

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

January 13, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on January 13, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope, Mitzi Swenson and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Becky Meduna, Sherry Libis, Dorothy Martinson, Becky Meduna, Ron Steiner, Michael Heilman, Perry Braunagel, Lois Myran, Knute Reiersen, LeRoy Boespflug and Barb Kady. Others present were: Karen Heidt, Linda Steve, Barbara Ulicki and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the December 9, 2002, regular meeting; bills for January 2003; financial report for January 2003; and the pledged assets report for January 2003, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. busing needs-They are studying the 14 passenger vans because they may be a liability issue. One plan would be to take out the back seats of the vans and use them to haul 10 people or less. We will have to use a bus for more than 10 passengers. RESP schools may look at purchasing some buses as a group in order to get a better price;
- b. PAC and student council meetings-He will be visiting Parent Advisory Committee's (PAC's) and student councils in the elementary schools, Hagen and DHS in the next few months;
- c. legislative sessions-He will be tracking legislation related to education and will testify for the Education and Standards Board and other educational issues at the legislature; and
- d. Southwest Night at the Legislature-Southwest Night at the Legislature is scheduled Monday, January 27 at 6 p.m. CST at the Ramkota Hotel in Bismarck. A group from Dickinson will be organized to attend.

**Audit Report**-Linda Steve from the firm of Steve, CPA presented the annual audit report. There were no issues of major concern. Swenson moved to approve the annual audit report for the year ending June 30, 2003. Krieg seconded the motion. The motion carried unanimously.

**Building Projects Update**-LeRoy Boespflug gave a status report on the various building projects in the District. Roosevelt is essentially completed. Berg is almost completed. They are finishing the interior walls of the west entrance and will do some concrete work in the spring on the exterior. Jefferson is expected to be completed the end of February. Open houses will be scheduled in the spring for the public to view the building projects. This item was informational only. No action was requested.

**Report on District Testing**-Barb Kady presented information on the 2002 District testing. A hard copy of the testing report was distributed and will be filed in the official Board file. The report included information on CTBS/Terra Nova testing, ACT and the North Dakota State Assessment. This is the first year that the North Dakota State Assessment has used the North Dakota standards as part of the testing program. This program uses a different approach in determining student achievement. It is directly related to the adequate yearly progress provision in "No Child Left Behind." Students receive an advanced proficient, proficient, partially proficient or novice level score. This year's scores will be used as a baseline. Terra Nova test results for last year were recently mailed to the parent's homes. The administration will be reviewing the results to determine areas that may need to be changed. Discussion followed. This item was informational only. No action was requested.

**Strategic Planning Update**-Superintendent Koppelman said that he had only received one phone call within the last month from a parent regarding the plan. The Strategic Planning Steering committee developed responses to the questions the Board had asked regarding reorganizing elementary education in the District. Information was distributed for review and discussion. The information included a spreadsheet projecting the number of sections and FTE's needed to implement the strategic plan to address declining enrollment and building facility usage. The plan had a reduction of 1.5 FTE's for 2003-2004. The plan is to have only one kindergarten classroom and only one first grade classroom at Berg next fall. The plan did not specify a second building to downsize. The number of sections in each building would depend on the enrollment numbers and where students live.

**Strategic Planning Update Cont.-**

Reducing FTE's would result in the biggest financial savings. Discussion followed. Superintendent Koppelman said that the plan doesn't cover every contingency, it has some flexibility. He said that the plan calls for a gradual implementation. If the demographics change they will readjust the plan. The school board may want to talk about the elementary enrollment number which would determine moving from five to four elementary schools. They hope that enrollment will level out. We will be doing a new census this spring. Board members discussed the future of HeadStart/ECC and the possibility of moving it into our buildings in the future. Board members would like to see the plan expanded to include the movement of other programs into our buildings. A public input meeting will be scheduled sometime in the future. The timeline was discussed. The consensus was that they could make the final decision as late as May. No action was requested. This item was for input, review and discussion only.

**Destruction of Old School Records**-NDCC 21-06-05 and 21-06-06

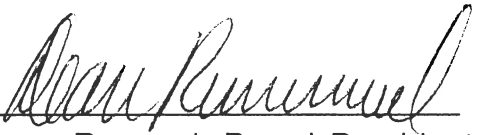
describes the procedure for retention and destruction of school district documents. Records to be destroyed included cashed checks, check register summaries, purchase order logs, check registers, budget changes report, balance sheets, bank reconciliation reports, purchase orders and bank statements. A list of the records recommended for destruction is enclosed in the official school board file.

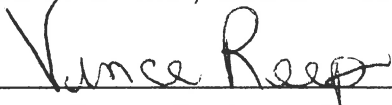
Hope moved to authorize the business manager to destroy the records presented on the list in accordance with North Dakota Century Code 21-06-05 and 21-06-06 by depositing them in the local landfill. Krieg seconded the motion. The motion carried unanimously.

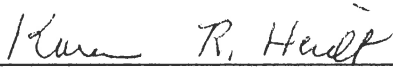
**2003-2004 School Calendar**-The administration and calendar committee recommended that calendar option A be approved with a start date of August 26 and the last day of school scheduled May 27 with graduation on Sunday, May 30. Action was requested to approve the final 2003-04 school calendar.

Hope moved to approve the 2003-2004 school calendar as presented with a start date of August 26, 2003, and the last day of school May 27, 2004, and graduation scheduled Sunday, May 30, 2004. Fehr seconded the motion. The motion carried unanimously.

At 7:55 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

  
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Dean Rummel, Board President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

February 10, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on February 10, 2003, at the Central Administration Office. Board members present were: Dean Rummel, James Hope, Mitzi Swenson and Morty Krieg. Kris Fehr was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Michael Heilman, Lois Myran, Dorothy Martinson, Becky Meduna, Sherry Libis, Del Quigley, Ron Steiner and Perry Braunagel. Others present were: Karen Heidt, Doug Frenzel, Eileen Rowe and Catharine Quintane.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions to the agenda or the consent agenda. President Rummel asked to remove agenda item IX. Collaborative Bargaining Recognition Petition From DEA from the agenda.

Hope moved to approve the consent agenda consisting of the minutes from the January 13, 2003, regular meeting; bills for February 2003; financial report for February 2003; and the pledged assets report for February 2003, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. tuition waivers-He asked Board members to consider approving tuition waivers for unique situations such as a parent with a kindergarten student that works in Dickinson missing the open enrollment deadline because they were unaware of the law and the deadline. The student would file for open enrollment the following year. He will bring additional information to the March Board meeting.
- b. transportation fees-He asked Board members if they want to continue to charge for rural transportation. We have lost a number of students to other school districts through open enrollment and free transportation. Superintendent Koppelman will bring additional information to the March Board meeting.
- c. performance contracting-A North Dakota Century code law allows political subdivisions to develop a plan to reduce energy consumption with guaranteed debt repayment. He suggested that they pursue this area with the architects and engineers that recently worked with DSU. Board members requested that Superintendent Koppelman, Vince Reep and LeRoy Boespflug meet with the architects and engineers, analyze the proposal and bring a recommendation to a future Board meeting;

**Superintendent's Report Cont.**

- d. equal access to buildings/separation of church and state-He is working on some issues and will keep the Board informed of any significant issues; and
- e. equity lawsuit-The school district was invited to a meeting on February 19 in Bismarck to discuss the possibility of the school district participating in an equity lawsuit with other school districts. There has been some adjustment in our tax base and the Senate has a new equalization factor which may impact an equity lawsuit. Board members were asked to contact President Rummel or Superintendent Koppelman if interested in attending. Vince Reep and Superintendent Koppelman may attend.

**Alternative High School Update**-Eileen Rowe and Perry Braunagel, principal, updated the Board on the progress of Southwest Community High School. They opened their doors on September 16, 2002, at the TREX Mall. Forty-one students have attended since they opened their doors with 53 courses completed. Their enrollment capacity is currently 22 students. They have two full-time teachers on staff. Four students living outside the school district are currently attending the alternative high school. Two students have met graduation requirements and six more students expect to graduate by their May 28, 2003, graduation. There are 10 students on the waiting list. The students have been happy with the one-on-one and personalized attention.

**Strategic Planning Update**-Superintendent Koppelman summarized the status of the strategic planning efforts including the input from the discussions at the January Board meeting. The tentative plan for the Fall of 2003 could be to reduce the number of kindergarten and grade one sections at Berg. The plan could be expanded to additional grade levels in the future, if approved. Moving all sixth graders to either Berg or Hagen Junior High is an option which will be discussed further. Combining all sixth graders in one school would allow more flexibility in assigning FTE's and staffing and has educational values. He said that it looks as though teachers with an elementary degree could teach a departmentalized program of sixth graders in the same building. The next level of reductions will be finalized later. Kindergarten registration is scheduled February 25-28 and the registration

**Strategic Planning Update Cont.-**

numbers will be used to determine the number of kindergarten sections next fall. We will be doing another census this spring which will help with future planning. The deadline for early retirement/resignation is March 1. We need to determine staffing needs for next year in April. Moving other programs into our buildings will be looked at as space becomes available.

Superintendent Koppelman and Dorothy Martinson had discussions with Sharon Hansen from HeadStart/ECC and Erv Bren from Community Action. Discussion followed.

Hope moved to schedule a special board meeting to obtain public input and discuss details beyond the fall of 2003 and declining enrollment. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment Applications-**Swenson moved to approve the request for Justin Hunke to be admitted to the Regent school district, the request for Acacia Fossum to be admitted to the Richardton/Taylor school district and the requests for Tashina Marie Baranko and Jade Binstock to be admitted to the Billings County school district under the open enrollment policy. Hope seconded the motion. The motion carried unanimously.

**Extracurricular**

a. **Extracurricular Committee Meeting Report-**Vince Reep reported on the extracurricular committee meeting. The committee received three requests for consideration.

1. To increase the Junior High Math Club advisor compensation from 2% to 4% due to increases in advisor time.
2. Add I-94 High School Acalympics as an extracurricular duty.
3. Add NCA committee members as an extracurricular duty.

The committee recommended that the Board approve the increase for Junior High Math Club advisor from 2% to 2.6%. The projected cost estimate is \$145. They recommended that Mike Heilman, DHS principal, consider adding I-94 High School Acalympics as an extra duty agreement annually and recommended that the administrative cabinet consider adding NCA staff as an extra duty/work agreement.

Swenson moved to approve the extracurricular committee report, as presented. Krieg seconded the motion. The motion carried unanimously.

**Extracurricular Cont.**

- b. DHS Baseball Agreement-Perry Braunagel and Doug Frenzel, DBC, Inc. president, reviewed the Memorandum of Understanding with Dickinson Public Schools and the Dickinson Baseball Club, Inc. which is due for renewal. The Memorandum of Understanding is similar to the previous agreement except junior varsity was changed to sub varsity. The intent of the language change is to offer a third team for primarily freshman and sophomores so that players don't have to be cut. The third team would play a limited schedule of approximately 14 games if there is enough interest. Dickinson High School administers the program and maintains full control of the program. Discussion followed. Board members agreed to have the activities committee review the proposal for adding a third team, listen to the pros and cons and make a recommendation. A recommendation will be brought to the March Board meeting.
- Hope moved to approve the Memorandum of Understanding between Dickinson Public Schools and Dickinson Baseball Club, Inc. for the 2002-2003 school year. Swenson seconded the motion. The motion carried unanimously.

