

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

January 12, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on January 12, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Michael Heilman, Lois Myran, Del Quigley, Becky Meduna, Perry Braunagel, Knute Reiersen, Barb Kady and Dorothy Martinson. Others present were: Karen Heidt, Sandy Bertelsen, Len Lindbo and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the December 8, 2004, regular meeting; bills for January 2004; financial report for January 2004; the pledged assets report for January 2004, and the resignation of Dori Klopfer, art instructor, District wide elementary; the hires of Sarah Groom, supervisor, Jefferson; Kodi Klatt, supervisor, Heart River; Miranda Achtenberg, science instructor, DHS (temporary replacement for Pete Dobitz); and the transfer of Shawn Leiss from Southwest Community High School to social studies, Hagen (temporary replacement for Scott Obrigewitch), as presented. Fehr seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. **strategic plan**- The committee will be redrafting and analyzing the strategic plan. Jim Hope and Kris Fehr are Board members serving on a steering committee. They will be incorporating the NCA school improvement plan, the technology plan and the planning mandates required by the legislature into the strategic plan. He received a template from the North Dakota School Board Association. Part of the plan will be engaging the public in discussion;

Superintendent's Report Cont.

- b. Dickinson Community Transportation Board-He is serving on a regional transportation committee. The committee is working with the City of Dickinson, Stark County, RESP, the Department of Public Instruction and the North Dakota Office of Transportation. They are working on a possible feasibility study of regional transportation in southwestern North Dakota;
- c. North Dakota Oil and Gas Research Council-Superintendent Koppelman was appointed by Governor Hoeven to the North Dakota Oil and Gas Research Council. They will be promoting the oil and gas industry in North Dakota. There is a lot of potential in southwestern North Dakota; and
- d. highly qualified-Superintendent Koppelman reviewed the requirements for teachers to meet the highly qualified requirement which must be met by 2006. We have approximately 12-15 teachers in the school district that need to meet the highly qualified definition. They are teachers at the junior high and high school. Some of the options to become highly qualified include: completing coursework, testing or a portfolio. He has met with teachers at Hagen and Dickinson High School. They are working with teachers to become highly qualified. The school district will pay the cost of the test and the portfolio by using federal dollars.

Curriculum and Staff Development Update-Lois Myran updated the school board on activities relating to curriculum and staff development. She addressed curriculum mapping, standards and benchmarks, the curriculum development cycle, adoption of instructional materials, Northwest Assessment and related issues.

Educational Technology Position-Superintendent Koppelman, Vince Reep and Sandy Bertelsen, Technology Coordinator, presented information regarding the status of technology in the school district. Information included hardware quantities and how they impact current tech staff. They also identified significant software applications and how they relate to staffing patterns. They shared a comparative summary of Dickinson Public Schools, Williston Public Schools, Jamestown Public Schools and Devils Lake Public Schools. Vince Reep shared a draft of a job description. Superintendent Koppelman and Vince Reep will meet with the Budget Input Committee to share how they plan to pay for the position for the remainder of the budget year and in the future, if approved. Discussion followed. It

Educational Technology Position Cont.-

was suggested that we advertise the position as "teaching license preferred."

Superintendent Koppelman stated that this position is seen as the highest personnel priority in the school district. This item will be placed on the February agenda. This item was informational only. No action was requested.

Hope left the meeting at 6:30 p.m.

2004-2005 School Calendar-The recommended 2004-2005 school calendar was reviewed. Input was received from the calendar committee and administrators. Coordination with DSU, SPICE and RESP schools was considered in producing a final recommendation.

Swenson moved to approve the 2004-2005 school calendar as presented with a start date of August 25, 2004, and the last day of school May 26, 2005, and Graduation scheduled Sunday, May 29, 2005. Fehr seconded the motion. The motion carried unanimously.

Destruction of Old School Records-NDCC 21-06-05 and 21-06-06 describe the procedure for retention and destruction of school district documents. We must save all records for five years and retain the following items for permanent records: governing Board proceedings, receipts and expenditure journals and payroll records.

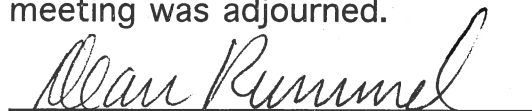
Fehr moved to authorize the business manager to destroy the 1997-98 accounts payable records, 1997-98 activity fund balance reports and the 1997-98 purchase orders, as presented, in accordance with North Dakota Century Code 21-06-05 and 21-06-06 by depositing them in the local landfill. Swenson seconded the motion. The motion carried unanimously.

Self-Funded Health Insurance Update-Vince Reep presented information regarding the status of our self-funded health insurance program. We have just completed our first calendar year of operation. There was a 21% increase in claims this year. They will be organizing several wellness programs to educate employees and their families. The goal is to become healthier and lower health costs. We increased the self-funded insurance liability account by +\$34,264.81. Adding the oil royalties of \$46,492.43 helped keep the fund solvent. Reep stated that we increased premiums on October 1 to keep the fund stable.

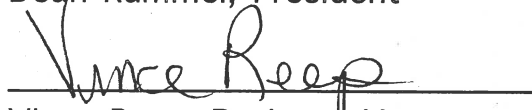
Open Enrollment Application-Swenson moved to approve the request for Matthew Kostelecky to attend school in the Dickinson Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Other

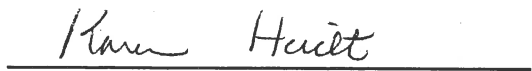
At 7 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

February 9, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on February 9, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Morty Krieg and Jim Hope. Administrators present were: Superintendent Koppelman, Vince Reep, Dorothy Martinson, Becky Meduna, Michael Heilman, Ron Steiner and Del Quigley. Others present were: Karen Heidt, Kathy Kohler, Sandy Bertelsen and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the January 12, 2004, regular meeting; bills for February 2004; financial report for February 2004; the pledged assets report for February 2004; the hires of Jaylynn Huiner, supervisor, Jefferson; Linda Johnson, supervisor, Jefferson; Sheri Twist, paraprofessional, Berg; Amanda Bergman, supervisor, Heart River; and Elizabeth Rasmussen, art teacher, District-wide elementary; and the tuition waiver agreement for Awna Schweitzer with the Mott/Regent school district, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. transportation study-A meeting is scheduled Thursday, February 12 at 7 p.m. in the Dickinson City Hall to discuss a regional transportation feasibility study;
- b. election filing deadline-The administration will work with the Dickinson Press to inform the public of the filing deadline to run for the school board election;
- c. correspondence regarding DHS wrestling and DHS boys basketball teams-Mr. Heilman reported that the school received a letter commending the DHS wrestling coaches and players for leaving the house they rented in Hettinger for a tournament in excellent condition. DHS received a phone call from the Mandan Hardees manager complementing the boys basketball team on their behavior. Mr.

Superintendent's Report cont.

Heilman said that positive comments are a credit to the coaches, young people and their families;

- d. kindergarten preregistration-Dorothy Martinson reported that we currently have 161 kindergarten students preregistered for next fall. Thirteen HeadStart students haven't registered yet. The kindergarten enrollment projection is 178 students. We have 169 kindergarten students this year; and
- e. 2002-2003 report card-The 2002-2003 District report cards are available in each building, from the Central Office and on our web site. This is one of the No Child Left Behind requirements.

Dickinson High School Baseball Agreement-The one year agreement with the Dickinson Public Schools and Dickinson Baseball Club, Inc. is due for renewal. Mr. Braunagel met with Kathy Kohler, DBC, Inc. president, to review the Memorandum of Understanding. The Memorandum of Understanding is the same as the previous year. Action was requested. Swenson moved to approve the Memorandum of Understanding between Dickinson Public Schools and Dickinson Baseball Club, Inc. for the 2004 school year. Krieg seconded the motion. The motion carried unanimously.

Educational Technology Position-The budget input committee met and discussed the status of the budget, preliminary budget information regarding 2004-05 and the educational technology position. The committee's recommendation was to create the educational technology position as presented last month with the exception that the teaching license be preferred but not required. The position would be funded with money that was made available by staffing shifts this year. The intention is that the position would work with software and curriculum.

Swenson moved to approve creating the educational technology position as presented and to authorize the administration to hire for the position according to school board policy. Fehr seconded the motion. The motion carried unanimously.

They will advertise the position and begin the hiring process.

Spring Public Input Forum -The legislative planning mandate requires the school board to invite the public to participate in a planning process addressing the effects demographics might have on the school district in the ensuing three-year and five-year periods and to address the potential effects on academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization and district tax levies. The planning process must be held between January 1 and June 30 of every even-numbered year. The school district must then prepare a report, publish a notice in the official newspaper indicating that the report is available and make the report available upon request. The strategic planning steering committee met and formulated several recommendations for addressing this requirement.

- a. The school board and administration will construct a list of critical questions.
- b. The administration will meet with Parent Advisory Committees (PAC) and staff groups in each building to present demographic information and collect the answers to the identified questions. Meetings could also be held with other stake holders in the community. The general public would be invited to attend any session. We will also schedule one evening session following a school board meeting.
- c. We will prepare a report and follow through with the other mandates in the law.

No action was requested. Input from Board members was requested. A list of potential questions was presented for consideration. Discussion followed. Fehr and Hope agreed to meet with the Central Administration Office committee to finalize the process.

Open Enrollment Applications-Fehr moved to approve the request for Maleah Schmeling to be admitted to the Killdeer School District, for Nathan Pedersen to be admitted to the Bismarck School District, for Anya Baranko to be admitted to the Billings County School District, for Kelsey, Dakota and Catelynne Gillen, Rebecca and Jacob Meuchel, Dominic, Tabatha and Marcus Hoffart and Roseleigh Thomas to be admitted to the Richardton Taylor School District and for Justin and Clinton Noethlich and Kali and Cory Heiser to be admitted to the South Heart School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

School Board Election-Superintendent Koppelman reviewed a recommendation for the 2004 school board election. We have transitioned to holding school board elections every two years during even-numbered years. School board terms are four year terms. The recommendation was:

- a. to schedule the election on Tuesday, June 8, 2004, the same day as the city/county election;
- b. to share polling places in Dickinson and Gladstone with the city/county election. They have four polling sites in Dickinson (Hospitality Inn, Stark County Courthouse, Dickinson Armory and Word of Faith Church). We would not have elections at Lincoln, Jefferson and Heart River in the future; and
- c. we would have a separate table at each polling place with our own election workers and our own ballots.

In the future we may transition to using the city/county election workers and possibly adding the school board election to the city/county ballots. Input was requested. Discussion followed. The Board will schedule the election and designate the polling sites at the March Board meeting.

School Board Member Compensation-Board members discussed school board member compensation. Current school board policy calls for school board members to be compensated at the rate of \$25 per Board meeting. The 2003 legislative session passed a law that allows school boards to set their own compensation level. It was suggested that Board members be paid \$25 for each official committee meeting attended by Board members. The concept is that Board members would be compensated additionally based upon the time invested. Discussion followed. The school board compensation Board policy will be placed on the March Board agenda.

Collaborative Bargaining Recognition Petition from DEA-The DEA submitted petitions for recognition of an appropriate negotiating unit and recognition of a representative organization. Swenson moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognizes all licensed personnel employed, or to be employed, by the Board in positions requiring a license issued pursuant to Chapter 15.1-13 of the North Dakota Century Code, except administrators and substitute teachers, as an appropriate negotiating unit for the purpose of 2003-2004 negotiations. Krieg seconded the motion. The motion carried unanimously.

Collaborative Bargaining Recognition Petition from DEA cont.-

Swenson moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognize the Dickinson Education Association as the exclusive representative of the appropriate negotiating unit for the purpose of the 2003-2004 negotiations. Krieg seconded the motion. The motion carried unanimously.

Administrative Bargaining Recognition Petition-The administrators requested to meet formally with Superintendent Koppelman and two Board members to engage in contract discussions. Mr. Hope and Mr. Rummel previously volunteered to serve on the administrative negotiations committee.

