

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

January 10, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on January 10, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Ms. Leslie Ross, Dr. Becky Pitkin and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Melanie Kathrein, Mr. Perry Braunagel, Mrs. Dorothy Martinson, Mr. Calvin Dean, Miss Sherry Libis, Mr. Shawn Leiss, Mrs. Becky Meduna, Mr. Henry Mack, and Mr. Mark Rerick. Others present were: Ms. Lisa Miller from the Dickinson Press and Mrs. Twila Petersen.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no deletions to the agenda. Ms. Ross moved to add the Roughrider Education Services Program (RESP) Discussion to the agenda as item #13. Mr. Hanson seconded the motion. The motion carried unanimously.

Ms. Ross moved to approve the revised agenda including the consent agenda consisting of the minutes from the December 13, 2010, regular meeting; the bills for January 2011; the financial report for January 2011; the pledged assets report for January 2011; the personnel reports; the student/staff recognitions; dissolving the tuition waiver agreement for Mathias Becker; the RESP report; and the RACTC report. There were no new licensed hires or resignations. Mr. Hanson seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. **Collaborative Bargaining Meeting** – There will be a Collaborative Bargaining Team Meeting on Wednesday, January 19 at 4:30 p.m. in the Board room.
- b. **Southwest Night with the Legislatures** – The Southwest Night with the Legislatures will be held on Monday evening, January 24, at the Bismarck Ramkota. If Board members are interested in attending, they are asked to contact Mrs. Petersen to make arrangements for a ticket.
- c. **Budget Committee** – The Dickinson Public Schools Budget Committee met last week. Superintendent Sullivan, Assistant Superintendent Reep, Ms. Ross, and Mr. Hanson began the process of discussing the budget for the 2011-2012 school year. As they go further in the budgeting process, the committee will report back to the school board.

Lincoln Elementary and Jefferson Elementary Additions Update – Assistant Superintendent Reep gave an update to the Board members on the progress of the additions at Lincoln Elementary and Jefferson Elementary Schools. Copies of the January construction reports are available on the website under Supporting Documents. Several Board members and administrators did a walkthrough last week and viewed the additions at the two schools. This week, striping is being done on the floor at the Lincoln gymnasium. Principal Quigley may begin utilizing the new gymnasium and the new classrooms before the end of the school year.

Lincoln Elementary and Jefferson Elementary Additions Update (Cont.)

Classroom additions at both schools are progressing well and may be completed as soon as the end of March. The Jefferson Elementary kitchen updating is projected to be completed in June. Mr. Reep recommended inviting the public to view the additions at Lincoln and Jefferson once they are completed. These \$3.4 million projects were done without borrowing any money or raising tax dollars. This agenda item was informational only. No action was requested.

Bids for Audits – The school district advertised for bids for the Dickinson Public Schools annual audit. Assistant Superintendent Reep shared the amounts for the three bids received. The lowest bidder was James Wosepka, PC. The administrative recommendation was to accept the lowest bid. Action was requested. Ms. Ross moved the Board accept the low bid for the Dickinson Public Schools audit submitted by James Wosepka, PC, Certified Public Accountant for the fiscal year 2011 for \$10,500, fiscal year 2012 for \$11,000, and fiscal year 2013 for \$11,500, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Bids for Busing Contract – The school district advertised for bids for contracted busing for rural busing and activity busing for the school district for the years 2011-2016. Harlow's Bus Service was the only company that submitted a bid. Harlow's is the current busing contractor for Dickinson Public Schools (DPS). Superintendent Sullivan said DPS and Harlow's have a good working relationship. A copy of Harlow's proposed busing contract is available on the website under Supporting Documents. Assistant Superintendent Reep explained the differences from the new proposed contract compared to the current contract with Harlow's. The new contract indicates an increase of approximately \$40,000 compared to previous years. Some areas on the contract discussed were identifying a short or long field trip, driver requirements, and the use of the bus for non-DPS activities. The administrative recommendation to the Board was to accept the bid submitted by Harlow's Bus Service. Action was requested. Dr. Pitkin moved to accept the bid submitted by Harlow's Bus Service, Inc. for rural busing and activity busing from 2011-2016. Mr. Hanson seconded the motion. The motion carried unanimously.

Destruction of Old School Records – Assistant Superintendent Vince Reep explained NDCC 21-06-05 and 21-06-06 describes the procedure for retention and destruction of school district documents. He explained all material with sensitive information would first be shredded before taken to the landfill. Following are the documents Mr. Reep recommended depositing in the Dickinson city landfill: the fiscal year 2002-2003 balance sheets; the fiscal year 2003-2004 budget listing; for fiscal year 2004-2005 the accounts payable, adjusted journal entries, timesheets, busing records, state bid records, bank deposit slips, bank and check reconciliations, bank statements, inventory records, and West Dakota Resource Center records; the year 2005 school census, flex medical, flex forms, and leave sheets. All other records from fiscal year 2005-2006 to present will be retained. Action was requested. Mr. Hanson moved to authorize the business manager to destroy the records presented in accordance with North Dakota Century Code 21-06-05 and 21-06-06 by depositing them in the Dickinson city landfill. Dr. Krieg seconded the motion. The motion carried unanimously.

Administrative Bargaining Recognition Petition – The administrators requested to meet formally with Superintendent Sullivan and the administrative bargaining Board members to engage in contract discussions. Mrs. Fehr and Mr. Hanson previously volunteered to serve on the administrative negotiations committee. A copy of the Petition to the Board is available on

Administrative Bargaining Recognition Petition (Cont.)

the website under Supporting Documents. Action was requested. Mr. Hanson moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2011-2012 contract. Dr. Pitkin seconded the motion. The motion carried unanimously.

Board Policy Revisions or Deletions—First Reading – The North Dakota School Board Association (NDSBA) has recommended revisions to most of the policies adopted by the Dickinson Public Schools. Copies of the proposed revisions or deletions are available on the school board website under Supporting Documents and the Policy Revisions-1st Reading link.

Following were the policies that have proposed revisions presented for first reading using the new descriptor code: policy DKBC—Early Resignation Notification, policy DFAA—Teacher Evaluation, policy GABBA—Programs for Students with Disabilities, policy ABBB—Community Use of School Facilities, policy GABDB—Federal Title Programs Dispute Resolution Policy, policy HCAE—Disbursement of Monies, and policy GAAD—Selection and Adoption of Instructional Materials. Following were the policies presented for first reading for deletion: policy FHBA—Interviews by Police, policy HEB—Expense Reimbursements, policy HEAB—Disbursement of Monies, and policy L—Organizational Relations. The administrative recommendation was to revise or delete the proposed policies. Action was requested. Dr. Pitkin moved to accept the first reading approval of the school board policy revisions and deletions, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Policy Revisions and Deletions – Second Reading and Final Adoption – Copies of the policies presented for second reading approval and final adoption are posted on the school board website under Supporting Documents as Policy Revisions – 2nd Readings. Following were the policies with the proposed revisions presented for second reading and final adoption using the new descriptor code: policy DDDF - Educational Leave, policy DCAE—Continuance Pay, policy ABBC—Use of School District Owned Property, policy DDBD—Military Leave, policy DKBB—Resignation, and policy DDBH—Transfer of Leave. Following are the policies proposed for deletion presented for second reading and final adoption: policy CDBD—Evaluation of Administrators, policy DBGA—Professional Leave, policy DAHBA—Sanitary Cleanup and Disposal, and policy CBBA—Superintendent Job Description. The administrative recommendation was to revise or delete the proposed policies. Action was requested. Ms. Ross moved to accept the second reading and final approval of the school board policy revisions and deletions, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Additions to the Agenda

Roughrider Education Services Program (RESP) Discussion – There have been some differences between the RESP and the DPS. The rates charged to schools by RESP is a per student fee. The RESP has been seeking legal advice from Mr. Thune regarding a reduced rate for private schools and maintaining the full rate to public schools. Attorney Thune generated a letter of response to the inquiry and noted there could be some legal ramifications if RESP provided reduced rates to private schools. Attorney Thune also suggested an attorney general's

Roughrider Education Services Program (RESP) Discussion (Cont.)

opinion on the matter. The RESP Governing Board approved to have a reduced rate for private schools participating in their program at an RESP Governing Board meeting.

President Fehr noted a request made to RESP the spring of 2010 for assistance with students that have English as a second language. The Director of RESP informed Superintendent Sullivan that because not enough schools were interested in this service, they would not be able to offer English language services. A request was again made in the fall of 2010 to the RESP Director. The RESP Director felt it was too short a notice and therefore was unable to fulfill the request. Because of the necessity of the service, Dickinson Public Schools proceeded to satisfy the need for an English language service.

Additional concerns were noted regarding the advertisement of an RESP Grant Coordinator, the funding for this position, and the impact it may have on the RESP budget. Dr. Pitkin inquired if Dickinson Public School's professional development needs and the needs of the students are being addressed. If the needs are being addressed, are they done in the most efficient manner?

Board members requested information about the school district's involvement in the RESP with regards to their finances, number of students served, administrative services used by DPS while keeping in mind that Dickinson Public Schools wishes to be good stewards of the taxpayers' funds. Administrators were requested to report back at the February Board meeting with their findings. This agenda item was informational only. No action was requested.

Other – Ms. Ross recommended contacting the Roughrider Area Career and Technical Center (RACTC) and request that copies of the RACTC minutes and agendas be posted on their website. Mr. Hanson, Board representative for RACTC, will contact the director. President Fehr thanked the principals for their hospitality during the recent tours at Jefferson and Lincoln Elementary Schools.

Adjournment – At 5:55 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

February 14, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on February 14, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Ms. Leslie Ross, Dr. Becky Pitkin, Dr. Morton Krieg, and Mr. Jason Hanson. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Melanie Kathrein, Mr. Perry Braunagel, Mrs. Dorothy Martinson, Mr. Calvin Dean, Miss Sherry Libis, Mr. Shawn Leiss, Mrs. Becky Meduna, Mrs. Tamara Praus, Mr. Henry Mack, and Mr. Mark Rerick. Others present were: Mrs. Amy Axtman, Mrs. Sandy Bertelson, Mrs. Naomi Thorson, Mr. Mitchell Gross, Mrs. Andrea Dorval, Mrs. Twila Petersen, and Ms. Lisa Miller from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Ms. Ross moved to approve the agenda including the consent agenda consisting of the minutes from the January 10, 2011, regular meeting; the bills for February 2011; the financial report for February 2011; the pledged assets report for February 2011; the personnel reports; the hires of Lia Bradley, French instructor at Dickinson High School (DHS); and Lidia Muckle, Title I instructor at Lincoln Elementary; the resignations and early resignation notifications of Cheryl Grossman, grade two teacher at Heart River Elementary, effective May 27, 2011; Mary Helfrich, speech pathologist at Jefferson Elementary, effective May 27, 2011; Paulette Huber, music teacher at Heart River Elementary, effective May 27, 2011; Elaine Lindemann, special services instructor at DHS, effective May 27, 2011; Janice Ostdahl, special services instructor at DHS, effective May 27, 2011; Karen Thompson, special services instructor at DHS, effective May 27, 2011; and Louisette Zeller, district-wide art instructor, effective May 27, 2011; the student/staff recognitions; the RESP report; and the RACTC report. There were no tuition waiver agreements. Dr. Krieg seconded the motion. The motion carried unanimously. President Fehr congratulated Aunika Swenson from DHS for being selected by the U.S. Department of Education Presidential Scholar Program.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. **Professional Learning Community (PLC) Summit** – Next week Sunday, Monday and Tuesday, 24 teachers and administrators will be traveling to Minot to attend the North Dakota PLC Summit hosted by Minot Public Schools. This is part of Dickinson Public Schools continuing effort of the professional learning communities. Funding for this conference is provided through stimulus monies.
- b. **Dickinson High School (DHS) Opportunity Period** – DHS implemented an opportunity period at the beginning of the semester in January. Principal Dockter from DHS and his staff are gathering information and they are making any necessary adjustments during

Superintendent's Report (Cont.)

- this initial implementation phase. At the June school Board meeting, Mr. Dockter will provide a report to the Board members. If there are any specific areas that the Board members wish Mr. Dockter to address, these questions may be forwarded to Superintendent Sullivan who will forward the requests to Mr. Dockter for inclusion in the June report.
- c. **North Dakota Association of School Administrators (NDASA) Report** – Dr. Sullivan's report regarding the recent NDASA Conference he attended is posted on the school board website under Supporting Documents.
 - d. **District-Wide Book Studies** – The district has 349 faculty and administrators participating in book studies this school year. Some of these numbers are duplicated as many individuals are participating in more than one book study. Some individuals are participating in as many as six book studies. Most book studies are held at the end of the day with topics that may include improving reading and writing.
 - e. **District-wide Professional Development** – Mr. Mike Mattos, a nationally recognized speaker from Solution Tree, will be presenting on professional learning communities to the Dickinson Public Schools staff on August 22 and 23rd, 2011. School Board members are invited and encouraged to attend his presentations being held at DHS.

Regional After School Program (RASP) Report – An updated report from the Regional After School Program (RASP) is available as a supporting document on the website. Assistant Superintendent Reep introduced the new RASP Project Coordinator, Mitchell Gross, who was present at the Board meeting. Mr. Reep explained this program is in its third year of a five-year cycle. This summer the program will move back to Lincoln Elementary. Transportation for summer activities through RASP will continue to be discussed. This agenda item was informational only. No action was required.

Lincoln Elementary and Jefferson Elementary Additions Update – Assistant Superintendent Vince Reep gave a brief update to the Board on the progress of the additions at Lincoln Elementary and Jefferson Elementary schools. Reports from the construction meetings are posted on the website under Supporting Documents. At Jefferson Elementary the casework has been completed. Carpeting in the classrooms should begin next week. It is anticipated the classrooms and multipurpose room will be completed the middle of March. The kitchen work will be completed by June 30. At Lincoln Elementary the gymnasium is ready to be used. The lockers are up and TMI is scheduled to begin this week. Mr. Reep noted there was a water leak at Lincoln which will be repaired by the roofing subcontractor. The architect and contractor have been working with Mr. Reep to resolve the issue. This agenda item was informational only. No action was requested.

Superintendent Evaluation – The superintendent evaluation must be completed prior to March 15. Board members will rate the superintendent on the three areas to be evaluated which are identified as: recruitment/retention of staff (licensed and non-licensed), relationship with students and parents, and financial management skills. Board President Fehr will compile the information and present it to the Board at the March 14 meeting. This agenda item was informational only. No action was requested.

Roughrider Education Services Program (RESP) Report Update - As per a request by Board members at the January 2011 school board meeting, Superintendent Sullivan, Assistant Superintendent Reep, and Director of Instruction Kathrein prepared reports regarding RESP. These reports are posted as Supporting Documents on the school board website.

Assistant Superintendent Reep briefly explained the financial information posted on the website regarding RESP. The RESP current foundation aid from Dickinson Public Schools is \$39,395. Mr. Reep explained if Dickinson Public Schools would withdraw from the RESP program, the \$39,395 paid annually to RESP would not follow the students. This funding from the Department of Public Instruction would discontinue. Mr. Reep also explained there is a Senate Bill 2150 that is being discussed by the legislative session that pertains to Regional Education Association (REA).

The 21st Century grant was discussed. This helps fund the after school program at the public schools in Dickinson and some surrounding communities. The 21st Century grant is categorized under the RESP, however Dickinson Public Schools (DPS) is the administrative and fiscal agent for the grant. All accounting and renewal grants are done through DPS. The continued future of this grant is unknown.

Mrs. Kathrein, Director of Instruction, addressed the Board. She explained some professional development areas DPS participated in through RESP. A breakdown of the services is posted on the website under Supporting Documents. Discussion with Cabinet members and teachers indicate these professional development services could be available within the Dickinson School District. Mrs. Kathrein explained the pay-to-play fees charged by RESP have benefited DPS. Looking at the list of services DPS participated in through RESP, Ms. Ross asked if there were any areas that could be done outside of RESP. Mrs. Kathrein felt it was possible DPS could do these services within the District, but was unsure if the cost would remain the same. Ms. Ross pointed out the main focus is to provide the best possible resources to the DPS staff and its academic services.

Dr. Sullivan reviewed the information in his report regarding the pros and cons of the RESP partnership. Small departmental faculty participating in professional development through RESP receive the benefits of working collaboratively with their peers. Recently, RESP and DPS have had different priorities in regards to content for professional development.

Dr. Sullivan further explained a concern that has occurred regarding the development and application of policy adopted by the RESP Board of Directors. The policy provides one school to receive a benefit that no other school is receiving. He also noted that a request to the RESP director for assistance with English Language Learners was met with a lack of enthusiasm. It was noted that Dickinson Public Schools continued participation in RESP will not harm the DPS students or schools.

President Fehr recommended further discussion with the RESP Director, DPS Administrator Dr. Sullivan, and the Board presidents from DPS and RESP. There was discussion about a deadline if DPS was to withdraw from RESP. For the upcoming year, the deadline would be March 1, 2011. President Fehr thanked Superintendent Sullivan, Assistant Superintendent Reep, and Director of Instruction Kathrein for their time and efforts in preparing the reports. This agenda item was for discussion only. No action was requested.

Extracurricular Committee Meeting Update – Assistant Superintendent Reep reported regarding the recent extracurricular committee meeting. This committee meets when there is a bargaining year. Copies of the minutes from the extracurricular meeting are posted on the website under Supporting Documents. The committee received three requests for salary adjustments. One request was the addition of a Ford AAA position which can only be done by Board approval. Another request by the advisors for the Technology Student Association was referred back to administration. The final request was for an increase to the Dickinson High School head cross country coaching position from 11.9% to 13%. This request represents an increase of \$397 using the current salary schedule and base. Assistant Superintendent Reep explained the Ford AAA program to Board members. This program should be aligned with the other Skills USA advisors at 3.8%.

