

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

January 10, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on January 10, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Morty Krieg. Kris Fehr participated in the meeting by phone. Mitzi Swenson was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Lois Myran, Sherry Libis, Becky Meduna, Dorothy Martinson, Perry Braunagel, Ron Dockter, Calvin Dean, Knute Reiersen and Mickey Jordan. Others present were: Karen Heidt and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

There was a correction on page 1 of the December 31, 2004, Summary Board Report. The local revenue for 2004 vs. 2005 was 15.88%, not 484.56%.

Krieg moved to approve the consent agenda consisting of the minutes from the December 13, 2004, regular meeting; bills for January 2005; financial report for January 2005; the pledged assets report for January 2005; the hires of Gail Doll, technology specialist, District-wide; Lydia Hudson, supervisor, Roosevelt; and the resignations of Kelly Olson, playground supervisor, Jefferson; Bethany Russell, playground supervisor, Jefferson; Nicole Buer, playground supervisor, Jefferson; Jessica Aluise, playground supervisor, Jefferson; Kathy Wendel, speech pathologist, Roosevelt, effective at the end of the 04-05 school year (she will fulfill her contract as of May 27, 2005); and Joelle Fruh, Spanish and French teacher, DHS, effective at the end of the 04-05 school year (she will fulfill her contract as of January 14, 2005), with the financial report correction, as presented. Ross seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- a. Board policy KAJ Gifts, Bequests and Grants-Superintendent Koppelman reported that the Board policy covers gifts of money or property exceeding \$5,000. Board approval is required for gifts exceeding \$5,000. He is reviewing the policy and will bring back a revision, if needed.  
He asked Barb Nordy from the North Dakota School Board Association for an estimate to reproduce our school board policy electronically and streamline our Board policies so they could be available electronically on our web site;
- b. Career and Technical Education programs-The Hagen Junior High and Dickinson High School Career and Technical Education programs were recently monitored by a team of vocational technology educators. The report was good but some improvements were recommended such as handicap accessibility in the DHS family and consumer science room kitchen area. There were some other miscellaneous suggestions which will be addressed;
- c. North Dakota Committee for Employer Support of the Guard and Reserve Award-The school district recently was awarded a Certificate of Appreciation from the North Dakota Committee for Employer Support of the Guard and the Reserve. Naomi Obrigewitch, receptionist at the Central Office and spouse of Scott Obrigewitch, teacher at Hagen Junior High and currently serving in the National Guard in Iraq, nominated the school district for the award. The award is given to businesses that help support employees serving in the National Guard and the families they leave behind;
- d. Southwest Pipeline of Information for Communities and Education (SPICE)-Superintendent Koppelman reported that 164 students were enrolled in the SPICE classes in the fall of 2004 and 199 students are enrolled this spring. Students using the SPICE network include high school students, adults, community classes, etc. Classes offered include K-12 classes and classes for college credit; and
- e. Legislative update on areas related to education-Superintendent Koppelman and Vince Reep updated Board members on important legislative issues that are important to the school district.

**Transportation Report** -This agenda item was a follow up from the Board workshop. Superintendent Koppelman presented an analysis of the school district's transportation program with an estimate of costs if the school district would eliminate the transportation fees. We are losing students to neighboring school districts through open enrollment partially because of free transportation. Revenue from parents for the transportation program is approximately \$29,000. If the school district would discontinue busing fees, we would probably have to add additional routes and would have an additional expense. The recommendation was to wait to see what action the legislature takes regarding transportation reimbursement.

**Alternative High School Report** - This agenda item was a follow up from the Board workshop. Eileen Rowe was unable to attend the meeting. Her report regarding a four-day school week for Southwest Community High School was distributed. Ms. Rowe will report at the February Board meeting and answer questions.

**Northwest Education Assessment (NWEA) Report** - Lois Myran and Barb Kady presented information on the Northwest Educational Assessment (NWEA) program used by the school district. The presentation included grades being tested, benefits, program usage by teachers, costs and future utilization of the program. The assessment program is used to measure academic progress and to individualize instruction. Teachers receive feedback in 48 hours.

**DHS Nutrition Report** - Ron Dockter, DHS principal, reported on the efforts at DHS regarding the request by the school board to provide healthy food and snack choices to students through the Midget Market and vending machines. FBLA has marketed the healthy food choices throughout the building. Powerade and water machines have been placed in various parts of the building. They are looking at reducing the times when vending machines for candy and pop are available. They will continue to look at ways to make healthier choices available.

**Destruction of Old School Records - Vince Reep - NDCC**

21-06-05 and 21-06-06 describe the procedure for retention and destruction of school district documents.

The records they recommended for destruction were:

1998-1999 accounts payable checks, payroll cashed checks, summary check register, detail check register, purchase order logs, bank statements, purchase orders, cumulative trial balance sheets, outstanding check register, check reconciliation reports, balance sheets, adjusting journal entries

1997-98-bank statements, adjusting journal entries, general ledger detail reports.

1996-97-adjusting journal entries, general ledger detail reports

1995-96-general ledger detail reports


Krieg moved to authorize the business manager to destroy the records presented in accordance with North Dakota Century Code 21-06-05 and 21-06-06 by depositing them in the local landfill. Ross seconded the motion. The motion carried unanimously.

**Open Enrollment Application** - Ross moved to approve the request for Lindsay Decker to attend school in the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Other**

Fehr stated that she likes having access to her children's grades through PowerSchool.

At 6:20 p.m., Krieg moved to adjourn. Ross seconded the motion. The meeting was adjourned.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

February 14, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on February 14, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Mitzi Swenson and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Becky Meduna, Sherry Libis, Barb Kady, Eileen Rowe, Knute Reiersen, Dorothy Martinson and Perry Braunagel. Others present were: Karen Heidt, Kathy Kohler and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

President Rummel presented the Golden Apple Award to Lois Myran.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the January 10, 2005, regular meeting; bills for February 2005; financial report for February 2005; the pledged assets report for February 2005; and the resignation of Allison Hein, paraprofessional, Berg, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- a. kindergarten registration-138 students have registered for kindergarten. They are projecting 165-167 kindergarten students for next fall. They will be evaluating the number of sections and staffing for next fall;
- b. enrollment-The February enrollment report shows a loss of 12 students. He said that DHS usually loses students at the start of the second semester. Some students were Trinity students taking one class, home schoolers taking a class the first semester, some

**Superintendent's Report cont.**

- students were placed out-of-district, etc.. They plan to continue the downsizing at Berg Elementary next fall. Berg will have one section in grades one through three next fall. They will look at staff reduction opportunities created by attrition;
- c. self-funded health insurance-The self-funded health insurance ending balance at the end of January was \$295,000. This is \$185,000 more than one year ago at this time;
  - d. PowerSchool update-Parents and students are using PowerSchool. We have had 4,975 hits by parents and 2,122 hits by students. The average hits per day is 28.6; and
  - e. teacher/soldiers returning from Iraq-Superintendent Koppelman reported that Scott Obrigewitch and Pete Dobitz, our teachers that have been serving in the National Guard in Iraq, landed on American soil last week and we expect them to return home on Wednesday. They will work with them as far as when they want to return to teach, coach, etc.

**Southwest Community High School Report-Eileen Rowe**-This agenda item is a follow up from the Board workshop. Eileen Rowe presented an update on the four-day week concept for Southwest Community High School. A copy of her report was distributed. Her recommendation was to continue the five-day school week at Southwest Community High School. This item was informational only. No action was requested.

**Teacher/Staff Facilitator Position Report-Lois Myran**-This agenda item is a follow up from the Board Workshop. Mrs. Myran reported on two models of teacher facilitators or coaches that are being used in some school districts. She explained how the concept could be used in the Dickinson Public Schools and with the RESP schools if funding is available. Funding sources could include: professional development dollars, grants, using Title dollars or using dollars from the State for joint powers agreements. This item was informational only. No action was requested.

**Copier Bids**-Vince Reep reviewed the copier bids. Bids were submitted by: ABM of Dickinson, Bismarck and Minot; Office Systems of Dickinson and Bismarck; Midwest Business Systems of Bismarck; SBM of Dickinson, Xerox; and Advanced Office Systems of Bismarck. The administrative recommendation was to purchase eight Savin 4075 copiers from ABM at a price of \$123,096. Action was requested.

Krieg moved to approve the purchase of eight copiers from ABM at a price of \$123,096. Ross seconded the motion. The motion carried unanimously.

**Open Enrollment Applications**-The open enrollment applications listed below were filed before the January 31, 2005. Action was requested. Swenson moved to approve the request for Landon Pavlish, Chance Thornton and Bryton Thornton to attend the South Heart Public School District; Anya Rose Baranko to attend the Billings County School District; Campbell Judd Schenbeck to attend the Richardton/Taylor Public School District; and Zachery and Alexis Binstock to attend the Killdeer Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Dickinson High School Baseball Agreement**-Calvin Dean-The one-year agreement with the Dickinson Public Schools and Dickinson Baseball Club, Inc. is due for renewal. Calvin Dean and Superintendent Koppelman met with representatives from DBC, Inc., to review the Memorandum of Understanding. The Memorandum of Understanding is similar to last year's agreement but contains more specific information. There were no changes in the financial commitments for either Dickinson Baseball Club, Inc. or the school district. They are discussing the joint purchase of a vehicle to be used by both parties. Action was requested.

Krieg moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Baseball Club, Inc. for the 2004-2005 school year. Fehr seconded the motion. The motion carried unanimously.

Dickinson Public Schools  
Regular Meeting

February 14, 2005; 5:00 p.m.  
Board Room, Central Office

**Legislative Update**-Vince Reep and Superintendent Koppelman presented a legislative update. They specifically addressed school funding. This item was informational only. No action was requested.

**Collaborative Bargaining Recognition Petition from DEA**-The administrative recommendation was to recognize the DEA as an appropriate negotiating unit and recognize them as the representative organization for contract negotiations. Swenson moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognizes all licensed personnel employed, or to be employed, by the Board in positions requiring a license issued pursuant to Chapter 15.1-13 of the North Dakota Century Code, except administrators and substitute teachers, as an appropriate negotiating unit for the purpose of 2004-05 negotiations and pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognize the Dickinson Education Association as the exclusive representative of the appropriate negotiating unit for the purpose of the 2004-2005 negotiations. Krieg seconded the motion. The motion carried unanimously.

**Administrative Bargaining Recognition Petition**-The administrators requested to be recognized as an appropriate negotiating unit and to be recognized as a representative organization for contract discussions. Dean Rummel and Kris Fehr volunteered to serve on the administrative negotiations committee. Swenson moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2005-2006 contract and pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognize the Dickinson Administrative Council as the



**Administrative Bargaining Recognition Petition cont.**

exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2005-2006 contract. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Contract**-The Board agreed to offer Superintendent Koppelman a one-year contract extension for the July 1, 2005, through June 30, 2006, fiscal year at a salary of \$111,000, plus fringe benefits. The contract includes supervising the transportation department. Swenson moved to approve a one-year contract extension for the July 1, 2005, until June 30, 2006, fiscal year to Dean U. Koppelman for the position of superintendent of the Dickinson Public Schools at a salary of \$111,000, as presented, plus fringe benefits. Krieg seconded the motion. The motion carried unanimously. Superintendent Koppelman thanked the Board for their vote of confidence.

**Superintendent's Evaluation**-The second superintendent evaluation must be completed prior to March 15. Board members will rate the superintendent in the following identified areas: Board relationship, recruitment/retention of staff (licensed and nonlicensed) and identification and implementation of school board policy needs. Board members were asked to complete the forms and return them before February 28. Dean Rummel, Board president, will compile the information and present a summary to the Board at the March 14 meeting.

**Other**

President Rummel received a letter from Laura Carley in Fargo commending Superintendent Koppelman for his service on the Education Standards and Practice Board and for his time and effort in getting North Dakota's teachers highly qualified. The Board thanked Superintendent Koppelman.

Fehr and Swenson attended the Teacher Insight training last Friday. They said that it was a great professional development opportunity and good information for Human Resource people.

Dickinson Public Schools  
Regular Meeting

February 14, 2005; 5:00 p.m.  
Board Room, Central Office

At 6:27 p.m., Swenson moved to adjourn. Krieg seconded the motion.  
The meeting was adjourned.



