Board members complete the evaluation by November 1 to allow him time to share the information with the superintendent before the November Board meeting. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Budget Input and Development Committee Update – Available on the website are the minutes from the October 2 Budget Committee Meeting. Mrs. Schwartz moved to approve the Budget Committee's recommendation of filing the Amended 2019-2020 Budget with General Fund expenditures of \$52,465,659, Capital Projects Fund expenditures of \$7,246,871, Debt Service Fund Expenditures of \$8,171,634, Food Service Fund expenditures of \$1,700,000, and filing of the Amended Certificate of Levy for \$17,497,829. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks), nays-0, absent-0. The motion carried unanimously.

2019 North Dakota School Boards Association Convention – Mrs. Orton moved to appoint Dickinson Public School Board Members Jason Rodakowski, Brent Seaks, Kim Schwartz, and Michelle Orton as delegates and David Wilkie as an alternate delegate for the North Dakota School Boards Association Convention. Mr. Rodakowski seconded the motion. Discussion: Board Member Schwartz stated she is unable to attend the convention and recommended an amended motion appointing her as an alternate delegate. Mrs. Orton amended her motion and moved that Dickinson Public School Board Members Jason Rodakowski, David Wilkie, Brent Seaks, and Michelle Orton be appointed as delegates and Board Member Kim Schwartz be appointed as an alternate delegate for the North Dakota School Boards Association Convention. Mr. Rodakowski seconded the motion. A roll call vote was taken on the amended motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Orton, Seaks), nays-0, absent-0. The motion carried unanimously.

Available on the website is the schedule for the Law Seminar and Convention. Also available is the North Dakota School Boards Association Government Affairs Resolution Report.

School Board Policy Revisions, First Reading – Available on the website are policies with recommended revisions from the North Dakota School Boards Association noted in red text. Mrs. Schwartz moved to approve for first reading the revisions to policies ABAB, School Year and Calendar; ABCE, Prohibition on Aiding Sexual Abuse; and policy ACBF, Medical Marijuana, as


Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
October 7, 2019; 5:00 p.m.
Professional Learning Lab

School Board Policy Revisions, First Reading (cont.)

presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks), nays-0, absent-0. The motion carried unanimously.

Announcements – On behalf of the school board, President Seaks thanked St. John's Lutheran Church for its \$10,000 contribution to the outstanding student lunch balances. He also thanked Conoco Phillips for the donation of the tables for the Professional Learning Lab. The Brady Martz Firm delivered treat baskets to employees at various buildings and he thanked them for this gesture.

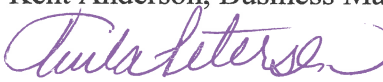
Adjournment - At 5:27 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
November 12, 2019; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on November 12, 2019, at the Professional Learning Lab. Board members present: Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Board President Brent Seaks was not in attendance. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Southwest Community High School Principal Kristy Goodall, Prairie Rose Elementary Principal Nicole Weiler, Roosevelt Elementary Principal Henry Mack, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, Roosevelt Grade Two Instructor Sara Berglund, Partners in Parenting Coordinator Stacy Kilwein, Dickinson High School Language Arts Instructor Naomi Thorson, Dr. Keith Fernsler, Mr. Andrew Kordonowy, The Dickinson Press Reporter Kayla Henson, and School Board Secretary Twila Petersen.

Call to Order – Board Vice President Schwartz called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Addition/Removal of Agenda Items or Removal of Items from the Consent Agenda – Mr. Wilkie moved to accept the agenda and the consent agenda as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried.

Approval of the Consent Agenda – Mr. Rodakowski moved to approve the consent agenda as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Superintendent's Report – Superintendent Hocker addressed the Board. He shared there had been two recent committee meetings that included leaders in the community and a community advisory group. The two meetings took place last week. The purpose of the committee meetings was for the superintendent to receive information regarding a path moving forward concerning the overcrowded schools and conditions of some of the schools. Dr. Hocker reported there was a great turnout for the meetings and great communication. A survey has been sent out to the two committees. Dr. Hocker's goal is to have some general guidance to share with the Board at its January meeting.

Business Topics – Informational Topics

Roughrider Area Career and Technology Center (RACTC) Update – Mr. Kevin Nelson, RACTC Director, addressed the Board. He reported the programs available to students and the teachers for the courses. The health science program is very popular with the students at Dickinson High School (DHS). There are five sections of Health Careers I and three sections of Health Careers II. There are also several other health courses offered. RACTC provides 40% of the funding for the salaries and benefits for the high school health career instructors at the high school and also for one of the high school counselors.