- a. **Identification of appropriate negotiating unit-**Swenson moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the School Board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2004-2005 contract. Krieg seconded the motion. The motion carried unanimously.
- b. **Recognition of Representative Organization-**Swenson moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the School Board of Dickinson Public School District #1 recognize the Dickinson Administrative Council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2004-2005 contract. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Contract-Superintendent Koppelman's second three-year contract with the District concludes this year. President Rummel said that based on performance evaluations the school district is interested in signing a new contract. Dr. Krieg and President Rummel will meet with Superintendent Koppelman to discuss a future contract and bring a recommendation to the March Board meeting. His current contract expires on June 30, 2004.

Superintendent's Evaluation-The second superintendent evaluation is due March 15. Board members will rate the superintendent in the following areas: recruitment/retention of staff (licensed and nonlicensed), identification and implementation of school board policy needs and

Superintendent's Evaluation cont.

supervision of building and grounds, transportation and student safety. Dean Rummel, Board president, will compile the information and present it to the Board at the March meeting.

April Board Meeting-Fehr moved to reschedule the April Board meeting on Monday, April 19 at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

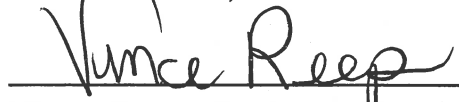
Other

Dr. Krieg informed the Board that the Jack Carlson family donated \$13,000 to the Dickinson Public Schools Foundation to establish an annual \$1,000 scholarship for Dickinson High School seniors.


At 5:50 p.m., Fehr moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

March 8, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on March 8, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Morty Krieg and Jim Hope. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Lois Myran, Dorothy Martinson, Michael Heilman, Knute Reiersen, Del Quigley, Becky Meduna and Sherry Libis. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the February 9, 2004, regular meeting; bills for March 2004; financial report for March 2004; the pledged assets report for March 2004; the hires of Chelsea Rathie, supervisor, Berg; Melissa Paske, supervisor, Roosevelt/Berg; the resignations of Sharon Gwin, supervisor, Berg; Linda Johnson, supervisor, Jefferson; Lisa Hlibechuk, supervisor, Roosevelt; Sarah Groom, supervisor, Jefferson; Deana Carstens, secretary, Roosevelt; the transfers of Pam Zastoupil, Central Administration Office secretary to secretary at Roosevelt and Sandy Bertelsen, District-wide Technology coordinator to District-wide Educational Technologist and the tuition waiver agreement for Devon Wandler with the Richardton/Taylor school district, as presented. Swenson seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. Dickinson Public Schools Teacher of the Year-Carla Fettig, grade 3 teacher at Berg Elementary, has been selected as the Dickinson Public Schools Teacher of the Year by the Dickinson Chamber Education committee.
- b. Education Business Partner of the Year-Dean Rummel has been named the Education Business Partner of the Year by the Chamber Education committee.
- c. New phone system proposal-The school district is advertising for a new telephone system which would be implemented District-wide. The phone system would be paid in a 4-5 year lease purchase. if approved.

Superintendent's Report Cont.

- d. Energy Development Impact Office (EDIO) grant-Superintendent Koppelman is working on the EDIO grant application. The request will be similar to last year's proposal. He intends to ask for funding to install air conditioning at Berg Elementary and Hagen Junior High. It will be placed on the special Board meeting agenda for approval. Last year we were awarded \$50,000 towards the projects.

Spring Community Input Forums-Superintendent Koppelman and Reep shared copies of the information and questions to be used for the upcoming community input sessions. They also shared the schedule to meet with each building staff and Parent Advisory Committee (PAC). A community input forum for the public is scheduled Monday, April 19, at 6:30 p.m. in the Board room of the Central Administration Office. Feed back was requested. Discussion followed. They will ask for comments after each section of the questions. Superintendent Koppelman said that the intent is to get input from the public and help them determine the direction for future planning.

School Board Election Date and Precincts-The administrative recommendation was to schedule the school board election date on June 8, 2004. The election will be held the same day as the city/county election and at the city/county polling sites in Dickinson and in Gladstone. The polling sites will be the Hospitality Inn, Dickinson Armory, Stark County Courthouse, Word of Faith Church and Gladstone Fire Hall. We will schedule our own election workers and have our own ballots. We will have two tables and sets of election workers at the Dickinson Armory.

The revised precincts for school board voting purposes are:

Precinct A vote at the Hospitality Inn-All voters living in the Dickinson city limits north of Interstate 94 vote at the Hospitality Inn, 532 15 St. W.

Precinct B vote at the Dickinson Armory-All voters living in the Dickinson city limits south of Interstate 94, west of Highway 22 and north of Broadway vote at the Dickinson Armory, 46 Museum Drive.

Precinct C vote at the Dickinson Armory-All voters living in the Dickinson city limits south of Interstate 94, east of Highway 22 and north of Broadway vote at the Dickinson Armory, 46 Museum Drive.

Precinct D vote at the Word of Faith Church-All voters living in the Dickinson city limits and south of Broadway vote at the Word of Faith Church, 600 Main Street.

School Board Election Date and Precincts Cont.

Precinct E vote at the Stark County Courthouse-All rural voters living outside the Dickinson city limits, in the Dickinson Public School District and west of the old Gladstone and Garden Districts, vote at the Stark County Courthouse, 51 3rd St. E.

Precinct F vote at the Gladstone Fire Hall-All voters living in the old Gladstone and Garden districts and the old Lefor school district vote at the Gladstone Fire Hall in Gladstone.

The candidate filing deadline is May 6 at 4 p.m. (30 days prior to the election). Kris Fehr and Jim Hope's terms expire in June of 2004. Fehr moved to schedule the school board election, Tuesday, June 8, 2004, with the precinct boundaries as presented, and with polling places at the Hospitality Inn, Dickinson Armory, Stark County Courthouse, Word of Faith Church and Gladstone Fire Hall and that the polls open at 8:00 a.m. and close at 7:00 p.m. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Applications-Patricia Messer applied for open enrollment for Elissa Messer to attend school in South Heart. They recently moved so the deadline waiver applies. The following open enrollment applications were filed before the January 31, 2004, deadline to enter the Dickinson school district during the fall of 2004. The resident school districts have approved their applications. The names of the students and the school district they will be leaving are: Kelsey Kuntz, Shantelle Monger, Kaymen Kitchen, Raquel Schmidt, Rylann Olson (South Heart School District), Samantha and Holly Simon (Killdeer School District), Awna Schweitzer (Mott/Regent School District), Dylan Marmon (New England School District), Marcus Fridley, Rebecca, Haiti and Brandon Hostler, Brett Biel, Zachary Weiler and Brady and Payton Svihl (Richardton Taylor School District) and Larissa and Nicholas Grosulak (Billings County School District). Action was requested.

Swenson moved to approve the request for Elissa Messer to be admitted to the South Heart Public Schools and for Kelsey Kuntz, Samantha Simon, Holly Simon, Awna Schweitzer, Rylann Olson, Shantelle Monger, Kaymen Kitchen, Raquel Schmidt, Dylan Marmon, Larissa and Nicholas Grosulak, Marcus Fridley, Rebecca, Haiti and Brandon Hostler, Brett Biel, Zachary Weiler and Brady and Payton Svihl to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Board Policies

- a. **BCBB Compensation and Expenses for Board Members-First Reading**-The recommended revisions are to compensate Board members \$25 for official school board committee meetings and to change the other language to current practice. Action was requested. Discussion followed regarding the effective date. The effective date is July 1, 2004. Other items discussed included: a higher compensation for the school board president, tracking meetings for compensation, which meetings would be included in the compensation, etc. A form will be prepared and Board members will be responsible for writing down meeting dates and committees and submitting them to the business manager the end of June and end of December. Reep stated that the committees that will be covered are committees designated by the school board such as collaborative bargaining, NCA, administrative bargaining, budget committee and interviews. A list of approved committees will be distributed in July. Hope moved to approve for first reading approval, policy BCBB Compensation and Expenses for Board Members, as revised, effective July 1, 2004. Krieg seconded the motion. The motion carried unanimously.
- b. **DAFD Holidays-First Reading**-We need to revise this policy to reflect the change that was made in the Classified Employee Salary and Benefit Package two years ago. December 24 was added as a holiday for 12 month employees. Action was requested. Fehr moved to approve for first reading approval, policy DAFD Holidays, as revised. Krieg seconded the motion. The motion carried unanimously.
- c. **DBL Part-time Teachers-First Reading**- We no longer need this policy. All the relevant items are addressed in other policies or the negotiated agreement. Action was requested. Swenson moved for first reading approval to rescind policy DBL Part-time teachers. Krieg seconded the motion. The motion carried unanimously.

Health Insurance Portability and Accountability Act (HIPAA) -An administrative regulation on the Health Insurance Portability and Accountability Act (HIPAA) was presented. The regulation will help bring the District into compliance regarding the new HIPAA regulations. Reep recommended that we designate a HIPAA privacy officer. The recommended person for the role was Vince Reep, Director of Personnel. Action was

Health Insurance Portability and Accountability Act (HIPAA) Cont.

requested. Koppelman suggested that we designate the HIPAA privacy officer annually at the July meeting.

Fehr moved to designate Vince Reep, Director of Personnel, as the Dickinson Public School District Health Insurance Portability and Accountability Act (HIPAA) privacy officer. Krieg seconded the motion. The motion carried unanimously.

Early Retirement Incentive Applications-The following educators submitted early retirement incentive applications before the March 1, 2004, deadline: Leon Kleingartner, business and physical education, DHS, effective 5/28/04; Marilyn Kleingartner, learning disabilities, Jefferson, effective 5/28/04; Ron Steiner, principal, Hagen Jr. High, effective 6/30/04; Judy Saville, grade 3, Jefferson, effective 5/28/04; Camey Huncovsky, grade 3, Roosevelt, effective 5/28/04; and Robert Anderson, social studies, DHS, effective 5/28/04. Vince Reep, business manager and personnel director, verified their eligibility. President Rummel thanked the individuals for their many years of service. Action was requested.

Swenson moved to approve the early retirement incentive applications for Leon Kleingartner, Marilyn Kleingartner, Ron Steiner, Judy Saville, Camey Huncovsky and Robert Anderson and to accept their resignations. Krieg seconded the motion. The motion carried unanimously.

Early Resignation Notifications-The following licensed staff submitted their resignations according to policy DBIB/DCEC Early Resignation Notification before the March 1, 2004, deadline: Amber Wyman, music, Lincoln, effective 5/28/04; Leon Kleingartner, business, physical education, DHS, effective 5/28/04; Marilyn Kleingartner, learning disabilities, Jefferson, effective 5/28/04; Ron Steiner, principal, Hagen Jr. High, effective 6/30/04; Judy Saville, grade 3, Jefferson, effective 5/28/04; Camey Huncovsky, grade 3, Roosevelt, effective 5/28/04; and Robert Anderson, social studies, DHS, effective 5/28/04.

Hope moved to approve the early resignation notifications for Amber Wyman, Leon Kleingartner, Marilyn Kleingartner, Ron Steiner, Judy Saville, Camey Huncovsky and Robert Anderson and to accept their resignations. Krieg seconded the motion. The motion carried unanimously.

Early Resignation Notifications Cont.

Discussion followed regarding filling the positions. They will scrutinize the positions before filling them. Concern was expressed regarding filling both third grade positions. One of the teachers from Berg Elementary will fill one of the third grade positions. Downsizing to nine third grade sections next year was discussed. The administration will study the issue and report to the Board at a later meeting.

Jack Olin Property-Jack Olin has offered to sell two lots located south of Lincoln Elementary to the school district for \$10,000. The committee's recommendation was to purchase the lots to create an off-street parking area. Vince Reep reviewed two estimates for developing a parking lot on the property. Estimates ranged from \$31,000 to \$40,000 for curb and gutter and an asphalt parking lot. Action was requested.

Swenson moved to approve the purchase of the Jack Olin property as described for \$10,000. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Evaluation-President Rummel reported that all of the evaluations were satisfactory and that Board members were satisfied with Superintendent Koppelman's performance. Areas that were evaluated included: recruitment/retention of staff (licensed and nonlicensed), identification and implementation of school board policy needs, supervision of building and grounds and transportation and student safety.