**Collaborative Bargaining Recognition Petition from DEA**-This item was removed from the agenda.

**Administrative Bargaining Recognition Petition**-The administrators requested to meet formally to engage in contract discussions. Mr. Hope and Mr. Rummel will serve on the administrative negotiations committee.

- a. Identification of appropriate negotiating unit
- Hope moved that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2003-2004 contract. Krieg seconded the motion. The motion carried unanimously.
- b. Recognition of representative organization
- Hope moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Administrative Council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2003-2004 contract. Krieg seconded the motion. The motion carried unanimously.



**Approval of Berg and Roosevelt Title I School wide Program**

**Applications** -Dorothy Martinson and Becky Meduna reviewed school wide Title I criteria and the applications for Berg Elementary and Roosevelt Elementary. The plans address goals related to math and reading, professional development, parent involvement and assessment. A handout was distributed.

Hope moved to approve the school wide Title I application for Berg Elementary and Roosevelt Elementary. Krieg seconded the motion. The motion carried unanimously.

**School Board Policies**

- a. Policy DBH Reduction in Force -First Reading-Hope moved to approve for first reading approval, policy DBH Reduction in Force, as revised. Krieg seconded the motion. The motion carried unanimously.
- b. Policy DBIB/DCEC Early Resignation Notification-First Reading-Hope moved to approve for first reading approval, policy DBIB/DCEC Early Resignation Notification, as revised. Krieg seconded the motion. The motion carried unanimously.
- c. Policy DBJA Early Retirement Incentive-First Reading-Hope moved to approve for first reading approval, policy DBJA Early Retirement Incentive, as revised. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Evaluation**-The second superintendent evaluation must be completed prior to March 15. Board members will rate the superintendent in the areas of: relationship with students and parents, educational leadership and effective records management. The superintendent's evaluation will be placed on the March 10 Board agenda.

**Joint Powers Purchasing Agreement**-The North Dakota School Study Council (NDSSC) purchasing program is collaborating with the North Dakota Educators Service Cooperative to maximize our group purchasing discounts. Hope moved to approve the joint powers agreement for purchasing, as presented. Krieg seconded the motion. The motion carried unanimously.

**Other**

At 6:30 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

February 10, 2003; 5:00 p.m.  
Board Room, Central Office

Alan Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen R. Heidt

Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

March 10, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on March 10, 2003, at the Central Administration Office. Board members present were: Dean Rummel, James Hope, Kris Fehr and Morty Krieg. Mitzi Swenson was absent.

Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Lois Myran, Dorothy Martinson, Sherry Libis, Knute Reiersen, Perry Braunagel and Becky Meduna. Others present were: Karen Heidt, Cindy Gullicks, Fred Campbell, Doug Frenzel and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Hope moved to approve the consent agenda consisting of the minutes from the February 10, 2003, regular meeting; bills for March 2003; financial report for March 2003; the pledged assets report for March 2003 and the resignations of Michaela Schmidt, supervisor at Berg, Tena Milliken, supervisor at Heart River, Susan Roemmich, kitchen helper at Berg and Tammy Krenz, secretary, at Roosevelt, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. tuition waivers-They will consider tuition waivers for kindergarten students who missed the open enrollment deadline and have filed open enrollment for the following year. Tuition waivers will be evaluated on a case by case basis;
- b. transportation fees-A city transportation committee is researching options for rural and city transportation. They will continue to study the issue;
- c. equity lawsuit-Superintendent Koppelman was unable to attend the meeting in Bismarck regarding the equity lawsuit. He reported that the issue is adequacy and equity. They will continue to study the issue;
- d. Dickinson Public Schools Educator of the Year-Dave Michaelson, teacher at Dickinson High School, has been named the 2003 Dickinson Public Schools Educator of the Year. He will be recognized at the Chamber of Commerce Education banquet on March 25; and

**Superintendent's Report Cont.**

e. legislative update-Senate Bill 2154 and Senate Bill 2013 are important bills that affect education and the Dickinson Public Schools. Vince Reep and Superintendent Koppelman have been following these bills closely and have been in contact with our legislators. SB 2154 contains the formula for funding education. Concerns include the recent change in the supplemental payment formula. Current language in SB 2154 would disqualify Dickinson Public Schools for a supplemental payment due to the fact that we levied less than 180 mills. We would receive \$0 for supplemental payments. Under the current formula we would receive \$166,425 next year. We support maintaining current levels of the teacher compensation within the existing formula and moving new money into foundation aid to be used at local discretionary levels. Our position is that base salaries can't be mandated without allocating new dollars.

**Open Enrollment Applications**-Open enrollment applications were received for Chandler Koppinger, Leigh Seifert, Brett Obritsch, Cassandra Ridl, Brandon and Bethany Marschner, Tyler Mahoney and Megan Klein to open enroll into the Dickinson Public School District. The resident school districts approved their applications.

Hope moved to approve the requests for Chandler Koppinger, Leigh Seifert, Brett Obritsch, Cassandra Ridl, Brandon and Bethany Marschner, Tyler Mahoney and Megan Klein to be admitted to the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Collaborative Bargaining Recognition Petition from DEA**- The DEA submitted petitions for recognition of an appropriate negotiating unit and recognition of a representative organization. Hope moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognizes all licensed personnel employed, or to be employed, by the Board in positions requiring a license issued pursuant to Chapter 15.1-13 of the North Dakota Century Code, except administrators and substitute teachers, as an appropriate negotiating unit for the purpose of 2003-2004 negotiations. Krieg seconded the motion. The motion carried unanimously.

**Collaborative Bargaining Recognition Petition from DEA Cont.**

Hope moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Education Association as the exclusive representative of the appropriate negotiating unit for the purpose of the 2003-2004 negotiations. Krieg seconded the motion. The motion carried unanimously.

**Energy Development Impact Office (EDIO) Grant Application-**

Hope moved to approve the grant application to the Energy Development Impact Office in the amount of \$650,000 for air conditioning and air quality issues at Berg Elementary and Hagen Junior High. Krieg seconded the motion. The motion carried unanimously.

**Report on Kindergarten Registration & Enrollment Projections-**

Vince Reep reported on the kindergarten registration numbers and enrollment projections for the Fall of 2003. There were 144 kindergarten students registered. The projected enrollment for kindergarten for next fall was 173 students based on registration numbers, birth rate and census. He reviewed fall enrollment projections. We expect to have 106 fewer students next fall, primarily at the elementary level. We lost 31 students this year through out migration. They will continue to monitor kindergarten numbers in order to determine the number of sections needed next fall. This item was informational only. No action was requested.

**Activities Committee Report-** Mr. Braunagel reported on the activities committee's response regarding a third baseball team. The committee recommended that the school administer the program the same as any other program. The program would be open to students in grades 9-12. Thirty-two players registered for high school baseball at the DBC, Inc. registration held on March 9. The recommendation by Perry Braunagel and Pete Dobitz, Head Baseball coach, was to have two teams this year based on the numbers and to evaluate the number of teams needed on a yearly basis based on registration numbers. No action was requested.

**Strategic Planning Special Meeting Date**-Board members requested that a special Board meeting be scheduled in March or April to review the plan to reduce the number of sections of elementary grades in the District and to allow the public to have input regarding the plan.

Hope moved to schedule a special board meeting on Monday, March 31, 2003, at 7 p.m. in the Central Administration Office Board room. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman asked for input on the meeting format. The consensus was to have a powerpoint presentation, handouts, time for public comments and questions followed by Board discussion. The intent is to have the Board make a final decision regarding the fall of 2003 at the April 14 Board meeting.

### **Board Policies**

- a. **Policy DBH Reduction in Force -Second Reading**-Hope moved to approve for second reading approval and final adoption, policy DBH Reduction in Force, as revised. Krieg seconded the motion. The motion carried unanimously.
  
- b. **Policy DBIB/DCEC Early Resignation Notification-Second Reading**-Fehr moved to approve for second reading approval and final adoption, policy DBIB/DCEC Early Resignation Notification, as revised. Krieg seconded the motion. The motion carried unanimously.
  
- c. **Policy DBJA Early Retirement Incentive-Second Reading**  
Fehr moved to approve for second reading approval and final adoption, policy DBJA Early Retirement Incentive, as revised. Hope seconded the motion. The motion carried unanimously.

**Early Retirement Incentive Applications**-The following teachers submitted early retirement incentive applications according to policy DBJA Early Retirement Incentive before the March 1, 2003, deadline: Patrick Blake, Sherwin Dockter, Nelda Krein and Gary Selle.

Hope moved to approve the early retirement incentive applications for Patrick Blake, Sherwin Dockter, Nelda Krein and Gary Selle and to accept their resignations. Krieg seconded the motion. The motion carried unanimously.

President Rummel thanked the teachers for their dedication and years of service to the Dickinson Public Schools.

**Early Resignation Notifications**-The following employees submitted their resignations according to policy DBIB/DCEC Early Resignation Notification: Patrick Blake, Sherwin Dockter, Nelda Krein, Gary Selle, Sandra Ficek, Jan Fields, Sue Haakedahl, Jeannine zumBrunnen, Patricia Butsch and Joseph Ott. Hope moved to approve the early resignation notifications for Patrick Blake, Sherwin Dockter, Nelda Krein, Gary Selle, Sandra Ficek, Jan Fields, Sue Haakedahl, Jeannine zumBrunnen, Patricia Butsch and Joseph Ott and to accept their resignation. Krieg seconded the motion. The motion carried unanimously.

Rummel thanked the staff for their dedication and years of service to the Dickinson Public Schools.

**Annual School Board Election Date and Precincts**-Hope moved to schedule the Annual School Board Election, Tuesday, June 3, 2003, with the precinct boundaries as presented, with polling places at Jefferson Elementary, Heart River Elementary, Lincoln Elementary and the Gladstone Fire Hall and that the polls open at 8:00 a.m. and close at 7:00 p.m. Krieg seconded the motion. The motion carried unanimously.

Mitzi Swenson's three-year term expires in June of 2003. The deadline to file for the school board election is May 1, 2003, at 4 p.m.

**Superintendent's Evaluation**-President Rummel reported that all of the evaluations were satisfactory and that the Board members were satisfied with Superintendent Koppelman's performance. The two choices on the evaluation form were satisfactory or unsatisfactory. President Rummel acknowledged Superintendent Koppelman's North Dakota Superintendent of the Year award and complimented him for his performance. The evaluations will be filed in his personnel file. Superintendent Koppelman thanked Board members for their support and positive working relationship.

### **Other**

Krieg wished the girls and boys basketball teams good luck at State in Fargo.

At 6:07 p.m., Fehr moved to adjourn. Krieg seconded the motion. The meeting was adjourned.

Dean Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen R. Heidt

Karen R. Heidt, Secretary



## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

March 31, 2003; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on Monday, March 31, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Ron Steiner, Sherry Libis, Barb Kady, Knute Reiersen, Dorothy Martinson, Michael J. Heilman and Becky Meduna.

Others present were: Karen Heidt, Margaret Olheiser, Kelly Walth, Claudia Joersz, Karen Lange, Michele Jaeger, Kelly Steinbach, Darlene Medlar, Diana Haynes, Kristi Mulvey, Lisa Nauman, Nelda Krein, Len Lindbo and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

### Planning for declining enrollment

1. Overview of meeting-Superintendent Koppelman gave an overview of the meeting.
2. Planning update-Superintendent Koppelman reviewed the tentative plan to address declining enrollment. The recommended plan is to reduce one section of kindergarten and first grade at Berg Elementary next fall. Staff would be reduced through retirements, resignations and reassignments.