Roughrider Area Career and Technology Center (RACTC) Update (cont.)

RACTC is researching the possibility of offering courses for dental assistants, Certified Nursing Assistants, and internships.

Two health career instructors were recipients of the North Dakota Center of Excellence Award. They received this award due to the partnership with CHI St. Alexius and job shadowing. Another reason was due to the increased enrollment in Dickinson Public Schools (DPS). DPS added 100 students to the program which created the need for an additional instructor.

Mr. Nelson thanked RESP for being the fiscal manager for RACTC. He also thanked the DPS Board, administration, staff, and the outstanding students at DPS. This agenda item was informational only. No action was requested.

Principal Reports - Jefferson Elementary Principal Sara Streeter addressed the Board. She reported there are over 40 more students at Jefferson this year in comparison to last year. Mrs. Streeter commended the teachers and staff for their great work in taking on the additional students.

Students at Jefferson are shown how grown-ups learn and have goals. Recently the kindergarten students were provided information from military personnel and learned what their life was like. Today Mayor Scott Decker visited Jefferson third graders as part of learning about branches of the government.

Mrs. Streeter explained how students could earn tickets called positive influence. Students are honored for completing the goals they are working on. They are also recognized for positive behavior and for going above and beyond. Students are nominated for the award and four are chosen each month. Yard signs are provided for the four monthly recipients. In October, there were 2,100 students who received recognitions.

Lincoln Elementary Principal Tammy Peterson and Partners in Parenting Coordinator Stacy Kilwein addressed the Board. Mrs. Peterson reported the data collected last spring has been reviewed and work has been done to provide a stronger connection with parents and better communication.

As part of the High Reliability School, Lincoln Elementary has carved out time each day for social and emotional learning time with students. Students and staff may be spending their time practicing yoga or other calm and mindful activities. Other students may be in the classroom focusing on MindUP Curriculum.

Students at Lincoln Elementary take opportunities to provide the morning announcements. These are video recorded and are similar to a television broadcast. There are shout-out stations available at the school for students and staff to recognize other students and staff members. Selected shout outs are also shared during the morning announcements.

Principal Reports (cont.)

Once a month there is time set aside for students to work together and participate in a club. The students might be learning how to decorate a cake, learn about hockey, or various other opportunities.

As a way to involve parents in social and emotional learning, Mrs. Kilwein said she provides opportunities for parents to have discussions and interactions. The parents are learning what the students are learning on how to cope with stress and shown calming strategies. Lincoln will be hosting a District-wide parent/child workshop on this in the near future. Lunch and daycare will be provided.

Both Jefferson and Lincoln Elementary utilize FaceBook to share information about events coming up and students and staff that have been recognized. Both schools also have STEM activities this week and invited Board members to attend any activities. This agenda item was informational only. No action was requested.

2018 ACT Test Results - The 2018 ACT test results are posted on the website utilizing the BoardDocs link. Dickinson High School Principal Kevin Hoherz addressed the Board. Mr. Hoherz reported there is a trend in the state where the ACT results are going down. The DHS student results also decreased. DHS teachers and staff are collaborating with students. Freshmen and sophomores will take a pre-ACT test. The results will provide some indication of student growth and weaknesses. The academies model will also give students more knowledge which should reflect in better ACT scores. This agenda item was informational only. No action was requested.

North Dakota School Boards Association (NDSBA) Convention - President Seaks, Board Member Orton, Board Member Rodakowski, Board Member Wilkie, Superintendent Hocker, Assistant Superintendent Harris, and Business Manager Anderson attended the recent NDSBA convention and seminars.

Board Member Orton said the biggest takeaway she had from the convention was to have transparency. Other topics she found interesting pertained to bond referendums and what to do moving forward when a bond does not pass. Board Member Wilkie reported he attended many school safety and mental health seminars. He added that many Districts are looking for assistance in these areas. Board Member Rodakowski attended breakout sessions mostly pertaining to finances. Changes to the funding formula were shared in a session. Senator Wardner was in attendance at one of the sessions and understands the challenges faced by Dickinson Public. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Budget Input and Development Committee Update – Mr. Wilkie moved to approve the addition of one school psychologist position. He further moved to authorize the administration to provide an intern position for the two school psychologist positions and also provide an intern position for the one MTSS Coordinator position. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried.