The administrative recommendation was to increase the head cross country coaching position to 13% and add Ford AAA advisor at an amount of 3.8%. Action was requested. Ms. Ross moved to increase the base salary of the Dickinson High School head cross country coaching position from 11.9% to 13% effective for the 2011-2012 school year and furthermore, Ms. Ross moved to add Ford AAA advisor to the extracurricular schedule in the amount of 3.8% effective for the 2010-2011 school year. Dr. Krieg seconded the motions. The motions carried unanimously.

Cooperative Agreement with Dickinson Baseball Club - The baseball agreement with the Dickinson Public Schools (DPS) and Dickinson Baseball Club, Inc. (DBC) is due for renewal. Athletic Director Mark Rerick addressed the Board. He said that several administrators met with DBC President Mr. Kelly Armstrong and other representatives of the Dickinson Baseball Club. At that meeting, minor revisions to the agreement were made. These changes reflect the current school year and adding language to item #7 to clarify that the funds deposited by DBC into the school fund account will be used to offset expenses for rental, uniforms, equipment, etc. Also the DBC deposit was moved back one month on the agreement. DPS will sponsor a freshman baseball team this year. A copy of the Memorandum of Understanding is posted under Supporting Documents. Board members recommended a couple of revisions to the agreement. The administrative recommendation was to approve the one year agreement. Action was requested. Mr. Hanson moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Baseball Club for the DHS baseball for the 2010-2011 school year, with the recommended revisions. Dr. Krieg seconded the motion. The motion carried unanimously.

Bid for Two Buses – Assistant Superintendent Reep explained the school district had a need for a 14-passenger school bus and also a need for a route bus. A 14-passenger bus can be driven by anyone and doesn't require a special license. This would be very beneficial for smaller groups to travel, such as cross country and tennis. DPS has a route bus with over 233,000 miles on it that should be replaced. Mr. Reep said that the school district advertised for and provided specification sheets (bus chassis and bus body) for bids for a 65-passenger and a 14 passenger school bus. Only one company, Harlow's Bus Sales, submitted a bid. Harlow's Bus Sales bid is posted under Supporting Documents on the school board website.

Bid for Two Buses (Cont.)

Following is a summary of the bid submitted:

1. 2012 International IC CE 65-passenger 59 seated school bus with a Maxxforce 7 Diesel engine and an Allison 2500 automatic transmission. To meet or exceed all local, state, and federal standards and specifications. F.O.B. Dickinson, ND -\$78,706
2. 2010 (stock) Chevy Collins, 14-passenger, 139" WB with 6.0L gas engine with automatic transmission. Meets or exceeds all state, local, and federal specifications. Seats are individual activity bus seats. F.O.B. Dickinson, ND - \$49,025

The administrative recommendation was to accept the bid from Harlow's Bus Sales, Inc. to purchase buses #1 and #2 above for a total price of \$127,731. Action was requested. Dr. Pitkin moved to accept the bid submitted by Harlow's Bus Sales, Inc. and purchase the 2012 International route bus and the 2010 Chevy 14-passenger bus for a combined total of \$127,731. Dr. Krieg seconded the motion. The motion carried unanimously.

Administrative Bargaining Recognition of Representative Organization - The administrators requested to recognize the administrative council as the exclusive representative for negotiations for the 2011-2012 contract. Action was requested. Mr. Hanson moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson administrative council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2011-2012 contract. Dr. Krieg seconded the motion. The motion carried unanimously.

Early Resignation Incentive Applications - The following educators have submitted their early resignation incentive applications effective May 27, 2011: Cheryl Grossman, second grade teacher at Heart River Elementary, 43 years of service with the district; Paulette Huber, music teacher at Heart River Elementary, 35 years of service with the district; and Louissette Zeller, district-wide art instructor, 11 years of service with the district. The early resignation incentive application deadline is March 1, 2011, for licensed staff and April 1, 2011, for classified staff. Dickinson Public Schools may receive additional applications. The administration will evaluate all of the vacancies that these positions may or may not create and will post any openings at a later time. The administrative recommendation was to approve the early resignation incentive applications. Action was requested. Ms. Ross moved to approve the early resignation incentive applications for Cheryl Grossman, second grade teacher at Heart River Elementary; Paulette Huber, music teacher at Heart River Elementary; and Louissette Zeller, district-wide art instructor; all with an effective date of May 27, 2011. Dr. Krieg seconded the motion. The motion carried unanimously. On behalf of Dickinson Public Schools, Assistant Superintendent Reep and President Fehr wished to thank Mrs. Grossman, Mrs. Huber, and Mrs. Zeller for their services. Their hard work for the district and especially the students is greatly appreciated. Combined, these teachers represent 89 years of service to the school district.

Early Retirement Incentive Applications – The following educators have submitted their early retirement incentive applications effective May 27, 2011: Mary Helfrich, speech pathologist at Jefferson Elementary, 28 years of service with the district, Elaine Lindemann, special services instructor at DHS, 32 years of service with the district; Janice Ostdahl, special services instructor at DHS, 23 years of service with the district; and Karen Thompson, special services instructor at DHS, with 20 years of service with the district. The Board is phasing out the Early Retirement Incentive Policy. After March 1, 2011, only one more year remains. The three special services instructors wished to retire as a group. On behalf of Dickinson Public Schools, Assistant Superintendent Reep, Ms. Ross, and Board President Fehr thanked all those retiring for their combined 103 years of service to the District. These staff members have done a lot of work and benefited the district. It will be hard to replace the retirees in their positions. The administration will evaluate the vacancies these positions may or may not create and will post any openings at a later date. The deadline for the early retirement incentive application is March 1; therefore, additional applications could be received for review at the March Board meeting. The administrative recommendation was to approve the early retirement incentive applications. Action was requested. Dr. Pitkin moved to approve the early retirement incentive applications for Mary Helfrich, speech pathologist at Jefferson Elementary; Elaine Lindemann, special services instructor at DHS; Janice Ostdahl, special services instructor at DHS; and Karen Thompson, special services instructor at DHS, all with effective dates of May 27, 2011, and to accept their resignations. Dr. Krieg seconded the motion. The motion carried unanimously. All seven educators resigning have a combined total of 192 years of service.

Board Policy Revisions and Deletions – Second Reading and Final Adoption – Copies of the policies presented for second reading approval and final adoption are posted on the school board website under Supporting Documents as Policy Revisions–2nd Readings. Following are the policies with the proposed revisions presented for second reading and final adoption using the new descriptor code: policy DKBC–Early Resignation Notification, policy DFAA–Teacher Evaluation, policy GABBA–Programs for Students with Disabilities, policy ABBB–Community Use of School Facilities, policy GABDB–Federal Title Programs Dispute Resolution Policy, policy HCAE–Disbursement of Monies, and policy GAAD–Selection and Adoption of Instructional Materials. Following are the policies proposed for deletion presented for second reading and final adoption: policy FHBA–Interviews by Police, policy HEB–Expense Reimbursements, policy HEAB–Disbursement of Monies, and policy L–Organizational Relations. The administrative recommendation was to revise or delete the proposed policies. Action was requested. Ms. Ross moved to accept the second reading and final approval of the school board policy revisions and deletions, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.


Other – No other topics were discussed.

Adjournment – At 6:35 p.m., Ms. Ross moved to adjourn. Mr. Hanson seconded the motion. The motion carried unanimously.

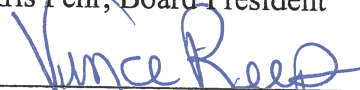
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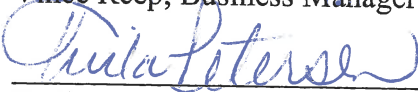
The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

March 14, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on March 14, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Ms. Leslie Ross, Dr. Becky Pitkin, and Mr. Jason Hanson. Board member absent: Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Melanie Kathrein, Mr. Perry Braunagel, Mrs. Dorothy Martinson, Mr. Calvin Dean, Mrs. Tamara Praus, Mr. Henry Mack, Mr. Mark Rerick, and Mr. Del Quigley. Others present were: Mrs. Amy Axtman, Mrs. Sandy Bertelsen, Mrs. Diana Stroud, Mrs. Kathleen Schou, Mrs. Twila Petersen, and Ms. Lisa Miller from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Dr. Pitkin moved to approve the agenda including the consent agenda consisting of the minutes from the February 14, 2011, regular meeting; the bills for March 2011; the financial report for March 2011; the pledged assets report for March 2011; the personnel reports; the resignations of Riley Abing, Hagen mathematics teacher and Kari Fischer, strategist at Jefferson; the resignations and/or early retirement notification of Denise Adams, Title I instructor at Berg Elementary and Carol Glasoe, Title I instructor at Hagen Junior High; the student/staff recognitions; the RESP report; and the RACTC report. There were no tuition waiver agreements. Mr. Hanson seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- 1) **April Board Meeting** – Board members were reminded the April Board meeting will be held on April 4 rather than the 11th.
- 2) **Budget Committee** – A meeting will be scheduled in the near future for the Budget Committee to discuss the 2011-2012 budget and to continue previous conversations.
- 3) **Early Childhood Center (ECC)** – Student Services Director Dorothy Martinson addressed the Board. Posted on the website under Supporting Documents are two documents that reflect current and projected enrollment numbers at the ECC. The reports also reflect estimations for the number of students with disabilities. The 2011-2012 projection for students enrolled with disabilities is 42. With these enrollment numbers, Mrs. Martinson suggested another one-half day classroom be added to accommodate the students.
- 4) **District Organizational Study** – Superintendent Sullivan and Assistant Superintendent Reep have been attending meetings that relate to economic development activity for the community. Indications at these meetings are that the activity is arriving in the area soon. Superintendent Sullivan and Assistant Superintendent Reep would like to begin the discussion with Board members and the community regarding the District organization. Superintendent Sullivan asked Board members to forward questions to him that need to be addressed. He recommended Board members even consider thinking “outside the box”.

Superintendent's Report (Cont.)

Two documents are available on the website that indicate the enrollment trend in the District and also the District primer. Public input was not requested at this time.

Lincoln Elementary and Jefferson Elementary Additions Update – Assistant Superintendent Vince Reep gave a brief update to the Board on the progress of the additions at Lincoln Elementary and Jefferson Elementary Schools. Mr. Reep prepared and posted a summary report from the March construction meetings. The report is posted under Supporting Documents on the website. The project at Lincoln Elementary should be completed soon with the exception of the exterior work. Jefferson Elementary will also have exterior work to complete in addition to the kitchen remodel. Assistant Superintendent Reep reported both projects have been good to manage. Mr. Reep estimates the two projects should come in under budget. This agenda item was informational only. No action was requested.

Roughrider Education Services Program (RESP) Update – At the February Board meeting, it was suggested a meeting be coordinated with the RESP Director, DPS Administrator Dr. Sullivan, and the Board presidents from Dickinson Public Schools and the Roughrider Education Services Program. Board President Fehr reported the meeting has not occurred due to scheduling conflicts. This agenda item was for discussion only. No action was requested.

Extracurricular Committee Meeting Update – Assistant Superintendent Reep updated the Board members on the recent Extracurricular Committee meeting. Minutes from the meeting are available on the school board website under Supporting Documents. At the meeting, committee members recommended an increase to the Technology Student Association (TSA) advisor's salary to align their salaries more closely with science club and other activities. The administrative recommendation was to increase the TSA advisor base salary from 5.7% to 7.6%. Action was requested. Mr. Hanson moved to increase the base salary of the TSA advisors from 5.7% to 7.6% effective for the 2011-2012 school year. Ms. Ross seconded the motion. The motion carried unanimously.

Request Approval of Energy Development Impact Office (EDIO) Grant Application – The administration requested approval of submitting a grant application to the Energy Development Impact Office (EDIO) for funds to assist in planning for possible future facility expansion due to energy related enrollment growth. A copy of the grant application is posted under Supporting Documents. The amount requested is \$747,500 (which would be the estimated equivalent of architect and planning fees for a major building project). Assistant Superintendent Reep explained public input will be requested regarding the future of the District. If an option considered from these forums is to expand a facility or construct a new facility, funds from this grant would provide partial architecture and/or planning fees for the projects. Action was requested to approve the submittal of the grant. Ms. Ross moved to approve the grant application to the Energy Development Impact Office in the amount of \$747,500, as presented. Mr. Hanson seconded the motion. The motion carried unanimously. Mr. Reep explained if the grant was approved, the funds need to be spent and then reimbursed to the District.

Cooperative Agreement for Girls' Hockey – Athletic Director Mark Rerick received a girls' hockey cooperative agreement request from a student currently attending Hagen Junior High but transferring to the Killdeer Public School District in the 2011-2012 school year. Because Killdeer Public Schools currently does not sponsor girls' hockey, a cooperative agreement beginning with the 2011-12 school year is necessary for the student to compete for Dickinson High School hockey. A copy of the cooperative agreement is available on the website under Supporting Documents. The administrative recommendation was to approve the application. Action was requested. Mr. Hanson moved to approve a cooperative agreement for girls' hockey with the Killdeer Public School District for the 2011-2012 school year, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously.

2011-2012 School Calendar - The school calendar proposed by the calendar committee for the 2011-2012 school year is posted on the website under Supporting Documents. Superintendent Sullivan explained the unique calendar due to a presenter in August. Director of Instruction Melanie Kathrein addressed the board explaining the two professional development days scheduled in August were set aside for presentations by Mr. Mike Mattos. His presentations target response to intervention. The administrative recommendation was to approve the proposed 2011-2012 school calendar. Action was requested. Dr. Pitkin moved to approve the 2011-2012 school calendar with a starting date of August 25, 2011; the last day of school scheduled for May 23, 2012; and graduation held on Sunday, May 27, 2012; as presented. Ms. Ross seconded the motion. The motion carried unanimously.

Superintendent Evaluation – President Fehr reported the three areas to be evaluated were identified as: recruitment/retention of staff (licensed and non-licensed), relationship with students and parents, and financial management skills. She reported all of the Board member's evaluations of the superintendent were satisfactory in all three areas. The two choices on the evaluation form are satisfactory or unsatisfactory. President Fehr shared many of the positive comments reflected on Superintendent Sullivan's evaluation. A summary of the evaluations submitted is available on the website under Supporting Documents. Action was requested. Ms. Ross moved to acknowledge that the school board members did evaluate Superintendent Sullivan, as required by North Dakota Century Code, and that the evaluations were satisfactory. Mr. Hanson seconded the motion. The motion carried unanimously.

Open Enrollment Applications – Ms. Ross moved to approve the requests for Ayden Morel, Dustin Carlsen, Dustie Dassinger, Kayden Meduna, Aaron Anderson, Ryan Anderson, Trevor Morgan, Martay Ehret, and Birch Obrigewitch, to be admitted to the Dickinson Public School District under the open enrollment policy. Mr. Hanson seconded the motion. The motion carried unanimously.

Early Resignation Incentive Application – An early resignation incentive application was received from Denise Adams, Title I instructor at Berg Elementary. Mrs. Adams has served nine years with the District. The administrative recommendation was to approve her early resignation incentive application. Action was requested. Ms. Ross moved to approve the early resignation incentive application for Denise Adams, Title I instructor at Berg Elementary, with an effective date of May 27, 2011. Mr. Hanson seconded the motion. The motion carried unanimously. Board President Fehr thanked Mrs. Adams for her work and dedication to the students.

Early Retirement Incentive Application – An early retirement incentive application was received from Carol Glasoe, Title I instructor at Hagen Junior High. Mrs. Glasoe has served in the District for 20 years. The administrative recommendation was to approve her early retirement incentive application. Assistant Superintendent Reep explained that the two vacancies created by Mrs. Adams and Mrs. Glasoe will be posted. Action was requested. Mr. Hanson moved to approve the early retirement incentive application for Carol Glasoe, Title I instructor at Hagen Junior High with an effective date of May 27, 2011, and to accept her resignation. Dr. Pitkin seconded the motion. The motion carried unanimously. Board President Fehr thanked Mrs. Glasoe for her many years of dedication and service to all the students she has served.

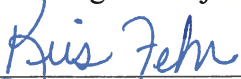
Board Policy Revision or Deletion–First Reading – Copies of the proposed revision to policy KAAB-Volunteers in Schools and the proposed deletion of policy DBGD-Inservice are available on the website under Supporting Documents. Policy KAAB has some minor revisions and policy DBGD has been replaced with policy DHBA-Professional Development. The administrative recommendation was to revise or delete the policies as presented. Action was requested. Ms. Ross moved to accept the first reading approval of the revision to school board policy KAAB-Volunteers in Schools and the deletion of school board policy DBGD-Inservice, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Board Regulation Addition and Revisions-First Reading and Final Adoption – The proposed addition or revisions to the following board regulations are posted on the website under Supporting Documents: DDBB-BR–Holidays for Classified Staff (previously policy DAFD), ABBA-BR–Tobacco-Free Schools and Workplaces Violations by the Public (old descriptor code KAFC-AR), BCAB-BR–Procedure for Seating New Board at the Annual Meeting (previously adopted, revisions noted in purple text), DDAA-BR–Family and Medical Leave Regulations (minor language added and noted in red text), and FAAB-BR–Early Entrance Requirements (this regulation has been adopted, recommended revisions are noted). The administrative recommendation was to add or revise the policies. Action was requested. Revisions to the new board regulation DDBB-BR were noted at the meeting. Dr. Pitkin moved to accept the first reading approval and final adoption of the school board regulation addition and revisions, with the changes to regulation DDBB-BR. Mr. Hanson seconded the motion. The motion carried unanimously.

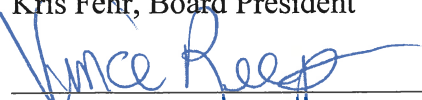
Other – No other topics were discussed.

Adjournment At 6:17 p.m., Ms. Ross moved to adjourn. Dr. Pitkin seconded the motion. The motion carried unanimously.


