

Dickinson Public Schools

Approved School Board Meeting Minutes

January 8, 2018; 5:00 p.m.

Central Administration Office Board Room

The Dickinson Public School Board held a regular meeting on January 8, 2018, at the Central Administration Office. Board members present were: President Sarah Ricks, Vice President Brent Seaks, Board Member Tanya Rude, Board Member Kim Schwartz, and Board Member David Wilkie. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Heart River Elementary Principal Susan Cook, Jefferson Elementary Principal Sara Streeter, Lincoln Elementary Principal Tammy Peterson, Prairie Rose Elementary Principal Sherry Libis, Roosevelt Elementary Principal Henry Mack, School Board Secretary Twila Petersen, Jefferson Elementary Instructor Dana Price, Jefferson Elementary Instructor Amanda Fisher, Jefferson Elementary Instructor Sara Steier, Prairie Rose Elementary Instructor Jane Cornell, Jefferson Elementary Instructor Alicia Hutzenbiler, Jefferson Elementary Instructor Shayna Knebel, Dickinson Middle School Instructor Lidia Muckle, Dickinson Middle School Instructor Linda Greenwood, Building and Grounds Coordinator Wayne Schatz, Harlow's School Busing Transportation Manager Burton Lewton, JE Dunn Senior Project Manager Brian Stark, Tooz Construction President Tracy Tooz, Dickinson Press Reporter Iain Woessner, and Mrs. Shary Smith.

Call to Order - Board President Ricks called the meeting to order at 5:00 p.m.

Public Participation - There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda - Mrs. Rude moved to add to the consent agenda under the Personnel Report the new certified hire of Alyssa Wagner, social studies instructor at Dickinson Middle School, effective January 5, 2018. She further moved to withdraw the tuition waiver request for a child of Rebecca Suzanne Phillips from New England to Dickinson. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Consent Agenda – Mrs. Schwartz moved to approve the revised agenda including the consent agenda consisting of the minutes from the December 11 regular board meeting; the bills for December 2017; the financial reports for December 31, 2017; the pledged assets report for December 31, 2017; the personnel reports including the new hire of Alyssa Wagner, social studies instructor at Dickinson Middle School; the RACTC Director's Report; a tuition waiver request for two children of April Grant from Dickinson Public to South Heart Public and a tuition waiver request for two children of Melissa Heinert from Bowman Public to Dickinson Public; and the students/faculty/staff recognitions; as presented. Mr. Seaks seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following topics which did not require Board action.

Meetings This Week – Superintendent Sullivan reminded the Board there is a Teacher Evaluation Instrument Committee Meeting on Tuesday at 4:00 and a School Improvement Leadership Team Meeting on Thursday at 4:00.

Negotiations Seminar – The North Dakota School Boards Association is hosting a Negotiations Seminar in February. If Board members are interested in attending, they should inform Twila.

Strategic Plan – Dr. Sullivan explained he has been working on revisions for the Strategic Plan and is hoping to submit it to the Board in the next couple of weeks.

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Central Administration Office Board Room

Business Topics

Selection of Construction Management At-Risk (CMAR) - At the November 30 Special School Board meeting, the Board directed the administration to move forward with the process to seek applications for the Request for Qualifications for the renovation at P.S. Berg Elementary. As per requirements in the N.D. Century Code 48-01.2-20, which is posted on the website, the selection committee for the Construction Management At-Risk was comprised of Jan Prchal (a registered architect), Scott Schneider (a registered engineer), Shane Roers (a licensed contractor who was not contending for the position), and Business Manager Kent Anderson. Available under Supporting Documents is a copy of a letter from Mr. Anderson regarding the CMAR interview selection process. Also available under Supporting Documents is a copy of the scoring sheet used during the interviews. Business Manager Anderson addressed the Board and explained the same process was used for selecting the CMAR for the Dickinson Middle School. There were five strong candidates which were all very competent. The selection committee's recommendation was to award the CMAR for P.S. Berg Elementary to J.E. Dunn. Action was requested. Based on the information provided by Mr. Anderson, Mr. Seaks moved to award the Construction Management At-risk Company for the renovation of P.S. Berg Elementary to J.E. Dunn and he directed Business Manager Anderson to work with J.E. Dunn to reach an agreement on compensation and contract terms. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Seaks, Wilkie, Rude, Schwartz, Ricks); nays-0; absent-0. The motion carried unanimously. Superintendent Sullivan commended Business Manager Anderson on the process. President Ricks also thanked Mr. Anderson and the members of the selection committee.

Principal Reports – Jefferson Elementary Principal Sara Streeter and Jefferson Elementary Instructors Alicia Hutzenbiler, Shayna Knebel, and Sara Steier addressed the Board. Mrs. Hutzenbiler and Mrs. Knebel have been providing the Jefferson STEM club for the past couple of months. This is offered to students in the 3rd, 4th, and 5th grades on Wednesdays after school. There are many students interested in the club.

Mrs. Streeter distributed a handout to Board members with information regarding Jefferson Elementary's Smart Goals for 2017-2018. Mrs. Steier explained part of the handout was a snapshot of the data and accomplishments of the school improvement team. The handout listed goals of the school improvement team and the action plans to achieve those goals and increase proficiency as much as possible. There are goals in reading proficiency, math proficiency, and increasing student respectful behavior. Mrs. Streeter gave examples of tracking negative student referrals sent to the front office and positive student shout outs. Board members thanked the Jefferson Elementary Principal and teachers for providing the updated information.

Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Interventionist Lidia Muckle, and Dickinson Middle School Strategist Linda Greenwood addressed the Board. Dr. Lewton distributed a handout with information regarding Dickinson Middle School's 2018-2019 Academic Goals. These included revisions to the beliefs, listed the goals, explained the multi-tiered systems of support, the 2016-2017 academic goals, and the NWEA testing achievements. Dr. Lewton explained students are the center of all and every student can learn at high levels. Dickinson Middle School tries to personalize the educational experience.

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January 8, 2018; 5:00 p.m.
Central Administration Office Board Room

Principal Reports (cont.)

Mrs. Muckle and Ms. Greenwood explained the advantages of the faculty from Berg Elementary and Hagen Junior High teaming up and combining the schools for Dickinson Middle School. A multi-tiered system through scheduling was created. Additionally, there is team time with committees working together under the direction of Assistant Principal Leiss. They explained the Multi-tiered Systems of Support which has a spectrum from the gifted and talented to individualized reading and math. Each level provides additional support to the student and a smaller student to teacher ratio. Dr. Lewton explained the goals are a part of the continuous improvement and teachers identifying areas that can be changed and improved. Board members thanked Dr. Lewton, Mrs. Muckle, and Mrs. Greenwood for the information they shared.

This agenda item was informational only. No action was requested.

P.S. Berg Elementary School Designation as a K-5 School – Mrs. Rude moved to reopen P.S. Berg Elementary as a K-5 elementary school beginning the 2018-2019 school year. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

2018-2019 DPS School Calendar – The Calendar Committee has met and proposed a 2018-2019 school calendar. Minutes from the Calendar Committee meeting are available under the District-wide Committee Meeting Minutes. Cabinet members met and proposed early release dates. The proposed calendar is available on the website under Supporting Documents. Action was requested. Mrs. Schwartz moved to approve the 2018-2019 school calendar with a starting date of August 22, 2018; the last day of school scheduled for May 22, 2019; and graduation scheduled for Sunday, May 26, 2019. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

ABBB-AR Community Use of School Facilities, Administrative Regulation –Administrative Regulation for Community Use of School Facilities ABBB-AR has been utilized by the District for many years. It was recently updated to include Dickinson Middle School. Dickinson Middle School ABBB-AR is posted on the website under Supporting Documents. Revisions proposed by the administration are noted in red text. Administrative recommendation was to approve the revised ABBB-AR as presented. Action was requested. Board Member Rude inquired regarding the necessity for non-District organizations to provide proof of liability insurance and ensure proper supervision. Superintendent Sullivan responded if the Board desired not to have the organizations provide the information, that line could be withdrawn from the administrative regulation. He noted the language was recommended by the North Dakota School Boards Association. Mrs. Rude asked who would manage the proof of liability and the proper supervision. Superintendent Sullivan responded that would be a conversation he would have with the Cabinet members. Dr. Sullivan explained it would provide the administration with a mechanism. If there are kids unsupervised, those privileges of using the facility could be rescinded. Mr. Seaks concurred that proper supervision was important. It is a great gift to have the school facility to be used and the school district could protect itself should someone rent the facility and a window is broken or there is damage.

There was further discussion regarding groups using the facility and liability insurance. Mrs. Rude did not feel the language regarding the liability insurance and ensuring proper supervision was necessary. Mrs. Seaks suggested Business Manager Anderson check with the District's insurance carrier to find out if there is coverage. Mrs. Schwartz moved to table until the next regular school board meeting the

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January 8, 2018; 5:00 p.m.
Central Administration Office Board Room

ABBB-AR Community Use of School Facilities, Administrative Regulation (cont.)

approval of revised ABBB-AR Community Use of School Facilities. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Seaks, Schwartz, Wilkie, Ricks); nays-0; absent-0. The motion carried unanimously.

Extracurricular Cooperative Agreement with New England Public Schools in Gymnastics – New England Public Schools would like to do a cooperative agreement in gymnastics for the 2017-2018 school year. A copy of the agreement is available upon request. Action was requested. Mrs. Schwartz moved to approve the extracurricular cooperative agreement with New England Public Schools in gymnastics for the 2017-2018 school year. Mr. Seaks seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Early Resignation Incentive – The following individuals have submitted a notification of their resignation before the deadline to receive the early resignation incentive: Jeri Braunagel, mathematics instructor at Dickinson High School (21 years of service); Jane Cornell, leveled literacy interventionist at Prairie Rose Elementary (39 years of service); Ron Dockter, principal at Dickinson High School (14 years of service); Carla Fettig, literacy coach at Prairie Rose Elementary (29 years of service); Darlene Henning, visually impaired instructor at Dickinson High School (34 years of service); Sherry Libis, principal at Prairie Rose Elementary (18 years of service); Amy Rudolph, special education instructor at Prairie Rose Elementary (4 years of service); Laura Tescher, special education instructor at Dickinson High School (16 years of service); and Cynthia Welch, kindergarten instructor at Lincoln Elementary (22 years of service). The administrative recommendation was to approve the early resignation incentives. Action was requested. Mrs. Rude moved to approve the early resignation incentive from Jeri Braunagel, mathematics instructor at Dickinson High School; Jane Cornell, leveled literacy interventionist at Prairie Rose Elementary; Carla Fettig, literacy coach at Prairie Rose Elementary; Darlene Henning, visually impaired instructor at Dickinson High School; Amy Rudolph, special education instructor at Prairie Rose Elementary; Laura Tescher, special education instructor at Dickinson High School; and Cynthia Welch, kindergarten instructor at Lincoln Elementary, all with an effective date of May 25, 2018. She further moved to approve the early resignation incentives from Ron Dockter, principal at Dickinson High School and Sherry Libis, principal at Prairie Rose Elementary with an effective date of June 30, 2018. Mrs. Schwartz seconded the motion. Board members thanked these individuals for their dedication and many years of service to the District. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Contract – Board President Ricks has met with Superintendent Sullivan to discuss his contract. She explained the superintendent has decided to extend his contract another year. She noted there are many exciting things happening in the District and appreciated and valued Dr. Sullivan's experience and leadership. Mr. Seaks moved to extend a one-year contract to Dr. Douglas W. Sullivan for the position of superintendent of the Dickinson Public Schools with a salary of \$201,496 plus fringe benefits, as specified in the 2018-2019 Superintendent's Contract. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Seaks, Rude, Wilkie, Ricks); nays-0; absent-0. The motion carried unanimously.

Other – Superintendent Sullivan invited his wife, Donna, from the audience to the Board table. Together they submitted Dr. Sullivan's letter of resignation effective June 30, 2018.

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January 8, 2018; 5:00 p.m.
Central Administration Office Board Room

Adjournment – At 6:13 p.m., President Ricks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
January 18, 2018; After Board Workshop
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on January 18, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Dickinson Middle School Assistant Principal Cassie Francis, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Prairie Rose Elementary Principal Sherry Libis, Roosevelt Elementary Principal Henry Mack, School Board Secretary Twila Petersen, JE Dunn Senior Project Manager Brian Stark, Ms. Megan Spillman, Ms. Natasha Ash, and Ms. Barbara Shockey.

Call to Order - Board President Seaks called the meeting to order at 6:41 p.m.

Public Participation - There were no requests for public participation.

School Board Vacancy – Mrs. Sarah Ricks has submitted her resignation as a member of the Dickinson Public School Board. Available under Supporting Documents is an Application for Board Position that was previously utilized for filling a Board vacancy. Action was requested to declare a Board vacancy. Due to the resignation of Mrs. Sarah Ricks, Mrs. Schwartz moved to declare there is a vacancy on the School Board. She further moved that all applications for the Board vacancy be submitted no later than 12:00 noon on Friday, February 9, 2018. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Wilkie, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Election of Officers – As per Board Policy BBBA-Officers of the Board, Mr. Brent Seaks (formerly the vice president) shall fill the vacancy in the presidency. As Board president, he will be one of the two signatures for the District's American Bank Center account. Action was requested to fill the vice presidency position. Mr. Wilkie nominated Kim Schwartz for vice president of the Dickinson Public School District. Mrs. Rude seconded the motion. President Seaks make three requests for additional nominations for the position of vice president of the Board. There were no additional nominations. A roll call vote was taken on the motion: ayes-4 (Wilkie, Rude, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent Sullivan's Resignation – At the end of the January 8, 2018, School Board Meeting, Superintendent Douglas Sullivan submitted his resignation effective June 30, 2018. Action was requested on his resignation. Mrs. Rude moved to accept the resignation of Dr. Douglas W. Sullivan as superintendent of Dickinson Public Schools effective June 30, 2018. Mrs. Schwartz seconded the motion. Discussion: Board Member Wilkie shared his pleasure and time working with Dr. Sullivan. Dr. Sullivan echoed that sentiment and said his resignation was not an easy decision to make. A roll call vote was taken on the motion: ayes-4 (Rude, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent Search – The Board would need to decide if it wished to do the search internally or utilizing an external firm. Several external proposals for the superintendent search were received and distributed to the Board members. These are available upon request.

Dickinson Public Schools
Approved Special School Board Meeting Minutes (cont.)
January 18, 2018; After Board Workshop
Central Administration Office Board Room

Superintendent Search (cont.)

Mrs. Rude has reviewed the proposals and provided the following input. Some of the search firms had not done a search in North Dakota for several years. One firm only does searches within the State of North Dakota. She identified the search firms that are currently contracted by North Dakota school districts for a superintendent search. The monetary amount for some of the firms was high. Mrs. Rude contacted two of the search firms today and visited with them. One of the firm's fees (Ray) was encompassing with only adding travel expenses. Skype could be utilized to communicate with the firm and a fee would be required once there was a commitment to bring a candidate. Another firm's proposal (McPherson) did not include all expenses nor the cost of media advertisement. Ray and Associate could be \$2,000 for each candidate. Mrs. Rude felt it would cost the same amount whether choosing Ray and Associates or McPherson. She would like to know which firm has more experience.

President Seaks suggested doing an external search and then discuss which search company to use and also discuss a timetable. Vice President Schwartz concurred with using an external firm. Mr. Wilkie also concurred since no one on the Board has had the experience of a superintendent search.

President Seaks noted there were three proposals that had been forwarded to the Board members for review. They were from the North Dakota School Boards Association, Ray and Associates, Inc., and McPherson & Jacobson, LLC. President Seaks explained he had sent an email to both Ray and Associates and McPherson and had heard back from both of them within 30 minutes. Ray and Associates indicated they had 170 network consultants and their fee was \$16,500. McPherson & Jacobson indicated they had 130 networks and their fee was \$9,500.

A timeline was discussed. President Seaks requested input from Superintendent Sullivan. Dr. Sullivan recommended having the process completed no later than March. Most superintendents have made their commitments by April.

Consensus was to interview McPherson & Jacobson and also Ray and Associates in a Special School Board Meeting as potential firms for the superintendent search. Mrs. Rude will draft some questions to be asked of both companies. Mrs. Schwartz moved to schedule a Special School Board Meeting on Friday, January 26 at 12:00 noon at the Central Administration Office in the Board room. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Adjournment – At 7:05 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Workshop/State Mandated Planning Minutes

January 18, 2018; 5:00 p.m.

Board Room, Central Administration Office

The Dickinson Public School Board held a workshop on January 18, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Dickinson Middle School Assistant Principal Cassie Francis, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Prairie Rose Elementary Principal Sherry Libis, Roosevelt Elementary Principal Henry Mack, School Board Secretary Twila Petersen, RSP & Associates CEO Robert S. Schwarz, JE Dunn Senior Project Manager Brian Stark, KX News Reporter Steve Kirch, Prairie Rose Elementary Instructor Nicole Weiler, Dickinson Middle School Instructor Brandi Jangula, Ms. Jessica Zastoupil, Ms. Alyson Lippert, Ms. Megan Spillman, Ms. Natasha Ash, Ms. Barbara Shockey, Ms. Angie Mackey, Mr. Mathew Rothschiller, Mr. Aeden Rothschiller, Ms. Heather Luchi, Ms. Rebecca Arends, and Ms. Ashley Gawryluk.

Call to Order - Board President Seaks called the workshop to order at 5:00 p.m. Topics discussed did not require any action by the Board. They may become agenda topics for future Board meetings.

Attendance Areas/RSP & Associates – Mr. Robert Schwarz, CEO of RSP & Associates, addressed the Board. He presented a PowerPoint with enrollment and demographic information regarding Dickinson Public Schools. When preparing the PowerPoint, Mr. Schwarz noted a large amount of time was spent on attendance areas and input received from the public. The Planning for the Future PowerPoint was broken down into Enrollment and Demographics, Development, Enrollment Projections, and Moving Forward.

Mr. Schwarz emphasized the enrollment trend which indicates inadequate space by the year 2021-2022 at the elementary and secondary schools. Elementary and secondary classrooms space is a concern Mr. Schwarz said needs to be addressed. He noted the number of outgoing seniors in comparison to the incoming kindergarten students and the correlation between the record-breaking births at the hospital and the kindergarten enrollment. Because the District is facing the potential to run out of space in the elementary schools, he recommended whatever the boundary looks like for those residing in that boundary, that the District should not waiver from those boundaries.

There were two options explained by Mr. Schwarz regarding redistricting with both of the options including the reopening of Berg Elementary. These options were available on large maps that he displayed. Mr. Schwarz explained data he had available regarding the larger student population areas in the District, areas where there are potentials for additional student growth through new development, and the student yield rates of different areas per 100 units. Regardless of which option, the options were created to have a balance in student enrollment at each elementary school taking into account the number of sections at each school.

Attendance Areas/RSP & Associates (cont.)

The District provided three public forums to provide opportunities to receive input from the public regarding potential redistricting boundaries. From those public inputs and also emails that had been received by the superintendent, Mr. Schwarz created a third option. The third option had not been presented to the administration nor the public prior to tonight's workshop. It would allow the students north of the interstate and west of highway 22 to be in the Prairie Rose Elementary attendance area.

To address the concerns of the future of the elementary schools, Mr. Schwarz discussed potential additions to Heart River Elementary or building another elementary school. Mr. Schwartz asked the Board to consider having long-lasting boundaries and to consider what may be best for the District.

President Seaks invited Mrs. Ash from the audience to address the Board. Mrs. Ash distributed copies of a handout with information she had gathered regarding the potential consequences of children in her Prairie Hills Subdivision neighborhood going to Jefferson Elementary instead of Prairie Rose Elementary. The information included the neighborhood school concept, students that walk or ride bike to Prairie Rose from her neighborhood, the distance to Jefferson Elementary, the distance to Prairie Rose Elementary, and traffic congestion. Mrs. Ash shared her appreciation of option 3. President Seaks thanked Mrs. Ash for the information.

President Seaks asked Mr. Schwarz what will happen in the District three years from now knowing the possibility of expanding Heart River Elementary and/or building a new elementary school. How does the District take into consideration the land north of the interstate? Mr. Schwarz responded that was a challenge every District faces and the Board would need to make the decision. He suggested making sure the schools are situated so that they are not overloaded with student population with the neighborhood concept. There are additional challenges with the forecast of continued enrollment.

President Seaks suggested an idea regarding redistricting that he wanted to explore. He proposed that only a child starting kindergarten this fall would be expected to attend school according to the new boundaries. If a family also had an older sibling attending elementary school, according to the old boundaries, the parent(s) would then have the option to have the children attend separate elementary schools or have both children attend school according to the new boundaries. Mr. Schwarz responded that the numbers at the schools would need to be looked at. There could be challenges with staffing the school without knowing the logistics. President Seaks explained the possibility of a STEM elementary school.

The elementary principals and Central Office administrators were invited to address the Board and provide their input. Prairie Rose Elementary Principal Sherry Libis liked the third option. Lincoln Elementary Principal Tammy Peterson noted that there will be students and families that will be impacted by redistricting. She had been a principal at Berg Elementary and explained Berg has a lot of potential and possibilities. Director of Student Services Dorothy Martinson liked the idea of developing boundaries in the neighborhoods around the schools and a sense of community with those schools.

Attendance Areas/RSP & Associates (cont.)

Knowing the magnitude and timeliness of the boundaries, President Seaks inquired when a decision should be made by the Board. Superintendent Sullivan recommended the Board make a decision regarding the elementary boundaries at its February Board meeting so that staff could be hired.

Captain Wilkie inquired if there had been any feedback from families who lived close to Lincoln Elementary but were placed at Roosevelt. He noted the difficulty of ascending water tower hill. Mr. Schwarz said he did not believe he had received any input from those families.

President Seaks suggested a staggered approach using option 3 and wondered what the numbers would be if kindergartners were to go to their assigned school and those in grades four and five be allowed to stay at their current schools and added the enrollment choice of Berg Elementary. He noted the multiple ramifications of controlled choice with transportation and Title I, etc. but wanted to explore any and all options before making a final decision. Mr. Schwarz concurred.

President Seaks asked for additional input from the audience regarding the presentation by Mr. Schwarz. Mrs. Angie Mackey addressed the Board. She explained she has three children. They attend the high school, the middle school, and Jefferson Elementary. In all three options, it indicates her son will go to a different elementary school. She asked the Board members to consider some soft boundaries. President Seaks thanked Mrs. Mackey for her input.

State Mandated Planning – North Dakota Century Code 15.1-07-26 requires school districts to invite the public to participate in a planning process addressing the effects that demographics might have on the district in the ensuing 3-5 years. Superintendent Sullivan addressed the Board and explained Mr. Schwarz's presentation was part of that planning process. Dr. Sullivan provided information in a PowerPoint on current enrollment, projected enrollment through 2022, enrollment trends, instructional and administrative staffing, facility needs and utilization, academic and extracurricular programs, and District tax levies.

Dickinson High School currently offers 188 different courses and 43 extra-curricular opportunities. The current enrollment at Dickinson High School is 936 students with a projected trend of more students in the near future. There has been and continue to be planning sessions regarding the future of Dickinson High School.

Dickinson Middle School serves students in grades 6-8 and provides 25 extra-curricular opportunities. Heart River Elementary was designed for 12 classrooms and currently has 13 classrooms. Roosevelt Elementary is the oldest facility in the District and serves 12 classrooms. Jefferson Elementary had an addition in 2011 adding four additional classrooms. Lincoln also had an addition in 2011 adding seven additional classrooms. Both Lincoln and Jefferson are 3-section schools with three classrooms per grade level. Prairie Rose Elementary is a 4-section school with four classrooms per grade level.

State Mandated Planning (cont.)

Superintendent Sullivan provided slides with the enrollment trends for all grade levels. He noted the projections do not indicate the District was going to decrease in enrollment. The projections for kindergarten are based on live births at the local hospital and a ratio of those births is data projected into student enrollment for kindergarten.

Dr. Sullivan explained a slide with information for the tax levies for the past five years. Last year there was an increase of 15 mills. The largest portion of this increase was due to the middle school bonds on the tax roll. As the District moves forward, it may be necessary to request additional bonding capacity and additional bonds to address the continuing growth in the school district.

When Dr. Sullivan began at Dickinson Public, there were 12 kindergarten classrooms. Currently there are 18 classrooms. He presented a slide that showed the total number of available classrooms in the District at 96 in terms of capacity. Moving forward, if each incoming kindergarten class requires 18 classrooms, the total required classrooms needed in 2022 will be approximately 108. There is some urgency in the District looking to the facility needs.

President Seaks thanked Dr. Sullivan for the presentation and opened the floor up for input from the audience. He made several requests inviting members of the audience to provide input with no responses received.

Administrative Staffing – There was discussion regarding the instructional and administrative staffing needs that tie into the growth of the District. Dr. Sullivan said there would be a Budget Input and Development Committee Meeting in the near future where the requests for positions would be discussed.

High School Planning Process – Dickinson High School Principal Ron Dockter addressed the Board. On January 29 and 30th, Mr. Chris Gibbs with the DLR Group will be meeting with all departments at the high school to discuss in more detail the pathways for the high school. On January 24, there will be a planning meeting for the CT center with a number of businesses from Dickinson invited to attend and provide input. This will be an opportunity to learn more about the future in the workforce programs offered and partnerships with the community.

Adjournment – At 6:30 p.m., President Seaks declared the workshop adjourned. Following a short break, the Board held a Special School Board Meeting.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

January 26, 2018; 12:00 p.m.

Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on January 26, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Human Resource Coordinator Cyndee Egeness, School Board Secretary Twila Petersen, Dickinson Press Reporter Iain Woessner, and Mrs. Natasha Ash.

Call to Order - Board President Seaks called the meeting to order at 12:00 p.m.

Public Participation - There were no requests for public participation.

Superintendent Search – At the January 18 School Board Workshop, the Board identified two external firms to interview for the superintendent search. Interviews were conducted with McPherson & Jacobson and Ray and Associates as potential firms for the superintendent search. This agenda item was informational only. No action was requested.

At 1:17 p.m., President Seaks declared a recess.

At 1:21 p.m., President Seaks reconvened the meeting.

Selection of External Superintendent Search Firm – Mrs. Rude moved to authorize Dickinson Public Schools to contract with Ray and Associates for the purpose of a search for a Superintendent of Schools for a fee of \$16,000 plus travel expenses. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rude, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment – At 1:32 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
January 29, 2018; 5:00 p.m.
Library, Dickinson High School

The Dickinson Public School Board held a workshop on January 29, 2018, at the Dickinson High School. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, DLR Group Principal Chris Gibbs, JE Dunn Construction Operations Coordinator Marc Mellmer, JE Dunn Senior Project Manager Brian Stark, Dickinson Press Reporter Iain Woessner, School Board Secretary Twila Petersen, Dickinson High School Instructor Clarence Hauck, and Dickinson High School Instructor Scott Schmidt.

Call to Order - Board President Seaks called the workshop to order at 5:00 p.m. Topics discussed did not require any action by the Board. They may become agenda topics for future Board meetings.

DLR Group / Dickinson High School Planning – President Seaks explained he had invited Mr. Chris Gibbs with the DLR Group to provide an update regarding the Dickinson High School project. Mr. Gibbs provided a brief PowerPoint presentation. He noted there is a great deal of energy in meeting with the Dickinson High School faculty and administrators. The discussion with them was not looking for specific answers or solutions. Out of the discussion, the administration would like some tangible steps to take, looking for ideas and something to react to.

When the Dickinson High School (DHS) focus groups met last year, they looked at pathways for the future of DHS. Pathway 1 was building a new high school, pathway 2 was having two high schools, and pathway 3 was utilizing the existing structure.