The two choices on the evaluation form were satisfactory or unsatisfactory. President Rummel thanked Superintendent Koppelman for his leadership and performance. President Rummel and Morty Krieg will be meeting with Superintendent Koppelman to negotiate a new contract. The evaluations will be filed in Superintendent Koppelman's personnel file.

Superintendent Koppelman thanked the Board for their support and positive working relationship.

Special Board Meeting-A special Board meeting is required to address the superintendent's contract, administrative negotiated agreement, classified employee salary and benefit package and Energy Development Impact (EDIO) grant. Fehr moved to schedule a special Board meeting on Friday, March 19 at 12 noon. Krieg seconded the motion. The motion carried unanimously.

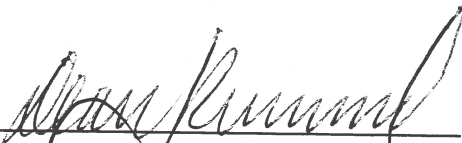
Other

Krieg wished the DHS girls basketball team good luck at the State tournament.

Superintendent Koppelman distributed a copy of the DAFC-R Employee Benefit regulation for Board member's information.

Rummel thanked Teri Finneman for her coverage of school board news and the schools.

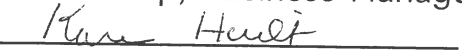
At 6 p.m., Krieg moved to adjourn. Fehr seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

March 19, 2004; 12:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on March 19, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Morty Krieg. Jim Hope was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myron, Dorothy Martinson and Perry Braunagel. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

Superintendent's Contract-Dean Rummel and Morty Krieg met with Superintendent Koppelman to discuss the superintendent's contract. Their recommendation was to offer a one year contract at a salary of \$104,600 including compensation for supervising transportation. There were no other changes to the contract. Action was requested.

Fehr moved to extend a one year contract for the July 1, 2004, until June 30, 2005, fiscal year to Dean U. Koppelman for the position of superintendent of the Dickinson Public Schools at a salary of \$104,600, as presented, plus fringe benefits. Krieg seconded the motion. The motion carried unanimously.

Administrative Negotiated Agreement-Dean Rummel and Jim Hope, school board representatives and Lois Myran, Becky Meduna and Perry Braunagel, administrative representatives for administrative negotiations, met with Vince Reep and Superintendent Koppelman. They recommended a one year contract ending June 30, 2005, a 2.381% increase on the administrative base salary schedule, adding two work days per year and to allow administrators new to the school district credit for seven years of previous experience instead of three years. Discussion followed.

Swenson moved to approve the administrative negotiated agreement with the Dickinson Public Schools administrators and to authorize a 2.381% increase in base salary and other changes as presented for the 2004-2005 school year. Krieg seconded the motion. The motion carried unanimously.

Classified Employee Salary and Benefit Package-Superintendent Koppelman recommended approval of a 3% average increase in wages for classified staff who have received a satisfactory performance evaluation. The other recommended change was that teaching instructional paraprofessionals that met the highly qualified requirements would advance one category on the wage scale. Discussion followed. Other adjustments

Classified Employee Salary and Benefit Package cont.

may be made to classified wage categories including an increase in the base and maximum wages. Board members will be given a copy of the Classified Staff Salary and Benefit Package. Action was requested.

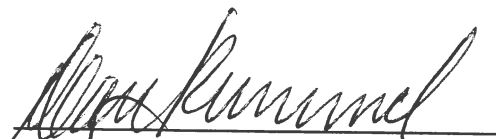
Swenson moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2004, and to authorize a 3% average wage increase for the 2004-2005 school year, as presented. Krieg seconded the motion. The motion carried unanimously.

Energy Development Impact Office (EDIO) Grant Application-

Superintendent Koppelman will be submitting a grant to the Energy Development Impact Office for air conditioning and air quality issues at Berg Elementary and Hagen Junior High for the amount of \$600,000. Action was requested to approve the submittal of the grant.

Fehr moved to approve the grant application to the Energy Development Impact Office in the amount of \$600,000 for air conditioning and air quality issues at Berg Elementary and Hagen Junior High. Krieg seconded the motion. The motion carried unanimously.

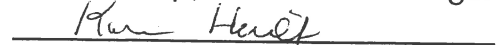
At 12:25 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Alan Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

April 19, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on April 19, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Sherry Libis, Mickey Jordan, Barb Kady, Lois Myran and Michael Heilman. Others present were: Karen Heidt, Sandy Bertelsen, Pat Kilber, Eileen Rowe, Lu Paulson and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the March 8, 2004, regular meeting; March 19, 2004, special meeting; bills for April 2004; financial report for April 2004; the pledged assets report for April 2004; the hires of Sandra Perzinski, paraprofessional, Hagen Jr. High; Michelle Thiel, secretary, Partners in Parenting; Berlinda Simonieg, Instructional Media Center secretary, Central Office; the resignations of Michael Heilman, principal, Dickinson High School; Deb Roller, supervisor, Roosevelt; Al Decker, custodian, Heart River; Jaylynn Huiner, supervisor, Jefferson; the transfers of Nicol Weigel, Instructional Media Center secretary to Central Administration Office secretary; Chad Uran, technology specialist to technology coordinator, District-wide; and to dissolve the tuition waiver agreement for Devon Wandler with the Richardton-Taylor school district, as presented. Swenson seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. Transportation for school age children-The transportation committee has been studying the possibility of transportation for school age children. Their discussion has shifted to studying the possibility of expanding the Enrichment Plus program to other schools and possibly a before school program if there is a need. There would be no cost to the school district. They are also looking into providing some type of transportation from school to the new community center.

Superintendent's Report Cont.

- b. School board policies on naming facilities-There has been some interest in naming school district facilities after individuals. Superintendent Koppelman is collecting information from different school districts and will bring the information back to the school board at a future date.
- c. School board election filing deadline-The filing deadline for the school board election is Thursday, May 6 at 4 p.m. Kris Fehr and Jim Hope's terms expire. Kris Fehr has filed to run for the June 8 election.
- d. Hoselton vs. Dickinson Public School District-The case was settled out of court.
- e. Olin property-The school district purchased the property located south of Lincoln Elementary from Jack Olin. They have applied for a special use permit requesting to make the property into a parking lot. A Planning and Zoning committee meeting is scheduled on April 21 and then it will go to the City Commission.

2004-2005 Budget Update - The budget committee met and reviewed projected revenue and expenditures for 2004-05. Vince Reep and Superintendent Koppelman reported on the status of the budget projections. Reep reviewed the Budget Comparison Analysis. The projected 2004-2005 revenue was \$17,780,495.00 (an increase of 4.20%). The projected expenditures were \$18,091,401.50. He also reviewed a budget comparison analysis. 82% of the expenditure budget is for salary and benefits for licensed teachers, administrators and support staff.

2004-2005 Staffing-Vince Reep and Superintendent Koppelman reported on the status of hiring licensed staff for 2004-05. They will continue to scrutinize vacancies for opportunities to reduce staff through attrition where building enrollments are low. The administrative recommendation was to wait on accelerating the downsizing plan and to gather input from the community input phase of our current planning effort. They are interviewing for the Hagen Junior High principal job on Friday. The Dickinson High School principal position has been advertised. Interviews are scheduled for the Berg Elementary music position. Additional openings include: DHS social studies, business at DHS, physical education at DHS, a special education strategist at Berg, grade 6 at Berg and speech pathology at the Early Childhood Center. Reep stated that the Gallup Organization is discontinuing validation of the perceiver interviews, a screening tool which has been used by the school district for several years. They are looking at other options.

Board Policies

- a. BCBB Compensation and Expenses for Board Members-Second Reading-Swenson moved to approve for second reading approval and final adoption, policy BCBB Compensation and Expenses for Board Members, to include an effective date of July 1, 2004, as revised. Fehr seconded the motion. The motion carried unanimously.
- b. DAFD Holidays-Second Reading -Swenson moved to approve for second reading approval and final adoption, policy DAFD Holidays, as revised. Fehr seconded the motion. The motion carried unanimously.
- c. DBL Part-time Teachers-Second Reading- Fehr moved for second reading approval and final adoption to rescind policy DBL Part-time teachers. Swenson seconded the motion. The motion carried unanimously.
- d. DBIB/DCEC Early Resignation Notification-First Reading- Fehr moved to approve for first reading approval, policy DBIB/DCED Early Resignation Notification, as revised. Swenson seconded the motion. The motion carried unanimously. The effective date is July 1, 2004.

Telephone System Bid - They received two telephone system bids for a new District-wide telephone with unified voice messaging system. The administrative recommendation was to accept the Consolidated Telecom bid. Discussion followed. Fehr moved to accept the bid from Consolidated Telecom for \$100,554 for a District-wide telephone with unified voice messaging system. Swenson seconded the motion. The motion carried unanimously.

Open Enrollment Applications-Swenson moved to approve the request for BreAnna and Hailey Jordan to be admitted to the Dickinson Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Report on National School Board Association Convention-Dean Rummel, Kris Fehr, Mitzi Swenson, Dean U. Koppelman and Lois Myran reported on the National School Board Association Convention. Dean Rummel, Superintendent Koppelman and Lois Myran did a presentation at the convention on the Roughrider Education Services Program (RESP).

Hope left the meeting at 6 p.m.

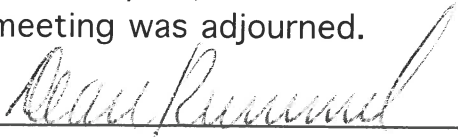
Other

Fehr said that she helped with the After Prom party. There were over 400 kids. The party was very successful.

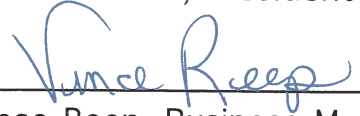
President Rummel stated that he received the accreditation reports from DPI for 2003-2004. He told Board members to contact Superintendent Koppelman for a copy of the reports.

The community input meeting will follow the Board meeting at 6:30 p.m. A EDIO grant presentation is scheduled on Friday, May 14 at 9:30 a.m. in the Board room of the Central Administration Office.


At 6:15 p.m., Fehr moved to adjourn. Swenson seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Community Input Forum

April 19, 2004; 6:30 p.m.
Board Room, Central Office

The Dickinson Public School Board held a community input forum on April 19, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Mitzi Swenson. Morty Krieg and Jim Hope were absent. Administrators present were: Superintendent Koppelman, Vince Reep and Lois Myran. Others present were: Karen Heidt, Len Lindbo, Connie Kralicek, Mary Anderson and Teri Finneman-Dickinson Press.

Community Input Forum

Superintendent Koppelman stated that the purpose was to solicit community input regarding planning efforts for the school district. He stated that the legislature requires school districts to meet with the community to solicit input regarding planning for declining enrollment, academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, district tax levies and financial information.

Vince Reep, business manager, reviewed information from a Dickinson Public Schools Community Input Forum handout. He shared data regarding school census, enrollment history and projection, tax levy information including taxable valuations, average cost per pupil and general fund revenue and expenditure information.

Superintendent Koppelman reviewed the Community Input Forum planning questions. People that attended the meetings were asked to complete the questions and submit them to the Central Office.

The meeting ended at 8 p.m.

Dean Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen Heidt

Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

May 10, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on May 10, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Morty Krieg and Mitzi Swenson. Jim Hope was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Dorothy Martinson, Sherry Libis, Becky Meduna, Barb Kady, Del Quigley, Michael Heilman, Ron Steiner, Perry Braunagel, Mickey Jordan and Knute Reiersen. Others present were: Karen Heidt, Leslie Ross and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda. The additional hires of Tracy Sipma, business instructor at Dickinson High School and Brian Ham, social studies instructor at Dickinson High School, were added to the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the April 19, 2004, regular meeting; April 19, 2004 Public Input Forum; bills for May 2004; financial report for May 2004; the pledged assets report for May 2004; and the resignations of Melissa Paske, supervisor, Roosevelt; Carrie Ugrin, teacher, Lincoln; Carrie Hirst, paraprofessional, Heart River; and the hires of Andrew Kordonowy, technology, Districtwide; Susan Dutchuk, supervisor, Roosevelt; Perry Braunagel, principal, Hagen Junior High; Tracy Sipma, business instructor at DHS and Brian Ham, social studies instructor, DHS; the transfers of Pam Reichert to physical education at Berg; Kelly Kussy to physical education at Heart River; Kent Van Ells to physical education and social studies at DHS; Laura Leiss to LD at Jefferson; Crystal Hoerner to kindergarten at Jefferson; Jolynn Tessier to grade 3 at Jefferson; Sue Bogner to grade 3 at Roosevelt, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. performance contracting-They are moving forward with performance contracting with Energy Services. Their analysis shows that there would be a cost savings to the school district. Improvements would save energy, operation and maintenance costs over the next 10 years;

Superintendent's Report Cont.