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Dean Rummel, President



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Vince Reep, Business Manager



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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

March 14, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on March 14, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Mitzi Swenson and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Perry Braunagel, Barb Kady, Dorothy Martinson, Calvin Dean, Ron Dockter, Becky Meduna, Sherry Libis, Lois Myran, Eileen Rowe and Mickey Jordan. Others present were: Karen Heidt, Naomi Thorson, Robin Bullinger, Paulette Hofer, Preston Hofer, Chad Uran, Sandy Bertelsen, Pat Kilber, Roxi Monlux, Kristi Todd Stillings and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda. Additions to the consent agenda included: the hire of Michelle Dunn, library paraprofessional, DHS; the resignations of Jessie Hauschild, paraprofessional, DHS and Berlin Simonieg, Media Center, administrative assistant; and the contract reductions for Andrew Jangula, elementary music, Berg, from 87% to 80% and Pam Reichert, elementary physical education, Berg, from 80% to 73.3%, due to a reduction of a third grade classroom at Berg.

Fehr moved to approve the consent agenda consisting of the minutes from the February 14, 2005, regular meeting; bills for March 2005; financial report for March 2005; the pledged assets report for March 2005; the hires of Garnet Tisor, secretary, Central Administration Office; Michelle Dunn, library paraprofessional, DHS; the resignations of Nicol Weigel, secretary, Central Administration Office; Barb Kady, principal, Jefferson Elementary; Jessie Hauschild, paraprofessional, DHS and Berlin Simonieg, Media Center, administrative assistant; and the contract reductions for Andrew Jangula, elementary music, Berg, from 87% to 80% and Pam Reichert, elementary physical education, Berg, from 80% to 73.3%, due to a reduction of a third grade classroom at Berg, as

presented. There were no tuition waivers. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) **Power School**-Over 6,000 parents have accessed the Power School system (over 40 hits per day);
- 2) **AASA**-He recently attended the AASA Conference. Cultural Diversity was the focus of the conference. Superintendent Koppelman was invited to participate in the Committee of 100, which is a group of 100 superintendents (two from every state);
- 3) **People mover/bus**-They are working with Dickinson Baseball Club on the joint purchase of an activity vehicle that would be shared by the Baseball Club and Dickinson Public Schools. Both entities would share the cost and the expenses for the new bus.

**Gifted and Talented Report**-**Kristi Todd Stillings and Roxi Monlux**-This agenda item is a follow-up from the Board workshop. Kristi Todd Stillings and Roxi Monlux gave an update and overview on the gifted and talented program. They work primarily with grades four through six in the elementary schools. They follow a level of service approach and the guidelines established by the State of North Dakota. There are four levels. Kristi and Roxi work with students from kindergarten through grade three on a teacher referral basis. They spend one day a week in each elementary school.

**Career and Technical Education Monitoring Report**-Ron Dockter reported on the Career and Technical Education monitoring report received by the District. The school board reviewed the Career and Technical Education Monitoring Report. Dockter reviewed our responses to the items that need correction. He stated that our programs were rated "outstanding" by the monitoring team. Recommendations included: adding an additional advisory meeting, adding additional people to the advisory committee, adjustments to the technology education framework at Hagen for medical and bio technologies, adding an educational equity statement to the student and teacher handbooks and remodeling a

**Career and Technical Education Monitoring Report cont.**

kitchen unit in the Family and Consumer Science room for handicap accessibility. The remodeling project will be added to the summer Major Project list. Dockter will report back to the Board with the solutions and a summary of the action to be taken. No formal action was required.

**Open Enrollment Applications-**The following open enrollment applications were filed before the January 31, 2005, deadline to enter the Dickinson school district during the fall of 2005. The resident school districts have approved their applications. The names of the students and the school district they will be leaving are: Alyssa Biel and Alexia Fitterer (New England School District), Jaden Van Hoorn, Brandon Dorner, Kaleb Kostelecky (South Heart School District), Alex Pool (Belfield School District), Tate Tibor (Hebron School District) and Jodee & Kirsten Root (Richardton Taylor School District).

Swenson moved to approve the request for Alyssa Biel, Alexia Fitterer, Jaden Van Hoorn, Brandon Dorner, Kaleb Kostelecky, Alex Pool, Tate Tibor and Jodee & Kirsten Root to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Early Retirement Incentive Applications-**The following educators submitted early retirement incentive applications before the March 1, 2005, deadline: Joelle Fruh, foreign language, DHS, effective January 14, 2005; Jeff Vranna, instrumental music, DHS, effective May 27, 2005; Pat Riddle, librarian, Hagen Jr. High, effective May 27, 2005; Barb Nelson, foreign language, Hagen Jr. High, effective May 27, 2005; Jerry Schwartz, math, Hagen Jr. High, effective May 27, 2005; Claudia Joersz, grade 4, Heart River, effective May 27, 2005; Bonita Ficek, grade 1, Heart River, effective May 27, 2005; Diane Whiting, grade 2, Lincoln, effective May 27, 2005; and Marie Brost, grade 3, Lincoln, effective May 27, 2005. Vince Reep, business manager and personnel director, verified their eligibility. President Rummel thanked the individuals for their many years of service. Action was requested.

**Early Retirement Incentive Applications cont.**

Swenson moved to approve the early retirement incentive applications for Joelle Fruh, Jeff Vranna, Pat Riddle, Barb Nelson, Jerry Schwartz, Claudia Joersz, Bonita Ficek, Diane Whiting and Marie Brost and to accept their resignations. Krieg seconded the motion. The motion carried unanimously.

**Early Resignation Notifications-**The following licensed staff submitted their resignations according to policy DBIB/DCEC Early Resignation Notification before the March 1, 2005, deadline: Jeff Vranna, instrumental music, DHS, effective May 27, 2005; Pat Riddle, librarian, Hagen Jr. High, effective May 27, 2005; Barb Nelson, foreign language, Hagen Jr. High, effective May 27, 2005; Jerry Schwartz, math, Hagen Jr. High, effective May 27, 2005; Claudia Joersz, grade 4, Heart River, effective May 27, 2005; Bonita Ficek, grade 1, Heart River, effective May 27, 2005; Diane Whiting, grade 2, Lincoln, effective May 27, 2005; Marie Brost, grade 3, Lincoln, effective May 27, 2005; and Barb Kady, principal, Jefferson Elementary, effective June 30, 2005.

Swenson moved to approve the early resignation notifications for Jeff Vranna, Pat Riddle, Barb Nelson, Jerry Schwartz, Claudia Joersz, Bonita Ficek, Diane Whiting, Marie Brost and Barb Kady and to accept their resignations. Krieg seconded the motion. The motion carried unanimously.

**Report on Kindergarten Registration and Enrollment**

**Projections-**Vince Reep reported on the kindergarten registration and other enrollment projections. He is projecting 172 kindergarten students for next fall. Dickinson Public Schools receives foundation aid based on the previous year's average daily membership (ADM) except for kindergarten that is based on fall enrollment. He anticipates a loss of 65.68 in weighted pupil units next fall. We will receive approximately \$183,000 fewer dollars in foundation aid next fall because of declining enrollment. No action was requested. This item was informational only.

**Staffing for 2005-06**-Superintendent Koppelman presented several options for 2005-06 utilizing the retirements/resignations to consider for reductions in staff due to declining enrollment. The options included discussion for fewer elementary teachers and a reduction in elementary administration. The recommendations would result in a reduction of approximately 3.64 FTE's (not including a .5 FTE principal at Berg). The reductions are anticipated in grades K-6 (grade 3 at Berg, grade 3 at Heart River, 1 FTE class size reduction Title IIA teacher, .5 FTE kindergarten at Berg, .14 FTE music and physical education at Berg). All existing staff would be reassigned without any reductions in force. They will advertise for a part-time administrator at Berg Elementary.

Discussion followed. Action was requested.

Swenson moved to authorize the administration to implement the staffing reconfiguration, as presented. Fehr seconded the motion. The motion carried unanimously.

**Energy Development Impact Office (EDIO) Grant Application-**

Superintendent Koppelman submitted a grant to the Energy Development Impact Office for air conditioning and air quality issues at Berg Elementary and Hagen Junior High for the amount of \$575,000. Action was requested to approve the submittal of the grant.

Fehr moved to approve the grant application to the Energy Development Impact Office in the amount of \$575,000 for air conditioning and air quality issues at Berg Elementary and Hagen Junior High. Krieg seconded the motion. The motion carried unanimously.

**Legislative Update-**Vince Reep and Superintendent Koppelman updated the Board on legislative activity. House Bill 1154 is the major funding bill for education which they are tracking. The bill would move half of the transportation money into foundation aid, includes a \$500 base raise and would increase foundation aid. Dickinson Public Schools would benefit from the proposed format. We would gain \$23,000-\$24,000. Other bills they are following include the bill allowing flexibility for the NDEA days for professional development, Senate Bill 2212 (allows school boards to levy for heating and air conditioning and air quality issues and the alternative high school)

**Legislative Update cont.**

and the Joint Powers Agreement funding bill. If the JPA bill is approved, RESP could gain \$400,000 to \$500,000, which would help fund RESP projects.

**Technology Expenditures**-Chad Uran (technology coordinator), Vince Reep and Superintendent Koppelman reported on the status of the District's technology inventory and the financial effort needed to stay current. Superintendent Koppelman stated that the agenda item was in response to earlier questions regarding technology spending, the age of our computers, where we are going as a District, keeping up with upgrading software and memory, tech support, etc. They discussed ongoing issues with supporting the PC and Macintosh platforms. We don't have an Apple certified person on staff for repairs. Their recommendation was to discontinue the Macintosh computers and to move to the PC platform in the school district. There would be some exceptions such as computers in the technology labs that require a Macintosh computer for their programs. The reasons for the change to PC's are: to standardize support for one platform, new PC's offer a three-year warranty versus a one-year warranty with Apple, the cost to upgrade Macintosh computers to OSX and the cost difference between PC's and Mac's. Their plan was to purchase new PC computers for all licensed teachers, school secretaries and administrators this summer and to move their computers into the labs. Board input was requested. Discussion followed. Board members requested that they bring a long-range plan with the costs for replacing all the computers and software. The Board and administration will have to find a way to pay for the new technology. No action was requested.

**Superintendent's Evaluation**-President Rummel reported that all of the evaluations were satisfactory and that Board members were satisfied with Superintendent Koppelman's performance. The areas to be evaluated were Board relationship, recruitment/retention of staff (licensed and nonlicensed) and identification and implementation of school board policy needs. The two choices on the evaluation form were satisfactory or unsatisfactory. President Rummel thanked Superintendent



Dickinson Public Schools  
Regular Meeting

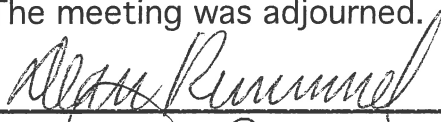
March 14, 2005; 5:00 p.m.  
Board Room, Central Office


**Superintendent's Evaluation cont.**


Koppelman for his performance and his leadership which are outstanding. Superintendent Koppelman thanked Board members for their support. He appreciates the vote of confidence and the extension on his contract. The evaluations will be filed in Superintendent Koppelman's personnel file.

**Other**

At 7:08 p.m., Swenson moved to adjourn. Ross seconded the motion. The meeting was adjourned.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

April 11, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on April 11, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Morty Krieg. Leslie Ross was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Sherry Libis, Becky Meduna, Lois Myran, Eileen Rowe, Mickey Jordan and Dorothy Martinson. Others present were: Chad Uran, Sandy Bertelsen, Karen Heidt and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda.

Additions to the consent agenda included: the hire of Shawn Sudduth, instrumental music, DHS; and the resignations of Florence Koeplin, paraprofessional, Bus Shop; and Knute Reierson, principal, Roosevelt.