Utilizing the current structure could require the high school to review different scenarios for scheduling classes. The high school staff emphasized their willingness to do what they can for the best interests of the students. This is much more than the building itself. It could include curriculum. Mr. Gibbs explained it is up to the School Board to decide that something needs be started, the planning time, the design time and the implementation time. Option 2 would require a minimum of 8.5 months of design time. An example would be to start this spring, design through the end of the year and implement this fall. If all goes well, move in date could be January 2020. Mr. Gibbs noted that summer is a difficult time to engage educators.

Mr. Gibbs explained from the conversation with the staff in October and the meetings today, there seems to be some urgency and maybe worry on behalf of the staff as they look at the potential future enrollment numbers at the high school. The current enrollment is 954. Rolling in the current 6th, 7th, and 8th graders and rolling out grades 10-12, there could easily be 1,134 students at the high school in three years. That is 200 more students than the current enrollment and there is no added space for these 200 students. There would need to be scheduling changes in the interim and the staff is concerned about the hallways getting even more crowded and the classrooms more crowded. At the same time, the staff are extraordinarily excited about what could come. Mr. Gibbs invited the Board to ask questions and discuss what it might want to do and how something might be implemented knowing that time is of an essence, keeping in mind the gap in time from May to September.

DLR Group / Dickinson High School Planning (cont.)

President Seaks noted the District is in the middle of hiring a high school principal and also a new superintendent. Whoever is coming in would be in the middle of implementation.

President Seaks asked for input from Mr. Gibbs. Mr. Gibbs responded that the project has to be owned by the people working in the building. He said some boundaries are beginning to be set. Any decisions should be implemented sooner rather than later. The planning design is only part of the picture. Any huge decisions will unfold and be implemented over time and evolve. The building-level leadership and the district-level leadership are critical to some of the decisions but he did not think that would change the pathway. The new administrator and superintendent will absorb some of that when they come on board. There is plenty of opportunities for input and influence. The real ownership will take place by the staff. The District is going to evolve and move and make this happen and it is going to make Dickinson High School the best it can be and let it unfold over time.

Mrs. Rude inquired what direction the District was heading. Mr. Gibbs responded there is energy around the CTE Center or applied learning. The current campus could use some TLC to make it a better environment for learning. There is also some energy around collaboration that the current building does not allow to happen. There are more students that will be coming into the school and the staff are concerned. The staff know this and are willing to change. They know the process may be painful to get to that. Mrs. Rude explained she felt that there would need to be something done before two years as the current structure cannot handle the additional proposed students. Mr. Gibbs explained there are some ways to make the current structure more efficient. One thing brought up by the group at today's meeting was utilizing the classrooms during the planning hour. Mr. Dockter has told the faculty for years the faculty may need to give up their room during the preparation time so another teacher may come in and use the classroom for another class. Mr. Gibbs added there are some other scheduling alternatives to alleviate some of the overcrowding, whether that be alternative schedules in the evening or in the early mornings. There is also a potential relief with online courses. All of this is based on what is the best combination for the students and making it work. Mr. Gibbs said that it was posed to the staff today whether to remodel the existing building or adding more space and the staff were having a hard time deciding which would be more effective. The first reaction was to add more space because of more students coming. However, this is not just a building issue but a high school issue.

Mr. Gibbs pointed out that even if the building was remodeled, in another two years there will be another 200 extra students. That challenges any of the pathways and it is important to implement it correctly so that the community supports it.

President Seaks said he often hears about the traditional scheduling or the modified block scheduling with respect as part of the discussion of which path to go. Mr. Gibbs responded that is part of it as it is part of the educational system. If the building is designed correctly, it can meet the needs of different schedules. He explained the flexible scheduling at Bismarck's Legacy High School. Legacy has changed its scheduling numerous times. Mrs. Schwartz inquired if they would start with scheduling alternatives, would it change the end product of the building. Mr. Gibbs responded there are ways to test it by providing the building administration and staff the ability to envision how they could make it work in that space.

DLR Group / Dickinson High School Planning (cont.)

President Seaks referenced an article he read by the National School Boards Association that emphasized flexible spaces. He inquired if Districts were adopting the flexible spaces. Mr. Gibbs responded, looking at the building, there are 50-year walls, 10-year walls, and 1-year walls. A 1-year wall is a lot cheaper and can be moved by custodial staff. A wall that is 50-years is not going anywhere. Flexible spaces have a down side as far as acoustics; they do not have great barriers for sound. He added there have been many conversations regarding the 100-year shell and everything inside changing every five years. In that model, there are sections that are rotated every five years.

President Seaks explained the financial part of this is there is limited bonding capacity for the School District. There is the ability to put it to a vote for the additional bonding and having it connected to a project. If the bonding capacity is not approved, then the project would also not be approved. There could be a request for additional bonding capacity and the community may not like the project for the bonding. Mr. Seaks inquired regarding Mr. Gibbs' thoughts on the bonding capacity. Mr. Gibbs responded that it is a difficult decision and needs to be a locally driven decision. As a taxpayer, they may want to have it connected. The challenge is how to tell the story. Yes, the District is asking for the vote now and at some point it is going to have to have more money. The District is going to let the taxpayers keep their money until it is needed by the District.

Mr. Gibbs asked the Board what they thought the next step should be or when should the next step be determined. Mrs. Rude responded that question should be asked of the high school administrators and staff. President Seaks appreciated the staff's involvement on the project and asked for their input on what they would like to add. Dickinson High School Principal Dockter responded that he has been letting others talk and be more involved. He would like to think the staff is well positioned. The future is challenging, scary and yet a great opportunity. Mrs. Kathrein responded that in the conversations today and previously, the staff are excited and wondering about how much of the decision is their decision. Mr. Hepperle added that in 15 years, it will be his child that will be graduating. He said that knowing the headaches, the processing, the patience, and the sacrifices they would be giving up, they (the DHS staff) are willing to do those things in order to make the high school the best it can be. This is something the staff want to buy into and drive forward.

Mr. Hauck said as a taxpayer, he has heard talk about adding onto the north or south of the building. He did not know if that was the right answer but at the same time, it is easier to add on than to build from scratch. Is the high school ever going to see 2,000 students? President Seaks said the Board is trying to be mindful of the taxpayer's monies. He would hope the community would know the value of education and giving the students the best opportunity. Whatever the outcome, it will be a well thought out decision.

Mr. Gibbs said he was speaking on behalf of the high school staff, based on his notes from October and today. What he is seeing is a strong response asking when will the process get started. The Board will have to say they are making a step and this is what they are going to do and start working on it. This is what the high school staff would like to hear. He added the

DLR Group / Dickinson High School Planning (cont.)

Board needs to consider what information they need from the staff and high school administration. What kind of funds is the Board willing to put into a program?

Mrs. Rude explained that she would like to know if the teachers are on board with a flexible schedule. If they are, which schedules. The Board is willing take and use funds to help the students and the teachers. Mr. Gibbs responded in reference to the schedule. His reaction and recommendation is that the staff would like to explore other options and develop a system to have a variety of schedules all at the same time because it is what is best for students. It is getting closer and closer to requiring the Board's permission to proceed and they are wanting permission to figure it out.


Mr. Hepperle explained the faculty and administrators have spent a whole year talking about schedules and getting input from everyone and evaluate the schedules. At the end of the process, they ended up at the same spot because there is no additional space. How big can they dream? It is hard to know where to go when you do not know how much is available. Mr. Gibbs added there is a huge need for the social space, a huge need for the applied learning, and a huge need for collaboration. Any one of those areas could take us to step one and then the other areas could happen. Mr. Gibbs explained these are really exciting times and some great conversation has been shared. The momentum has been built up and it needs to last through September. Mr. Gibbs suggested some prioritization of what those steps might be from the staff's standpoint.

President Seaks thanked everyone in attendance for their time and thanked Mr. Gibbs for traveling to Dickinson and meeting with the different groups and getting their input.

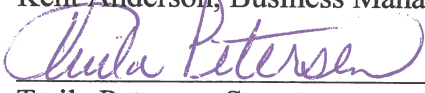
Adjournment – At 6:10 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
February 2, 2018; 1:00 p.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on February 2, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Human Resource Coordinator Cyndee Egeness and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 1:00 p.m.

Public Participation - There were no requests for public participation.

Superintendent Search – At the January 26 Special School Board Meeting, consensus of the Board was to secure Ray and Associates as the firm to do the superintendent search. Ray and Associates requested a discussion with Board members. Mr. Ryan Ray and Mr. Rick Mills joined the Board meeting via conference call.

Topics discussed included a timeline for the superintendent search, method of documentation, developing a profile, the interview process, contact person for the Board, contact person for the District for advertising, online application, advertising, State or Board requirements for the position, invoicing, salary and benefits, and procedure for reimbursing the consulting firm for expenses.

There will be a mockup timeline posted on the District's website. The proposed dates identified for Ray and Associates to meet with stakeholders are February 15 and 16th. Attendance at the meetings will be by invitation only. Board members will not be attending the meetings. There will be a public open forum the evening of February 15.

The deadline for applications will be March 23. The first round of interviews will be April 9. This agenda item was for discussion only. No action was requested.

Schedule Special School Board Meeting – The Board proposed a discussion with RSP and Associates regarding attendance boundaries. A Special School Board Meeting would need to be scheduled. Mrs. Schwartz moved to schedule a Special School Board Meeting on Tuesday, February 6, 2018, at 5:30 pm. to be held at the Central Administration Office in the Board room. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Adjournment – At 2:20 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

February 6, 2018; 5:30 p.m.

Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on February 6, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Superintendent Douglas Sullivan, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Assistant Principal Jay Hepperle, Dickinson Middle School Assistant Principal Shawn Leiss, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Prairie Rose Elementary Principal Sherry Libis, Roosevelt Elementary Principal Henry Mack, Jefferson Elementary Principal Sara Streeter, School Board Secretary Twila Petersen, RSP and Associates CEO Rob Schwarz (via webinar), Dickinson Press Reporter Iain Woessner, and KX News Reporter Steve Kirch.

Call to Order - Board President Seaks called the meeting to order at 5:30 p.m.

Public Participation - There were no requests for public participation.

Attendance Areas/RSP & Associates – President Seaks invited the Central Office Administrators and the elementary principals to join the Board at the table. Mr. Rob Schwarz with RSP and Associates joined the meeting via webinar and provided a PowerPoint presentation indicating several different options for redistricting. Each option was supported with comprehensive data. There was lengthy discussion with Board members and Mr. Schwarz.

There was discussion regarding potentially adding two sections at Heart River Elementary and also building a new elementary school.

President Seaks requested feedback from the building principals and Central Office Administrators. Superintendent Sullivan responded that the elementary principals and Central Office administrators had multiple meetings and from those meetings requested to provide an administrative recommendation for the Board to consider. The Board welcomed the opportunity.

The administrative recommendation was provided in a PowerPoint with each option having pros and cons. Administrative recommendation was for the Board to consider option 3A. Administrators requested if the Board was not going to consider option 3A, then administrative recommendation was for the Board to leave Berg Elementary closed for another year so that the administration could move forward preparing for 2018-2019.

Elementary principals provided their input supporting option 3A. They explained it was getting late to begin looking for elementary teachers for next fall and appealed to the Board to make a decision soon in the best interests of the students. Overcrowding was already a concern for the buildings. The elementary principals have been talking to their parents and preparing them for the possible change with the redistricting. Mr. Schwarz from RSP and Associates concurred with the recommendation of the administration.

Board members thanked the administrators for providing their perspective and for the presentation. After additional lengthy discussion, Mrs. Rude moved to accept option 3A as guidelines for

Dickinson Public Schools
Approved Special School Board Meeting Minutes (cont.)
February 6, 2018; 5:30 p.m.
Central Administration Office Board Room

Attendance Areas/RSP & Associates (cont.)

redistricting the Dickinson Public Schools elementary schools. President Seaks twice called for a second. Mr. Wilkie seconded the motion. Discussion: President Seaks explained before tonight's meeting he still was not convinced on any one option. After hearing the administrators and understanding the urgency he was more convinced to use option 3A and sticking to those boundaries. He added the Board knew it was not going to be a perfect solution. Mrs. Schwartz inquired how many families would be affected by option 3A. With the charts from Mr. Schwarz, it was hard to identify the number of families because some families were attending schools that were a distance from their residence. Mrs. Rude said that the Board has thought very long and hard on a decision and knew that there were going to be families that would not like the decision but by the middle of next year will feel it was a good decision. Mrs. Schwartz called the question. A roll call vote was taken on the motion: ayes-4 (Rude, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion passed unanimously.

At 6:48 p.m., President Seaks declared a recess.

At 6:58 p.m., President Seaks reconvened the meeting.

Superintendent Search – Board members discussed potential schedules and different representative groups to be invited to attend meetings conducted by Ray and Associates. These meetings would be to receive input from stakeholders on the qualities and characteristics of a new superintendent of schools. The date for the meetings was decided previously to be February 15 and 16th. Groups were identified and representatives from the groups would be sent an invitation. The groups identified with representatives receiving a personal invitation were: certified staff, classified staff, DEA, non-licensed, Cabinet, business and community leaders, and other teachers and staff. Each meeting would be one hour in length. Additionally, there would be a public open forum scheduled for Thursday, February 15 from 6:30-7:30 p.m. that all teachers, staff, and community were encouraged to attend. The teachers, staff, and public will also be invited to take a survey that will be posted soon on the District's website.

Adjournment – At 8:00 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

February 12, 2018; 5:00 p.m.

Central Administration Office Board Room

The Dickinson Public School Board held a regular meeting on February 12, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, and Board Member David Wilkie. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Dickinson Middle School Assistant Principal Cassie Francis, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Roosevelt Elementary Principal Henry Mack, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Literacy Coach Andrea Hall, Tooz Construction General Manager Mike Odegaard, RASP Administrative Assistant Jessica Aparicio, RASP Co-director Karla Haugen, Mrs. Michelle Orton, Mr. Ty Orton, Mr. Tristan Orton, Mr. Cooper Orton, Mrs. Katie Schlosser, Mr. R. Adam Ballesteros, Mr. Jade Ziman, Mr. Jason Rodakowski, Mrs. Sarah Ricks, Mr. Tobias Ricks, and Mr. Benjamin Ricks.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation - There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda – There were no additions or deletions to the agenda or consent agenda.

Consent Agenda – Mrs. Schwartz moved to approve the agenda including the consent agenda consisting of the minutes from the January 8 regular School Board Meeting, the January 18 Board Workshop, the January 18 Special School Board Meeting, the January 26 Special School Board Meeting, the January 29 Board Workshop, the February 2 Special School Board Meeting, and the February 6 Special School Board Meeting; the bills for January 2018; the financial reports for January 31, 2018; the pledged assets report for January 31, 2018; the personnel reports; the RACTC Director's report; a tuition waiver request for a child of Kara Carrady from Dickinson Public to South Heart Public; and the students/faculty/staff recognitions, as presented. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following topics.

Upcoming Meetings – There will be a Teacher Evaluation Instrument Committee Meeting on Tuesday, February 20 at 4:00 p.m. There will be a District-wide Technology Committee Meeting on Thursday, February 22 at 4:00 p.m.

Department of Public Instruction (DPI) Recognizes the Adult Learning Center – Available under Supporting Documents is a letter from the North Dakota DPI recognizing the Dickinson Adult Learning Center and its satellite programs for its exemplary leadership and vision. Dr. Sullivan commended the Adult Learning Center coordinator and staff and also the Director of Student Services Dorothy Martinson on this outstanding report.

Hiring of Certified Staff – Superintendent Sullivan reported that there are approximately 40 certified staff vacancies. This will be a big hiring year. There are steps being taken for more aggressive practices to try and find the necessary staffing for the 2018-2019 school year. Dr. Sullivan explained he has visited with his Cabinet members trying to get volunteers to attend area job fairs to recruit certified staff. Several Cabinet members have volunteered to attend the

Superintendent's Report (cont.)

career fairs. The administrative regulation regarding the hiring of certified staff makes it complicated for the administration to recruit individuals and come prepared to hire on the spot. Cabinet members are concerned, in trying to move forward, that the career fairs may not be the best time, money, and efforts. If they attend the career fairs and then have to bring someone to the District in front of an interview committee, by that time the candidate will have already accepted a position with another District. Dr. Sullivan said he explained to the Cabinet he would bring their concerns to the Board and request some flexibility so that the District is staffed and positioned for the next school year. Consensus of the Board members was to provide the flexibility needed for the hiring process in connection with the career fairs. Superintendent Sullivan thanked the Board members for their consideration.

Business Topics

Principal Reports - Lincoln Elementary Principal Tammy Peterson addressed the Board and was joined by Literacy Coach Andrea Hall, Lincoln Elementary students Tristan Orton and Cooper Orton, and Mrs. Michelle Orton. Mrs. Peterson provided a handout with the NWEA assessment scores for the past few years. She noted there has been a lot of progress.

Mrs. Hall reported the goal this school year was not to present anything new to the teachers. Instead, the goal was to take isolated pieces of data and connect it to the four critical questions and the school-wide behavior and expectations. She explained how they work with the Professional Learning Communities and collaborate. Mrs. Hall presented information on data, strategic actions, benchmarks, and methods of including the parents in the process.

Tristan and Cooper Orton are fourth and second graders at Lincoln Elementary. They explained to the Board the benefits of the yoga sessions offered at Lincoln and how it relieves stress. They each demonstrated their favorite yoga position. Additionally, Tristan brought a calming bottle and explained how the bottle helps to promote calmness while watching the glitter go to the bottom. Tristan Orton explained the Lincoln Elementary students were collecting pennies for patients and raising money and awareness regarding blood cancer. Board members thanked the Lincoln Elementary representatives for the information provided.

Roosevelt Elementary Principal Henry Mack addressed the Board and provided information regarding Roosevelt Elementary's Smart Goals, NWEA assessment scores, and ways the school is implementing programs to increase proficiency.

Heart River Elementary Principal Susan Cook addressed the Board and provided information regarding Heart River Elementary's NWEA assessment scores, several after school programs available for students similar to tutoring, and some of the soft learning events available at the school.

Board members thanked the principals for the information they shared. This agenda item was informational only. No action was requested.

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Regional After School Program (RASP) Report – The RASP Co-director Karla Haugen and Administrative Assistant Jessica Aparicio addressed the Board and provided updated information regarding the program for students after school. The RASP program is located in all five elementary schools plus Hebron and Beach. There are approximately 400 students that participate in the after school program. Next year, Berg Elementary will also provide RASP. The RASP fees will be increasing next year to include the snack prices. Registration for the summer RASP program will begin on April 3. The summer RASP program will be held at Jefferson Elementary and the hours will be adjusted from previous years. Students will be provided more opportunities to utilize the West River Community Center. Board members thanked Mrs. Haugen and Ms. Aparicio for the information and shared their appreciation for the work they do that is important to the students in the District.

Consider a Request to Open Negotiations for the 2017-2019 Professional Negotiated Agreement – Mrs. Schwartz moved to table the request by the Dickinson Education Association to open bargaining on Section VI-D-1-a. of the 2017-2019 Professional Negotiated Agreement until the April 16, 2018, School Board Meeting. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rude, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent's Evaluation – Pursuant to North Dakota Century Code, the superintendent's evaluation must be completed prior to March 15. Due to Dr. Sullivan's resignation, Mrs. Rude moved to request Board President Seaks use a modified process for conducting the superintendent's evaluation to conserve resources and time. Mrs. Schwartz seconded the motion. Discussion: Mrs. Rude explained the reason for the motion was to have the superintendent evaluation prior to the deadline and it would not be necessary to go through the extensive process used by Rocky Mountain. President Seaks concurred. Mrs. Rude inquired what the modified version would look like. President Seaks responded it would be more of a narrative type of evaluation. It was his hopes that Dr. Sullivan would share some parting thoughts and words of wisdom on the evaluation. Assuming a roll call vote, the motion carried unanimously.

Budget Input and Development Committee Report – Available under Supporting Documents are the minutes from the February 1 Budget Input and Development Committee Meeting. Board Member Rude read from those minutes the positions that were approved by the committee. It was her understanding that the positions would need to be approved by the School Board. Superintendent Sullivan explained from his recollection, no specific motion is required by the Board. Previously, Mr. Reep had explained the Board approves the position when the individual is hired for the position. Superintendent Sullivan requested permission to do some additional research on this topic. This agenda item was informational only. No action was requested.

ABBB-AR Community Use of School Facilities, Administrative Regulation – At the January 8 School Board Meeting, this topic was tabled. Additional revisions have been made to the administrative regulation removing the language regarding proof of liability insurance and supervision. Administrative recommendation was to approve the revised ABBB-AR, as presented. Action was requested. Mr. Wilkie moved to approve revised ABBB-AR-Community

ABBB-AR Community Use of School Facilities, Administrative Regulation (cont.)

Use of School Facilities, as presented. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

School Board Policy Revision, First Reading – Board Policy FAB-School Assignment is posted on the website under Supporting Documents. Revisions recommended by the North Dakota School Board Association (NDSBA) are noted in red text. Action was requested. Mrs. Rude moved to approve for first reading revised policy FAB-School Assignment, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rude, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

At 5:57 p.m., Superintendent Sullivan excused himself from the meeting to travel out of town for a conference.

School Board Vacancy – Dickinson Public Schools advertised for applications for the position of school board member. There were seven applications received. Applicants were invited to attend tonight's Board meeting. President Seaks thanked all who submitted their application for the Board vacancy. Those applicants in attendance were invited to address the Board and give a brief biography and explain their interest in the position. The following applicants provided brief comments to the Board: Mr. Jade Ziman, Mr. R. Adam Ballesteros, Dr. David Meier, Mrs. Katie Schlosser, and Mr. Jason Rodakowski. After the applicants presented their comments, the Board members narrowed down the seven applicants to the final selection. The process is explained in BBC-Board Regulation and is posted under Supporting Documents on the website. President Seaks again thanked all the applicants and invited them to consider running for election on the June 12 election. Mrs. Rude moved to appoint Jason Rodakowski to the Dickinson Public Schools Board until a successor is elected and qualified at the next election, pursuant to NDCC 15.1-09-05. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rude, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously. Mr. Rodakowski took his oath of office immediately following the Board meeting and will be seated at the next regular or special school board meeting.

Committee Assignments – Mr. Wilkie moved to appoint Jason Rodakowski as the Board representative on the Budget Input and Development Committee and to designate Kim Schwartz as the primary school board representative on Teacher Negotiations and Jason Rodakowski as the secondary board representative on Teacher Negotiations. Mrs. Schwartz seconded the motion. Discussion: President Seaks explained the appointments and designations for the various committees could be revised after the Board member elections in June and at the July annual meeting. Mrs. Schwartz called the question. A roll call vote was taken on the motion: ayes-4 (Wilkie, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Bus Bid for Consideration - Dickinson Public Schools advertised for bids to purchase a 32 passenger plus four wheelchair positions special needs school bus. Bid opening was at 1:30 p.m. on Thursday, February 1, 2018. The only bid received was from Harlow's Bus Service. The bus was a 2019 International IC CE 32 + 4 wheelchair positions school bus, with the administrative added options, for a total price of \$112,920. Action was requested. Mrs.

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Bus Bid for Consideration (cont.)

Schwartz moved to accept the low bid from Harlow's Bus Service for one (1) 32 passenger plus four wheelchair positions special needs school bus, with the added options, for a total price of \$112,920. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rude, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Incentives – To date, there have been 19 certified teachers, two administrators, and a superintendent that qualify for the early resignation incentive. Total years of service for all 22 individuals is 344 and averaging 16 years. Mrs. Rude moved to approve the early resignation incentive from Karen Brandon, grade four instructor at Prairie Rose Elementary; Tia Braun, grade five instructor at Prairie Rose Elementary; Ashley Brawley, kindergarten instructor at Prairie Rose Elementary; Shayla Candrian, social studies instructor at Dickinson Middle School, Gerald Holinka, physical education instructor at Dickinson Middle School; Laura Kelly, library media specialist at Jefferson Elementary; Kimberly Kranz, language arts instructor at Dickinson Middle School; Scott Miller, physical education instructor at Dickinson Middle School; and Serena Thompson, strategist at Dickinson High School; with an effective date of May 25, 2018. She further moved to approve the early resignation incentive from Douglas W. Sullivan, Superintendent of Schools, with an effective date of June 30, 2018. Mrs. Schwartz seconded the motion. Discussion: President Seaks noted the total years of service for all who had resigned so far this year and recognized losing many years of experience. Assuming a roll call vote, the motion carried unanimously.

School Board Election - The terms for Board Members Tanya Rude, Kim Schwartz, and Jason Rodakowski expire June 30, 2018. The administrative recommendation was to set the School Board election date for June 12, 2018, and to designate the polling sites. Action was requested. Mrs. Rude moved to schedule the school board election on Tuesday, June 12, 2018, and to designate the polling sites in conjunction with the city/county/primary election polling sites at the Dickinson National Guard Armory, the Dickinson State University Biesiot Activities Center, and the Dunn County Courthouse in Manning with the polls opening at 8:00 a.m. and closing at 7:00 p.m. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Reschedule June School Board Meeting – Due to the requirement of the Board to canvas the election on June 18, it was recommended to move the June 11 School Board Meeting to June 18. Mr. Wilkie moved to reschedule the June regular School Board Meeting to 5:00 p.m. on Monday, June 18 at the Central Administration Offices in the Board room. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Other – President Seaks recognized the years of service Mrs. Sarah Ricks has provided on the Dickinson Public School Board and thanked her for the many hours she dedicated to the Board as Board president. He invited everyone to stay for a reception for Mrs. Ricks after tonight's Board meeting.

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February 12, 2018; 5:00 p.m.
Central Administration Office Board Room

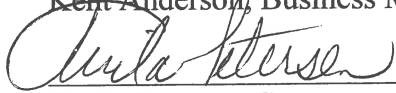
Adjournment – At 6:25 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Special School Board Meeting Minutes

February 23, 2018; 3:00 p.m.

Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on February 23, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Mr. Rick Mills and Mr. Ryan Ray from Ray and Associates (via conference call), School Board Secretary Twila Petersen, and Dickinson Press Reporter Iain Woessner.

Call to Order - Board President Seaks called the meeting to order at 3:00 p.m.

Public Participation - There were no requests for public participation.

Superintendent Search – Mr. Ryan Ray and Mr. Rick Mills from Ray and Associates explained the results of the online survey. Mr. Mills also shared his impression of the Dickinson Public Schools stakeholder meetings held February 15 and 16th. Board members considered a proposed list of qualities, derived from the survey, for the superintendent profile. They also reviewed the draft promotional flyer and requested revisions. Consensus of the Board members was to approve the recruitment flyer after the revisions have been made and a salary had been established.

There was lengthy discussion regarding the salary to be placed on the promotional flyer. Mrs. Rude moved to set the salary at \$210,000 for the superintendent search. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rude, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment – At 3:47 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
Wednesday, March 7, 2018; 12:00 p.m.
Central Administration Offices Board Room

The Dickinson Public School Board held a workshop on March 7, 2018, at the Dickinson Public Schools Central Administration Offices. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Mr. Kevin Hoherz, DLR Group Principal Chris Gibbs (via conference call), Dickinson Press Reporter Iain Woessner, and School Board Secretary Twila Petersen,

Call to Order - Board President Seaks called the workshop to order at 12:00 p.m. Topics discussed did not require any action by the Board. They may become agenda topics for future Board meetings.