- b. incident at Berg-The student has been expelled for one calendar year. New law allow the superintendent to modify the expulsion in some situations. More information will follow under Board policy FHDA Suspension and Expulsion. He will evaluate the case before school starts next fall; and
- c. policy on naming or renaming school facilities-He has collected sample policies for naming or renaming school facilities from Bismarck Public Schools, Fargo Public Schools and the North Dakota School Board Association. Information will be shared with the school board at a future meeting.

2004-2005 Budget Update-Vince Reep updated the Board on the budget projections for 2003-04 and 2004-05. He is projecting that revenue for 2003-04 will come in .5% higher than budgeted. Next year's projected revenue appears to be up \$300,000 because of increased taxable valuation, foundation aid and an increase in VI-B. Increases in the expenditure budget include: salaries and benefits, utilities and special education and regular education costs for agency placed students. The technology replacement money will not be included in the budget for one year. The projected expenditure increase is \$475,000. More detail will be presented at the next Budget meeting. No action was requested.

2004-2005 Staffing Update-Vince Reep and Superintendent Koppelman reported on the status of hiring licensed staff and administrators for 2004-2005 and the projected FTE's. We have eight certified positions currently open in the District: DHS principal, grade 5 teacher at Lincoln, grade 6 teacher at Berg, part-time District-wide gifted teacher, activities director, a special education specialist at Berg, a speech pathologist at ECC for one year and a .87 music teacher at Berg. Several interviews are scheduled this month. No action was requested.

Board Policies

- a. DBIB/DCEC Early Resignation Notification-Second Reading-Fehr moved to approve for second reading approval and final adoption, policy DBIB/DCEC Early Resignation Notification, as revised. Krieg seconded the motion. The motion carried unanimously.
- b. FHDA Suspension and Expulsion- First Reading-The NDSBA recently revised the recommended policy on suspension and expulsion to reflect legislative changes. The new law allows the superintendent to modify the

Board Policies Cont.

b. FHDA Suspension and Expulsion- duration of an expulsion for possession of a firearm on school property or at school functions if certain established criteria are met. Criteria for modification of the length of an expulsion for possession of a firearm for less than one year includes: the severity of the incident and the degree of endangerment of other students and staff; the age and grade level of the student; prior disciplinary history of the student being expelled; relevant factors which contributed to the student's decision to possess a firearm in violation of this policy; the recency and severity of prior acts resulting in suspension and expulsion; whether the optional provision of educational services in an alternative setting is a viable alternative to modifying the one year duration of the expulsion and input provided by licensed professionals (psychologists, psychiatrists, counselors) as to whether the expelled student would place himself/herself or others at risk by returning to the school prior to the expiration of the one year expulsion period. Discussion followed. The safety of students and staff is the highest priority.

Swenson moved to approve for first reading, policy FHDA Suspension and Expulsion, as revised. Krieg seconded the motion. The motion carried unanimously.

Student Transfer and Withdrawal Information-Vince Reep presented student transfer and withdrawal information for students K-12 as requested by the Board. We had 130 students District-wide transfer out. Forty-three students transferred out-of-state and 45 students transferred in-state. Board members requested additional information including where students came from when they registered for Dickinson Public Schools. No action was requested.

Student Handbooks- Principals and Dorothy Martinson reviewed the suggested changes in the elementary, Hagen Junior High and Dickinson High School handbooks and answered questions. Changes included adding the vaccine requirement for varicella (chicken pox), a parent requirement for homebound instruction and revised FERPA regulations (annual notification regarding parents rights of access to student records). DHS made some minor changes under their tardy policy. Swenson moved to approve the 2004-2005 elementary, Hagen Junior High and Dickinson High School student handbooks, as presented. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Applications-Swenson moved to approve the request for Justice Anderson to be admitted to the Dickinson Public School District and for Tricia, Danielle and Jaden Schoch to be admitted to the New England School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

North Dakota High School Activities Association Sportsmanship Challenge-Perry Braunagel, activities director, reported that the North Dakota High School Activities Association is establishing a Sportsmanship Challenge. School districts must have a policy in place regarding sportsmanship in order to qualify for the Sportsmanship Banner which is given at State Tournaments. He distributed program criteria, a sample timetable, recommended sportsmanship regulations, a sample policy statement, sample codes of conduct, strategies and a code of ethics, etc.. Discussion followed. The school district activities committee will meet and make a recommendation to the school board. No action was requested. Action may be requested at a later date.

Extracurricular Activity Report-Perry Braunagel, activities director, reported on the activities committee recommendation regarding extracurricular cooperative sports, funding extracurricular activities, the cost of extracurricular programs, the cost of club sports, the subsidy history for athletics, Title IX guidelines, what it would cost to level the playing field for all athletics, what it cost the school district to fund all sports and guidelines for new requests for school activities, etc.

The activities committee recommendations were:

- a. **extracurricular cooperative sports**-The committee recommended a fee schedule for out-of-district coop students at \$200 per sport and a sliding fee schedule for families with more than one athlete. A letter would be sent to all current cooperative schools this summer informing them of the increased participation fees. The increased fee would start during the 2005-2006 school year. The intent was that the school districts pay for the fee. Amounts would be reviewed yearly by the activities committee.
- b. current programs not be reduced to 80% of their current funding since it would severely hurt the smaller programs and cause the formation of new booster clubs in order to make up for lost money in many of the larger programs.
- c. Title IX-No significant changes; and

Extracurricular Activity Report Cont.

d. there was no recommendation for changes to the criteria for new activity requests.

Discussion followed. The activities committee will meet with the new activities director and continue the discussion. This item was informational only and for discussion and input. No action was requested at this time.

Consolidated Grant Application for 2004-05-Lois Myran, Dorothy Martinson and Del Quigley gave a synopsis of the consolidated grant application in order to meet the public information meeting requirement of the No Child Left Behind Act, Public Law 107-110. We expect to receive \$662,855 from Title I, \$410,144 for Title IIa, \$36,941 for Title IIc, \$42,311 for Title IV, \$36,776 for Title V (a total of \$1,189,027). Allocations are down in several areas.

Swenson moved to approve the Consolidated grant application for Federal grants which includes Title I, Title IIa, Title IIc, Title IV and Title V, as presented. Krieg seconded the motion. The motion carried unanimously.

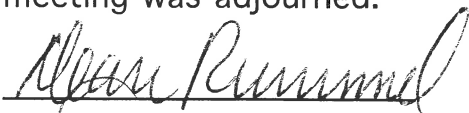
Other

Swenson invited Board members to the Heart River Spring Fling on Thursday night from 5-7 p.m.

Krieg congratulated Mr. Heilman on being named the North Dakota Principal of the Year.

Superintendent Koppelman reminded Board members of the Staff Retirement Recognition Program scheduled Wednesday, May 12 at 7 p.m. in the DHS Risser auditorium. The EDIO grant presentation is scheduled Friday, May 14 at 9:30 a.m. in the Board room of the Central Administration Office. The school board election is scheduled on June 8.

At 7 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

DICKINSON PUBLIC SCHOOL DISTRICT #1

June 8, 2004
Election Results

Name	Prec. A Hospitality	Prec. B Armory (west)	Prec. C Armory (east)	Prec. D Word of Faith	Prec. E Stark Co.	Prec. F Gladstone	TOTAL
Kris Fehr	141	178	258	66	62	47	752
Leslie Ross	141	168	241	61	62	44	717
Write In's							
Jon Hodnefield			1				1
Bruce Jessen	1	1					2
Deb Kantrud	1						1
Jim Peter, Sr.	2						2
Doug LaPlante					1		1
Jim Hope		1					1
Dwight Mundy		1					1
Bob Weir		1					1
Deb Kerner		1					1
Larry Kostelecky		1					1
Bill Herauf		1					1
Buzz Whelan		1					1
Larry Robinson		1					1
Shirley Andrus			1				1
Pat Blake			2				2
Blank			7		4		11
Voided Ballots	0	0	0	0	0	0	0
Total Votes Cast	156	195	277	71	75	49	823

DICKINSON PUBLIC SCHOOL DISTRICT #1

June 8, 2004
Election Results

Publishing the Minutes	Prec. A Hospitality	Prec. B Armory (west)	Prec. C Armory (east)	Prec. D Word of Faith	Prec. E Stark Co.	Prec. F Gladstone	TOTAL
Yes	137	148	228	56	68	43	680
No	19	41	44	15	6	6	131
Blank		5	5		1		11
Voided votes	0	0	0	0	0	0	0
Total Votes Cast	156	194	277	71	75	49	822

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

June 9, 2004; 12 Noon
Board Room, Central Office

The Dickinson Public School Board held a special meeting on June 9, 2004, at the Central Administration Office. Board members present were: Kris Fehr, Mitzi Swenson and Jim Hope. Dean Rummel and Morty Krieg were absent. Administrators present were: Superintendent Koppelman and Vince Reep. Others present were: Karen Heidt.

Vice president Mitzi Swenson called the meeting to order.

Canvass Annual Election-Board members reviewed the poll books. Kris Fehr received 752 votes, Leslie Ross received 717 votes, Jon Hodnefield received one vote, Bruce Jessen received two votes, Deb Kantrud received one vote, Jim Peter, Sr. received two votes, Doug LaPlante received one vote, Jim Hope received one vote, Dwight Mundy received one vote, Bob Weir received one vote, Deb Kerner received one vote, Larry Kostelecky received one vote, Bill Herauf received one vote, Buzz Whelan received one vote, Larry Robinson received one vote, Shirley Andrus received one vote and Pat Blake received two votes. Six-hundred-eighty voters voted in favor of publishing the minutes and one-hundred-thirty-one voters voted against publishing the minutes. A copy of the election results are attached to the official minutes. Hope moved to accept the June 8, 2004, election results as reported and recognize that Kris Fehr and Leslie Ross have been elected to a four-year term on the Dickinson Public School District #1 Board of Education and to approve publishing the minutes. Fehr seconded the motion. The motion carried unanimously.

Personnel-Hope moved to approve the resignation of Tremaine Badinger and the hires of Roxi Monlux, 40% FTE, gifted and talented teacher; Amber Fridley, grade six teacher, Berg; Ron Dockter, principal, Dickinson High School; Calvin Dean, activities director, District-wide; and Carrie Ugrin, grade five teacher, Lincoln. Fehr seconded the motion. The motion carried unanimously.

At 12:05 p.m., Hope moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

Dickinson Public Schools
Special Meeting

June 9, 2004; 12 Noon
Board Room, Central Office

Dean Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen Heidt

Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

June 14, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on June 14, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Mitzi Swenson. Jim Hope and Morty Krieg were absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Barb Kady, Perry Braunagel, Becky Meduna, Del Quigley and Sherry Libis. Others present were: Karen Heidt, Leslie Ross and Mark Bucholz (ESG).

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda. The hire of Patrick Keller, custodian, Heart River and the request for a paid tuition agreement for Alexis and Zachery Binstock for a paid tuition agreement to the Killdeer Public Schools was rejected and the approval of a tuition waiver agreement for Alexis and Zachery Binstock to the Killdeer Public Schools was approved by the superintendent were added to the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the May 10, 2004, regular meeting; bills for June 2004; financial report for June 2004; the pledged assets report for June 2004; and the hire of Patrick Keller, custodian, Heart River; and the rejection of a paid tuition agreement to the Killdeer Public Schools for Alexis and Zachery Binstock and the approval of a tuition waiver agreement for Alexis and Zachery Binstock to the Killdeer Public Schools, as presented. Swenson seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topic:

- a. update on kindergarten enrollment-They currently have 183 potential kindergarten students including students that are repeating kindergarten registered for the fall of 2004. They may have additional students register. Currently they have nine sections of kindergarten. He said that If there is a significant increase they may ask the school board to add another section.