Fehr moved to approve the consent agenda consisting of the minutes from the March 14, 2005, regular meeting; bills for April 2005; financial report for April 2005; the pledged assets report for April 2005; the resignations of Leo Haag, bus driver, Bus Shop; Linda Michaels, paraprofessional, DHS; Louise Volesky, assistant cook, Heart River; Gunvald Neverdahl, bus driver, Bus Shop; Carrie Ugrin, grade 5, Lincoln; Judy Schnell, Title IIA, Roosevelt; Florence Koeplin, paraprofessional, Bus Shop; and Knute Reierson, principal, Roosevelt; and the hire of Shawn Sudduth, instrumental music, DHS, with the additions, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

**Enrichment Plus**-Enrichment Plus is a latch key program held after school at Roosevelt and Lincoln. The company that did their payroll has closed. The school district is their fiscal agent. They are bringing them under our

**Superintendent's Report cont.**

- umbrella temporarily. There will be no additional cost to the school district;
- 2) 05-06 Budget-They are working on building allocations but are on hold for negotiations, salaries, etc. until we know our revenue from the legislature. Once the session finishes they will schedule a budget meeting;
  - 3) Delegation of Russian Educators-Superintendent Koppelman and Ron Dockter, DHS principal, met recently with a delegation of educators from Russia and a DSU professor who is from Russia. They are interested in developing a relationship between their school and DHS teachers, students and administrators. It's possible that we may arrange for an exchange of students with Russia. There would be no cost to the school district; and
  - 4) Meeting with Chuck Rummel, New Chief of Police-He had a meeting with Chuck Rummel, the new Chief of Police, regarding the relationship between the school district and the police department. They discussed the possibility of a school resource officer for Hagen and DHS. There may be grant opportunities to help pay for the resource officer.

**Technology Report**-This agenda item is a follow up from the March Board meeting. Board members requested a long-range plan with the costs to replace all the Macintosh computers in grades K-8 and software. Vince Reep, Chad Uran and Superintendent Koppelman presented a four-year plan to transition from Macintosh computers to PC's in our K-8 programs. The projected cost to replace 700 workstations was \$569,975. A copy of the plan is filed in the April 11, 2005, Board file. Board input was requested. Discussion followed. The importance of training for staff was stressed. The consensus was to proceed with the plan if they can find the money in the budget. Action will be requested at the May Board meeting.

**2005-2006 Staffing Update**-Vince Reep and Superintendent Koppelman gave a detailed update on the plans for 2005-2006 personnel. Reep reviewed the transfers; positions open and plans to fill them. Shawn Sudduth was hired to fill the instrumental music position at DHS. They are proceeding with several interviews in the next month. Three people have requested a transfer to the grade one opening at Heart River.

**Extracurricular Committee Meeting Report**-Vince Reep reported on the extracurricular committee meeting. A handout was distributed listing the requests and the committee's recommendation. The fiscal note if all of the committee's recommendations were adopted was \$15,126. The administrative recommendation was to add the new position of Acalympics at DHS with a salary of 2% of the base and to deny the remaining requests until an extensive study can be done concerning extracurricular salaries. The study would include but not be limited to: How do our coaching and advisors salaries compare to other Class A schools? and Does the extracurricular salary schedule need to be reviewed in all areas, not just for a few requests for adjustments in some coaching areas? Discussion followed. Action was requested.

Swenson moved to approve the addition to the extracurricular pay schedule of Acalympics at Dickinson High School with a salary of 2% of the base and to deny the other requests at this time. Krieg seconded the motion. The motion carried unanimously.

**2005-2006 and 2006-2007 School Calendar**-The recommended 2005-2006 and 2006-2007 school calendars were distributed. Input was received from the calendar committee, administrators and PAC's. Coordination with DSU, SPICE and RESP schools is also considered in producing a final recommendation. Action was requested. Fehr moved to approve the 2005-2006 school calendar with a start date of August 24, 2005, the last day of school scheduled May 24, 2006, and with Graduation on Sunday, May 28, 2006 and the 2006-2007 school calendar with a start date of August 23, 2006, the last day of school May 23, 2007, and graduation on May 27, 2007, as presented. Krieg seconded the motion. The motion carried unanimously.

Dickinson Public Schools  
Regular Meeting

April 11, 2005; 5:00 p.m.  
Board Room, Central Office

**Legislative Update-** Superintendent Koppelman said that there was nothing new to report.

**Early Resignation Notifications for Classified Staff-**The following classified staff submitted their resignations according to policy DBIB/DCEC Early Resignation Notification before the April 1, 2005, deadline: Leo Haag, bus driver; Linda Michaels, paraprofessional, DHS; Louise Volesky, assistant cook, Heart River; and Florence Koeplin, paraprofessional, Bus Shop.

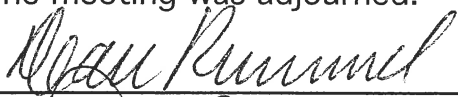
Swenson moved to approve the early resignation notifications for Leo Haag, Linda Michaels, Louise Volesky and Florence Koeplin and to accept their resignations. Fehr seconded the motion. The motion carried unanimously.

**Open Enrollment Application-**Kasey and Darnyl Malkowski applied for open enrollment for Kadyn Malkowski to attend school in Dickinson. They recently moved so the deadline waiver applies.

Fehr moved to approve the request for Kadyn Malkowski to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

### **Other**

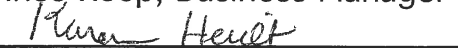
At 6:11 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

May 9, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on May 9, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Eileen Rowe, Barb Kady, Becky Meduna, Sherry Libis, Ron Dockter, Perry Braunagel, Mickey Jordan, Knute Reiersen and Calvin Dean. Others present were: Karen Heidt and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda.

Additions to the consent agenda included: the hires of Henry Mack, 1.0 FTE elementary principal, Roosevelt; and Tammy Praus, .5 FTE elementary principal, Berg and .5 FTE counselor, Berg.

Swenson moved to approve the consent agenda consisting of the minutes from the April 11, 2005, regular meeting; bills for May 2005; financial report for May 2005; the pledged assets report for May 2005; the resignations of Edward Sahlstrom, language arts, DHS; and Althea Mandan, kitchen helper, Roosevelt; and the hires of Fernanda Heppner, foreign language, Hagen/DHS; Carlene Rothschilder, paraprofessional, Lincoln; Andrea Dorval, math instructor, Hagen; Henry Mack, 1.0 FTE elementary principal, Roosevelt; and Tammy Praus, .5 FTE elementary principal, Berg and .5 FTE counselor, Berg; as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- a. technology conversion-The budget committee will meet and decide if we can finance the conversion. The conversion from Macintosh computers to PC computers would be approved as part of the budget;

**Superintendent's Report cont.**

- b. grants submitted-Knute Reiersen, Del Quigley, Stacey Kilwein, Deb Theurer and others submitted a 21<sup>st</sup> Century Learning Center grant for 19 RESP school districts. The grant is for after school programs. Sherry Libis and the Heart River staff submitted a Reading First grant which emphasizes reading;
- c. DHS head football coach-Dave Michaelson was hired as the DHS head football coach. They are in the process of hiring assistant football coaches;
- d. activities report-He asked for clarification on information requested at the Board workshop regarding an activities report. The report will be given at the July or August Board meeting.

**Teacher Negotiated Agreement**-The proposed teacher negotiated agreement includes the following changes from the previous contract:

- a. the agreement is for two years (2005-06 and 2006-07) ending June 30, 2007;
- b. the index base salary for 2005-06 is \$ 22,500 with the beginning salary utilizing compression at \$ 23,500. The index base salary for 2006-07 is \$ 23,000 with the beginning salary utilizing compression at \$ 24,100;
- c. 35% of oil and gas royalty payments will continue to be placed in the self-funded insurance liability account; and
- d. the District will add an annual \$1,000 payment to the teacher's salary after achieving National Board Certification.

Dean Rummel and Mitzi Swenson served as Board representatives on the collaborative bargaining committee. The school board bargaining team recommended approval of the negotiated agreement. A copy of the new agreement was distributed. Action was requested.

Swenson moved to approve the negotiated agreement that includes changes in the salary schedule with a \$22,500 index base and a \$23,500 beginning salary for the 2005-2006 school year and a \$23,000 index base with a beginning salary of \$24,100 for the 2006-2007 school year for licensed staff and approved the changes in the negotiated agreement, as presented. Krieg seconded the motion. The motion carried unanimously.

**Administrative Negotiated Agreement**-Dean Rummel and Kris Fehr, were the school board representatives and Lois Myran, Becky Meduna and Perry Braunagel, were the administrative representatives for administrative negotiations. They met with Vince Reep and Superintendent Koppelman.

They recommended the following administrative agreement changes:

- a. the contract would be for one-year ending June 30, 2006;
- b. a salary schedule increase that would reflect a 5% increase on the base salary of the administrative schedule; and
- c. add three work days for all administrators; a continuation of the extra duty pay; and increasing credit for previous administrative experience from seven to ten years.

A copy of the proposed administrative negotiated agreement was distributed. Action was requested.

Fehr moved to approve the administrative negotiated agreement with the Dickinson Public Schools administrators and to authorize a 5.0% increase in base salary for the 2005-06 school year, as presented. Krieg seconded the motion. The motion carried unanimously.

**Classified Employee Salary and Benefit Package**-Superintendent Koppelman recommended approval of a 5% increase in wages for classified staff who have received a satisfactory performance evaluation. A copy of the 2005-06 Classified Salary and Benefit Package was distributed. Action was requested.

Ross moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2005, and to authorize a 5% average wage increase for the 2005-2006 school year, as presented. Krieg seconded the motion. The motion carried unanimously.

**Legislative Update**-Vince Reep and Superintendent Koppelman updated the Board on the legislation that affects education and the financial impact on the Dickinson Public Schools. HB 1154 addressed State funding, foundation aid and NDEA days. HB 1228 delegates the administration the authority to pay bills. HB 1233 allows school districts to join civic organizations. The State reimbursement for travel was



Dickinson Public Schools  
Regular Meeting

May 9, 2005; 5:00 p.m.  
Board Room, Central Office

**Legislative Update cont.**

changed to \$0.375 per mile. Adjustments were also made on meals and lodging. School districts can levy for an alternative high school and air conditioning and air quality. Performance contracting can be extended to 15 years. Another bill impacts funding for schools participating in Joint Powers Agreements (RESP). Schools will receive funding for participating in services. The NDSBA and Council of Educational Leaders will be giving a Legislative Update on May 24 at 7 p.m. at Dickinson High School.

**2005-2006 Budget Update**-Vince Reep updated the Board on the 04-05 budget. It looks like we won't have the deficit total that was projected. They will proceed with the 05-06 budget development now since salaries were approved. Salaries and benefits make up 82% of our budget.

**2005-2006 Staffing Update**-Vince Reep and Superintendent Koppelman reported on the status of hiring licensed staff and administrators for 2005-2006 and the projected FTE's. Openings include: .5 FTE math at DHS, DHS English, speech pathologist, special education strategist, .4 FTE gifted and talented instructor, instructor at the Early Childhood Center and .5 FTE counselor at Roosevelt.

**DBJA Early Retirement Incentive Policy Revision-First Reading**-The collaborative bargaining team suggested that changes be made to the Early Retirement Incentive policy. The changes apply to part-time employees. The change also locks in the health insurance premium up until age 65. The change would be effective after July 1, 2005. The administrative recommendation was to approve for first reading approval with the recommended changes. Action was requested. Swenson moved to approve policy DBJA Early Retirement Incentive policy for first reading, as revised. Krieg seconded the motion. The motion carried unanimously.

Dickinson Public Schools  
Regular Meeting

May 9, 2005; 5:00 p.m.  
Board Room, Central Office

**Vehicle Bids-**We advertised for a 29 passenger bus with storage. Dickinson Baseball Club will be sharing the cost of the purchase of the bus with the school district. They received bids from Harlow's and Hartley's. The recommendation was to purchase the bus from Hartley's for \$69,960.

Ross moved to accept the bid by Hartley's for the amount of \$69,960 for a 29 passenger activity bus. Krieg seconded the motion. The motion carried unanimously.