DLR Group / Dickinson High School Long-range Planning – A copy of a Power Point presentation prepared by the DLR Group was distributed to those in attendance. Another handout from the DLR Group was a planning and design proposal. Dickinson High School Principal Ron Dockter summarized the Educational Facility Planning and Design Process Proposal for Dickinson High School. He noted there were four phases to the entire proposal. Phase I, Community Input, has been completed. The information gathered during phase I resulted in the stakeholders wishing to make the current high school property the home for the high school. The stakeholders provided three main drivers: integration, community, and collaboration. Mr. Dockter provided several examples of integration.

There were several constituent groups that would be important partners in the designing and planning of the high school into an educational facility to meet the needs of the growing enrollment.

Phase II of the DLR Group's proposal is the Programming Plus phase. This process is broken down into Bridging Operations Learning and Design Planning (B.O.L.D.), Benchmarking, and Program Development. During the B.O.L.D. planning, the outcomes would be educational vision, profile of a graduate, and professional development framework for high school staff. Part of the benchmarking would require representatives from Dickinson High School to review the design and educational concept of other schools throughout the country. The program development steps would prepare a baseline for 1,200 students at Dickinson High, and also 1,600 students, and then 2,000 students.

Phase III of the DLR Group's proposal could be developed independently over time based on funding. These could include an Applied Learning Center; Performing Arts Center; Commons Renovation/Addition; Athletic/Physical Education Addition; Academic Renovations; Academic Addition(s); General Building Renovations; and Furniture Fixtures, and Equipment.

Phase IV of the DLR Group's proposal is the implementation phase with a potential design schedule completed by August 2019 and potential construction completed by August 2020.

DLR Group / Dickinson High School Long-range Planning (cont.)

Board Member Rude inquired what phase would be the best time to discuss bonding and passing of the bond. Superintendent Sullivan responded the funding should be secured by March of 2019. Assuming the bond election would be in March 2019, he felt the communication with the community regarding the reasoning for the bonding should begin no later than September of this year. He noted it takes a great deal of time and efforts of many individuals to do the presentations and relay the message. Mr. Chris Gibbs from the DLR Group added the work in phases II, III, and IV would provide a lot of conversation in and around the community making them familiar with the future of Dickinson High School. Mr. Dockter agreed and conveyed people in the community are already talking about it. The question most often asked is how we are going to proceed and what is the priority. There was lengthy discussion regarding prioritizing. Mr. Gibbs explained there are space requirements for the increased enrollment at the high school with potentially 300 additional students with each increment. He suggested building programs and design for an additional 300 students and the next increment of building for an additional 300 students. Some programs operate with 300-400 students. Mr. Dockter explained when visiting with his staff, they would recommend enhancing and expanding the health careers area and explore a school-centered daycare. Both programs would be partnered with the community. Mr. Gibbs provided some examples of careers based on those fields. Mr. Hepperle added the staff at Dickinson High School do a proficient job with what they have and noted the importance of not setting the ceiling too low. The ability to grow was very important. The applied learning concept has gotten larger than previous concepts.

Board Member Rude referenced the fees for professional services in the proposal and felt they were high. Board President Seaks said he has had conversations with different Board members over the past few months and the input he received is they felt they would like to review some other options. He noted his appreciation for the work the DLR Group has done. He added that Board members expressed their desire to have other firms bid on this work. President Seaks said he had conferred with Superintendent Sullivan and asked with the time schedule and moving forward, how would requesting other bids affect the timetable and Dr. Sullivan shared that it would affect the timetable and push it back. Mrs. Rude expressed the importance of seeking other proposals and added that it would not necessarily eliminate the DLR Group. Dickinson High School administrators shared their concerns with the timetable and the necessity to keep things moving along.

Discussion led to the agreement that keeping phases II, III, and IV bundled together would be advantageous. Mr. Gibbs explained typically a remodeling professional fee is higher than a construction professional fee; however, the DLR Group's professional fees on the proposal for the Dickinson High School remodel was the same as for a new construction. There was discussion to receive clarity regarding the fees in the proposal. Mr. Gibbs explained the fees are based on the cost of the construction that is completed in phases, possibly over a ten-year time span.

Board members individually shared their input regarding bidding out phases II, III, and IV. Board members were favorable to requesting bids before moving forward with phases II, III, and IV. They requested it be an agenda topic for Monday's School Board Meeting. Superintendent Sullivan explained the timeline for advertising for the bids. This would require some work from the business manager. The process requires receiving the proposals and interviewing the bidders. This process could not be accomplished in one month's time.

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Approved School Board Workshop Minutes
Wednesday, March 7, 2018; 12:00 p.m.
Central Administration Offices Board Room

DLR Group / Dickinson High School Long-range Planning (cont.)

President Seaks summarized that if the Board decided to bid out for phases II, III and IV, it may not be decided until the May School Board Meeting. It could also be done before May through a Special School Board Meeting. He inquired if it was possible to still meet the September 2020 goal knowing up front that individuals would have to hustle, as there is not as much time. Board Member Wilkie requested input from Principal Dockter. Mr. Dockter responded that three or four more teachers will be teaching in rooms next year at the high school that are currently open. The year after that, it will be even more teachers and again more teachers the year after that. Given the fact that a decision has to be made before the process can get started and depending on what the Board decides to do, it could push the timeline back. He noted it was the Board's decision.

President Seaks explained to Mr. Gibbs that this decision had nothing to do with the company's performance but more in making sure that other bidders have an opportunity. Mr. Gibbs understood the Board's position. He explained if a decision was made in May, the teachers would not be available for input during the summer months and the delay could break the momentum. Mr. Dockter added that he gave his word to the staff that he would do as much as possible and as often as possible and did not want to go back on his word. Board members concurred input from the staff was critical.

Superintendent Sullivan proposed the agenda topic for Monday's meeting include a request for proposal for architectural services for phases II, III, and IV at Berg Elementary. Board members concurred. There was additional discussion regarding the Board's motion at Monday's meeting and the Board members understood this could push the timeline back. Mr. Gibbs suggested reaching out to a construction firm in regards to construction schedules and how quickly they can build a \$20 million project. A large amount of money will be paid out to the contractor and they will be key to the process.

President Seaks thanked Mr. Gibbs for his time and input and reiterated his appreciation for the work done by the DLR Group.

Adjournment – At 1:12 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Meeting Minutes
March 12, 2018; 5:00 p.m.
Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on March 12, 2018, at the Central Administration Offices. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Jefferson Elementary Principal Sara Streeter, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Prairie Rose Elementary Principal Sherry Libis, Roosevelt Elementary Principal Henry Mack, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, KX News Reporter Steve Kirch, JE Dunn Construction Senior Project Manager Brian Stark, Harlow's School Bus Service Transportation Manager Burton Lewton, Dickinson High School Social Studies Instructor Brian Ham, Dickinson High School Students Brayden Groll, Nicole Sadowsky, Hillary Moberg, and Lauren Jorda, and Mrs. Stephanie Crimmins.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation - There were no requests for public participation

Additional Agenda Items/Removal of Items from Consent Agenda – Mrs. Rude moved to add under the Consent Agenda under item e. Personnel Reports the resignation of Julie Maes, grade five instructor at Jefferson Elementary and also the resignation of Kelsey Schillo, science instructor at Dickinson High School with effective dates of May 25, 2018. She further moved to add under item e. Personnel Reports the following certified new hires effective for the 2018-2019 school year: Brittany Berger, English Language Arts instructor at Dickinson Middle School; Brent Danks, English Language Arts/Social Studies instructor at Dickinson Middle School; Mary Hoherz, physical education instructor at Dickinson Middle School; Allison Opp, science/social studies instructor at Dickinson Middle School; Erin Waldorf, reading instructor at Dickinson Middle School; and Ashley Williams, mathematics/science instructor at Dickinson Middle School. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Consent Agenda – Mrs. Rude moved to approve the agenda, including the revised consent agenda consisting of the minutes from the February 12 regular School Board Meeting, the February 23 Special School Board Meeting, and the March 7 School Board Workshop; the bills for February 2018; the financial reports for February 28, 2018; the pledged assets report for February 28, 2018; the personnel reports including the resignations of Julie Maes, grade five instructor at Jefferson Elementary and Kelsey Schillo, science instructor at Dickinson Middle School; and the new hires of Brittany Berger, English Language Arts instructor at Dickinson Middle School; Brent Danks, English Language Arts/Social Studies instructor at Dickinson Middle School; Mary Hoherz, physical education instructor at Dickinson Middle School; Allison Opp, science/social studies instructor at Dickinson Middle School; Erin Waldorf, reading instructor at Dickinson Middle School; and Ashley Williams, mathematics/science instructor at Dickinson Middle School; a tuition waiver request for a child of Yelena Geffre from Dickinson to South Heart and a tuition waiver request for a child of Maddie Buck from Dickinson to South Heart; the RACTC director's

Consent Agenda (cont.)

report; and the faculty/students/staff recognitions; as presented. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following topics which did not require Board action.

Berg Elementary – Dr. Sullivan reported there had been a recent preconstruction meeting with JE Dunn that went very well. Activity should begin soon in terms of renovation at the building in preparation for the next school year.

Kindergarten Preregistration – Preregistration was held in February and approximately 249 kindergarteners registered. Business Manager Anderson has utilized a template to project enrollment for the fall and using this template, the kindergarten enrollment for next fall could be around 356 students.

State of the Schools – Superintendent Sullivan will present the annual State of the Schools to the Dickinson City Commission on Tuesday, March 20.

Business Topics

Principal Reports – Dickinson High School (DHS) Principal Ron Dockter, DHS Social Studies Instructor Brian Ham, DHS Junior Lauren Jorda, DHS Junior Hillary Moberg, DHS Junior Nicole Sadowsky, and DHS Junior Brayden Groll addressed the Board. Mr. Ham explained he is the chair of the DHS Social Sciences Department. Approximately 1.5 years ago, he began a project to simulate the immigrants through the portal at Ellis Island from a student's perspective. Mr. Ham explained representation from almost every department at DHS is contributing to the project. This is a student-led project with the students leading the meetings, preparing agendas, progress reports, and presenting to a panel of business leaders. A presentation for the school and community will be held on Wednesday, May 9.

Mr. Groll explained the team work necessary in taking on the challenges and working collaboratively on the project. This is not a typical assignment from teachers. Miss Jordan is leading the transportation aspect of the project. She explained there will be students from Dickinson Middle School along with DHS students participating on May 9. Miss Moberg explained departments such as music and health careers that are participating in the project. Many additional details were shared by the students and Mr. Ham. Principal Dockter added this is a huge undertaking from the faculty and students for this project.

DHS Principal Dockter noted the North Dakota Association of Secondary School Principals (NDASSP) select students for the Academic All-State Team. This is a prestigious award and is extremely difficult to get into one of the teams. Two DHS seniors did very well on the ACT and are included in the team. Dawson Dutchak and Evan Carmichael, DHS seniors, were presented the Academic All-State Team award at the state basketball tournaments in early March. Board members thanked the high school representatives for the information that was shared.

Prairie Rose Elementary Principal Sherry Libis addressed the Board. She distributed a handout for the Prairie Rose Elementary Team Progress. The progress report was broken down into three groups: Leadership Team, Culture Team, and Academic Team. The Leadership Team is the overall guiding team for the school. They are very successful in reaching out to parents on

Principal Reports (cont.)

education night for the families. The first event had approximately 50 people in attendance. Ms. Libis was happy to report more families are wanting to get involved and it is now broken out into two nights with as many as 250 people attending each evening. The Culture Team develops the overall physical environment of the school. This includes the encouraging paintings on the walls. These are done by the teachers on volunteer time. The Culture Team reviews the surveys and are key in the Community Leadership Day. The Academic Team looks at the overall goals based on test scores and NDEA state assessment scores. Ms. Libis explained this is an overwhelming task. Additionally, Ms. Libis explained the preliminary focus of reading and mathematics for the next school year. Board members thanked Ms. Libis for the information she provided.

This agenda item was informational only. No action was requested.

North Dakota School Boards Association (NDSBA) Negotiations Seminar – Board Member Kim Schwartz attended the February 8 and 9th NDSBA Negotiations Seminar held in Bismarck. She explained the challenges facing school districts because there is no “new money” as the foundation aid payments remain the same. Mrs. Schwartz summarized sessions she had attended. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – This committee met on Thursday, March 8. The minutes from the meeting are posted on the District’s website under Supporting Documents. Consensus of the Budget Committee was to allocate funds to add several positions at Berg Elementary. The Budget Committee reviewed bids for the HVAC at Heart River Elementary and Dickinson High School. Other topics discussed by the Budget Committee are agenda topics for tonight’s meeting or a future Board meeting. This agenda item was informational only. No action was requested.

Building Fund Levy – Business Manager Anderson addressed the board explaining the impacts and process involved in increasing the building fund levy from 10 mills to 20 mills. This item had been discussed at the recent Budget Committee Meeting. Mr. Anderson explained increasing the building fund levy would provide funding sources to support different projects such as the Berg Elementary renovation, land purchase, the high school option, and HVAC. It would require a 60% approval from the community and would generate approximately \$1,650,000 per year in capital projects funds. This agenda item was informational only. No action was requested.

Bid for Asbestos Abatement at Berg Elementary – Dickinson Public Schools advertised for bids for asbestos abatement at Berg Elementary. These costs were not included in the Berg renovation project estimate previously approved by the Board. On March 1, 2018, two asbestos abatement bids were received. The administrative recommendation was to accept Total Control, Inc.’s bid of \$79,894.00 for asbestos abatement at Berg Elementary. Action was requested. Mrs. Schwartz moved to accept the low bid from Total Control, Inc. for asbestos abatement at Berg Elementary for a total price of \$79,894.00. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson High School Architectural Services – On Thursday, March 7, the School Board met in a workshop with Dickinson High School administrators and received input from Mr. Chris Gibbs with the DLR Group regarding the future for Dickinson High School. Based on input from stakeholder meetings, it was established to utilize the current high school building structure and make renovations. At the workshop, Board members discussed a Request for Qualifications for an architect for Phases II (Programming), III (Design), and IV (Construction) of the Dickinson High School facility. Action was required for this request. Mr. Wilkie moved to authorize the administration to move forward with the process to seek applications for the Request for Qualifications in the selection of an architect for the programming, design, and construction phases of the renovation of Dickinson High School. Mrs. Schwartz seconded the motion. Discussion: Superintendent Sullivan shared the concerns from the administration about the implications of a possible delay in the progress. With the projected increasing enrollment at the high school arriving in the next few years, he thought it was important for the community to understand concerns from the administration. Mrs. Rude also shared the Board's concern and added the Board members have received enough comments from the community that the Board needs to look at other firms. Board Members Rude and Seaks have followed up on a suggestion from the DLR Group to reach out to construction companies regarding the timeline for completion. Both Board members explained the comments they received from contractors was that there would be ample time for project completion before September 2020. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Statement of Interests – A copy of Mr. Jason Rodakowski's Statement of Interests form is posted under Supporting Documents. Action was requested. Mrs. Rude moved to allow Jason Rodakowski to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Wilkie, Rude, Seaks); absent-0; abstain-1 (Rodakowski). The motion carried.

Superintendent's Evaluation – As per North Dakota Century Code, the superintendent evaluation is due by March 15. Action was required. Mr. Wilkie moved to acknowledge that the school board members did evaluate Superintendent Sullivan, as required by North Dakota Century Code, and that he has met the expectations of the Board. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Co-curricular Salaries and Positions – The Extra-curricular Committee met on January 31 and proposed increases in percentages for several positions and also recommended some new positions. Mrs. Rude moved to increase the percentage for the salary of the advisor for the Dickinson High School National Honor Society from 1.9% to 3.8% and to change the percentage of the salary for each advisor of the Dickinson High School Prom/Senior Banquet from 4% to 3.8%. She further moved to create the following co-curricular positions and respective percentages of salaries: one (1) Dickinson Middle School Student Council head advisor with a percentage of 5.2% of the salary; one (1) Dickinson Middle School Student Council assistant advisor with a percentage of 3.8% of the salary; one (1) Dickinson High School Student Council head advisor with a percentage of 12% of the salary; one (1) Dickinson High School Student Council assistant advisor with a percentage of 9% of the salary; one (1) Dickinson Middle School weight room supervisor/strength coach with a percentage of 6% of the salary; and two (2)

Co-curricular Salaries and Positions (cont.)

Dickinson High School weight room supervisors/strength coaches with a percentage of 6% of the salary for each. Mr. Wilkie seconded the motion. Discussion: Mrs. Rude noted at the Extra-curricular meeting the Board members discussed expectations of some of the positions. In the future, the Board would like to see position responsibilities and expectations created for each paid position. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Incentive Applications – To date, there have been 23 certified teachers, two administrators, and a superintendent that qualify for the early resignation incentive. Total years of service for all 26 individuals is 405 and averaging 15.5 years. The administration will evaluate the vacancies these positions may create and will post any openings at a later date. The administrative recommendation was to approve the early retirement incentive applications that were recently received. Action was requested. Mrs. Rude moved to approve the early resignation incentive from Gail Dockter, Day Treatment social worker at Dickinson Middle School; Richard Kovash, grade six instructor at Dickinson Middle School; Nichole Tooz, English language arts instructor at Dickinson Middle School; and Jennie Zimmerman, grade one instructor at Prairie Rose Elementary; with an effective date of May 25, 2018. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.


Open Enrollment Applications – The following open enrollment applications were received from families that had not recently moved and have met the March 1 deadline to turn in their application to Dickinson Public Schools for the next school year. Mr. Wilkie moved to approve the open enrollment requests for a child of Shannon Binstock from South Heart to Dickinson, a child of Christina Ransom from South Heart to Dickinson, a child of Frank Martinet from South Heart to Dickinson, and a foster child of Kristina Goodall from South Heart to Dickinson; all to be admitted to Dickinson Public Schools as per the open enrollment policy. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously. Mrs. Schwartz moved to approve the open enrollment requests for a child of Melissa Hoff from Richardton-Taylor to Dickinson, a child of Audrey McMacken from South Heart to Dickinson, and a child of Joselyn Yeado from Belfield to Dickinson; all to be admitted to Dickinson Public Schools as per the open enrollment policy. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

School Board Policy Revision- Second Reading and Final Adoption - Board Policy FAB-School Assignment is posted on the website under Supporting Documents. Revisions recommended by the North Dakota School Board Association (NDSBA) are noted in red text. Action was requested. Mr. Rodakowski moved to approve for second reading and final adoption revised policy FAB-School Assignment, as presented. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.


Other – Mrs. Rude requested an update regarding the superintendent search. President Seaks responded he did not expect anything at this point as the deadline for applications is March 25. Mrs. Rude inquired if in the interim, could the Board members be looking at some possible questions to ask the candidates when they interview.

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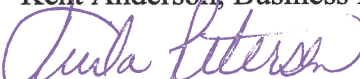
Adjournment – At 6:05 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 3, 2018, 2018; 3:00 p.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on April 3, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude (via conference call), Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, School Board Secretary Twila Petersen, and Mr. Michael Collins, Representative with Ray and Associates.

Call to Order - Board President Seaks called the meeting to order at 3:00 p.m.

Public Participation - There were no requests for public participation.

Building Fund Levy – Superintendent Sullivan explained the topic of the building fund levy had been discussed in at least two other Board meetings. The Board considered increasing the fund levy from 10 mills to 20 mills. This would require a vote from the community. The first opportunity for a vote would be the June 12 primary election. If it were to be on the June 12 ballot, information would need to be at the auditor's office at the Stark County Courthouse by April 10. Business Manager Anderson has done some research and there would need to be a 60% pass of the measure. Dr. Sullivan noted the School Board members would be leaving for the National School Board Association conference in a few days; therefore, Dr. Sullivan recommended a decision at today's meeting. The building fund levy was on last week's Budget Committee Meeting agenda. President Seaks stated that he and Board Member Rodakowski represent the Board on the Budget Committee. Consensus of the Budget Committee was to put increasing the building fund levy capacity on the June ballot due to increasing the building fund levy. Another discussion point was HVAC for Heart River and for DHS. Bids on those projects is estimated at \$2.6 million for Heart River Elementary and approximately \$6.5-\$7.5 million for the high school. Additionally the Berg Asbestos Abatement and Berg Elementary playground, which is on tonight's agenda, are costs that were not included in the initial project bid. Mr. Rodakowski added the staffing at Berg Elementary was also discussed at the Budget Committee Meeting.

Mr. Anderson explained there had been discussions of debt limit/debt capacity. He said if the vote passes to change the current building fund levy from 10 mills and increasing it to 20 mills, it could generate approximately \$1.6 million per year in the capital projects. President Seaks noted HVAC needs at Berg Elementary, Dickinson High School and Heart River Elementary would require multi-million dollars in funds. He added that in essence the voters are approving funds for the District. It would need to be explained to the voters what the District is looking for in the increase and why the funds would be beneficial to tie into the educational process for the voters to understand and vote affirmatively. President Seaks said if the Board decides to put it on the ballot and it passes, it could generate approximately \$1.6 million in next year's building fund budget. If it would fail, no additional funds would be available and there is an opportunity to try again. At the Budget Committee Meeting, the Board members felt the timing was right due to the discussion in the community regarding the growing district and there are no surprises that there are financial needs with the building fund. Mrs. Schwartz inquired what the increase in mills would cost a taxpayer who had a \$200,000 assessed home. Business Manager Anderson responded that had not been discussed

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Central Administration Office Board Room

Building Fund Levy (cont.)

at the Budget Committee Meeting and was not available. Mrs. Schwartz moved to receive input from the community regarding an increase in the building fund levy from 10 mills to 20 mills and to have this item placed on the June 12 ballot. Mrs. Rude seconded the motion. Discussion: Mrs. Rude inquired what the mills are currently levied. President Seaks responded they are levied at 10 mills. Mrs. Rude inquired how much are the HVAC systems for the two schools. Business Manager Anderson responded they are estimated at approximately \$2.1-\$2.6 million for Heart River Elementary and an estimate of \$6.5-\$7.5 million at Dickinson High School. President Seaks explained in terms of the timing, the superintendent search is currently going on and this project would be in addition to that. It would require individuals to educate and promote this to the community. We do not have the opinion of the next superintendent. Superintendent Sullivan referenced the new superintendent and that person having the option of being exposed to the public and promoting this before it is on the ballot. That is something to consider. Mrs. Rude said that the District currently has a superintendent that could go out and educate the community. She felt this should be attempted now. President Seaks clarified that he did not mean to imply the current superintendent could not promote the mill increase for the upcoming election ballot.

Superintendent Sullivan expressed his concern about the timing. He said there is not a lot of time left between now and the end of May to promote and educate. He added he did not know how long it would take the District to be prepared. When the bonding for the middle school was put on the ballot, there were scores of meetings done by Mrs. Kathrein, other administration, Dr. Sullivan, and community members to promote the bonding. Dr. Sullivan felt there was not enough time between now and the end of May to promote and educate prior to the June election and have positive results.

President Seaks addressed Superintendent Sullivan and inquired if Board members could be involved in speaking to the community. Dr. Sullivan responded they could on an informal basis but not a formal basis. Normally this would become an administrative responsibility. President Seaks requested Board members make themselves available to visit the public as needed the rest of April and May. Mr. Wilkie inquired if the Budget Committee recommended this be moved to the November ballot. President Seaks responded that it was undecided by the Budget Committee. The committee could see pros and cons in doing it now and waiting. If it is on the June ballot and is successful, it could generate \$1.6 for the building fund for next year. One negative aspect if it is on the June ballot and is not successful, it is possible it could have a negative carryover for future elections. Mrs. Rude called the question. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Berg Elementary Playground Bids Awards – At the March 28 Budget Input and Development Committee Meeting, the committee recommended approving the low bid of \$145,800 from Shep's Welding and Construction for the Berg Elementary playground construction. The Budget Committee also recommended approving a bid of \$100,000 from BC6 Builders for the Berg Elementary playground equipment. Action was requested. Mrs. Schwartz moved to approve the low bid of \$145,800 from Shep's Welding and Construction for the Berg Elementary playground construction. She further moved to approve the bid of \$100,000 from BC6 Builders for the Berg Elementary playground equipment. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes (5) Schwartz, Wilkie, Rodakowski, Rude, Seaks; nays-0; absent-0. The motion carried unanimously.

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At 3:20 p.m., Superintendent Sullivan and Business Manager Anderson exited the meeting.

Superintendent Search – Mr. Mike Collins, a representative with Ray and Associates, addressed the Board. He provided a brief biography. He noted their firm did do background checks on the individuals. Also checked the media but not a full investigation.

President Seaks explained a bill that was written last year that the pool of candidates for the superintendent position are confidential and are not allowed to talk about them publicly but only in an executive session. When it comes to the point of having the names of the finalists, then that discussion could be made publicly.

Review Confidential Employment Applications for the Superintendent Position (Executive Session Anticipated) – President Seaks noted the next item on the agenda was Review Confidential Employment Applications for the Superintendent Position and that it may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code (N.D.C.C) § 44-04-18.27. The topic or purpose of this executive session was to review confidential employment applications for the superintendent position. As per N.D.C.C. § 44-04-18.27, Mr. Wilkie moved to close the meeting and go into executive session for the purpose of Review Confidential Employment Applications for the Superintendent Position. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rude, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session. Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting. President Seaks requested the following individuals to be in attendance: the School Board Members Mrs. Tanya Rude (via conference call), Mrs. Kim Schwartz, Mr. David Wilkie, Mr. Jason Rodakowski, President Brent Seaks, Ray and Associates Representative Mike Collins, and Recording Secretary Twila Petersen.

The meeting convened into executive session and the members of the public were asked to leave the room. President Seaks anticipated adjourning the executive session and reconvening the open portion of the meeting at approximately 6:30 p.m. The executive session began at 3:35 p.m. and was attended by Mrs. Schwartz, Mrs. Rude (via conference call), Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Mr. Collins, and Recorder Petersen.

At 4:55 p.m., President Seaks declared a recess. At 5:09 p.m., President Seaks convened the meeting back in executive session.

At 5:45 p.m., President Seaks declared a recess. At 6:10 p.m., President Seaks convened the meeting back in executive session.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 3, 2018, 2018; 3:00 p.m.
Central Administration Office Board Room

Review Confidential Employment Applications for the Superintendent Position (cont.)

The executive session was adjourned at 7:17 p.m. The public was invited to return to the meeting room and the meeting was back in open session. President Seaks stated the discussion of the executive session was reviewing confidential employment applications for the superintendent position and that no other topics were discussed.

Selection of Questions for Candidates – By consensus, the Board members chose questions to ask each of the candidates for the position of superintendent of schools.

Selection of Candidates to be Interviewed for the Superintendent Position – Mrs. Schwartz directed Ray and Associates to invite four semi-finalists to interview for the position of Superintendent of Schools for Dickinson Public Schools. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Finalize Interview Schedule – Mrs. Schwartz moved to schedule a Special School Board Meeting on either Wednesday, April 11 or Thursday, April 12 with a time to be determined and to be held at the Central Administration Offices in the Board room. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Adjournment – At 7:35 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Thursday, April 12, 2018; 6:00 p.m.
Board Room, Central Administration Office

The Dickinson Public School Board held a special meeting on April 12, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: School Board Secretary Twila Petersen, Interview Candidate #4 for the superintendent position, Mr. Michael Collins, Representative with Ray and Associates (via conference call), and Reporter Iain Woessner from The Dickinson Press.

Call to Order - Board President Seaks called the meeting to order at 6:00 p.m.

Public Participation – There were no requests for public participation.