The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

April 4, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on April 4, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Ms. Leslie Ross, and Dr. Morton Krieg. Member absent: Dr. Becky Pitkin. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Melanie Kathrein, Mr. Perry Braunagel, Mrs. Dorothy Martinson, Mr. Calvin Dean, Mrs. Tamara Praus, Mr. Henry Mack, Mrs. Becky Meduna, and Miss Sherry Libis. Others present were: Mrs. Diana Stroud, Mrs. Rosella Perdaems, Mr. Damian Sobolik, Mrs. Jeri Braunagel, Mrs. Andrea Dorval, Mrs. Sandra Schobinger, Mrs. Carla Schaeffer, Mr. James A. Peters, Mr. James Peters, Mrs. Twila Petersen, Mrs. Amy Axtman, Mrs. Sandy Bertelsen, and Mr. Sean Soehren from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no deletions to the agenda. Ms. Ross moved to add the Dickinson High School Girls' Fast-pitch Softball Agreement to the agenda as item #10. Dr. Krieg seconded the motion. The motion carried unanimously.

Ms. Ross moved to approve the revised agenda including the consent agenda consisting of the minutes from the March 14, 2011, regular meeting; the bills for April 2011; the financial report for April 2011; the pledged assets report for April 2011; the personnel reports; the hire of Christa Hofland, strategist at Jefferson Elementary; Justene Metcalfe, speech language pathologist at Hagen Junior High; Shantel Roll, music teacher at Heart River Elementary; Serena Thompson, strategist at Dickinson High School; Alisha Webster, strategist at Dickinson High School; and Courtney Williams, district-wide .5 instructional reading coach; the student/staff recognitions; the RESP report; and the RACTC report. There were no tuition waiver agreements. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. **Collaborative Bargaining Team Meetings** – Collaborative Bargaining meetings have been progressing very well. There has been positive discussion with a tentative agreement on two topics.
- b. **Legislative Update** – In the legislature, things have been relatively quiet for the schools. Last week, the House Education Committee discussed a plan that would pay teachers a bonus based on student achievements. The requirement for districts to have a bullying policy is almost finalized. This will require the North Dakota School Boards Association to draft a model policy which would then be reviewed at the district level.
- c. **Upcoming Graduations** – The Adult Learning Center graduation is on May 12 at 7:30 p.m. Southwest Community High School's graduation is on May 25 at 7:00 p.m. The Dickinson High School graduation will be held on May 29 at 3:00 p.m.

Sixth Grade Departmentalization Reorganization – Superintendent Sullivan briefly explained over the past few months, the staff at Berg Elementary has been discussing ways to improve the delivery of teaching in the classrooms using flexible groups and to provide additional time for collaboration. He invited Principal Tamara Praus, Mrs. Sandra Schobinger, and Mrs. Carla Schaeffer to address the Board and explain their proposal. Mrs. Praus reported the teachers at Berg have been discussing ways to improve their teaching strategies. The focus of the teachers is to be more in alignment with the professional learning communities and to have more opportunities for intervention time. The teachers propose concentrating and teaching on three core courses instead of four core courses. This would give them the additional time necessary to focus on student learning and collaboration. Teachers at Berg will be teaming together in groups of two. There were examples given of the study hall at Berg and how students can sign up for assistance in subjects. Board members asked questions and asked for clarification regarding recess, how groups would be structured, and how students would be selected for groups, etc. An overview drafted by Principal Praus is available on the school board website under Supporting Documents. This agenda item was informational only. No action was requested.

Seventh Grade Mathematics Curriculum – Mrs. Melanie Kathrein, Mrs. Andrea Dorval, and Mrs. Jeri Braunagel addressed the Board explaining the upcoming changes in the math courses. North Dakota will soon be adopting the math common course standards. This will require an increase in rigor in most grade levels and for some levels there will be a change in expectations on how students gain their knowledge about mathematics. Mrs. Kathrein provided a handout that gave examples of a traditional mathematics program and also the connected mathematics program. Her handout also included information from the DPI website indicating the mathematics content. The mathematics representatives proposed all 7th grade students be required to take Connected Math and then as 8th graders, be given the option of Algebra I or Connected Math. Mrs. Kathrein has prepared an outline of the proposal which is available on the school board website under Supporting Documents. Board members expressed concerns about how the restructuring would affect students of all abilities and if the groups would be managed by the same teacher in the same room at the same time. Board members had additional questions and comments. Due to the absence of Dr. Pitkin at the Board meeting, this agenda item was tabled for another meeting. Board members were asked to inform Superintendent Sullivan of any other questions or concerns which may be addressed at a future meeting. This agenda item was informational only. No action was requested.

Lincoln Elementary and Jefferson Elementary Additions Update – Assistant Superintendent Vince Reep gave a brief update to the Board on the progress of the additions at Lincoln Elementary and Jefferson Elementary Schools. Final walk-through inspections will be done at both locations on Tuesday. At Lincoln, once the City has given their approval, the new addition may be occupied. Principal Quigley and his staff plan to move into the new addition before the end of the school year. He will be moving four sections of kindergarten and four sections of grade one to the new classrooms. Principal Meduna will wait until this fall to occupy the new addition at Jefferson. She will move third grade into the new classrooms. The kitchen work at Jefferson will be completed when school is out this summer. Both locations will have exterior work to complete this summer. This agenda item was informational only. No action was requested.

Roughrider Education Services Program (RESP) Update – The Board Presidents from RESP and Dickinson Public Schools did meet in March and agreed to meet again the end of April. This agenda item was for discussion only. No action was requested.

Board Policy BEC-School Board Evaluation – At the April 2010 School Board meeting, Board members tabled the continuing discussion of Board Policy BEC-School Board Evaluation and supplementary exhibit BEC. These two documents (BEC and BEC-E) are posted on the website under Supporting Documents. Ms. Ross noted the evaluation form was lengthy and recommends a trimmed version. Ms. Ross will be attending a presentation on Board self-evaluation at the National School Boards Association Conference and will report back to the Board members information collected from this presentation. This agenda item was for discussion only. No action was requested.

Board Policy Revision or Deletion–Second Reading and Final Adoption–Copies of the proposed revision to policy KAAB-Volunteers in Schools and the proposed deletion of policy DBGD-Inservice are available on the website under Supporting Documents. Policy KAAB has some minor revisions and policy DBGD has been replaced with policy DHBA-Professional Development. The administrative recommendation was to revise or delete the policies as presented. Action was requested. Ms. Ross moved to accept the second reading and final adoption of the revision to school board policy KAAB-Volunteers in Schools and the deletion of school board policy DBGD-Inservice, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

DHS Girls' Fast-pitch Softball Agreement – The girls' fast-pitch softball agreement with the Dickinson Public Schools and Dickinson Diamonds Fast-pitch Softball Club, Inc. was reviewed for approval. The only change from last year's agreement to this year was the change for Dickinson Public Schools to provide transportation for away games. A copy of the Memorandum of Understanding with Dickinson Diamond Fast-pitch Softball is available on the website under Supporting Documents. The administrative recommendation was to approve the one year agreement. Action was requested. Ms. Ross moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Diamonds Fast-pitch Softball Club for Dickinson High School girls' fast-pitch softball for the 2010-2011 school year, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.


Other – Superintendent Sullivan welcomed Dickinson Press reporter Mr. Sean Soehren to the Board meeting. No other topics were discussed.

Adjournment At 6:05 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

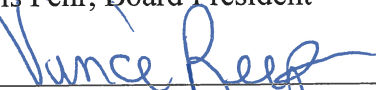
Dickinson Public Schools
Regular Meeting

April 4, 2011; 5:00 p.m.
Board Room, Central Office

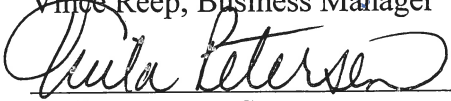
The meeting was adjourned.



Kris Fehr, Board President



Vinde Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

May 9, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on May 9, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Ms. Leslie Ross, Dr. Morton Krieg, and Dr. Becky Pitkin. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Melanie Kathrein, Mr. Perry Braunagel, Mr. Calvin Dean, Mr. Shawn Leiss, Mrs. Becky Meduna, Miss Sherry Libis, and Mr. Mark Rerick. Others present were: Mrs. Diana Stroud, Mrs. Andrea Dorval, Miss Courtney Sanders, Mrs. Twila Petersen, and Mr. Sean Soehren from the Dickinson Press.

President Fehr called the meeting to order at 5:04 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Mr. Hanson moved to approve the agenda including the consent agenda consisting of the minutes from the April 4, 2011, regular meeting; the bills for May 2011; the financial report for May 2011; the pledged assets report for May 2011; the personnel reports; the resignation of Tracy Brudwick, basic education instructor at the Adult Learning Center; the hires of Rebecca Andvik, ELL instructor at DHS; Kyle Christensen, mathematics instructor at Hagen Junior High; Amanda Hlibichuk, grade four instructor at Lincoln; Kelly Jahn, grade three instructor at Lincoln; Nicole Johns, grade five instructor at Lincoln; Cassie McLean, grade five instructor at Jefferson; Lidia Muckle, Title I reading and mathematics instructor at Hagen Junior High; Justin Schlecht, district-wide art instructor; Meagan Schlecht, grade two instructor at Heart River; and Alisha Webster, strategist at Hagen Junior High; the student/staff recognitions; the RESP report; and the RACTC report. There were no tuition waiver agreements. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a) **Accreditation Report** – Dr. Sullivan informed the Board members that he received inaccurate paperwork regarding two personnel in the district who were not licensed or had an accreditation pending. The matter was cleared up with the Department of Public Instruction and an updated letter has been received notifying Dickinson Public Schools the individual was properly licensed and the other individual was unable to take a required test due to inclement weather. The test was rescheduled and has already been completed.
- b) **Graduations** – The Adult Learning Center's graduation will be held May 12 at 7:30 p.m., the Southwest Community High School graduation will be held May 25 at 7:00 p.m., and the Dickinson High School graduation will be held on Sunday, May 29 at 3:00 p.m.
- c) **June School Board Meeting** – Superintendent Sullivan will be unable to attend the Monday, June 13 School Board meeting.

Major Summer Building Projects – Assistant Superintendent Reep provided the board with a building projects summary that is available on the website under Supporting Documents. The reconfiguration of the boiler and heating system at Berg Elementary is a work-in-progress. Mr. Reep stated that the district building roofs are up to date. Other discussion included the ceiling at the Jefferson gymnasium, the DHS student parking lot, and the DHS practice gymnasium floor replacement. This agenda item was informational only. No action was requested.

Dr. Pitkin joined the meeting at 5:20 p.m.

Seventh Grade Mathematics Curriculum – At the April 4 School Board meeting, a request was made to continue the discussion at the May Board regarding the mathematics curriculum meeting. Director of Instruction, Mrs. Melanie Kathrein, has posted four documents regarding the mathematics curriculum which are available under Supporting Documents on the website. These documents include a flow chart, common core standards from the Department of Public Instruction website, algebra example from Connected Math, and a short synopsis of the research on Connected Math. Mrs. Kathrein and Mrs. Andrea Dorval addressed the Board. They explained the reasoning for the transition to Connected Math, the mathematics courses students will be taking, and the alignment to common core standards. The common core standards were developed nationally and in North Dakota. To be in alignment with the standards, every seventh grade student will be required to take pre-algebra using Connected Math. There was discussion regarding the transition for the students to Connected Math. This agenda item was for discussion only. No action was requested.

Report on National School Board Association (NSBA) Convention – Board President Kris Fehr, Board Vice-president Leslie Ross, Dr. Becky Pitkin, and Superintendent Sullivan attended the recent NSBA convention. Posted under Supporting Documents are summaries prepared by each member highlighting topics and information from the presentations and workshops attended. Ms. Ross thanked the Board for the opportunity to attend the conference. She said that the digital textbooks and podcasting were two presentations that interested her. Dr. Pitkin briefly discussed areas where a poverty stricken area brought in a specialist to salvage a district. Dr. Sullivan noted a session he attended about superintendent and board self-evaluation. Another topic of interest to him was the merit-based pay plan. Mrs. Fehr found the sessions interesting regarding leadership and professional learning communities. President Fehr thanked the district for budgeting for the members to attend the convention. This agenda item was informational only. No action was requested.

Board Policy BEC-School Board Evaluation – At the April school board meeting, Board members tabled the continuing discussion of Board Policy BEC-School Board Evaluation and supplementary exhibit BEC. These two documents (BEC and BEC-E) are posted on the website under Supporting Documents under the April 4 Board meeting. Ms. Ross said the Board has a sample policy that has been tabled. She attended a session at the NSBA Convention regarding board self-evaluation. There are many sample board self-evaluations available. Evaluations may help to improve performance and celebrate accomplishments. It would be an opportunity for Board members to set goals and objectives to tie into strategic planning. Ms. Ross and President Fehr suggested reviewing some board self-evaluations as a group at an upcoming Board workshop. This agenda item was for discussion only. No action was requested.

DHS Practice Gymnasium Floor Bid – Assistant Superintendent Reep addressed the Board explaining the tartan floor on the practice gymnasium at DHS has some cracks due to the settling of the cement underneath. He said the district had advertised for bids for the new flooring at the DHS practice gymnasium. The district received one bid from Athletic Performance Solutions for a new wood floor to be placed over the current tartan flooring. This company also did the wooden floor at Berg Elementary. This would be about a 3-4 week project. A copy of the bid is available under Supporting Documents. The administrative recommendation was to accept the bid submitted by Athletic Performance Solutions. Action was requested. Ms. Ross moved to accept the bid from Athletic Performance Solutions for \$142,600 for replacement of the DHS practice gymnasium floor. Dr. Krieg seconded the motion. The motion carried unanimously.

Breakfast and Lunch Meal Prices – Assistant Superintendent Reep addressed the Board and said it has been approximately three years since the district has increased their meal prices. He explained under the Healthy, Hunger-Free Kids Act, it requires the district to provide the same level of financial support for lunches provided to students who pay for their meals as those students eligible for free meals. A summary of the costs is posted under Supporting Documents. This provision is effective July 1, 2011. The areas highlighted in yellow on Mr. Reep's Supporting Document reflect the suggested new prices. The administrative recommendation was to increase the breakfast meal prices \$.05 and some lunch meal prices \$.10 to be in compliance. Action was requested. Mr. Hanson moved to approve a fee of \$1.15 for breakfast for students, \$1.30 for breakfast for adults, \$1.80 for lunch for students grades K-6, \$2.10 for lunch for grades 7 and 8, \$2.85 for lunch for grades 9-12, and \$3.35 for lunch for adults, effective the fall of 2011. Ms. Ross seconded the motion. The motion carried unanimously.

2011-2012 Student Handbooks - A copy of the 2011-2012 student handbooks and a summary of the recommended changes for the elementary, Hagen Junior High, Dickinson High School, and Southwest Community High School handbooks have been posted under Supporting Documents on the school board web site. President Fehr asked Superintendent Sullivan to discuss the bullying policy. Dr. Sullivan said that legislation is requiring the North Dakota School Board Association (NDSBA) to provide our district with a model policy. Discussion has already begun with district cabinet members regarding the policy and a committee will review the model policy when it is available. During the interim, the current bullying policy will remain in place. Dr. Pitkin moved to approve the 2011-2012 elementary, Hagen Junior High, Dickinson High School, and Southwest Community High School student handbooks, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Authorized Representative for the 21st Century Community Learning Centers (CCLC) Program – The district was recently notified by the Department of Public Instruction (DPI) that the continuing application for the 21st Century Grant is due by May 15th, 2011. As the requirements for submitting the grant application were reviewed, a new requirement was identified for the 2011-2012 school year. The request must now verify that the school board of the fiscal agent for the grant appointed an authorized representative for the grant. As managing and administering the 21st Century Grant is in the portfolio of Assistant Superintendent Reep, it is the administrative recommendation to appoint Mr. Reep as the authorized representative for the grant. Action was requested. Dr. Pitkin moved to appoint Assistant Superintendent Vince

Authorized Representative for the CCLC Program (cont.)

Reep as the authorized representative for the 21st Century Community Learning Center grant for the 2011-2012 school year. Dr. Krieg seconded the motion. The motion carried unanimously.

Annual Meeting Day and Time - Board members were asked to schedule the annual meeting date. Action was requested. Mr. Hanson moved to schedule the annual school board meeting for Monday, July 11, 2011, at 5:00 p.m. Dr. Pitkin seconded the motion. The motion carried unanimously.

Teacher Negotiated Agreement – The proposed teacher negotiated agreement includes the following changes from the previous contract:

- a) The agreement is for two years (2011-2012 and 2012-2013) ending June 30, 2013.
- b) The index base for 2011-2012 is \$29,300 which is a 5.4% increase in the base. The index base for 2012-2013 is \$30,000 which is a 2.39% increase.
- c) Continuance pay has been suspended. Career increments will now be calculated off of BS+0 and given every other year.

The contract meets the State mandate of spending 70% of new State money on teacher compensation. The school board bargaining team recommends approval of the negotiated agreement pending ratification by the Dickinson Education Association (DEA) on May 16, 2011. A copy of the teacher negotiated agreement is posted under Supporting Documents on the school board web site. Old policy descriptor codes will be changed to new descriptor codes as the district receives updates from the NDSBA. Mrs. Fehr and Ms. Ross were the Board representatives on the collaborative bargaining team. Both felt the process went well and thought all participants were very collaborative and came to positive solutions. Action was requested. Ms. Ross moved to approve the two year teacher negotiated agreement that includes an index base for 2011-2012 school year of \$29,300 and an index base for 2012-2013 of \$30,000 and to approve the changes in the negotiated agreement, as presented, pending ratification by the DEA at its meeting on May 16, 2011. Mr. Hanson seconded the motion. The motion carried unanimously.

Classified Staff Salary Proposal – The budget committee had met and discussed the salaries for the classified staff and proposed a 6% increase in 2011-2012 for classified staff receiving a satisfactory performance evaluation. The beginning salaries would increase \$.45 per hour. Action was requested. Mr. Hanson moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2011, and to authorize a 6% increase in 2011-2012 for classified staff receiving a satisfactory performance evaluation, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other - The Roughrider Career and Technology Center (RACTC) has interviewed four candidates for their health career instructor position. President Fehr complimented DHS choir director Mr. Michael Stevenson for the experience provided to all the choir students when a composer came to the school rather than the students going on a tour, which made it possible for all the choir students to take part in the activities. The students went to Medora and Richardton to rehearse and presented a wonderful concert to the public.