The reduction is recommended at Berg Elementary because of the following reasons:

- a. location on a busy highway;
- b. limited parking space;
- c. small playground; and
- d. location of student's residences.

The administration recommended that the school district keep a K-6 program at Berg to serve the students that live in the neighborhood. Superintendent Koppelman stated that they will maintain the class size standards approved by the school board in December of 2002 in order to provide a quality learning environment.

- K-grade 1-maximum of 20 students per teacher
- Grades 2-3-maximum of 22 students per teacher
- Grades 4-6-maximum of 25 students per teacher
- Grades 7-8-maximum of 27 students per teacher
- Grades 9-12-maximum of 30 students per teacher

Planning for declining enrollment cont.

3. Enrollment projections-Vince Reep, business manager, reviewed the 2003 fall enrollment projections, current enrollment and six year enrollment trend projections. The fall enrollment projection assumed reducing a section of kindergarten and grade one at Berg. They are predicting a loss of 117 students next year.
4. Kindergarten and first grade sections for the fall of 2003-2004- Superintendent Koppelman stated that they are projecting 173 kindergarten students next year based on the February registration, census and birth rate. First grade enrollment is projected at 154 students next fall. The recommended plan is to reduce one section of kindergarten and first grade at Berg Elementary next fall. If the kindergarten enrollment projection is exceeded by more than eight students, they will consider adding another section of kindergarten. He stated that the plan would be flexible if enrollment numbers change significantly.
5. Other planning considerations-Superintendent Koppelman reviewed other planning considerations. Other considerations included moving other programs into available space. They hope to reduce staff through attrition (retirements, resignations and reassignments). They will continue to analyze every vacancy for possible reductions to avoid nonrenewals in the future.

Public comment or questions

Superintendent Koppelman asked meeting participants for comments, discussion and questions. Discussion followed.

School board discussion

Discussion followed. Board members discussed the reaction from Berg parents, teachers and staff. Mrs. Meduna and Superintendent Koppelman have received some phone calls and letters requesting that their children continue attending Berg. Students that live in the Berg neighborhood would receive first priority. They will ask parents with kindergarten students to volunteer to move to another elementary school next fall. Other kindergarten students without siblings at Berg may be asked to move to a

School board discussion cont.

different school next fall, if needed. Berg staff is concerned that they maintain a balance of regular education students and students with special needs.

Heart River has the next lowest enrollment. They have a large number of students attending that live in the Heart River neighborhood. They discussed the class sizes and number of students on IEP's, Title I, EMH and TMH.

Open enrollment trends were discussed briefly.

A balance of regular education students and students with special needs was recommended.

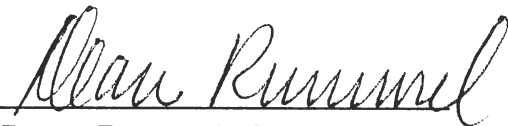
Superintendent Koppelman stated that he has been meeting with staff and parents for a year and encouraging flexibility. We have to make some changes in order to be fiscally responsible in order to address the financial impact of declining enrollment.

Superintendent Koppelman stated that he is chairing a transportation subcommittee that is studying child transportation options for Dickinson. President Rummel stated that most schools are dealing with declining enrollment. We may have more difficult decisions in the future. He stated that the school board is committed to neighborhood schools.

No action was taken. The declining enrollment topic will be placed on the April 14, 2003, school board agenda for final action. The public will have another opportunity to comment or give input at the Board meeting through public participation.

Adjournment

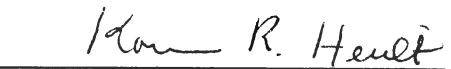
At 8:12 p.m., Fehr moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

April 14, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on April 14, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Morty Krieg. Jim Hope joined the meeting at 5:30 p.m. Mitzi Swenson joined the meeting by speaker phone at 5:35 p.m.. Administrators present were: Superintendent Koppelman, Vince Reep, Becky Meduna, Lois Myran, Dorothy Martinson, Barb Kady, Mickey Jordan and Michael J. Heilman. Others present were: Karen Heidt and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda. A correction was made to the March 31, 2003, special meeting minutes to change grades 9-12 maximum of 20 students to 30 students.

Krieg moved to approve the consent agenda consisting of the minutes from the March 10, 2003, regular meeting; March 31, 2003, special meeting; bills for April 2003; financial report for April 2003; the pledged assets report for April 2003, and the resignations of Jeanne Wanner, secretary/paraprofessional, Roosevelt; Judy Johnson, .25 FTE Family and Consumer Science teacher, DHS and the hires of Daniel Heid, supervisor, Jefferson; Martha Decker, kitchen helper, Berg; and Deana Carstens, secretary, Roosevelt, as presented. Fehr seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. Youth for Christ-Our attorney, Gary Thune, has issued an opinion regarding separation of church and State and equal access. Noon hour is considered part of the school day. If you let one group meet on campus during the lunch hour you can't deny another group. We will follow our attorney's recommendation. Youth for Christ at Hagen and DHS will continue to meet during the noon hour but they will meet at an off site location. He has met with the Youth for Christ representatives to explain the change; and

**Superintendent's Report Cont.**

- b. transportation-The city transportation subcommittee on child transportation has been organized and is looking at possible options, grant money, State intown transportation subsidies and the child care survey recently completed by the city, etc.

**Open Houses at Berg, Roosevelt and Jefferson Elementary**-The consensus was to let the schools schedule their own open houses after the building projects are completed since some of the projects won't be totally completed and two of the building principals will be out-of-the District on May 5. They will invite the local citizens to tour the building projects to see how their tax dollars have been spent. This item was informational only. No action was requested.

**Dickinson Park and Rec. Department Lease Agreement-**

Superintendent Koppelman and Perry Braunagel reported on the lease agreement with Dickinson Park and Rec. for the land located southwest of Dickinson High School. The administrative recommendation was to approve the lease agreement for a five year period. Discussion followed. Krieg moved to approve the lease agreement with Dickinson Parks and Recreation for the Dickinson High School property softball facility for a five year period beginning 04/15/03 and ending 04/14/08, as presented. Fehr seconded the motion. The motion carried unanimously.

Jim Hope joined the meeting at 5:30 p.m.

**Open Enrollment Applications**-Fehr moved to approve the request for Sheldon and Stephan Noll to be admitted to the Killdeer school district under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Mitzi Swenson joined the Board meeting at 5:35 p.m. by speaker phone.

**Plan for Declining Enrollment**-Superintendent Koppelman reviewed the plan for declining enrollment as discussed at the March 31 meeting. The plan called for reducing the number of sections in kindergarten and first grade at Berg Elementary to one section beginning the Fall of 2003. The plan also included following the pupil/teacher ratios adopted by the Board. Discussion followed.

**Plan for Declining Enrollment Cont.**-Fehr moved to approve the plan for declining enrollment, as presented, with one section of kindergarten and one section of first grade at Berg Elementary School for the fall of 2003. Krieg seconded the motion. The motion carried unanimously.

**Teacher FTE's for 2003-2004**-Superintendent Koppelman and Vince Reep, business manager, reported on tentative plans for the number of teacher FTE's for the 2003-2004. They are analyzing every vacancy for possible reductions. They have advertised for a science position at Hagen, part time music position at Berg and for a counselor position. There may be a part time English position at DHS. They are still working on Dickinson High School staffing. They are working on options for the elementary schools such as transfers, etc. If kindergarten enrollment numbers exceed 180 students over the summer they will consider adding a section of kindergarten if our class size average exceeds the 20 students/teacher class size recommendation. They asked for Board input and discussion. Discussion followed. No action was requested.

**Adequate Yearly Progress Report**-Lois Myran and Superintendent Koppelman reported on the school district's adequate yearly progress report as received from the Department of Public Instruction. They test students in grade four, grade eight and grade twelve in reading and math. Copies of the report by building were distributed. Originally we were notified that all of our buildings and their subgroups made adequate yearly progress. Superintendent Koppelman was notified on Friday by DPI that they had an error in their data input. They missed 1/3 of the IEP kids across the State. We are in the process of verifying the data. Heart River, Dickinson High School and Hagen were missing data. It's possible that Hagen's IEP subgroup didn't make adequate yearly progress. New information will be forwarded to Board members when available. This item was informational only. No action was requested.

**Legislative Update**-Superintendent Koppelman and Vince Reep gave an update on legislative activity that affects K-12 educational funding and education. A post legislative session is planned Thursday, May 8 at 7 p.m. in the Dickinson Public Schools Central Administration Office Board room. The session is sponsored by NDCEL and the NDSBA. This item was informational only. No action was requested.

Report on National School Board Convention-Mitzi Swenson and Kris Fehr recently attended the National School Board Convention. Fehr gave a brief report on the session highlights. Mitzi Swenson submitted a written report. This item was informational only. No action was requested.

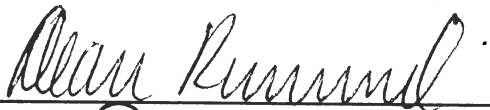
2003-2004 Budget -Superintendent Koppelman and Vince Reep gave a preliminary update on the nonsalary items in the 2003-2004 budget. Salaries will not be included until after the Legislative session finishes and they finish collaborative bargaining. They reviewed a preliminary copy of the building and activity allocations. Board members were asked for input. This agenda item was informational only. No action was requested.

Other

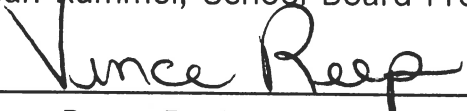
The next collaborative bargaining meeting is scheduled Wednesday, April 30 at 6 p.m.

The staff retirement/recognition program is scheduled Wednesday, May 14 at 7 p.m. in the DHS auditorium.

At 6:15 p.m., Fehr moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



\_\_\_\_\_  
Dean Rummel, School Board President



\_\_\_\_\_  
Vince Reep, Business Manager



\_\_\_\_\_  
Karen R. Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

May 12, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on May 12, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Morty Krieg. Jim Hope was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Mickey Jordan, Lois Myran, Michael Heilman, Barb Kady, Perry Braunagel, Becky Meduna, Sherry Libis, Dorothy Martinson and Knute Reiersen. Others present were: Karen Heidt, Beverly Kinnischtzke and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

Vince Reep requested that the hire of Tammy Praus, counselor at Berg/Roosevelt, be added to the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the April 14, 2003, regular meeting; bills for May 2003; financial report for May 2003; the pledged assets report for May 2003, and the resignations of Kami Fladeland, paraprofessional, DHS and Justin Enney, technology, Central Administration Office and the hires of Kristine Sorkness, custodian, Jefferson and Tammy Praus, counselor, Berg/Roosevelt, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. SPICE-He gave an update on SPICE, the interactive television program. Future challenges include school calendars and class schedules;
- b. legislative mandates-A resolution regarding the observance of Veteran's Day passed by the State legislature was distributed; and
- c. social security numbers-Administrators are reviewing the use of social security numbers and confidentiality issues related to them.



**Update on Personnel Staffing for 2003-2004-** Vince Reep gave an update on personnel and reported on the status of staff vacancies.