General Obligation Building Bonds Redemption – Available on the website is a copy of the Resolution Authorizing Bond Redemption. Business Manager Anderson recommended paying the outstanding General Obligation Fund Bonds in the amount of \$2,465,000 on December 20, 2019. Action was requested. Mr. Rodakowski moved to adopt the Resolution Authorizing Bond Redemption of the School District’s General Obligation Building Fund Bonds, Series 2011A, as presented. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Memorandum of Understanding in Boys and Girls Hockey - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey was due for renewal. Dickinson Youth Activities would like to enter into a one-year agreement. There were no changes to the agreement from last year. A copy of the hockey Memorandum of Understanding is posted on the website. Action was requested. Mrs. Orton moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys and girls hockey for the 2019-2020 school year as presented. Mr. Rodakowski seconded the motion. A voice vote was taken on the motion. The motion carried.

Bus Bid for Consideration – Dickinson Public Schools advertised for bids to purchase two 77-passenger school buses. Bid opening was on Tuesday, October 29, 2019. The only bid received was from Harlow’s Bus Sales, Inc. Action was requested. Mr. Wilkie moved to accept the bid from Harlow's Bus Sales, Inc. for two 77-passenger school buses with options for a total price of \$181,060.00. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried.

School Board Policy Revisions, First Reading – The policies with proposed revisions are posted on the website utilizing the BoardDocs link. Changes recommended by the North Dakota School Boards Association (NDSBA) are noted in red text. Dickinson Public Schools administrator recommendations for revisions are noted in purple text. Action was requested. Mr. Rodakowski moved to approve for first reading the revisions to policies BAA, Employing Board Members; DBAA, Recruitment, Hiring, and Background Checks for New Classified Personnel; KAAA, Visitors in the Schools; and KACB, Complaints About Personnel as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Orton, Schwartz); nays-0; absent-1 (Seaks). The motion carried.

School Board Policy Revisions, Second Reading and Final Adoption - The policies with proposed revisions are posted on the website utilizing the BoardDocs link. Changes recommended by the North Dakota School Boards Association (NDSBA) are noted in red text. Dickinson Public Schools administrator recommendations for revisions are noted in purple text. Action was requested. Mr. Wilkie moved to approve for second reading and final adoption the revisions to policies ABAB, School Year and Calendar; ABCE, Prohibition on Aiding Sexual Abuse; and policy ACBF, Medical Marijuana as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Wilkie, Orton, Rodakowski, Schwartz); nays-0; absent-1 (Seaks). The motion carried.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
November 12, 2019; 5:00 p.m.
Professional Learning Lab

School Board Workshop – Superintendent Hocker addressed the Board. He recommended the Board schedule a workshop with the primary discussion focused on the academy model at DHS. Mrs. Orton moved to schedule a school board workshop for Monday, December 9, 2019, at 6:00 p.m. at the Professional Learning Lab. Mr. Wilkie seconded the motion. A voice vote was taken on the motion. The motion carried.

Superintendent’s Evaluation - All Board members completed the online evaluation for the superintendent. Board President Seaks met with Superintendent Hocker and reviewed the evaluation. Superintendent Hocker has been evaluated on the following performance areas: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resource Management. The superintendent job description is available on the website utilizing the BoardDocs link.

Mr. Rodakowski moved that upon review of the individual evaluations, all board members have rated the superintendent as satisfactory for all six performance areas: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried.

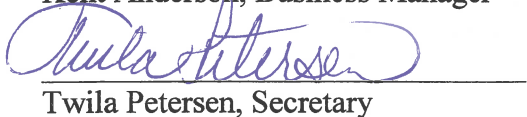
Superintendent’s Contract Renewal - Superintendent Hocker's current contract is through June 30, 2021. He has met with Board President Seaks and Board Vice President Schwartz to discuss contract renewal. Mr. Wilkie moved to extend a two-year contract to Dr. Shon Hocker for the position of superintendent of Dickinson Public Schools commencing July 2020-June 2022, with salary and benefits to be determined at a later date. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Wilkie, Rodakowski, Schwartz); nays-0; absent-1 (Seaks).

Announcements – Superintendent Hocker announced a request had been made from a group to present at the December school board meeting. The organization is the Little People of America. Representatives from this organization have requested an opportunity in the opening public input section at the December Board meeting.