Dickinson Public Schools
Regular Meeting

May 9, 2011; 5:00 p.m.
Board Room, Central Office

Adjournment - At 6:46 p.m., Ms. Ross moved to adjourn. Mr. Hanson seconded the motion.
The motion carried unanimously.

The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Special Meeting

May 31, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on May 31, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Ms. Leslie Ross, Dr. Morton Krieg, and Dr. Becky Pitkin. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Becky Meduna, Mr. Perry Braunagel, and Mr. Henry Mack. Others present were: Mrs. Twila Petersen and Mr. Sean Soehren from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

Administrative Negotiated Agreement – President Fehr summarized the changes made to the administrative negotiated agreement from the previous contract. Mrs. Fehr said that the proposed agreement is for two years. Eligible administrators would receive a career increment every two years. The emergency leave is similar to the language in the teacher's negotiated agreement. There would be one emergency leave day allowed for a person who is not represented in the definition of immediate family. A sunset clause was added to this provision so it will terminate on June 30, 2013, unless the parties decide to make the change permanent. A copy of the administrative negotiated agreement is available on the website under Supporting Documents.

Mrs. Fehr and Mr. Jason Hanson were the school board representatives on the administrative collaborative bargaining team. Mrs. Melanie Kathrein, Miss Sherry Libis, and Mr. Ron Dockter were the administrative representatives for the administrative collaborative bargaining team. Ms. Ross said that she did not serve on the bargaining team but has been asked questions by the public. Because she was not on the bargaining team, it is difficult for her to answer any questions. Ms. Ross said that the public doesn't understand that this is a two year agreement and assumes the 9% or 10% increase is for the first year when actually it is over two years. Ms. Ross said the public has asked her what has changed for the administrators. Mrs. Fehr clarified that the proposed 9.5% increase is overall for a two year period. In regards to what has changed, Mrs. Fehr said that this was discussed at negotiations. Some of the changes include the implementation of the professional learning communities. Administrators need to have all their teachers in their building on task for this project. Mrs. Fehr said that the first two years of the professional learning communities was a learning experience and now it is at an implementation stage. Mrs. Fehr also said that there is more required from the administrators due to the Response to Intervention, Adequate Yearly Progress reports, and the common core standards being introduced in North Dakota. Mr. Hanson said when reviewing the history of the administrative salaries, the proposed increase was not on the high side.

Administrative Negotiated Agreement (cont.)


Ms. Ross asked regarding the responsibility factor, how is it calculated and who determines the responsibility factor. Mrs. Fehr said during negotiations the Board representatives indicated that it was not their wish to reflect that one administrator is more important than another. Mr. Reep gave a brief history on the use of the responsibility factor many years ago. It has been revised over the years. This year, the administrative bargaining team changed the language from responsibility factor to position factor. Dr. Krieg clarified that the breakdown of the percentage increase is a 5.45% increase in the base the first year and a 2.92% increase in the base the second year. Ms. Ross recommended collaborative bargaining training for future administrative negotiations. Dr. Krieg commended the administrators on their outstanding work. Mrs. Fehr said that the needs of families are getting larger and the district is asking a lot from the administrators. Ms. Ross moved to approve the administrative negotiated agreement with the Dickinson Public Schools administrators and to authorize an 8.37 percent base increase over a two year period in the 2011-2013 school years, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Adjournment - At 5:23 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.


The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

June 13, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on June 13, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Ms. Leslie Ross, Dr. Morton Krieg, and Dr. Becky Pitkin (via telephone). Administrators present were: Assistant Superintendent Vince Reep, Mr. Ron Dockter, Mrs. Melanie Kathrein, Mrs. Dorothy Martinson, Mr. Calvin Dean, Mr. Shawn Leiss, and Mrs. Tamara Praus. Others present were: Mrs. Margaret Olheiser, Mrs. Stacy Kilwein, Mr. Patrick Beckman, Mrs. Twila Petersen, and Ms. Lisa Miller from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Ms. Ross moved to approve the agenda including the consent agenda consisting of the minutes from the May 9, 2011, regular meeting; the May 31, 2011, special meeting; the bills for June 2011; the financial report for June 2011; the pledged assets report for June 2011; the personnel reports; the resignation of Vickie Conner, language arts/English instructor at Dickinson High School, and Gayle Pavlicek, Title I instructor at Heart River Elementary; the student/staff recognitions; the RESP report; and the RACTC report. There were no new licensed hires or tuition waiver agreements. Dr. Pitkin seconded the motion. The motion carried unanimously.

Superintendent's Report – Assistant Superintendent Reep reported on the following:

- a) **Kindergarten Enrollment** – Mr. Reep anticipates the kindergarten enrollment for fall 2011 to be approximately 243 which would be the second largest kindergarten enrollment.
- b) **End of Year Fiscal** – Assistant Superintendent Reep briefly explained the anticipated status of the year end financials. Dickinson Public School's financials are very sound.
- c) **RESP Fiscal Agent** – Under Supporting Documents is a copy of a letter received from the RESP Governing Board Chair, Mr. Bill Gion, indicating RESP will not be renewing their fiscal agent contract with DPS.

Partners in Parenting Update – Mrs. Stacy Kilwein, Coordinator, addressed the Board highlighting the increased number of parents utilizing the program. She explained the Gearing Up for Kindergarten enrollment increases. It is projected there will be no further funds received from Minot's Parent Information Center and United Way for the Gearing up for Kindergarten program. These funds were received for the piloting of the program. Ms. Ross commented that the Board is supportive of the program and requested Mrs. Kilwein work with Mrs. Martinson for continuation of the Gearing up for Kindergarten Services. Any request for funding needs to be reviewed by the budget committee. A copy of Mrs. Kilwein's report is available on the website under Supporting Documents. This agenda item was informational only. No action was requested.

Adult Learning Center Update – Mrs. Margaret Olheiser, Coordinator, addressed the Board noting the increased requests received for English as a second language. She also highlighted Workforce Safety and Insurance individuals, the different age levels of those pursuing a GED, and a proposed virtual satellite. A copy of Mrs. Olheiser’s report including some statistics is available on the website under Supporting Documents. This agenda item was informational only. No action was requested.

Wellness End of the Year Summary – The district Wellness End of the Year Summary is posted under Supporting Documents. Red text represents any changes in the summary from the beginning of the school year. President Fehr noted the building administrators have made significant progress since the matrix was drafted. This agenda item was informational only. No action was requested.

Dickinson High School Opportunity Period Update – Dickinson High School (DHS) Principal Ron Dockter addressed the Board and gave a brief overview of the opportunity period that was implemented at DHS in January. A copy of Mr. Dockter’s report is available on the website under Supporting Documents. When comparing the number of failing grades before and after implementation, the number of failing grades has decreased. During parent/teacher conferences, some parents requested their child participate in the opportunity period. The opportunity period has provided additional benefits by reducing the rush during lunch time. Mr. Dockter will provide another update at a later date. This agenda item was informational only. No action was requested.

Average Daily Membership (ADM) Report and Transportation Report – Assistant Superintendent Reep explained the ADM numbers are down nine students from last year. Enrollment for the kindergarten through grade six has increased; however, enrollment for the students in grades 7-12 has decreased. A summary of the Average Daily Membership report is available on the website under Supporting Documents. The district will be in compliance with the Century Code and submit the reports before the June 30, 2011, deadline. This agenda item was informational only. No action was requested.

Roughrider Education Services Program (RESP) – Recently DPS received RESP’s Notice of Intent to Participate. The proposed RESP services provided in the document are not aligned with DPS’s specific needs. The administrative recommendation was to consider withdrawing from the RESP. President Fehr requested DPS administrators provide further information at the Board meeting. Assistant Superintendent Reep provided Board members with some background history regarding RESP. Mrs. Melanie Kathrein, Director of Instruction, addressed the Board and discussed professional development. Dr. Becky Pitkin is the DPS Board appointed representative on the RESP Governing Board and she provided comments and insight. Discussion followed. President Fehr noted a great deal of time has been involved by both sides to try and find common ground and agree on key issues. The focus of Dickinson Public Schools has always been to provide what is best for the students. President Fehr asked if the decision to withdraw from RESP would impact the students. Administrators noted it would not impact the students. Ms. Ross moved that Dickinson Public Schools withdraw from membership in the Roughrider Education Services Program effective June 30, 2011. Mr. Hanson seconded the motion. A roll call vote was taken. Aye—Mr. Hanson, Dr. Krieg, Ms. Ross, Dr. Pitkin, Mrs. Fehr. Nay—none. The motion carried. Mr. Reep and Dr. Sullivan will draft a document to be presented to RESP.


Dickinson Public Schools
Regular Meeting

June 13, 2011; 5:00 p.m.
Board Room, Central Office

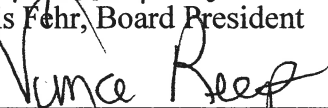
Other – Mrs. Fehr commended the Adult Learning Center and Southwest Community High School for their inspiring graduation ceremonies.

Adjournment - At 6:11 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

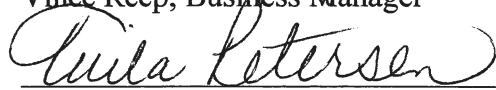
The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Annual Meeting

July 11, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their annual meeting on July 11, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, Ms. Leslie Ross, Dr. Morton Krieg, and Dr. Becky Pitkin (via telephone call). Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mrs. Melanie Kathrein, Mrs. Dorothy Martinson, Mr. Calvin Dean, Mrs. Becky Meduna, and Miss Sherry Libis. Others present were: Mr. Butch Hrouda, Mr. Patrick Beckman, Lt. Dave Wallace, Mrs. Amy Axtman, Mrs. Twila Petersen, and Mr. Sean Soehren from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

Election of Officers – President Kris Fehr conducted the election of a new Board president. Ms. Ross nominated Mrs. Kris Fehr for president of the Dickinson Public School District. Mr. Hanson seconded the motion. The motion carried unanimously. Ms. Ross motioned and directed the clerk to cast a unanimous ballot for Mrs. Fehr and for nomination to cease. Mr. Hanson seconded the motion. The motion carried unanimously.

President Fehr conducted the election of a new Board vice-president. Mr. Hanson nominated Ms. Leslie Ross for vice president of the Dickinson Public School District. Dr. Pitkin seconded the motion. The motion carried unanimously. No further nominations.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Mr. Hanson moved to approve the agenda including the consent agenda consisting of the minutes from the June 13, 2011, regular meeting; the bills for July 2011; the financial report for July 2011; the pledged assets report for July 2011; the personnel reports; and the RACTC report. There were no student/staff recognitions, no new licensed hires, and no tuition waiver agreements. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a) **Hagen Teacher Accreditation** – Dickinson Public Schools recently received a letter from the North Dakota Department of Public Instruction (DPI) indicating that Hagen Junior High has been designated accredited for the 2010-2011 school year. A copy of the letter is posted on the website under Supporting Documents. A previous correspondence from DPI indicated a teacher at Hagen needed a requirement completed. This issue has been resolved.
- b) **2011 Fall Registration and Open Houses** – A copy of the registration and open house schedules are posted on the website under Supporting Documents. A discussion at Monday's Cabinet meeting was regarding the article in the Press of the proposed population increase. If the projections are accurate, the District wishes to get the word out to the new families to pre-register their children soon. The District will be posting notices on school building exterior signs, putting advertisements in the newspaper, and providing information to the real estate

Superintendent's Report (cont.)

- companies and the Chamber to share with new individuals. Utilizing the new online forms will be suggested.
- c) **Professional Learning Communities (PLC) Conference** – Recently Superintendent Sullivan and Mrs. Melanie Kathrein along with 24 teachers attended a PLC conference in Minneapolis. The feedback from attendees has been positive. Some excellent information was shared. Approximately 25% of the faculty within the District have attended a PLC Conference.
 - d) **Adequate Yearly Progress** – On the website under Supporting Documents is information regarding the assessment results for math, reading, science, and a history of the results. The Department of Public Instruction increased the threshold for student achievement this past year and will continue to increase the threshold in the next three years until the requirement reaches 100% proficiency. Dickinson Public Schools has a mixture of levels of achievement. The performance of some students within the district is higher, the same, or below the state average. Based on the new requirements from DPI, none of the buildings within the District achieved adequate yearly progress. Superintendent Sullivan said the changes being made within the District will help improve the student performance. He said the District needs to continue to work hard and continue to make improvements so students have the opportunity to learn at a high level. Mrs. Kathrein explained the students are tested in the fall and the results are received in the spring. Mrs. Kathrein felt the benchmark assessments are more accurate and timely. Board members requested additional information and that it be presented at a Board workshop.

School Resource Officer Report – School Resource Officer Dave Wallace addressed the Board and explained the buildings within the District that he was called to handle incidents the past school year. He spent approximately 950 hours within the District with most hours (302) being at Hagen Junior High. The most significant incidents were due to electronic harassment and bullying. Lt. Wallace feels the policies and procedures used by DHS are effective. The administrators there handle most of the incidents. Below the high school level, Lt. Wallace is called for intervention purposes. Bad decisions by younger-age students are increasing. Lt. Wallace has a memorandum posted online under Supporting Documents. This agenda item was informational only. No action was requested.

2010-2011 Budget Statistics – Mr. Vince Reep, business manager, presented the 2010-2011 final revenue and expenditures information for several different fund accounts. The fund balances are listed under the Combined Balance Sheet under Financial Reports. Mr. Reep feels the District's financials are very healthy. This agenda item was informational only. No action was requested.

Annual Financial Report – A copy of the annual financial report is posted under Supporting Documents on the school board website. Mr. Reep, business manager, explained the ending balance on the report ties into the balance sheet. Everything in the district financials ties back to what is reported to the State. The Dickinson Public Schools average cost per pupil for 2009-2010 was \$7,778. The average cost per pupil for 2010-2011 is \$8,445. Action was requested. Ms. Ross moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2010, and ending June 30, 2011, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Meeting Day and Time – The Board needed to establish its regular meeting day and time. Action was requested to schedule the Board meetings. Ms. Ross moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5:00 p.m., with the exception of the August 8 meeting to begin at 6:00 p.m. and the April meeting will be held on April 16, 2012. Mr. Hanson seconded the motion. The motion carried unanimously.

Board Workshops – Board members suggested having the Board workshop following the September and October Board meetings. Board members should forward agenda items for the Board workshops to Superintendent Sullivan. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

Action was requested to schedule the Board workshops. Ms. Ross moved to schedule the Board workshops following the September 12 Board meeting and following the October 10 Board meeting. Dr. Pitkin seconded the motion. The motion carried unanimously.

School Board Authorized Representative – The Board's authorized representative is the superintendent. Mr. Hanson moved that Superintendent Douglas W. Sullivan be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Sullivan shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title IID, E-rate and Job Service programs. Dr. Krieg seconded the motion. The motion carried unanimously.

Designate Official Newspaper – North Dakota Century Code requires that the school district designate an official newspaper. Mr. Hanson moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Dr. Krieg seconded the motion. The motion carried unanimously.

Bank Depository Designation – State law requires DPS to designate all depositories at its annual meeting. The administrative recommendation was to designate American Bank Center as the official depository for the school district checking account and other investments and Wells Fargo Bank, Bank of the West, Dakota Community Bank, and Dacotah Bank as depositories for investments. Action was requested.

Dr. Pitkin moved that American Bank Center be designated as the official depository for the school district checking account and other investments and further moved that Wells Fargo Bank, Bank of the West, Dacotah Bank, and Dakota Community Bank be designated as depositories for investments for the 2011-2012 fiscal year. Dr. Krieg seconded the motion. The motion carried unanimously.

Committee Assignments – Committee members were organized for 2011-2012. Mrs. Kris Fehr and Ms. Leslie Ross offered to continue to serve as Board representatives on the teacher collaborative bargaining team. Mrs. Kris Fehr and Mr. Jason Hanson volunteered to continue to serve as Board representatives for the administrative collaborative bargaining team. Mr. Jason Hanson volunteered to continue to serve as the primary Board representative on the Roughrider

Committee Assignments (cont.)

Area Career and Technology Center (RACTC) Governing Board with Dr. Becky Pitkin serving as the secondary representative. Ms. Ross moved to designate for 2011-2012 Mrs. Kris Fehr and Ms. Leslie Ross as Board representatives on the teacher collaborative bargaining team, Mrs. Kris Fehr and Mr. Jason Hanson as Board representatives on the administrative collaborative bargaining team, and designate Mr. Jason Hanson as the primary school board representative and Dr. Becky Pitkin as the secondary school board representative on the Roughrider Area Career & Technology Center. Dr. Krieg seconded the motion. The motion carried unanimously. Other committee assignments are posted under Supporting Documents on the website.

Conflict of Interest – Copies of the school board member's most recent Statement of Interest forms are posted under Supporting Documents.

Mrs. Fehr requested the following changes be made on her Statement of Interest form: to delete under Item C St. Luke's Home Board of Trustees, ND Board of Psychologist Examiners, and Dickinson Public Schools Foundation. Ms. Ross moved to allow Mrs. Kris Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Dr. Krieg seconded the motion. Aye–Mr. Hanson, Dr. Krieg, Dr. Pitkin, Ms. Ross. Naye–None. Mrs. Fehr abstained. The motion carried.

Dr. Krieg stated there were no changes or updates on his Statement of Interest form. Ms. Ross moved to allow Dr. Morton Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Mr. Hanson seconded the motion. Aye–Mrs. Fehr, Ms. Ross, Dr. Pitkin, Mr. Hanson. Naye–None. Dr. Krieg abstained. The motion carried.

Ms. Ross stated there were no changes or updates on her Statement of Interest form. Dr. Pitkin moved to allow Ms. Leslie Ross to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Dr. Krieg seconded the motion. Aye–Mrs. Fehr, Mr. Hanson, Dr. Krieg, Dr. Pitkin. Naye–None. Ms. Ross abstained. The motion carried.