Elementary transfers included:

Lucas Steier, Title Ila at Lincoln to grade two at Roosevelt  
Jackie Glasser, Title Ila at Berg to grade three at Heart River  
Terry Glasser, grade one at Berg to Title I at Berg  
Lisa Lauer Nauman, kindergarten at Heart River to .50 FTE  
kindergarten at Berg

Openings included 1.00 FTE kindergarten at Heart River, eighth grade science at Hagen, .73 FTE elementary music at Berg and .5 FTE language arts at DHS. They have reduced 3.58 FTE's from the elementary schools.

Sharon Hansen transferred from Berg/Roosevelt counselor to Hagen Junior High counselor. Tammy Praus will replace her as the new counselor at Berg/Roosevelt.

Kent Van Ells will teach two quarters of a 90 minute block at DHS.

Superintendent Koppelman noted that enrollment at DHS and Hagen will not be lower this fall. This item was informational only. No action was requested.

**Adequate Yearly Progress Update-**Lois Myran reported that the Department of Public Instruction has confirmed that Hagen Junior High was judged as not making adequate yearly progress because the eighth grade subgroup of students with disabilities did not meet the proficiency standards in reading. Lois Myran and Superintendent Koppelman discussed the issue with the Board and answered questions. Myran explained how they determine adequate yearly progress. This item was informational only. No action was requested.

**Legislative Update-**Superintendent Koppelman and Vince Reep updated the Board on the legislative action affecting education. Reep reviewed information regarding school funding for the Dickinson Public Schools. They mandated a minimum salary of \$21,000 next year and \$21,500 the following year. Transportation aid will be handled differently. They reviewed the supplemental payment formula. We will receive about \$126,000 from the supplemental payment the first year. The legislature put some money into reorganization plans and joint powers agreements. They mandated the number of credits a school must offer and that 70% of the new State money be dedicated to teacher compensation. This item was informational only. No action was requested.

**Student Handbooks**-Building principals and Dorothy Martinson reviewed the suggested changes for the 2003-2004 student handbooks and answered questions. There were no significant changes. Superintendent Koppelman will check on some separation of Church and State issues such as references to Christmas break, Easter break, etc.

Swenson moved to approve the 2003-2004 elementary, Hagen Junior High and Dickinson High School student handbooks, as presented. Krieg seconded the motion. The motion carried unanimously.

Krieg left the meeting at 6 p.m.

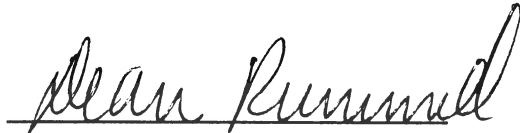
**2003-2004 Budget Update** -Superintendent Koppelman and Vince Reep, business manager, reviewed developments in the 2003-2004 budget since the last meeting. Reep reviewed State Education funding for Dickinson Public Schools. They are projecting +\$175,804 the first year and +\$18,077 the second year. The funding includes per pupil payments, teacher compensation, tuition apportionment, supplemental payments and special education. Reep stated that we will be doing a new census this month. He also reviewed a revenue budget comparison. Our IDEA-B funding will go up \$100,00 next year. Input from the Board was requested. Board members were in favor of allocating additional dollars for activities if money is available.

**Roughrider Education Services Program (RESP) Update**-Dean Rummel, Lois Myran and Superintendent Koppelman updated the school board members regarding the activities of the RESP joint powers group. Mrs. Myran will continue to work with the curriculum and professional development initiative. Participating schools have been very satisfied with the programs. They are looking at additional grant writing services, equipment sharing, group purchasing, student partnerships, access to the alternative high school, summer school classes at DHS and possibly taking some vocational technology classes if room is available. Myran reviewed a survey which was completed by RESP staff and administrators. This item was informational only. No action was requested.

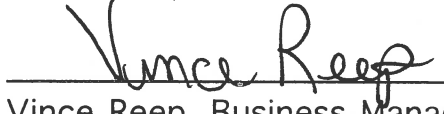
**No Child Left Behind** -The administrative staff and Superintendent Koppelman updated the Board regarding the issues in No Child Left Behind legislation. Issues included Adequate Yearly Progress, Parents Right to Know and highly qualified teachers and paraprofessionals. Superintendent Koppelman stated that there are several unknowns regarding "highly qualified." This item was informational only. No action was requested.

**Other**

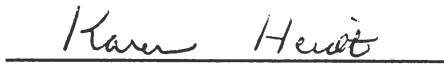
At 7:55 p.m., Fehr moved to adjourn. Swenson seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

May 22, 2003; 12 Noon  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on May 22, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman and Vince Reep. Others present were: Karen Heidt.

President Rummel called the meeting to order.

**Teacher Negotiated Agreement** -The proposed teacher negotiated agreement included the following changes from the previous contract:

- a. two year agreement (2003-04 and 2004-05) ending June 30, 2005;
- b. base salary of \$21,000 for 2003-04 and a base salary of \$21,500 for 2004-05;
- c. a sick leave bank was added;
- d. new language allowing for signing bonuses in teacher shortage areas was added. The signing bonuses would be available starting July 1, 2003, and would be payable over a three year term;
- e. a full separation of the Masters column (.5%);
- f. teachers new to the system would be allowed up to 10 years of service credit for prior teaching experience (It was formerly seven years.); and
- g. the 35% of oil and gas royalty payments which was previously given to staff as a bonus would be placed in the self-funded insurance liability account for two years. Then it would be renegotiated.

The percentage of increase on the scheduled base salary was 3.448% the first year and 2.381% the second year. The contract meets the State mandates of spending 70% of new State money on teacher compensation. It also meets the requirement of having a minimum teacher salary of \$21,000 in 2003-2004 and \$21,500 in 2004-05. The school board bargaining team recommended approval of the negotiated agreement. A copy of the new agreement was distributed. Action was requested. Swenson stated that they will need to go to 185 mills next year in order to pay for the salaries and budget.

**Teacher Negotiated Agreement Cont.**

Hope moved to approve the negotiated agreement that included changes in the salary schedule with a \$21,000 base for the 2003-2004 school year and a \$21,500 base for the 2004-2005 school year for licensed staff and to approve the changes in the negotiated agreement, as presented. Swenson seconded the motion. The motion carried unanimously.

**Administrative Negotiated Agreement**-Dean Rummel and Jim Hope, school board representatives and Lois Myran, Becky Meduna and Perry Braunagel, administrative representatives for administrative negotiations recommended the following administrative agreement changes;

- a. the contract would be for one year ending June 30, 2004;
- b. a salary schedule increase of 3.448% on the base salary of the administrative schedule;
- c. a responsibility factor increase for the Activities Director from 45% to 50%;
- d. a continuation of the extra duty pay initiated last year; and
- e. they agreed to meet regularly next year and discuss creative approaches to administrative staff compensation.

A copy of the proposed administrative salary schedule was distributed. The recommendation of the collaborative bargaining group of administrators and Board members was to approve the administrative agreement, as presented. Swenson moved to approve the administrative negotiated agreement with the Dickinson Public Schools administrators and to authorize a 3.448% increase in base salary for the 2003-2004 school year, as presented. Fehr seconded the motion. The motion carried unanimously.

**Classified Employee Salary and Benefit Package**-Superintendent

Koppelman recommended approval of a 4% increase in wages for classified staff who have received a satisfactory performance evaluation. Action was requested.

Swenson moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2003, and to authorize a 4% average wage increase for the 2003-2004 school year, as presented. Fehr seconded the motion. The motion carried unanimously.

**Personnel**-Reep recommended that they hire Travis Anderson as the eighth grade science teacher at Hagen and Angela Roshau as a .73 FTE music instructor at Berg Elementary.

Swenson moved to approve the hires of Travis Anderson, science instructor at Hagen Junior High and Angela Roshau, .73 FTE music instructor at Berg Elementary. Fehr seconded the motion. The motion carried unanimously.

At 12:15 p.m., Fehr moved to adjourn. Swenson seconded the motion. The meeting was adjourned.

*Dean Rummel*

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Dean Rummel, President

*Vince Reep*

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Vince Reep, Business Manager

*Karen Heidt*

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Karen Heidt, Secretary

June 3, 2003  
Election Results

# DICKINSON SCHOOL BOARD ELECTION

<b>Name</b>	<b>H. River</b>	<b>Lincoln</b>	<b>Jefferson</b>	<b>Gladstone</b>	<b>TOTAL</b>
<b>Mitzi Swenson</b>	<b>8</b>	<b>25</b>	<b>40</b>	<b>10</b>	<b>83</b>
<b>Write In's</b>					
<b>Erv Kessel</b>		<b>1</b>			<b>1</b>
<b>Pat Blake</b>		<b>2</b>			<b>2</b>
<b>Publishing the Minutes</b>	<b>H. River</b>	<b>Lincoln</b>	<b>Jefferson</b>	<b>Gladstone</b>	<b>TOTAL</b>
<b>Yes</b>	<b>7</b>	<b>25</b>	<b>29</b>	<b>8</b>	<b>69</b>
<b>No</b>	<b>2</b>	<b>2</b>	<b>11</b>	<b>2</b>	<b>17</b>
<b>Voided votes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Votes Cast</b>	<b>9</b>	<b>28</b>	<b>40</b>	<b>10</b>	<b>87</b>

## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

June 4, 2003; 12 Noon  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on June 4, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman and Vince Reep. Others present were: Karen Heidt and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

Canvass Annual Election-Board members reviewed the poll books. Mitzi Swenson received 83 votes, Erv Kessel received one write in vote and Pat Blake received two write in votes. Sixty-nine voters voted in favor of publishing the minutes, seventeen voters opposed publishing the minutes. A copy of the election results are attached to the official minutes. Fehr moved to accept the 2003 election results as reported and recognize that Mitzi Swenson has been elected to a three-year term on the Dickinson Public School District #1 Board of Education and to approve publishing the minutes. Hope seconded the motion. The motion carried unanimously.

At 12:05 p.m., Hope moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

Dean Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen Heidt

Karen Heidt, Secretary



## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

June 9, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on June 9, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Mickey Jordan, Michael Heilman, Perry Braunagel, Barb Kady, Becky Meduna, Sherry Libis, Knute Reiersen, Lois Myran and Del Quigley. Others present were: Michele Gray and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

Vince Reep requested that the hires of Jennifer Jung, kindergarten teacher at Heart River and Gunvald Neverdal, bus driver, be added to the consent agenda. There were no deletions to the agenda of the consent agenda. A revision was made to the May 22, 2003, minutes. The meeting adjourned at 12:15 p.m., not 2:15 p.m.

Hope moved to approve the consent agenda consisting of the minutes from the May 12, 2003, regular meeting; May 22, 2003, special meeting, as revised; June 4, 2003, special meeting; bills for June 2003; financial report for June 2003; the pledged assets report for June 2003, and the hires of Heather Hertz, .50 FTE language arts, DHS; Jennifer Jung, kindergarten at Heart River and Gunvald Neverdal, bus driver, as presented. Swenson seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. strategic plan-They would like to bring some closure to the strategic plan;
- b. equity lawsuit-Administrators have been collecting information. Vince Reep will be attending a meeting in Devils Lake; and
- c. performance contracting-Superintendent Koppelman shared information from the North Dakota Century Code regarding Performance Contracting. The measure is intended to reduce operating costs and energy consumption and improve the learning environment. Administrators will review the measure and place it on a future agenda for discussion.