Adjournment - At 5:47 p.m., Board Vice President Schwartz declared the meeting adjourned.


Kim Schwartz, Board Vice President


Kent Anderson, Business Manager


Twila Petersen, Secretary

Dickinson Public Schools
Approved Board Workshop Minutes
Monday, December 9, 2019; 6:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a Board workshop on December 9, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson High School Assistant Principal Guy Fridley, Dickinson Middle School Principal Marcus Lewton, Community Relations Coordinator Sarah Trustem, The Dickinson Press Reporter Kayla Henson, KFYR News Reporter Andrew Horn, School Board Secretary Twila Petersen, Mrs. Heather Brazelton, Dickinson High School Business Instructor Brenda Loney, Dickinson High School Language Arts Instructor Leslie Wilkie, Mr. Scott Meschke, Mr. Josh Lehman, Dickinson High School Drafting Instructor Marjorie Lehman, and Dickinson High School Social Studies Instructor Dave Michaelson.

Call to Order – Board President Brent Seaks called the Board workshop to order at 6:05 p.m.

Dickinson High School (DHS) Academies – Superintendent Shon Hocker explained the workshop was to continue the discussion regarding the high school. DHS Principal Kevin Hoherz said there have been 50 businesses that have verbalized they wish to be part of the career academies.

President Seaks said there have been healthy conversations with the teachers and staff regarding the academies in general. It was his sense the majority thought it was a good idea with some concern about unanswered questions in the preparation and the specifics. It is the uncertainty that creates anxiety or individuals are excited and want to move forward but do not want to do the work. In his opinion, it was not the role of the school board to figure that out.

President Seaks explained the academy model was introduced as a dream if the new high school referendum would have passed. The understanding was that even though the referendum did not pass, the academy model would move forward. It would need to fit into the old facility and the old structure.

DHS Principal Hoherz addressed the Board. He said there have been conversations with high school staff and department heads regarding creating a schedule. He added the only thing that has changed since the October workshop is putting out a schedule. The schedule was taking the current class offerings and current staff and arranging that information into an academy model schedule. This was a preliminary plan of what it would look like. The preliminary schedule caused a lot of anxiety with the high school staff.

Dickinson High Technology Integration Coach Greg Jung is in the process of creating a Google survey to send out to students asking them if they had the choice of several academy paths which academy would the student choose.

Dickinson High School (DHS) Academies (cont.)

Superintendent Hocker explained in an academy model the freshmen would be in one location, such as in the 100 pod, instead of scattered throughout the high school building. It would provide a safer environment and an opportunity for freshmen to belong to a group.

Dr. Hocker referenced teacher collaboration time. Staff will have more collaboration time with the new schedule. DHS Principal Hoherz added this was still a work in progress. It is difficult to show the collaboration time without knowing how many more staff are going to be needed and how many staff will be provided.

Board Member David Wilkie felt there are issues that need to be dealt with initially before creating more issues. Right now there is not enough room for the students at the high school. Soon the current enrollment of 900 will increase to over 1,000. The overcrowding needs to be addressed and he did not feel the academy model would address that problem. He added another issue that needs to be addressed is discipline. A majority of the discipline problems stem from overcrowding. He suggested taking care of those issues instead of creating a new system that was not going to fix the problems.

Director of Instruction Melanie Kathrein referenced the ACT scores in comparison to other class A schools. She said the students need to be more engaged and to make education more relevant. The academy students together with the teachers will shape the thinking in a different path. It will be an opportunity for cross-curricular for the teachers. The freshmen wing will have the teachers working together.

Board Member Wilkie said he did some research. What he found in his research was that the career academies will modestly improve the ACT scores.

DHS Assistant Principal Guy Fridley referenced the landscape of the current high school buildings and the safety and security of the students. When classes are changing, it is a nightmare in the lobbies and hallways. When the team visited the academy models at Grand Island and Alexandria, it was evident the academy model improved the landscape and security.

If the high school would change to an academies model, the freshmen academy would be served in the 100 pod. It would greatly reduce the amount of overlapping of students in different grades. With the career academies, the teachers will be working with 300 students and getting to know those students, know their names, and make a connection.

DHS Assistant Principal Jay Hepperle said the current structure does not work and is not efficient. The academies model is more efficient. He could understand some teachers saying they do not know what it will look like. The foundation of the model is still a work in progress.