Mr. Hanson requested the following changes to be made on his Statement of Interest form: to delete from Item B Hands Free Property Management LLC and to delete from Item C Badlands Board of Realtors and change Rotary to member. Ms. Ross moved to allow Mr. Jason Hanson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Dr. Krieg seconded the motion. Aye–Mrs. Fehr, Ms. Ross, Dr. Pitkin, Dr. Krieg. Naye–None. Mr. Hanson abstained. The motion carried.

Dr. Pitkin stated there were no changes or updates on her Statement of Interest form. Ms. Ross moved to allow Dr. Becky Pitkin to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Dr. Krieg seconded the motion. Aye–Mrs. Fehr, Ms. Ross, Mr. Hanson, Dr. Krieg. Naye–None. Dr. Pitkin abstained. The motion carried.

Other – Ms. Ross asked members to mark August 18 on their calendars for the Stand Down Project Service Connect at the Dickinson Recreation Center.

Other (cont.)

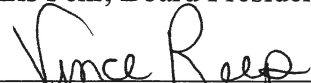
Mrs. Fehr asked Assistant Superintendent Reep to report on the status of the staffing for the upcoming school year. Mr. Reep explained there are two teaching positions left to fill. An offer has been made to a candidate on one of the two positions.

Adjournment – At 6:12 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.


The meeting was adjourned at 6:12 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

August 8, 2011; After the Public Hearing
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on August 8, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, and Dr. Becky Pitkin. Board members absent were: Ms. Leslie Ross and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, and Mr. Shawn Leiss. Others present were: Mrs. Twila Petersen and Ms. Lisa Miller from the Dickinson Press.

President Fehr called the meeting to order at 6:20 p.m.

There were no requests for Public Participation.

There were no deletions to the agenda. Dr. Pitkin moved to add to the agenda under item XI. Open Enrollment the name Braydn Fielding as an applicant for open enrollment. Mr. Hanson seconded the motion. The motion carried unanimously.

Mr. Hanson moved to approve the revised agenda including the consent agenda consisting of the minutes from the July 11, 2011, annual meeting; the bills for August 2011; the financial reports for August 2011; the pledged assets report for August 2011; the personnel reports including the new certified hires of Tracy Brudwick, basic education instructor at the Adult Learning Center, Erin Saarela, strategist/LD instructor at DHS, and Tina Nygaard, language arts instructor at DHS; and the RACTC report, as presented. There were no licensed resignations, no student recognitions or tuition waiver agreements. Dr. Pitkin seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a) **EDIO Grant** – The District applied for funding through the State Land Department Energy Infrastructure and Impact Office (EDIO). DPS was not awarded any funds. A copy of the letter from the State Land Department is posted on the website under Supporting Documents.
- b) **Stark County Social Services** – DPS and Stark County Social Services have renewed their agreement. A copy of the agreement is posted on the website under Supporting Documents. The agreement provides for one full-time position and one part-time position. Board members requested a breakdown next year of the time the social workers are providing for the district. The case load of the social workers was discussed. President Fehr recommended the budget committee include social workers in their topics of discussion. Administrators wish to include this topic along with other possibilities after a review of a needs assessment for the District.
- c) **NDSBA Policy Services Maintenance Contract** – Superintendent Sullivan said the amount charged by the North Dakota School Boards Association (NDSBA) is the same as last year. The administrative recommendation is to continue with the policy services. A copy of the contract is provided on the website under Supporting Documents.
- d) **Board Policy Final Draft** – Superintendent Sullivan explained the Board has reviewed approximately 263 policies and regulations since February of 2010. In May of 2011, DPS was notified by NDSBA that they are on a waiting list for a final review of their policies. NDSBA recently notified DPS that NDSBA should begin working on the review by the end of August. Once NDSBA reviews the policies, there may be further revisions to the policies. Upon approval from NDSBA, the Board policies may then be posted online.

Superintendent's Report (cont.)

- e) Jefferson and Lincoln Elementary School Open Houses – The work on the additions at the two schools is near completion. Assistant Superintendent Reep is intending to work with the principals from the two schools to have a public open house tentatively in September.
- f) 2011-2012 High School Baseball Program – A copy of the email provided by Activities Director Mark Rerick is posted on the website under Supporting Documents. The email explains the transition for DPS to financially control the baseball program. After the baseball season, Mr. Rerick will be meeting with the baseball club board to further discuss the equipment and busing for the program. Mr. Rerick has met with the softball club. The softball club wishes to continue its current agreement with DPS. President Fehr commended Mr. Rerick and the administrators on taking the initiative to move forward with the baseball and softball programs.
- g) Professional Development-August 22 and 23rd – Mr. Mike Mattos from Learning Tree will be presenting information regarding Response to Intervention and Professional Learning Communities to all the faculty and administrators on August 22 and 23rd. A copy of the agenda for both days is posted on the website under Supporting Documents. Board members were encouraged to attend as much of the sessions as possible.

Summer Building and Grounds Project Update – Assistant Superintendent Reep updated the Board members on the projects completed over the summer months. Mr. Reep summarized the projects by building. The estimated value of all the projects was \$365,000. The capital projects fund has a balance of approximately \$1.6 million. The major heating/boiler project at Berg Elementary has been postponed until further information is gathered by the engineering company. This agenda item was informational only. No action was requested.

Health Insurance Committee Report – Business Manager Reep said the Health Insurance Committee met in June and at that time recommended an increase of 5% to the premiums to be effective October. The District pays 80% of the total premiums. The employee portion of a family premium will increase by approximately \$9.00 per month or cost an employee \$189 per month. The employee portion of a single premium will cost an employee approximately \$77 per month. This is an increase of \$3.60 per month. This agenda item was informational only. No action was requested.

Budget and Tax Levy - The Certificate of Levy is due in the county auditor's office by August 15. It may be amended until October 10 and the remainder of the budget may be changed at any time by Board action. A copy of the school district's Certificate of Levy for the year 2012 is posted under Supporting Documents. A public hearing was held prior to the Board meeting to provide an opportunity for the public to present oral or written comments regarding the property tax levy. The administrative and budget committee recommendation was to levy for 110 mills in the general fund, 10 mills for the building fund and 1.92 mills for the remodeling bonding levy. There is an estimated mill levy reduction of -.26 mills. Action was required. Mr. Hanson moved to approve the general fund expenditures of \$27,147,440, the capital projects fund expenditures of \$987,237, the debt services fund expenditures of \$215,595, and the food services fund expenditures of \$1,128,850 for the 2011-2012 school term. Dr. Pitkin seconded the motion. The motion carried unanimously. Mr. Hanson moved to approve the Certificate of Levy for \$7,368,000 for the fiscal year ending June 30, 2012. Dr. Pitkin seconded the motion. The motion carried unanimously.

Fuel Bids – Dickinson Public Schools advertised for bids for fuel (diesel and gasoline) for the transportation department for the 2011-2012 school year. The bids were due on or before August 5. Assistant Superintendent Reep reported the following bids were received from Farmers Union Oil Company:

#1 diesel at bidders' pump-\$.084/gallon below the posted cash price

#2 diesel at bidders' pump-\$.084/gallon below the posted cash price

Unleaded gasoline at the bidders' pump-\$.084/gallon below the posted cash price

The administrative recommendation was to accept the lowest bid. Action was requested. Mr. Hanson moved to accept the low bid by Farmers Union Oil Company for #1 and #2 diesel fuel for \$.084/gallon below the posted cash price and the bid for unleaded gasoline for \$.084/gallon below the posted cash price. Dr. Pitkin seconded the motion. The motion carried unanimously.

Consolidated Grant Application Approval for 2011-2012 – A copy of the print out of the application for the Consolidated Grant is posted under Supporting Documents on the school board website. The public was invited to make comments regarding the Consolidated Grant Application. No comments were received. Dickinson Public Schools has received notification of the amounts for several of their Federal grants. Those amounts are:

Title I	\$725,042.00 + \$134,666.22 carryover
Title IIa	<u>\$336,103.00</u>
Total	<u>\$1,061,145.00</u> + \$134,666.22 carryover

Superintendent Sullivan informed the Board members that there are some restrictions regarding the Title I funds requiring the District to use a portion of the funds for professional development activities. The Board is required to approve the grant application annually prior to submittal. Action was requested. Dr. Pitkin moved to approve the Consolidated Grant Application for Federal grants which includes Title I and Title IIa, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Open Enrollments – Dickinson Public Schools received applications for open enrollment from the following students to be admitted into the Dickinson Public School District: Ella Venneman from Richardton-Taylor to Dickinson, Karina Perusquia from Richardton-Taylor to Dickinson, Hanna and Aubrey Lindgren from the Killdeer School District to Dickinson, Braydn Fielding from the Belfield School District to Dickinson, and Alex and Hailey Stephenson from the Richardton-Taylor School District to Dickinson. The administrative recommendation was to approve the seven applications. Action was requested. Dr. Pitkin moved to approve the request for Ella Venneman, Karina Perusquia, Hanna Lindgren, Aubrey Lindgren, Braydn Fielding, Alex Stephenson, and Hailey Stephenson to be admitted to the Dickinson Public Schools under the open enrollment policy. Mr. Hanson seconded the motion. The motion carried unanimously.

Board Policy Revisions, Additions and Deletion-First Reading – Copies of the policies presented for first reading approval are posted on the school board website under Supporting Documents. The administrative recommendation was to adopt the following revised policies: policy AAC– Nondiscrimination and Anti-Harassment Policy, policy ABCB–Sportsmanship, policy ACBB–Significant Contagious Diseases, policy BAA–Employing Board Members, policy BC–Meetings of the Board, policy BCAD–Executive Sessions, policy CAAA–Superintendent Recruitment and Appointment, policy DBBB–Physical Examinations, policy DDAA–Family and Medical Leave, policy DDCA–Political Leave, policy DEBG–Political Activities, policy DHBA–Professional Development Plan, policy DI–Personnel Records, policy DJA–Substitute Teachers, policy FAB–School Assignment and Choice, policy FCAC–Head Lice, policy FDE–Education of Special Education/Disabled Students, policy FFA–Alcohol and Other Drug

Board Policy Revisions, Additions and Deletion-First Reading (cont.)

Use/Abuse, policy FFK–Suspension and Expulsion, policy FGCC–Student Interviews, policy GAAB–Curriculum Adoption, policy GACD–Summer School, and policy IB–Food Service Program. The administrative recommendation was to adopt the following new policies: policy AACA–Section 504 and Dispute Resolution Policy, policy ACBC–Use of Animals in District Schools and in Curricular Programs, policy FCAF–Concussion Management, policy FGBB–Student Prayer During Non-Instructional Time, policy GABDC–Title I Qualifications Notification Requirement, and policy HEAF–Interim Fund. The administrative recommendation was to delete policy DCAE–Continuance Pay. Action was requested. Dr. Pitkin moved to accept the first reading approval of the school board policy revisions, additions and deletion, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Board Regulation Revisions-First Reading and Final Adoption – There were three board regulations presented for review by the Board. Copies of the revised regulations are posted on the school board website under Supporting Documents as Board Regulations. The following regulations were presented for first reading and final adoption. The administrative recommendation was to revise the following regulations: ABCB-BR-Sportsmanship Regulation, BBC-BR- Procedure for Selecting Board Appointee and GAAC-BR-Procedure for Reviewing Complaints About Instructional/Resource Material. After discussion, GAAC-BR-Procedure for Reviewing Complaints about Instructional/Resource Material was tabled until further research is done. Action was requested. Dr. Pitkin moved to approve the first reading and final adoption of the school board regulations ABCB-BR-Sportsmanship Regulation and BBC-BR-Procedure for Selecting Appointee, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

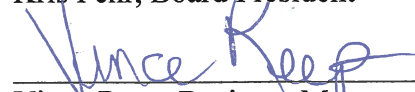
Other – There were no other topics for discussion.

Adjournment – At 7:15 p.m., Mr. Hanson moved to adjourn. Dr. Pitkin seconded the motion. The motion carried unanimously.

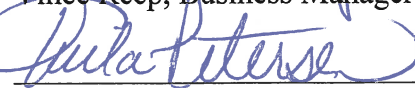
The meeting was adjourned at 7:15 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved Public Hearing Minutes

Dickinson Public Schools
Public Hearing

August 8, 2011; 6:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a public hearing on August 8, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Mr. Jason Hanson, and Dr. Becky Pitkin. Board members absent were: Ms. Leslie Ross and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, and Mr. Shawn Leiss. Others present were: Mr. Dean Rummel, Mr. Judeen Brusseau, Mrs. Delores Brusseau, Mrs. Twila Petersen, and Ms. Lisa Miller from the Dickinson Press.

President Fehr called the hearing to order at 6:00 p.m.

Mr. Hanson moved to amend the order of the agenda placing Property Tax Levy before Public Participation on the agenda. Dr. Pitkin seconded the motion. The motion carried unanimously.

Property Tax Levy - President Fehr began the public hearing by explaining during the 2011 legislative session a new house bill was passed requiring school districts to conduct a public hearing prior to adopting a budget for the upcoming fiscal year. The purpose of the hearing is to provide an opportunity for public input regarding the budget and taxation. President Fehr then called upon Assistant Superintendent Vince Reep to provide the school board and audience with the necessary budgetary information.

Assistant Superintendent Reep distributed a handout to the board members and audience summarizing the taxable valuation based on July 2011 estimates. Mr. Reep explained that Dickinson Public Schools is required to file a Certificate of Levy with the Stark County Auditor by August 15. The handout listed the taxable valuation for 2010 and also the taxable valuation based on the county auditor and treasurer's estimations. House bill 1194 requires districts to hold a public hearing if the taxable valuation goes up \$1 or more. The 2011 estimates indicate a taxable valuation increase of approximately \$7.2 million. In 2008, the taxable valuation went up 16.61%. A large portion of this increase in 2008 was due to reassessment values. The Stark County Treasurer estimates \$2.3 million from 2011 is due to new growth. The Dickinson Public School District levies for taxes prior to the other city and county entities. Mr. Reep used an example of a property in Dickinson that had a reassessment value increase of \$10,000 from last year. A home value increase of \$10,000 using the same mills would increase property taxes by approximately \$450. Mr. Reep said that in the past three years, the county, the city and the park district have dropped their mill increases. Stark County Treasurer Brines indicates the values of properties will increase approximately 10% for residential properties. DPS will not get final numbers from the county auditor's office until approximately November. Dickinson Public Schools receives approximately 22% of their revenue budget from property taxes. Approximately 60% is from state funds.

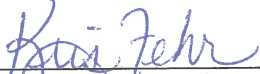
Public Participation - A question was asked by the audience if the property values go down, will the tax levy decrease. Mr. Reep responded that yes, it would. The same member from the audience explained how he visited with an individual that lives in Las Vegas who has a home there. The valuation dropped considerably on the property. This person in Las Vegas was told they were going to raise his taxes to generate the necessary tax revenue. Mr. Reep responded that he wasn't aware of the financing in the state of Nevada. The state of North Dakota caps out the maximum number of mills that schools districts may request at 110 mills. Some districts went to a vote by the people to get unlimited mills with a sunset clause by 2015. Mr. Reep explained that if in the next year the taxable valuation would drop \$10 million,

Public Participation (cont.)

the maximum allowable by law would be a formula using 110 mills. There were no further questions from the audience or Board members.

Adjournment – At 6:18 p.m., Mr. Hanson moved to adjourn. Dr. Pitkin seconded the motion. The motion carried unanimously.

The public hearing was adjourned at 6:18 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

September 12, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on September 12, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Mr. Jason Hanson, Dr. Becky Pitkin and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Dorothy Martinson, Mrs. Melanie Kathrein, Mr. Del Quigley, Mr. Mark Rerick, Mr. Henry Mack, Mrs. Tamara Praus and Mr. Calvin Dean. Others present were Ms. Dena Jacobson, Mr. Michael Porter, Mr. Brett Braunagel, Miss Allie Murphy, Miss Brittney Haas, and Mrs. Twila Petersen.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Dr. Pitkin moved to approve the agenda including the consent agenda consisting of the minutes from the August 8, 2011, public hearing and the August 8, 2011, regular meeting; the bills for September 2011; the financial reports for September 2011; the pledged assets report for September 2011; the personnel reports including the new certified hire of Paulette Huber as .26 music instructor at Lincoln Elementary; the RACTC report; the tuition waiver agreements for Dion and Zachary Sande from Dickinson to South Heart, Jeremiah D. Moyers from Dickinson to South Heart, Irelynn Kuntz from South Heart to Dickinson, and Alexander Czajkowski from Richardton-Taylor to Dickinson; and to dissolve the open enrollment application for Karina Perusquia; as presented. There were no licensed staff resignations or student/staff recognitions. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent Sullivan and President Fehr welcomed the DHS Student Council representatives to the meeting.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. Lincoln and Jefferson Open Houses – The open houses for the additions at Lincoln Elementary and Jefferson Elementary schools is scheduled for September 27 (Lincoln) and 28th (Jefferson) from 1:00-3:00 p.m. The public will be invited to attend the open houses.
- b. North Dakota School Board Association (NDSBA) Annual Conference – The NDSBA conference is scheduled for Friday and Saturday, October 28-29 at the Ramkota Hotel in Bismarck. A copy of the registration form and topics for sessions for the NDSBA Conference are available on the school board website under Supporting Documents.
- c. NDSBA Law Seminar and New Member Seminar – The NDSBA Law Seminar and New Member Seminar is scheduled for Thursday, October 27 at the Ramkota in Bismarck. A tentative agenda for the seminars is available under Supporting Documents.
- d. Bullying Policy – The NDSBA has provided DPS with a draft of the revised bullying policy. A committee will be formulated to discuss the draft and will propose a policy to the Board for their review. Dr. Krieg and Dr. Pitkin volunteered to serve on the committee. President Fehr volunteered to be an alternate.
- e. Building Co-chairs and Principals Leadership Team - This team will be meeting on Wednesday, September 21 at 4:00 p.m. at the Central Office.