**Personnel**-Vince Reep updated the Board regarding recent hires. He stated that all licensed staff positions have been filled. Licensed staff contracts are due June 20. There may be some additional openings after the deadline. There was a total reduction in licensed staff of 3.63 FTE for the 2003-2004 school year. All of the FTE reductions were at the elementary level. This item was informational only. No action was requested.

**Budget Update**-Superintendent Koppelman and Vince Reep reviewed developments in the 2003-2004 budget since the last meeting. Reep reported that the projected deficit is \$286,000 after all salaries and expenditure projections have been completed. They are still working on several important financial factors that will impact next year's revenue including census, ADM report and taxable valuation. Revenue changes included: a reduction in classified staff salaries because the Adult Learning Center in Bismarck was dissolved. Expenditure changes included: a 5% increase for health insurance and \$11,000 for math instruction at Southwest Community High School. President Rummel requested a year end report showing revenue, expenditures and Average Daily Membership (ADM) for Southwest Community High School. More detailed information will be presented at the July Board meeting. The 03-04 budget will be presented for final approval at the regular August Board meeting. This item was informational only. No action was requested.

**Extracurricular Cooperative Agreement in Cross Country with Hebron**-Hope moved to approve the extracurricular cooperative agreement with Hebron in cross country. Fehr seconded the motion. The motion carried unanimously.

**Bus Bids**-Superintendent Koppelman reported that we advertised for two 14 passenger buses with activity seats and one 59 passenger route bus. Bids were submitted by Trucks of Bismarck, Inc., Hartley's School Buses and Harlow's Bus Sales. The administrative recommendation was to accept the apparent low bid for two 14 passenger mini buses and one 59 passenger route bus from Harlow's Bus Sales for \$119,960. The buses will be financed over a 5 year period. Action was requested. Swenson moved to accept the bid by Harlow's Bus Sales in the amount of \$119,960 for two 14 passenger buses and one 59 passenger route bus. Fehr seconded the motion. The motion carried unanimously.

**Date(s) for Board Workshop**-Board members agreed to schedule an annual workshop. No action will be taken at the workshop. Board members will contact Superintendent Koppelman or Karen Heidt with available dates and suggested topics. Suggested topics for the Board workshop were: athletics, testing, curriculum standards, budget preparation, the next phase of Curriculum Mapping and the NCA focus. This item was for discussion only. No action was requested.

**Annual Meeting Date**-Hope moved to schedule the annual school board meeting Monday, July 14, 2003, at 7 p.m. Swenson seconded the motion. The motion carried unanimously.

**Health Insurance Committee**-Superintendent Koppelman and Vince Reep reported that the self-funded health insurance committee will consist of two classified staff representatives selected by Superintendent Koppelman and Vince Reep, two licensed staff members selected by the DEA, two school board members, the business manager and the superintendent. The school board members on the committee are appointed by the Board president. Krieg and Hope are the current board representatives on the health insurance committee. The health insurance committee will begin meeting in July and make decisions on premiums, copays and deductibles. The self-funded health insurance committee will meet more frequently than the previous committee to track costs and set premiums. The new health insurance year begins October 1, 2003. President Rummel requested that a total of the oil royalty dollars that are added to the Self Funded Health Insurance account be provided on the health insurance report. No action was requested. Board input was requested.

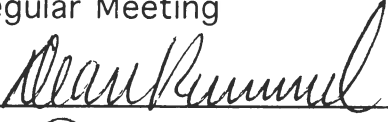
### **Other**

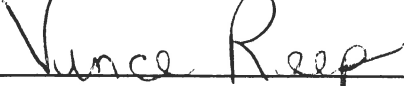
Fehr reported that the After Graduation party was well attended. The destination for next year's party has been set. Several volunteers have committed to help next year's committee.

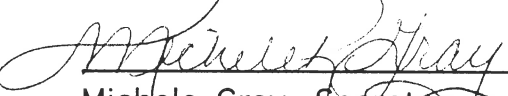
At 6:10 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

June 9, 2003; 5:00 p.m.  
Board Room, Central Office

  
\_\_\_\_\_  
Dean Rummel, President

  
\_\_\_\_\_  
Vince Reep, Business Manager

  
\_\_\_\_\_  
Michele Gray, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

July 14, 2003; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its annual meeting on July 14, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Morty Krieg and Jim Hope.

Administrators present were: Superintendent Koppelman, Vince Reep, Mickey Jordan, Michael Heilman, Ron Steiner, Lois Myran, Barb Kady, Dorothy Martinson, Becky Meduna, Sherry Libis and Del Quigley. Others present were: Karen Heidt, Lynn Hill and Gerald Holinka.

President Rummel called the meeting to order.

There were no requests for public participation. There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the June 9, 2003, regular meeting; bills for July 2003; financial report for July 2003; the pledged assets report for July 2003; and the hires of Stacey Arnegard, paraprofessional, Roosevelt; Justin Weigum, carpenters helper, District-wide; and Chad Uran, technology, DHS and the resignation of Jenetta Padilla, paraprofessional, DHS, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. Board meeting information-He asked if Board members would like additional information for Board meetings;
- b. existing policy reinstatement-Board action is required to delete a policy or revise a policy so we don't need to reinstate existing Board policies;
- c. annual financial report-Approving the Annual Financial Report is on the agenda since Vince Reep has completed the report;
- d. strategic planning-Dave Pierce and Superintendent Koppelman will be meeting in the near future to review the strategic planning process. An outline will come back to the Board this fall;
- e. personnel-All certified positions have been filled at this time;
- f. school board web site-We are updating the school board web site with additional information to inform the public. Additions will include adding Board meeting agendas, minutes, bills, Board information, Board meeting format and information on public participation. The public will be informed of the additional information through school newsletters, etc.; and

**Superintendent's Report Cont.**

g. floral arrangement-He thanked the Board for the floral arrangement which was sent for his father-in-laws funeral.

**Administer the Oath of Office to Mitzi Swenson**-Dean Rummel, president, administered the oath of office to Mitzi Swenson. She was elected to a three year term in June.

**Election of Officers**-President Rummel conducted the election of a new president.

Hope nominated Dean Rummel for president of the Dickinson Public School District. Krieg seconded the motion. A unanimous ballot was cast to elect Dean Rummel as president.

Dean Rummel conducted the election for vice-president.

Hope nominated Mitzi Swenson for vice president of the Dickinson Public School District. Krieg seconded the motion. A unanimous ballot was cast to elect Mitzi Swenson as vice president.

**Consolidated Grant Application-Lois Myran, Dorothy Martinson and Del Quigley/Becky Meduna**-We received final notification of the amounts for several of our Federal grants.

Title I	\$ 674,872
Title IIa	\$ 410,245
Title II d	\$ 35,657
Title IV	\$ 49,856
Title V	<u>\$ 48,197</u>
Total	\$1,218,827

The No Child Left Behind Act, Public Law 107-110, requires an informational meeting for the public. The public information meeting was held during the July 14 school board meeting. A public information notice was published in the Sunday, July 13 Dickinson Press. Myran asked if anyone in the audience for the public informational meeting would like input? There were no questions or comments. The consolidated grant managers presented a short synopsis of their grant area. Dorothy Martinson reviewed Title I, Lois Myran reviewed Title IIa, II d and Title V and Del Quigley/Becky Meduna reviewed Title IV. The Board is required to approve the grant application annually prior to submittal. Action was requested.

**Consolidated Grant Application-Lois Myran, Dorothy Martinson and Del Quigley/Becky Meduna Cont.**

Fehr moved to approve the Consolidated grant application for Federal grants in the amount of \$1,218,827 which includes Title I, Title IIa, Title IIId, Title IV and Title V. Krieg seconded the motion. The motion carried unanimously.

**Budget**

- a. 2002-2003 Budget Statistics-The 2002-2003 budget closed out as follows:

Revenue: \$17,063,344 or 0.096% under estimate

Expenditures: \$17,030,720 or 1.93% under budget

Revenue exceeded expenditures by \$32,624.

Superintendent Koppelman and Vince Reep, business manager, presented additional information and detail on the 2002-2003 budget.

Reep stated that in late June it looked like we would deficit spend \$80,000. DPI had dollars left over at the end of the biennium which was sent out to schools for a supplemental equity payment. We received a supplemental equity payment of \$76,000. As a result we added \$32,000 to the interim fund on June 28. The money added to the interim fund will take some stress off the budget next year which is the second year of a two year contract. Superintendent Koppelman stated that the end of the biennium biennium pay out was not anticipated.

Board members asked how much we owed for leases and installment purchases on buses and copiers. Discussion followed.

- b. 2003-2004 Budget Information-Superintendent Koppelman and Vince Reep, business manager, reviewed the information regarding the 2003-2004 budget. Reep reviewed July preliminary budget highlights and revenue changes. They assumed 185 mills in the general fund for property taxes. Reep said that some critical things aren't in the budget yet. We are waiting on the final ADM from DPI, census, and tuition apportionment. Reep reviewed a budget comparison sheet. Discussion followed.

2003-2004 Budget Information Cont.

Board members were asked to contact Vince Reep or Superintendent Koppelman before the August meeting if they have questions . They will be requesting approval of the Certificate of Levy at the August Board meeting. Board members discussed the recent legislative action regarding 185 mills and the supplemental equity formula.

Swenson said that during the collaborative bargaining process they approved a two year contract. They need funding for the second year of their two year contract and assumed a 185 mill levy.

Mitzi Swenson and Jim Hope will serve on a budget input and development committee along with Superintendent Koppelman and Vince Reep, business manager.

Annual Financial Report-Vince Reep, business manager, reviewed the report. The report is a summary of 2002-2003 expenditures and revenue in DPI format. Action was requested.

Swenson moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2002, and ending June 30, 2003. Krieg seconded the motion. The motion carried unanimously.

Board Workshop Date-Board members discussed the Board workshop.

Superintendent Koppelman suggested that all District administrators attend the topics that pertain to their area of responsibility. Discussion followed. Suggested topics include: athletics, testing, curriculum standards, budget preparation, the next phase of Curriculum Mapping and the NCA focus. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. Board members were asked to contact President Rummel or Superintendent Koppelman with additional topics they would like discussed during the workshop. Board members agreed to look at a date in late September/October. They prefer two evening sessions that don't conflict with activities, possibly a Wednesday evening. No action was requested.

Meeting Day and Time-Hope moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5 p.m.. Krieg seconded the motion. The motion carried unanimously.

Swenson will be unable to attend the August meeting.



**School Board Authorized Representative**-Hope moved that Superintendent Dean U. Koppelman be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Koppelman shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title IIc, Title IV, Title V, Headstart, E-rate and Job Service programs. Krieg seconded the motion. The motion carried unanimously.

**Designate Official Newspaper**-Hope moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District. Krieg seconded the motion. The motion carried unanimously.

**Bank Depository Designation**-Hope moved that American State Bank and Trust be designated as the official depository for the school district checking account and other investments and that Wells Fargo Bank and Community First National Bank be designated as depositories for investments for the 2003-2004 fiscal year. Krieg seconded the motion. The motion carried unanimously.