**Student Handbooks-** Summaries of the recommended changes for the elementary, Hagen Junior High, Dickinson High School and Southwest Community High School student handbooks were reviewed. Copies of the proposed handbooks were distributed. There were no major changes. Civil rights information was added to all handbooks. New information related to possession and self-administration of emergency medication for asthma and anaphylaxis will be added to the student handbooks. Swenson moved to approve the 2005-2006 elementary, Hagen Junior High, Dickinson High School and Southwest Community High School student handbooks, as presented. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment Applications-**Fehr moved to approve the request for Dakota Fleck and Julianna and Sierra Beard to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Report on National School Board Association Convention-**Dean Rummel and Mitzi Swenson distributed a copy of their report on the National School Board Association Convention. Mitzi Swenson reported that there was a lot of emphasis on nutrition. School districts will be required to have nutrition policies in place by 2006. Dean Rummel stated that he attended a session on paperless Board meetings which he feels we should consider in the future.

Dickinson Public Schools  
Regular Meeting

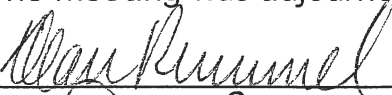
May 9, 2005; 5:00 p.m.  
Board Room, Central Office

**Other**

The staff retirement recognition program is scheduled Wednesday, May 11 at 7 p.m. in the DHS Risser auditorium.

At 6:17 p.m., Swenson moved to adjourn. Ross seconded the motion.  
The motion carried.

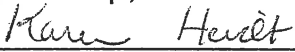
The meeting was adjourned.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

June 13, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on June 13, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Leslie Ross. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Sherry Libis, Becky Meduna, Lois Myran, Eileen Rowe and Calvin Dean. Others present were: Karen Heidt and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the May 9, 2005, regular meeting; bills for June 2005; financial report for June 2005; the pledged assets report for June 2005; the resignations of Tamara Kjos, paraprofessional, DHS; and Jeraldine Friesz, kitchen helper, Heart River; and the hires of Barb Nelson, paraprofessional, DHS; Susan Rummel, teacher, ECC; Leigh Carter, gifted and talented teacher, District-wide elementary; Cathy Geist, paraprofessional, DHS; Regina Schubert, paraprofessional, DHS; and Trista Riehl, language arts teacher, DHS; and the tuition waiver for Keith Hapip, grade 10, from South Heart to Dickinson, as presented. Swenson seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- a. Personnel update-Licensed positions open include a 1.00 FTE math position at Dickinson High School and Southwest Community High School and .50 FTE counselor position;

**Superintendent's Report Cont.**

- b. Disbursement of funds-We are waiting on a sample policy from the North Dakota School Board Association regarding the disbursement of funds. The legislature passed a new law during the session regarding the payment of funds, electronic payments, credit cards, etc. He will bring a recommended policy to the school board as soon as one is available; and
- c. School board policies on the web-The North Dakota School Board Association is willing to review our school board policies and put them in an electronic format for \$4,500. There would be an additional fee of \$1,000 to post them on the web and \$750 per year for annual upkeep. We would need to review our policy book and eliminate unnecessary policies. The proposal will be discussed by the budget committee and may be placed on a future agenda. Board members asked about the format of the policies (MSword, JPG or PDF). They also asked if the policies would be searchable and user friendly. Superintendent Koppelman will get additional information regarding the policy format, search capabilities and information on updating policies.

**Consolidated Grant Application Approval for 2005-06-**

Superintendent Koppelman and Lois Myran gave a synopsis of the consolidated grant application in order to meet the public information meeting requirement of the No Child Left Behind Act, Public Law 107-110. We expect to receive \$692,188 from Title I, \$408,811 from Title IIa, \$26,177 from Title IIc, \$41,714 from Title IV and \$24,241 from Title V (a total of \$1,193,131). Allocations are down in several areas. Swenson moved to approve the Consolidated grant application for Federal grants which includes Title I, Title IIa, Title IIc, Title IV and Title V, as presented. Ross seconded the motion. The motion carried unanimously.

**Budget Update**-Vince Reep and Superintendent Koppelman updated the Board on the budget projections for 2004-05 and the 2005-06 budget projections. The budget committee met and discussed year end projections and revenue and expenditure projections for 2005-06.

**Budget Update Cont.**

The 2004-05 revenue is expected to be more than projected and expenditures are expected to be less than budgeted. We will likely deficit spend approximately \$50,000. The budget committee will be meeting the last week of June. They are budgeting for the technology transition from Mac to PC computers (phase one). The budget committee has talked about the potential of using 2 mills for the Southwest Community High School alternative high school. They will be looking at the purchase of additional transportation vehicles. No action was requested.

**DBJA Early Retirement Incentive Policy Revision-Second**

**Reading-** The changes apply to part-time employees. The change locks in the health insurance premium up until age 65. The change would be effective after July 1, 2005. The administrative recommendation was to approve the policy for second reading approval and final adoption with the recommended changes. Action was requested.

Swenson moved to approve policy DBJA Early Retirement Incentive policy for second reading and final adoption, as revised. Fehr seconded the motion. The motion carried unanimously.

**Teaching American History Grant Approval-**Lois Myran reviewed the abstract and budget for the Teaching American History grant which is being submitted by Roughrider Education Services Program, Dickinson Public Schools and Dickinson State University. Dickinson Public Schools is the applicant Local Education Agency (LEA) and the fiscal agent for the Teaching American History Grant. Mrs. Myran and Mrs. Oderman-Gardner wrote the grant. The grant application is for \$499,826 and is for a three-year period. We should receive the grant award notice in October. Action was requested.

Swenson moved to approve the submission of the Teaching American History Grant, as presented. Ross seconded the motion. The motion carried unanimously.

**Student Transfer and Withdrawal Information**-Vince Reep presented student transfer and withdrawal information for students K-12 as requested by the Board. He reported that more students left the school district than came in. A copy of his information was distributed. This item was informational only. No action was requested.

**EDIO Reimbursement Request for Funds**-To receive reimbursement from the Energy Development Impact Office (EDIO) for air conditioning and air quality issues at Berg Elementary and Hagen Junior High project the school board needs to approve a request for reimbursement of \$75,000 for the projects. Action was requested. Fehr moved to approve the request for reimbursement for \$75,000 from the Energy Development Impact Office. Swenson seconded the motion. The motion carried unanimously.

**Average Daily Membership Report**-New law requires the school board to certify to the Superintendent of Public Instruction the Average Daily Membership for the 2004-2005 school year. Action was requested. Swenson moved to certify that the Average Daily Membership report has been submitted, as presented, in accordance with NDCC 15.1-27-20. Fehr seconded the motion. The motion carried unanimously.

**Open Enrollment Application**- Fehr moved to approve the request for Ashley Getzlaff to be admitted to the South Heart Public School District under the open enrollment policy. Ross seconded the motion. The motion carried unanimously.

**Summer Building & Grounds Projects Update**-Vince Reep gave an update on the summer building and grounds projects. They are in the process of working on \$290,000 of projects (two budget years).

Dickinson Public Schools  
Regular Meeting

June 13, 2005; 5:00 p.m.  
Board Room, Central Office

**Census Report**-State law requires school districts to complete a census in each odd numbered year. We receive tuition apportionment funding based upon the number of 6-17 year olds, inclusive, residing in the District. Vince Reep updated the Board on the 2005 census numbers. The 2005 census showed a total of 3,878 children in the school district between the ages of 0-17 inclusive. The 2003 census total was 3,968. This is a decline of 90 children. A copy of the census report is included in the official Board file.

Ross moved to approve the 2005 census report, as presented. Fehr seconded the motion. The motion carried unanimously.

**Annual Meeting Date & Time**-Fehr moved to schedule the annual school board meeting Monday, July 11, 2005, at 5 p.m. Ross seconded the motion. The motion carried unanimously.

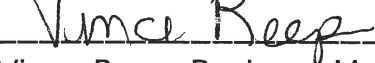
**Other**

At 6:40 p.m., Ross moved to adjourn. Swenson seconded the motion. The motion carried.


The meeting was adjourned.



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Dean Rummel, Board President



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Vince Reep, Business Manager



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Karen Heidt, Secretary



## Approved School Board Minutes

Dickinson Public Schools  
Annual Meeting

July 11, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its annual meeting on July 11, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Dorothy Martinson, Eileen Rowe, Tammy Praus, Becky Meduna, Lois Myran, Del Quigley, Calvin Dean and Ron Dockter. Others present were: Karen Heidt and Shanna Schoch-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the June 13, 2005, regular meeting; bills for June 2005; financial report for June 2005; the pledged assets report for June 2005; the resignations of Kari Lee Dancer, paraprofessional, Hagen; Tammy Horobik, LD instructor, Heart River; Zona Davis, accounts payable administrative assistant, Central Office; Michele Gray, human resources administrative assistant, Central Office; the hires of Kristin Wanner, paraprofessional, Hagen; Joan Ott, assistant cook, Berg; Tucker Goodvin, custodian, DHS; and Cherie Mack, .50 FTE counselor, DHS; and the tuition waiver agreements for Kayla Krance, Todd Ginther, Drew Ginther and Alexa Hanna from Belfield to Dickinson. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) North Dakota School Board Association (NDSBA) policy development program-Turtle Mountain and Hebron school districts have used the policy services offered by the NDSBA. Their school board policies are on their web page but they are password protected. He said that we did not intend to have our policies

**Superintendent's Report cont.**

password protected and we would like the option to search for policy topics. If Board members want a different cataloging system we would have to do it on our own. He suggested that we discuss it at the Board workshop;

- 2) North Dakota Tourism Group-The North Dakota Tourism Alliance group has approached the superintendent regarding starting school after Labor Day;
- 3) 21<sup>st</sup> Century Learning Center grant-The 21<sup>st</sup> Century Learning Center grant is sponsored by RESP. Dickinson Public Schools is the fiscal agent. The grant is for \$250,000 and is for after school programming for kindergarten through grade six students. There will be three sites in Dickinson and sites in Glen Ullin, Richardton Taylor and Beach. Del Quigley is managing the grant. The after school programs are open to private parochial students also. He commended the grant writing team for their efforts. They are waiting for more detail from DPI; and
- 4) Kindergarten registration-We currently have 165 kindergarten students registered and placed. Our fall projection is 170 kindergartners.

Questions?

Rummel asked if it would be possible to bring someone from the North Dakota Tourism Alliance group to speak to the Board at the workshop. Board members agreed to add this to the agenda.

**Election of Officers**-President Rummel conducted the election of a new president.

Fehr nominated Dean Rummel for president of the Dickinson Public School District. Swenson moved that nomination cease and to cast a unanimous ballot. Krieg seconded the motion. The motion carried unanimously. A unanimous ballot was cast to nominate Dean Rummel as president.

**Election of Officers cont.**

President Rummel conducted the election for vice-president. Ross nominated Mitzi Swenson for vice president of the Dickinson Public School District. Fehr moved that nominations cease and to cast a unanimous ballot for Mitzi Swenson for vice president. Krieg seconded the motion. The motion carried unanimously. A unanimous ballot was cast to nominate Mitzi Swenson as vice president.

**Budget**

a. **2004-2005 Budget Statistics**

The 2004-2005 budget closed out as follows:

Revenue: \$ 18,026,915.31 or 0.26 % over estimate

Expenditures: \$ 18,083,644.60 or 0.46 % under budget

Expenditures exceeded revenue by \$ 56,729.29.

Superintendent Koppelman and Vince Reep, business manager, presented additional detail on the 2004-2005 budget.

They were under our expenditure projections which gave them the opportunity to pay for eight new copiers and the PC's for phase 1 of the conversion from Macintosh computers to PC's. They also paid off the LTC activity bus.

b. **2005-2006 Budget Information**

Superintendent Koppelman, Vince Reep, business manager, and the Budget Committee reviewed the information regarding the 2005-2006 budget. Reep stated that big items in the new budget include the new baseball activity bus, new route buses and possibly a new activity bus (transportation needs). They are projecting an increase in taxable valuation. We may be able to drop our mill levy. We have the potential to use mill levies for the alternative high school. They have made some adjustments on utility costs and proceeds from the county tax levy. They will have the final budget to the school board by the August Board meeting. The school board has until October to amend the budget. Leslie Ross and Mitzi Swenson are the Board representatives on the Budget committee. He reported that the next fiscal year would be tighter.

Dickinson Public Schools  
Annual Meeting

July 11, 2005; 5:00 p.m.  
Board Room, Central Office

This agenda item was informational only. No action was requested.