Superintendent's Report (cont.)

f. **Budget Committee Update** – The Budget Committee met last week. The four topics of discussion were: additional funding for the Gearing Up for Kindergarten program, a Title I teacher at Lincoln Elementary for the remainder of this school year, the Hagen Junior High social studies and science positions, and faculty housing.

ACT Test Results 2010 – The 2010 ACT test results are posted on the website under Supporting Documents. Superintendent Sullivan explained 2011 was the second year that all juniors in the state were required to take the test. Principal Dockter addressed the Board. Due to legislative action, students are required to take the ACT/Work Keys test in their junior year. In 2011, 182 students from DHS took the test. Next year, students will be required to also take the written (essay) portion of the test. There are online tools available to students to help them prepare for the ACT testing. Mr. Dockter provided a handout to Board members that indicated the scores for all the Class A schools in North Dakota. DPS is in the middle in comparison to other schools. Mr. Dockter also distributed to Board members a handout that compared scores across the nation. North Dakota ranked second in the composite score. North Dakota is one of nine states that require students to take the ACT test. There was discussion regarding the Press article and how the headline and the contents of the article appeared to be two different stories. Mr. Dockter commented that there are students that take the test that don't want to take the test and therefore are not going to do as well. There are also students that are not good "test takers". Other areas discussed were qualification for scholarships based on ACT scores, college acceptance based on ACT scores, and the day of the week the test is administered and conflicts with pre-scheduled athletic activities on the same date. President Fehr asked Mr. Dockter to provide the Board with information on the number and/or percent of DHS students for the past few years who achieved the required score on their ACT to qualify for the state scholarship. She also asked for a comparison of DHS student scores to other Class A schools in the state. This agenda item was for discussion only. No action was requested.

Adequate Yearly Progress (AYP) Update 2010-Program Improvement – Superintendent Sullivan explained the federally imposed guidelines for the AYP increase incrementally until students are 100% proficient. During the last school year, none of the schools in the district met the AYP goals. The district did not meet AYP goals in reading and math. This is the second year that the school district did not meet the AYP goals for students with disabilities in reading and therefore DPS is in program improvement. This year, DPS was required to submit a Program Improvement Plan to the Department of Public Instruction. The plan was prepared by Superintendent Sullivan, Mrs. Dorothy Martinson, and Mrs. Melanie Kathrein and submitted the summer of 2011. The entire report is available on the DPS website home page. A portion of the report is posted under Supporting Documents. Mrs. Kathrein addressed the Board and reviewed the state benchmarks for reading and discussed some of the changes being implemented in the language arts, reading and writing areas. The District is taking an active approach in providing additional time for students to strengthen their reading and writing skills. There has been training by Mr. Mike Mattos, leveled libraries have been purchased for classrooms, a reading conference is scheduled in the spring, and the Read 180 program has been implemented. This agenda item was for discussion only. No action was requested.

School Board Workshop – A Board workshop immediately followed the Board meeting. The agenda for this workshop is posted on the website under the workshop agenda link. Topics discussed at the workshop may become agenda items at future Board meetings. This agenda item was informational only. No action was requested.

Department of Public Instruction (DPI) Certificate of Compliance – Dickinson Public Schools is required to file a report annually with the Department of Public Instruction certifying that all teachers in the District have a valid teaching license and are highly qualified. The report also stipulates that DPS does background checks on certain individuals and follows a review process as outlined in Century Code. A copy of the 2011-2012 Annual Compliance Report is available under Supporting Documents on the website. Action was requested. Ms. Ross moved to approve the DPI Annual Compliance Report for the 2011-2012 school year, as presented. Mr. Hanson seconded the motion. The motion carried unanimously. Superintendent Sullivan will file the report prior to the September 30 deadline.

Board Policy Revisions, Additions and Deletion–Second Reading – Copies of the policies presented for second reading and final adoption are posted on the school board website under Supporting Documents. The administrative recommendation was to adopt the following revised policies: policy AAC–Nondiscrimination and Anti-Harassment Policy, policy ABCB–Sportsmanship, policy ACBB–Significant Contagious Diseases, policy BAA–Employing Board Members, policy BC–Meetings of the Board, policy BCAD–Executive Sessions, policy CAAA–Superintendent Recruitment and Appointment, policy DBBB–Physical Examinations, policy DDAA–Family and Medical Leave, policy DDCA–Political Leave, policy DEBG–Political Activities, policy DHBA–Professional Development Plan, policy DI–Personnel Records, policy DJA–Substitute Teachers, policy FAB–School Assignment and Choice, policy FCAC–Head Lice, policy FDE–Education of Special Education/Disabled Students, policy FFA–Alcohol and Other Drug Use/Abuse, policy FFK–Suspension and Expulsion, policy FGCC–Student Interviews, policy GAAB–Curriculum Adoption, policy GACD–Summer School, and policy IB–Food Service Program. The administrative recommendation was to adopt the following new policies: policy AACA–Section 504 and Dispute Resolution Policy, policy ACBC–Use of Animals in District Schools and in Curricular Programs, policy FCAF–Concussion Management, policy FGBB–Student Prayer During Non-Instructional Time, policy GABDC–Title I Qualifications Notification Requirement, and policy HEAF–Interim Fund. The administrative recommendation was to delete policy DCAE–Continuance Pay. Action was requested. Ms. Ross moved to approve the second reading and final adoption of the school board policy revisions, additions and deletion, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Board Regulation Revision-First Reading and Final Adoption – a copy of Board regulation GBFA-R (old descriptor code)/GAAC-BR (new descriptor code) Procedure for Reviewing Complaints About Instructional/Resource Material is posted on the website under Supporting Documents. Action was requested. Dr. Pitkin moved to approve the first reading and final adoption of the school board regulation GAAC-BR Procedure for Reviewing Complaints About Instructional/Resource Material, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

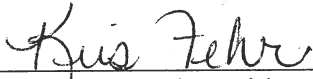
Other – There were no other topics for discussion.

Adjournment – At 6:05 p.m., Mr. Hanson moved to adjourn. Ms. Ross seconded the motion. The motion carried unanimously.

Dickinson Public Schools
Regular Meeting

September 12, 2011; 5:00 p.m.
Board Room, Central Office

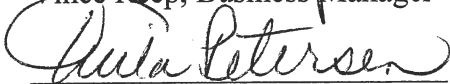
The meeting was adjourned at 6:05 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Workshop Minutes

Dickinson Public Schools
Board Workshop

September 12, 2011; 6:25 p.m.
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on September 12, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Dr. Rebecca Pitkin, Ms. Leslie Ross, Mr. Jason Hanson, and Dr. Morton Krieg. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Calvin Dean, Mr. Shawn Leiss, Mr. Henry Mack, Mr. Del Quigley, Mr. Perry Braunagel, Mrs. Tamara Praus, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Dorothy Martinson, and Mrs. Melanie Kathrein. Others present were: Ms. Dena Jacobson and Mrs. Twila Petersen.

President Fehr called the meeting to order at 6:25 p.m.

No action will be taken. Topics may become agenda items at future Board meetings.

Topics for discussion included:

Current Enrollment and Enrollment Trends

Implications for Facilities

History of Facility Construction and Current Building Capacity – Assistant Superintendent Reep distributed several handouts. The first group of handouts provided the current enrollment as of September 1, 2011, and the projected enrollment for the next five years. Another handout reflected how the enrollment numbers for the next four years will impact the classroom growth in the elementary schools. The historical construction and additions of the district school buildings was explained in another handout. Mr. Reep said there were 97 more students in the K-6 grades than one year ago. Using the information and the projections, by 2013-14, the K-5 school buildings may not have the necessary classroom space. The projected increase in enrollment may create larger than recommended classroom sizes. A final handout Mr. Reep provided was a scenario of changing each elementary school into a “sister school”. Each elementary school would have less grade levels by combining grades K-2 and grades 3-5. This would take the same amount of students in a particular grade and instead of the students enrolled at four schools, that grade would be distributed in two schools. This scenario would stabilize the number of sections of a grade. Following this path would be in alignment with the district’s focus on collaboration and Professional Learning Communities. The objective is to do what is best for the students.

Another discussion was to consider building an elementary school in the land owned by DPS. This would require working on a bond. Total time dedicated to constructing the new school would be a minimum of 3-4 years. Jan at Hulsing and Associates feels the 2014 price for construction could be approximately \$185 per square foot, or \$10 million to build a school. With a bond referendum, this may cost a taxpayer approximately \$140 per year on a \$240,000 house.

Student Reorganization – Mrs. Kathrein discussed how reorganizing the school buildings would improve Professional Learning Communities. When Berg began the transition to all sixth grade classes, there was opposition from teachers and the community. Once the teachers

Current Enrollment and Enrollment Trends (cont.)

were given the opportunity to collaborate, they realized the benefits and other teachers in other buildings wanted to have the same opportunity. Not all teachers are in favor of the idea.

Principal Quigley explained the challenges Lincoln is currently facing with a traveling music teacher, projections of large physical education classes, and special education classes doubling up or tripling up. Mr. Reep said if the district would decide to change the building organization to “sister schools”, the administration would need to relay information to the PAC members and community soon. Mrs. Fehr asked how the families would transport their school-age children if the district would change the organization. Superintendent Sullivan suggested the district look into between-building busing and/or strategic-location busing.

President Fehr asked what is best for the students and who would benefit from the “sister schools”. Mrs. Kathrein said if the buildings would be reorganized, it would not be a lot different in the daily schedule for the student. The teachers would have richer collaboration. Mrs. Fehr asked how this has affected sixth grade from being split up amongst four buildings to all being in one building. Mrs. Praus responded that teachers are now able to collaborate more effectively. Mr. Mack explained that if there are students all at the same age level, it would be more effective during intervention time, especially with behavioral issues. Now there is a wide range of ages at the elementary schools. Mr. Hanson asked what the implications would be for Title I funding if there was a building reorganization. Mrs. Martinson explained that the district identifies for DPI how many students in each school are eligible for free or reduced lunches. She explained the differences between school-wide funding and targeted funding. Mrs. Martinson explained when Berg went to only sixth graders, it did not affect the Title I funding. As a district, the configuration of the funding would change but it should balance out across the entire district. North Dakota was one of the states that lost Title I funding because low income families are leaving the state.

Faculty Housing - Superintendent Sullivan explained the projections for Dickinson growing from a population of 17,000 to 25,000 leaves uncertainties for the school district. There was an instance this school year where a candidate for a position was unable to find housing, but with the assistance of a district employee in locating a rental, the candidate was able to make housing arrangements and the district was able to hire the specialized teacher. The housing shortage could have an impact on future candidates. He felt it was also important to note that the oil economy could end abruptly if there are sanctions on fracking. Dr. Sullivan and Mr. Reep explained how Stanley, Williston, and New Town school districts built units or brought in modular units to provide housing for teachers. There was discussion regarding similar housing concerns with the city employees, county employees, and Dickinson State University. President Fehr asked for a discussion with the city, county and DSU and also a contact to Attorney Thune to discuss legal ramifications. She would like the Board to assess a two year projection on a housing project.

Other areas briefly discussed were the effect of large classroom sizes on students, the interim fund of \$8 million, a school construction loan, a new middle school, adding onto an elementary school, and a contingency plan. A Board member suggested advocating for the

Current Enrollment and Enrollment Trends (cont.)

“sister school” building reorganization and also having a contingency plan. Another Board member suggested a strategic plan. Having between-building busing may improve attendance at schools. An administrator suggested having conversations with staff about the reorganization of the schools and get their input. President Fehr said no decisions are being made at the workshop and suggested a public meeting for input. She suggested having it on the next Board workshop agenda. President Fehr thanked the group for the information and their participation.


Property Tax Initiative – Superintendent Sullivan addressed the group. The property tax initiative is on the June 2012 ballot. Dr. Sullivan provided a copy of the initiative to the group. If the initiative should pass, the revenue the district currently receives would have to come from different state sources. Ms. Ross noted that if the initiative passed, this would be approximately \$1 billion the state would lose in property taxes that would have to be taxed in other ways. There was discussion where the funds may possibly come from with some possible resources. Ms. Ross suggested the public may need to be educated on how public education is funded. President Fehr asked that this topic to be on the next Board workshop agenda and how the tax initiative will implicate Dickinson Public Schools.

School Board Self-evaluation Instrument – This topic was tabled until the October Board Workshop.

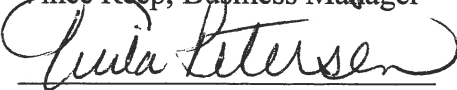
The meeting was adjourned at 8:00 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Workshop Minutes

Dickinson Public Schools
Board Workshop

October 10, 2011; 6:20 p.m.
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on October 10, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Dr. Rebecca Pitkin, Ms. Leslie Ross, and Mr. Jason Hanson. Board member absent was Dr. Morton Krieg. Administrators present were: Assistant Superintendent Vince Reep, Mr. Shawn Leiss, Mr. Del Quigley, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Tamara Praus, Mrs. Melanie Kathrein, Mrs. Dorothy Martinson and Mrs. Becky Meduna. Others present were: Mr. Shawn Kessel, Mrs. Twila Petersen, and Mr. Sean Soehren from the Dickinson Press.

President Fehr called the meeting to order at 6:20 p.m.

No action will be taken. Topics may become agenda items at future Board meetings.

Topics for discussion included:

Current Enrollment and Enrollment Trends

City Growth Patterns – City Administrator Shawn Kessel provided handouts from a PowerPoint presentation “Growth in the Queen City”. Mr. Kessel identified areas that parcels are being developed. Most of the growth was noted as being north of the interstate. Within the handouts were plat maps of subdivisions located adjacent or near the land owned by Dickinson Public Schools on 29th Street West. Mr. Kessel explained the proposed bypass north of Dickinson. In 2010, approximately 120 building permits were issued. To date in 2011, 160 building permits have been issued. In 2010, 77 permits were for single family homes. This year approximately 73 permits were for single family homes. Approximately 55 permits were issued so far this year for multi-family homes. There was discussion regarding highway 22 and the safety of the children at the four schools located on highway 22. Mr. Kessel said this concern is being reviewed and there is a possibility a different truck route could be established.

Birth Rates – Assistant Superintendent Reep updated the group regarding birth rates at St. Joseph’s Hospital. Previous information indicated a large increase in births during the month of September. The third quarter births were lower than projected. Mr. Reep provided a handout estimating the classroom sizes as the current student enrollment rolls over for the next few years and using an estimate of birth rates. Mr. Reep estimates an enrollment of approximately 245 kindergarten students each year for the next two years.

Current and Future Use of Facilities – Assistant Superintendent Reep reviewed the discussion at the September Board workshop regarding reorganizing the schools within the district and using “sister schools”. Another option discussed was the possibility of building a new school on the ten acre lot located north of Dickinson. Mr. Reep distributed a handout provided by the state in reference to North Dakota School Funding Options Available for Building Projects. Options vary from school building bonds, limited tax bonds, general fund levy increase, to HVAC bonds. A bond issue would cost approximately \$140 on a \$200,000 house. Another option Mr. Reep proposed was to use some of the interim fund to buy down the project with the remaining funds allocated from an HVAC bond.

Current Enrollment and Enrollment Trends (cont.)

Ms. Ross requested information regarding the valuation and life expectancy on the buildings currently owned by DPS. This would provide an overall picture of the buildings. There was discussion regarding the land by the high school owned by DPS, the junior high school building and the elementary school buildings. At the Cabinet meeting today, Cabinet members feel the most demand for classroom space was at the elementary level. Mr. Reep will set up tours of the school buildings and also forward information to Board members regarding the history of the buildings. President Fehr asked for information to be provided at the November School Board meeting regarding the potential cost of a new school building with and without the bond issue.

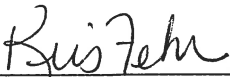
School Board Self-evaluation/Self-assessment Instrument

Ms. Ross provided Board members with information regarding the proposed Board self-evaluation policy and a self-evaluation template provided by the North Dakota School Boards Association. There was discussion regarding the length of the proposed self-evaluation template, binding future Board members to the form, and the purpose of the self-evaluation. Board members agreed to place in the Board member orientation packet the Board self-evaluation exhibit BEC-E and the responsibilities of Board members as outlined in the North Dakota Century Code. This would provide the new member with information regarding the purpose of the Board.

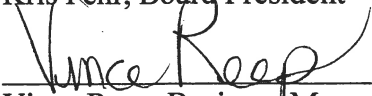
Property Tax Initiative

Superintendent Sullivan had requested two documents received from the Office of the State Tax Commissioner be distributed. The material was regarding Measure No. 2. This topic will be discussed at the North Dakota School Boards Association (NDSBA) Convention. President Fehr recommended taking this topic under advisement and postpone further discussion until more information and feedback is received at the NDSBA Convention.

At 8:00 p.m., Ms. Ross moved to adjourn. Mr. Hanson seconded the motion. The meeting was adjourned at 8:00 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

October 10, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on October 10, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Mr. Jason Hanson, and Dr. Becky Pitkin. Board member absent: Dr. Morton Krieg. Administrators present were: Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Dorothy Martinson, Mrs. Melanie Kathrein, Mrs. Becky Meduna, Mr. Del Quigley, Mr. Mark Rerick, Mr. Henry Mack, Mrs. Tamara Praus and Mr. Calvin Dean. Others present were: Miss Stephanie Dykema, Mr. Ben Pitkin, Mr. Marcus Lewton, Mrs. Kathleen Schou, Mrs. Naomi Thorson, Mrs. Twila Petersen and Mr. Sean Soehren from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Dr. Pitkin moved to approve the agenda including the consent agenda consisting of the minutes from the September 12, 2011, regular meeting, September 12, 2011, Board workshop; the bills for October 2011; the financial reports for October 2011; the pledged assets report for October 2011; the personnel reports including the new certified hire of Laura Kelly, Title I reading and math instructor at Lincoln Elementary; the RACTC report; the student/staff recognition; and the tuition waiver agreement for Trever and Caden Kuntz from Dickinson to South Heart. There were no licensed staff resignations. Mr. Hanson seconded the motion. The motion carried unanimously.