Board Member Michelle Orton said she has been receiving emails from parents with concerns. It appears there is some confusion in relaying messages to students and sharing the information. The teachers are also emailing regarding their workload.

Dickinson High School (DHS) Academies (cont.)

There was a discussion regarding miscommunication to parents. Assistant Superintendent Keith Harris said if the full details are not provided, there is a tendency to fill in the blanks. He suggested providing teachers, staff, parents, and the community with details so that they can develop a picture of what the schedule will look like. He inquired how long it would take to get the details. Dr. Hocker responded once the administration had the student input knowing how much interest was in each outline of an academy, then the registration process could begin. Mr. Hepperle added one of the big pieces is the number of teachers. He said the only change in the schedule prescribed for the freshmen students is the freshmen seminar. This seminar would expose the students to the pathways they are showing some interest.

Principal Hoherz concurred with Board Member Wilkie that discipline is a major concern at the high school. When there is student engagement there are fewer discipline problems. With the District moving towards High Reliability Schools (HRS) this will fall into the goals from the National Standards and Practices Board. He said he has been in education for 32 years and could have easily left things as they are at the high school as status quo. He felt the academies would help students and help them with personalized learning.

Southwest Community High School Principal Kristy Goodall said she came from a school of 3,000 where there was a school within a school. The success rate of the students skyrocketed and the discipline issues decreased. Students were out in the public and then came back for their core classes. Board Member Wilkie inquired if a school within a school was a full academy. Mr. Hepperle responded it was a smaller version. Mr. Wilkie added Mrs. Goodall was referencing students on a regular path for normal high school and another school within a school similar to an academy. He inquired if that model had been considered and Mr. Hepperle said it had been considered but due to space constraints, it would not fit the high school.

Board Vice President Kim Schwartz said she has heard concerns from parents and the public. She was hearing there are no changes to grades 10, 11, and 12; however, there was a divide from what she was hearing from individuals. Mr. Hoherz responded there are going to be changes happening as more students come in and the limited space. If additional teachers are hired, some teachers are going to have to switch rooms. With over 300 freshmen coming in next year, that means there are going to be additional sections of freshmen classes. Possibly the electives will have to be removed.

There was a discussion regarding information that has been shared within the school regarding the scheduling that was getting out to the public.

Board Member Wilkie said he felt the #1 concern is discipline and the #2 concern is the large number of students at the high school. He inquired if the administration should move forward with the academy or stop. He felt there were too many unanswered questions.

Principal Hoherz referenced the student survey that was being developed that was key to the next steps with the model. Once there was some direction from the survey then there can be proper communication. He recommended the academies model not be judged the first or second year and it would be given some time, maybe even 3-5 years.

Dickinson High School (DHS) Academies (cont.)

Board Member Wilkie inquired if the decision to go with the career academies was a school board decision. Superintendent Hocker responded that it could be. Mr. Wilkie referenced the North Dakota School Boards Association instruction for school boards and his understanding was that it was the Board's job to determine if this was the direction to go or not. There was discussion regarding the standards and how the standards would not be changed with the academies model.

There was a discussion regarding a timeline for the student survey. It was anticipated the survey results could be available by the January Board meeting. The survey could be similar to the student registration guide utilizing an academy model. There was discussion regarding the questions on the survey and if the results would be beneficial for the Board in making a decision.

A recommendation was made to have another workshop to continue the discussion regarding the academies model and scheduling at the high school. The workshop was tentatively scheduled for Friday, December 13 at 10:00 a.m.

Adjournment – At 7:43 p.m., Board President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
December 9, 2019; 5:00 p.m.
Professional Learning Lab

The Dickinson Public School Board held a regular meeting on December 9, 2019, at the Professional Learning Lab. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Sheri Twist, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, Dickinson High School Language Arts Instructor Naomi Thorson, Community Relations Coordinator Sarah Trustem, The Dickinson Press Reporter Kayla Henson, KFYZ News Reporter Andrew Horn, School Board Secretary Twila Petersen, Mr. Darald Payne, Dr. Keith Fernsler, Mr. Danny Hood, Mr. Scott Skones, Mrs. Heather Brazelton, Dickinson High School Business Instructor Brenda Loney, Mr. Jeff Lamprecht, Dickinson High School Language Arts Instructor Leslie Wilkie, Mrs. Susan Schaefer, Mr. Scott Meschke, Mr. Josh Lehman, Dickinson High School Drafting Instructor Marjorie Lehman, Dickinson High School Social Studies Instructor Dave Michaelson, Mr. Mick Myers, Mr. Tom Dietz, and Ms. LaDella Carlson.