Interview Candidate #4 for Superintendent Position (Executive Session Anticipated) - President Seaks noted the next item on the agenda was Interview Candidate #4 for the Superintendent Position. This agenda item may be discussed in an executive session. As per North Dakota Century Code §44-04-19.2 and §44-04-18.27; Mr. Rodakowski moved to close the meeting and go into executive session for the purpose of interviewing candidate #4 for the superintendent position. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. President Seaks reminded the Board that any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting. President Seaks stated Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and stated the individuals invited to attend the executive session were the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, and candidate #4 for the superintendent position. Members of the public were requested to depart the room. President Seaks anticipated adjourning the executive session, and reconvening the open portion of the meeting, at approximately 7:30 p.m. The meeting convened in executive session at 6:03 p.m. and was attended by Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Candidate #4 for the superintendent position.

The executive session adjourned at 7:47 p.m. The public was invited to return to the meeting. President Seaks stated the discussion during the executive session was interviewing candidate #4 for the position of superintendent and no other topics were discussed.

At 7:47 p.m., President Seaks declared a recess.

At 8:07 p.m., President Seaks reconvened the meeting.

Discussion of Final Candidates to be Interviewed for the Superintendent Position (Executive Session Anticipated) – President Seaks noted the next item on the agenda was Discussion of Final Candidates to be Interviewed for the Superintendent Position -Executive Session Anticipated. This item may be discussed in an executive session. The legal authority

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Thursday, April 12, 2018; 6:00 p.m.
Board Room, Central Administration Office

Discussion of Final Candidates to be Interviewed for the Superintendent Position - Executive Session Anticipated (cont.)

for closing this portion of the meeting is North Dakota Century Code §44-04-18.27. The topic or purpose of an executive session would be to discuss the final candidates to be interviewed for the superintendent position. He noted a motion would be in order to discuss the next topic in executive session rather than in an open meeting. Mrs. Schwartz moved, as per North Dakota Century Code NDCC §44-04-18.27, to close the meeting and go into executive session for the purpose of discussion of final candidates to be interviewed for the superintendent position. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes (5) Rodakowski, Schwartz, Wilkie Rude, Seaks; nays-0; absent-0. The motion carried unanimously.

President Seaks noted the executive session was being recorded and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting.

Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting. President Seaks requested the following individuals to be in attendance: the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, and Mr. Mike Collins, representative from Ray and Associates.

At 8:40 p.m., the meeting convened in executive session. The members of the public were asked to exit the meeting. President Seaks anticipated adjourning the executive session and reconvening the open portion of the meeting at approximately 8:40 p.m.

That the executive session began at 8:10 p.m. and was attended by Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Mr. Collins with Ray and Associates.

The executive session adjourned at 9:02 p.m. The public has been invited to return to the meeting room and the meeting was back in open session. President Seaks stated the discussion of the executive session was discussion of final candidates to be interviewed for the superintendent position and that no other topics were discussed.

At 9:06 p.m. President Seaks declared a break.

At 9:20 p.m., President Seaks reconvened the meeting.

Selection of Final Candidates to be Interviewed for the Superintendent Position - Mrs. Rude moved to invite the following individuals as finalists to interview for the position of Superintendent of Schools for Dickinson Public Schools: Dr. Shon Hocker and Mr. Matthew Cheeseman. Mr. Rodakowski seconded the motion. There was no discussion on the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
Thursday, April 12, 2018; 6:00 p.m.
Board Room, Central Administration Office

Finalize Interview Schedule – School Board members discussed a tentative schedule for interviews for the two finalists. President Seaks stated the tentative schedule would be for the candidates to arrive in Dickinson on Wednesday, April 20. The candidates would then have a tour of Dickinson, tour of the schools, meeting with administrators, meeting with teachers and staff, and an open house for the public. During the meetings and open house, parties are asked to bring questions and to get to know the candidates and fill out impression forms. Final interviews for the two finalists will be on Friday, April 20. After interviews are concluded, the Board will deliberate, work out contract and announce to public the following week that a final candidate has been selected. Mrs. Rude moved to schedule a Special School Board Meeting on Friday, April 20 at 8:30 a.m. to be held at the Central Administration Offices in the Board room. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Finalize Interview Questions for Finalists for Superintendent Position – The Board members finalized the questions they will ask the finalists interviewing for the position of Superintendent of Schools.

Adjournment – At 9:31 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 12, 2018, 2018; 1:00 p.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on April 12, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: School Board Secretary Twila Petersen, and Interview Candidate #2 and Interview Candidate #3 for the superintendent position.

Call to Order - Board President Seaks called the meeting to order at 1:02 p.m.

Public Participation – There were no requests for public participation.

Interview Candidate #2 for Superintendent Position (Executive Session Anticipated) – President Seaks noted the next item on the agenda was Interview Candidate #2 for Superintendent Position. This agenda item may be discussed in an executive session. As per North Dakota Century Code §44-04-19.2 and §44-04-18.27; Mrs. Rude moved to close the meeting and go into executive session for the purpose of interviewing candidate #2 for the superintendent position. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting. President Seaks stated Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and stated the individuals invited to attend the executive session were the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, and candidate #2 for the superintendent position. Members of the public were asked to depart the room. President Seaks anticipated adjourning the executive session, and reconvening the open portion of the meeting, at approximately 3:00 p.m. The executive session began at 1:05 p.m. and was attended by Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Candidate #2 for the superintendent position.

The executive session adjourned at 2:31 p.m. The public was invited to return to the meeting. President Seaks stated the discussion during the executive session was interviewing candidate #2 for the position of superintendent and no other topics were discussed.

At 2:31 p.m., President Seaks declared a recess.

At 2:50 p.m., President Seaks reconvened the meeting.

Interview Candidate #3 for Superintendent Position (Executive Session Anticipated) - President Seaks noted the next item on the agenda was Interview Candidate #3 for the Superintendent Position. This agenda item may be discussed in an executive session. As per North Dakota Century Code §44-04-19.2 and §44-04-18.27, Mrs. Rude moved to close the meeting and go into executive session for the purpose of interviewing candidate #3 for the superintendent position. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Rodakowski, Wilkie, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded and all members of

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 12, 2018, 2018; 1:00 p.m.
Central Administration Office Board Room

Interview Candidate #3 for Superintendent Position-Executive Session Anticipated (cont.)

the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting. President Seaks stated as per Board policy BCAD-Executive Session, it allows certain individuals to be in attendance at the closed meeting and stated the individuals invited to attend the executive session were the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, and candidate #3 for the superintendent position. Members of the public were asked to depart the room. President Seaks anticipated adjourning the executive session, and reconvening the open portion of the meeting, at approximately 5:00 p.m. The executive session began at 2:50 p.m. and was attended by Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Candidate #3 for the superintendent position.

The executive session adjourned at 4:35 p.m. The public was invited to return to the meeting. President Seaks stated the discussion during the executive session was interviewing candidate #3 for the position of superintendent and no other topics were discussed.

Adjournment – At 4:35 p.m., President Seaks adjourned the meeting.



Brent Seaks, Board President

Kent Anderson, Business Manager

Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 12, 2018, 2018; 8:00 a.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on April 12, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Dickinson High School Principal Ron Dockter, School Board Secretary Twila Petersen, and Candidate #1 for Superintendent Position.

Call to Order - Board President Seaks called the meeting to order at 8:00 a.m. He referenced an article in today's Dickinson Press which stated Superintendent Sullivan had recommended Ray and Associates. President Seaks said this was inaccurate information, that the decision to use Ray and Associates was the choice of the School Board. President Seaks did note that Ray and Associates was a reputable firm. President Seaks also wanted to note publicly that the salary of superintendent position is in the range of \$210,000; not the \$250,000 as indicated in today's Dickinson Press.

Public Participation – President Seaks noted there were two requests for public participation. He invited Superintendent of Schools Sullivan to join the Board at the table. Superintendent Sullivan expressed his appreciation for the Board President clarifying the misprint by the newspaper regarding the selection of Ray and Associates. Dr. Sullivan explained at the outset of the superintendent search process, he provided three alternatives to consider but noted it was ultimately the Board's selection of the process. President Seaks thanked Dr. Sullivan for the comments.

President Seaks invited Dickinson High School Principal Ron Dockter to join the Board at the table. Mr. Dockter thanked the Board for this opportunity. He explained years ago he learned that not saying anything is saying it is okay. He expressed that he wished to voice his opinion regarding the interview process for the superintendent of schools. Mr. Dockter shared with the Board that the position of superintendent of schools is an important position for the District and important decision of the Board. He was shocked the interviews for the superintendent position will be in a closed meeting. Having it in a closed meeting relays the impression that the Board does not want input from the community, from the cabinet members, from the faculty, and from the staff. He understood that it would extend the process to receive all the input. He added it is the Board's due diligence to find the best candidate and felt this would include input from the stakeholders. Including other input would not only make sure a candidate was the best fit but also provide an opportunity for the candidate to receive as much information as possible about the District. Mr. Dockter cited the Century Code that allows the Board to go into executive session and noted it was ultimately the Board's decision whether or not to go into executive session. He felt the individuals that the Board represent have a right to know and it should not be done behind closed doors.

Mr. Dockter said he had two questions for the Board: Did the Board members look at all applications and was the criteria changed, added, or deleted during that review. He asked inquired why the interviews were not opened to the public and why the lack of transparency. President Seaks thanked Mr. Dockter for the comments.

Interview Candidate #1 for Superintendent Position (Executive Session Anticipated) – President Seaks noted the next item on the agenda was Interview Candidate #1 for the Superintendent Position. This agenda item may be discussed in an executive session. As per North Dakota Century Code §44-04-19.2 and §44-04-18.27, Mr. Wilkie moved to close the meeting and go into executive session for the purpose of interviewing candidate #1 for superintendent position. Mrs. Rude seconded the motion. A roll call vote

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 12, 2018, 2018; 8:00 a.m.
Central Administration Office Board Room

Interview Candidate #1 for Superintendent Position-Executive Session Anticipated (cont.)

was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting. President Seaks stated Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and stated the individuals invited to attend the executive session were the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, and candidate #1 for the superintendent position. He noted due to confidentiality and Century Code requirements, the name of the semi-finalist could not be disclosed in an open meeting. Members of the public were asked to depart the room. President Seaks anticipated adjourning the executive session, and reconvening the open portion of the meeting, at approximately 10:00 a.m. The executive session began at 8:10 a.m. and was attended by Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Superintendent Candidate #1.

The executive session adjourned at 9:25 a.m. The public was invited to return to the meeting. President Seaks stated the discussion during the executive session was interviewing candidate #1 for the position of superintendent and no other topics were discussed.

Adjournment – At 9:25 a.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 12, 2018, 2018; 8:00 a.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on April 12, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Dickinson High School Principal Ron Dockter, School Board Secretary Twila Petersen, and Candidate #1 for Superintendent Position.

Call to Order - Board President Seaks called the meeting to order at 8:00 a.m. He referenced an article in today's Dickinson Press which stated Superintendent Sullivan had recommended Ray and Associates. President Seaks said this was inaccurate information, that the decision to use Ray and Associates was the choice of the School Board. President Seaks did note that Ray and Associates was a reputable firm. President Seaks also wanted to note publicly that the salary of superintendent position is in the range of \$210,000; not the \$250,000 as indicated in today's Dickinson Press.

Public Participation – President Seaks noted there were two requests for public participation. He invited Superintendent of Schools Sullivan to join the Board at the table. Superintendent Sullivan expressed his appreciation for the Board President clarifying the misprint by the newspaper regarding the selection of Ray and Associates. Dr. Sullivan explained at the outset of the superintendent search process, he provided three alternatives to consider but noted it was ultimately the Board's selection of the process. President Seaks thanked Dr. Sullivan for the comments.

President Seaks invited Dickinson High School Principal Ron Dockter to join the Board at the table. Mr. Dockter thanked the Board for this opportunity. He explained years ago he learned that not saying anything is saying it is okay. He expressed that he wished to voice his opinion regarding the interview process for the superintendent of schools. Mr. Dockter shared with the Board that the position of superintendent of schools is an important position for the District and important decision of the Board. He was shocked the interviews for the superintendent position will be in a closed meeting. Having it in a closed meeting relays the impression that the Board does not want input from the community, from the cabinet members, from the faculty, and from the staff. He understood that it would extend the process to receive all the input. He added it is the Board's due diligence to find the best candidate and felt this would include input from the stakeholders. Including other input would not only make sure a candidate was the best fit but also provide an opportunity for the candidate to receive as much information as possible about the District. Mr. Dockter cited the Century Code that allows the Board to go into executive session and noted it was ultimately the Board's decision whether or not to go into executive session. He felt the individuals that the Board represent have a right to know and it should not be done behind closed doors.

Mr. Dockter said he had two questions for the Board: Did the Board members look at all applications and was the criteria changed, added, or deleted during that review? He also inquired why the interviews were not opened to the public and why the lack of transparency. President Seaks thanked Mr. Dockter for the comments.

Interview Candidate #1 for Superintendent Position (Executive Session Anticipated) – President Seaks noted the next item on the agenda was Interview Candidate #1 for the Superintendent Position. This agenda item may be discussed in an executive session. As per North Dakota Century Code §44-04-19.2 and §44-04-18.27, Mr. Wilkie moved to close the meeting and go into executive session for the purpose of interviewing candidate #1 for superintendent position. Mrs. Rude seconded the motion. A roll call vote

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 12, 2018, 2018; 8:00 a.m.
Central Administration Office Board Room

Interview Candidate #1 for Superintendent Position-Executive Session Anticipated (cont.)

was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded and all members of the governing body were reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting. President Seaks stated Board policy BCAD-Executive Session allows certain individuals to be in attendance at the closed meeting and stated the individuals invited to attend the executive session were the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, and candidate #1 for the superintendent position. He noted due to confidentiality and Century Code requirements, the name of the semi-finalist could not be disclosed in an open meeting. Members of the public were asked to depart the room. President Seaks anticipated adjourning the executive session, and reconvening the open portion of the meeting, at approximately 10:00 a.m. The executive session began at 8:10 a.m. and was attended by Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Superintendent Candidate #1.

The executive session adjourned at 9:25 a.m. The public was invited to return to the meeting. President Seaks stated the discussion during the executive session was interviewing candidate #1 for the position of superintendent and no other topics were discussed.

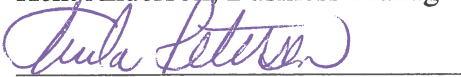
Adjournment – At 9:25 a.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

April 16, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on April 16, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Assistant Principal Casaundra Francis, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Prairie Rose Elementary Principal Sherry Libis, Roosevelt Elementary Principal Henry Mack, Dickinson Middle School Language Arts Instructor Tiffany Aman, Dickinson Middle School Language Arts Instructor Kimberly Goodall, Jefferson Elementary Third Grade Instructor Dinah Eslinger, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Dickinson Public Schools Foundation President James Peters, Dickinson Public Schools Foundation Director of Development Karen Heidt, The Dickinson Press Editor/Publisher Harvey Brock, Mr. Jerry Schwartz, and Mrs. Michelle Orton.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – Mr. Harvey Brock, publisher/editor of The Dickinson Press, requested public participation regarding the topic of the Superintendent Search. Mr. Brock addressed the School Board and thanked them for the opportunity. He explained the hiring of a superintendent is a challenging task and appreciated all the Board has done. He noted he was not questioning who should be hired nor questioning the merits of the process. Mr. Brock felt the four names of the candidates should have been considered “finalists” and revealed to the public. At that point, he felt, they became open records and their names should have been released before and not after the interviews. Mr. Brock referenced Century Code and his interpretation about releasing the names and open records. He requested the names of the four be released as soon as possible.

Additional Agenda Items/Removal of Items from Consent Agenda – Mrs. Rude moved to add under item e. Personnel Reports of the consent agenda the certified new hires of Elizabeth Brown, elementary classroom instructor, grade and location to be determined; Jeremiah Hayes, science instructor at Dickinson High School; Amy Smith, special education instructor, location to be determined; Richard Smith, assistant principal, Prairie Rose Elementary; and Nancy Wanner, elementary classroom instructor, grade and location to be determined; all for the 2018-2019 school year. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Consent Agenda – Mrs. Schwartz moved to approve the revised agenda including the consent agenda consisting of the minutes from the March 12 regular School Board Meeting, the April 3 Special School Board Meeting, and the April 12 Special School Board Meetings; the bills for March 2018; the financial reports for March 31, 2018; the pledged assets report for March 31, 2018; the personnel reports to include the certified new hires of Elizabeth Brown, elementary classroom instructor, grade and location to be determined; Jeremiah Hayes, science instructor at Dickinson High School; Amy Smith, special education instructor, location to be determined; Richard Smith, assistant principal, Prairie Rose Elementary; and Nancy Wanner, elementary classroom instructor, grade and location to be determined; a tuition waiver request for two children

Consent Agenda (cont.)

of Jocelyn Jorgenson from Dickinson to South Heart, a request for a tuition waiver for a child of Jennifer Everett from South Heart to Dickinson, a request for a tuition waiver for a child of JoAnne Davis from Dickinson to South Heart, and a request for a tuition waiver for a child of Jennifer Zaste from Dickinson to South Heart; the RACTC director's report; and the students/faculty/staff recognitions; as presented. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on topics that did not require Board action.

Teacher/Staff Appreciation Week – Dr. Sullivan noted Teacher/Staff Appreciation Week this year is recognized May 7-11. On Wednesday, May 9 at 7:00 p.m., there will be a Teacher/Staff Retirement and Recognition Program at the Dickinson High School auditorium.

Compliance Report from the North Dakota Department of Public Instruction (NDDPI) – Available under Supporting Documents is a copy of a letter from the NDDPI regarding the monitoring of the District's compliance regarding the Individuals with Disabilities Education Act (IDEA). It has been determined by NDDPI that the District Meets Requirements.

Business Topics

Principal Reports – Mrs. Dinah Eslinger, third grade instructor at Jefferson Elementary, addressed the Board. She explained the schedule for a third grader. The mornings begin with a meeting where the students discuss issues in the classroom to include self-regulation, role-playing, and other activities. The students learn skills and available resources to assist them. Students at Jefferson can earn positive influence sheets. These could be individually or as a team effort. Mrs. Eslinger explained there are monthly assemblies held at the school where Principal Streeter distributes coupons or rewards based on the positive reports received. Additionally, the custodians select the cleanest classroom at the school each month which gives the students encouragement. Board members thanked Mrs. Eslinger for providing the information.

Ms. Casaundra Francis, Dickinson Middle School assistant principal, Mrs. Kimberly Goodall, Dickinson Middle School literacy teacher, and Mrs. Tiffany Aman, Dickinson Middle School literacy teacher addressed the Board. The teachers explained the middle school's Reading Bill of Rights. The Bill of Rights has seven bullets created by Lucy Calkins to encourage reading and improve writing skills.

The two literacy teachers demonstrated a wooden box they built that had multiple locks. Students find clues as they are reading to unlock the locks which has a prize inside. The students will use their critical thinking skills to recognize the answers to open the locks.

President Seaks thanked the teachers for providing unique ways to encourage the students to be engaged. This agenda item was informational only. No action was requested.

Dickinson Public Schools (DPS) Foundation Update - DPS Foundation President James Peters and Director of Development Karen Heidt addressed the Board. Mr. Peters noted the Foundation has hired a marketing director, Mrs. Marisa Armstrong. Mrs. Armstrong has created a new logo and drafts the newsletters. A Foundation newsletter was distributed to the Board members. Mr. Peters and Mrs. Heidt explained the grants that have been awarded this year. The Foundation's signature event is its

Dickinson Public Schools (DPS) Foundation Update (cont.)

annual Mystery Dinner Theater. This year, \$10,500 was received in sponsor fees from the theater. Board members thanked the Foundation for the funds they provide through grants that impact the students and provides professional development to the teachers in the District.

Consider a Request to Open Negotiations for the 2017-2019 Professional Negotiated Agreement

– At the February 12, 2018, School Board Meeting, the Dickinson Education Association requested the School Board open bargaining on section VI-D (Personal Leave) subsection 1a of the 2017-2019 Professional Negotiated Agreement. At the February meeting, the topic was tabled until today’s meeting. Action was requested. Mrs. Schwartz moved to approve the request by the Dickinson Education Association to open bargaining on Section VI-D-1(a). of the 2017-2019 Professional Negotiated Agreement. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Budget Input and Development Committee Update – The Budget Input and Development Committee met on March 28. Minutes from this meeting are available on the website under Supporting Documents. Board representatives on the committee are President Seaks and Board Member Rodakowski. Board President Seaks summarized some of the topics from the March 28 meeting. This agenda item was for discussion only. No action was requested.

National School Boards Association Convention Highlights – Board Members Brent Seaks, Tanya Rude, Kim Schwartz, David Wilkie along with Business Manager Kent Anderson attended the recent National School Board Association Convention in San Antonio. Board members shared their appreciation for the District providing the opportunity for them to attend the conference. Available under Supporting Documents are copies of summary reports that have been submitted. This agenda item was informational only. No action was requested.

Bus Transportation Fees – Board Member Rude requested a discussion regarding the fees charged for transportation services in the school district. Superintendent Sullivan provided some history regarding the District’s transportation fees. He noted that DPS is one of two large school districts in the state that charge for transportation service. In 1988, the Dickinson Public School District spent the time, money, and energy to take this to the Supreme Court and the school district prevailed in that case. The School Board, at that time, felt it was appropriate to charge the fees and also appropriate to take it to the highest Court. Board Member Rude felt that the District should have a sliding scale based on income regarding charges for the busing. Superintendent Sullivan explained for one child living in town, the cost is less than \$1 per day to provide transportation to and from school. For a family of five or more, the cost is \$1.11 for all the children to provide transportation to and from school. He added these costs are not close to covering the costs for the buses, drivers, insurance, fuel, etc. The remainder is subsidized by the District. President Seaks inquired how the fees are established. Dr. Sullivan responded they are established administratively on an annual basis. The fees are established around this time of year for the next school year so that letters may be sent out to parents and the registration forms can be returned before the end of the school year. President Seaks noted the Board could research this topic further and consider the fees for fall 2019. This agenda item was for discussion only. No action was required.

Dickinson Public Schools
Approved School Board Meeting Minutes
April 16, 2018; 5:00 p.m.
Central Administration Offices Board Room

Update on Superintendent Search – Board President Seaks provided an update regarding the search for the position of Superintendent of Schools. He noted finalists would be interviewed this week and Board members encouraged input from Cabinet, District employees, and the community at the meetings that have been scheduled. Input will be received through an impression form available at the designated meetings. President Seaks clarified that Dickinson Public Schools hired the firm of Ray and Associates for the superintendent search and explained the process to this point. That firm established the timeline. Ray and Associates received 39 completed applications for the superintendent position. From those 39 applicants, the pool was narrowed down to ten. On April 3, Ray and Associates reviewed the top ten candidates with the Board. On April 12, the Board met with and interviewed four candidates and determined two finalists to be interviewed. On April 20, there will be interviews for two finalists and today the Board will officially name the third finalist. On April 19, two finalists will meet with the Cabinet, District staff, and the public. President Seaks explained they are nearing the conclusion of this process and anticipated to have a new superintendent identified soon. Mrs. Rude moved that the Dickinson Public School Board officially designate three finalists for the position of Superintendent of Schools: Dr. Shon Hocker, Mr. Matthew Cheeseman, and Mr. Justin Fryer. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Gymnastics Cooperative Agreement - The Flasher Public School District has requested a gymnastics cooperative agreement with DPS. The proposed agreement is posted on the website under Supporting Documents. Administrative recommendation was to approve the agreement. Mrs. Schwartz moved to approve the extracurricular cooperative agreement with Flasher Public School District for gymnastics for the 2018-2019 school year. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Memorandum of Understanding in Boys' and Girls' Swimming – The Dickinson Dolphins Swim Team has requested a one-year renewal of the agreement with the Dickinson Public Schools for boys' and girls' swimming. Action was requested. Mrs. Rude moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Dolphin Swim Team for boys' and girls' swimming for the 2018-2019 school year, as presented. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Business Manager Evaluation – At the beginning of the current school year, the School Board created a Business Manager position to manage the finances of the school district. Available under Supporting Documents, is information available from the North Dakota School Boards Association (NDSBA) regarding an evaluation of the Business Manager. Mr. Wilkie moved to direct the School Board President to organize and conduct an evaluation of the Business Manager to be completed no later than June 30, 2018. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

School Board Policy Revision- First Reading – The Tobacco Prevention Program at Southwest District Health Unit in cooperation with the North Dakota School Boards Association has proposed changes to policy ABBA-Dickinson Public School District's Policy for Tobacco Use. Mr. Wilkie

Dickinson Public Schools

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April 16, 2018; 5:00 p.m.

Central Administration Offices Board Room

School Board Policy Revision- First Reading (cont.)

moved to complete the first reading for revising policy ABBA-Dickinson Public School District's Policy for Tobacco Use, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Early Resignation Incentive Applications – The following individuals have submitted their resignation before the deadline to receive the early resignation incentive: Senadee Brusich, paraprofessional at Dickinson High School (6 years of service), Tammy Mowrey, paraprofessional at Prairie Rose Elementary (2 years of service), and Vrana Quinn, paraprofessional at Dickinson High School (27 years of service). The administrative recommendation was to approve these early retirement incentive applications. Action was requested. Mrs. Schwartz moved to approve the early resignation incentive from Senadee Brusich, paraprofessional at Dickinson High School; Tammy Mowrey, paraprofessional at Prairie Rose Elementary; and Vrana Quinn, paraprofessional at Dickinson High School; with an effective date of May 25, 2018. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Other- President Seaks clarified regarding the superintendent search that two of the finalists warranted an interview. If neither of the two finalists meet expectations, the Board will have the ability to interview Mr. Fryer.

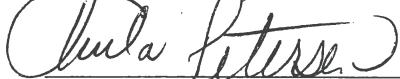
Adjournment –At 5:55 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 20, 2018, 2018; 8:30 a.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on April 20, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Director of Instruction Melanie Kathrein, Lincoln Elementary Principal Tammy Peterson, Director of Student Services Dorothy Martinson, School Board Secretary Twila Petersen, Dr. Shon Hocker, Mr. Matthew Cheeseman, Reporter Steve Kirch with KX News, Reporter Iain Woessner from The Dickinson Press, Mrs. Carla Hocker, Mr. Jayden Hocker, and Ms. Fern Pokorny,

Call to Order - Board President Seaks called the meeting to order at 8:30 a.m.

Public Participation - There were no requests for public participation.

Interview Mr. Matthew Cheeseman for the Superintendent of Schools Position – Mr. Matthew Cheeseman, finalist for the position of Superintendent of Schools, was interviewed by the School Board.

At 9:10 a.m., President Seaks declared a recess. At 9:54 a.m., the meeting reconvened.

Interview Dr. Shon Hocker for the Superintendent of Schools Position – Dr. Shon Hocker, finalist for the position of Superintendent of Schools, was interviewed by the School Board.

At 10:23 a.m., President Seaks declared a recess. At 10:32 a.m., the meeting reconvened.

Review of Impression Forms from Interview Groups – There were meetings held on Thursday, April 19 for Cabinet members, Dickinson Public Schools employees, and the public to meet and ask questions from the two finalists that were interviewed. After these meetings, participants were encouraged to provide input through impression forms. President Seaks explained the Board members had an opportunity to review all the impression forms last night and this morning. When he reviewed the impression forms, he typed up a summary of the comments and distributed that summary to the Board members. Mrs. Rude commented that she was impressed with the amount of feedback and the amount of information written down on the forms. She expressed her gratitude to the Cabinet members, teachers, staff, and public that attended the sessions and provided the valuable input. Board members concurred with Mrs. Rude that the information was valuable and thanked all who participated.

President Seaks explained that the finalists interviewed had commonalities. They both were personable and honest and shined through their caring of students, teachers, and staff. Additionally, the finalists were community minded and family oriented and shared their successes within the Districts they currently serve.