**Annual Financial Report**-A copy of the annual financial report was distributed. Vince Reep, business manager, reviewed portions of the report. The report is a summary of 2004-2005 expenditures and revenue in DPI format. Action was requested.

Ross moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2004, and ending June 30, 2005, as presented. Krieg seconded the motion. The motion carried unanimously.

**Board Workshop**-The school board discussed the Board workshop. Superintendent Koppelman suggested that all District administrators attend the sessions on topics that pertain to their area of responsibility. They will schedule the Board workshop dates at the August meeting. The consensus was to schedule the Board workshops in September and October after Board meetings. It was agreed that meetings would end by 8:30 p.m. Suggested topics included: Board policy revisions/Board polices, nutrition policy, activities report, revisit the strategic plan for NCA, ND Tourism Alliance (regarding the school start date), State mandated planning (by June 30). Board members were asked to send topics to Superintendent Koppelman. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

**Meeting Day and Time**- Swenson moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

Dickinson Public Schools  
Annual Meeting

July 11, 2005; 5:00 p.m.  
Board Room, Central Office

**School Board Authorized Representative**-The Board's authorized representative is the superintendent. Swenson moved that Superintendent Dean U. Koppelman be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Koppelman shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title IIc, Title IV, Title V, Headstart, E-rate and Job Service programs. Fehr seconded the motion. The motion carried unanimously.

**Designate Official Newspaper**-The North Dakota Century Code requires that the school district designate an official newspaper. Ross moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Krieg seconded the motion. The motion carried unanimously.

**Bank Depository Designation**-State law requires us to designate all depositories at our annual meeting. The administrative recommendation was to leave our depositories the same. Fehr moved that American State Bank and Trust be designated as the official depository for the school district checking account and other investments and further moved that Wells Fargo Bank and Bank of the West be designated as depositories for investments for the 2005-2006 fiscal year. Krieg seconded the motion. The motion carried unanimously.

**Committee Assignments**-President Rummel distributed a list of committee assignments for 2005-06. The extracurricular committee's name was changed to activity director's advisory committee (ADAC). Action was requested.

**Committee Assignments**-Ross moved to designate Mitzi Swenson and Dean Rummel as Board representatives for 05-06 on the collaborative bargaining team and Dean Rummel and Kris Fehr as Board representatives for 05-06 administrative negotiations and for Dean Rummel to serve as the RESP school board representative and Mitzi Swenson to serve as the RESP alternate Board representative for 05-06. Krieg seconded the motion. The motion carried unanimously.

**Conflict of Interest**-Conflict of interest changes or updates need to be done annually. Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg reported there were no additions or changes.

Swenson moved to allow Dean Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. A roll call vote was taken. Aye-Swenson, Fehr, Ross, Krieg. Nay-none. Rummel abstained. The motion carried.

Fehr moved to allow Mitzi Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. A roll call vote was taken. Aye-Rummel, Fehr, Ross, Krieg. Nay-none. Swenson abstained. The motion carried.

Swenson moved to allow Kris Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. A roll call vote was taken. Aye-Swenson, Rummel, Ross, Krieg. Nay-none. Fehr abstained. The motion carried.

Fehr moved to allow Leslie Ross to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. A roll call vote was taken. Aye-Swenson, Fehr, Krieg, Rummel. Nay-none. Ross abstained. The motion carried.

Swenson moved to allow Morty Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. A roll call vote was taken. Aye-Swenson, Fehr, Ross, Rummel. Nay-none. Krieg abstained. The motion carried.

### **Other**

At 5:45 p.m., Ross moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

Dickinson Public Schools  
Annual Meeting

July 11, 2005; 5:00 p.m.  
Board Room, Central Office

The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

August 8, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on August 8, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Del Quigley, Tammy Praus, Calvin Dean, Henry Mack, Perry Braunagel, Ron Dockter, Becky Meduna, Sherry Libis, Dorothy Martinson, Eileen Rowe and Lois Myran. Others present were: Karen Heidt, Sandy Bertelsen and Alan Reed-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the July 11, 2005, regular meeting; bills for August 2005; financial report for August 2005; the pledged assets report for August 2005; the resignation of Dean Goodall, science instructor, DHS; and the hires of Stacey Collins, administrative assistant/receptionist, Central Office; Martha Decker, kitchen helper, Heart River; Becky Hutzenbiler, administrative assistant for business manager/human resources, Central Office; Betty Randall, instructor, Adult Learning Center; Judy Schnell, 3.5 hrs. Title I paraprofessional, Roosevelt; Jenny Tormaschy, bus paraprofessional, Early Childhood Center; and Buffie Willie, math instructor, DHS/SWCHS. There were no tuition waiver agreements. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) **21<sup>st</sup> Century Learning grant**-The grant was written by the RESP schools and Dickinson Public Schools is the fiscal manager. The grant is for \$250,000 per year for three years. Glen Ullin, Richardton Taylor, Dickinson, Hebron and Beach are schools that are participating in the grant. Dickinson Public, the parochial and Hope Christian schools in Dickinson are participating. Del Quigley will



**Superintendent's Report cont.**

manage the grant. They will expand the current Enrichment Plus program and change the name to Regional After School Program (RASP). The 21<sup>st</sup> Century Learning grant will emphasize helping kids become proficient at their grade level in order to meet the No Child Left Behind requirements. There is a charge for the program. We will hold the After School programs at Roosevelt and Lincoln and may expand to Heart River later.

- 2) Reconfiguration of the school day-Lois Myran reported that the school district was approved for a reconfiguration of the school day waiver by DPI for professional development. An accountability piece is included with the waiver. Early dismissals are scheduled on Wednesday, September 21, Wednesday, October 26, Wednesday, November 30 and Wednesday, February 1 at 1:30 p.m.. Buses will run at 1:30 p.m. Teachers will work in their buildings on the State assessment and NWEA data and how it applies to their building initiatives. Parents will be notified of the early release dates. The after school program will start early on the early release days. The legislature passed a law allowing school districts to use the NDEA conference days differently in 06-07. The school district will be able to use those two days for staff development.
- 3) Kindergarten enrollment update-We have 167 kindergarten students registered. The projected estimate was 170. We are still registering new students that are moving in.
- 4) Police officer involvement-Superintendent Koppelman is working with Chuck Rummel, the new Chief of Police, regarding more involvement of police officers in schools. They are exploring grant dollars for a school resource officer for Hagen and DHS. The police department plans to have a more enhanced Adopt a Cop program in each building and at critical times. We will be providing some space at DHS next year for a police officer. They hope to have an officer at DHS on a part-time basis. Uniformed police officers will be more visible in the schools this year and in the future.

**Superintendent's Report cont.**

- 5) Organizational structure-An administrative organization handout, organizational structure (chain of command) handout and Central Office organizational structure handout were distributed.

There were no questions.

**Budget and Tax Levy**- The budget development and input committee met and reviewed the proposed action. Mitzi Swenson and Leslie Ross are the Board members on the committee. The projected revenue for 2005-2006 is \$18,425,300 and the projected expenditures are \$18,607,618. A deficit of \$182,318 is projected. A budget summary sheet was reviewed. Discussion followed.

The administrative and budget input committee recommendation was to approve the budget, as presented. Action was requested.

Swenson moved to approve the general fund budget for the 2005-2006 school term with revenues of \$18,425,300 and expenditures of \$18,607,618. Krieg seconded the motion. The motion carried unanimously.

The Certificate of Levy is due in the County auditors office August 15. It can be amended until October 10 and the rest of the budget can be changed at any time by Board action. A copy of the Certificate of Levy for the year 2006 was reviewed. The estimated taxable valuation was distributed. Reep stated that Stark County is projecting an increase in taxable valuation. We are requesting 185 mills in the general fund, 10 mills in the building fund, .58 for special assessments, 6.42 in the sinking and interest fund and 3.58 for the remodeling levy. The total estimated levy is 205.57 mills which is 1.03 fewer mills than last year. The total amount requested was \$6,791,500. Action was requested.

Swenson moved to approve the Certificate of Levy for \$6,791,500 for the fiscal year ending June 30, 2006. Krieg seconded the motion. The motion carried unanimously.

**Board Workshop Dates and Topics**-The Board agreed to schedule the Board Workshops following the September 12 and October 10 school board meetings. Meetings will end by 8:30 p.m. Suggested topics include: Board policy revisions/Board polices, nutrition policy, activities report, revisit the strategic plan for NCA, ND Tourism Alliance (regarding

**Board Workshop Dates and Topics cont.**

the school start date), State mandated planning (by June 30), review student and staff safety policies, paperless Board meetings, more awareness/information on No Child Left Behind and technology (what is the vision, where are we going, what is ahead down the road such as online classes for high school, etc.). Administrators will be invited to attend areas that apply to them. We will have a light meal between the meetings.

Superintendent Koppelman suggested that they review one significant aspect of the NCLB law each month at the regular school board meeting (ex. accountability, specifics of the data, etc.). He plans to group topics and may add some of the topics to the regular Board agenda throughout the year. The NDSBA and RESP are working on a nutrition policy. He suggested that they discuss Board policies at one meeting and revisit them again when we do the reviews of the policy book during the year. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. Action was requested. Ross moved to schedule the Board workshops on September 12 and October 10 following the regular school board meeting. Krieg seconded the motion. The motion carried unanimously.

**Fuel Bids**-We advertised for bids for fuel (diesel and gasoline) for the transportation department for this school year. Bids were due on August 4. They received one bid from G.A. Sadowsky & Son, Inc. Superintendent Koppelman reviewed the bids.

#1 and #2 diesel - \$0.0499/gallon below the posted cash price

Unleaded gasoline - \$0.0651/gallon below the posted cash price

The administrative recommendation was to accept the bids from G.A. Sadowsky & Son, Inc., as presented. The bid will be for one year beginning August 24, 2005.

Fehr moved that the Board accept the low bid by G.A. Sadowsky & Son, Inc. for #1 and #2 diesel for \$0.0499/gallon below the posted cash price and the bid for unleaded gasoline for \$0.0651/gallon below the posted cash price. Krieg seconded the motion. The motion carried unanimously.

**2005-06 Personnel Update**-Vince Reep and Superintendent Koppelman updated the Board on the personnel changes for 2005-06. Licensed openings were science at DHS and elementary special education strategist. They have a variety of support staff positions to fill. A summary of the 2005-06 personnel changes was distributed. They are working on contingency plans for the science position and special education strategist in case they don't find a suitable candidate. They may hire a substitute teacher and continue to recruit. Superintendent Koppelman introduced Tammy Praus and Henry Mack, new elementary principals. This item was informational only. No action was requested.

**Department of Public Instruction Certificate of Compliance**-A copy of DPI's Annual Certificate of Compliance for the year 2005-2006 was distributed. The certificate is submitted to DPI. Action was requested.

Swenson moved to approve the Certificate of Compliance for the 2005-2006 school year. Krieg seconded the motion. The motion carried unanimously.

**Buildings and Grounds Update**-Vince Reep reported on the status of the major building and grounds projects. Major projects include: new carpeting at Jefferson, remodeling at Lincoln, finishing the air conditioning at Hagen and Berg, cement work, landscaping and a metal railing in front of Hagen and remodeling the DHS family consumer science room. They moved the sewing to another room at DHS. They are adding new plumbing and new wiring in the family consumer science room this summer. The carpeting and cabinetry won't be done until later next summer. The District had over \$60,000 in damage from the June storm. Several windows, screens and trees were damaged. Superintendent Koppelman acknowledged Baker Boy for donating equipment for the family consumer science room. They donated a proof oven which is a commercial oven so kids have exposure to consumer baking. Baker Boy volunteered to do presentations for classes and to give information about careers in the cooking/baking field. These additions will enhance the curriculum. This item was informational only. No action was requested.

**Back to School Report**-Superintendent Koppelman reported on the 2005-2006 Back to School plans. A copy of the schedule was distributed. Registration at DHS started today. An orientation is scheduled on Monday, August 22 for new licensed staff and administrators. Board members are invited to the luncheon. Open house dates and fall sports information was included in the information. A breakfast and inservice for school district staff is scheduled Tuesday, August 23 at DHS. Board members were invited to attend. Mikey Hoeven will speak at the inservice. Mandated policies and regulations will be reviewed. Teachers will meet with building principals the remainder of the day. Elementary schools and Hagen teachers will have training on PC computers. The Chamber Education breakfast for new licensed staff is scheduled on September 15.