**Committee Assignments**-Board representatives for collaborative bargaining and administrative negotiations for 2003-2004 were established. Hope moved to designate Mitzi Swenson and Dean Rummel as Board representatives for 2003-2004 on the collaborative bargaining team and Dean Rummel and Jim Hope as Board representatives for 2003-2004 administrative negotiations. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment**-Fehr moved to approve the requests for Kayla and Jordan Wanner to be admitted to the Dickinson school district under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Equity Lawsuit**-Vince Reep and Superintendent Koppelman reviewed information regarding the equity lawsuit. Williston, Devils Lake, Surrey and Grafton school districts are committed to the lawsuit. The estimated legal fees are approximately \$400,000. The initial cost for the Dickinson school district would be around \$94,000. Discussion followed. The Board agreed by consensus to wait and see what happens with the equity lawsuit at this time. This item was for discussion and input only.

**Southwest Community High School Financial Report**-Vince Reep presented a summary of the revenue and expenditures for the 2002-03 year for the alternative high school program. The net cost was \$70,000 for the first year. The projected cost for the 2003-2004 budget is \$58,000.

**Other**

Swenson requested home school testing scores data. Superintendent Koppelman said that they had a great year. The budget finished better than anticipated. He thanked Vince Reep, the cabinet and the Board for their support.

At 8:35 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Amended

SCHOOL DISTRICT CENSUS SUMMARY, 20\_03

NUMBER OF CHILDREN AGES BIRTH - 17 ENUMERATED AS OF AUGUST 31								
	Under 1	1	2	3	4	5	6-17 Inclusive	Total of all
Boys	60	77	79	70	72	119	1560	2037
Girls	66	66	66	86	70	93	1484	1931
Total	126	143	145	156	142	212	3044	3968

CERTIFICATION to be completed by District Business Manager

STATE OF NORTH DAKOTA

County of Stark ss.

School District Number 45-001

I, Vince Reep Business Manager of  
Dickinson Public School District Number 1 of  
Stark County, State of North Dakota, do hereby certify

that the within is a true and correct enumeration of all persons under eighteen years of  
age and having their legal residence in said Dickinson Public School District  
No. 1, of Stark County, State of North Dakota, on the  
31<sup>st</sup> day of August 20\_03, and that the enumeration was completed on the  
15th day of July, 20\_03, and that a copy  
was sent to the County Superintendent of Stark County on  
the 11th day of August, 20\_03.

Dated at Dickinson, North Dakota, this  
11th day of August, 20\_03.

Business Manager's Signature

Vince Reep

Dear U. Kygelman

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

August 11, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on August 11, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Jim Hope. Mitzi Swenson and Morty Krieg were absent. Administrators present were: Superintendent Koppelman, Vince Reep, Becky Meduna, Sherry Libis, Lois Myran, Barb Kady, Knute Reiersen, Michael Heilman, Ron Steiner and Perry Braunagel. Others present were: Karen Heidt.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Hope moved to approve the consent agenda consisting of the minutes from the July 14, 2003, regular meeting; bills for August 2003; financial report for August 2003; the pledged assets report for August 2003, and the hires of Allison Hein, paraprofessional, Berg; Kristin Meduna, paraprofessional, DHS; Wendy Sokolofsky, paraprofessional, DHS; Dana Price, speech assistant, Hagen; Lisa Hlibichuck, supervisor, Roosevelt; and the resignations of James Cross, custodian, DHS and Samone Brennan, supervisor, Berg; and tuition waiver agreements for Marcus Fridley, Richardton Taylor School District to Dickinson Public Schools and Holly Simon and Samantha Simon, Killdeer School District to Dickinson Public Schools, as presented. Fehr seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. tuition waiver agreements-State law allows for a tuition waiver agreement if both the sending and receiving school districts agree to not charge tuition. Each case will be reviewed by the superintendent and a recommendation made to the Board regarding the situation. We intend to use this agreement with families for one year. They must file for open enrollment for the next year. Tuition waiver agreements will be listed in the consent agenda in the future;
- b. web site-We are working on updating the school board web site; and
- c. fuel bid recommendation-a recommendation will be made later on the agenda.

**Budget and Tax Levy**-The budget development and input committee met and reviewed the budget and tax levy. Jim Hope and Mitzi Swenson are the Board members on the committee. The Certificate of Levy is due in the County auditors office August 15. It can be amended until October 10 and the rest of the budget can be changed at any time by Board action. The administrative and budget input committee recommendation was to approve the budget, as presented. **Hope moved to approve the general fund budget for the 2003-2004 school term with revenues of \$17,525,135 and expenditures of \$ 17,751,290. Fehr seconded the motion. The motion carried unanimously.**

The Certificate of Levy for the year 2004 was distributed. The administrative and budget committee recommendation was to levy for 185 mills in the general fund and the other levies, as presented. Action was requested. **Hope moved to approve the Certificate of Levy for \$6,023,500 for the fiscal year ending June 30, 2004. Fehr seconded the motion. The motion carried unanimously.**

**Building and Grounds Update**-Reep updated the Board on the building and grounds projects in progress. LeRoy Boespflug will report in September on the completion of our major building projects.

**Fuel Bids**-We advertised for bids for fuel (diesel and gasoline) for the transportation department for this school year. The bids were due August 7. Bids were received from G.A. Sadowsky. A copy of the bid was distributed.

**G.A. Sadowsky & Son, Inc.**

#1 diesel at bidders' pump-\$.0575/gallon below the posted cash price  
#2 diesel at bidders' pump-\$.0575/gallon below the posted cash price  
Unleaded gasoline at the bidders' pump-\$.0755/gallon below the posted cash price.

**Hope moved that the Board accept the low bid for #1 and #2 diesel fuel for \$.0575/gallon below the posted cash price and the bid for unleaded gasoline for \$.0755/gallon below the posted cash price by G.A. Sadowsky & Son, Inc. Fehr seconded the motion. The motion carried unanimously.**

**Board Workshop-Date and Agenda for Session I**-Suggested topics included: athletics, testing, curriculum standards, budget preparation, the next phase of Curriculum Mapping and the NCA focus. No dates were scheduled for the Board workshop since two Board members were missing. This item will be placed on the September Board agenda.

**Department of Public Instruction Certificate of Compliance**-A copy of the Annual Certificate of Compliance for the year 2004 was distributed. Action was requested. Hope moved to approve the Certificate of Compliance for the 2003-2004 school year. Fehr seconded the motion. The motion carried unanimously.

**Census Report**-State law requires school districts to complete a census in each odd numbered year. We receive tuition apportionment funding based upon the number of 6-17 year olds, inclusive, residing in the District. Reep updated the Board on the 2003 census numbers. The 2003 census showed a total of 3,968 children in the school district between the ages of 0-17 inclusive. The 2001 census total was 4,352. This is a decline of 384 children. In 2001 there were 3,349 school age children ages 6-17. This year we have 3,044 children ages 6-17. This is a decline of 305 kids. This item was informational only. No action was required. A copy of the census report is included in the official Board file.

**Transportation Report**-Superintendent Koppelman, District transportation director, reported on transportation issues for the upcoming school year. He distributed a handout listing the transportation vehicles with years/miles, etc. The new mini buses should be arriving soon. We are reducing one bus route this fall. The funding for transportation will be paid on the average of the last two years. Superintendent Koppelman anticipates that vans will be outlawed by 2008. This item was informational only. No action was requested.

**Conflict of Interest**-Copies of the Statement of Interest forms which Board members completed when they filed for the school board election were distributed.

Jim Hope asked to delete his wife as a part time employee under item C. Fehr moved to allow Jim Hope to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Hope seconded the motion. The motion carried unanimously.

**Conflict of Interest Cont.-**

Kris Fehr asked to delete DSU under item C as an employer and to add Western Wellness Foundation.

Hope moved to allow Kris Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. The motion carried unanimously.

Dean Rummel added Director of TMI Corporation.

Hope moved to allow Dean Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. The motion carried unanimously.

Hope moved to allow Mitzi Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. The motion carried unanimously.

Hope moved to allow Morty Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. The motion carried unanimously.

Morty Krieg and Mitzi Swenson will declare any additional conflict of interests at the September meeting.

**Back to School Report**-Superintendent Koppelman reported on the 2003-2004 Back to School plans.

**Other**

At 6:50 p.m., Fehr moved to adjourn. Hope seconded the motion. The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

August 11, 2003; 5:00 p.m.  
Board Room, Central Office



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary



## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

September 8, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on September 8, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Morty Krieg. Jim Hope was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Becky Meduna, Del Quigley, Sherry Libis, Knute Reiersen, Ron Steiner, Mickey Jordan, Dorothy Martinson. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

The additional hires of Sister Dorene King, parttime instructor, Home bound/home school monitor, and Toni Hostetler, elementary librarian, Districtwide were added to the consent agenda. There were no deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the August 11, 2003, regular meeting; bills for September 2003; financial report for September 2003; the pledged assets report for September 2003; and the hires of Elsie Rank, kitchen helper, Roosevelt; Renee Schelkoph, paraprofessional, Heart River; Rhonda Cluck, playground supervisor, Heart River; Tawni Steffan, paraprofessional, Roosevelt; Kristie Barney, custodian, DHS; Sister Dorene King, parttime instructor, Home bound/home school monitor; and Toni Hostetler, elementary librarian, Districtwide; and the resignations of Linda Sticka, kitchen helper, Roosevelt; Patti Bellamy, grade three teacher, Roosevelt; Ron Hodson, playground supervisor, Berg and Bonita Ellis, kitchen helper; and tuition waiver agreements for Nathan Pedersen to the Bismarck Public School District and Marcus Hoffart, Dominic Hoffart and Tabatha Hoffart to the Richardton Taylor Public School District, as presented. Swenson seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. school board information on our web site-We will be updating information on the Dickinson Public Schools web site. Additions will include: the agendas, minutes, bills, etc.;

**Superintendent's Report Cont.-**

- b. Roughrider Educational Services Program (RESP)-Superintendent Koppelman, Dean Rummel and Lois Myran have been invited to present information about the RESP organization at the National School Board Association Convention to be held March 27-30, 2004, in Orlando, Florida;
- c. Definition of highly qualified educators-The North Dakota Education Standards and Practice Board is finalizing the definition of highly qualified. Teachers can become highly qualified by a written test, documenting competency through additional coursework, a portfolio, national certification or advanced degrees. We will probably have about six to eight teachers that will have to become highly qualified. The District will be meeting and working with them to meet the definition of highly qualified;
- d. Funding Adequacy Seminar-Superintendent Koppelman and Vince Reep attended a seminar sponsored by DPI on funding adequacy and equity in Bismarck. The basic preliminary indication is that North Dakota would need to put \$200 million into the educational system. Dr. Julie Underwood from the NSBA gave an update on adequacy and equity lawsuits in the country; and
- e. Guardian Angels (Gatekeepers) organization-A community member requested that people be informed of a meeting which is scheduled Sunday, September 14 at 7 p.m. at Perkins to organize a nonprofit organization to work with youth ages 14-20.

**Self-funded Health Insurance Update**-Vince Reep reported on the status of our self-funded health insurance plan. The health insurance committee recommended a 5% increase in premiums and an increase in the stop loss coverage from \$50,000 to \$75,000 for the next 12 month period. The committee is looking at copay fees. They are also working on wellness activities and events to develop good health insurance consumers. The school board approved a 5% increase in health insurance when they approved the 2003-2004 budget. No other changes were recommended at this time. This item was informational only. No action was requested.