President Fehr and Assistant Superintendent Reep welcomed the representatives from the DHS Student Council.

Superintendent's Report – Assistant Superintendent Reep reported on the following:

- a) **Immunization Point of Dispensing** – Southwest District Health Unit will be conducting a mass flu vaccination at Heart River Elementary on Thursday, October 20 from 3:00-7:00 p.m.
- b) **American Education Week** - This year, the week of November 13-19 has been designated as American Education Week. Dickinson Public Schools will recognize the teachers and staff that have contributed to the education of the children in the community. Board members are invited to participate in the events planned for the week.
- c) **Technology Committee Report** – There is a report posted on the website that summarizes the achievements of the committee over the past school year. Ms. Ross explained there is standardized technology in all the buildings. The committee is currently looking at their mission statement. Their first meeting this school year is Thursday, October 13.

Roughrider Area Career and Technical Center (RACTC) Update – Mr. Marcus Lewton, RACTC Director, provided an update to the Board members. There are currently 96 Dickinson Public School (DPS) students enrollment in RACTC medical career courses. There is also community support for RACTC through job shadowing. It costs approximately \$118,000 to run the Center (after reimbursement through member school's in-kind and state CTE). Tuition is set at \$400 per credit. Dickinson Public Schools pays approximately \$44,400 annually. Mr. Lewton has provided a summary report and projection

Roughrider Area Career and Technical Center (RACTC) Update (cont.)

report that are posted on the website under Supporting Documents. This agenda item was informational only. No action was requested.

Superintendent's Formative Evaluation – Dickinson Public Schools will use the same process as last year. President Fehr and Superintendent Sullivan have selected four areas from the superintendent's job description to be evaluated. The areas to be evaluated are: supervision with licensed and non-licensed staff; identification and implementation of board policy needs; effective records management (including all records required by law); and supervision of building and grounds, transportation, and student safety. The Board will review the evaluation at its December 12 Board meeting. This agenda item was informational only. No action was requested.

Student Transfer and Withdrawal Report – Assistant Superintendent Reep addressed the Board presenting information regarding inward and outward migration of students during 2010-2011. Mr. Reep reported that 2010-2011 had the highest level of student mobility the District has ever observed. In a typical year, approximately 500 students either move in or move out of the District. This past year, there were approximately 700 students that either moved in or left the District. The net after the inward and outward migration was +5. Student enrollment is up by 111 students when comparing October 2011 to October 2010. This calculates to approximately \$500,000 in revenue from the average daily membership. English language learners was also discussed. A copy of Mr. Reep's Inward and Outward Migration reports along with a three year summary are posted under Supporting Documents on the school board website. This agenda item was informational only. No action was requested.

School Board Workshop - A Board workshop immediately followed the Board meeting. The agenda for the workshop is posted on the website under the workshop agenda link. Topics discussed at the workshop may become agenda items at future Board meetings. This agenda item was informational only. No action was requested.

Hockey Agreement - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys' and girls' hockey was due for renewal. Mr. Mark Rerick, District-wide activities director, addressed the Board. He stated there were no changes from last year's agreement. A copy of the agreement is posted under Supporting Documents. Action was requested. Mr. Hanson moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2011-2012 school year, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously.

North Dakota School Board Association Convention

a) **Delegates**– President Kris Fehr, Dr. Becky Pitkin, and Superintendent Douglas Sullivan will be attending the convention. Assistant Superintendent Vince Reep, Superintendent Sullivan, and Dr. Pitkin will be attending the new member/law seminar. Action was requested to designate the delegates. Mr. Hanson moved that President Fehr and Dr. Pitkin be named delegates to represent Dickinson Public Schools at the North Dakota School Board Association Convention. Ms. Ross seconded the motion. The motion carried unanimously.

North Dakota School Board Association Convention (cont.)

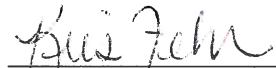
- b) **Resolutions** – A copy of the 2011 resolutions are posted under Supporting Documents on the school board website. There was discussion regarding the resolutions that will be reviewed at the NDSBA Convention. Any input Board members may have should be provided to the delegates.

Approval of the Individuals with Disabilities Education Act (IDEA) VI-B Grant – Mrs. Dorothy Martinson, Director of Student Services, addressed the Board regarding the IDEA VI-B Grant. The North Dakota Department of Public Instruction requires assurances that IDEA will be met. A summary of the application is available on the website under Supporting Documents. Action was requested. Dr. Pitkin moved to approve the application for the Individuals with Disabilities Education Act VI-B funds, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

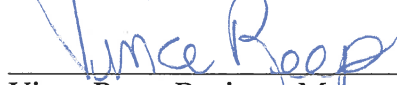
Other – There were no other topics for discussion.

Adjournment - At 5:56 p.m., Ms. Ross moved to adjourn. Mr. Hanson seconded the motion. The motion carried unanimously.

The meeting was adjourned at 5:56 p.m.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

November 14, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on November 14, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Dr. Morton Krieg, Mr. Jason Hanson, and Dr. Becky Pitkin. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Miss Sherry Libis, Mrs. Dorothy Martinson, Mrs. Melanie Kathrein, Mrs. Becky Meduna, Mr. Shawn Leiss, Mr. Mark Rerick, Mr. Henry Mack, Mrs. Tamara Praus and Mr. Calvin Dean. Others present were: Mr. Austin Boepple, Mr. Austin Mack, Miss Lynae Messer, Miss Madi Steier, Miss Emi Binstock, Mrs. Naomi Thorson, Ms. Jan Prchal, Mr. Scott Wegner, Mrs. Twila Petersen and Ms. April Baumgarten from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Ms. Ross moved to approve the agenda including the consent agenda consisting of the minutes from the October 10, 2011, regular Board meeting and the October 10, 2011, Board workshop; the bills for November 2011; the financial reports for November 2011; the pledged assets report for November 2011; the personnel reports; the RACTC report; and the student/staff recognitions; as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a. **DPI Title I Allocation** – Dickinson Public Schools has been notified the Title I funding will decrease by approximately \$6,500 due to a decrease in the federal budget.
- b. **American Education Week** – American Education Week is being recognized November 13-19. There are various activities occurring throughout the District. Many elementary classrooms have guest readers. The individual school Parent Advisory Committees are also sponsoring events during the week. Rotary will be distributing dictionaries to students in the third grade at all the elementary schools in Dickinson.
- c. **Minot Public Schools** – Posted on the website under Supporting Documents is a certificate thanking Dickinson Public Schools for their contributions to the Minot flood relief effort. Many teachers, staff and students assisted the Minot Public Schools either with donated items or monetary gifts. President Fehr commended the teachers and staff for their contributions to the flood relief.
- d. **Bullying Committee** – The next Bullying Committee Meeting will be held on Tuesday, November 15 at 4:00 p.m.
- e. **District-wide Technology Committee** – The next District-wide Technology meeting will be held on Thursday, November 17 at 4:00 p.m.
- f. **DHS Student Council Representatives** – Superintendent Sullivan and President Fehr welcomed to the Board meeting Dickinson High School Student Council representatives.

Southwest Community High School (SWCHS) Report – Principal Shawn Leiss addressed the Board providing information regarding the enrollment trend at the Southwest Community High School. On average, there are approximately nine students that graduate each year. This year it is anticipated 16 students will graduate. He also explained the new schedule at the SWCHS that provides more time for staff collaboration and intervention. A copy of the new schedule along with a report is posted on the website under Supporting Documents. This agenda item was informational only. No action was requested.

Professional Learning Communities (PLC) Update – Hagen Junior High Principal Perry Braunagel and Dickinson High School Principal Ron Dockter addressed the Board providing updates regarding the PLC implemented at the junior high and senior high schools. A copy of Mr. Braunagel's report and Mr. Dockter's report are available on the website under Supporting Documents. Mr. Dockter explained the opportunity period at the high school and the positive results reflected from the opportunity period. Mr. Dockter estimates between 50-100 students participate in the opportunity period on their own. DHS is targeting students in the Tier II group-those students who choose not to do their homework. There is great cooperation and collaboration amongst the teachers at the high school. DHS continues to make improvements to help students with writing and working on its common assessments. Hagen Junior High has also seen improvements since the implementation of its opportunity period. This school year, the opportunity period is expanded beyond the noon hour. Hagen teachers have grade level meetings to try and identify students that are struggling. Hagen has expanded their Power Standards by involving teachers in the 6th grade and high school level. The number of students failing one or more classes has dropped from 60 to 11. This agenda item was informational only. No action was requested.

North Dakota School Board Association Convention

- a. **Convention Report** – President Fehr and Dr. Rebecca Pitkin gave brief reports regarding the North Dakota School Board Convention. Copies of their written reports from the convention and seminars are posted on the website under Supporting Documents.
- b. **Legal Seminar Report** – Assistant Superintendent Reep and Dr. Pitkin gave brief reports regarding the legal seminar they attended. Their written reports are available on the website under Supporting Documents.
- c. **New Member Seminar Report** – Dr. Pitkin gave a brief report regarding the New Member Seminar. A copy of her summary report is available on the website under Supporting Documents.

Cooperative Girls' Tennis Agreement – Activities Director Mark Rerick addressed the Board. There is one student from South Heart schools and one student from Mott-Regent schools that wish to participate in the DPS girls' tennis. Both districts have requested a cooperative agreement with DPS. The cooperative agreements are posted on the website under Supporting Documents. The administrative recommendation was to approve the agreements. Mr. Hanson moved to approve the extracurricular cooperative agreement with South Heart School District and Mott-Regent School District in girls' tennis for the 2011-2012 school year. Dr. Pitkin seconded the motion. The motion carried unanimously.

North Dakota Educational Technology Council (ND ETC) Grant Application – Administrators in the District have been meeting to discuss the possibility of applying for a grant that would allow the District to pilot a technology program. After several discussions, the administrators suggested applying for the grant and utilize the funds to purchase iPads to be used for students in the 8th grade at Hagen Junior High.

North Dakota Educational Technology Council (ND ETC) Grant Application (cont.)

Background information regarding the grant application is available on the website under Supporting Documents. The grant application requires school Board approval. The funding from the grant is approximately \$70,000. Funds must be matched through the District either through purchases, professional development expenses, or in-kind contributions. After discussion, Board members requested the item be tabled until further research could be done and additional information gathered. Consensus of the Board was for the administrators to complete the application and bring it back to the Board members for review along with additional information regarding the program. A Special Board Meeting could be held to review the material, when available. Deadline for the application is December 2.

School Facilities – At a recent Board workshop, Board members requested additional information regarding the District facilities. At the workshop there was discussion regarding the economic activity in the region and the potential impact on student enrollment. Assistant Superintendent Reep addressed the Board and explained there have been discussions in the past regarding restructuring the K-5 schools or building a new school. The District will be out of classroom space in the year 2014 if it sustains its current enrollment. Mr. Reep said it has been more than 30 years since a new school has been built in Dickinson. Ms. Jan Prchal from Hulsing and Associates addressed the Board with a proposal for a new elementary school located in north Dickinson on land currently owned by DPS. The handout she provided was for a new school approximately the same size as Jefferson Elementary. Ms. Prchal explained information she has gathered indicates that 10th Avenue West will be a main thoroughfare. This will run adjacent to the proposed school. Her plan suggested a student drop off area and faculty parking that is located within the property. This would help reduce congestion on the main thoroughfare. The area owned by DPS is located near subdivisions that are proposed to be developed residentially. The approximate cost for the new elementary school would be \$11,500,000. It would be approximately 55,000 sq. ft. with 18 regular education classrooms. A timeline for construction would be 12-14 months. Within the plans is an area for future expansion.

Mr. Scott Wegner from Arntson Stewart Wegner PC addressed the Board explaining how the new school construction could be financed by utilizing \$5,000,000 from the sale of bonds, \$1,500,000 from an HVAC levy, and the remaining \$5,000,000 from the interim fund. The following documents pertaining to resolutions for building the new school are posted on the website under Supporting Documents: Initial Resolution, Resolution Providing for Sale, Resolution Authorizing Sale, and Resolution for Participation in the Credit Enhancement Program. The Initial Resolution is \$5,000,000 general obligation building fund bonds payable from the building funds levy. This commits approximately 6 mills out of the 10 mills to cover the debt service on \$5,000,000 and is paid over 15 years. There is a 60 day protest period. The second resolution provides for the sale of the \$5,000,000 and directs the Dickinson Public Schools to prepare the offering documents that are given to investors. The proposed sale date would be December 12. The third resolution is for a \$1,500,000 HVAC levy for the heating and air conditioning system in the newly constructed school. This is approximately two mills. The final resolution enhances the rating to provide a lower interest rate. If a payment is missed it would be picked up by the Department of Public Instruction.

There was further discussion regarding building the new school larger, expanding other schools in the District, downsizing the larger classrooms at Jefferson and Lincoln by moving students to the new school, transferring some staff to the new school, the cost to run the new school and taxable valuations. After additional discussion, Mr. Hanson moved to approve the initial resolution authorizing the issuance and

School Facilities (cont.)

sale of \$5,000,000 general obligation building fund bonds, series 2011A. Dr. Krieg seconded the motion. A roll call vote was taken. Aye-Dr. Pitkin, Ms. Ross, Mr. Hanson, Dr. Krieg, and Mrs. Fehr. Nay-none. The motion carried.

Ms. Ross moved to approve the resolution providing for the sale of \$5,000,000 general obligation building fund bonds, series 2011A. Mr. Hanson seconded the motion. A roll call vote was taken. Aye-Dr. Krieg, Mr. Hanson, Dr. Pitkin, Ms. Ross, and Mrs. Fehr. Nay-none. The motion carried.

Mr. Hanson moved to approve the resolution authorizing the sale of \$1,500,000 limited tax bonds, series 2011B. Dr. Krieg seconded the motion. A roll call vote was taken. Aye-Ms. Ross, Dr. Pitkin, Dr. Krieg, Mr. Hanson, and Mrs. Fehr. Nay-none. The motion carried.

Dr. Pitkin moved to approve the resolution providing for participation in the School Bond Credit Enhancement Program. Ms. Ross seconded the motion. A roll call vote was taken. Aye-Dr. Krieg, Dr. Pitkin, Ms. Ross, Mr. Hanson, and Mrs. Fehr. The motion carried.

President Fehr thanked Ms. Prchal, Mr. Wegner, Superintendent Sullivan and Assistant Superintendent Reep for the extensive research they have done on this project.

School Construction Request – Part of the process for constructing a facility in a North Dakota school district is a review process through the Department of Public Instruction (DPI). The review process requires the school district to submit a School Construction Approval Request form for review and approval to the DPI. The form has been provided on the website as a Supporting Document. After discussion, Ms. Ross moved to authorize the administration to submit the School Construction Approval Request form to the Department of Public Instruction for the construction of the North Elementary School. Dr. Krieg seconded the motion. The motion carried unanimously.

Request Approval of the Dunn County GPT Infrastructure Grant Application – Assistant Superintendent Reep addressed the Board explaining the justification for the grant application to the Dunn County Commissioners for the Dunn County GPT Infrastructure Grant to help defray the increases in transportation costs. A copy of the grant application is posted under Supporting Documents on the website. The amount requested is \$78,300. The grant funds may only be used for transportation costs. Administrative recommendation was to apply for the grant. Action was requested to approve the submittal of the grant. Ms. Ross moved to approve the grant application to the Dunn County Commissioners for the Dunn County GPT Infrastructure Grant in the amount of \$78,300 for costs due to increased transportation activity incurred by the District, as presented. Mr. Hanson seconded the motion. The motion carried unanimously.

Request Approval of the Stark County GPT Infrastructure Grant Application – Assistant Superintendent Reep explained the justification for the grant application to the Stark County Commissioners for the Stark County GPT Infrastructure Grant to help defray the costs for the purchase of a bus and also to defray the costs incurred by the District for the increased transportation fees. A copy of the grant application is posted under Supporting Documents. The administrative recommendation was to apply for the grant. The amount requested is \$111,570. Action was requested to approve the submittal of the grant. Mr. Hanson moved to approve the grant application to the Stark County Commissioners for the

Request Approval of the Stark County GPT Infrastructure Grant Application (cont.)

Stark County GPT Infrastructure Grant in the amount of \$111,570 for the purchase of a bus and for additional transportation costs incurred by the District, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously.

Dickinson Park and Recreation Land Lease – Assistant Superintendent Reep informed Board members the area of property owned by DPS and leased to the Dickinson Park and Recreation is up for lease renewal. The lease has expired and the Dickinson Park and Recreation wishes to renew their lease with DPS. A copy of the lease agreement is posted on the website under Supporting Documents. There is no exchanging of monetary funds. The agreement has a clause in #8 that either party may terminate the agreement with a 30 day written notification. The administrative recommendation was to renew the lease for five years. Action was requested. Dr. Pitkin moved to approve the land lease agreement with Dickinson Parks and Recreation for a term of five years beginning November 14, 2011. Mr. Hanson seconded the motion. Motion carried unanimously.