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Approved Special School Board Meeting Minutes
April 20, 2018, 2018; 8:30 a.m.
Central Administration Office Board Room

Discussion of Superintendent Selection – Mrs. Rude stated that a decision on the selection of the next superintendent will not be an easy decision to make. Each Board member provided their input regarding the two interviewed. After further discussion, Mrs. Rude moved to select Dr. Shon Hocker as the next Superintendent of Schools for Dickinson Public Schools. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Possible Discussion of Contract Negotiations and Strategy (Executive Session Anticipated)

– President Seaks noted the next item on the agenda was Discussion of Contract Negotiations and Strategy. He added this topic may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code §44-04-19.1 subsection 9. President Seaks noted a motion would be in order to discuss the next topic in executive session rather than in an open meeting. As per North Dakota Century Code NDCC § 44-04-19.1, subsection 9; Mrs. Schwartz moved to close the meeting and go into executive session for the purpose of Discussing Contract Negotiations and Strategy. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. The executive session was recorded. President Seaks reminded the Board members to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session.

As per Board Policy BCAD-Executive Session, President Seaks requested the following to be in attendance at the closed meeting: the School Board Members Mrs. Kim Schwartz, Mrs. Tanya Rude, Mr. David Wilkie, Mr. Jason Rodakowski, Chair Brent Seaks, Recording Secretary Twila Petersen, with an option to also include Mr. Mike Collins, a representative with Ray and Associates (via conference call), and Dr. Shon Hocker, the selected next Superintendent of Schools for Dickinson Public Schools.

At 10:45 a.m., the meeting convened in executive session. Members of the public were requested to depart from the meeting. President Seaks announced he anticipated reconvening the open portion of the meeting at approximately 11:15 a.m. The following individuals were in attendance during the executive session: Mrs. Schwartz, Mrs. Rude, Mr. Wilkie, Mr. Rodakowski, Chair Seaks, Recorder Petersen, and Dr. Shon Hocker.

At 11:32 a.m., Board Member Wilkie exited the executive session. At 11:34 a.m., Board Member Wilkie returned to the executive session.

At 11:44 a.m., the meeting reconvened in an open meeting. President Seaks invited the public back into the meeting and stated the discussion during the executive session was contract negotiations and strategy regarding the superintendent position.

Dickinson Public Schools
Approved Special School Board Meeting Minutes
April 20, 2018, 2018; 8:30 a.m.
Central Administration Office Board Room

Possible Discussion of Contract Negotiations and Strategy (cont.)

Mr. Rodakowski moved to extend an offer to Dr. Shon Hocker to be the next Superintendent of Schools for Dickinson Public Schools. The terms of the contract shall be three years with a starting salary of \$210,000. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. President Seaks announced that Dr. Shon Hocker had verbally accepted the offer for the position of Superintendent of Schools, dependent upon successful completion of negotiations of his contract.

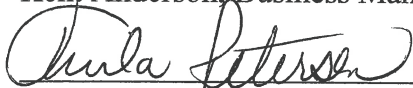
Adjournment – At 11:46 a.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

**Approved Special Board Meeting Minutes
April 30, 2018; 12:00 p.m.
Central Administration Office Board Room**

The Dickinson Public School Board held a special meeting on April 30, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Mr. Marc Mellmer and Mr. Ryan Anderson from JE Dunn Construction, Business Manager Kent Anderson, and Dickinson Press Reporter Iain Woessner.

Called to Order – The meeting was called to order at 12:00 p.m. by Chair Brent Seaks.

Public Participation – There were no requests for public participation.

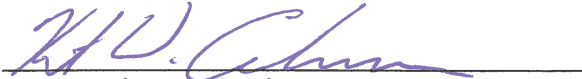
Berg Elementary Construction – Business Manager Anderson informed the board that the Budget Input and Development Committee had met on April 27 and a result of that meeting was a recommendation for the Board to consider. Mrs. Rude moved to approve the recommendation from the Budget and Development Committee that an additional \$1,216,131 be added to the \$3,500,000 construction cost budget previously approved for the Berg Renovation Project. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rude, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Building Fund Levy – Mrs. Rude suggested that a plan be put together with regards to informational public forums about the upcoming vote. Mr. Seaks said it would be helpful to have a list of talking points for the meetings and the talking points would include references to projects currently being considered such as HVAC upgrades at Heart River Elementary, HVAC upgrades at Dickinson High School, etc. Mrs. Rude indicated that her and Mrs. Schwartz could coordinate meetings with specific groups in the community once the talking points were distributed to the board members. Mr. Wilkie mentioned that an open letter to the Dickinson Press listing some of the needs would be helpful along with a breakdown of the impact the levy increase would have on individual's property taxes. Mr. Seaks asked Business Manager Anderson if a list of talking points could be provided to the board members by Friday, May 4, 2018 and Business Manager Anderson responded that he would coordinate with Dr. Sullivan and have the list sent out by Friday.

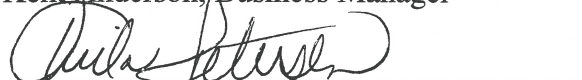
Adjournment – At 12:40 p.m., Chair Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

May 14, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on May 14, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Superintendent Douglas Sullivan, Business Manager Kent Anderson, Director of Student Services Dorothy Martinson, Director of Instruction Melanie Kathrein, Dickinson High School Principal Ron Dockter, Dickinson High School Assistant Principal Jay Hepperle, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Dickinson Middle School Assistant Principal Casaundra Francis, Heart River Elementary Principal Susan Cook, Lincoln Elementary Principal Tammy Peterson, Roosevelt Elementary Principal Henry Mack, Prairie Rose Elementary Principal Sherry Libis, Jefferson Elementary Principal Sara Streeter, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Partners in Parenting Coordinator Stacy Kilwein, Lincoln Elementary 5th Grade Instructor Nicole Kittelson, Lincoln Elementary Special Education Instructor Amanda Cross, Roosevelt Elementary 5th Grade Instructor Mary Ann Reisenauer, Roosevelt Elementary 4th Grade Instructor Beth Mink, Hulsing and Associates Owner Janet Prchal, Mrs. Nicole Walker, Mrs. Shawna Knipp, Mrs. Melissa Schroeder, Mr. Collin Schroeder, Mrs. Michelle Orton, Mr. Ryan Zier, Mrs. Amy Lantz, Mrs. Christa Hugelen, Mr. Burton Lewton, Ms. Leann Mehrer, and Ms. Fern Pokorny. Also in attendance were the following students from Roosevelt Elementary: Miss Emersyn Lantz, Miss Lily Zier, Miss Synphony Schroeder, and Mr. Easton Hugelen; and the following students from Heart River Elementary: Miss Kaycee Knipp, Miss Mickellyn Walker, and Mr. Jacob Wolf.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda –Mrs. Rude moved to add to the consent agenda under the Personnel Report the reassignment of Sandra Hood from grade 2 at Jefferson to grade 3 at Lincoln Elementary, and the reassignment of Taralee Roller from kindergarten to grade five at Jefferson Elementary.” Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously. Mrs. Rude moved to add *Partners in Parenting Update* to the agenda under Business Topics as item ‘b’ and also add *Open Enrollment Application* to the agenda under Business Topics as item ‘e’. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Consent Agenda – Mrs. Schwartz moved to approve the revised agenda including the revised consent agenda consisting of the minutes from the April 16 regular School Board Meeting, April 20 Special School Board Meeting, and April 30 Special School Board Meeting; the bills for April 2018; the financial reports for April 30, 2018; the pledged assets report for April 30, 2018; the personnel reports including the reassignments of Sandra Hood from grade 2 at Jefferson to grade 3 at Lincoln Elementary, and the reassignment of Taralee Roller from kindergarten to grade five at Jefferson; the RACTC Director’s report; a tuition waiver request for two children of Dustin Honeyman from Dickinson to South Heart and a tuition waiver request for a child of Kay Lanfersieck from Dickinson to South Heart; and the students/faculty/staff recognitions; as presented.” Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
May 14, 2018; 5:00 p.m.
Central Administration Offices Board Room

Superintendent's Report – Superintendent Sullivan reported on the following topics that did not require Board action.

Graduations – Superintendent Sullivan listed the dates and times for the upcoming graduations in the school district. On Wednesday, May 16 at 7:00 p.m. will be the Dickinson Adult Learning Center graduation; Wednesday, May 23 at 7:00 p.m. will be the Southwest Community High School graduation; and on Sunday, May 27, 1:00 p.m. will be the Dickinson High School graduation.

Taxable Valuation – Business Manager Anderson has been in contact with the county auditor regarding the taxable valuation in preparation for the 2018-2019 school year. Indications are that taxable valuations are trending towards a decline. This will have an impact on the District's finances for the coming school year.

Business Topics

Principal Reports – Roosevelt Elementary Principal Henry Mack explained he had invited four Roosevelt students to present information to the School Board. Roosevelt Elementary 4th graders Lily Zier and Synphony Schroeder along with Roosevelt Elementary 5th graders Emersyn Lantz and Easton Hugelen addressed the Board. The students presented information regarding the recent science fair and the projects they had displayed at the fair. For the science fair, the 4th and 5th grade students were required to decide on a topic, come up with a specific question, do a hypothesis on the statement, and provide an outcome.

Heart River Elementary Principal Susan Cook and three Heart River Elementary students, Jacob Wolf, Kaycee Knipp, and Mickellyn Walker addressed the Board. All three of the Heart River students are ambassadors for the school. This past year, 85 students applied for the ambassador positions. The ambassadors provide various services such as cleaning in the lunchroom, cleaning in the building, tours of the building to new families, and supporting the community with volunteer projects. Mrs. Cook reported Heart River Elementary received an award of \$7,000 from ConocoPhillips towards the Leader in Me program.

Lincoln Elementary Principal Tammy Peterson, Lincoln Elementary 5th Grade Instructor Nicole Kittelson, and Lincoln Elementary Special Education Instructor Amanda Cross addressed the Board. Mrs. Peterson reported the teacher and staff have recently been focusing at Lincoln on the next school year. The teachers are looking to develop an effective plan for students regarding concerns of social and emotional health and the learning skills of the students. The discussion has been on the student's communication and how to develop skills to communicate more effectively and building relationships with students and building leadership skills. The research has become comprehensive and has been supported by a Master Teacher program. The focus is on human development of social emotional learning. In the next school year, there will be consultants coming to the District to assist with this project. Mrs. Peterson distributed a handout regarding the Top 20 program. She explained this will be a three-year project. Mrs. Kittelson and Ms. Cross addressed the Board. Mrs. Kittelson explained each month at Lincoln there is a topic that the teachers will concentrate on. There will be a parent and student retreat next year during one of the evenings. A consultant will fly in and meet with the group. There will be monthly assemblies as well. All of these will tie into the monthly topic. Ms. Cross added the program will look at educating the whole child including social emotional. They will learn how to be more supportive

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
May 14, 2018; 5:00 p.m.
Central Administration Offices Board Room

Principal Reports (cont.)

to the students and communicate more effectively while teaching the students to respect adults and other students.

Board members thanked the teachers, principals, students, and the parental support for the information that was shared from the buildings. This agenda item was informational only. No action was requested.

Partners in Parenting Update – Mrs. Stacy Kilwein, Coordinator for Partners in Parenting, addressed the Board. She was joined by Director of Student Services Dorothy Martinson and Prairie Rose Elementary Principal Sherry Libis. Mrs. Kilwein distributed a report which is posted under Supporting Documents on the website. She noted through the West Dakota Parent and Family Resource Center the Adolescent/Changing Program is provided to the 5th and 6th graders. This was the 11th year for the Gearing Up for Kindergarten program. There were 43 students that participated. Mrs. Kilwein listed the other sessions provided during the 2017-2018 school year. She is also the District's homeless liaison and foster care liaison. She assisted 106 students that qualified as homeless and 34 students that are under foster care. The relationship built between partnering with the schools and families, plus the resources, made it a good year.

Ms. Libis explained that Mrs. Kilwein's services and resources have been very beneficial in those instances when parents are looking for pieces to help with discipline, homework, or general concerns in the home or school. Ms. Libis is a member of the West Dakota Board and noted Mrs. Kilwein has a well-rounded representation of the community and meets the needs of the parents.

Mrs. Martinson said the needs of the families has changed over the past 10-15 years and the programs Mrs. Kilwein represents have changed with those needs. Mrs. Kilwein delivers several parenting sessions and support regarding issues parents are having with their children. Additionally, Mrs. Kilwein works very well with the homeless and the foster families and makes the counselors and social workers aware of the new students. She felt overall the District is very happy with Mrs. Kilwein's programs. Mrs. Kilwein puts in many late hours working with the parents and accommodating their schedules. Mrs. Martinson stated that she has received many compliments from the Department of Public Instruction regarding the West Dakota Family and Parent Resource Center.

Board members thanked Mrs. Kilwein and the administrators for the information they provided. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – Board President Seaks and Board Member Rodakowski are the Board representatives on the Budget Committee. The Budget Committee met on April 27. A copy of the meeting minutes are available on the District's website under the District-wide Committee Meetings link. This agenda item was informational only. No action was requested.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
May 14, 2018; 5:00 p.m.
Central Administration Offices Board Room

Dickinson High School (DHS) Architect Selection Committee: On May 1, 2018, the Dickinson High School (DHS) Architect Selection Committee interviewed three of the eight firms that submitted statements of qualifications to serve as the architect for proposed programming, design, and construction renovations at DHS. The Selection Committee recommends Board approval of Hulsing and Associates Architects, P.C., Dickinson, in partnership with Perkins+Will, an architecture firm out of Minneapolis, MN, as the architects for the DHS project. Action was requested. Mr. Wilkie moved to approve the recommendation from the Dickinson High School architect selection committee and approve Hulsing and Associates in partnership with Perkins+Will as the architects for the Dickinson High School project. Mrs. Schwartz seconded the motion. Discussion: Mrs. Rude referenced a previous Board meeting where the Board received input regarding concerns of placing out on bids the selection of an architect firm for the high school and the sentiment from administration was it could be detrimental to the process. Mrs. Rude hoped that the selected firm had been in the schools prior to the meeting tonight and started the work. President Seaks responded the selected firm has done a great deal of groundwork and the architects provided that information at their interview presentation. Mrs. Rude inquired if the firm will still have time to visit the high school staff and make determinations for what needs to be done. President Seaks responded the firm is well aware of the date the high school needs to be ready to go and the starting and ending points. The selection committee felt comfortable with the timeline. Mrs. Prchal, owner of Hulsing and Associates, addressed the Board. She explained that her team spent an afternoon touring the high school and addressing some of the issues and the needs. The timeline proposed at the interview process was having the school possibly ready by the 2020-2021 school year. Mrs. Prchal felt 16 months for construction would be obtainable. Board members thanked Mrs. Prchal for her information. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Application – Tracy Braaten applied for open enrollment for her child to be admitted to the Dickinson Public Schools from New England School District. She moved and therefore the deadline waiver applies. Her child has been attending Dickinson Public Schools. The administrative recommendation was to approve the application. Action was requested. Mrs. Schwartz moved to approve the open enrollment request for a child of Tracy Braaten to be admitted to the Dickinson Public Schools from New England School District under the open enrollment policy. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Wellness End-of-Year Summary – The district's Wellness End-of-the-Year Summary is posted under Supporting Documents. **Red** underlined text represents the changes in the summary from the beginning of the school year. This agenda item was informational only. No action was requested.

Annual Meeting Date and Time - Mrs. Schwartz moved to schedule the annual school board meeting for Monday, July 16, at 5:00 p.m. at the Central Administration Offices. Mrs. Rude seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
May 14, 2018; 5:00 p.m.
Central Administration Offices Board Room

Major Summer Building Projects – Business Manager Anderson addressed the Board and explained the major projects summary report is posted under Supporting Documents. This report had been provided and discussed by the Budget Committee. When it was presented to the Budget Committee, the roof repair project at the high school was overlooked but is included on the posted document. There are mainly high priority items on the posted document. This agenda item was informational only. No action was requested.

School Board Policy Addition, First Reading – The North Dakota School Boards Association (NDSBA) has recommended adopting Policy ABDA Accessibility Policy. This policy is available on the website under Supporting Documents. Action was requested. Mrs. Rude moved to complete the first reading for adopting policy ABDA-Accessibility Policy, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, First Reading – Administrative recommendation was to revise policies DDA-Sick Leave and DDBA-Vacations. Recommended revisions are noted in red text and/or ~~strikeout~~. These policies are available on the website under Supporting Documents. Action was requested. Mr. Rodakowski moved to complete the first reading of revised policies DDA-Sick Leave and DDBA-Vacations, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Regulation Revision, First Reading and Final Adoption – Administrative recommendation was to revise DDBB-BR Holidays for Classified Staff. This regulation is available on the website under Supporting Documents. Action was requested. Mrs. Schwartz moved to complete the first reading and final adoption of revised board regulation DDBB-BR Holidays for Classified Staff, as presented. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revision, Second Reading and Final Adoption – The Tobacco Prevention Program at Southwest District Health Unit in cooperation with the North Dakota School Boards Association has proposed changes to policy ABBA-Dickinson Public School District's Policy for Tobacco Use. Recommended revisions are noted in red text and/or ~~strikeout~~. Administrative recommendation was to revise the policy with the requested changes. Mr. Wilkie moved to complete the second reading and final adoption for revising policy ABBA-Dickinson Public School District's Policy for Tobacco Use, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rude, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

2018-2019 Student Handbooks - A copy of the 2018-2019 student handbooks for the elementary schools, Dickinson Middle School, Dickinson High School, and Southwest Community High School have been posted under Supporting Documents on the school board website. Revisions have been noted in red text and/or ~~strikeout~~. Administrative recommendation was to approve the student handbooks. Action was requested. Mr. Rodakowski moved to approve the 2018-2019

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
May 14, 2018; 5:00 p.m.
Central Administration Offices Board Room

2018-2019 Student Handbooks (cont.)

elementary schools' student handbooks, Dickinson Middle School student handbook, Dickinson High School student handbook, and Southwest Community High School student handbook, as presented. Mr. Wilkie seconded the motion. Discussion: Mrs. Rude suggested the handbooks be tabled until the new administration has had time to review the policies that are reflected in the handbooks. She inquired how difficult it would be for the student handbooks to be printed after Dr. Hocker arrives and has had time to review them and still have the handbooks ready for distribution this fall at registration. Superintendent Sullivan responded that common practice is to move forward with the student handbooks as they have been reviewed by administration and to provide ample time to get the handbooks distributed to faculty, students, and parents. President Seaks inquired regarding Century Code and the need to have the handbooks printed and handed out to every student. With the advancement of technology, he wondered if they could be posted on the website instead of having a paper copy provided. Superintendent Sullivan explained all the handbooks are posted on the website. He added that not every constituent has access to the internet. A roll call vote was taken on the motion: ayes-4 (Schwartz, Wilkie, Rodakowski, Seaks); nays-1 (Rude); absent-0. The motion carried.

2018-2019 Classified Salary and Benefit Package – Business Manager Anderson addressed the Board. He noted it is the recommendation of the Budget Committee to authorize a salary increase for 2018-2019 of 4% for all currently employed classified staff. The 2018-2019 Classified Salary and Benefit Package is posted on the website under Supporting Documents. Mr. Anderson stated there were some fairly major changes to the Classified Salary and Benefit Package. Those changes, other than the 4% increase, included eligibility for benefits changed from 17.5 hours to 20 hours, an additional holiday of Presidents' Day, and cleaning up some minor items. One change that did not happen was the salary schedule that the Budget Committee hoped to have in place for the next school year. Mr. Wilkie moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2018, and to authorize an increase for 2018-2019 of 4% for classified staff who have received a satisfactory performance evaluation, as presented. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Other – There were no other topics.

Adjournment - At 6:02 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

June 18, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on June 18, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Tanya Rude, Board Member David Wilkie, and Board Member Jason Rodakowski. Others present were: Business Manager Kent Anderson, Dickinson High School Assistant Principal Jay Hepperle, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Dr. Shon Hocker (via conference call), JE Dunn Senior Project Manager Brian Stark, JE Dunn Operations Coordinator Marc Mellmer, Adult Learning Center Regional Director Beth Hurt, Mrs. Michelle Orton, Ms. Leann Mehrer, Mr. Burton Lewton, Ms. Naomi Thorson, Mr. Keith Fernsler, and Ms. Fern Pokorny.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from Consent Agenda – There were no additions or deletions to the consent agenda.

Consent Agenda – Mrs. Rude moved to approve the agenda including the consent agenda consisting of the minutes from the May 14 regular board meeting; the bills for May 2018; the financial reports for May 31, 2018; the pledged assets report for May 31, 2018; a tuition waiver request for a child of Amanda Wanner from Dickinson to South Heart, a tuition waiver request for a child of Carol Davis from Dickinson to South Heart, and a tuition waiver request for a child of LeRoy Schmitt from Dickinson to South Heart; the personnel reports; and the students/teacher/staff recognitions; as presented. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Business Topics

Canvass the School Board Member Election – Stark County and Dunn County held primary elections on Tuesday, June 12. Results from the election for both Stark County and Dunn County combined as of June 15 are as follows: Michelle Orton–1,573 votes, Kimberly Schwartz–1,564 votes, Jason Rodakowski–1,169 votes, Katie Schlosser–810 votes, Sarah Carlson–727 votes, Tanya Rude–702 votes, John Menard–557 votes, and write-ins–17 votes. Absentee voter results may still be received and counted until the abstract is created by the auditor's offices.

Results from Measure 1 on the ballot for both Dunn and Stark County as of June 15 are as follows: Yes votes=946, No votes=1,768. Action was required. Mrs. Rude moved to accept the 2018 election results as reported and to recognize that Michelle Orton, Kimberly Schwartz, and Jason Rodakowski have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously. Board President Seaks explained immediately following tonight's school board meeting, the newly elected board members may affirm their oath of office.

Dickinson Public Schools

Approved School Board Meeting Minutes

June 18, 2018; 5:00 p.m.

Central Administration Offices Board Room

Adult Learning Center Update – Ms. Beth Hurt, Coordinator for the Adult Learning Center, addressed the Board. Available under Supporting Documents is a copy of her report. Ms. Hurt thanked the Board members for their support throughout the year and especially appreciated those that attended the recent graduation and Mr. Wilkie for meeting with the English students. Ms. Hurt said the Adult Learning Center has settled into its new location at the Hagen building. The new location provides more space and more opportunities. The extra room gives it a more traditional classroom setting and experience.

Last fall, the Adult Learning Center had two days of compliance review from the Department of Public Instruction (DPI). It received 100% alignment with DPI's expectations.

Ms. Hurt explained there were 27 students that graduated in May. There were 234 individuals that were provided service 2017-2018. Board members shared their appreciation of the speaker at graduation and thanked Ms. Hurt and shared their appreciation for the work she is doing. This agenda item was informational only. No action was requested.

Berg Elementary School Remodel Update – Business Manager Anderson addressed the Board. He noted there have been meetings with Dickinson Public Schools administrators and JE Dunn project managers on a bi-weekly basis. Mr. Anderson stated the asbestos abatement is almost complete and the rough-in framing is approximately 50% complete. The target date for completion has been moved back to August 10. He felt there are no major concerns with this new date and felt the school would be ready. There has been extensive work on the playground with equipment and sprinklers being installed. Mrs. Rude referenced elementary registration on August 6, 7, and 8. Mr. Anderson provided a couple of suggestions for alternate locations for the Berg Elementary registration, if necessary. This agenda item was informational only. No action was requested.

Fuel Bids – Business Manager Anderson will report to the Board the results from the bid advertisement. The District advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2018-2019 school year. Two bids were received. One from Tiger Discount and one from TriEnergy Cooperative (Cenex). Details regarding the bids are available under the background agenda. Business Manager Anderson recommended the Board accept the low bid for #1 and #2 diesel for \$.10/gallon below the posted cash price and the bid for unleaded gasoline for \$.08/gallon below the posted cash price from TriEnergy Cooperative. Action was required. Mr. Wilkie moved that the Board accept the low bid for #1 and #2 diesel fuel for \$.10/gallon below the posted cash price and the bid for unleaded gasoline for \$.08/gallon below the posted cash price provided by TriEnergy Cooperative. Mrs. Schwartz seconded the motion. Discussion: Mr. Rodakowski inquired if this recommendation was acceptable with the Harlow's Transportation Director and it was his recommendation also. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Rude, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Breakfast and Lunch Meal Prices – Business Manager Anderson addressed the Board. To remain in compliance, Mr. Anderson recommended adjustments to certain meal prices for the 2018-2019 school year. Mrs. Schwartz moved to approve a fee of \$1.50 for student breakfast, \$2.00 for adult breakfast, \$2.45 for lunch for students in grades K-5, \$2.75 for lunch for students in grades 6-8, \$3.45 for lunch for grades 9-12, \$4.00 for lunch for adults, and \$.40 for extra milk in

Breakfast and Lunch Meal Prices (cont.)

grades K-12, effective fall of 2018. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Wilkie, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Business Manager Evaluation – At the April 16 School Board meeting, the School Board directed Board President Seaks to organize and conduct an evaluation of Business Manager Kent Anderson. President Seaks and Vice President Schwartz met with Mr. Anderson and reviewed the evaluation with him. President Seaks explained the business manager position is a new position created in 2017. The Board members utilized the Rocky Mountain Assessment Tool with the Business Manager Evaluation templet from the North Dakota School Boards Association. Action was requested. Mrs. Schwartz acknowledged that the Dickinson Public School Board evaluated Business Manager Kent Anderson using an assessment tool created by the North Dakota School Boards Association and the School Board determined that Mr. Anderson performed well in all areas. She further moved that the School Board approve the modified 2018-2019 Employment Agreement for Business Manager Kent Anderson. Mrs. Rude seconded the motion. Discussion: President Seaks stated this would approve Mr. Anderson’s employment agreement for another year. Mrs. Schwartz said she was pleased with the evaluation and the discussion she had with Mr. Anderson. Board members thanked Mr. Anderson. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Rude, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Assistant Superintendent Position - At the March 8 Budget Committee Meeting, consensus was to set aside funds for the position of assistant superintendent and to receive input from the new superintendent regarding the selection of the candidate. Dickinson Public advertised for the position and held interviews the week of June 4. Mrs. Rude moved to extend a contract to Mr. Keith Harris for the position of Assistant Superintendent for Dickinson Public Schools for the 2018-2019 school year with a salary of \$149,291 as presented in the 2017-2019 Administrative Negotiated Agreement, plus a stipend of \$7,500 for additional new duties, including Human Resource Director responsibilities. Mr. Rodakowski seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

In-Town and Rural Student Transportation – At the April School Board Meeting, Board members received information regarding the history of the fees for transportation. At that time, Board President suggested researching the topic further and consider the fees for fall 2019. Mrs. Schwartz directed Dickinson Public Schools administration to research the impact of offering free busing services for the 2019-2020 school year. Mr. Wilkie seconded the motion. Discussion: President Seaks explained the motion is directing the administration to research the idea of providing free busing. The research should look into the cost for this service, the number of buses needed for the service, and looking at the distances of the schools and then report back to the Board. Mrs. Rude noted there was a law suit back in the 1980s that should be taken into consideration as well. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rude, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

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Open Enrollment Applications –Mr. Wilkie moved to approve the open enrollment requests for two children of Jennifer Miller from New England Public to Dickinson Public and also approve the open enrollment requests for four children of Brandon Stockie from South Heart Public to Dickinson Public Schools as per the open enrollment policy. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously. All these children attended Dickinson Public Schools in 2017-2018.