**Testing Report-Barb Kady**

- a. **2002-03 Test Results**-Barb Kady presented the 2003 Tera Nova, North Dakota State Assessment and ACT testing results. Students in grades 4, 8 and 12 were tested the past school year. Scores in all three grade levels were up on the State Assessment test. The test covers math and reading/language arts content. The composite score on the ACT test was above the State and national average. Test results were distributed and are filed in the official school board file. This item was informational only. No action was requested.
- b. **Adequate Yearly Progress Reports**-Superintendent Koppelman reported that DPI is still working on the information. There were some errors on the report. Information will be shared when available. We plan on distributing a Districtwide report card in the near future. Adequate yearly progress must be made in the general population, economically challenged population and students with disabilities. This item was informational only. No action was requested.

**School Opening Report**-Superintendent Koppelman reported on the 2003 school opening. Things went well. Major viruses caused problems with the network, etc. The hot temperatures caused some problems in schools without air conditioning. They reduced one bus route this year.

Vince Reep reviewed the fall enrollment numbers. We currently have 2,708 students enrolled. This is down 44 students from last fall which is better than projected.

This item was informational only. No action was requested.

**Conflict of Interest** -Krieg had no additional conflicts of interest.

Swenson added St. Joseph Hospital and Health Center as an Association under section c Her spouse also works there.

Fehr moved to allow Mitzi Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. The motion carried unanimously.

**Board Workshop Dates and Location**-Topics that were suggested for the Board workshop include: athletics, testing, curriculum standards, budget preparation, the next phase of Curriculum Mapping, NCA focus, student school board member, strategic plan and teacher/staff development for reading and math. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

**Board Workshop Dates and Location Cont.**-Fehr moved to schedule the Board Workshops on Wednesday, September 17 at 5 p.m. and Wednesday, September 24 at 5 p.m. in the Dickinson Public Schools Central Administration Office Board room. The administration will prepare the agenda.

**Major Building Projects Update**-LeRoy Boespflug reported on the status of the major building projects recently completed. Construction costs were +\$80,000 over budget because of change orders. There are some quality product issues remaining. Boespflug thanked the Board and Dickinson Public Schools for the opportunity to work with the projects and transition to retirement. Superintendent Koppelman said that they had an exit meeting last week with LeRoy Boespflug, Leonard Lindbo, Vince Reep and Superintendent Koppelman. He said that they feel good about the transition of duties. Superintendent Koppelman thanked Boespflug for completing the projects and his years of service. This item was informational only. No action was requested.

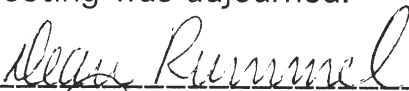
**Open Enrollment Application**-Swenson moved to approve the request for Shannon Hewson to attend school in the New England Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**November Board Meeting Date**-Krieg moved to schedule the November regular Board meeting Monday, November 17 at 5 p.m. Fehr seconded the motion. The motion carried unanimously.


### **Other**

Fehr reported that she toured all the major building projects except Jefferson and that they are beautiful.

At 6:15 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Board Workshop

September 17, 2003; 5 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on September 17, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr and Mitzi Swenson. Jim Hope and Morty Krieg were absent. Administrators present were: Superintendent Koppelman, Vince Reep, Del Quigley, Ron Steiner, Dorothy Martinson, Mickey Jordan, Barb Kady, Michael Heilman, Sherry Libis and Lois Myran. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

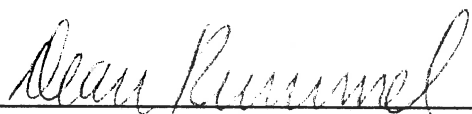
President Rummel called the meeting to order.

Participants read the Dickinson Public Schools mission statement and beliefs.

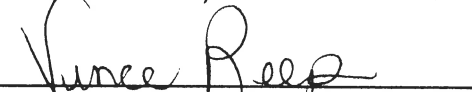
Topics for discussion included:

1. Student Board Member
2. Athletics
3. Testing
4. Report Card
  - a. District
  - b. Building
5. Phase II Planning for Declining Enrollment
6. Administrative Structure

The meeting was adjourned at 8:10 p.m. The next Board workshop is scheduled Wednesday, September 24 at 5 p.m.



Dean Rummel, Board President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Board Workshop

September 24, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a Board workshop on September 24, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Lois Myran, Becky Meduna, Dorothy Martinson, Ron Steiner, Michael Heilman and Knute Reiersen. Others present were: Karen Heidt and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order. There was a moment of silence in memory of Jack Carlson.

Topics for discussion included:

1. Strategic Plan
2. Curriculum Standards
3. Next Phase of Curriculum Mapping
4. Teacher/Staff Development/Reading & Math

The meeting was adjourned at 8 p.m.



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

October 13, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on October 13, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson and Jim Hope. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Michael Heilman, Mickey Jordan, Ron Steiner, Becky Meduna, Sherry Libis, Lois Myran, Barb Kady and Dorothy Martinson. Others present were: Karen Heidt, Jeff Peck, Bridget Peck, Bryan Kuntz and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the September 8, 2003, regular meeting; September 17, 2003, Board workshop; September 24, 2003, Board workshop; bills for October 2003; financial report for October 2003; the pledged assets report for October 2003; and the hires of Mary Kostelecky, kitchen helper, Berg; Sharon Gwin, supervisor, Berg; Jessica Baker, supervisor, Berg and Jessie Hauschild, paraprofessional, DHS; and the resignations of Vickie Conner, paraprofessional, DHS and Toni Hostetler, District-wide elementary librarian, as presented. Swenson seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. **Student enrollment/diversity**-He distributed information that will be reported to DPI regarding representation of different ethnic groups. Every minority category is represented in our school district. The report represents Hispanics, Whites, Blacks, Asians/Pacific Islands and American Indians/Alaska Natives;
- b. **Whitney Stadium renovation**-DSU is planning to renovate the Whitney Stadium sometime in the future. The project will be completed in three phases. Since we use the facility we may be asked to help fund the project. Additional information will be brought to the Board in the future;

**Superintendent's Report Cont.**

- c. Roughrider Educational Services Program (RESP)-Superintendent Koppelman updated the Board on some of the RESP progress. Board members requested that the meeting summaries be emailed to them in the future.;
- d. SPICE-They demonstrated the SPICE interactive television network at the last RESP meeting. Board members expressed an interest in receiving class information, etc.; and
- e. Board compensation-The legislature lifted the restriction for Board compensation at the last session. President Rummel will appoint a committee to study Board compensation. Board members currently receive \$25 per meeting.

**Strategic Plan**-Dave Pearce was unable to come to the meeting and did not send the strategic plan progress update. A copy of the June 2002 progress report was distributed. Board members discussed the June 2002 progress report and the recommendations. Discussion followed. Board members stated that they want the plan to be easy to read and understand without "buzz" words. They would like the plan to be specific such as writing declining enrollment instead of "increased educational efficiency." They want specifics such as defining increased parental involvement. They asked if we have created the research and design teams? Board members would like to see a final plan in the near future and to move faster. Superintendent Koppelman stated that some of the things they have done were management things that had to be done. Pearce is taking a more global approach. We hope to have Pearce attend the November Board meeting. This item was informational only. No action was requested.

**Open Enrollment Applications**-Fehr moved to approve the request for Lars and Nichole Scott to attend school in the Dickinson Public School District and for Sheldon and Stephan Noll to attend school in the Killdeer school district under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

**Hockey Agreements**-The agreement with the Dickinson Public Schools and the Dickinson Hockey Club, Inc. for boys and girls hockey is due for renewal. Bryan Kuntz, representing the Dickinson Hockey Club, was present at the meeting. He stated that the Hockey Club's name had changed to Dickinson Youth Activities. He will consult with Vince Ficek, their legal representative, regarding the correct name for the agreement. The consensus was to table



**Hockey Agreements Cont.-**

the agenda item.

**Board Workshop Update**

The following items discussed at the Board Workshop may be placed on future Board meeting agendas:

- a. a report from the Extracurricular Activities Advisory Committee;
- b. student Board member;
- c. report cards; and
- d. declining enrollment.

Discussion followed. Input was requested. No action was requested.

**North Dakota School Board Convention**

- a. Delegates-Hope moved that Dean Rummel and Mitzi Swenson be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Fehr seconded the motion. The motion carried unanimously.
- b. Resolutions-Input on the 2003 resolutions for delegates was requested. Board members were asked to forward comments to the delegates.
- c. North Dakota School Study Council Session-A session for Board members from the North Dakota School Study Council schools has been scheduled Friday, November 1 from 10:00 a.m. to 11:50 a.m. in the Governor's Room of the Ramkota Hotel. The format will be round table discussion topics with superintendents facilitating the discussion. The Devils Lake superintendent and Superintendent Koppelman will be at the round table discussing Joint Powers Agreements.

**Policy Revisions**-Hope moved to approve for first reading approval, policy ABCB/FBD Admission of Nonresident Students and policy DBJA Early Retirement Incentive, as revised. Swenson seconded the motion. The motion carried unanimously.

Vince Reep, business manager, will do an analysis of the liability to the school district for offering the early retirement incentive to see if it is cost effective.

Other

The November school board meeting is scheduled Monday, November 17 at 5 p.m. because of the Veteran's Day holiday.

At 5:50 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

Dean Rummel, President

Dean Rummel, President

Vince Reep  
Vince Reep, Business Manager

Karen Heidt  
Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

November 17, 2003; 5:00 p.m.  
Media Center

The Dickinson Public School Board held its regular meeting on November 17, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Jim Hope and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Michael Heilman, Perry Braunagel, Sherry Libis, Becky Meduna, Del Quigley, Knute Reiersen, Lois Myran, Mickey Jordan and Barb Kady. Others present were: Karen Heidt, Dave Pearce, Jeff Peck and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the October 13, 2003, regular meeting; bills for November 2003; financial report for November 2003; the pledged assets report for November 2003; and the hires of Leah Campbell, District-wide elementary librarian; Brent Wolf, math teacher, DHS; and the resignation of Pam Morris, supervisor, Heart River, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. meeting with Dr. Hickok-Superintendent Koppelman attended a meeting held recently in Bismarck with Dr. Hickok. He works with the U.S. Secretary of Education. Dr. Hickok talked about the No Child Left Behind law. Adequate yearly progress and highly qualified were big issues;
- b. mill levy-We received official notice that our total mill levy is 206.97 mills which is up about 8 mills from last year. One mill is worth \$28,259; and
- c. technology/filtering-EduTech requires that our school district adopt an internet filtering policy and standards for the District. A committee has been organized and the policy will be placed on the December agenda.

**Strategic Planning**-Dave Pearce presented a draft of his work on the strategic plan. He reviewed a newsletter which gave an overview of the plan and an action plan which included details. The Executive Summary included six strategic themes: achieving world class standards-one child at a time; being accountable for excellence; students, schools and staff; improving communication and collaborative relationships; aligning and leveraging resources; building capacity for high performance; and programs and services: safety nets. A strategic planning committee consisting of Board members, parents, teachers, administrators, students and other stake holders will be organized. Hope volunteered to serve on the committee. Board members and administrators were asked to review the plan and give input before January 1. No action was requested.