Call to Order – Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There was one request for public participation from Mr. Darald Payne under the topic of “Mascot”.

Board President Seaks invited Mr. Payne to address the Board. Mr. Payne stated he was not for or against the mascot. He said he wanted to state some facts. He defined the meaning of the word “Midget” as a small human being or small. He added it was not a derogatory word or demeaning. Mr. Payne said the mascot symbolizes strength and should be proud of the mascot and what it represented. He sees much pride in the mascot and said it has been around for a long time.

Mr. Payne said he has lived in Dickinson for 15 years and has never heard a negative comment regarding the mascot. He said the discussion to change the mascot should not be taken lightly and advised caution about removing the mascot. Presidents Seaks thanked Mr. Payne for his comments.

Addition/Removal of Agenda Items or Removal of Items from the Consent Agenda – Mrs. Schwartz moved to accept the agenda and the consent agenda, as presented. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

Superintendent’s Report – Superintendent Hocker addressed the Board. He said there would be strategic planning sessions next week Tuesday, Wednesday, and Thursday, December 17-19. Representatives from APQC will lead the team of about 28 individuals through the sessions.

Superintendent's Report (cont.)

Dr. Hocker explained the District would be implementing Teachers on Call (TOC) on January 13. Teachers on Call is an outside agency to assist with placing substitute teachers in locations. Teachers on Call has had great reviews and is located all over the Midwest. TOC will hire substitute teachers, provide incentives, and attempt to grow the substitute teacher pool.

Business Topics – Informational Topics

Mascot – Mr. Daron Stenvold, Ms. Samantha Rayburn-Trubyk, and Mr. Ryan Trubyk, representatives of the Little People of America, were invited by President Seaks to address the Board.

Ms. Rayburn-Trubyk thanked the Board for having them at the meeting. She stated their intent was not to come and force a change of the mascot. They wanted an opportunity to share their perspective and point of view and leave it up to the Board to make a decision.

Ms. Rayburn-Trubyk said the word “Midget” is described as a word derived from the word “midge” which is a tiny fly that spreads disease. Referencing this word and the picture of the mascot on a jacket or shirt, she feels that is what she is being described as. The word “Midget” heightened in the 1800’s by P.T. Barnum where little people were bought from parents and put on display in horrible conditions to make money. Whether it is intended or not it is derogatory to individuals with this disability.

Mr. Stenvold addressed the Board. He said he has a six-year-old son with a form of dysplasia. The word “Midget” is very offensive. He said he would want the District to be proud of the mascot and not have others question it.

Mr. Trybyk addressed the Board and said he had a fourteen-year-old little person. He explained the mascot term “Midget” was not created out of something offensive and was with the best of intentions. The word can be weaponized and used against students that are little people. A little person could be going to a sporting event at the school where the mascot is emblazoned on jerseys and the walls. How does the District rationale that it is inappropriate in some context but it is appropriate in a sporting context? He felt this sends a mixed message.

Ms. Rayburn-Trubyk closed with quotes from two individuals. She then said the Board should look at future generations and how they as a Board had the power to make the change to the mascot.

Board Member Wilkie inquired how a person would respond to someone who is saying this change in the mascot is because someone’s feelings might get hurt. That it is more than just about feelings. Mr. Stenvold responded that his son is a little person and inquired if someone could look at his son and comfortably call him a “Midget”.

Things have changed naturally as individuals are educated. He said when a person gets out in the real world things are different. It is not just about personal feelings. People do not wish to be referred to as “baldy” or “oldie”. A person wants to be called by their name.

Mascot (cont.)

Mr. Stenvold asked why someone would intentionally call someone a “Midget”. Mr. Trubyk added there are very few safe places for people, for kids as well. Online or in public people can be very cruel. When a child attends school it should be a safe place and understand the school is going to have their back. It should be a safe place for people with disabilities.

Board Member Rodakowski inquired if the suggestion was to just change the “Midget” name. Ms. Rayburn-Trubyk responded it was the “Midget” name that was an offensive word. She said this would be a great opportunity to open it up to the community. She added the mascot could be changed back to the original Coyotes or do something very different.