School Board Regulation, First Reading and Final Adoption – Board Regulation BA-BR1 School Board Ethics Regulation are posted on the website under Supporting Documents. Administrative recommendation was to remove the text regarding Policy BFD as the Dickinson Public School District has not adopted BFD. Action was requested. Mr. Wilkie moved to complete the first reading and final adoption of revised board regulation BA-BR1 School Board Ethics Regulation, as presented. Mrs. Rude seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rude, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Addition, Second Reading and Final Adoption – The North Dakota School Boards Association has recommended adopting Policy ABDA Accessibility Policy. This policy is available on the website under Supporting Documents. Action was requested. Mrs. Schwartz moved to complete the second reading and final adoption of policy ABDA-Accessibility Policy, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revisions, Second Reading and Final Adoption – Administrative recommendation was to revise policies DDA-Sick Leave and DDBA-Vacations. These policies are available on the website under Supporting Documents. Action was requested. Mrs. Rude moved to complete the second reading and final adoption of revised policies DDA-Sick Leave and DDBA-Vacations, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Rude, Seaks); nays-0; absent-0. The motion carried unanimously.

Other – President Seaks, on behalf of the Board members, extended a thank you to Mrs. Rude for her service, passion, and willingness to help out on interviews or whatever was needed as a school board member. Mrs. Rude provided some recommendation to the Board as they move forward. She suggested when they put the bonding for a vote, to include Heart River Elementary so there is financial backing for that project along with the Dickinson High School project. She expressed it will require a great deal of time and commitment in preparation of putting the bonding to a vote by the public. She offered to share PowerPoints and information from the seminars and conferences she has attended. Mrs. Rude felt the District needs to continue to look at what a graduate looks like for the District. She said she will mostly miss the people. Board members thanked her for her work on the Board.

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June 18, 2018; 5:00 p.m.
Central Administration Offices Board Room


Adjournment – At 5:26 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved Annual School Board Meeting Minutes

July 16, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held its annual meeting on July 16, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Dickinson Middle School Assistant Principal Cassie Francis, Heart River Elementary Principal Susan Cook, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Principal Nicole Weiler, Assistant Principal Prairie Rose Elementary Richard Smith, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Mr. Clint Streeter, JE Dunn Senior Project Manager Brian Stark, JE Dunn Operations Coordinator Marc Mellmer, Mrs. JoAnn Coates, Mr. Lyle Smith, Mrs. Shary Smith, Mrs. Amanda Fisher, Mrs. Alicia Hutzenbiler, Mrs. Megan Morey, Mrs. Rachael Sisson, Mrs. Dana Price, Ms. Leann Mehrer, and Mrs. Naomi Obrigewitch.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Election of Officers – Chair Seaks opened the floor for the election of office for the position of president of the school board. Mrs. Schwartz nominated Brent Seaks as president of the Dickinson Public School Board. Mr. Wilkie seconded the motion. Chair Seaks made three calls for additional nominations. There were no further nominations. A roll call vote was taken: ayes-4 (Rodakowski, Orton, Wilkie, Schwartz); nays-0; abstain-1 (Seaks); absent-0. The motion carried. President Seaks thanked the Board members for their support.

Board President Seaks conducted the election for the position of vice president of the school board. He opened the floor for nominations. Mr. Wilkie nominated Kim Schwartz as vice president of the Dickinson Public School Board. Mr. Rodakowski seconded the motion. President Seaks made three calls for additional nominations. There were no further nominations. A roll call vote was taken: ayes-4 (Wilkie, Rodakowski, Orton, Seaks); nays-0, abstain-1 (Schwartz); absent-0. The motion carried.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – There were no additions or deletions to the agenda.

Consent Agenda – Mrs. Schwartz moved to approve the agenda including the consent agenda consisting of the minutes from the June 18 regular board meeting, the bills for June 2018; the personnel reports; a tuition waiver request for a child of Kara Cannady from Dickinson Public to South Heart Public, a tuition waiver request for two children of Melissa Heinert from Bowman Public to Dickinson Public, a tuition waiver request for a child of Lori Dvorak from Richardton-

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
July 16, 2018; 5:00 p.m.
Central Administration Offices Board Room

Consent Agenda (cont.)

Taylor Public to Dickinson Public, and a tuition waiver agreement for a child of Melinda Bray from New England Public to Dickinson Public; and the students/faculty/staff recognitions, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Wilkie, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topics which did not require Board action. He noted he has been here a week and it has been a great first week. Dr. Hocker explained to the Board members there would be a back-to-school breakfast for all staff on August 21. It will be held shortly before 7:00 a.m. until about 8:00 followed by a meet and greet. All Board members and staff are invited to attend.

Business Topics

Safety and Student Discipline Grievance from Jefferson Elementary Teachers – Board President Seaks declared this topic had been removed from the agenda.

Berg Elementary School Update – Business Manager Anderson addressed the Board. He noted the construction is still on target for August 10. The lockers will not be in by then but the building will be operational. He added there are no new charges from the general contractor in regards to the budget for the building. This agenda item was informational only. No action was requested.

Average Daily Membership Report – Business Manager Anderson addressed the Board and explained the Average Daily Membership report provides information that drives the foundation aid funding from the state. There is a year lag in the pupil count. The report is posted on the website under Supporting Documents. Mr. Anderson referenced the report and noted that it shows an increase of 239 students from the year before. This is an estimated impact of a \$2.3 million increase in foundation aid. Mr. Anderson noted there were many expenses incurred in the last school year, such as hiring additional teachers, which is a direct reflection of the increase in the student enrollment. This agenda item was informational only. No action was requested.

Transportation Report – Available on the website under Supporting Documents is a copy of the 2017-2018 Dickinson Public Schools Transportation Report. Business Manager Anderson addressed the board summarizing the report and noted it had an impact on the foundation aid increasing it by \$90,000. This agenda item was informational only. No action was requested.

Bus Bids for Consideration – Business Manager Anderson addressed the Board. He stated the District advertised for bids for three buses and the bid opening was last week. The reason for the request for three buses was to replace one bus and to add two routes with the goal of eliminating a waiting list for student busing. One bid was received during the bid opening. That bid was from Harlow's Bus Sales and is as follows: 2019 International IC 77 passenger school bus, \$95,650 each or \$286,950 for the three buses. Option prices included for review. Mrs. Schwartz moved to purchase three (3) 2019 International IC 77 passenger school buses at a cost of \$95,650 each for a total of \$286,950. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
July 16, 2018; 5:00 p.m.
Central Administration Offices Board Room

Adjust Milk Break Prices and Grades 9-12 Lunch Meal Prices – Business Manager Anderson addressed the Board and recommended increasing the monthly milk break prices from \$5.00 per month to \$6.00 per month. The student lunch prices at the high school also needed to be adjusted. Mr. Anderson stated he did not realize the required \$.65 spread between the adult and student meal prices. Mr. Wilkie moved to increase the monthly milk break prices from \$5.00 per month to \$6.00 per month and also moved to approve a fee of \$3.35 for student lunch prices for grades 9-12 effective fall of 2018. Mrs. Schwarz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Self-funded Health Insurance Committee Report – Business Manager Anderson addressed the Board. He stated the Self-funded Health Insurance Committee met on June 25. At the meeting, the committee met with Hays Company representatives and went through the claims costs. At this time, the committee was not recommending any increase in costs to the premiums and recommended aligning the tiers. Overall, there would not be an increase passed to the employees but aligning of the tiers. Mrs. Schwartz moved to set the 2018-2019 health insurance rates as follows: single (\$537.14); single/spouse (\$1,342.86); single/children (\$1,181.71), and family (\$1,611.43). Mr. Rodakowski seconded the motion. Discussion: Mr. Wilkie stated he is a member on the committee and the District's health plan appears to be in good shape. The way the tiers are set up, if there is going to be an increase in insurance, the percentage will be the same across the package. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Meeting Day and Time – The Board will need to establish its regular meeting day and time. It is currently the second Monday of the month at 5:00 p.m. Due to legislative action regarding tax levy notification, the August meeting may not begin before 6:00 p.m. and should be scheduled before August 10. There is a proposed calendar for Board meetings for 2018-2019 posted on the website under Supporting Documents. Action was requested to schedule the Board meetings. President Seaks explained that the Board meetings have traditionally been the second Monday of the month. This year the tax levy meeting may need to be as early as August 6. President Seaks requested input from the Board members. Mrs. Schwartz moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5:00 p.m., with the exception of the August 6 meeting which is scheduled to begin at 6:00 p.m., the October Board meeting scheduled for Tuesday, October 9 at 5:00 p.m., and the November Board meeting scheduled for Tuesday, November 13 at 5:00 p.m. Mrs. Orton seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Board Workshops – It has been past practice to schedule the workshops following the October and November Board meetings. President Seaks felt the workshops were a great opportunity for the Board to meet and do some planning. He added that the Board had several options, including a day workshop or an overnight retreat. Mrs. Schwartz moved to schedule the Board workshops after the School Board Meetings on October 9 and November 13, 2018, at the Central Administration Offices. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
July 16, 2018; 5:00 p.m.
Central Administration Offices Board Room

School Board Authorized Representative – Many federal programs require official Board minutes declaring the designation of the authorized representative for the District. Action was requested. Mrs. Schwartz moved that Superintendent Shon Hocker be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. She additionally moved that Superintendent Shon Hocker be the authorized representative for the District for all federal programs, including but not limited to: all school lunch programs, vocational programs, the Energy Infrastructure and Impact Office, Title I, Title III, Title IV, E-rate and Job Service programs. She also moved that Director of Instruction Melanie Kathrein be named the authorized representative for the District Title IIa program. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Special Education Authorized Representative – Many grant programs require an authorized representative from the District be designated. Administrative recommendation was to designate Mrs. Dorothy Martinson, Director of Student Services, as the authorized representative for VI-B and other special education grants. Action was requested. Mr. Wilkie moved that Dorothy Martinson be named the authorized representative for the Dickinson Public School's VI-B and other special education grants. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Authorized Representative for the 21st Century Community Learning Centers (CCLC) Program – When the 2018-2019 21st Century Grant is submitted to the Department of Public Instruction, it must include verification that the school board of the fiscal agent for the grant appointed an authorized representative for the grant. Administrative recommendation was to appoint Assistant Superintendent Keith Harris as the representative. Action was requested. Mrs. Schwartz moved to appoint Assistant Superintendent Keith Harris as the authorized representative for the 21st Century Community Learning Center grant for the 2018-2019 school year. Mrs. Orton seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Designate Homeless Liaison – Dickinson Public Schools is required to provide services to individuals considered homeless. Administrative recommendation was to designate Mrs. Stacy Kilwein, Coordinator for Partners in Parenting, as the District's Homeless Liaison. Action was requested. Mr. Wilkie moved to designate Stacy Kilwein as the Dickinson Public School District's Homeless Liaison for the 2018-2019 school year. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Title I Look-Alike Program – Mrs. Schwartz moved to table the topic of the Title I Look-Alike Program until the next school board meeting. Mr. Wilkie seconded the motion. Discussion: President Seaks explained that some numbers needed to be checked and verified. Assuming a roll call vote, the motion carried unanimously.

Designate Official Newspaper – North Dakota Century Code requires that the school district designate an official newspaper. Action was requested. Mrs. Schwartz moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Mrs. Orton seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Dickinson Public Schools

Approved Annual School Board Meeting Minutes (cont.)

July 16, 2018; 5:00 p.m.

Central Administration Offices Board Room

Bank Depository Designation – State law requires the District to designate all depositories at its annual meeting. The administrative recommendation was to designate American Bank Center as the official depository for the school district checking account and other investments and Wells Fargo Bank, Bank of the West, Dacotah Bank, Dakota Community Bank, and Cornerstone Bank as depositories for investments. Action was requested. Mrs. Schwartz moved that American Bank Center be designated as the official depository for the school district checking account and other investments and further moved that Wells Fargo Bank, Bank of the West, Dacotah Bank, Dakota Community Bank, and Cornerstone Bank be designated as depositories for investments for the 2018-2019 fiscal year. Mr. Rodakowski seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Committee Assignments – Board members were recommended to establish representatives for teacher negotiations, administrative negotiations, Stark County Job Authority Development, and the Roughrider Career and Technical Center (RACTC) for 2018-2019. Action was requested. Mr. Wilkie moved to designate for 2018-2019 Kim Schwartz and Michelle Orton as primary Board representatives for teacher negotiations. He further moved to designate Brent Seaks and Jason Rodakowski as Board representatives on the administrative negotiations with David Wilkie assigned as secondary representative. Mr. Wilkie moved to designate Brent Seaks as the primary school board representative on the Roughrider Area Career and Technology Center and Kim Schwartz as the secondary representative and to designate David Wilkie as the primary school board representative on the Stark County Job Authority Development Committee and Jason Rodakowski as the secondary representative. Assuming a roll call vote, the motion carried unanimously.

Board President Seaks appointed the following Board members to designated committees. President Seaks volunteered to serve on the Budget Input and Development Committee and the District-wide Technology Committee. President Seaks appointed Kim Schwartz to the Self-funded Health Insurance Committee, the Professional Development Leadership Team, and the Roughrider Education Services Program (RESP). President Seaks appointed David Wilkie to the Self-funded Health Insurance Committee and the School Improvement Leadership Team. President Seaks appointed Jason Rodakowski to the Budget Input and Development Committee, the Activity Director's Advisory Committee, and the District-wide Technology Committee. President Seaks appointed Michelle Orton to the Wellness Committee, the Activity Director's Advisory Committee, and the Teacher Evaluation Instrument Committee.

Statement of Interests – Copies of the school board member's most recent Statement of Interests forms are posted under Supporting Documents. Kim Schwartz reported she had no changes or revisions to her statement of interest form. Mr. Wilkie moved to allow Kim Schwartz to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Orton, Rodakowski, Wilkie, Seaks); nays-0; abstain-1 (Schwartz); absent-0. The motion carried.

Mr. Rodakowski stated he had no changes or revisions to his statement of interest form. Mr. Wilkie moved to allow Jason Rodakowski to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mrs. Schwartz seconded the motion. A roll call

Dickinson Public Schools
Approved Annual School Board Meeting Minutes (cont.)
July 16, 2018; 5:00 p.m.
Central Administration Offices Board Room

Statement of Interests (cont.)

vote was taken on the motion: ayes-4 (Orton, Schwartz, Wilkie, Seaks); nays-0; abstain-1 (Rodakowski); absent-0. The motion carried.

Michelle Orton stated she had no changes or revisions to her statement of interest form. Mr. Rodakowski moved to allow Michelle Orton to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Schwartz, Wilkie, Rodakowski, Seaks); nays-0; abstain-1 (Orton); absent-0. The motion carried.

President Seaks stated he had no changes or revisions to his statement of interest form. Mrs. Schwartz moved to allow Brent Seaks to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Wilkie, Schwartz, Orton); nays-0; abstain-1 (Seaks); nays-0. The motion carried.

Roughrider Education Services Program (RESP) Proposal –Mrs. Schwartz moved to authorize Dickinson Public Schools to become a member of the Roughrider Education Services Program for the 2018-2019 school year. Mrs. Orton seconded the motion. Discussion: Superintendent Hocker addressed the Board explaining he had been approached by RESP representatives. A copy of their proposal is posted on the website under Supporting Documents. This would open up some avenues for professional development for the staff. RESP has agreed to waive the \$1,500 membership fee for the 2018-2019 school year. Services offered provide \$10,000 in professional development usage. Assuming a roll call vote, the motion carried unanimously.

Other – There were no other topics for discussion.

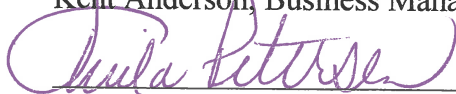
Adjournment – At 5:31 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

August 6, 2018; 6:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on August 6, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton (via conference call). Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Dickinson Middle School Assistant Principal Shawn Leiss, Heart River Elementary Principal Susan Cook, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Principal Nicole Weiler, Roosevelt Elementary Principal Henry Mack, Berg Elementary Principal Tracy Lecoe, School Resource Officer Sergeant Brandon Stockie, School Board Secretary Twila Petersen, The Dickinson Press Reporter Iain Woessner, Mr. Isaac Karley of JLG Architects, JE Dunn Senior Project Manager Brian Stark, Harlow's Transportation Manager Burton Lewton, and Mr. Brian Fisher with Brady, Martz & Associates, P.C.

Call to Order - Board President Seaks called the meeting to order at 6:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – Mrs. Schwartz moved to add to the consent agenda under the Personnel Report the new certified hire of Bryan Herrin, grade one instructor at Berg Elementary School, for the 2018-2019 school year. Mr. Wilkie seconded the motion. Assuming a roll call vote the motion carried unanimous.

Consent Agenda – Mr. Wilkie moved to approve the agenda including the revised consent agenda consisting of the minutes from the July 16, 2018, annual meeting; the bills for July 2018; the financial reports for June 30, 2018; the pledged assets report for June 30, 2018; the personnel reports to include the new hire of Bryan Herrin, grade one instructor at Berg Elementary; a tuition waiver request for two children of Ron Dazell from Dickinson Public to South Heart Public, a tuition waiver request for a child of Holly Kovash from Killdeer Public to Dickinson Public, a tuition waiver request for a child of Elizabeth Hayward from South Heart Public to Dickinson Public, and a tuition waiver for a child of Hannah Ingman from South Heart Public to Dickinson Public; as presented. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topics which did not require Board action. He explained there will be a back-to-school breakfast for all District employees on Tuesday, August 21 from 6:50-7:50 a.m. at the Dickinson Middle School. He encouraged Board members to attend the breakfast and stay for the brief welcome following the breakfast.

New teacher orientation began August 6 with the elementary teachers and the August 7 orientation will be for the secondary teachers. He encouraged Board members to stop during the orientation, if it fits in their schedule.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
August 6, 2018; 6:00 p.m.
Central Administration Offices Board Room

Business Topics

Self-funded Health Insurance Committee Report – Business Manager Anderson addressed the Board and explained the recommendation for amending the July Board meeting motion. The new, accurate rates recommended by the Hayes Company and the Health Insurance Committee are lower than the motion from last month. Mr. Rodakowski moved to set the 2018-2019 health insurance rates as follows: single (\$507.00), single/spouse (\$1,268.00), single/children (\$1,116.00), and family (\$1,674.00). Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Berg Elementary School Update – Assistant Superintendent Keith Harris addressed the Board and provided updated information regarding the progress on the remodel of Berg Elementary School. Mr. Harris explained the District anticipates temporary occupancy after August 10. He displayed slides provided by JE Dunn with pictures of Berg Elementary showing the color schematics throughout the building and the work in progress. The entrance will have a new security wall directing traffic into the front office area. The student lockers and items in the library will not be ready on the first day of school. Construction will continue outside the school day to complete work that is in progress. JE Dunn representatives will be available for the Berg Elementary parent open house. This agenda item was informational only. No action was requested.

Dickinson High School Update – Dickinson High School (DHS) Principal Kevin Hoherz addressed the Board. He distributed a packet of material that included the minutes from a couple of the DHS remodel/build committee meetings. Also included in the packet were a list of numerous volunteers on the various committees and focus groups established to address the needs at the high school. The first meeting of the remodel/build committee was an overview as the group transitioned from the DLR Group to Perkins+Will. The second meeting included representatives from Perkins+Will and Hulsing and was an overview of the vision, potential process and goals with a projected schedule. All options regarding the building, including remodel, addition, or new building, were placed on the table for discussion at the second meeting. The goal of the DHS committees was to have completion by fall of 2021. A recommendation came from the committee to have a construction manager. Superintendent Hocker suggested a volunteer for the project manager to reduce costs.

Tentative dates for a two-day workshop have been planned for September 17 and 18th. Teachers on the committee will find substitute teachers for their classes. A second workshop is tentatively scheduled for October 24 and 25th with a third workshop tentatively scheduled for November 14 and 15th. A final workshop is planned for December. Mr. Hoherz expressed his appreciation for the opportunity to share information. This agenda item was informational only. No action was requested.

Summer Building and Grounds Project Update – Assistant Superintendent Harris addressed the Board. He explained there were many items on the building and grounds list to be completed over the summer months. One large item, paving of the middle school overflow parking lot, had to be put on hold for a later date. This will be a bid item. Other items on the list are a work in progress

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
August 6, 2018; 6:00 p.m.
Central Administration Offices Board Room

Summer Building and Grounds Project Update (cont.)

that are scheduled for completion prior to the start of school. This agenda item was informational only. No action was requested.

Early Childhood Education Grant - The Department of Public Instruction requires the school district to have a discussion regarding the Early Childhood Education Grant program established in 2015 by the 64th Legislative Assembly located in N.D.C.C. Chapter 15.1-37-01. Superintendent Hocker addressed the Board. He noted this should be the last year the District is required to have a conversation with the Board. The District does not believe it has the classroom space for the funding received from the grant. This agenda item was informational only. No action was requested.

Memorandum of Understanding with City of Dickinson – In 2007, a Joint Powers Agreement was signed by the City of Dickinson and Dickinson Public Schools. Along with this agreement was a School Resource Officer Agreement. Both agreements automatically renew annually. With the addition of another resource officer, the agreement has been amended in a Memorandum of Understanding. The proposed amended Memorandum of Understanding is posted on the website under Supporting Documents. Administrative recommendation was to approve the agreement for the two school resource officers. Mrs. Schwartz moved to approve the Memorandum of Understanding between the City of Dickinson and the Dickinson Public School District for Costs Associated with Placement of a School Resource Officer, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Title I Look-Alike Program – This agenda topic was on the July Annual Board Meeting agenda and was tabled until the August meeting. Jefferson Elementary, Lincoln Elementary, and Berg Elementary Schools do not qualify for Title I funding due to its free and reduced lunch ratio in the building. Title I Look-Alike Programs may be funded by supplemental local funds specifically set aside for this purpose. The administrative recommendation was to designate supplemental funds be set aside by the school district to provide supplemental services for at-risk students at Jefferson Elementary, Lincoln Elementary, and Berg Elementary. Action was requested. Mr. Wilkie moved to designate supplemental funds in the amount of \$97,542.62 be set aside by the school district for at-risk students at Jefferson Elementary, \$106,529.38 be set aside by the school district for at-risk students at Lincoln Elementary, and \$68,464.39 be set aside by the school district for at-risk students at Berg Elementary for the 2018-2019 school year to provide supplemental services to support these student's attainment toward meeting the state's student academic achievement standards. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
August 6, 2018; 6:00 p.m.
Central Administration Offices Board Room

Budget Input and Development Committee – The Budget Committee met on July 26, 2018. Available on the website under Supporting Documents are the minutes from the meeting. The committee recommended Board approval of the following agenda items from the Budget Committee meeting: appointment of an auditor, hiring a design firm for the Heart River Elementary heating, ventilation, and cooling project, and a preliminary budget and tax levy.

- a. **Appointment of Auditor:** The Budget Committee recommended Board approval for the administration to enter into a three-year agreement with Brady, Martz & Associates, P.C. to serve as the auditor for Dickinson Public Schools beginning with the audit of the 2017-2018 fiscal year. Mr. Rodakowski moved to authorize the administration to enter into a three-year contract with Brady, Martz & Associates, P.C., for total fees of \$57,450 (\$18,275 for the first year, \$19,150 for the second year, and \$20,025 for the third year), to serve as the auditor for Dickinson Public Schools, beginning with the 2017-2018 fiscal year audit. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

- b. **Hiring Design Firm for Heart River Elementary Heating, Ventilation and Air Conditioning (HVAC) Project:** The Budget Committee recommended Board approval for the administration to hire JLG Architects as the design firm for the Heart River HVAC project. Mr. Rodakowski moved to authorize the administration to enter into a contract with JLG Architects, for a fixed lump sum fee of \$153,125.00, to serve as the design firm for the Heart River Elementary Heating, Ventilation, and Air Conditioning (HVAC) Upgrade Project. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

- c. **Preliminary Budget and Tax Levy** - The Budget Committee recommended approval of the Preliminary Budget, Certificate of Levy, and Budget Public Hearing date and time as proposed by the administration. A copy of the Preliminary Budget and Certificate of Levy is posted on the website under Supporting Documents. Action was requested to approve the expenditure levels for 2018-2019, filing of the proposed Certificate of Levy, and designation of a date and time for the Budget Public Hearing. Mr. Wilkie moved to approve the 2018-2019 fiscal year ending June 30, 2019, general fund expenditures of \$46,747,840; the capital projects fund expenditures of \$10,357,014; the debt service fund expenditures of \$4,864,216; the food service fund expenditures of \$1,571,130; filing of the Certificate of Levy for \$17,680,315; and designate Monday, September 10, 2018, at 6:00 p.m. (MDT) at the Central Administration Offices for the Budget Public Hearing. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Schwartz, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Purchase of Seated Riser System - Dickinson Public Schools advertised for bids on a seated riser system to be used at the Dickinson Middle School and bids were opened on August 1, 2018. One bid was received from Wenger Corporation for \$35,051. Action was requested. Mrs. Schwartz moved to purchase the seated riser system as bid by Wenger Corporation for a cost of \$35,051. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Rodakowski, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
August 6, 2018; 6:00 p.m.
Central Administration Offices Board Room

Bus Bid for Consideration – Dickinson Public Schools advertised for bids for a 48-passenger activities bus and the bids were opened on August 1, 2018. Two bids were received at the bid opening, both from Harlow’s Bus Sales. One bid was for \$148,625 (including options). This unit from Harlow’s is in stock and substantially meets the specifications set by Dickinson Public Schools. The other bid was for \$156,040 for a new unit (including options). The administrative recommendation was to purchase the stock unit at a cost of \$148,625 (including options). Mr. Wilkie moved to purchase one (1) 2019 International IC 48-passenger activity bus at a cost of up to \$148,625, including options. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Application – A child of Casie Sandau has requested an open enrollment for her child to attend Dickinson Public Schools. The family recently moved into the South Heart School District, therefore the deadline waiver applies. Her child attended Dickinson Public last school year. Administrative recommendation was to approve the application. Mrs. Schwartz moved to approve the open enrollment application for a child of Casie Sandau from South Heart Public to Dickinson Public, as per the open enrollment policy. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

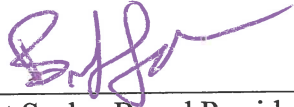
Approval of the Individuals with Disabilities Education Act (IDEA) VI-B Grant – Dickinson Public Schools has been awarded \$949,629.41 for the IDEA VI-B grant. The North Dakota Department of Public Instruction requires assurances that IDEA will be met and the application for funds has been approved by the Board. The summary for this grant is available on the website. Mrs. Martinson addressed the Board and explained this is a non-competitive grant. The Department of Public Instruction determines the amount that Dickinson Public Schools is entitled to and Mrs. Martinson writes the grant for that amount. The Department of Public Instruction also indicates the amount designated to the private school funding. She stated that approximately 96% of the funds is targeted for salary and benefits. Mrs. Schwartz moved to approve the application for the Individuals with Disabilities Education Act VI-B funds. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Schedule Special School Board Meeting – The 2018-2019 Consolidated Grant Application requires approval by the School Board prior to submission. The grant will not be completed until approximately August 27 and must be submitted no later than August 31. Mrs. Schwartz moved to schedule a special school board meeting for August 28, 2018, at 5:00 p.m. at the Central Administration Offices. Mr. Rodakowski seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Other – There were no other topics shared.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
August 6, 2018; 6:00 p.m.
Central Administration Offices Board Room

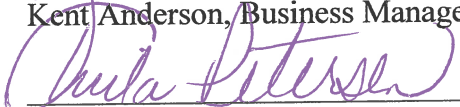
Adjournment - At 6:39 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
August 28, 2018; 5:00 p.m.
Central Administration Office Board Room

The Dickinson Public School Board held a special meeting on August 28, 2018, at the Central Administration Office. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, and Mr. Jason Rodakowski. Board Member David Wilkie was not present at the meeting. Administrators present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Student Services Dorothy Martinson, and Director of Instruction Melanie Kathrein. Also present was School Board Secretary Twila Petersen.