2004-2005 Budget Update-Vince Reep and Superintendent Koppelman updated the Board on the budget projections for 2004-05. The budget committee met and discussed year end projections and revenue and expenditure projections for 2004-2005. Revenue may be less than projected and expenditures are expected to be less than budgeted. We may deficit spend.

2004-2005 Staffing Update-Vince Reep and Superintendent Koppelman reported on the status of hiring licensed staff and administrators for 2004-2005 and the projected FTE's. They have four certified positions to fill. A special education position, a one year speech pathologist position at ECC, the part-time Berg music position and a math teacher at Dickinson High School.

Board Policy

a. **FHDA Suspension and Expulsion**- Second Reading-Fehr moved to approve for second reading and final adoption, policy FHDA Suspension and Expulsion, as revised. Swenson seconded the motion. The motion carried unanimously.

Student Transfer and Withdrawal Information-Vince Reep presented additional student transfer, withdrawal and incoming information for students K-12 as requested by the Board at the May meeting. Board members requested that the administration continue to collect the incoming and outgoing student information. This item was informational only. No action was requested.

Open Enrollment Applications-Swenson moved to approve the request for Jessie and Lacey Klewin to be admitted to the Dickinson Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Board Workshop-The Board schedules an annual workshop to provide an opportunity for the school board and administration to discuss certain topics in depth. No action is taken at the workshop. A date/dates will be scheduled at the July or August meeting. Board members were asked to submit topics to Superintendent Koppelman.

State Mandated Planning-NDCC 15.1-07-26 requires all school districts to conduct a planning process between January 1 and June 30 of each even-numbered year. The District must invite the public to participate in the planning process addressing the effects demographics might have on the District in the ensuing three-year and five-year periods. Academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, and District tax levies must be addressed. At the conclusion of the planning process, the school board must prepare a report, publish a notice in the official newspaper of the District indicating that the report is available and make the report available upon request. The school district has completed this mandated task and is ready to make the report available to the public. A copy of the report was distributed. Input, feedback and action was requested.

Swenson moved to certify that the Dickinson Public School District has completed the public participation and planning requirements outlined in NDCC 15.1-07-26, as presented. Fehr seconded the motion. The motion carried unanimously.

Average Daily Membership Report-New law requires the school board to certify to the Superintendent of Public Instruction the average daily membership for the recently completed school year. Action was requested. Fehr moved to certify that the average daily membership report has been submitted, as presented, in accordance with NDCC 15.1-27-20. Swenson seconded the motion. The motion carried unanimously.

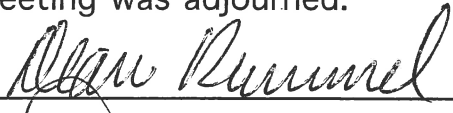
Annual Meeting Date and Time-Fehr moved to schedule the annual school board meeting Monday, July 12, 2004, at 5 p.m. Swenson seconded the motion. The motion carried unanimously.

Performance Contracting-Energy Services Group (ESG) completed its Comprehensive Facility Analysis. The analysis indicated that a guaranteed energy savings program will fund the selected building projects. A detailed report was distributed at the meeting. Mr. Mark Bucholz from EGS was present at the meeting to answer questions. The administrative recommendation was to approve the contract. Action was requested. Swenson moved to award a guaranteed energy saving contract to Energy Services Group to provide energy conservation and learning environment improvements of which the cost shall be repaid from resulting redirected energy and operational savings as specified in NDCC 48-05-09 and 48-05-1, as presented. Fehr seconded the motion. The motion carried unanimously.


Other

Fehr reported that the 2nd Annual After Graduation party was held at the new community center. It was very successful. About 250 graduates from Dickinson High School and Trinity High School attended.

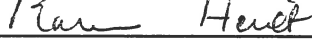
At 6:45 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.



Dean Rummel, Board President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Annual Meeting

July 12, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on July 12, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Morty Krieg and Leslie Ross. Jim Hope was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Becky Meduna, Lois Myran, Dorothy Martinson, Del Quigley, Knute Reiersen, Calvin Dean and Perry Braunagel. Others present were: Karen Heidt.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda. The addition of the hire of Shelly Wolberg, math teacher at DHS, was added to the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the June 9, 2004, special meeting and the June 14, 2004, regular meeting; bills for July 2004; financial report for July 2004; the pledged assets report for July 2004; and the hires of Andrew Jangula, music teacher, Berg; Sheri Twist, specialist, Berg; Alvina Schneider, paraprofessional, Heart River; and Shelly Wolberg, math teacher, DHS, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. transportation proposal-RESP is discussing a transportation proposal for southwestern North Dakota since the Greyhound Bus service was discontinued in our area. He said that the proposal may pose some opportunities for citywide and regional transportation in southwestern North Dakota;
- b. candidates for NDSBA Southwest District Director-There may be an opening on the Southwest Directorship of the North Dakota School Board Association. Board members were encouraged to apply. The deadline to apply is August 16;
- c. testing results-They are still waiting on testing information from DPI. A testing report will be given at the September Board meeting; and

Superintendent's Report Cont.

- d. activities/athletic subsidy-Superintendent Koppelman reported that last year the school board increased the subsidy for nonathletics by \$6,000 and for athletics by \$3,000. The principal determines how the allocations are distributed. They left the same amount in this year's budget for activities and athletic subsidies. They will consult and advise the new principal for the following year.

Administer the Oath of Office to Leslie Ross and Kris Fehr-Dean Rummel, president, administered the oath of office to Kris Fehr and Leslie Ross.

Election of Officers-President Rummel conducted the election of a new president. Swenson nominated Dean Rummel for president of the Dickinson Public School District. Krieg seconded the motion. A unanimous ballot was cast to elect Dean Rummel as president.

The newly elected president, Dean Rummel, conducted the election for vice-president.

Fehr nominated Mitzi Swenson for vice president of the Dickinson Public School District. Krieg seconded the motion. A unanimous ballot was cast to elect Mitzi Swenson as vice president.

Budget

- a. 2003-2004 Budget Statistics-Superintendent Koppelman and Vince Reep, business manager, presented detail on the 2003-2004 budget. The 2003-2004 budget closed out as follows:
Revenue: \$17,514,120.13 or .06 % under estimate
Expenditures: \$17,573,852.91 or 1 % under budget
Expenditures exceeded revenue by \$59,732.78.
- b. 2004-2005 Budget Information-Superintendent Koppelman and Vince Reep, business manager, reviewed the information regarding the 2004-2005 budget.

Annual Financial Report-Vince Reep, business manager, reviewed the Annual Financial Report. The report is a summary of 2003-2004 expenditures and revenue in DPI format. Action was requested. Swenson moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2003, and ending June 30, 2004, as presented. Krieg seconded the motion. The motion carried unanimously.

Board Workshop-Board members discussed the Board workshop. The consensus was to schedule the Board workshop on Monday, August 30 at 5 p.m., Monday, September 20 at 5 p.m. and Monday, October 19 at 5 p.m. (if needed). Suggested topics included: gifted and talented education, busing fees, alternative school calendar/scheduling (4 day week), review alternative high school program, food and beverage products available to students, funding and sponsorship of high school activities, additional elementary librarian and teacher staff developer/facilitator position. Board members were asked to send possible topics to Superintendent Koppelman. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

Meeting Day and Time-Swenson moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5 p.m.. Krieg seconded the motion. The motion carried unanimously.

School Board Authorized Representative-Fehr moved that Superintendent Dean U. Koppelman be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Koppelman shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title IIc, Title IV, Title V, Headstart, E-rate and Job Service programs. Krieg seconded the motion. The motion carried unanimously.

Designate Official Newspaper-Voters asked to publish the official minutes/bills in the official newspaper. Fehr moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Krieg seconded the motion. The motion carried unanimously.

Bank Depository Designation-Swenson moved that American State Bank and Trust be designated as the official depository for the school district checking account and other investments and that Wells Fargo Bank and Community First National Bank be designated as depositories for investments for the 2004-2005 fiscal year. Krieg seconded the motion. The motion carried unanimously.

Committee Assignments-President Rummel distributed a list of school board committee assignments for 2004-2005. Action was requested. Ross moved to designate Mitzi Swenson and Dean Rummel as Board representatives for 04-05 on the collaborative bargaining team and Dean Rummel and Kris Fehr as Board representatives for 04-05 administrative negotiations. Krieg seconded the motion. The motion carried unanimously.

Conflict of Interest-Board members were asked to declare any Conflict of Interest changes or updates to their Statement of Interest forms.

Krieg had no additions. Swenson moved to allow Morton Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. Aye-Rummel, Ross, Swenson, Fehr. Krieg abstained. The motion carried.

Ross had no additions. Swenson moved to allow Leslie J. Ross to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Rummel, Krieg, Fehr, Swenson. Ross abstained. The motion carried.

Fehr reported three additions to Item B of the Conflict of Interest: DSU TFFR for herself, Westwind Consulting Center's Retirement Fund for her spouse and Merrill Lynch Retirement Fund for herself. Swenson moved to allow Kristin F. Smith Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Rummel, Swenson, Krieg, Ross. Fehr abstained. The motion carried.

Swenson reported five additions to Item B of the Conflict of Interest: CHI Retirement Plan and Janus Capital Group for herself, Charles Schwab and Co., Inc. for her spouse and Fidelity Investments and TD Waterhouse for herself and her spouse. Fehr moved to allow Mitzi Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Rummel, Krieg, Fehr, Ross. Swenson abstained. The motion carried.

Rummel had no additions. Fehr moved to allow Dean Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Krieg, Ross, Swenson, Fehr. Rummel abstained. The motion carried.

Other

Krieg welcomed Calvin Dean, the new athletic director.

Superintendent Koppelman invited Board members to participate in the Back to School events. A lunch with the newly hired licensed teachers is scheduled Thursday, August 19 at 11:30 a.m. in the Central Office. A breakfast for all school district employees is scheduled on Tuesday, August 24 starting at 7:30 a.m. at Dickinson High School before the Back to School Kick off inservice.

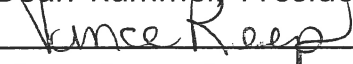
President Rummel welcomed Leslie Ross to the school board.

Dean Rummel was appointed by Attorney General Wayne Stenehjem to the North Dakota Education Fact Finding Commision.

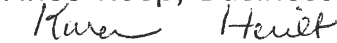
At 6 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

August 9, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on August 9, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Leslie Ross. Morty Krieg and Mitzi Swenson were absent. Administrators present were: Superintendent Koppelman, Vince Reep, Ron Dockter, Lois Myran, Eileen Rowe, Del Quigley, Becky Meduna, Sherry Libis, Barb Kady, Perry Braunagel and Calvin Dean. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions or additions to the agenda or the consent agenda. A correction was made to the minutes under pg. 4, Fehr's Conflict of Interest. It should be Westwind Consulting Retirement Fund instead of Western Wellness Retirement Fund.

Fehr moved to approve the consent agenda consisting of the minutes from the July 12, 2004, regular meeting; bills for August 2004; financial report for August 2004; the pledged assets report for August 2004; and the resignations of Martha Decker, kitchen helper, Berg Elementary; Frank Messmer, bus driver, bus shop; and Andrew Kordonowy, technology, District-wide; and the tuition waiver agreement for Alyssa Biel with the New England Public School District, as presented.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. new administrators-He introduced the new administrators, Calvin Dean, activities director; Perry Braunagel, Hagen principal; Ron Dockter, DHS principal; and Eileen Rowe, Southwest Community High School lead teacher/administrator;
- b. meal price increase-Meal prices were raised beginning the 2004-2005 school year because of rising costs of food and personnel and to address a deficit in the hot lunch program. Elementary prices were raised \$.10, Hagen Junior High meals were raised \$.15 and Dickinson High School and adult meals were raised \$.25 per meal;
- c. school calendar input-Superintendent Koppelman commented on the Letter to the Editor regarding the school start date and school starting before Labor Day. He reviewed the calendar planning process;

Superintendent's Report Cont.