President Seaks thanked the representatives from the Little People of America for coming to Dickinson and making their request. His sentiment was to ask the administration to go to the community and get its input regarding the mascot name. President Seaks then asked for the Board member’s perspective. Board Member Wilkie suggested moving forward with changing the name of the mascot and go to the community to ask what the new name would be. Board Member Orton agreed and said there should be community input. Board Member Rodakowski felt the community needed to come forward with its input.

President Seaks said it was a topic that has been brought up and talked about with previous school board members. He added the mascot represents the community. The community would need to have some input on the topic. There will need to be healthy and meaningful discussions. He would hope there would not be derogatory or contentious discussions. He recommended asking the administration to collect some feedback. This could be a survey within the high school and also a survey within the community and bring the information back to the Board. Board Vice President Schwartz concurred. The administration was directed to survey and receive information and report it back to the school board.

This agenda item was informational only. No action was requested.

Southwest Community High School (SWCHS) Update – Southwest Community High School Principal Kristy Goodall addressed the Board. She shared only two students dropped this past school year and none had dropped so far this school year. Out of the 34 current students, 14-16 are on track to graduate.

Southwest Community High School is in its 18th year of providing an alternative setting for student individualized instruction. Students take responsibility and their goal is to graduate. The staff keeps the students accountable for attendance and behavior. Staff also facilitate over 100 different courses. Mrs. Wyant teaches mathematics and physical education. Mr. Kapelovich teaches English. Mrs. Goodall teaches science and social studies.

From a school and effectiveness survey, 96% of the parents and students felt SWCHS was a safe learning environment.

Board members thanked Mrs. Goodall for her compassion for the students and the information shared. This agenda item was informational only. No action was requested.

Business Topics – Action Topics

Destruction of Old School Records – Business Manager Kent Anderson addressed the board. He said the District had 62 boxes of documents recommended for destruction. Minutes from school board meetings must be retained permanently and school districts must retain payroll records and records of revenues and expenditures for a period of five years. The records recommended for destruction are listed on the BoardDocs website. Action was requested. Mr. Wilkie moved to authorize the Business Manager to destroy the records as presented by shredding and/or depositing them in the Dickinson city landfill. Mrs. Orton seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

School Board Policy Revision, First Reading – Policy AAC, Nondiscrimination and Anti-harassment is posted on the website utilizing the BoardDocs link. North Dakota School Boards Association (NDSBA) recommended revisions for policy AAC which are noted in red text. Recommended revisions from the Dickinson Public Schools administration are noted in purple text. Action was requested. Mrs. Schwartz moved to approve for first reading the revisions to policy AAC, Nondiscrimination and Anti-harassment Policy as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – The policies with proposed revisions are posted on the website utilizing the BoardDocs link. Changes recommended by the North Dakota School Boards Association (NDSBA) are noted in red text. Dickinson Public Schools administrative recommendations for revisions are noted in purple text. Action was requested. Mr. Wilkie moved to approve for second reading and final adoption the revisions to policies BAA, Employing Board Members; DBAA, Recruitment, Hiring, and Background Checks for New Classified Personnel; KAAA, Visitors in the Schools; and KACB, Complaints About Personnel as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Orton, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Announcements – Board President Seaks announced there would be a Board workshop following a short break.

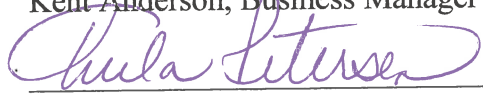
Adjournment - At 5:45 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Board Workshop Minutes
Friday, December 13, 2019; 10:00 a.m.
Central Administration Offices

The Dickinson Public School Board held a Board workshop on December 13, 2019, at the Central Administration Offices. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. Jason Rodakowski and Mr. David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Dickinson Middle School Principal Marcus Lewton, Dr. Keith Fernsler, Community Relations Coordinator Sarah Trustem, School Board Secretary Twila Petersen, and Dickinson Press Reporter Kayla Henson.

Call to Order – Board President Seaks called the Board workshop to order at 10:00 a.m.

Dickinson High School (DHS) Career Academies and Scheduling – President Seaks requested input from Board members regarding the high school, whether it was regarding the topics of career academies, overcrowding, etc. He provided some history. Before the bond referendum failed, the conversation was to include the academy model with the building of the new high school. When the referendum failed, it created some confusion. President Seaks added that some Board members may have been on board with including the academy model with the building of the new high school but may not be convinced implementation should take place now in the current high school.