Call to Order: Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation: There were no requests for public participation.

Consolidated Grant Application Approval for 2018–2019 – Director of Student Services Dorothy Martinson and Director of Instruction Melanie Kathrein addressed the Board. Information from the Department of Public Instruction had been received by these administrators notifying them of the amounts for several of the District’s federal grants. A printed copy of the full Consolidated Application was provided at the meeting. Mrs. Martinson explained the Title I grant covers travel expenses for a fall conference, set-aside funds for homeless supplies, funds for salaries and benefits for targeted buildings, and funds designated for non-public schools. She further explained the targeting process utilizes the number of free and reduced lunches at the public and parochial schools.

Mrs. Kathrein explained the Title IIA grant is utilized for classroom size reduction, for high-quality professional development, and to fund training for new teachers. She added the Title IVA grant is focused on a well-rounded education and also integration of technology. The grants also support training for social emotional skills.

President Seaks thanked Mrs. Martinson and Mrs. Kathrein for the information shared with the Board. Mrs. Schwartz moved to approve the Consolidated Grant Application for Federal Grants which includes Title I, Title IIA, and Title IVA, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-4 (Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-1 (Wilkie). The motion carried.

Adjournment – At 5:18 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Budget Public Input Hearing Minutes
September 10, 2018; 6:00 p.m., Central Office Board Room

The Dickinson Public School Board held a Budget Public Input Hearing on September 10, 2018, at the Central Administration Offices. Board members present were: President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, and Mr. Dan Grosz.

Call to Order – Board President Seaks called the Budget Public Hearing to order at 6:00 p.m.

Budget Presentation – Business Manager Kent Anderson addressed the Board and the audience. He provided a presentation. The presentation addressed errors contained in the recent Stark County tax notice.

Notices were sent out by the Stark County Auditor's office to residents. The notice contained preliminary information regarding the property taxes. Mr. Anderson stated this information did not reflect actual taxes. The final tax bill will reflect the corrected amount.

Mr. Anderson explained that student enrollment in Dickinson Public Schools continues to increase. Within the past nine years, student enrollment has increased by 1,200+ students.

Over the past two years, taxable valuation has decreased. For the District, it is down by approximately 4.6%. Commercial properties are down approximately 6% and residential properties are down approximately 5%.

The revenue received for the District is received from local, state, and federal funding. The projected fund balance is \$28,162,000. The largest reduction is in the building fund, estimating a decrease of \$8.6 million.

The Dickinson Public School District's mill levy is average in comparison to other similar size school districts. Dickinson Public's mill levy, after removing debt, is the lowest of school districts that are similar in size.

Mr. Anderson noted there will be a final Budget Hearing on October 9.

President Seaks inquired why Fargo Public School District's debt limit is allowed to be so high. Mr. Anderson responded that North Dakota Century Code makes an exception for the Fargo Public School District.

President Seaks commended Mr. Anderson on the presentation and said it was very informative.

Public Participation – President Seaks invited the member from the audience to ask questions. Mr. Grosz responded he was only attending to learn more about where the funds are spent. President Seaks thanked Mr. Grosz for attending the hearing.

Dickinson Public Schools
Approved Budget Public Input Hearing Minutes
September 10, 2018; 6:00 p.m., Central Office Board Room

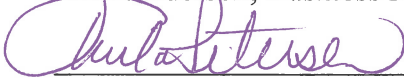
Adjournment – At 6:35 p.m., Chair Seaks declared the Budget Public Hearing adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

September 10, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on September 10, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Jason Rodakowski, and Board Member Michelle Orton. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Guy Fridley, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Heart River Elementary Principal Susan Cook, Jefferson Elementary Principal Sara Streeter, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Roosevelt Elementary Principal Henry Mack, Berg Elementary Principal Tracy Lecoe, Lincoln Elementary Principal Tammy Peterson, The Dickinson Press Reporter Iain Woessner, JE Dunn Operations Coordinator Marc Mellmer, Mr. Lyle Smith, Ms. Sara Berglund, Mrs. Kristin Seaks, and Mrs. Bethanie Krieg.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – There were no additions or deletions to the agenda nor the consent agenda.

Consent Agenda – Mrs. Schwartz moved to approve the agenda including the consent agenda consisting of the minutes from the August 6 regular Board Meeting and the August 28 Special Board Meeting; the bills for August 2018; the financial reports for July 31, 2018 and August 31, 2018; the pledged securities reports for July 31, 2018 and August 31, 2018; the personnel reports; a tuition waiver request for a child of Ann Robbins from Dickinson Public to South Heart Public, a tuition waiver request for two children of Arica Abner from New England Public to Dickinson Public, a tuition waiver for two children of Jennifer Robinson from Killdeer Public to Dickinson Public, a tuition waiver for two children of Amanda Temple from Richardton-Taylor Public to Dickinson Public, a child of Joyell Binstock from Dickinson Public to Belfield Public, and a child of Jessica Powers from New England Public to Dickinson Public; and the students/faculty/staff recognitions; as presented. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topic which did not require Board action. He shared information regarding a planned administrator's Marzano training that will take place in November. Due to this training, he recommended rescheduling the November 13 School Board Meeting. This is a topic he proposes for the October Board Meeting agenda.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
September 10, 2018; 5:00 p.m.
Central Administration Offices Board Room

Informational Business Topics

Dickinson Backpack Program and Community Closet/Pantry Update – Dickinson Public Schools Social Workers Kristin Seaks and Bethanie Krieg addressed the Board. Mrs. Seaks shared information regarding the Dickinson BackPack Program including a handout. This program started in 2014. During the last school year, 300 food packs were provided to children to take home with them on a weekly basis. Last week Friday, 182 food packs were distributed. The BackPack program is run by approximately 300 volunteers. A video was presented for the Board members and audience. Mrs. Krieg explained the Community Closet/Pantry is housed in the Hagen building. There have been a generous amount of donated items such as clothes, shoes, coats, and school supplies. This year, a monetary donation was received. Board members thanked Mrs. Seaks and Mrs. Krieg for presenting the information on the programs. This agenda item was informational only. No action was requested.

Principal Reports - Berg Elementary Principal Tracy Lecoe addressed the Board. Mrs. Lecoe explained how the building has transformed and there are many things happening at the building beyond teaching. She distributed a handout with a large amount of pictures of the newly remodeled building. Berg's new motto is **Begin Every day Ready to Give it your best!** The students and staff are working on choosing a mascot. Mrs. Lecoe commended the faculty and staff who are doing a great job and working hard. All but two staff members are new to the District. Similar to other buildings in the District, Berg faculty and staff are following the CHAMPS program. The Berg playground is being utilized by the students, RASP, and the public. There will be monthly newsletters sent out to the parents and the Berg Elementary staff are working on updating the website and setting up a FaceBook page. Mrs. Orton thanked Mrs. Lecoe and all her team members for all the work they have done and continue to do.

Dickinson High School Principal Kevin Hoherz addressed the Board and distributed a handout. Mr. Hoherz explained there are currently 1,010 students at Dickinson High School. There is one floating teacher. Two computer labs have been converted to classrooms and the labs have been replaced with mobile carts. Dickinson High started serving warm breakfasts this year. There are on average 35-40 who receive the breakfast. This school year, a Snapchat account was set up for students and they can view the daily announcements through Snapchat. Each teacher at Dickinson High School is assigned approximately 20 students. The advisor meets with the students every week. The meetings are preferred to be led by the students. Some of the discussion may be regarding grade reports, Harbor videos, and other topics important to the students. This agenda item was informational only. No action was requested.

Dickinson High School Update – Dickinson High School Principal Kevin Hoherz addressed the Board. He distributed an agenda for the upcoming workshops with Perkins+Will. These workshops are scheduled for September 17-18. To expedite the high school expansion project, Perkins+Will has been asked to take the lead and show examples of the process. This agenda item was informational only. No action was requested.

Berg Elementary School Update – Assistant Superintendent Keith Harris addressed the Board. He felt that Mrs. Lecoe did a great presentation regarding the Berg building and he had nothing to add. This agenda item was informational only. No action was requested.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
September 10, 2018; 5:00 p.m.
Central Administration Offices Board Room

Action Business Topics

Annual Financial Report – Business Manager Kent Anderson addressed the Board and presented a summary of the 2017-2018 expenditures and revenue. Available on the website under [Supporting Documents](#) is a copy of the [Annual Financial Report](#). Action was requested. Mrs. Schwartz moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2017, and ending June 30, 2018, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Final Payment of Signing Bonus – Mrs. Schwartz moved to table indefinitely the topic of Final Payment of Signing Bonus. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Department of Public Instruction (DPI) Certificate of Compliance - Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that Dickinson Public Schools does background checks on certain individuals and follows a review process as outlined in Century Code. The [2018-2019 DPI Certificate of Compliance Report](#) is posted on the website under [Supporting Documents](#). Action was requested. Mrs. Schwartz moved to approve the Department of Instruction's Annual Compliance Report for the 2018-2019 school year, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Pickup Bid for Consideration – The District advertised for bid a 4-wheel drive pickup truck to be used in the maintenance department. Along with the bid request, the District included a trade-in of the Ford Ranger currently being used in the maintenance department. The bid opening was held on Friday, September 7 at 11:00 a.m. Business Manager Anderson addressed the Board explaining one bid was received. Mr. Wilkie moved to accept the bid from Charbonneau in the amount of \$27,299 less \$8,000 trade-in for a final payment of \$19,299. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Committee Assignment, Roughrider Education Services (RESP) Program – Dickinson Public Schools has become a member of the Roughrider Education Services Program (RESP). RESP requests a Board member be appointed to the RESP Governing Board. Vice President Kim Schwartz has agreed to serve on the governing board. Action was requested. Mrs. Orton moved to designate Vice President Kim Schwartz as the primary School Board representative for the Roughrider Education Services Program (RESP) Governing Board. Mr. Rodakowski seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Resolution of Dickinson Public School District No. 1 Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures – Business Manager Anderson addressed the Board. He recommended the Board pass a resolution relating to the issuance of bonds for the reimbursement of certain expenses. This resolution would give the Board the option of replacing the general fund monies spent on the P.S. Berg Elementary remodel and the Heart River Elementary HVAC upgrade with monies generated from the issuance of a bond. The resolution is

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
September 10, 2018; 5:00 p.m.
Central Administration Offices Board Room

Resolution of Dickinson Public School District No. 1 Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures (cont.)

posted under [Supporting Documents](#). Mr. Anderson stated that Mr. Scott Wegner, representative from Artson, Stewart, and Wegner PC provided the proposed motion. Mrs. Schwartz moved to approve the Resolution of Dickinson Public School District No. 1 Relating to the Issuance of Bonds and the Reimbursement of Certain Expenditures, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5, nays-0, absent-0. The motion carried unanimously.

Other – President Seaks recognized and congratulated the faculty and student accomplishments posted in the consent agenda.

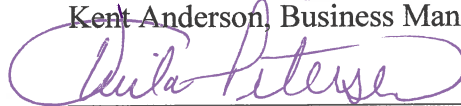
Adjournment - At 5:50 p.m., Board President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Unapproved School Board Meeting Minutes

October 9, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on October 9, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Technology Instructor Todd Selle, Prairie Rose Elementary Principal Nicole Weiler, The Dickinson Press Reporter Kayla Henson, JE Dunn Construction Project Senior Manager Brian Stark, JE Dunn Operations Coordinator Marc Mellmer, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – There were no additions or deletions to the agenda nor the consent agenda.

Consent Agenda – Mr. Wilkie moved to approve the agenda including the consent agenda consisting of the minutes from the September 10 regular school board meeting, the minutes from the September 10 budget public input hearing; the bills for September 2018; the financial reports for September 30, 2018; the pledged assets report for September 30, 2018; the personnel changes reports; the RACTC director's report; a tuition waiver request for a child of Deana Birdsall from Dickinson Public to South Heart Public and a tuition waiver for a child of Heather Kruz from Dickinson Public to South Heart Public; and the student/faculty/staff recognitions; as presented. Mrs. Schwartz seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Superintendent's Report – Superintendent Hocker reported on the following topics which did not require board action.

Dr. Hocker reported a Mental Health Task Force had been created and had its first meeting. There are 27 active members participating in this group with homework assignments and research to bring to the next meeting on October 30. The first meeting was very good with generic first-step ideas regarding the mental health challenges of some students.

Ms. Kayla Henson, reporter with The Dickinson Press, was introduced and welcomed to the meeting.

Dr. Hocker reminded the board members the District was hosting a public tour and open forum at Dickinson High School on Tuesday, October 16. The public tour would be from 6:15-7:00 with the input forum beginning at 7:00 p.m.

Business Topics

Principal Reports – Prairie Rose Elementary Principal Nicole Weiler and Dickinson Middle School Principal Marcus Lewton addressed the Board and provided information regarding the events, activities, and achievements at these schools.

Ms. Weiler shared a PowerPoint presentation for the Board. She explained the students at Prairie Rose Elementary have selected a mascot for the school, the Prairie Rose Panthers. Prairie Rose Elementary is a Leader in Me school with a goal of working towards the Lighthouse Leadership status. There will be a formal Lighthouse Readiness review in May. Every Friday, there is time built in the schedule for the Leader in Me lessons. Each of the students at Prairie Rose is participating in a reading unit with the goal of showing some type of growth by each student. Some teachers have been selected to receive a scholarship for a Leader in Me training in Atlanta, Georgia.

Ms. Weiler explained the Prairie Rose Elementary students are broken up into teams within the building. She gave an example of one team, Team Isibindi, which is planning a Pennies for Patients fundraiser. Another team, Team Travail, is working on a school-wide recycling campaign.

The school staff are attempting to provide one or more positive behavior trackings to every negative behavior tracking. Faculty are attempting to help the students learn to self-regulate their voices. One example of this is in the cafeteria when the noise is not buffered during lunchtime due to the high ceilings in the cafeteria.

Dr. Lewton was joined by Dickinson Middle School Technology Instructor Todd Selle and they addressed the Board. Dr. Lewton explained students have opportunities at the end of the day during enrichment time where specific skills or behaviors may be taught. Some segments of time on Fridays may be utilized as restorative justice. Additionally, multi-tiered system of supports (MTSS) are provided to support students and help them catch up with their peers. All the support ties into the beliefs identified by the school improvement team and to prepare students for the future.

Mr. Selle is part of a team of teachers in the STEM program. He brought samples of work the students are doing at different STEM modules. The STEM teachers try to encompass math into every aspect. Students are encouraged to be creative and no project should be identical. MR. Selle brought examples of different commercial, industrial, and computer programming projects that he shared with the Board. Examples included a dragster car, engineering tower, glider, laser engraved surface, and products created using the CNC lathe and milling machines.

Board members thanked Ms. Weiler, Dr. Lewton, and Mr. Selle for providing the interesting information regarding the buildings. This agenda item was informational only. No action was requested.

Dickinson High School Update – Dickinson High School Principal Kevin Hoherz addressed the Board. He provided a packet of material for the Board members. Mr. Hoherz referenced the September 17 and 18th workshops and the critical information collected from teachers regarding

Dickinson High School Update (cont.)

the Dickinson High School expansion project. The workshop discussion included trends for 21st century students and identifying project goals. Options were discussed during the workshop to address the trend of increasing enrollment. The three options included: an extensive remodel of the existing facility, demolition of the pods with remodel with a possible addition to the facility, with the third option of building a new high school. Pricing for the options was shared and planning for different student capacities was also reviewed at the workshop. Capacity of the school could be 1,500 students to 2,000 students. Mr. Hoherz explained there were productive meetings that included staff members, students, and community members. Community members are local individuals from local businesses who had a great opportunity to provide input in the future of Dickinson High School.

Another workshop is scheduled for the week of October 15 where additional community members will be included. On Tuesday, October 16, there will be a public tour of the Dickinson High School facility at 6:15 p.m. with a public input meeting at 7:00.

A tour of the new high school in Alexandria, Minnesota is planned for the high school focus group on October 25 and 26th. The Alexandria Area High School serves approximately 1,200 students.

Board members thanked Mr. Hoherz for the updated information. This agenda item was informational only. No action was requested.

Berg Elementary School Update – Assistant Superintendent Keith Harris addressed the Board. He noted the Berg Elementary building is moving quickly towards completion. Towards the end of the month, the marker boards will be installed in the classrooms and hallways. A public open house has been tentatively scheduled for Monday evening, November 5. There will still be a few minor items to be completed after the open house. This agenda item was informational only. No action was requested.

Student Mobility Report – Assistant Superintendent Harris explained a copy of the inward and outward migration reports are posted on the website. Mr. Harris addressed the student enrollment in the District and explained from spring 2018 to fall 2018, the enrollment was up 144 students. There were 192 graduating seniors last May and 366 kindergarten students this fall. Therefore, there are 174 more kindergarten students than outgoing seniors. Mr. Harris said this was a great scenario where the enrollment is larger at the lower grades and the District can prepare as the students move up in grades and the buildings can prepare for growth and sustainability.

Mr. Harris referenced the number of new students in the District and explained there were 556 new students from September 2017 to September 2018. These new students had to transition into the system and become acclimated and assigned to classes/classrooms. President Seaks thanked Mr. Harris for the data he presented. This agenda item was informational only. No action was requested.

School Board Workshop - There was a Board workshop following the Board meeting. Topics discussed in the workshop included the Dickinson High School expansion and the superintendent's evaluation tool. This agenda item was informational only. No action was requested.

Dickinson Public Schools
Unapproved School Board Meeting Minutes (cont.)
October 9, 2018; 5:00 p.m.
Central Administration Offices Board Room

Superintendent's Formative Evaluation – Board President Seaks requested Board members complete their portion of the evaluation of the superintendent online prior to Friday, November 3. He added there would be a discussion regarding this topic at tonight's Board workshop. This agenda item was informational only. No action was requested.

Budget Input and Development Committee Update – The Budget Input and Development Committee met on October 3. Board representatives on the committee are President Brent Seaks and Board Member Jason Rodakowski. The minutes are posted on the website under the District-wide Committee Meeting Minutes link. President Seaks explained the primary discussion at the recent budget meeting were the topics of the general budget fund, possibly hiring a Construction Management at Risk for the high school project, and a potential bond election. This agenda item was informational only. No action was requested.

Amended Budget and Tax Levy – The Budget Input and Development Committee recommended approval of an Amended Budget and Certificate of Levy to be filed with the Stark County Auditor by October 10, 2018. Posted under Supporting Documents is the revised Certificate of Levy. Mr. Rodakowski moved to authorize the administration to file the amended 2018-2019 fiscal year general fund budgeted expenditures of \$47,048,863 and amended Certificate of Levy for \$17,337,580. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Rodakowski, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Designate Foster Care Liaison –The Department of Public Instruction recommends Dickinson Public Schools designate a foster care liaison. Administrative recommendation was to designate Mrs. Stacy Kilwein, Coordinator for Partners in Parenting, as the District's Foster Care Liaison. Action was requested. Mrs. Orton moved to designate Stacy Kilwein as the Foster Care Liaison for the Dickinson Public Schools for the 2018-2019 school year. Mr. Wilkie seconded the motion. Assuming a roll call vote, the motion carried unanimously.

Reschedule November 2018 Board Meeting and Workshop – Superintendent Hocker, several administrators, and a Board member have made plans to attend a training the second week of November. Administrative recommendation was to move the November 13 Board meeting and workshop to Monday, November 19. Mrs. Schwartz moved to reschedule the November school Board meeting and workshop to Monday, November 19 at 5:00 p.m. at the Central Administration Offices in the Board room. Mrs. Orton seconded the motion. Discussion: President Seaks inquired if the proposed date would fit in each of the Board member's schedules. No conflicts were noted. Assuming a roll call vote, the motion carried unanimously.

Schedule Special School Board Meeting – The AdvancED Engagement Review Team is requesting an opportunity to interview the school board members during the review November 4-7. This may be as a group and/or individual interviews held onsite or via telephone conversations. President Seaks noted only two members of the Board would be meeting with the accreditation team in person and therefore there would not be a quorum. President Seaks declared this topic removed from agenda. There were no objections from the Board members.

2018 North Dakota School Boards Association Convention Delegates - President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski will be attending the annual North Dakota School Boards Association convention. Copies of the proposed agendas for the convention and law seminar are available on the North Dakota School Boards Association website. Action was requested to designate four delegates to the general assembly. Mrs. Schwartz moved that Board Members Jason Rodakowski, David Wilkie, Michelle Orton, and Kim Schwartz be appointed delegates from Dickinson Public Schools and Board Member Brent Seaks be appointed as alternate delegate for the North Dakota School Boards Association Convention. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously. A copy of the 2018 NDSBA Governmental Affairs Committee Resolution Report is posted under Supporting Documents on the school board website.

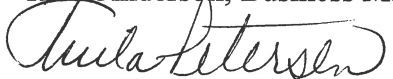
School Board Policy Revision, First Reading – Available on the website under Supporting Documents are the recommended revisions to policy ABBA-Dickinson Public School District’s Policy for Tobacco Use. Superintendent Hocker addressed the Board and explained the proposed changes were made by the North Dakota Department of Health in agreement with the North Dakota School Boards Association regarding nicotine patches. The recommended revisions are noted in red text. Action was requested. Mrs. Schwartz moved to approve for first reading revised policy ABBA-Dickinson Public School District’s Policy for Tobacco Use, as presented. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Orton, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Other – There were no other items presented.

Adjournment – At 5:50 p.m., President Seaks declared the meeting adjourned.


Brent Seaks, Board President


Kent Anderson, Business Manager


Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
October 9, 2018; After School Board Meeting
Board Room, Central Administration Office

The Dickinson Public School Board held a workshop on October 9, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Tad Schye, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Superintendent Shawn Leiss, The Dickinson Press Reporter Kayla Henson, JE Dunn Construction Project Senior Manager Brian Stark, JE Dunn Operations Coordinator Marc Mellmer, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at 6:10 p.m.

Dickinson High School (DHS) Expansion – Superintendent Hocker began the discussion referencing the growth anticipated in the District. He noted the enrollment in the District has increased by 33% over the past five years. The demographics projection done several years ago predicted the growth to be 5-8% per year. Dr. Hocker said that Assistant Superintendent Harris reported to the Board tonight at the Board meeting that there were over 500 new student faces this school year. There were also students that left the District for a net ending of 160 students.

Dr. Hocker explained Mr. Reep would tie the kindergarten enrollment with the birth rates and these numbers would come very close to the actuals. Last year there were many new births and it is on track again this year to have many births. Using Mr. Reep's estimate, 80% of the 700 births would equal approximately 550 kindergarteners in four or five years. That is a large number of kindergarteners and more than the District's current 366 kindergarteners. Dr. Hocker provided his best professional guess of a modest 4% increase in the District each year for the next five years.

Future opportunities noted by Dr. Hocker in the elementary schools were the possibility of the enrollment going from the current 1,890 students to 2,300+ in five years. Prairie Rose Elementary is currently a 4-section school serving approximately 450 students. Looking at the growth, realistically the District could grow 400 students in five years. The elementary schools are already over capacity. This would warrant the District to consider building a new elementary school in the near future. The enrollment is a properly distributed pyramid with most students in the lower grades.

There have been many meetings regarding the overcrowding at the high school. Superintendent Hocker explained if the number of 4th, 5th, 6th and 7th graders was rolled forward five years, including a 4% growth per year, that would indicate approximately 1,450 students in the high school. He noted the challenges when a school is serving more than 1,600 students. He added there are no high schools in North Dakota that serve 2,000 students. His suggestion would be when there are more than 1,500 students in the high school, to consider building another high school.

Dr. Hocker referenced the DHS focus group workshop held with numerous groups, a steering committee, and several user groups. One area of discussion in that workshop was programming and the constraints with the current DHS building.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
October 9, 2018; After School Board Meeting
Board Room, Central Administration Office

Dickinson High School (DHS) Expansion (cont.)

Next week Tuesday, there will be a public tour of the high school followed by an open forum. This will be an opportunity for the community to see for themselves the high school facility and provide input. The current DHS facility has boilers that have been band aided numerous times to get them to work from one year to the next. To replace the boiler it would be approximately \$1 million. To band aid it to get by a couple more years would be approximately \$30,000-\$50,000. Ultimately, the boiler needs to be replaced. Superintendent Hocker noted other areas of concern, such as the leaky roofs and the bathrooms not being ADA compliant. Dr. Hocker reported Dickinson and Mandan are the only two large class A school districts that have not replaced their high school.

Superintendent Hocker distributed a frequently asked question sheet regarding a high school bond referendum with some potential responses. This will be a good starting point for that discussion.

Dr. Hocker explained the architect for the high school, Perkins+Will, recommended a construction management at risk. This would help provide direction for the District; it would shore up some numbers since the District is stretched in funds to meet the needs of the facility based on bonding capacity. If the community would allow the District to double its debt capacity, there could be a bond for \$110 million which could potentially build a high school for \$90-\$95 million and also fund a new elementary school.

Assistant Superintendent Harris and Superintendent Hocker had reached out to bond assistants for potential service in passing a bond. The success rate of the bond assistants and the timing was explained. Dr. Hocker noted that the bond referendums that successfully passed are not driven by the superintendent of schools nor the school Board but driven by the community.

The District's Budget Input and Development Committee recommended the District seek requests for qualifications for a construction management at risk (CMAR). President Seaks and Dr. Hocker agreed at the budget meeting to have a discussion with the entire Board in this Board workshop. President Seaks clarified the CMAR would do detailed project costs. They are all encompassing. Having an estimate 20% off the mark could be detrimental since the District has constraints on its funding. The CMAR would provide the best numbers so that it may be taken to the voters for support. Mr. Harris added it is not fair to the voters to go with a guestimate. He also noted it would not be fair to go to the public and hide the fact that there is an elementary capacity challenge. The District wants to be as transparent as possible with the public and provide accurate numbers. Assistant Superintendent Harris said that it needs to be clear that none of this happens unless there is success with the bond referendum. Century Code limits the school districts ability to campaign for a yes vote on a referendum. The District needs assistance with the initiation of the campaign because without the bond, nothing can happen. That is why the District's budget committee recommended moving forward with a CMAR.

Dickinson High School Principal Hohertz inquired on a timeline to hire a CMAR. Superintendent Hocker responded the goal would be to have it approved by the Board on October 15 to move forward with the CMAR, start advertising for the request for qualifications for the CMAR on October 16, have interviews around November 15, and then potentially have a recommendation to the Board at its November 19 meeting. Dr. Hocker thought the bond referendum might be ready to take to the community for a vote before May 2019.

Dickinson High School (DHS) Expansion (cont.)

If the bond referendum would not pass, there will be challenges in the school(s). Dr. Hocker suggested an alternative plan that may be shared with the community. Potential options would be to share space with DSU. In the past, the school board has not been favorable to portable buildings. These may have to be reconsidered. Some of the elementary buildings have 29 students in the classroom. The buildings were not built to handle that many students in the classroom.

There was discussion regarding a second CMAR for the elementary school. Added to the discussion was if the project for the high school and the elementary school would be staggered. The pros and cons of having two concurrent projects going on and if there was any costs savings was included in the conversations.

Changes to the elementary boundaries and the areas of growth in the City were reviewed. Dr. Hocker felt the growth was not in the Heart River Elementary area but more north of the interstate.

Dickinson High School Assistant Principal Hepperle shared his concern with postponing the Dickinson High School expansion any further. There have been discussions regarding the high school for about five years. There are discussions by the high school level teachers inquiring when something will be done with the high school. The high school is an integral part of the community with many family and community connections. Mr. Hepperle recommended getting some of the teachers on board to buffer some of the concerns about the project dragging longer and the fear that something is not going to happen to address the overcrowding. Mr. Harris said that he knows those conversations are happening at the high school and there are similar conversations at the K-5 level as well.