- d. lawsuit settlement -We received 35-40 free CD's from a settlement. They are using some of the CD's in music classrooms; and
- e. free and reduced lunch applications-They are trying to encourage parents to complete the free and reduced lunch application forms. The information is important because the numbers drive Title I and federal allocations.

NDHSAA Sportsmanship Challenge-Calvin Dean, activities director, presented the Dickinson Public Schools Sportsmanship Challenge Program plan which was developed with input from the extracurricular committee. Morty Krieg and Kris Fehr were the Board representatives on the committee. A copy of the proposed plan was distributed. The plan includes a statement of belief, code of conduct, strategies to promote the program, how to evaluate its effectiveness, preseason meetings with parents prior to sports seasons and an endorsement by the school board. Action was requested. The administrative recommendation was to approve the program, as presented. Discussion followed.

Ross moved to approve the NDHSAA Sportsmanship Challenge program, as presented. Fehr seconded the motion. The motion carried unanimously.

Budget and Tax Levy-Superintendent Koppelman and Vince Reep reviewed the proposed revenue and expenditure projections for 2004-2005 at the July Board meeting. The budget development and input committee met and reviewed the proposed action. Mitzi Swenson and Leslie Ross are the Board members on the committee. They made additional adjustments for a projected increase in expenditures for utilities, revised oil and gas production tax estimates and increased taxable valuation. The projected deficit is \$186,950. The Certificate of Levy is due in the County auditors office August 15. It can be amended until October 10 and the rest of the budget can be changed at any time by Board action.

Fehr moved to approve the general fund budget for the 2004-2005 school term with revenues of \$18,070,394 and expenditures of \$18,257,344. Ross seconded the motion. The motion carried unanimously.

A copy of the 2005 Certificate of Levy was distributed. The administrative and budget committee recommendation was to levy for 185 mills in the general fund and the other levies, as presented. Action was requested.

Fehr moved to approve the Certificate of Levy for \$6,512,200 for the fiscal year ending June 30, 2005. Ross seconded the motion. The motion carried unanimously.

Fuel Bids-We advertised for bids for fuel (diesel and gasoline) for the transportation department for this school year. Bids were due August 6. Bids were received from G.A. Sadowsky & Son, Inc. and Cenex. A copy of the bids were distributed.

G.A. Sadowsky & Son, Inc.

#1 diesel at bidders' pump-\$.0530/gallon below the posted cash price
#2 diesel at bidders' pump-\$.0530/gallon below the posted cash price
Unleaded gasoline at the bidders' pump-\$.0755/gallon below the posted cash price

Cenex

#1 diesel at bidders' pump-\$.0300/gallon below the posted cash price
#2 diesel at bidders' pump-\$.0300/gallon below the posted cash price
Unleaded gasoline at the bidders' pump-\$.05/gallon below the posted cash price

Ross moved that the Board accept the low bid for #1 and #2 diesel fuel for \$.0530/gallon below the posted cash price and the bid for unleaded gasoline for \$.0755/gallon below the posted cash price by G.A. Sadowsky & Son, Inc.. Fehr seconded the motion. The motion carried.

Board Workshop-Agenda for August 30-Suggested topics were: gifted and talented education, busing fees, alternative school calendar/scheduling (4 day week), review alternative high school program, food and beverage products available to students, funding and sponsorship of high school activities, additional elementary librarian, addition of a teacher staff/developer/facilitator position and planning for declining enrollment. Session I of the Board workshop is scheduled Monday, August 30 at 5 p.m. The Board will schedule additional sessions at the August 30 meeting. Tentative dates include September 23 and October 18 at 5 p.m.. Board workshops will be 2-3 hour sessions. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. They may need to create study options following the Board workshops. Administrators will be invited to attend areas that apply to them.

Department of Public Instruction Certificate of Compliance-Fehr moved to approve the Certificate of Compliance for the 2004-2005 school year. Ross seconded the motion. The motion carried unanimously.

Transportation Report-Superintendent Koppelman reported on the transportation department and presented a financial summary of the 2003-04 year. Handouts were distributed. This item was informational only. No action was requested.

Southwest Community High School-Eileen Rowe reported on the Southwest Community High School enrollment and demographic information. They served 43 students last year and five students graduated. Students from Dickinson, Richardton, Beach, South Heart and Glasgow, MT attended the alternative high school. They served 88 students in the last 2 years with 13 total students graduating. A handout was distributed. This report was informational only. No action was requested.

Back to School Report-Superintendent Koppelman reported on the 2004-2005 Back to School schedule. A copy of the schedule was distributed. A new staff orientation is scheduled Thursday, August 19 at the Central Office. Board members were invited to the luncheon to meet new staff. A Back to School Kick Off is scheduled Tuesday, August 24 at DHS with a breakfast at 7:30 a.m. and an inservice. Ann Dolence is the motivational speaker and will be presenting a program on Attitudes are Contagious. He reported that we had 186 kindergarten students registered. They will update the information as new students register.

Buildings and Grounds Update-Vince Reep reported on the status of the major building and grounds projects completed this summer. He also gave an update on the Performance Contracting Program. Three local electrical contractors are working with ESG to replace ballasts, light fixtures, etc. in the schools to improve energy efficiency. This item was informational only. No action was requested.

Open Enrollment Applications-Fehr moved to approve the request for Dylan, Jasmine, Karli and Brett Northrop and Brock Wanner to be admitted to the South Heart Public School District under the open enrollment policy. Ross seconded the motion. The motion carried unanimously.

Substitute Teacher Pay-Superintendent Koppelman requested that the school board increase the substitute teacher pay from \$65 per day to \$70 per day.

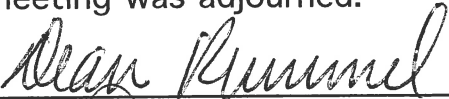
Ross moved to increase substitute teacher pay to \$70 per day beginning the 2004-05 school year. Fehr seconded the motion. The motion carried unanimously.

Other

Reep thanked Len Lindbo, building and grounds foreman, for doing a wonderful job supervising the projects this year.

Superintendent Koppelman said that they are installing some surveillance cameras in the elementary schools and at DHS. They are looking at a digital monitoring system for the buses for the protection of kids and bus drivers.


At 6:30 p.m., Fehr moved to adjourn. Ross seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

August 20, 2004; 12:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its special meeting on August 20, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Morty Krieg, Kris Fehr and Leslie Ross. Mitzi Swenson was absent. Superintendent Koppelman was the administrator present. Others present were: Karen Heidt, Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

Kindergarten Enrollment/Additional Section-The school district's final enrollment numbers in kindergarten exceeded their estimate. Superintendent Koppelman reported that there were 198 kindergarten students registered. The school district's class size guidelines for kindergarten are 18-20 students per classroom. The administrative recommendation was to add one alternate day all day section of kindergarten at Berg. Action was requested.

Fehr moved to create an additional section of kindergarten for the 2004-05 school term. Krieg seconded the motion. The motion carried unanimously.

Personnel for 2004-05-Fehr moved to approve the resignation of Susan Dutchak, supervisor, Berg; and the hires of Kim Anderson, .50 FTE social studies, Southwest Community High School; Robin Bullinger, .50 FTE math, Southwest Community High School; Roxi Monlux, .50 FTE kindergarten, Berg; Gunvald Neverdal, bus driver, Bus Shop; KariLee Dancer, paraprofessional, Hagen; and Tim Schmidt, bus driver, Bus Shop, as presented. Krieg seconded the motion. The motion carried unanimously.

Announcements

The Board workshop is scheduled Monday, August 30, 2004, at 5 p.m..

At 12:15 p.m., Ross moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Board Workshop, Session I

August 30, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a Board workshop meeting on August 30, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Dorothy Martinson, Becky Meduna, Sherry Libis, Barb Kady, Knute Reiersen, Ron Dockter and Calvin Dean. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

Topics for discussion included:

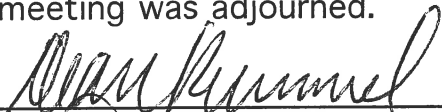
1. Gifted and talented education-Dorothy Martinson reviewed Gifted and Talented identification and level of service definitions used by the State of North Dakota. Discussion followed.
The consensus was to encourage our existing gifted and talented teachers to visit exemplary programs. They would like to see more professional development and they would like the committee to develop a vision to see where they want to go with estimated costs, required staffing, etc. and to come back with suggestions. If we had additional resources they would like to start the gifted and talented program at younger grade levels. Kristi Todd Stilling and Roxie Monlux will be added to a Board agenda to report on the District gifted and talented program.
2. Additional elementary librarian-Lois Myran reviewed information about the elementary librarian position. Discussion followed.
The consensus was to have the administration develop a plan of action for adding additional library time including the cost, etc. Board members would like to know how additional library time would impact kids and teachers.
3. Addition of a teacher staff/developer/facilitator position-Lois Myran reviewed an instructional coaching model. Discussion followed. The consensus was to have Mrs. Myran develop a proposal to consider. The proposal may include organizing a pilot school. She will meet with the elementary, junior high and high school principals and put together a proposal which would identify possible funding sources.

Addition of a teacher staff/developer/facilitator position cont.-

Superintendent Koppelman suggested that the administrative cabinet look at how we use our Title I and Title IIa dollars.

4. Calendar/scheduling (four day week)-Superintendent Koppelman distributed information regarding a four day school week. Discussion followed. Pros and cons were discussed. The consensus was that Board members did not want to pursue this concept since there is no research saying that it would improve education.
5. Schedule next Board workshop - The next Board workshop was scheduled on Thursday, September 23 at 5 p.m.. A third session will be held on October 18 at 5 p.m., if needed.


At 7:25 p.m., Swenson moved to adjourn. Ross seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

September 13, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on September 13, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Morty Krieg and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Vince Reep, Sherry Libis, Becky Meduna, Lois Myran, Dorothy Martinson, Del Quigley, Calvin Dean, Barb Kady and Knute Reiersen. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda. The extracurricular cooperative agreement in wrestling with South Heart was added to the agenda. A correction was made to the August 9 minutes.

Swenson moved to approve the consent agenda consisting of the minutes from the August 9, 2004, regular meeting; August 20, 2004, special meeting and August 30, 2004, Board Workshop; bills for September 2004; financial report for September 2004; the pledged assets report for September 2004; and the hires of Rebecca Rodne, supervisor, Hagen; Mitchell Murphy, technology, Central Office; Stephanie Sabin, supervisor, Jefferson; Linda Spaeth, supervisor, Roosevelt; Kathryn Dosch, supervisor, Jefferson and Kelly Olsen, supervisor, Jefferson; and the tuition waivers for Alexia Fitterer, New England to Dickinson; Sevrin F. Tibor, Hebron to Dickinson; Tessa M. Klein, Hebron to Dickinson; Tate J. Tibor, Hebron to Dickinson; Kendal Kaminsky, Hebron to Dickinson; and David Obrigewitch, Dickinson to Belfield, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. RESP legislative dinner with legislators-A dinner meeting is scheduled on Wednesday, November 17 at 5:30 p.m. at the Elks to meet with legislators from southwestern North Dakota. School board members were encouraged to attend. RESP school board members and administrators will also be invited to participate;
- b. blood drive-The school district is sponsoring a blood drive on Tuesday, September 14 at the Central Office for school district employees;

Superintendent's Report Cont.

- c. Bismarck Tribune articles- The Bismarck Tribune recently published a front page story about the RESP joint powers agreement and wrote an editorial about RESP and supporting joint powers agreements; and
- d. AmeriCorp grant-Kris Fehr from the Best Friends program was recently awarded a \$200,000 AmeriCorp grant. She is working with building principals on the implementation of the grant. The grant will provide tutors for elementary and junior high students and create a support coordinator for elementary schools and Hagen. They will discuss the AmeriCorp grant with the budget committee.