Board Policy Revisions, Additions and Deletions—First Reading – Copies of the Board policies proposed for first reading approval are posted on the school board website under Supporting Documents as Board Policies. The administrative recommendation was to revise the following policies: policy AAB–District Goals and Objectives; policy ABBB–Community Use of School Facilities; policy ABBE–Displays of Religious Objects or Documents; policy ABCC–Dickinson Public Schools Wellness Plan; policy ACAB–Emergency Plans and Drills; policy ACAC–First Aid/Accidents; policy ACDA–Acceptable Use; policy ACEB–Hazing; policy BBBB–School Board Committees; policy BBC–Method of Filling a Board Vacancy; policy BCBA–Public Participation at Board Meetings; policy DBAA–Recruitment, Hiring, and Background Checks for New Classified Personnel; policy DBAB–Emergency Hiring of Classified Personnel; policy DBAC–Recruitment, Hiring, and Background Checks for New Instructional Personnel; policy DBBA–Drug and Alcohol Testing for Employees; policy DCB–Overtime and Compensatory Time; policy DDDF–Educational Leave; policy DDEA–Jury and Witness Duty; policy DFAA–Evaluation; policy DFC–Transfer and Assignment; policy FACB–Transfers and Withdrawals Records; policy FDB–Education of the Homeless Students; policy FFB–Attendance and Absences; policy FFEA–Use of Controlled Substances by Activity Group Members; policy FGA–Student Education Records; policy FGCB–Searches of Students and Students’ Personal Property; policy FGCC–Student Interviews; policy GAAC–Review and Complaints of Instructional and Resource Material; policy GAAD–Selection and Adoption of Instructional Materials; policy GABC–Sex Education; policy GABDB–Federal Title Programs Dispute Resolution Policy; policy IE–Transportation; policy KAAA–Visitors in the Schools; policy KAAB–Volunteers at Schools; policy KAAD–Distribution and Posting of Noncurricular Material in School; policy KAB–Title I Parental Involvement; policy KBA–Relations with the News Media; and policy LBB–Relations with Department of Human Services. The administrative recommendation was to add the following policies: policy DEBF–Employee Speech; policy FAAB–Early Entrance Requirements; policy FECB–Gifts and Awards to Students; and policy FGDE–Student Distribution and Posting of Noncurricular Material in School. The administrative recommendation was to delete the following Board policies: policy ABBDA–Distribution and Posting of Noncurricular Material in School; policy CABB–Hiring Administrative Staff; and policy GABBA–Programs for Students with Disabilities. Action was requested. Dr. Pitkin moved to accept the first reading approval of the school board policy revisions, additions and deletions, as

Board Policy Revisions, Additions and Deletions—First Reading (cont.)

presented. Ms. Ross seconded the motion. The motion carried unanimously. The Board members recommended further research done on policy FCAB-Administering Medication to Students recommended for deletion by the NDSBA.

Board Regulation Revisions, Addition and Deletions-First Reading and Final Adoption – Copies of the Board regulations proposed for first reading and final adoption are available on the website under Supporting Documents as Board Regulations. The administrative recommendation was to revise the following regulations: regulation AAC-BR–Discrimination and Harassment Grievance Procedure, regulation ABCB-BR–Sportsmanship Regulations, regulation BBC-BR–Procedure for Selection of Board Appointee, regulation BCBA-BR–Public Participation at School Board Meetings, and regulation DDBB-BR–Holidays for Classified Staff. The administrative recommendation was to add Board regulation FDB-BR–Education of the Homeless Dispute Resolution Process and to delete Board regulations FAAB-BR–Early Entrance Requirements and regulation GABC-BR–Sex Education Law. Action was requested. Ms. Ross moved to approve the first reading and final adoption of the school board regulation revisions, addition and deletions, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously.

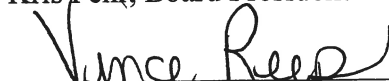
Other - President Fehr commended the students that competed in the Robotics competition recently held at DSU. DHS and Hagen Junior High School students will be advancing to the state competition.

Adjournment - At 7:10 p.m., Mr. Hanson moved to adjourn. Dr. Pitkin seconded the motion. The motion carried unanimously.


The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Special Meeting

November 28, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on November 28, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Dr. Morton Krieg, Dr. Becky Pitkin, and Mr. Jason Hanson. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mrs. Melanie Kathrein, Mrs. Becky Meduna, and Mr. Perry Braunagel. Others present were: Mrs. Jennifer Jung, Ms. Susan Walz and Ms. April Baumgarten from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

North Dakota Educational Technology Council (ND ETC) Grant Application – Director of Instruction Melanie Kathrein addressed the Board. Mrs. Kathrein explained the ND ETC grant funds would be used to purchase approximately 220 iPads to be utilized by the 8th grade students at Hagen Junior High. It would also include cases and storage carts for the iPads, airport printers and eight Apple TVs. The software fee would be approximately \$20.00 per iPad for the applications. This would be a pilot project at Hagen and after evaluating the program, iPads could be expanded to other grades in the future. The first year the iPads would not be available for the students to take home. The second year (2013) it is proposed the students would be allowed to take the iPads with them after school. Mrs. Kathrein provided a short presentation projecting the iPad onto a screen using the Apple TV technology. A copy of the grant application is available on the website under Supporting Documents. This would be a grant where funds would need to be matched by DPS. Assistant Superintendent Reep indicated the request for the matching \$87,000 would go before the DPS Budget Committee. Training on the iPads is planned through EduTech. An acceptance or denial of the application request could be received from ND ETC by January 6, 2012. The administrative recommendation was for the Board to authorize the submission of the grant application. The deadline for submission was December 2. Action was requested. Mr. Hanson moved to authorize the administration to submit a grant application to the North Dakota Educational Technology Council in an amount not to exceed \$70,000. Dr. Krieg seconded the motion. The motion carried unanimously.

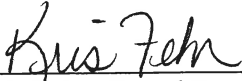
Century Link Foundation Grant Application (Formerly QWEST) – Mrs. Jennifer Jung, Jefferson Elementary instructor, addressed the Board. Mrs. Jung explained a request for the application is to purchase four iPads for two kindergarten classrooms at Jefferson Elementary. The learning activities utilizing the iPads would be tailored to the specific needs of the students in an effort to decrease learning gaps. This grant application is also through the North Dakota Educational Technology Council (ND ETC) but is not competing for funds with the district grant. There are no matching fund requirements with this grant. A copy of the application request is available on the website under Supporting Documents. The administrative recommendation was for the Board to authorize the submission of the grant application. The deadline for submission was December 2. Action was requested. Ms. Ross moved to authorize the administration to submit a grant application to the North Dakota Educational Technology Council for the Century Link Foundation Grant in an amount not to exceed \$5,000. Dr. Pitkin seconded the motion. The motion carried unanimously.

Dickinson Public Schools
Special Meeting

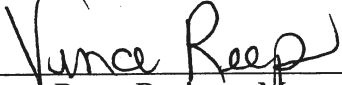
November 28, 2011; 5:00 p.m.
Board Room, Central Office

Adjournment - At 5:42 p.m., Mr. Hanson moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously.

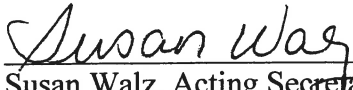
The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Susan Walz, Acting Secretary

Approved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

December 12, 2011; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on December 12, 2011, at the Central Administration Office. Board members present were: President Kris Fehr, Vice-president Leslie Ross, Dr. Morton Krieg, Dr. Becky Pitkin and Mr. Jason Hanson. Administrators present were: Superintendent Douglas Sullivan, Assistant Superintendent Vince Reep, Mr. Perry Braunagel, Mr. Ron Dockter, Mrs. Dorothy Martinson, Mrs. Melanie Kathrein, Mrs. Becky Meduna, Mr. Shawn Leiss, and Mrs. Tamara Praus. Others present were: Mr. James Wosepka, Mr. Myron Knutson, Mrs. Twila Petersen and Ms. April Baumgarten from the Dickinson Press.

President Fehr called the meeting to order at 5:00 p.m.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Dr. Pitkin moved to approve the agenda including the consent agenda consisting of the minutes from the November 14, 2011, regular Board meeting and November 28, 2011, Special Board Meeting; the bills for December 2011; the financial reports for December 2011; the pledged assets report for December 2011; the personnel reports which included the early resignation of Rudy Privratsky, welding instructor at Dickinson High School; the RACTC report; and the student/staff recognitions. There were no new licensed hires or tuition waiver requests. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report – Superintendent Sullivan reported on the following:

- a) **2012-2013 School Calendar** - The Calendar Committee has met on two occasions. Draft calendars are being circulated by the committee members seeking input from other personnel in their building.
- b) **Early dismissal** – There is an early dismissal for students this week Wednesday, December 14 for professional development for the DPS personnel.
- c) **Anti-bullying policy** – The committee has concluded its work on the policy. There were many clarification questions asked by the committee which were answered by the North Dakota School Boards Association (NDSBA). A revised policy will be proposed at the January meeting. The implementation date for the revised policy would be July 1, 2012. President Fehr thanked the members on this committee for their time and hard work.
- d) **Holiday break** – The holiday break will begin on December 22 and school will resume on January 3.

Sale of General Obligation Building Fund Bonds – Mr. Myron Knutson, managing director from the Public Financial Management Group addressed the Board. Mr. Knutson presented information from the bond sale that was held on Monday. He also noted that the bonds were upgraded in their rating to an Aa3. There were four bids received for the \$5,000,000 general obligation building fund bonds, series 2011A. The lowest bid came in at an average of 2.01%. This rate is considerably less than anticipated and will help DPS lower the annual debt service. The second bond, \$1,500,000 limited tax bonds, had three bids with the lowest bid averaging at 2.18%. Assistant Superintendent Reep reported there are 246 kindergarten students in the district. Of those kindergarten students, 39% of them have a parent whose employment is related to energy. This information will be important when the district applies for funds

Sale of General Obligation Building Fund Bonds (cont.)

through the Energy Development Impact Office. Mr. Reep also noted he has received communication from the Dickinson Parks and Recreation expressing an interest in a cooperative project with the playground at the new elementary school located in north Dickinson by making it into a park/playground. Mr. Reep recommended the Board move forward and accept the two bond sale bids. Ms. Ross moved to approve the resolution authorizing the issuance of \$5,000,000 general obligation building fund bonds, series 2011A, as presented. Dr. Krieg seconded the motion. A roll call vote was taken. Aye-Dr. Krieg, Mr. Hanson, Dr. Pitkin, Ms. Ross, and Mrs. Fehr. Nay-none. The motion carried. Mr. Hanson moved to approve the resolution authorizing the issuance of \$1,500,000 limited tax bonds, series 2011B, as presented. Dr. Krieg seconded the motion. A roll call vote was taken. Aye-Dr. Pitkin, Ms. Ross, Mr. Hanson, Dr. Krieg, and Mrs. Fehr. Nay-none. The motion carried.

Audit Report- Mr. James Wosepka from Wosepka CPA, the school district's auditor, addressed the Board members. A copy of his audit report was mailed to the Board members prior to the meeting for their review. Mr. Wosepka's opinion was there are no issues of major concern and the district was financially sound. The administrative recommendation was for the Board to accept the annual audit report. Action was requested. Mr. Hanson moved to approve the annual audit report for the year ending June 30, 2011. Dr. Pitkin seconded the motion. The motion carried unanimously.

Professional Learning Communities Update – Berg Principal Tammy Praus and Jefferson Principal Becky Meduna addressed the Board providing information regarding the improvements at the schools with the implementation of the Professional Learning Communities. Both principals noted that the additional time set aside for intervention and the collaboration amongst the teachers and staff has created a foundation for positive student learning. The principals explained the strategies used by the teachers with collaborative team meetings, Pyramid to Intervention, common scheduling at Berg, book study committees, education plans, behavioral response, data analysis and becoming more unified. Mrs. Praus, Mrs. Meduna, and Miss Libis have reports posted on the website under Supporting Documents. This agenda item was informational only. No action was requested.

Girls' Fast-Pitch Softball Cooperative Agreement- Athletic Director Mark Rerick received a girls' fast-pitch softball cooperative agreement request from students currently attending New England Public Schools. New England Public Schools currently does not sponsor girls' fast-pitch softball, therefore a cooperative agreement beginning with the 2011-2012 school year is necessary for the students to compete for Dickinson Diamonds Fast-pitch Softball Club, Inc. A copy of the cooperative agreement is available on the website under Supporting Documents. The administrative recommendation was to approve the application. Action was requested. Dr. Pitkin moved to approve a cooperative agreement for girls' fast-pitch softball with the New England Public School District for the 2011-2012 school year, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Superintendent Evaluation – President Fehr explained there were four areas evaluated from the superintendent's job description. The areas evaluated were supervision with licensed and non-licensed staff; identification and implementation of board policy needs; effective records management (including all records required by law); and supervision of building and grounds, transportation, and student safety. Areas evaluated either receive a satisfactory or an unsatisfactory. Superintendent Sullivan received all satisfactory responses in all areas evaluated. President Fehr read a portion of the responses from each of the four areas. The Board member responses along with the summary will be placed in Dr. Sullivan's personnel file. A copy of the evaluation summary is posted on the website under Supporting Documents.

Superintendent Evaluation (cont.)

Action was requested. Dr. Pitkin moved to approve the superintendent evaluation, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Applications – Robert Pringle applied for open enrollment for Robert Justin Pringle to be admitted to the Dickinson Public School District from the Killdeer School District. Crystal Kappahn applied for open enrollment for Cade and Chloe Kappahn to be admitted to the Dickinson Public School District from South Heart School District. Both families recently moved so the waiver applies. The administrative recommendation was to approve the applications. Action was required. Ms. Ross moved to approve the requests from Robert Justin Pringle, Cade Kappahn and Chloe Kappahn to be admitted to the Dickinson Public School District under the open enrollment policy. Dr. Krieg seconded the motion. The motion carried unanimously.

Committee Representative – Board members were requested to establish a Board representative for the Roughrider Education Services Program (RESP). Dr. Becky Pitkin offered to serve as the primary Board representative and Mrs. Kris Fehr agreed to serve as the secondary representative. Action was requested. Ms. Ross moved to designate for 2011-2012 Dr. Becky Pitkin as the primary Board representative on the Roughrider Education Services Program and Mrs. Kris Fehr as the secondary Board representative. Mr. Hanson seconded the motion. The motion carried unanimously.

Early Resignation Incentive Application – The District received an early resignation incentive application from Mr. Rudy Privratsky, welding instructor at Dickinson High School. The administrative recommendation was to approve the application. Action was requested. Mr. Hanson moved to approve the early resignation incentive application for Rudy Privratsky, welding instructor at Dickinson High School with an effective date of May 25, 2012. Dr. Krieg seconded the motion. Mr. Privratsky has served in the district for 16 years. President Fehr thanked Mr. Privratsky for the work he has done for the students and the industry in the area.

Board Policy Deletion-First Reading Approval – At the November Board meeting, policy FCAB-Administering Medication to Students was proposed for deletion at the request of the NDSBA. Board members requested further research. Superintendent Sullivan reported NDSBA indicates it needs to work with the legislature regarding this topic. Due to this, NDSBA recommends DPS remove this policy and recommends providing extra training to personnel. Mr. Hanson moved to delete for first reading policy FCAB-Administering Medication to Students, as presented. Dr. Pitkin seconded the motion. The motion carried unanimously. A copy of the policy is available on the website under Supporting Documents.


Board Policy Revisions, Additions and Deletions-Second Reading and Final Adoption – Copies of the Board policies proposed for second reading and final adoption are posted on the school board website under Supporting Documents as Board Policies-Second Reading. The administrative recommendation was to revise the following policies: policy AAB-District Goals and Objectives; policy ABBB-Community Use of School Facilities; policy ABBE-Displays of Religious Objects or Documents; policy ABCC-Dickinson Public Schools Wellness Plan; policy ACAB-Emergency Plans and Drills; policy ACAC-First Aid/Accidents; policy ACDA-Acceptable Use; policy ACEB-Hazing; policy BBBB-School Board Committees; policy BBC-Method of Filling a Board Vacancy; policy BCBA-Public Participation at Board Meetings; policy DBAA-Recruitment, Hiring, and Background Checks for New Classified

Board Policy Revisions, Additions and Deletions—Second Reading and Final Adoption (cont.)

Personnel; policy DBAB-Emergency Hiring of Classified Personnel; policy DBAC-Recruitment, Hiring and Background Checks for New Instructional Personnel; policy DBBA-Drug and Alcohol Testing for Employees; policy DCB-Overtime and Compensatory Time; policy DDDF-Educational Leave; policy DDEA-Jury and Witness Duty; policy DFAA-Evaluation; policy DFC-Transfer and Assignment; policy FACB-Transfers and Withdrawals Records; policy FDB-Education of the Homeless Students; policy FFB-Attendance and Absences; policy FFEA-Use of Controlled Substances by Activity Group Members; policy FGA-Student Education Records; policy FGCB-Searches of Students and Students' Personal Property; policy FGCC-Student Interviews; policy GAAC-Review and Complaints of Instructional and Resource Material; policy GAAD-Selection and Adoption of Instructional Materials; policy GABC-Sex Education; policy GABDB-Federal Title Programs Dispute Resolution Policy; policy IE-Transportation; policy KAAA-Visitors in the Schools; policy KAAB-Volunteers at Schools; policy KAAD-Distribution and Posting of Noncurricular Material in School; policy KAB-Title I Parental Involvement; policy KBA-Relations with the News Media; and policy LBB-Relations with Department of Human Services. The administrative recommendation was to add the following policies: policy DEBF-Employee Speech, policy FAAB-Early Entrance Requirements, policy FECB-Gifts and Awards to Students, and policy FGDE-Student Distribution and Posting of Noncurricular Material in School. The administrative recommendation was to delete the following Board policies: policy ABBDA-Distribution and Posting of Noncurricular Material in School, policy CABB-Hiring Administrative Staff and policy GABBA-Programs for Students with Disabilities. Action was requested. Ms. Ross moved to accept the second reading approval and final adoption of the school board policy revisions, additions and deletions, as presented. Dr. Krieg seconded the motion. The motion carried unanimously.

Other- President Fehr thanked the principals for inviting Board members to events at the schools. President Fehr recognized Superintendent Sullivan for his recent appointment to the ND Teacher and Principal Evaluation and Support Systems Committee.

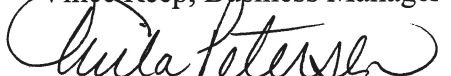
Adjournment - At 6:00 p.m., Ms. Ross moved to adjourn. Dr. Krieg seconded the motion. The motion carried unanimously. The meeting was adjourned.



Kris Fehr, Board President



Vince Reep, Business Manager



Twila Petersen, Secretary