Swenson asked if parents have the early dismissal dates? They will receive a letter. The dates are: Sept. 21, Oct. 26, Nov. 30 and Febr. 1.

**Open Enrollment Application**-Gwen Jung applied for open enrollment for Michael Jung to attend school in the New England School District. They recently moved so the deadline waiver applies. The administrative recommendation was to approve the open enrollment application. Action was requested.

Fehr moved to approve the request for Michael Jung to be admitted to the New England School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Adequate Yearly Progress (AYP) Report**- Lois Myran and Superintendent Koppelman reported on Adequate Yearly Progress (AYP) and other accountability issues. The District was recently notified that all of the Dickinson Public School buildings made Adequate Yearly Progress (AYP). Copies of the AYP reports were distributed. The reports will be available on DPI's website as part of our School District Profile. We have not received our District AYP report yet. Superintendent Koppelman said that it is possible to have all buildings make AYP and not the District due to statistical considerations. The Board will receive a detailed testing report later in the fall after all the results are available. Superintendent Koppelman acknowledged the Dickinson Public Schools teachers and staff for their work helping kids make Adequate Yearly Progress. This item was informational only. No action was requested.

**Health Insurance Committee Report**-Vince Reep reported on the recommendations of the Health Insurance Committee and updated the Board on the District self-funded health insurance. The health insurance committee met in July and recommended a 3% increase in premiums, to raise the stop loss insurance contract from \$75,000 to \$100,000 and to raise the deductibles from \$250 to \$500 per person. The changes will begin on October 1. We currently have \$375,000 in the self-funded insurance account. The school board pays 80% of the premium and employees pay 20%. This item was informational only. No action was requested.

**Other**

Rummel welcomed Alan Reed from the Dickinson Press.

At 6:10 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

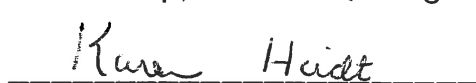
The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

September 12, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on September 12, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Leslie Ross. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Eileen Rowe, Dorothy Martinson, Tammy Praus, Lois Myran, Becky Meduna, Sherry Libis, Ron Dockter, Perry Braunagel, Henry Mack, Mickey Jordan and Calvin Dean. Others present were: Karen Heidt and Lew Moorman.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the August 8, 2005, regular meeting; bills for September 2005; financial report for September 2005; the pledged assets report for September 2005; the resignation of Gail Doll, technical specialist, Central Office; and Daryl Hofer, custodian, DHS; and the hires of Amy Beaudoin, RASP project coordinator & secretary, Lincoln; Susan Becker, kitchen helper & bus driver, Jefferson & bus shop; Arnie Binek, science teacher, DHS; Jody Dolechek, playground supervisor, Heart River; Tammy Galipeau, District wide elementary special education strategist; Jim Halpin, custodian, DHS; Marla Knaup, playground supervisor, after school program supervisor, Berg & Roosevelt; Michael Nodine, playground supervisor, Berg; Carolyn Rodne, Title I paraprofessional (3.5 hours), Berg; Rosemary Santoy, RASP site director, Lincoln; and Kory Twardoski, custodian, DHS; and the tuition agreements for Kyle Kostelecky and Shane Paulson to Dickinson and Daniel Kessel to South Heart. Fehr seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) **District AYP**-We received official notification from the State that our school district made Adequate Yearly Progress;
- 2) **Equity adequacy lawsuit**-The school district was asked to sign a statement supporting the equity adequacy lawsuit against the State of North Dakota;
- 3) **Technology transition**-The transition from Macintosh to PC computers is going smoothly for teachers, secretaries and administrators; and
- 4) **North Dakota Oil and Gas Producing Counties annual meeting**-The North Dakota Oil and Gas Producing Counties annual meeting is scheduled on September 29 in Watford City. He will be representing the school district.

Discussion followed. The Board consensus was to have Superintendent Koppelman research whether we should sign the equity adequacy lawsuit statement supporting the lawsuit and to inform them of the position selected by the District.

**School Opening Report**-Superintendent Koppelman reported on the 2005 school opening and gave the fall enrollment numbers. We have 47 more students than were projected. First grade numbers are high. They dropped one bus route this year because of declining numbers. They have covered the science position at DHS with temporary arrangements this semester and hope to hire a permanent teacher before the second semester. This item was informational only. No action was requested.

**05-06 Budget Update**-Vince Reep and Superintendent Koppelman reviewed recent developments regarding the 2005-06 budget. We have the potential for an additional +\$51,000 from the new students. They are still projecting an \$182,318 deficit. We won't know our taxable valuation until October. Fuel and energy costs are anticipated to be high. What we gain from new students will be spent on energy costs. This item was informational only. No action was requested.



**Board Workshop**-Superintendent Koppelman reviewed the proposed plans for the September 12 and October 10 Board workshops and the agendas. A schedule was distributed. The Board workshop will follow the regular Board meeting. September 12 agenda items include: full day every day kindergarten, North Dakota Tourism Alliance presentation/start of school, paperless Board meetings and more extensive background checks for new personnel. October 10 agenda items include: student and staff safety issues, activities report and future technology issues. Topics to be discussed at Board meetings throughout the year include: strategic plan update, State mandated planning, No Child Left Behind (highly qualified, accountability and testing), Board policy review and revisions including a new nutrition policy. The North Dakota School Board Association and RESP are working on a nutrition policy. We are developing a plan to review the Board policy book. Board members were assigned to review designated sections. Administrators will be assigned to sections also. No decisions will be made during the workshops but topics discussed could become future Board meeting agenda items.

**Transportation Report**-Superintendent Koppelman reported on relevant transportation issues for the upcoming school year and presented a financial summary of the 2004-05 year. We have 114 families riding this year (218 students). They are running seven bus routes. Transportation had a net loss of \$60,000. This item was informational only. No action was requested.

**Open Enrollment Applications**-Swenson moved to approve the request for Samantha and Kara Froelich, Levi Svihl and Jason Hurt to be admitted to the Dickinson School District and for Nathaniel Ingman to be admitted to the South Heart School District under the open enrollment policy. Ross seconded the motion. The motion carried unanimously.

**Policy HEAB Disbursement of Monies-First Reading**-During the last legislative session they gave school boards the approval to pay bills prior to Board approval, to have credit cards, to do online banking and electronic payments and to establish a petty cash fund. Action was requested.

Swenson moved to approve for first reading approval, policy HEAB Disbursement of Monies, as presented. Fehr seconded the motion. The motion carried unanimously.

**November and March Board Meeting Dates-** Swenson moved to schedule the November Board meeting on Tuesday, November 15 at 5 p.m. and the March Board meeting on Tuesday, March 14 at 5 p.m. Ross seconded the motion. The motion carried unanimously.

**No Child Left Behind-** Superintendent Koppelman reviewed the “highly qualified staff” component of the No Child Left Behind law. He has been meeting with staff throughout the year. Teachers must meet the highly qualified staff requirements by next spring or they will be nonrenewed. Veteran teachers may use coursework, take a test or do a portfolio to meet the requirements.

**Student Transfer Information** – Vince Reep presented information regarding students entering and leaving the Dickinson Public School system. Seventy-four students transferred in from within Dickinson and North Dakota. We have 125 new students (24% from private schools, 36% moved from cities in North Dakota and 41% came from out-of-state). We had 44 students leave. A summary of the information was distributed. This item was informational only. No action was requested.

**Other**

At 6:09, Fehr moved to adjourn. Ross seconded the motion. The motion carried unanimously.

The meeting was adjourned.

*Dean Rummel*

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Dean Rummel, President

*Vince Reep*

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Vince Reep, Business Manager

*Karen Heidt*

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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Board Workshop, Session I

September 12, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on September 12, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Leslie Ross. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Sherry Libis, Becky Meduna, Lois Myran, Dorothy Martinson, Eileen Rowe, Henry Mack, Ron Dockter and Perry Braunagel. Others present were: Karen Heidt.

Topics for discussion included:

- 1) **Full day kindergarten** - The law requiring the State to fund full day every day kindergarten didn't pass the legislature. The school district would need foundation aid from the State to implement it or we would have to charge a fee. Superintendent Koppelman will check with legal counsel to see if it is legal to charge a fee. Space would be a challenge in some of the buildings (Jefferson, Roosevelt and Lincoln). We could consider a different organizational structure such as a kindergarten center/building and K-5 buildings and then move the sixth graders to Hagen. Several schools are implementing full day every day kindergarten programs. Some schools are using Title I and Reading First grant dollars for kids at-risk. Discussion followed. Board members suggested that we do a survey of kindergarten parents to find out "How many kindergarten kids have a full-time parent at home and if they would want full day every day kindergarten, if available." It's good information to have to share with legislators. This item will be placed on a future agenda.
  
- 2) **North Dakota Tourism Alliance Presentation/Start of school** - Randy Hutzenbuler from the TFFR Foundation and the North Dakota Tourism Alliance addressed the Board regarding their position on the start of school and starting school before Labor Day and its impact on tourism and economics in North Dakota. The North Dakota Tourism Alliance group feels that starting schools after Labor Day would have a major impact on tourism and economics in North Dakota. They sponsored a legislative bill that would require schools to start after Labor Day but it failed by one

**North Dakota Tourism Alliance Presentation/Start of school cont. -**

vote in the Senate. The North Dakota Tourism Alliance group is trying to meet with every school board in the State to explain their position and the benefits to the State of starting after Labor Day. He explained their position and asked school board members to consider: families, weather, the labor issue and economic issues. Discussion followed. Opponents of starting after Labor Day have the following reasons: it makes it difficult for schools to fit the days in before Memorial Day; a majority of parents want to finish school before Memorial Day; many teachers feel that kids are ready to go to school in the fall and burned out in the spring; the Higher Ed. system starts the end of August; schools are connected by interactive television (SPICE) so they have to start around the same time; the North Dakota High School Activities calendar allows activities and practices to start in early August which involve a lot of students and teachers; and if you start after Labor Day it pushes State competitions later and there are problems with the weather. Board members suggested that the North Dakota Tourism Alliance do a presentation at the North Dakota School Board Convention. They will also need to talk to the Higher Ed. Board, the North Dakota High School Activities and to work on the State level.

- 3) **Paperless Board meetings**-Dean Rummel distributed information about a web site called Board Docs. The site is web based and has public and private access. Ten years of meeting documents and Board policies can be stored on the site. The site has a search engine which allows you to do a search for select topics. School board members would need internet access at home and laptop computers at Board meetings. Rummel asked school board members and administrators to go through the demos on the web site and requested to add this topic to a future agenda to be discussed. This item will be placed on a future agenda.

- 4) **Background checks for new personnel**-Vince Reep, director of personnel, reviewed the current background check process used for new hires. They rely on the ESPB checks for certified staff. New teachers are finger printed and have an FBI check. If they have a felony or Class A misdemeanor the States Attorney forwards information to ESPB. If they have been convicted of a sexual offense it is automatic grounds to deny their teaching license. A few schools use the Bureau of Criminal Investigation (BCI). We have the Dickinson Police Department do background checks on new classified staff. There is no charge for the service. The personnel department recently started checking the sex offender web site monthly. Fehr suggested that we look into background checks by social services or Badlands Human Service Center. They check for abuse and neglect findings which don't always show up on the police report unless they are charged. Discussion followed. Fehr suggested that they visit with the social service people and check it out. We want to do what's right for the protection of children. It was suggested that the school district check with the NDSBA attorney to see if there are legal issues. This item will be placed on a future agenda.

At 8:45 p.m., Swenson moved to adjourn. Ross seconded the motion. The motion carried unanimously.

The meeting was adjourned.