School Opening Report-Superintendent Koppelman reported on the 2004 school opening and gave the fall enrollment numbers. We have 2,681 students registered (1,317 elementary, 478 at Hagen, 20 at Southwest Community High School and 866 at DHS). An enrollment report was distributed. This item was informational only. No action was requested.

Testing Report

- a. 2003-04 Test Results-Barb Kady presented and reviewed the 2004 testing results. She stated that Dickinson Public Schools scores have increased over the past three years and that we are seeing improvement. Ms. Kady reviewed the North Dakota State Assessment Terra Nova (CAT) test information for all the schools and the school district. Grades 4, 8 and 12 were tested in math and reading content areas. She also reviewed ACT test score data. The core group dropped below the state average on the ACT test. DPS students outscored the state and national average in the noncore area. Mrs. Kady noted that the lower ACT score is a result of a different group of students and that one year is not a trend.
- b. Adequate Yearly Progress Reports-Lois Myran and Superintendent Koppelman presented the Adequate Yearly Progress (AYP) reports. Adequate Yearly Progress reports were distributed (building level and District). All of our schools and the school district made Adequate Yearly Progress (AYP). We were one of five of the larger school districts in the state that made Adequate Yearly Progress as a school district. Superintendent Koppelman commended our teachers, staff and parents for their efforts and for making a difference.

No action was requested. This item was informational only.

Title I Schoolwide Application and Plan-Dorothy Martinson, Title I coordinator, Becky Meduna from Berg and Knute Reiersen from Roosevelt presented information and answered questions regarding the Schoolwide Title I application, plan and revisions. Title I Schoolwide funding is determined by a 40% poverty level (free and reduced). The application and plan were available for review.

Ross moved to approve the Schoolwide Title I application and plan for Berg Elementary and Roosevelt Elementary, as presented. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Applications-Swenson moved to approve the requests for Kodi Lynn and Tobie Polensky and Justin Bickle to be admitted to the South Heart Public School District and for Peter Burgess to be admitted to the Dickinson School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

04-05 Budget Update-Vince Reep and Superintendent Koppelman reviewed recent developments regarding the 2004-05 budget. The taxable valuation may be lower than anticipated. The budget committee will meet and review the new information and make adjustments in the revenue and expenditures, if needed.

Southwest Pipeline of Information for Communities and Education (SPICE) Update-Superintendent Koppelman updated the Board on the activities and course offerings that are being offered for the 2004-05 school year over the interactive television network (SPICE). The information included: 2004-2005 master class schedule, SPICE school common calendar and common SPICE bell schedule. This item was informational only. No action was requested.

Roughrider Education Services Program (RESP) Update-

Superintendent Koppelman, Lois Myran and Dean Rummel updated the Board on the recent activities of the Roughrider Education Services Program (RESP). RESP is a joint powers agreement between 20 school districts from southwestern North Dakota. The administrators meet monthly and work on cooperative efforts to utilize resources more efficiently. The group has been awarded over \$900,000 in grants. Some of the grants included the PEP grant for physical education, the math/science initiative grant, rural health care and transportation feasibility study grant, etc. Superintendent Koppelman stated that the Governor, Lieutenant Governor and several

Roughrider Education Services Program (RESP) Update Cont.-

legislators support the JPA concept. They received approval for \$50,000 for this year's RESP expenses. Lois Myran reviewed the curriculum and professional development initiatives. Curriculum mapping is the main focus. This item was informational only. No action was requested.

Extracurricular Cooperative Agreement in Wrestling with South Heart-Swenson

Swenson moved to approve the extracurricular agreement with South Heart in wrestling. Krieg seconded the motion. The motion carried unanimously.

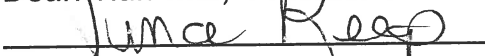
Other

The next Board workshop is scheduled on Thursday, September 23 at 5 p.m. in the Board room of the Central Office.

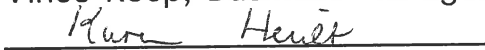
At 7 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Board Workshop, Session II

September 23, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on September 23, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Eileen Rowe, Lois Myran, Sherry Libis, Ron Dockter, Perry Braunagel and Calvin Dean. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

Topics for discussion included:

- I. Review alternative high school program-Eileen Rowe updated the Board on recent developments at Southwest Community High School. Students have requested a four-day week. They currently have 20 students enrolled and have a waiting list. They changed their attendance policy this year and it has been working well. Sixteen students are from Dickinson and four students are from out-of-town (Hebron). Students may earn the privilege to take vocational and technical classes at DHS. Rowe will study the options available for a four-day week.

Vince Reep, business manager reviewed a financial cost analysis for 2002-2003 and 2003-2004 for Southwest Community High School. Their only revenue source is foundation aid. Foundation aid pays 72% of the cost.

	<u>02-03</u>	<u>03-04</u>
Revenue	\$ 41,307	\$ 73,945
Expenses	<u>\$111,257</u>	<u>\$101,726</u>
End of Year	-\$ 69,950	-\$ 27,781

Superintendent Koppelman stated that the school board has the authority to levy mills to fund the alternative high school program with approval by a 2/3's majority of the school board. They can levy up to 15 mills. One mill = \$30,000.

- II. Funding and sponsorship of high school activities-President Rummel stated that they did a study last spring regarding the cost of extracurricular programs, etc. Perry Braunagel, activities director, reported at the May 20, 2004, school board meeting. The extracurricular activities committee was directed to review the information and make a recommendation. Kris Fehr and Morty Krieg are the Board representatives on the committee. Discussion followed. Board members asked for an estimate on how much it would cost to treat all the activities the same and bring baseball and hockey under the high school's budget. They asked how it would affect the existing programs. Board members discussed the possibility of increasing revenue, moving dollars to the extracurricular activities, charging a higher participation fee, asking voters to raise taxes to subsidize activities, raising admission prices, cutting programs, fundraising, charging extracurricular cooperative schools a fee and how to handle new requests. The consensus was to continue discussion and to look for possible options and solutions.
- III. Food and beverage products available to students-Board members discussed what food and beverages are available in the schools during the school day and after school. The main concern was the products available at DHS.
The consensus was to have Ron Dockter, DHS principal, organize a committee with a family consumer science teacher, PAC member, student representative, an athlete, a pediatrician, Mrs. Wellenstein (FBLA advisor) and a dietitian to look at possible solutions. Marketing healthier choices and having them available was recommended. The school board indicated they want healthier food choices available.
- IV. Food service at DHS-Board members discussed food service at Dickinson High School. The consensus was to work on marketing the options that are available. Ron Dockter, DHS principal, and Sherry Libis, food service director, will work with the DHS food service personnel to look at possible changes, help market, look for ideas, etc..

The last two items, busing fees and planning for declining enrollment/strategic planning, were tabled and will be discussed at the October 11, 2004, regular school board meeting.

Dickinson Public Schools
Board Workshop

September 23, 2004; 5:00 p.m.
Board Room, Central Office

At 7:10 p.m., Ross moved to adjourn. Swenson seconded the motion. The meeting was adjourned.

Dean Rummel
Dean Rummel, President

Vince Reep
Vince Reep, Business Manager

Karen Heidt
Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

October 11, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on October 11, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Morty Krieg and Mitzi Swenson. Leslie Ross was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Sherry Libis, Becky Meduna, Lois Myran, Eileen Rowe, Mickey Jordan, Calvin Dean, Knute Reiersen, Ron Dockter and Perry Braunagel. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions to the agenda or the consent agenda.

Swenson asked to remove the September 23, 2004, Board workshop minutes from the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the September 13, 2004, regular meeting; bills for October 2004; financial report for October 2004; the pledged assets report for October 2004; and the hires of Laura Ham, paraprofessional, Roosevelt; Molly Franklin, supervisor, Heart River; and Jessina Aluise, supervisor, Jefferson; and the resignations of Dan Kostelecky, custodian, Hagen; and Tawni Steffan, paraprofessional, Roosevelt, as presented. Krieg seconded the motion. The motion carried unanimously.

The September 23, 2004, Board workshop corrections included the following:

- 1) Page 2, paragraph 1, line 12-remove "and"
- 2) Page 2, paragraph 1, line 17-remove "a"
- 3) Page 2, paragraph 2, line 8-remove "from the hospital"
- 4) Page 2, paragraph 3, line 5-remove "promote the marketing"

Swenson moved to approve the September 23, 2004, Board workshop minutes, as corrected. Fehr seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. North Dakota School Board Association Convention-He will not be attending the North Dakota School Board Convention because of a prior commitment;
- b. Legislative meeting-All Roughrider Education Services Program (RESP) school board members and administrators are invited and encouraged to attend the Wednesday, November 17 meeting with legislators from southwest North Dakota. The meeting will be held at the Elks at 5:30 p.m. They will be presenting information on issues affecting RESP member school districts such as foundation aid, support for special education, etc.;
- c. JPA presentation-Dean Rummel and Lois Myran will be participating in a presentation on Joint Powers Agreements at the NDSBA convention; and
- d. School district audit-The auditors will present a report at the December or January Board meeting.

04-05 Budget Update-Vince Reep and Superintendent Koppelman and the budget input committee reported on their recommendations regarding adjustments to the budget. Changes in the District's anticipated taxable valuation will result in reduced revenue from local sources. It will not affect our mill levy request because we will require the maximum allowed. Swenson moved to revise the 2004-05 general fund budget with revenue of \$17,979,364 and expenditures of \$18,166,314. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Applications-Fehr moved to approve the request for Eric and Evan Taylor and BreeAnn, Tia and Shelby Kilwein to attend school in the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Hockey Agreements-The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey is due for renewal. There were no changes in the agreements. Fehr moved to approve the Memorandums of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey for the 2004-2005 school year. Krieg seconded the motion. The motion carried unanimously.

Dissolve Extracurricular Cooperative Agreement with Hebron in Cross Country

Hebron requested that the extracurricular cooperative agreement with Dickinson in cross country be dissolved.

Swenson moved to dissolve the extracurricular cooperative agreement with Hebron in cross country. Fehr seconded the motion. The motion carried unanimously.

Board Workshop Update-Superintendent Koppelman reported on the Board workshops and indicated that the following items will be placed on future Board meeting agendas:

- a. Gifted and talented education-Kristi Todd Stilling and Roxie Monlux will give a report at a future Board meeting on the gifted and talented program.
- b. Elementary librarian-The administration will develop a plan of action including the cost of adding additional elementary librarian time for consideration.
- c. Teacher staff/developer/facilitator position-Lois Myran will develop a proposal for consideration including the cost and possible funding sources.
- d. Alternative high school program-The Board will discuss whether to levy additional mills for the alternative high school program. Eileen Rowe will research the four-day week and report at a future meeting.
- e. Funding and sponsorships of high school activities-Calvin Dean will research how much it would cost to fund all of the programs including club sports and how it would impact other activities/sports. He will work with the administration and the extracurricular activities committee to develop possible options/solutions and present the information to the Board at a future meeting. Part of the proposal will include how to bring in new activities.
- f. Food and beverage products available in the schools-Ron Dockter, DHS principal, will organize a committee with a family consumer science teacher, PAC member, student representative, an athlete, a pediatrician, Mrs. Wellenstein (FBLA advisor) and a dietitian to look at healthier food choices at DHS.
- g. Food service at DHS-The consensus was to work on marketing what options are available. They may be able to enhance the food service program. A survey was suggested. Ron Dockter and Sherry Libis, food service director, will work with the DHS food service personnel to look at possible changes.

Board Workshop Update Cont.

The school board was not interested in pursuing a four-day week at this time.

North Dakota School Board Convention

- a. Delegates-Fehr moved that Mitzi Swenson, Dean Rummel and Leslie Ross be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Krieg seconded the motion. The motion carried unanimously.
- b. Resolutions-A copy of the 2004 resolutions was distributed. Board members were asked to give input to delegates.
- c. North Dakota School Study Council Session-A session for Board members from the North Dakota School Study Council schools is scheduled Friday, October 29 at the NDSBA convention.