Board members shared their ranking of the top three priorities to address at the high school. Vice President Schwartz identified the #1 priority at the high school was safety and discipline, #2 priority was overcrowding, and #3 priority was the academy model. Board Member Rodakowski ranked #1 as overcrowding, #2 discipline, #3 curriculum or the academy. Board Member Orton concurred with Mr. Rodakowski's ranking. Board Member Wilkie concurred with Mrs. Schwartz's ranking. President Seaks explained the high school administration, teachers, and Central Office administrators agree those are the top three priorities to be addressed at the high school.

President Seaks explained there was a meeting today to review an option for a day treatment for high school students. This would be equivalent to an in-school suspension. He added if the school is overcrowded, there are going to be additional discipline problems.

Vice President Schwartz noted that if the bond referendum would have passed, there would be two years to work on the academy model. Mrs. Schwartz inquired what would be the benefits for the implementation of the academy model in 2020 instead of at a later year.

There was a discussion regarding the schedule and a survey that had been sent to the teachers. Approximately 86% of those responding to the survey were in favor of the academy model. A possible new survey could be sent out asking additional questions.

Board Member Rodakowski said he is hearing that there are questions that the teachers have that are not being answered. Board Member Orton suggested there be minutes taken at the leadership meetings and shared with the teachers.

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Dickinson High School (DHS) Career Academies and Scheduling (cont.)

Board members outlined several questions they would be asking administration. Board Member Wilkie said that these questions skip over priorities #1 and #2. Vice President Schwartz added that they could not move to #3 on the priorities, the academy model, without first taking care of #1 and #2 of the priorities. Board Member Wilkie said when his child tells him that he cannot go to certain places at the high school during certain times and certain restrooms, that is an issue.

President Seaks addressed Superintendent Hocker and asked how the administration was addressing the Board's #1 priority of discipline and safety at the high school. Superintendent Hocker responded the administration's first agenda is the student discipline and student safety. He said research shows students on the academy model have fewer discipline issues. High Reliability Schools are about students being engaged. Engaged students are not as bored and therefore get into trouble less. He added the committees of the District-wide Safety and Security, Mental Health Task Force have met several times. This morning there was a meeting with juvenile justice with hopes of implementing something as early as next month to address the student discipline.

Assistant Superintendent Harris added when there is a discipline issue the student is sent to the principal. However, principals cannot fix the students. There is something that is keeping that student from being successful and develop skills to help the student move forward. That takes time. All principals are trained in the RTI framework with an intervention team. These are beneficial when a student shows significant or unusually difficult challenges to being successful academically or behaviorally.

In response to a question regarding implementing the academy model now instead of waiting, Superintendent Hocker said individuals have tendencies to stay in comfort areas and not make any changes. Some individuals would prefer to postpone the academies model. He added that every year counts in the education of a student.

A question was asked what differences would there be in a freshman's schedule fall 2019 versus fall 2020. Superintendent Hocker responded the freshmen students' schedules would be about the same. Dickinson High Principal Hoherz distributed a packet of material that included a sampling of a freshman schedule. Mr. Hoherz explained there would be a new freshman seminar class for the students to take and explore various academies. Freshmen students would have most of their courses in the 100-pod section of the building.

There would be a change in how the schedule would rotate. Now the student schedule is a block schedule with students taking four classes a day. The new AB schedule would have a set of courses for Monday, Wednesday, and Friday with different classes on Tuesdays and Thursdays. Some courses would move from a quarter class to a semester class with the new schedule.

Dr. Hocker addressed the concern of overcrowding at the high school. He explained the Superintendent's Advisory Committee concluded its second meeting this week with the focus addressing overcrowding. There is no quick and easy solution for the overcrowdedness. Some of the ideas from the committee were to move forward with another referendum or utilize portable units.


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Dickinson High School (DHS) Career Academics and Scheduling (cont.)

President Seaks inquired if there were minutes from the academy meetings. Mr. Hoherz responded a secretary was recently designated to take minutes and they will be posted and shared.

President Seaks inquired where the Board goes from here. Board members suggested another workshop. The next workshop was tentatively scheduled for Friday, January 3 at 10:00 a.m.

Adjournment – Board President Seaks adjourned the workshop at 11:30 a.m.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