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Dean Rummel, President



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Vince Reep, Business Manager



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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

October 10, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on October 10, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Eileen Rowe, Dorothy Martinson, Tammy Praus, Sherri Libis, Ron Dockter, Perry Braunagel, Henry Mack, Del Quigley, Calvin Dean and Mickey Jordan. Others present were: Karen Heidt, Sandy Bertelsen and Stefanie Briggs -Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the September 12, 2005, regular meeting; September 12, 2005, Board workshop; bills for October 2005; financial report for October 2005; the pledged assets report for October 2005; the resignation of Michael Nodine, Berg, playground supervisor; and Katie Rafferty, Lincoln, paraprofessional/noon supervisor; and the hires of Susan Becker, Roosevelt, Title I paraprofessional; Brandi Berkland, Berg, playground supervisor; Lisa Dukart, Lincoln, paraprofessional/noon supervisor; Kyla Fahrenbruck, Jefferson, playground supervisor; Jane Heiser, Roosevelt, kitchen helper; Ryne Hendrickson, Jefferson, playground supervisor; Adam Herring, DHS, custodian; Shirley Huber, Jefferson, kitchen helper; Jessica Kalvoda, Roosevelt, RASP program supervisor; Corey Pavlicek, Central Office, technical specialist; Julie Peplinski, Roosevelt, RASP program supervisor; Jackie Priebe, Berg, playground supervisor; Lauren Stanhope, Roosevelt, playground supervisor; Ryan Steinman, Lincoln, RASP program supervisor; and Jessica Wentz, Jefferson, playground supervisor. There were no tuition waiver agreements. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) New Dickinson Press reporter-He introduced Stefanie Briggs, the Dickinson Press reporter that will be covering school board meetings;
- 2) Annual meeting with ESPB, Higher Ed. Board and Career and Technical Board-They meet annually and are discussing student academic achievement K-16. They created a subcommittee to study creating standards for a successful transition from high school to college;
- 3) Work Force Initiative Conference-He was invited to represent North Dakota at a Work Force Initiative Conference in Minneapolis on October 27-29;
- 4) Transportation and energy costs-Vince Reep and Superintendent Koppelman met with the junior high and high school principals and the athletic director to discuss transportation costs for extracurricular activities and how to save money. Our buses travel over 300,000 miles per year; 100,000 for activities (45,000 gallons of fuel per year). Fuel may run between \$45,000-\$60,000 higher than budgeted because of higher fuel costs. They will try to schedule buses to maximum capacity but don't want kids to miss school, if possible. Nonsanctioned activities such as camps, etc. will have to pay the actual cost of fuel. WDA superintendents, athletic directors and principals will be meeting on October 26 to discuss loss of school time, travel and transportation costs;
- 5) Storm make up days-We will make up the two storm days on the designated storm days on the school calendar (Friday, February 17 and Monday, April 17). He will be sending out a letter to staff; and
- 6) Joint Powers Agreements-He testified before the Education Interim committee representing RESP regarding support for JPA's (joint powers agreements).

**Hockey Agreement**- The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey is due for renewal. Calvin Dean, District-wide athletic director, reviewed the minor

**Hockey Agreement cont.**

changes in the agreement. The name was changed to Dickinson Youth Activities/Dickinson Hockey. They combined the girls and boys hockey agreement into one agreement. Details such as what the club must pay for and the percentage they pay coaches (head coach 16.5% and 11% for assistants) were added. Also, registration fees and gate receipts for the hockey program will be deposited into the school hockey account so they can track the revenue/income for registration and the gate. A copy of the agreement was distributed. Action was requested.

Swenson moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey for boys and girls hockey for the 2005-2006 school year. Krieg seconded the motion. The motion carried unanimously.

**Board Policy Review Update-**The school district is planning to review the school board policies and the policy review services will give us updated policies referencing current North Dakota and Federal law. The cost of the policy audit is \$4,500 and the annual maintenance fee is \$700. The cost for posting to the website is \$1,000. Superintendent Koppelman recommended we purchase the service and the annual maintenance. Posting to the website is a separate decision that will be made at a later date. We will begin reviewing the policies in January of 2006. Action was requested.

Swenson moved to participate in the NDSBA policy services audit and review, as presented. Krieg seconded the motion. The motion carried unanimously.

**Policy HEAB Disbursement of Monies-Second Reading**

Fehr moved to approve for second reading approval and final adoption, policy HEAB Disbursement of Monies, as presented.

Krieg seconded the motion. The motion carried unanimously.



**Testing Report**

- a. **04-05 Test Results**-Henry Mack, Roosevelt principal, presented an overall report on the NWEA test results for the District.
- b. **AYP Reports**-Lois Myran reported on Adequate Yearly Progress. Every school in the District and the District made Adequate Yearly Progress. A packet of information was distributed. She explained the color coding for the different categories. The results help teachers make curriculum and instructional changes. The early release days are being used to study assessment specific to each building. Myran also explained the binomial distribution formula and methods used to determine AYP.
- c. **High School Test Data**-Ron Dockter reported on the Dickinson High School test data. He reported on the DHS ACT and Advanced Placement (AP) results. DHS scored above the State average. His report reflected five years of data. Test results show that students need to take more core courses to get a better ACT score and also rigorous coursework to be successful in college. Dockter also reviewed Advanced Placement (AP) test results.

This item was informational only. No action was requested.

**Self-funded Health Insurance Update**-Vince Reep reported on the status of the District's self-funded health insurance program. We have completed 33 months with the program. A report was distributed. The ending fund balance is currently at \$221,435.49. The oil royalties have helped keep insurance premiums down. The self-funded health insurance fund is in good shape.

**Adequacy/Equity Lawsuit**-Superintendent Koppelman reported on the adequacy/equity lawsuit. The focus has shifted more to adequacy rather than equity. He stated that the Dickinson School District could benefit from improvements in either category. They will be visiting with legislators about educational finance. The District may want to contemplate joining as a friend of the court for the \$1,000 fee. The District has until November to join. Discussion followed. Action may be requested at the November meeting.

**North Dakota School Board Association Convention**

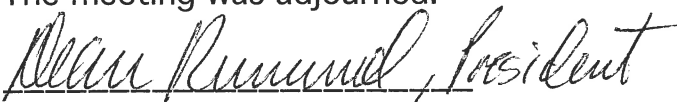
- a. Delegates-Mitzi Swenson and Leslie Ross will be attending the convention and Vince Reep will be attending the law seminar. The convention is scheduled Friday, October 28 and Saturday, October 29 at the Ramkota in Bismarck. Erv VanVeldhuizen and students will be presenting a session on Saturday morning. Action was requested to designate delegates.  
Fehr moved that Mitzi Swenson and Leslie Ross be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Krieg seconded the motion. The motion carried unanimously.
- b. Resolutions-A copy of the 2005 resolutions was sent to Board members to review. Board members were asked to contact delegates with input on the resolutions.

**Other**

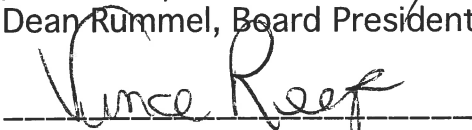
Ross recognized and thanked Gate City Bank for their donation of office furniture to Southwest Community High School and other buildings.

At 6:40 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.



Dean Rummel, Board President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Board Workshop, Session II

October 10, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on October 10, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Leslie Ross. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Dorothy Martinson, Tammy Praus, Sherry Libis, Eileen Rowe, Del Quigley, Henry Mack, Perry Braunagel, Ron Dockter and Calvin Dean. Others present were: Karen Heidt.

Topics for discussion included:

- 1) Safety-Student and Staff Safety Issues - Lois Myran reviewed the District's emergency procedures including the Emergency Procedures handout and Emergency and Disaster Planning manual. Superintendent Koppelman discussed security. The school district's emphasis has been on how people are treated. A concern was expressed that Berg's principal's office is not located by the front door. Picture ID badges for staff were suggested.
  
- 2) Activities Report - Calvin Dean, District Activities Director, reviewed information for the Activity Director's advisory committee. His report contained a 2000-2001 report from Fargo listing activities, the number of participants, total cost for each activity, etc. He shared an activities report for Dickinson Public Schools that shows a five-year history of our revenue and expenditures. The hockey and baseball registration fees and gate fees will be deposited into the DHS hockey and baseball account starting this year so they can track their revenue. The school district would like to fund the club sports if they had the financial resources in order to have more control and to create more equity. Fundraising by activity groups was discussed. Dean sent out a survey to class A schools asking for the cost of their season passes and admission fees, whether they charge for sub varsity events, if they charge a \$1 excise fee, what they charge for participation in activities, fees for coop sports, if they provide funding for cheerleading and dance and what coaches and advisors are paid. He will take the survey information to the Activity Director's advisory committee.

Topics for discussion cont.

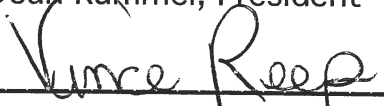
- 3) Future Technology Issues - Superintendent Koppelman and Vince Reep updated the Board on the technology plan that was presented in April of 2005. The administrators and budget committee will look at the budget to see what we can spend this year and next year. The technology enhancement money was not included in the budget this year since the money was directed to the replacement of Macintosh computers to PC's. Superintendent Koppelman reviewed the technologies used in the school district to enhance instruction. Reep stated that they would like to develop a state of the art Smart computer lab at Berg for professional development for staff. The lab could also be made available to the community. He is going to survey businesses to see if they would be interested in helping fund the lab.

At 8:20 p.m., Swenson moved to adjourn. Ross seconded the motion. The motion carried unanimously.

The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

November 15, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on November 15, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Leslie Ross. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Del Quigley, Dorothy Martinson, Sherry Libis, Calvin Dean, Mickey Jordan, Ron Dockter, Henry Mack, Becky Meduna, Lois Myran and Tammy Praus. Others present were: Karen Heidt and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the October 10, 2005, regular meeting; October 10, 2005, Board workshop; bills for November 2005; financial report for November 2005; the pledged assets report for November 2005; the resignations of Cherie Mack, RESP Educational Facilitator & Grant Manager, .5 FTE and Jim Halpin, part time custodian, DHS; and the tuition waiver agreements for: Dawson Schmeling and Sophia Sandquist to Killdeer; Shari Hewson to New England; Reed Marmon from New England to Dickinson; Dusty Johnson from South Heart to Dickinson; and Amanda Stevens from Williston to Dickinson. Ross seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- 1) American Education Week-November 13-19 is American Education Week. Superintendent Koppelman is on the Dickinson Chamber Education Committee. They have several activities planned this week. Activities include: donating books to St. Joseph's Hospital, the clinic waiting rooms, Domestic Violence Shelter and Head Start;

**Superintendent's Report cont.**

care packages for newborn babies; the KDIX radio show on Wednesday morning; and wearing school colors on Friday, November 18. The theme is "A Strong America Starts with Great Schools."

- 2) 21<sup>st</sup> Century Learning Grant-This initiative is sponsored by RESP. 167 students are participating in the RASP after school program in Dickinson. Hebron and Beach have after school programs also. They are looking into expanding the program in Dickinson. Del Quigley is overseeing the program;
- 3) Child transportation-The Dickinson Child Transportation Committee organized transportation for older elementary children and Hagen students to go to the Dickinson Teen Center after school. Approximately 10-12 students are participating and pay 50 cents for the bus ride. There is no cost to the school district; and
- 4) Energy consumption-We could spend an additional \$50,000 for natural gas this year based on today's price of natural gas. The costs will depend on how energy efficient our buildings are after the performance contracting and our winter. Motor fuel costs could run \$32,000-\$33,000 higher than budgeted based on today's fuel prices.

Adequacy/Equity Lawsuit -The administrative recommendation was that the Dickinson Public School District participate as a friend of the Williston et al vs. State of North Dakota adequacy/equity lawsuit for the \$1,000 fee. Twenty school districts have joined. Participation as a friend of the lawsuit does not commit the District to any further financial obligation.

Swenson moved to support the current funding lawsuit, the Williston Public Schools and others versus the State of North Dakota directed at the lack of adequacy and equity of elementary and secondary funding by the State of North Dakota for the children of North Dakota elementary and secondary school districts. The school board of the Dickinson Public School District supports the action of the aforementioned plaintiff school districts and agrees to join the action in principle through a financial

Dickinson Public Schools  
Regular Meeting

November 15, 2005; 5:00 p.m.  
Board Room, Central Office

**Adequacy/Equity Lawsuit cont.-**

contribution of \$1,000 and a written commitment of support for the KIDS (Kids Inadequacies Deserve Support) coalition and its underlying premise. Fehr seconded the motion. The motion carried unanimously.