Dr. Hocker shared some ideas regarding the number of voters it would take to pass the bond referendum. It will be important for the patrons to be well informed. The structure and condition scenario and capacity in all grade levels will help the patrons understand what an extra \$30 a month will provide to educate the students.

JE Dunn Construction Project Senior Manager Brian Stark and Operations Coordinator Marc Mellmer shared their insight on a CMAR. They explained the CMAR takes the electrical, mechanical, and equipment contractor bids and puts together the construction project. Some of the CMARs may not be interested in smaller projects. They also shared some ideas of recommended square footage per student in a building.

Individuals at the table shared their thoughts on what they thought was done correctly for the bond referendum to pass for the new middle school.

At 8:00 p.m., Board President Seaks declared a brief recess. At 8:06, the workshop reconvened.

Superintendent's Evaluation Tool – President Seaks explained the old evaluation tool would rate the superintendent as either satisfactory or unsatisfactory with little feedback. The Rocky Mountain evaluation tool was adopted by the Board within the last couple of years.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
October 9, 2018; After School Board Meeting
Board Room, Central Administration Office


Superintendent's Evaluation Tool (cont.)

Mr. Seaks said in his discussion with Dr. Hocker, it was evident that some information was not relevant to a brand new superintendent to the District versus expectations of a veteran superintendent. The new evaluation tool may be edited. President Seaks explained one of the frustrations with the new tool is there is a main heading with a rank for each of the subsections under that heading. As an example, if the question on the evaluation pertained to whether the superintendent has confidence of the Board and if one individual placed a "1", which is the lowest ranking, then it would average it out and still be a satisfactory. He added what made the most sense was still having an effective tool and having a scoring rubric in each category. President Seaks noted that Superintendent Hocker has a ton of things on his plate and the bonding situation is a big priority. The bonding situation might fit under community relations and could be added under that category as a subcategory if the Board wanted to. The Board may want to add subcategories to other areas.

President Seaks said the first evaluation has a deadline of November 3. There are two done a year. Unlike other states, the evaluation is done at a public meeting. President Seaks asked the other Board members if they were comfortable with the format. Mr. Wilkie inquired how it compares and was it more efficient. He wondered what areas a Board member could respond on the evaluation after working with the superintendent for just a few months.

Once the evaluation is completed, President Seaks said he would sit down with Dr. Hocker and review the entire evaluation and the comments. It would be an opportunity for Dr. Hocker to communicate and share with President Seaks his thoughts.

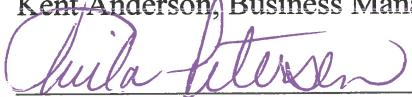
Adjournment – At 8:25 p.m., President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved Special School Board Meeting Minutes
October 15, 2018; 5:30 p.m.
Central Administration Offices Board Room

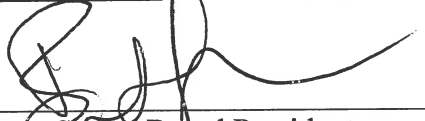
The Dickinson Public School Board held a special meeting on October 15, 2018, at the Central Administration Offices. Board members present were President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski. Others present were Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Business Manager Kent Anderson, Building and Grounds Coordinator Wayne Schatz, and JE Dunn Construction Project Senior Manager Brian Stark.

Call to Order - Board President Seaks called the meeting to order at 5:30 p.m.

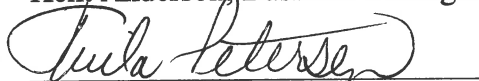
Public Participation - There were no requests for public participation.

Construction Management At Risk (CMAR) - Mrs. Schwartz moved to authorize the administration to proceed with selection of the Construction Management At Risk (CMAR) for the Dickinson High School project, including bond services for both the high school project and future elementary school, pursuant to the CMAR selection process as specified in North Dakota Century Code §48-01.2-20. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment - At 5:45 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President

Kent Anderson, Business Manager

Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

November 19, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on November 19, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Theodore Schye, Dickinson High School Assistant Principal/Activities Director Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Lincoln Elementary Principal Tammy Peterson, Lincoln Elementary 4th Grade Teacher Christina Thiel, Lincoln Elementary 4th Grade Teacher Kaitlyn Kostelecky, Lincoln Elementary 5th Grader Olivia Seaks, Lincoln Elementary 4th Grader Paxton Fridley, Lincoln Elementary 4th Grader Addison Dahmus, Lincoln Elementary 4th Grader Henlie Dahmus, Lincoln Elementary 4th Grader Rylan Miller, Jefferson Elementary Principal Sara Streeter, Roosevelt Elementary Principal Henry Mack, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, The Dickinson Press Reporter Kayla Henson, KX News Reporter Steve Kirch, JE Dunn Construction Project Senior Manager Brian Stark, JE Dunn Construction Project Coordinator Melissa Gjermundson, JE Dunn Construction Ryan Anderson, Harlow's Bus Service Transportation Manager Burton Lewton, Ms. Fern Pokorny, Mrs. Kendra Miller, Ms. Dolly Muziri, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – There were no additions or deletions to the agenda nor the consent agenda.

Consent Agenda – Mrs. Schwartz moved to approve the agenda including the consent agenda consisting of the minutes from the October 9 regular board meeting, with corrections to reflect Ms. Weiler instead of Mrs. Weiler, the October 9 board workshop, and the October 15 special meeting; the bills for October 2018; the financial reports for October 31, 2018; the pledged securities report for October 31, 2018; the personnel reports; the student/faculty/staff recognitions; and a tuition waiver for a child of Rhonda Tonole from Dickinson Public to South Heart Public; as presented. Mr. Wilkie seconded the motion. A voice vote was taken. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker reminded the Board members that at the December 10 Board meeting, there will be a training on BoardDocs. BoardDocs will be the new format for creating, management, and posting of school board meeting documents.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
November 19, 2018; 5:00 p.m.
Central Administration Offices Board Room

Business Topics

Principal Reports – Lincoln Elementary Principal Tammy Peterson, the two Lincoln 4th grade teachers, and several 4th and 5th grade students from Lincoln Elementary addressed the Board. The students were Olivia Seaks, Paxton Fridley, Henlie Dahmus, Addison Dahmus, and Kendra Miller. Mrs. Peterson explained Lincoln Elementary is a Top 20 school. The principles and practices implemented through Top 20 develop social emotional learning skills for all members of the school community. The Top 20 culture is built on four key cornerstones: Help Others Succeed, Communicate that It Matters, Honor the Absent, and See the Problem, Own the Problem.

The Top 20 skills encourage teamwork and building friendships. These skills are applied in the school, on the playground, and in the home. The students provided examples of utilizing the skills.

Lincoln Elementary holds monthly celebration assemblies where students are recognized for positive impacts they have made on the school environment.

Jefferson Elementary Principal Sara Streeter addressed the Board. She reported the students at Jefferson also have been learning some social emotional skills. Mrs. Streeter explained at Jefferson, some of the Keys of Excellence are integrity, ownership, balance, and commitment. Teachers and staff will recognize student's Keys of Excellence by filling out a form when students have gone above and beyond. Mrs. Streeter has been impressed with the large number of recognitions and thanked the teachers and staff for taking the time to write a short note for the recognition. She shared some examples of recognitions of students. Each month, a couple of recognized students are chosen, at random, to receive special prizes.

Principal Streeter explained the shared reading opportunities at Jefferson Elementary. There is an area set aside at Jefferson Elementary with comfortable seating for the students to read. They are also invited to take a donated book home to read.

The STEM club at Jefferson Elementary is returning on November 30. There will be a block of time for students to learn many different areas in science, technology, engineering, and math (STEM).

Board members thanked the principals and teachers for sharing information regarding the great things happening at the schools. This agenda item was informational only. No action was requested.

Dickinson High School Update – Dickinson High School Principal Kevin Hoherz addressed the Board. He provided a PowerPoint with information from recent workshops. The areas covered in the workshops were growth, flexibility, school pride, choice ready, community, and interdisciplinary.

Several years ago, the projected student enrollment growth at the high school for this school year was 4%. The high school had a 7% growth in enrollment. Principal Hoherz shared some projected enrollment numbers for the next few years. Enrollment at the high school is expected to go from the current 1,009 students to approximately 1,136 students in the next four years.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
November 19, 2018; 5:00 p.m.
Central Administration Offices Board Room

Dickinson High School Update (cont.)

Three options were presented at the high school workshops by Perkins+Will to address the enrollment at Dickinson High School. Those options were: a complete remodel of the current facility, partial remodel with an expansion, and the third option was to build a new high school. The third option of a new high school being built was the direction and support of the focus groups. The proposed new high school would be built on Fairway Street where the current softball diamonds are located and/or the current practice field.

A video of Alexandria, Minnesota's Career Academy High School was shown to the Board and audience. The video highlighted what students are learning in different trades and preparing students for both college and careers.

President Seaks expressed his appreciation for the information that was shared. This agenda item was informational only. No action was requested.

ACT Test Results 2017: The 2017 ACT test results are posted on the website under Supporting Documents. Dickinson High School Principal Kevin Hoherz addressed the Board. He explained the ACT test results are from the past five years. These scores are compared to the state scores. The state trend shows a decline in the scores. The District's trend is similar to the state trend. Principal Hoherz noted that the students do not take a lot of credibility in the test and take the test because they are required to take it, not because they want to take the test.

Mr. Hoherz shared some different options that the high school is looking to encourage more interest of their scores.

President Seaks said that the Board would be willing to help in whatever way or resource possible knowing that the tests are important. This agenda item was informational only. No action was requested.

North Dakota School Boards Association (NDSBA) Convention – President Seaks, Vice President Schwartz, Board Member Orton, Board Member Rodakowski, Board Member Wilkie, Superintendent Hocker, and Assistant Superintendent Harris attended the recent NDSBA convention and seminar. Board members shared their appreciation for the opportunity to attend the convention and seminars. This agenda item was informational only. No action was requested.

Selection of Construction Management At Risk (CMAR) for Dickinson High School, Including Bond Services for the High School and Future Elementary School – At the October 15 Board meeting, the Board directed the administration to proceed with the selection of the CMAR for the Dickinson High School project, including bond services for the high school project and future elementary school. As per requirements in the N.D. Century Code §48-01.2-20, which is posted on the website, the selection committee for the Construction Management At-Risk was comprised of Jan Prchal, a registered architect; Scott Schneider, a registered engineer; Kim Kolling, a licensed contractor who was not contending for the position; and Assistant Superintendent Keith Harris.

Selection of Construction Management At Risk (CMAR) for Dickinson High School, Including Bond Services for the High School and Future Elementary School (cont.)

Available under Supporting Documents is a copy of a letter from Mr. Harris regarding the CMAR interview selection process. Also available under Supporting Documents is a copy of the scoring sheet used during the interviews. Action was requested. Superintendent Hocker addressed the Board and explained there were interviews for the CMAR last week Friday. The selection committee recommended to award the CMAR to JE Dunn Construction. He hoped the Board would act on the recommendation soon so that the conversations could start before workshop #4, which is scheduled in December. Mr. Wilkie moved to award the Construction Management At-Risk for the Dickinson High School project, including the bonding services for the high school and future elementary school, to JE Dunn Construction and direct Assistant Superintendent Harris to work with JE Dunn Construction to reach an agreement on compensation and contract terms. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously. President Seaks thanked Mr. Harris and the other members of the interview committee for their part in this process and appreciated their time devoted to the selection process.

Memorandum of Understanding in Boys' and Girls' Hockey - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys' and girls' hockey is due for renewal. A copy of the Hockey Memorandum of Understanding is posted under Supporting Documents. There are no changes to the agreement from last year. Action was requested. Mrs. Schwartz moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2018-2019 school year, as presented. Mrs. Orton seconded the motion. A voice vote was taken. The motion carried unanimously.

Open Enrollment Applications – Michael Clevenger requested an open enrollment for his two children from New England Public to Dickinson Public. The family recently moved into the New England School District, therefore the deadline waiver applies. Administrative recommendation was to approve the applications. Mrs. Schwartz moved to approve the open enrollment application for two children of Michael Clevenger from New England Public to Dickinson Public, as per the open enrollment policy. Mr. Wilkie seconded the motion. A voice vote was taken. The motion carried unanimously.

Superintendent's Formative Evaluation – The six areas of performance in the superintendent's evaluation are: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Upon review of the individual evaluations, Mrs. Orton moved that all board members have rated the superintendent as satisfactory for the performance areas of: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management. Mrs. Schwartz seconded the motion. A roll call vote was taken: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously. President Seaks thanked Dr. Hocker for the great work he is doing in the District.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
November 19, 2018; 5:00 p.m.
Central Administration Offices Board Room

Addition of School Board Policies, First Reading – The North Dakota School Boards Association (NDSBA) requires two new Board policies be added by the District. These policies are posted on the website under Supporting Documents. Action was requested. Mrs. Schwartz moved to approve for first reading the addition of new Board policy ABCE-Prohibition on Aiding Sexual Abuse and new Board policy FDH-Students in Foster Care, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Wilkie, Schwartz, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, First Reading – The NDSBA proposes revisions to several Board policies. These policies are posted on the website under Supporting Documents. Revisions proposed by NDSBA are noted in red text or ~~strikeout~~ on the document. Mr. Wilkie requested clarification regarding an item on Policy ACDA-Acceptable Internet Use. Superintendent Hocker explained the intent is not to be internet police but also wanted to note the District's website and email should be utilized for work purposes if an employee is utilizing it too much for personal use. Dr. Hocker also noted some changes to Policy FFE that are proposed by administration and noted in purple text. Action was requested. Mrs. Schwartz moved to approve for first reading the revisions of policy ACDA-Acceptable Internet Use, policy FDB-Education of the Homeless Students, policy FFA-Student Alcohol and Other Drug Use/Abuse, policy FFD-Carrying Weapons, policy FFE-Extracurricular Participation Requirement, and revisions to policy FFK-Suspension and Expulsion, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Schwartz, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policy Revision, Second Reading and Final Adoption - Dickinson Public Schools administrators recommend revisions to Board policy ABBA-Dickinson Public School District's Policy for Tobacco Use. This policy is posted on the website under Supporting Documents. The recommended revisions are noted in red text. Action was requested. Mr. Wilkie moved to approve for second reading and final adoption revised policy ABBA-Dickinson Public School District's Policy for Tobacco Use, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Schwartz, Wilkie, Rodakowski, Seaks); nays-0; absent-0. The motion carried unanimously.

Addition of School Board Regulations, First Reading and Final Adoption – NDSBA proposes two new Board regulations for the Board's consideration. These regulations are posted on the website under Supporting Documents. Mrs. Schwartz moved to table for first reading new Board regulation FDH-BR1—Foster Care Student Transportation Procedure and new Board regulation FDH-BR2—Foster Care Student Transportation Dispute Resolution, as presented, until the December school board meeting. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
November 19, 2018; 5:00 p.m.
Central Administration Offices Board Room


School Board Regulations Revisions, First Reading and Final Adoption – The NDSBA proposed revisions to several Board regulations. These regulations are posted on the website under Supporting Documents. The revisions recommended by NDSBA are noted in red text. Action was requested. Mrs. Schwartz moved to approve for first reading and final adoption revisions to Board regulations FDB-BR—Education of the Homeless Dispute Resolution Procedure and FFK-BR1—Suspension and Expulsion Regulations, as presented. Mrs. Schwartz further moved to amend FFK-BR2—Suggested Procedure for Conducting an Expulsion Hearing and FFK-BR3—Suspension and Expulsion of Special Education Students and place these as exhibits. Mr. Wilkie seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Orton, Schwartz, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

Other – There were no other items shared.

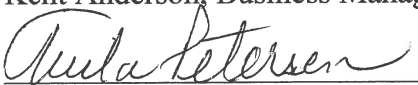
Adjournment – At 6:00 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools
Approved School Board Workshop Minutes
November 19, 2018; After School Board Meeting
Board Room, Central Administration Office

The Dickinson Public School Board held a Board workshop on November 19, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member David Wilkie, Board Member Michelle Orton, and Board Member Jason Rodakowski. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Director of Student Services Dorothy Martinson, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Dickinson High School Assistant Principal Theodore Schye, Dickinson High School Assistant Principal/Activities Director Guy Fridley, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Principal Marcus Lewton, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Lincoln Elementary Principal Tammy Peterson, Roosevelt Elementary Principal Henry Mack, Heart River Elementary Principal Susan Cook, Berg Elementary Principal Tracy Lecoe, The Dickinson Press Reporter Kayla Henson, JE Dunn Construction Project Senior Manager Brian Stark, JE Dunn Construction Project Coordinator Melissa Gjermundson, JE Dunn Construction Ryan Anderson, Harlow's Bus Service Transportation Manager Burton Lewton, and School Board Secretary Twila Petersen.

Call to Order – Board President Seaks called the workshop to order at 6:21 p.m.

Busing – Superintendent Hocker provided some background information on how busing the Dickinson Public Schools students has evolved throughout the years. Ten years ago, the District had ten bus routes and operated similar to a smaller district. Currently there are 28 bus routes.

Dr. Hocker explained several months ago the Board discussed how the District could potentially meet the requests of all students that need to ride the bus. Administration did some research regarding continuing to charge for busing or providing free busing services and the ramifications of free busing. Administration feels that there may be some great improvements in the current busing challenges that could provide a more efficient busing service. Some options being reviewed by the administration included: the restricted zones, more neighborhood busing, potential walking zones around each school, review the length of time before a student is picked up after school, review the length of time a child rides the bus, busing service after RASP, and consider other avenues for payment of busing services. Administrators at the workshop suggested closer monitoring of the behavior of the students and consider resolving attendance concerns by providing busing service to the high school for those living in the restricted zone.

Dr. Hocker said the administration will continue to do research and work with Harlow's Bus to review the information and then share the results with the Board in the spring.

Construction Management At Risk (CMAR) for Dickinson High School Including Bond Services for the High School and Future Elementary School – Superintendent Hocker introduced and welcomed representatives from JE Dunn. Dr. Hocker explained the target date for a bond referendum for the high school and future elementary school is possibly April 2019.

Dickinson Public Schools
Approved School Board Workshop Minutes (cont.)
November 19, 2018; After School Board Meeting
Board Room, Central Administration Office

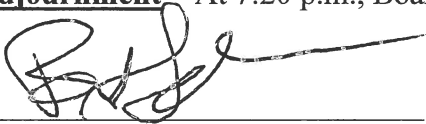
Construction Management At Risk (CMAR) for Dickinson High School Including Bond Services for the High School and Future Elementary School (cont.)

Discussion at the workshop included methods of communicating with the public what the bond referendum means to the taxpayers in the community. JE Dunn Construction Project Senior Manager Brian Stark explained there are two parallel paths. If the referendum were to pass, what would it take for the school to open in fall 2021 and work backwards from that. He felt the April date is a reasonable time frame. It would provide enough time to finish the design and have discussions regarding the intent of the high school and elementary school and what those buildings will look like. To gather this information, there will be a lot of discussion with the task force working on getting clear and concise numbers. Surveys will also be considered that might relay information about what the public is willing to support.

Mr. Stark added that the community needs to have a buy in to the project. It will need to be conveyed to the community what the school will look like and how it is going to benefit the community.

There was discussion regarding utilizing the softball diamonds area by the high school to build the new high school and how that will affect the program. Director of Activities Guy Fridley felt the program would accept a temporary inconvenience knowing in the end there will be better softball fields. The current fields have some challenges.

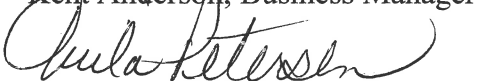
Adjournment – At 7:20 p.m., Board President Seaks declared the workshop adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary

Dickinson Public Schools

Approved School Board Meeting Minutes

December 10, 2018; 5:00 p.m.

Central Administration Offices Board Room

The Dickinson Public School Board held a regular meeting on December 10, 2018, at the Central Administration Offices. Board members present: President Brent Seaks, Vice President Kim Schwartz, Board Member Michelle Orton, Board Member Jason Rodakowski, and Board Member David Wilkie. Others present were: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Business Manager Kent Anderson, Dickinson High School Principal Kevin Hoherz, Dickinson High School Assistant Principal Jay Hepperle, Southwest Community High School Principal Kristy Goodall, Dickinson Middle School Assistant Principal Shawn Leiss, Prairie Rose Elementary Principal Nicole Weiler, Prairie Rose Elementary Assistant Principal Richard Smith, Jefferson Elementary Principal Sara Streeter, Roughrider Area Career and Technology Center Director Kevin Nelson, BoardDocs Implementation Specialist Martha Crook, JE Dunn Project Senior Manager Brian Stark, The Dickinson Press Reporter Kayla Henson, KX News Reporter Steve Kirch, and School Board Secretary Twila Petersen.

Call to Order - Board President Seaks called the meeting to order at 5:00 p.m.

Presentation on BoardDocs – Ms. Martha Crook, BoardDocs Implementation Specialist, provided a hands-on demonstration for the Board to access the new format for creating, managing, and posting of school board meeting documents. The documents for tonight's meeting were created and duplicated in BoardDocs for the Board members to begin becoming familiar with the process. There was no Board action required on this topic.

Public Participation – There were no requests for public participation.

Additional Agenda Items/Removal of Items from the Consent Agenda – There were no additions or deletions to the agenda nor the consent agenda.

Consent Agenda – Mr. Wilkie moved to approve the agenda, including the consent agenda, consisting of the minutes from the November 19 regular Board meeting and the November 19 Board workshop; the bills for November 2018; the financial reports for November 30, 2018; the Pledged Securities Report for November 30, 2018; the personnel reports; the December 1 enrollment; the November Self-funded Health Insurance Report; the November RACTC Director's Report; and the students/faculty/staff recognitions; as presented. Mrs. Schwartz seconded the motion. A voice vote was taken. The motion carried unanimously.

Superintendent's Report – Superintendent Hocker stated he had hoped to provide to the Board tonight the AdvancED formal report from the November 4-7 visitation. The formal report has not been received.

Business Topics

Informational Business Topics

Roughrider Area Career and Technology Center (RACTC) Update – RACTC Director Kevin Nelson addressed the Board. Mr. Nelson explained how he has been in education for 38 years with 23 of those years teaching agriculture. He provided a background on the evolution of the RACTC

Roughrider Area Career and Technology Center (RACTC) Update (cont.)

program over the years. What started out as a smaller consortium has grown providing students with career planning and technology education programs either face-to-face or a virtual delivery method. Available on the website under BoardDocs is the RACTC 2018-2019 Class Offerings Report, the RACTC Grant Application, and the RACTC Technology Consortium Agreement.

At Dickinson Public Schools, the field with the most interest from the students is health careers.

President Seaks thanked Mr. Nelson for the information and his leadership with the program. He also shared his appreciation for the success and opportunities provided to the students. This agenda item was informational only. No action was requested.

Southwest Community High School (SWCHS) Report – Principal Kristy Goodall from SWCHS addressed the Board. She explained the students attending SWCHS may not fit the traditional high school mold. There are currently 27 students attending SWCHS with none on the waiting list. There are three teachers at the alternative high school facilitating and teaching over 50 courses throughout the year. Students are evaluated on performance and content. They are required to review their checklist on a daily basis to make sure they are on track for graduation. Students are required to complete courses within a set timeframe.

Principal Goodall distributed information on enrollments, credits, absenteeism, etc. at SWCHS over the past seven years.

President Seaks thanked Mrs. Goodall for sharing the information and all she is doing for the students at the alternative school. This agenda item was informational only. No action was requested.

Action Business Topics

Proposal from RSP & Associates Consulting for Consideration – Available under BoardDocs on the website is a proposal for RSP & Associates Consulting for services in providing enrollment projections and proposed location(s) for a new elementary school. The District has utilized RSP & Associates previously to establish elementary school attendance zones as well as provide future enrollment projections. Mrs. Schwartz moved to direct the administration to proceed with the hiring of RSP & Associates Consulting to provide enrollment projections and elementary school location services for the proposed fee of \$23,000. Mr. Wilkie seconded the motion. Discussion: Superintendent Hocker explained the request for the proposal was a recommendation from the Construction Management at Risk (CMAR). RSP has done great work with the attendance areas. Dr. Hocker added it would be good for the District to utilize the company's vast resources. The information the company verifies in regards to enrollment projections will be very beneficial when sharing information with the patrons in the next few months. A roll call vote was taken on the motion: ayes-5 (Schwartz, Wilkie, Rodakowski, Orton, Seaks); nays-0; absent-0. The motion carried unanimously.

Open Enrollment Applications –Mrs. Schwartz moved to approve the open enrollment application for a child of Kristy Goodall from South Heart Public to Dickinson Public and also approve an application of a child of Teri Dupont from South Heart Public to Dickinson Public, as per the open

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
December 10, 2018; 5:00 p.m.
Central Administration Offices Board Room

Open Enrollment Applications (cont.)

enrollment policy. Mrs. Orton seconded the motion. A voice vote was taken. The motion carried unanimously.

Addition of School Board Policy, First Reading – The North Dakota School Boards Association (NDSBA) recommends a new Board policy be added by the District. Available under BoardDocs on the District's website is policy ACBF-Medical Marijuana. Mr. Rodakowski moved to approve for first reading the addition of new Board policy ACBF-Medical Marijuana, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, First Reading – Mrs. Orton moved to approve for first reading the revisions to policy ACBC-Use of Animals in District Schools and in Curriculum Programs, policy ACE-Violent and Threatening Behavior, policy ACEA-Bullying Prevention Policy, policy BBBA-Officers of the Board, policy DJA-Substitute Teacher, and policy DDEA-Jury and Witness Duty, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Addition of School Board Policies, Second Reading and Final Adoption – Mr. Wilkie moved to approve for second reading and final adoption the addition of new Board policy ABCE-Prohibition on Aiding Sexual Abuse and new Board policy FDH-Students in Foster Care, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Rodakowski, Schwartz, Orton, Wilkie, Seaks); nays-0; absent-0. The motion carried unanimously.

School Board Policies Revisions, Second Reading and Final Adoption – Mrs. Schwartz moved to approve for second reading and final adoption the revisions to the following policies: policy ACDA-Acceptable Internet Use, policy FDB-Education of the Homeless Students, policy FFA-Student Alcohol and Other Drug Use/Abuse, policy FFD-Carrying Weapons, policy FFE-Extracurricular Participation Requirement, and to policy FFK-Suspension and Expulsion, as presented. Mrs. Orton seconded the motion. A roll call vote was taken on the motion: ayes-5 (Wilkie, Orton, Rodakowski, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Addition of School Board Regulations, First Reading and Final Adoption – Mr. Rodakowski moved to approve for first reading and final adoption new Board regulation FDH-BR1—Foster Care Student Transportation Procedure and new Board regulation FDH-BR2—Foster Care Student Transportation Dispute Resolution, as presented. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-5 (Orton, Rodakowski, Wilkie, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

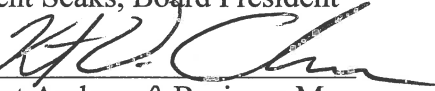
Other – There were no other items shared.

Dickinson Public Schools
Approved School Board Meeting Minutes (cont.)
December 10, 2018; 5:00 p.m.
Central Administration Offices Board Room

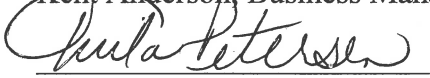
Adjournment – At 6:00 p.m., President Seaks declared the meeting adjourned.



Brent Seaks, Board President



Kent Anderson, Business Manager



Twila Petersen, Secretary