**Initiated Tax Measure**-A group of citizens is circulating petitions to place an initiated tax measure on the North Dakota ballot to change the constitution of the State of North Dakota. The tax initiative would limit the State of North Dakota and all political subdivisions (including county commissions, city commissions, park boards, school boards, fire districts and the state legislature) from increasing taxes without first submitting the increase to the voters for approval. A tax increase would only be allowed if approved by 60% of the affected political subdivision. Discussion followed. Swenson moved to place the school district on record as opposing the initiated tax measure requiring a 60% majority vote of the public to increase tax revenue. Fehr seconded the motion. The motion carried unanimously.

### **Policy Revisions**

- a. **Policy ABCB/FBD Admission of Non-Resident Students-Second Reading-**  
Swenson noted a typo on the last paragraph of policy ABCB. She asked to change "is" to "his."  
Swenson moved to approve for second reading approval and final adoption, policy ABCB/FBD Admission of Nonresident Students, as revised and with the correction. Fehr seconded the motion. The motion carried unanimously.

**Policy Revisions cont.**

- b. Policy DBJA Early Retirement Incentive-Second Reading-Vince Reep reviewed the District's liability resulting from our early retirement incentive policy. Net savings for the school district from the early retirement incentive policy is +\$733,920.34 using the retirements from the past three years and projecting the savings through 2006. The dollars that are saved have been put back into salaries. Swenson moved to approve for second reading approval and final adoption, policy DBJA Early Retirement Incentive, as revised. Krieg seconded the motion. The motion carried unanimously.

**Jack Olin Property**-The school district has an opportunity to purchase a lot owned by Jack Olin which is located south of Lincoln Elementary. The land would be an ideal location for a parking lot. Discussion followed. Fehr moved to authorize Superintendent Koppelman, Vince Reep and the Board president to negotiate the purchase of the Jack Olin property. Swenson seconded the motion. The motion carried. The final decision will come back to the Board.

**Performance Contracting**-Superintendent Koppelman and Vince Reep updated the Board on the status of their discussions with Energy Services Group regarding performance contracting. Performance contracting appears to have significant possibilities for upgrading the heating, lighting, air conditioning/quality, etc. in some of our buildings without a net cost to the school district. Reep distributed a preliminary facility analysis report. We advertised for proposals from energy services companies to submit bids. Discussion followed. Superintendent Koppelman stated that ND Century Code requires that performance contracting has to be cost effective. He said there is no risk since the company has to guarantee it. Superintendent Koppelman suggested that we go through the proposal process. Then the company could make a formal presentation to the Board. This item was informational only. No action was requested.

**Augenblick Report on School Funding Adequacy**-Superintendent Koppelman presented information on the process used and the results generated by the Augenblick school funding adequacy study. He reviewed the impact on the Dickinson Public School District and other North Dakota Study School Council schools if it were implemented. This item was informational only. No action was requested.

### North Dakota School Board Convention

- a. Convention Report-Dean Rummel and Mitzi Swenson distributed copies of their reports on the North Dakota School Board Association Convention.
- b. Legal Seminar Report-Vince Reep and Superintendent Koppelman gave a brief report on the Legal Seminar. Fair labor standards and teachers following the IEP were major topics of discussion.

This item was informational only. No action was requested.

Superintendent Evaluation-The school board will use the same superintendent evaluation process that was used last year. President Rummel and Superintendent Koppelman will select three or four new areas from the superintendent's job description to be evaluated. The legal deadline for completion of the process is December 15. The Board will review the evaluation at the December 8 Board meeting. President Rummel noted that this is the last year of Superintendent Koppelman's three year contract. This item was informational only. No action was requested.

Hockey Agreements-The agreement with the Dickinson Public Schools and the Dickinson Hockey Club, Inc. for boys and girls hockey is due for renewal. The only change in the agreement is that the Dickinson Hockey Club, Inc. name changed to Dickinson Youth Activities, Inc. Action was requested. Swenson moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys and girls hockey for the 2003-2004 school year. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Application-Swenson moved to approve the request for Mikel Magelky to attend school in the New England School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

### Other

At 6:48 p.m., Krieg moved to adjourn. Fehr seconded the motion. The meeting was adjourned.

Dickinson Public Schools  
Regular Meeting

November 17, 2003; 5:00 p.m.  
Media Center

Dean Rummel  
Dean Rummel, President

Vince Reep  
Vince Reep, Business Manager

Karen R. Heidt  
Karen Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

December 8, 2003; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on December 8, 2003, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Jim Hope and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Mickey Jordan, Michael Heilman, Barb Kady, Sherry Libis, Becky Meduna, Perry Braunagel, Ron Steiner, Knute Reiersen and Del Quigley. Others present were: Karen Heidt, Perry Schmidt (ESG), Sandy Bertelsen, Linda Steve and Teri Finneman-Dickinson Press.

President Rummel called the meeting to order.

There were no requests for public participation.

There were no additions or deletions to the agenda or the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the November 17, 2003, regular meeting; bills for December 2003; financial report for December 2003; the pledged assets report for December 2003; and the resignation of Rhonda Cluck, playground supervisor, Heart River, as presented. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. school board web site-The school board web site is being updated. New information will include: meeting dates, Board meeting agendas, minutes, bills, financial reports and The Morning After. It will be activated this week;
- b. military leave-Two licensed teachers working for the school district have been activated to serve in the National Guard. We will be replacing them with substitute teachers until temporary replacements have been hired. The goal is to have the temporary long term replacements hired before January 5, 2004. The teachers on military leave are guaranteed their jobs when they return. Counselors are working with students and families who are affected by the National Guard activation;



**Superintendent's Report cont.**

- c. educational technology position-Superintendent Koppelman reported that the school district needs more technology assistance resulting from the addition of several new technology initiatives including PowerSchool, TetraData, assessment testing, etc.. He recommended that the school board develop a new educational technologist position. The position would be responsible for support for PowerSchool, TetraData, assessment, etc. and would help teachers and administrators in their buildings. The position would require an education and technology background. This item will be placed on the January agenda;
- d. Roughrider Education Services Program (RESP)-RESP schools were recently awarded a PEP grant for physical education and a math/science partnership grant with DSU of \$480,000 to upgrade teaching skills in math and science over a three-year period. They will be working with elementary teachers first. They are working with other entities in southwestern North Dakota to develop a regional transportation system;
- e. 2004-2005 school calendar-A school calendar committee has been meeting to develop the 2004-2005 school calendar. This item will be placed on the January or February 2004 agenda for input and approval; and
- f. school district profile and report cards-He distributed copies of the 2001-2002 school district profile and individual building report cards for 2001-2002 which were developed by DPI. They are working on the 2002-2003 data. A plan is being developed to make the information available to parents and the public to meet the No Child Left Behind requirements.

**Audit Report**-Linda Steve from the firm of Steve, CPA presented the 2002-2003 annual audit report. There were no issues of major concern. Swenson moved to approve the 2002-2003 audit report. Krieg seconded the motion. The motion carried unanimously.

**Strategic Plan**-Superintendent Koppelman asked for input from Board members, administrators and others on the strategic plan by January 1, 2004. He stated that it is important that the documentation be "our plan." Input will be provided to Dave Pearce for inclusion in the final draft of the plan. It will be the school district's responsibility to carry out the activities and add detail to the plan. Superintendent Koppelman shared information

**Strategic Plan cont.**

regarding the development of the District strategic planning committee, potential membership and how the overall effort will coordinate with NCA and other planning requirements. Jim Hope and Kris Fehr volunteered to serve on the committee as school board representatives. Discussion followed. Jim Hope distributed a copy of the North Dakota Century Code 15.1-07-26 which addresses long term planning requirements for school districts. The law was mandated by the legislature. The law requires school districts to invite the public to participate in a planning process addressing the effects that demographics might have on the school district in the three-year and five-year periods and to specifically address potential effects on: academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization and District tax levies. The school board is required to prepare a report, publish a notice in the newspaper indicating that this report is available and make the report available upon request. He suggested that the school district work these requirements into the strategic plan. Superintendent Koppelman suggested that a small core committee rewrite the vision statement. No action was requested. This item was for input, review and discussion only.

**Performance Contracting Proposals**-Vince Reep presented information on the performance contracting proposals from energy services companies. Copies of the proposals were available. Their recommendation was to contract with Energy Services Group to do the performance contracting analysis. Action was requested.

Krieg moved to contract with Energy Services Group to conduct a detailed comprehensive energy and operational analysis of the Dickinson Public School District's facilities. Swenson seconded the motion. The motion carried unanimously.

**Internet Filtering Policy and Standards**-The school district's internet service provider, EduTech and the Children's Internet Service Protection Act (CIPA) require internet filtering to be in place for our schools. A broad based committee consisting of our Instructional Resources committee and others met. Mitzi Swensen represented the school board. The committee helped create a recommendation that meets CIPA requirements and reflects local community standards. The recommended option to be used was customized filtering with the following categories being blocked: alcohol, banner ads, drugs, obscene/tasteless, pornography, chat rooms, gambling, r-rated, web email, anarchy, criminal skills, personals/dating, streaming media,

**Internet Filtering Policy and Standards cont.**

cults/gothic, hate/discrimination, PG-17 and web proxies and anonymizers. Action was requested.

Hope moved that the internet filtering for the Dickinson School District be carried out as presented and recommended by the committee. Krieg seconded the motion. The motion carried unanimously.

**Budget and Mill Levy Report**-Superintendent Koppelman reported on the final 2003-2004 budget and mill levy information formulated by the Stark County auditor. We levied 185 mills in the general fund, 10 mills in the building fund, .65 mills in special assessments, 7.25 mills in the sinking and interest fund and 4.07 mills in the remodeling bonding for a total of 206.97 mills. \$5,849,023.53 was the dollar amount levied. Superintendent Koppelman stated that this is the second lowest mill levy since 1988. Total taxable valuation was \$28,259,095. They also reviewed the Dickinson Public School District tax history from 1962-2003. Discussion followed. No action was requested.

**Open Enrollment Application**-Paula Schaper applied for open enrollment for Eric Schaper to be admitted to the Dickinson school district. Action was requested.

Swenson moved to approve the request for Eric Schaper to attend school in the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Evaluation**-The areas to be reviewed included: recruitment/retention of staff (licensed and nonlicensed); identification and implementation of school board policy needs; supervision of building and grounds; transportation and student safety; and supervision of licensed and nonlicensed staff. President Rummel reported that he had reviewed the superintendent's evaluations with Superintendent Koppelman as required by North Dakota Century Code. It was the consensus of the Board that all areas were satisfactory. He stated that Superintendent Koppelman is doing an excellent job. He provides valuable guidance, great insight, excellent leadership and is a skilled communicator. President Rummel suggested that they start working on Superintendent Koppelman's contract for next year since this is the last year of his three-year contract.

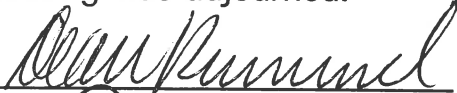
Superintendent Koppelman thanked the Board for their support and positive feedback.

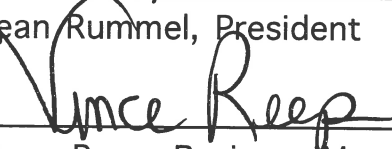
**Superintendent's Evaluation cont.**

Swenson moved to approve the superintendent evaluation, as presented. Krieg seconded the motion. The motion carried unanimously.

**Other**

At 6:55 p.m., Swenson moved to adjourn. Krieg seconded the motion. The meeting was adjourned.

  
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Dean Rummel, President

  
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Vince Reep, Business Manager

  
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Karen Heidt, Secretary