**Board Policy Review** - At the October Board meeting the school board approved participation in the North Dakota School Board Association (NDSBA) policy services audit and review. Superintendent Koppelman is working with Barb Nordy on policy posting options. Options could include: our web site, the NDSBA web site with a link to our web site and Board.Docs. We will begin reviewing policies in January of 2006. A copy of the review schedule was distributed. There will be a link on our web site to the Board policies so they are available to administrators, staff and the public and they will not be password protected. This item was informational only. No action was requested.

**Report on Midwestern Education to Workforce Summit Meeting-** Superintendent Koppelman was appointed by Chancellor Potts to serve on the P-16 Transition Task Force. He reported on the Midwestern Education to Workforce Summit he attended in St. Paul, MN. The focus is a seamless transition from high school to college, college to work and high school to work. There seems to be gaps and a shortage of highly skilled workers. The other Midwest states have the same issues. Information is available on the University system website. The task force plans to release a report by March or April. He has been visiting with our principals regarding possible changes. This item was informational only. No action was requested.

**Board Workshop Followup** – Superintendent Koppelman reported on the status of the topics from the Board workshops. Topics included the following:

- 1) Full day every day kindergarten-Waiting for the legislature to fund it.
- 2) North Dakota Tourism Alliance/Starting school after Labor Day-Legislative issue. Swenson and Ross stated that the resolution at the North Dakota School Board Association was soundly defeated.
- 3) Paperless Board meetings-We are working on a solution and may be able to host the Board meeting information on our server.
- 4) Background checks for new personnel-We are rewriting the administrative regulation for hiring to include background checks for new personnel by social services.
- 5) Student and staff safety issues-They are looking at the options discussed.
- 6) Activities report-Annual report by Activities Director
- 7) Future technology issues such as a new professional development lab at Berg-Budget issue
- 8) Nutrition policy-RESP, North Dakota School Board Association and Southwestern District Health Unit are working on a nutrition policy. Swenson is interested in working on the nutrition policy.
- 9) Board policy review-The North Dakota School Board Association is reviewing our policies for legal changes and references. Board members and administrators will begin reviewing policies in January. The policies will be posted on the internet so they are easier to access.

Items that need Board action will appear as Board meeting agenda items.

**Extracurricular Coop Agreements with Hope Christian Academy-**  
Fehr moved to approve the extracurricular coop agreements with Hope Christian Academy in football, boys and girls basketball, boys and girls track, volleyball, boys golf, cross country and baseball. Swenson seconded the motion. The motion carried unanimously.



Dickinson Public Schools  
Regular Meeting

November 15, 2005; 5:00 p.m.  
Board Room, Central Office

**North Dakota School Board Convention**

- 1) Convention Report-Mitzi Swenson and Leslie Ross reported on the North Dakota School Board Convention.
- 2) Legal Seminar Report-Vince Reep reported on the Legal Seminar.

**Superintendent Evaluation** - President Rummel and Superintendent Koppelman selected three areas from the superintendent's job description to be evaluated. Topics to be evaluated are: Board relationship, general administration/financial management and community/public relations. President Rummel will review the evaluations with Superintendent Koppelman before the December meeting and give a summary at the December Board meeting.

**No Child Left Behind (NCLB)** - Superintendent Koppelman reviewed additional information regarding miscellaneous components of the No Child Left Behind law. Information included: reporting to the public and parents; Parents Right to Know; tutorial services if schools fail to meet Adequate Yearly Progress (AYP) two years in a row; parental involvement; parents rights and access to information; surveys; testing; Protection of Pupil Rights Amendment; etc. This item was informational only. No action was requested.

**IDEA Title VI B** - DPI contacted Dorothy Martinson after the agenda was sent and told them to hold the reports. Swenson moved to table agenda item XIII. IDEA Title VI B until the appropriate time. Ross seconded the motion. The motion carried unanimously.

**Other**

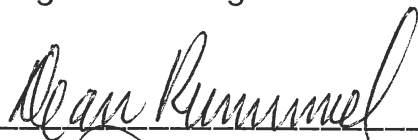
Swenson acknowledged the Dickinson Press and their articles on testing.

At 7 p.m., Fehr moved to adjourn. Ross seconded the motion. The motion carried unanimously.

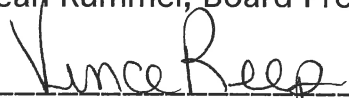
The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

November 15, 2005; 5:00 p.m.  
Board Room, Central Office



Dean Rummel, Board President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

December 12, 2005; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on December 12, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Leslie Ross and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Becky Meduna, Dorothy Martinson, Eileen Rowe, Lois Myran, Tammy Praus, Ron Dockter, Perry Braunagel, Henry Mack and Calvin Dean. Others present were: Karen Heidt, Linda Steve, Sandy Bertelsen and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

Sandy Bertelsen reviewed how to access the school board meeting documents on the lap top computers.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the November 15, 2005, regular meeting; bills for December 2005; financial report for December 2005; the pledged assets report for December 2005; the resignation/retirement of Dean U. Koppelman, superintendent, effective June 30, 2006; and the hires of Denise Dietz, paraprofessional, Roosevelt; Paige Jordan, science instructor, DHS; and Vicki Stotz, Title I paraprofessional, Hagen; and the tuition waiver agreement for Ray Smith, Dickinson to Richardton Taylor; and student/staff recognitions. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-The superintendent reported on the following topics:

- a. wellness/nutrition policy-The District's wellness/nutrition policy must be completed by the fall of 2006. RESP schools are working on a template which can be customized by each school district. A District committee will review the template and customize it to fit our school district in the near future;
- b. 2006-2007 school calendar-The District's calendar committee is meeting on December 15 to address how the two NDEA days can be used for professional development and when to schedule them. Superintendent Koppelman stated that it is possible that we may need to change the student/contact days. They hope to bring a revised calendar recommendation to the January school board meeting for approval;
- c. January inservice-The January inservice is scheduled on January 16, 2006. The theme is "The Amazing Brain" and the presenters will be addressing information on brain-based research and how it impacts learning. Lois Myran worked with a team from West River Teacher Center, RESP and committee members to develop the inservice schedule; and

**Superintendent's Report cont.-**

- d. deadline for highly qualified teachers may be extended one year-The U.S. Secretary of Education recently announced that they might be extending the deadline for teachers to become highly qualified if the State meets certain criteria. ESPB is pursuing the addition of one year. The school district will be evaluating their position since they informed licensed staff that they must be highly qualified before March 1, 2006.

**Audit Report**-Linda Steve from the firm of Steve, CPA presented the annual audit report. A copy of the report was distributed and is enclosed in the official Board file. There were no issues of major concern. Recommendations included tighter controls at athletic gates. The administration will work on possible options. Steve also suggested that the school district establish Board policies addressing fraud. The consensus was to consider a fraud policy when reviewing the school board policies. The business manager's management letter recommended that the Board consider action to eliminate the food service debt (\$40,000+). The budget committee will look at it when they meet. Ross moved to approve the annual audit report for the year ending June 30, 2005. Krieg seconded the motion. The motion carried unanimously.

**Budget & Mill Levy Report**-Vince Reep and Superintendent Koppelman reported on the final 2005-2006 budget and mill levy information formulated by the Stark County auditor. A copy of the information was distributed. Reep reported that taxable valuation increased by 7.61%. The school district levied for 205.60 mills (-1.00 mills) this year. They budgeted for \$5,885,000 in the general fund. No action was requested.

**Open Enrollment Applications**-Swenson moved to approve the request for Chance and Bryton Thornton and Braxton Grenlow to attend school in the Dickinson Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

**State Mandated Planning**-The legislature mandates school districts to develop a plan every two years to address declining enrollment and other issues and to ask for public input while developing the plan. It must be completed between January 1, 2006, and June 30, 2006. Superintendent Koppelman plans to use the same approach as the last biennium including public meetings and other methods of communication. Reep and Superintendent Koppelman will present information and ask for input. Staff, parent and community input will be sought. No action was requested. This item was informational only.

**Superintendent's Evaluation**-President Rummel presented a summary report of the superintendent's evaluations. The three areas to be evaluated were: Board relationship, general administration/financial management and community/public relations. Every area of the evaluation was satisfactory by all five Board members. (The two choices are satisfactory and unsatisfactory.) Board members were extremely pleased with Superintendent Koppelman's performance. Superintendent Koppelman stated that he appreciated the positive feedback and support by Board members, administrators, staff, parents and the community. Ross moved to approve the superintendent evaluation, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent Retirement/Vacancy**—Superintendent Koppelman submitted a letter announcing his retirement, effective June 30, 2006. The Board discussed the superintendent vacancy. President Rummel reviewed a proposal submitted by McPherson & Jacobson to assist with the superintendent search. They are affiliated with the North Dakota School Board Association. The company will help develop the timeline, the criteria, brochures, applications, selection criteria, advertising, collect input from stakeholders, actively recruit candidates, and evaluate applicants, conduct background checks and reference checks, help develop interview questions and a rating system, establish the interview and visitation procedures and schedule interviews with candidates, etc. The consensus was to use an outside service for the search, McPherson & Jacobson, since we may have internal candidates. The cost ranges from \$10,000-\$15,000, depending on the number of ads, responses, etc.

Swenson moved to have the Board president negotiate a contract with McPherson & Jacobson for the superintendent search for phases one through four. Krieg seconded the motion. The motion carried unanimously.

A special board meeting was scheduled Tuesday, December 13 at 11 a.m. to discuss the superintendent vacancy/search with Jon Martinson from the North Dakota School Board Association and McPherson & Jacobson.


**Other**

Fehr stated that the Dickinson High Science Club sponsored a wonderful science day for elementary kids.


Reep thanked Sandy Bertelsen and Karen Heidt for organizing the electronic paperless meeting on the laptop computers.

At 6:21 p.m., Kreig moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

December 13, 2005; 11:00 a.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on December 13, 2005, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Leslie Ross. Morty Krieg was absent. Administrators present were: Vince Reep, Ron Dockter, Perry Braunagel, Dorothy Martinson, Lois Myran and Henry Mack. Others present were: Jon Martinson, Karen Heidt and Stefanie Briggs-Dickinson Press.

President Rummel called the meeting to order.

### Superintendent Vacancy/Search

President Rummel introduced Jon Martinson from the North Dakota School Boards Association and McPherson & Jacobson. He will be assisting with the superintendent search.

The goals for the meeting were to:

- 1) Establish a timeline for the superintendent search; and
- 2) Identify the skills and characteristics they are looking for in a superintendent.

The Board agreed on the following timeline:

December 13, 2005	Advertise the opening
January 4, 2006	Input meetings to gather information from stakeholders
1:30 p.m.	Classified staff, Central Office, Board room
2:00 p.m.	Administrative staff, Central Office, Board room
3:00 p.m.	Dickinson High School students, DHS Auditorium
4:00 p.m.	Licensed staff (teachers), Hagen Multipurpose room
5:00 p.m.	Dickinson community, Central Office, Board room
February 10, 2006	Application deadline
February 27, 2006	School board reviews candidates
March 1-March 10, 2006	Meet the finalists, informal open house & formal interview
March 14, 2006	Selection of new superintendent
July 1, 2006	New superintendent starts

Martinson asked for input regarding advertising for the superintendent position. Board members agreed to advertise in the daily newspapers in North Dakota and the American School Administrators magazine. Fehr and Rummel will work with Martinson on the ad.

Dickinson Public Schools  
Special Meeting

December 13, 2005; 11:00 a.m.  
Board Room, Central Office

School board members discussed the traits they are looking for in a new superintendent.

The traits identified were:

- #1 demonstrates exceptional educational leadership skills;
- #2 possesses strong people and financial management skills;
- #3 is an effective negotiator, mediator, collaborator and facilitator;
- #4 has strong organizational and communication skills; and
- #5 Possesses leading-edge technological skills and encourages the use of technology throughout the District.

Rummel and Ross will work with Martinson to develop the interview questions.

At 1:40 p.m., Ross moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

The meeting was adjourned.

*Dean Rummel*

Dean Rummel, Board President

*Vince Reep*

Vince Reep, Business Manager

*Karen Heidt*

Karen Heidt, Secretary