Busing Fees-This agenda item was tabled from the September 23 Board workshop. Superintendent Koppelman reviewed the fiscal note (\$30,000) and lead the discussion regarding the elimination of fees for busing. Discussion followed. Superintendent Koppelman reported that the state is studying a new method of funding transportation. The school district could lose \$75,000 in transportation payments if the new formula is approved. The consensus was to wait and see what the legislature does this session to see if they continue adequate funding. An ad hoc committee may be organized next spring, if needed.

Planning for Declining Enrollment/Strategic Planning-This agenda item was tabled from the September 23 Board workshop. Discussion followed. The administrative recommendation was to reaffirm the current plan for downsizing at Berg Elementary because the smaller enrollment numbers are in the system. The second phase of downsizing would depend on future sizes of kindergarten classes. Superintendent Koppelman recommended that we wait to see what next year's kindergarten numbers are before we formulate any definite plans on the next approach to reduction in staff. Superintendent Koppelman suggested that they finish the strategic planning in conjunction with the planning requirements related to the next NCA cycle. A committee consisting of two Board members, Superintendent Koppelman, Central Administration Office administrators and others will be formed to work on the strategic plan and then work with the NCA committee. Kris Fehr volunteered to serve on the committee. Superintendent Koppelman stated that several schools in North Dakota have implemented full-day

Planning for Declining Enrollment/Strategic Planning Cont.-
kindergarten. Educational organizations will be requesting that they fund full-day kindergarten.

Other

A legislative dinner is scheduled on Wednesday, November 17 at 5:30 p.m. at the Elks for school board members and administrators to meet with legislators from southwestern North Dakota. Board members were encouraged to attend.

At 6:00 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

Dean Rummel
Dean Rummel, President
Vince Reep
Vince Reep, Business Manager
Karen Heidt
Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

November 8, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on November 8, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross, Morty Krieg and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Eileen Rowe, Mickey Jordan and Perry Braunagel. Others present were: Karen Heidt.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no deletions to the agenda or the consent agenda.

The resignation of Claudia Czapiewski, computer network technician, District-wide was added to the personnel report of the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the October 11, 2004, regular meeting; bills for November 2004; financial report for November 2004; the pledged assets report for November 2004; and the hires of Angela Christensen, supervisor, Lincoln; Vern Nelson, temporary custodian, DHS; Michael Schneider, custodian, Hagen; Tamara Goerndt, paraprofessional, Heart River; Angela Walker, paraprofessional, Jefferson and the resignation of Claudia Czapiewski, computer network technician, District-wide and the tuition waiver agreements for Kirsten Root, grade 10, New England to Dickinson; Jodee Root, grade 8, New England to Dickinson and Lisa Simnioniw, grade 11, Dickinson to South Heart, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-The superintendent reported on the following topics:

- 1) Board workshop followup-They are working on the items identified at the Board workshops, forming committees, establishing timelines, etc. Items will be placed on the agenda in the next few months;
- 2) Diversity issues-The cabinet is discussing diversity in the schools. Lois Myran and Del Quigley will be developing a plan to address diversity. The theme for the January inservice sponsored by the West River Teacher Center and Dickinson Public Schools is diversity;

Superintendent's Report Cont.

- 3) Public relations brochure-They are in the planning stages of developing a public relations brochure for the school district; and
- 4) UND president-Dr. Kupchella, the UND president, is visiting Dickinson High School on Tuesday. The purpose of his visit is to emphasize higher education and to encourage students to be more academic.

Title I School Wide Application and Plan-Heart River Elementary-

Heart River Elementary is submitting a Title I school wide application. The application and an outline of the plan were distributed.

Swenson moved to approve the schoolwide Title I application and plan for Heart River Elementary, as presented. Krieg seconded the motion. The motion carried unanimously.

Legislative Issues Meeting with RESP Schools and Legislators -A

committee of RESP administrators is planning the agenda for the dinner meeting with legislators from southwestern North Dakota. The meeting is scheduled Wednesday, November 17 at 5:30 p.m. at the Elks. School board members and administrators will be attending the meeting. They will be addressing issues that impact RESP schools. Key issues include educator salaries, funding, tuition apportionment, additional paid days for professional development, open enrollment concerns, reimbursement for special education, technology issues, opposition to vouchers/tax credits, funding for full day every day kindergarten, transportation funding, support for joint powers agreements, granting approval to pay bills, posting bills in an alternate form such as on the website or as a hard copy and school district membership in organizations. Input was requested on the issues being addressed in the Dickinson Public Schools legislative booklet. Discussion followed. Legislators will be given the Dickinson Public Schools legislative issues booklet.

North Dakota School Board Convention

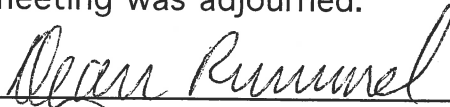
- a. Convention Report-Dean Rummel, Mitzi Swenson and Leslie Ross gave a brief report on the North Dakota School Board Association Convention.
- b. Legal Seminar Report-Vince Reep gave a brief report on the Legal Seminar.

Superintendent Evaluation-The superintendent evaluation is due December 15. President Rummel will select three areas from the superintendent's job description to be evaluated. Superintendent Koppelman and Board members will complete the evaluation and President Rummel will present a summary at the December Board meeting.


Other

November 14-20 is American Education Week.

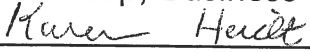
At 6:14 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, Board President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

December 13, 2004; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on December 13, 2004, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Leslie Ross and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Eileen Rowe, Lois Myran, Dorothy Martinson, Sherry Libis, Barb Kady, Becky Meduna, Perry Braunagel, Calvin Dean, Ron Dockter and Del Quigley. Others present were: Karen Heidt and Linda Steve.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the November 8, 2004, regular meeting; bills for December 2004; financial report for December 2004; and the pledged assets report for December 2004, as presented. Swenson seconded the motion. The motion carried unanimously.

Superintendent's Report-The superintendent reported on the following topics:

- 1) child transportation pilot project-The child transportation subcommittee did a survey to get input regarding the interest for after school transportation and activities for grade five and grade six students. Thirty students were interested in being transported to the Teen Center after school for a small fee. They will be moving ahead with the pilot project after Christmas. The cost will be covered by donations and students will pay 50 cents/ride for transportation. They will be using one of the school district's spare buses. The committee may possibly transport grade seven and grade eight students to the Community Center sometime in the future;
- 2) elementary teachers highly qualified regulations-The State was informed verbally last week that the State's definition for elementary education teachers may not pass the federal highly qualified regulations. They may need additional documentation. Superintendent Koppelman sent a memo to all elementary teachers yesterday informing them of the new development. He will be meeting with

Superintendent's Report Cont.

- teachers that are affected by the change sometime after January 1, 2005;
- 3) parent access to student's grades though PowerGrade on the internet-
The school district is currently piloting access to student's grades on the internet. The goal is to have access to student grade information by the second semester for all Dickinson Public Schools parents and students;
 - 4) communication-Superintendent Koppelman stated that he communicates with Board members though memos, email, the Superintendent's Bulletin, Board meetings, etc., as needed. The Superintendent's Bulletin is written, as needed. All methods of communication meet the open records laws. Board members were asked to contact him if they require additional information; and
 - 5) pool of applicants-He stated that the pool of teachers and support staff for some positions is shrinking. They are not having as many applicants for certain positions such as technology positions, bus drivers, etc.. They will need to consider the shortages when making changes to the Classified Salary and Benefit Package.

Audit Report-Linda Steve from the firm of Steve, CPA presented the annual audit report. A copy of the report was distributed. There were no issues of major concern. Recommendations were to allocate depreciation expense to expenditure functions and to maintain a report recording all purchases and deletions of capital assets.

Swenson moved to approve the annual audit report for the year ending June 30, 2004. Ross seconded the motion. The motion carried unanimously.

NCA Update-Becky Meduna updated the Board on the North Central Accreditation (NCA) progress. They are trying a new model during this NCA cycle called a District accreditation model. Math and reading have been selected as the District-wide goals. A leadership team has been developed to help guide the NCA school improvement process. Each building will be establishing goals for their building. They will develop a draft of the Action Plan by the end of the school year. Mrs. Meduna commended teachers that have been involved in the NCA process for their time and effort.

Budget and Mill Levy Report-Vince Reep reported on the final 2004-2005 budget and mill levy information formulated by the Stark County auditor. We levied 185 mills in the general fund, 10 mills in the building fund, 0.87 mills in special assessments, 6.79 mills in the sinking and interest fund, 3.94 in the remodeling bonding for a total of 206.60 mills. Last year the school district levied 206.98 mills. Our total mill levy went down 0.38 mills this year. Taxable valuation for the city is up. Discussion followed. The only levying authority that still exists without passing a mill levy is the alternative high school levy. The tech levy would require a vote of the people. The alternative high school mill levy would be a revenue source available to the Board which could be explored through the budget development process when making next year's budget.

Job Development Committee Recommendation-Fehr moved to recommend Mitzi Swenson to the Stark County commissioners for the Job Development committee. Ross seconded the motion. The motion carried unanimously.

The recommendation will be sent to the Stark County commissioners who will make the appointment.

Buildings and Grounds Update-Vince Reep updated the Board on our performance contracting projects and plans for air conditioning Berg and Hagen. Several of the building performance contracting projects have been completed. Contractors have been doing lighting retrofits, piping and fitting insulation of valves and they will be changing steam traps and energy management controls in January. Performance contracting changes are guaranteed to save energy costs which will pay for the construction costs over the next 10 years.

They are pursuing step one of a plan to air condition part of Berg Elementary and Hagen Junior High. Units will be installed on the roof of Berg to cool the 20 instructional classrooms on the first and second floors. The estimated cost is \$70,753 which includes the electrical cost. Central Mechanical will be installing the air conditioning at Berg.

They have a plan to air condition the new addition at Hagen Junior High which includes the kitchen, commons room, music room, art room, etc. Vents for air conditioning were installed in the addition when it was built. They are contracting with Dickinson Heating and Air, Berger Electric and Johnson Controls. They hope to do the air conditioning project at Hagen in stages. If

Buildings and Grounds Update Cont.-

the project is successful at Berg they will use the same concept at Hagen sometime in the future. The estimated cost for the Hagen project is \$53,320. We have \$75,000 available from the Energy Development Impact Office (EDIO) for the Berg and Hagen air quality and air conditioning projects. The rest of the money will come from the building fund.

Open Enrollment Application-Swenson moved to approve the request for Colter Schenbeck to attend school in the Richardton Taylor Public School District under the open enrollment policy. Ross seconded the motion. The motion carried unanimously.

Superintendent's Evaluation-President Rummel selected the three areas to be evaluated and prepared the indicators for each area. The areas to be reviewed included: Board relationship, recruitment/retention of staff (licensed and nonlicensed) and identification and implementation of school board policy needs. President Rummel reported that he had reviewed the superintendent evaluations with Superintendent Koppelman as required by the North Dakota Century Code. It was the consensus of the Board that all areas were satisfactory. Board members only have two options: satisfactory or unsatisfactory. He stated that Superintendent Koppelman is doing an outstanding job. The evaluation documents and President Rummel's summary will be placed in Superintendent Koppelman's personnel file. Superintendent Koppelman thanked the Board for their support and positive feedback. Ross moved to approve the superintendent evaluation, as presented. Swenson seconded the motion. The motion carried unanimously.

Other

Mitzi Swenson will be unable to attend the January 10 Board meeting. Also, there is a possibility that Kris Fehr may not make the January 10, 2005, Board meeting.

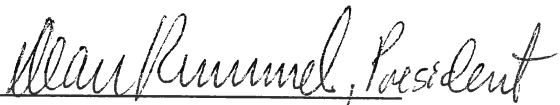
Fehr reported that the DHS science club sponsored a science camp last weekend for elementary students which was fabulous.

Supt. Koppelman reminded Board members to turn in their compensation vouchers.


At 6:15 p.m., Swenson moved to adjourn. Ross seconded the motion. The meeting was adjourned.

Dickinson Public Schools
Regular Meeting


December 13, 2004; 5:00 p.m.
Board Room, Central Office



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary